



Item: Appointment, Design Review Board

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Appoint one member to the Design Review Board to fill the remainder of a three-year term through March 31, 2017.

Suggested Motion:

1. Commissioner moves:

"I move that the City Commission appoint _____ to the Design Review Board to fill the remainder of a three-year term through March 31, 2017."

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: It is recommended that the City Commission appoint one new member to the Design Review Board to fill the remainder of a three-year term through March 31, 2017.

Background: Eric Peterson was appointed to the Design Review Board in April of 2014. Mr. Peterson has relocated and resigned from the Board in May of 2015. Mary Offerdal Klette was appointed to the Board in August of 2010. Ms. Klette has moved out of the City limits and has also resigned from the Board. Therefore, it is necessary to appoint two new members to fill the remainder of these terms.

A press release announcing the opening was also submitted to the local media and posted on the City's website. One application was received. Staff will continue to seek additional interested citizens.

Purpose

Ordinance 2722 was approved at the March 18, 1997, Commission meeting which amended Titles 2 and 15 of the Official Codes of the City of Great Falls and established the Design Review Board. The adoption of Ord. 2923 in September of 2005, the Land Development Code, re-established the Design Review Board.

The purpose of the Board is to further promote the health, safety and general welfare of the City. The Board has the authority and responsibility to review specified types of development proposals to ensure that the design and aesthetics conform to the review criteria contained in Title 17. The Board's composition should achieve a diversity of expertise, background, and interest. The Land Development Code states it is preferred that the board include two architects and three individuals chosen for their demonstrated interest in and expertise in design or community aesthetics.

Members must reside in the City of Great Falls. No member of the City Commission or employee of the City shall be eligible for membership on the board.

Evaluation and Selection Process

Advertising was done through the local media and posted on the City of Great Falls website.

Continuing members of this board are:

David Grosse
Tyson Kraft
Dani Grebe

Citizens interested in serving on this board include:

Kevin Vining

Concurrences: At its regular meeting held on July 13, 2015, the Design Review Board unanimously voted to recommend that the City Commission appoint Kevin Vining. See attached memorandum.

Fiscal Impact: Not applicable.

Attachments: Application

Recommendation memorandum

(Attachments not available online; on file in City Clerk's Office.)