



Agenda # 10
Commission Meeting Date:
April 1, 2014

CITY OF GREAT FALLS
COMMISSION AGENDA REPORT

Item: Professional Services Contract Amendment No. 2: Wastewater Treatment Plant Permit Required Upgrades, O. F. 1633 (Wastewater EPA Consent Decree Services)

From: Engineering Division

Initiated By: Public Works Department

Presented By: Jim Rearden, Public Works Director

Action Requested: Approve Professional Services Contract Amendment No. 2

Suggested Motion:

1. Commissioner moves:

"I move the City Commission approve the Professional Services Contract Amendment No. 2 between the City of Great Falls and HDR Engineering, Inc., (HDR), for engineering services for the Wastewater Treatment Plant Permit Required Upgrades, O.F. 1633 (Wastewater EPA Consent Decree Services) for a fee not to exceed \$70,856.00, and authorize the City Manager to execute the agreements."

2. Mayor calls for a second, discussion, public comment, and calls for the vote.

Staff Recommendation: Approve Professional Services Contract Amendment No. 2.

Background:

Significant Impacts

City Staff has negotiated an amendment (attached) to a previously approved professional engineering services contract with HDR to perform the first phase of services required by the EPA Consent Decree (CD). The CD was approved by the City Commission on February 4, 2014. It is anticipated that the Environmental Protection Agency (EPA) will approve the CD around April 14, 2014.

Workload Impacts

HDR will complete some of the tasks required by the CD. City Public Works treatment, collection, and engineering staff will provide HDR with records and maps, as well as review the finished products prior to submittal to EPA, and provide project oversight and administration.

Purpose

The CD requires that the City evaluate certain portions and processes in the wastewater system. Some of the requirements will be handled directly by City staff, while other parts require the professional expertise of a consultant that is experienced with these types of studies and EPA procedures. The CD has specific time constraints on its various requirements.

Project Work Scope

HDR will perform the following work items under this contract amendment:

1. Develop workplans in accordance with the CD for the items covered;
2. Fats, Oil, and Grease (FOG) Evaluation and Program;
3. Root Growth Evaluation and Program;
4. Infiltration and Inflow Evaluation;
5. Develop Capacity, Management, Operation & Maintenance (CMOM) Program Workplan; and
6. Project management to coordinate and deliver each work item within the CD requirements and mandated timeframe.

It should be noted that depending upon the results of each of these work items, additional studies and/or action may be required by the EPA. The scope of that work will not be known until the work outlined in this amendment is complete.

Evaluation and Selection Process

HDR was awarded the original contract based on the competitive selection procedure for large projects in accordance with the City's Architect, Engineer and Surveyor Selection Policy. They have performed very well throughout the contract. The work done under this amendment partly overlaps with previous wastewater work performed to date. HDR has demonstrated the specific expertise required to perform the work under this amendment.

Conclusion

City staff recommends approval of the Professional Services Contract Amendment No. 2 to HDR in the amount of \$70,856.00. The original contract value approved on August 16, 2011, was for \$236,000.00. Amendment No.1 for \$3,491,864.00, was approved on March 20, 2012. Amendment No. 2 brings the total contract value to \$3,798,720.

Fiscal Impact

This contract amendment will be funded through Sewer Capital Funds.

Alternatives:

The City Commission could vote to deny the approval of the Professional Services Contract Amendment No. 2.

Attachments/Exhibits:

1. Professional Services Contract Amendment No. 2.
(Not available online; on file in City Clerk's office.)