



Item: Reappointments, Business Improvement District Board of Trustees
From: City Manager's Office
Initiated By: City Commission
Presented By: City Commission
Action Requested: Reappoint two members to the Business Improvement District Board of Trustees to fill four-year terms through June 30, 2020.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission reappoint _____ and _____ to the Business Improvement District Board of Trustees to four-year terms expiring June 30, 2020.”

2. Mayor requests a second to the motion, Commission discussion, public comment, and calls for the vote.

Staff Recommendation: It is recommended that the City Commission reappoint Travis Neil and Jason Madill to the Business Improvement District (BID) Board of Trustees to four-year terms expiring June 30, 2020.

Background: Travis Neil was appointed to the Board on December 18, 2012 to fill the remainder of a four year term. Jason Madill was appointed January 20, 2015 to fill the remainder of a four year term. Both Mr. Neil and Mr. Madill are seeking reappointment. Mauri Novak has served on the Board since July 2013 and is not interested in reappointment.

In accordance to Resolution 10059; In the case of a member eligible for and interested in reappointment, if the member is in good standing and it is the recommendation of the board/commission, his application shall be brought before the Commission for consideration for reappointment without advertising for other citizen interest. Although the positions were not advertised the City received applications from Max Grebe, Bill Collins, and Jim McCormack. These applications were forwarded to the BID Board for consideration.

This item was presented to the City Commission on July 5, 2016. Staff Recommendation on July 5, 2016 was to reappoint Mr. Neil and Mr. Madill and appoint a new member, Max Grebe to fill the vacancy left by Mr. Novak. After discussion Commissioner Houck asked that the item be tabled until she could receive additional information from the BID Board regarding their recommendations. During the BID Board meeting on July 14, 2016 the Board reviewed

questions proposed by Commissioner Houck and again recommended reappointment of Mr. Neil and Mr. Madill. The current opening to fill Mr. Novak's position has been advertised through the local media and on the City's website. The application deadline was July 29, 2016. Applications are being forwarded to the BID Board for a recommendation.

Purpose

The Business Improvement District Board of Trustees consists of seven members appointed by the City Commission. Members must be owners of property within the boundaries of the Business Improvement District or their personal representative, agent, or guardian (MCA§7-12-1121). The B.I.D. oversees the functions, operations, management and administration as necessary to carry out the purposes and objectives of the Business Improvement District.

Continuing members of this board are:

Andrew Ferrin
Garry Hackett
Kris Harrison
Sheila Rice

Members interested in Reappointment:

Travis Neil
Jason C. Madill

Member not seeking Reappointment:

Mauri Novak

Concurrences: At its June 9, 2016 meeting, the Board reviewed applications and the requests for reappointment. The Board recommended the reappointment of Travis Neil and Jason Madill. During its July 14, 2016 meeting, the Board reviewed questions posed by Commissioner Houck and confirmed their recommendation. The Board also agreed to advertise for the vacancy left by Mr. Novak.

Fiscal Impact: Not applicable.

Alternatives: Continue to seek additional citizen interest.

Attachments/Exhibits: Email recommendations from the BID
Press release for opening

Krista Artis

From: Joan Redeen [info@greatfallsbid.com]
Sent: Thursday, July 14, 2016 12:49 PM
To: Tracy Houck
Cc: Krista Artis; Joan Redeen
Subject: RE: BID Board Appointment

Tracy,
The Board addressed your questions this morning at our board meeting and here is what was decided –

If the other candidates were considered? Yes

Did current candidates ask to be reappointed (vs feeling obligated to be reappointed)? Yes, Jason was present and noted that he wishes to continue to serve. Travis was not present this morning, but that has been his desire in the past.

If any of your constituents in the BID district have any concerns over the appointment? The board noted that there have been no complaints.

If the BID board voted unanimously? Those that were able to vote, voted unanimously (Jason abstained when the motion was made to reappoint him and Travis abstained on the motion reappointing him).

Jason and Travis have both noted that they wish to continue to serve.

The board did not make any motion or recommendation today on the one opening that remains on the board as the City has noted they need to advertise for this position. Once the advertisement period is met the Board will discuss the applicants again at that time and make a recommendation to the City Commission for this opening. In the meantime, we will sit as a 6-member board unless Travis or Jason are not reappointed. It has been noted that the BID board now has two applicants to consider, at this time (pending the advertisement period). Bill Collins of Easter Seals Goodwill and Max Grebe of L'Heureux Page Werner both have applications on file with the City. Jim McCormack with the Rescue Mission has withdrawn his application.

