



Item: Appointment, Design Review Board

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Appoint one member to the Design Review Board to fill the remainder of a three-year term through March 31, 2017.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission appoint _____ to the Design Review Board to fill the remainder of a three-year term through March 31, 2017.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: It is recommended that the City Commission appoint one new member to the Design Review Board to fill the remainder of a three-year term through March 31, 2017.

Background: Tara Tronson was appointed to the Design Review Board in April of 2014. Ms. Tronson resigned from the Board in April of 2015. Therefore, it is necessary to appoint one member to fill the remainder of her term.

At the March 17, 2015, City Commission meeting, Tyson Kraft was appointed to the Board. Two other applications were also considered at that time – Philip Faccenda and Dani Grebe. Since Ms. Tronson's resignation was received shortly after the March 17th appointment, both Mr. Faccenda and Ms. Grebe were contacted by staff to inquire of their interest to be reconsidered for appointment. Mr. Faccenda indicated he would think about it and contact staff if he would like to be considered. Mr. Faccenda did not contact staff to indicate he was interested. Ms. Grebe indicated she would like to be considered. A press release announcing the opening was also submitted to the local media and posted on the City's website. No other applications were received.

Since Ms. Tronson's resignation, two additional members have resigned -- Eric Peterson (immediate) and Mary Klette (June 30). Staff will continue to seek additional interested citizens.

Purpose

Ordinance 2722 was approved at the March 18, 1997, Commission meeting which amended Titles 2 and 15 of the Official Codes of the City of Great Falls and established the Design Review Board. The adoption of Ord. 2923 in September of 2005, the Land Development Code, re-established the Design Review Board.

The purpose of the Board is to further promote the health, safety and general welfare of the City. The Board has the authority and responsibility to review specified types of development proposals to ensure that the design and aesthetics conform to the review criteria contained in Title 17. The Board's composition should achieve a diversity of expertise, background, and interest. The Land Development Code states it is preferred that the board include two architects and three individuals chosen for their demonstrated interest in and expertise in design or community aesthetics.

Members must reside in the City of Great Falls. No member of the City Commission or employee of the City shall be eligible for membership on the board.

Evaluation and Selection Process

Advertising was done through the local media and posted on the City of Great Falls website.

Continuing members of this board are:

David Grosse
Tyson Kraft

Citizens interested in serving on this board include:

Dani Grebe

Concurrences: At its regular meeting held on June 8, 2015, the Design Review Board unanimously voted to recommend that the City Commission appoint Dani Grebe. See attached memorandum.

Fiscal Impact: Not applicable.

Attachments: Application

Email correspondence

Recommendation memorandum

(Attachments not available online; on file in City Clerk's Office.)