

COMMUNICATION TO THE CITY COMMISSION

DATE: February 4, 2014

ITEM: CONTRACTS LIST
 Itemizing contracts not otherwise approved or ratified by City Commission Action
 (Listed contracts are available for inspection in the City Clerk’s Office.)

PRESENTED BY: Lisa Kunz, City Clerk

ACTION REQUESTED: Ratification of Contracts through the Consent Agenda

MAYOR’ S SIGNATURE: _____

CONTRACTS LIST

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	FUND	AMOUNT	PURPOSE
A	Public Works	A & I Distributors	02/19/2014 – 02/19/2017	Central Garage	Estimated \$67,200	Public Works Non-Construction Services Agreement for providing and delivering an estimated 1,800 gallons of Motor Oil 15W40 - \$6.85/gallon; estimated 400 gallons of Motor Oil Dexos or equivalent - \$7.15/gallon; and estimated 1,400 gallons of Hydraulic Oil - \$5.15/gallon to the Central Garage storage tanks
B	City-7	Cascade County	01/01/2014 – 12/31/2015		\$2,000/yr	Cable Programming Agreement

C	Public Works Water Plant	Mission Electric, LLC	02/05/2014 – 02/28/2014	5210-31-555- 49310	\$7,700	Agreement for materials and labor for complete installation of transfer switch at Hill 57 Pump Station
D	City Attorney	De Lage Landen Financial Services, Inc., Lease Processing Center	60 months	42190	\$181/month	Lease Agreement for Konica Minolta color multi-function copy machine, Model # BH C454e (Serial Number A5C0011006639)
E	City Attorney	Davis Business Machines, Inc.	01/30/2014 – 01/29/2015	42190	Cost per copy \$.0095/black \$.065/color	Preventative Maintenance Agreement for Konica Minolta color multi-function copy machine, Model # BH C454e (Serial Number A5C0011006639)
F	Planning and Community Development	Passport Parking LLC	Month to Month	5725-71-725- 45515	\$0.25/per transaction	Professional Services Agreement for mobile pay options for metered parking and customer service. (CR 071613.17 – Commission approved implementation of the Passport Parking program)
G	Public Works	McKay Rowen Associates Phillip L.R. Rowen	01/30/2014 – 02/28/2014	Sanitation	Not to Exceed \$2,000	Addendum 1 to Professional Services Agreement for appraisal services and summary appraisal report for City-owned property at 1100 15 th Street North (Parcel No. 0000847435) CR: 120313.4A (Addendum 1 extends the term one month)