Does this help to answer your questions? Are there any further questions you have at this time?

Krista, is there anything more you need from me, at this time? I'm assuming the reappointment should be on the Commission's agenda for 8/2/16? How long is the advertisement period for the opening? The BID Board meets next on 8/11 – would we have met the advertisement requirement by that date so the board can discuss the opening?

Thank you,

Joan Redeen

Community Director

Great Falls Business Improvement District

13 5th Street North

Great Falls MT 59401

(406) 727-5430

(406) 727-5431 FAX

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The Business Improvement District (BID) is the focal point of regional commerce for social, cultural, governmental, business and residential activity in downtown Great Falls. The goal of the BID is to maintain, beautify, and stimulate development in Great Falls' historic downtown district.

From: Tracy Houck [mailto:thouck@greatfallsmt.net]
Sent: Thursday, July 07, 2016 9:18 AM
To: Joan Redeen
Subject: BID Board Appointment

Joan and BID board members,

At the Commission meeting this week I postponed the vote on appointing your 'new' board members. I don't have a hidden agenda and I wanted to explain to you why I asked for it to be tabled and brought back to the commission at the next meeting.

The recommendation came from your board to reappoint two serving members and the paperwork indicated that three additional community individuals also submitted an application of interest. As I have been doing with other appointments, I typically ask about the other candidates, the nomination process and how the vote was handled. In this case, it was the holiday weekend and I was unable to ask those questions directly to a board member or staff. I was hoping to ask those questions at the commission meeting; however no one from BID showed up to be available for your own package that was being voted on. (PS - Always try to have someone there, although I totally get the difficulty with the holiday.)

Before I voted on the nomination and recommendation, I would like to know if the other candidates were considered. Did you current candidates ask to be reappointed (vrs feeling obligated to be reappointed), if any of your constituents in the BID district have any concerns over the appointment and if your board voted unanimously.

Again, simply trying to do my due diligence. :)

Tracy Houck
City of Great Falls, Commissioner
406-781-8958

Please excuse my typos and bizarre wordings. My fingers are often slower than my brain.

City of Great Falls e-mails may be subject to Montana's Right To Know law (Article II Sec 9, Montana Constitution) and may be a Public Record (2-6-202, M.C.A.) and available for public inspection.

Krista Artis

From: Joan Redeen [info@greatfallsbid.com]
Sent: Thursday, June 16, 2016 11:57 AM
To: Krista Artis
Subject: BID Board

Krista,
I'm still working on typing up the BID board meeting minutes from our meeting on 6/9 but I wanted to be sure to pass this information along to you...

BID Board: Andy noted that the board needs to make recommendations to the City Commission; he encouraged diversity. Joan reminded the board of the three applicants; Max Grebe, representing L'Heureux Page Werner; Bill Collins, representing Easter Seals Goodwill; Jim McCormack, representing the Great Falls Rescue Mission.

Garry motioned to extend Travis Neil's term on the board for four more years. Jason seconded. Travis abstained. **Motion passed.**

Garry motioned to extend Jason Madill's term on the board for four more years. Travis seconded. Jason abstained. **Motion passed.**

The board recommended that an architect be appointed to the board, Max Grebe will be the recommendation made to the City.

Thank you,
Joan Redeen
Community Director

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PRESS RELEASE

FOR IMMEDIATE RELEASE

DATE: July 15, 2016
CONTACT: Krista Artis, 455-8450
Executive Assistant
City Manager's Office

BUSINESS IMPROVEMENT DISTRICT OPENING

GREAT FALLS, Montana - The City Commission is accepting applications to fill a vacancy on the Business Improvement District Board of Trustees to fill a four-year term through June 30, 2020.

The Board consists of seven members appointed by the City Commission, serving four-year terms. The Board oversees the functions, operations, management and administration as necessary to carry out the purposes and objectives of the Business Improvement District.

Interested applicants must be owners of property within the boundaries of the Business Improvement District or their personal representative, agent or guardian. Meetings are scheduled on the second Thursday of each month at 9:00 AM. For more information, contact the Business Improvement District at 727-5430.

Applications are available at the City Manager's Office, Civic Center, Room 201; by calling 455-8450; or may be obtained from the Boards and Commissions section on the City's website at www.greatfallsmt.net. The **application deadline is Friday, July 29, 2016, by 5:00 p.m.**

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