



**Item:** Appointments, Design Review Board

**From:** City Manager's Office

**Initiated By:** City Commission

**Presented By:** City Commission

**Action Requested:** Appoint two members to the Design Review Board for three-year terms through March 31, 2017.

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission appoint \_\_\_\_\_ as an architect member and appoint \_\_\_\_\_ to the Design Review Board for three-year terms beginning April 1, 2014, and expiring March 31, 2017.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

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**Staff Recommendation:** It is recommended that the City Commission appoint two new members to the Design Review Board for three-year terms beginning April 1, 2014, and expiring March 31, 2017.

**Background:** The terms of Bruce Forde and Jule Stuver expire on March 31, 2014. Both Mr. Forde and Mr. Stuver have served two full three-year terms and are not eligible for reappointment. Mr. Stuver served as an architect member.

Purpose

Ordinance 2722 was approved at the March 18, 1997, Commission meeting which amended Titles 2 and 15 of the Official Codes of the City of Great Falls and established the Design Review Board. The adoption of Ord. 2923 in September of 2005, the Land Development Code, re-established the Design Review Board.

The purpose of the Board is to further promote the health, safety and general welfare of the City. The Board has the authority and responsibility to review specified types of development proposals to ensure that the design and aesthetics conform to the review criteria contained in Title 17. The Board's composition should achieve a diversity of expertise, background, and interest. The Land Development Code states it is preferred that the board include two architects

and three individuals chosen for their demonstrated interest in and expertise in design or community aesthetics.

Members must reside in the City of Great Falls.

Evaluation and Selection Process

Advertising was done through the local media and posted on the City of Great Falls website. Five applications were received; however, one applicant (Martin Byrnes) does not reside within the City limits and, per §17.12.3.030.B OCCGF, is ineligible for appointment.

Continuing members of this board are:

Mary Offerdal Klette (architect)  
Todd Humble  
David Grosse

Citizens interested in serving on this board include:

Matt Beattie (architect intern)  
Philip Faccenda (architect)  
Eric Peterson (architect)  
Tara Tronson

**Fiscal Impact:** Not applicable.

**Attachments:** Applications (Not available online; on file in City Clerk's Office.)