



Item: Appointments, Board of Adjustment/Appeals

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Appoints to the Board of Adjustment/Appeals

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission appoint _____ and _____ to the Board of Adjustment/Appeals for three-year terms through September 30, 2017.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: It is recommended that the City Commission consider appointments to the Board of Adjustment/Appeals for three-year terms through September 30, 2017.

Background: The terms of Kim Martin and Timothy Peterson expired on September 30, 2014. Mr. Peterson has served two full terms and is not eligible for reappointment. Ms. Martin has moved out of the City limits since being appointed and is no longer eligible to serve on the Board. Therefore, it is necessary to make appointments to the Board to fill the vacancies.

Purpose. The Board of Adjustment/Appeals consists of five members appointed by the City Commission. The Board hears and decides appeals regarding zoning, housing, and building codes and ordinances; hears and decides requests for variances from standards set forth in zoning ordinances; hears and decides all other matters referred to the Board regarding zoning, housing, and building ordinances. Members serve three-year terms and, per Municipal Code, must reside within the City limits.

The International Building Code requires the Board of Adjustment's membership to be qualified by experience and training to pass on matters pertaining to building construction. The International Mechanical Code requires the Board of Adjustment's membership to include registered design professionals with structural engineering, electrical engineering, and architectural experience.

Evaluation and Selection Process

Advertising was done on the City website and through the local media. Two applications were received.

Citizens interested in serving on this board are:

Jule Stuver
Patrick Tice

Continuing members of this board are:

Jeffry Foster
Christopher Ward

Fiscal Impact: Not applicable.

Attachments/Exhibits: Applications. (Not available online; on file in City Clerk's Office.)