



Item: Appointment, Board of Adjustment/Appeals
From: City Manager's Office
Initiated By: City Commission
Presented By: City Commission
Action Requested: Appoint one member to the Board of Adjustment/Appeals

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission appoint _____ to the Board of Adjustment/Appeals for the remainder of a three-year term through September 30, 2016.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Recommendation: It is recommended that the City Commission consider an appointment to the Board of Adjustment/Appeals for the remainder of a three-year term through September 30, 2016.

Background: Dale Nelson has moved out of the City limits since being appointed and is no longer eligible to serve on the Board. Therefore, it is necessary to make an appointment to the Board to fill the vacancy.

Purpose

The Board of Adjustment/Appeals consists of five members appointed by the City Commission. The Board hears and decides appeals regarding zoning, housing, and building codes and ordinances; hears and decides, requests for variances from standards set forth in zoning ordinances; hears and decides all other matters referred to the Board regarding zoning, housing, and building ordinances. Members serve three-year terms and, per Municipal Code, must reside within the City limits.

The International Building Code requires the Board of Adjustment's membership to be qualified by experience and training to pass on matters pertaining to building construction. The International Mechanical Code requires the Board of Adjustment's membership to include registered design professionals with structural engineering, electrical engineering, and architectural experience.

Evaluation and Selection Process

Advertising was done on the City website and through the local media. One application was received.

Citizen interested in serving on this board is:

Krista L Smith

Continuing members of this board are:

Jeffry Foster

Jule Stuver

Patrick Tice

Christopher Ward

Alternatives: Advertise to seek other citizen interest

Attachments/Exhibits: Applications.



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)**

RECEIVED

AUG 21 2015

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. This application subject to Montana Right to Know laws.

CITY MANAGER

Board/Commission Applying For: Board of Adjustments/Appeals		Date of Application: 08/21/15	
Name: Krista L Smith			
Home Address: 1328 Beargrass Dr		Email address: krista@greatfallsplans.com	
Home Phone: 406-761-0252	Work Phone: 406-453-2513	Cell Phone: 406-899-3030	
Occupation: Manager/EO		Employer: GF Builders Exchange/Society of Architects	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)			
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Related experiences or background: As EO for the GF Society of Architects and manager of the GF Builders Exchange for the past 11 years, I have experience dealing with running a business and with issues related to all aspects of the construction industry and architecture trade. I am the owner of RK3 Management and have been self employed for 11 years. My husband and I owned a small architecture firm for a few years. I have also been a licensed Realtor.			
Educational Background: In addition to 4 yrs in Business and Education courses at MSU-Northern and MSU, I have been a licensed Realtor in Bozeman and worked as a licensed Insurance Agent.			
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:			
Previous and current service activities: Current: Montana State University School of Architecture Advisory Council Great Falls College MSU- Carpentry Advisory Board Northwest Independent Plan Center Assoc- Current Vice-President Past: Charlie's Friends President- CM Russell Museum, Cub Scout Leader			
Previous and current public experience (elective or appointive): 			

Membership in other community organizations:

Home Builders Association of GF, Helped Organize Chef's on Parade 2014, Past Board Member Cascade County 4 Wheelers, Volunteer for multiple Boys and Girls Club Fundraisers, Volunteer with Sunburst Unlimited, West Side Community Garden and West Side Little League.

Have you ever worked for or are you currently working for the City of Great Falls? Yes No If yes, where and when?

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes No If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes No If yes, what board and when did you serve?

Are you currently serving on a Board? Yes No If yes, which board?

Please describe your interest in serving on this board/commission?

I know that I have relevant experience and knowledge that would be of value to this board.

Over the years of watching the outcomes of some of the issues that this board has faced, I have felt that I would have had made a valuable contribution to many of the board decisions.

Please describe your experience and/or background which you believe qualifies you for service on this board/commission?

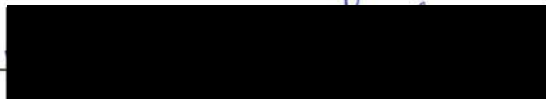
With my direct contact with architects, engineers, commercial and residential contractors, subs and suppliers, my opportunities to work with Planning and Community Development, my past experience as a Realtor and as a homeowner and small business owner in Great Falls I am uniquely poised to understand all sides of the issues that are presented to this board. I consider myself to be a fairly level-headed and practical person and I am not afraid to engage in critical discussions and let my voice be heard.

Additional comments:

I regularly have the opportunity to work with AIA MT- dealing with issues that impact architects, engineers and even contractors. I also have occasion to work with other municipal and state entities and I have a familiarity with their programs similar to our community development. All of this experience gives me the ability to look at how things are being done in other communities and at the state level and how we can get it right in Great Falls.

Signature

Date:



8/21/15

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

Return this form to:

City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
kartis@greatfallsmt.net