



Item: Resolution 10067, Establishing Fees for the City of Great Falls, Mapping & Addressing Division

From: Melissa Kinzler, Fiscal Services Director

Presented By: Melissa Kinzler, Fiscal Services Director

Action Requested: Set a public hearing on Resolution 10067 for April 15, 2014.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission (set/not set) a public hearing on Resolution 10067 for April 15, 2014.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: Set a public hearing for April 15, 2014, on Resolution 10067, Establishing fees for the City of Great Falls, Mapping & Addressing Division.

Background: The City of Great Falls Mapping and Addressing Division (Mapping) currently provides a service to the City of Great Falls and Cascade County that includes various types of mapping requests, as well as verifying and assigning addresses for new or additional address on properties. Currently, Mapping does charge fees for City generated maps but has never formally adopted the fees. Resolution 10067 will formally adopt the fees for City generated maps. The fees will be for external customers only.

The Mapping Division currently does not charge any fees for addressing. Resolution 10067 will charge a \$20 fee for a new address or additional address on a property. This charge will be assessed on addressing changes that have been initiated by the owner of the property. An additional charge (\$10) will be assessed for the reflective address numbers prepared by City staff (again per the owner's request). County addressing is being contracted per the Address Coordinator with the City of Great Falls, so at this time only the addresses assigned within the city limits of Great Falls will be charged an addressing fee.

Concurrences: The proposed fee is in alignment with other departments across the state.

Alternatives: The Commission could choose not to set the public hearing on Resolution 10067 and not charge a fee for this service.

Attachments/Exhibits: Resolution 10067

RESOLUTION NO. 10067

A RESOLUTION TO ESTABLISH FEES FOR THE CITY OF GREAT FALLS MAPPING & ADDRESSING DIVISION

WHEREAS, § 7-6-4013, MCA, empowers municipalities to impose a fee for the provision of a service; and

WHEREAS, the Mapping & Addressing Division provides a service to the City of Great Falls and Cascade County that includes various types of mapping requests, as well as verifying and assigning addresses for new or additional addresses on properties; and

WHEREAS, said services require staff time that includes driving to the structure to record the location using a GPS unit and to process and return the applications; and

WHEREAS, implementing an administrative fee will recover expenses, such as depreciation on the GPS equipment, and upgrading outdated GPS software, incurred in providing these services; and

WHEREAS, currently the county addressing is being contracted per the Address Coordinator with the City of Great Falls, and, therefore, at this time only the addresses assigned *within* the city limits of Great Falls shall be charged a fee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, AS FOLLOWS:

Fees for the City of Great Falls Mapping & Addressing Division are hereby established as follows:

A. Mapping Fees for City generated maps (external customers).

8 ½ x 11 Printed Map	\$5.00 (Charge \$1.00 per copy after the first)
11 x 17 Printed Map	\$7.00 (Charge \$1.50 per copy after the first)
City Parcel Base Map	\$20.00
City Area Grid Map	\$20.00
Street Name & Address Guide Book	\$45.00
City Zoning Map (small)	\$10.00
City Zoning Map (large)	\$20.00
Fire Districts Map (large)	\$20.00
City of Great Falls Aerial	\$35.00*
City of Great Falls Shaded Relief	\$35.00*
Special Request	Price varies**

*Printed on photo glossy paper

**Price varies depending on size of the printed map and texture of the paper printed on.

B. Addressing Fees.

1. A twenty dollar (\$20) fee for landowners to obtain a new address or an additional address on the property (per the owner's request).
2. A ten dollar (\$10) fee for reflective address numbers (per the owner's request) prepared by City staff.

PASSED AND ADOPTED by the City Commission of the City of Great Falls, Montana,
this _____ day of April, 2014.

Michael J. Winters, Mayor

ATTEST:

Lisa Kunz, City Clerk

(CITY SEAL)

APPROVED FOR LEGAL CONTENT:

Sara R. Sexe, City Attorney