



Agenda # 3
Commission Meeting Date: June 21, 2016
CITY OF GREAT FALLS
COMMISSION AGENDA REPORT

Item: Reappointments, Design Review Board

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Reappoint two members to the Design Review Board to a three-year term through March 31, 2019.

Suggested Motion:

1. Commissioner moves:

"I move that the City Commission reappoint Ann Schneider and David Grosse to the Design Review Board to a three-year term through March 31, 2019."

2. Mayor requests a second to the motion, Commission discussion, public comment, and calls for the vote.

Staff Recommendation: It is recommended that the City Commission reappoint Ann Schneider and David Grosse to the Design Review Board to a three-year term through March 31, 2019.

Background: Ann Schneider was appointed to the Board on September 1, 2015 to fill the remainder of a three year term. David Grosse was appointed to the Board March 5, 2013. Both terms were set to expire on March 31, 2016. They are both eligible and interested in reappointment for another term.

Purpose

Ordinance 2722 was approved at the March 18, 1997, Commission meeting which amended Titles 2 and 15 of the Official Codes of the City of Great Falls and established the Design Review Board. The adoption of Ord. 2923 in September of 2005, the Land Development Code, re-established the Design Review Board.

The purpose of the Board is to further promote the health, safety and general welfare of the City. The Board has the authority and responsibility to review specified types of development proposals to ensure that the design and aesthetics conform to the review criteria contained in Title 17. The Board's composition should achieve a diversity of expertise, background, and interest. The Land Development Code states it is preferred that the board include two architects

and three individuals chosen for their demonstrated interest in and expertise in design or community aesthetics.

Members must reside in the City of Great Falls. No member of the City Commission or employee of the City shall be eligible for membership on the board.

Evaluation and Selection Process

In compliance with Resolution 10059, Establishing a Policy Concerning Appointments to Boards and Commissions,

“In the case of a member eligible for and interested in reappointment, if the member is in good standing and it is the recommendation of the board/commission, his application shall be brought before the Commission for consideration for reappointment without advertising for other citizen interest.”

Members requesting reappointment:

Ann Schneider	9/1/15 – 3/31/16
David Grosse	3/5/13 – 3/31/16

Continuing members of this board are:

Tyson Kraft	4/ 1/15 – 3/31/18
Dani Grebe	6/16/15 – 3/31/17
Kevin Vining	7/21/15 – 3/31/17

Concurrences: At its regular meeting held on June 13, 2016, the Design Review Board unanimously voted to recommend that the City Commission reappoint Ann Schneider and David Grosse. See attached memorandum.

Fiscal Impact: Not applicable.

Attachments: Recommendation memorandum

Planning & Community Development Department

MEMO

To: Krista Artis, Executive Assistant

From: Craig Raymond, Director of Planning & Community Development

Date: 06.14.16

Re: Design Review Board Member Reappointment

At the regular meeting of the Design Review Board on Monday, June 13, 2016, the Board voted unanimously to recommend that City Commission reappoint David Grosse and Ann Schneider to another term.