



Item: Appointment, Board of Adjustment/Appeals
From: City Manager's Office
Initiated By: City Commission
Presented By: City Commission
Action Requested: Appoint one member to the Board of Adjustment/Appeals

Suggested Motion:

1. Commissioner moves:

"I move that the City Commission appoint _____ to the Board of Adjustment/Appeals for a three-year term through September 30, 2018."

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Recommendation: It is recommended that the City Commission consider an appointment to the Board of Adjustment/Appeals for a three-year term through September 30, 2018.

Summary: Chris Ward served as a member of the Board of Adjustment/Appeals since October 2009 and his term expired on September 30, 2015. Mr. Ward has served two full terms therefore is not eligible for reappointment. Advertising for the opening was done through the local media and also on the City's website. One Application was received.

Background: The Board of Adjustment/Appeals consists of five members appointed by the City Commission. The Board hears and decides appeals regarding zoning, housing, and building codes and ordinances; hears and decides, requests for variances from standards set forth in zoning ordinances; hears and decides all other matters referred to the Board regarding zoning, housing, and building ordinances. Members serve three-year terms and, per Municipal Code, must reside within the City limits.

The International Building Code requires the Board of Adjustment's membership to be qualified by experience and training to pass on matters pertaining to building construction. The International Mechanical Code requires the Board of Adjustment's membership to include registered design professionals with structural engineering, electrical engineering, and architectural experience.

Evaluation and Selection Process

Advertising was done on the City website and through the local media. One application was received.

Citizen interested in serving on this board is:

Beverley D McCurry

Continuing members of this board are:

	Terms
Krista Smith	9/15/15 – 9/30/16
Jule Stuver	10/7/14 – 9/30/17
Patrick Tice	10/7/14 – 9/30/17
David Saenz	1/19/16 – 9/30/18

Alternatives: The Commission could choose not to appoint the applicant and advertise to seek other citizen interest for the vacancy.

Concurrences: During their meeting on February 11, 2016 the Board of Adjustment/Appeals voted unanimously to recommend the City Commission appoint Ms. McCurry.

Attachments/Exhibits: Application and Board Recommendation.



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)**


RECEIVED

FEB 9 2016

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.

CITY MANAGER

Board/Commission Applying For: <i>Board of Adjustment / Appeals</i>		Date of Application: <i>02/08/2014</i>
Name: <i>McCurry, Beverley D.</i>		
Home Address: <i>512 29th Ave NE - Great Falls 59404</i>		Email address: <i>bmccurry63@hotmail.com</i>
Home Phone: <i>406 321 1196</i>	Work Phone: <i>406 453 1453</i>	Cell Phone: <i>406 321 1196</i>
Occupation: <i>Assistant Controller</i>	Employer: <i>Torgerson's LLC</i>	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Related experiences or background: <i>Served as Columbus Mt Council person - 2+ terms - elected Served as Stillwater County Treasurer/Assessor - 2 (4yr) terms elected.</i>		
Educational Background: <i>White Sulphur Springs MT High School University of Montana - Business Western MT College - Business</i>		
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:		
Previous and current service activities: <i>Stillwater County Treasurer Columbus Booster Club City of Columbus Council person Board Member - State of Montana - Dept of Labor & Industry</i>		
Previous and current public experience (elective or appointive): <i>* As stated</i>		
Membership in other community organizations: <i>Corpus Christi Catholic Church United</i>		

Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?	
Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?	
Have you ever served on a City or County board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, what board and when did you serve? <i>Town of Columbus - Montana - 2+ terms Stillwater County Treasurer</i>	
Are you currently serving on a Board? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, which board?	
Please describe your interest in serving on this board/commission? <i>Very educated in appraisals & assessments of commercial agricultural, personal property. Tax levies, market trends, investments, block grants, municipal funding programs, etc.</i>	
Please describe your experience and/or background which you believe qualifies you for service on this board/commission? <i>Extreme experience and knowledge of taxes, appraisals, protested taxes, appeals of assessments and evaluation of property. Strong understanding of governmental processes.</i>	
Additional comments: <i>Driven and motivated to represent Great Falls to the best of my ability. Strong supporter of community involvements</i>	
Signature: 	Date: <i>02-08-2016</i>

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

Return this form to:

City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
kartis@greatfallsmt.net

Planning & Community Development Department

MEMO

To: Krista Artis, Executive Assistant

From: Craig Raymond, Director of Planning & Community Development

Date: 02.22.16

Re: Board of Adjustment/Appeals new member recommendation

At the regular meeting of the Board of Adjustment/Appeals on Thursday, February 11, 2016, the Board voted unanimously to recommend that City Commission appoint Beverley McCurry to fill the vacant seat.