



Item: Purchase of Anhydrous Ammonia

From: Water Treatment Plant

Initiated By: Public Works Department

Presented By: Jim Rearden, Director of Public Works

Action Requested: Approval of Bid

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission accept the low bid from Thatcher Company of Montana, Inc. and authorize staff to purchase anhydrous ammonia in the amount of \$1.377 per pound for FY 2014/15.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: Staff recommends that the City Commission accept the low bid from Thatcher Company of Montana, Inc. in the amount of \$1.377 per pound for anhydrous ammonia for FY 2014/15.

Background: Anhydrous ammonia is used in the water treatment process to produce chloramine, which provides a disinfectant residual in the drinking water. Specifications and bid materials were prepared for the purchase of anhydrous ammonia for the Water Treatment Plant for the upcoming fiscal year. Notices were sent out to all prospective bidders and publicly advertised. The bid from Thatcher Company of Montana, Inc. was acceptable as submitted.

Bids were accepted on May 7, 2014, for FY 2014/15 Water Treatment Plant chemical needs. Thatcher Company of Montana Inc., with headquarters in Salt Lake City, Utah provided the lowest acceptable bid for anhydrous ammonia at \$1.377 per pound. This Commission action would award a contract for FY 2014/15.

Concurrences: not applicable

Fiscal Impact: This price reflects a 5.7% decrease from the FY 2013/14 contract price. The new contract would allow for the purchase of a maximum of 17,000 pounds for a total cost of \$23,409.

Alternatives: not applicable

Attachments/Exhibits: Bid Tabulation

