



Item: Change Order No. 1 and Final Payment: 911 Center Renovation O.F. 1667

From: Ryan Smith

Initiated By: Nelson Architects

Presented By: Chief Bowen

Action Requested: Approve Change Order No. 1 and Final Payment

Suggested Motion:

1. Commissioner moves:

"I move that the City Commission approve Change Order No. 1 in the amount of \$4,729.88 and approve Final Payment in the amount of \$14,336.83 to Detailed Construction Company and \$144.82 to the Montana State Miscellaneous Tax Fund for the Renovation of the 911 Center Phase 1 - O.F 1667."

2. Mayor calls for a second, discussion, public comment, and calls for the vote.

Staff Recommendation: Approve Change Order No. 1 and Final Payment.

Background: Detailed Construction Company was awarded the bid for the renovation of the 911 Center in September and completed the scope of work as outlined. During the process of the renovation, it was determined that more extensive repairs needed to be done to the roof to fix a leaky roof vent. In addition to the roof repairs, it is necessary to replace some of the door locks and strike plates in some of the other doors in the facility and remove a built in console that hindered installation of the dispatch consoles. These additions, along with the required city permit, account for the need for a change order.

Conclusion: City staff recommends approving Change Order No. 1 in the amount of \$4,729.88 and recommends making the final payment to Detailed Construction Company.

Attachments: Change Order No. 1

Change Order

No. 1

Date of Issuance: November 18, 2013

Effective Date: December 3, 2013

Project: 911 Center Renovation	Owner: City of Great Falls	Owner's Contract No.: O.F. 1667
Contractor: Detailed Construction Company		Date of Contract: Sept. 3, 2013
Contractor:		Engineer's Project No.: 13-018

The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Additional strike plates, door locks, cores and key pad to specified entry and walk thru doors.
Removal of identified cabinet that interfered with the dispatch consoles and the painting and additional carpet required.
Additional roof repair over existing break room.
City of Great Falls building permit.
Credits for carpet downgrade & finishes in Janitorial Room 119 not executed

Attachments: (List documents supporting change):

Detailed Construction Company Change Order #1, dated 11/6/2013

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 59,945.18

[Increase] [Decrease] from previously approved Change

Orders No. 0 to No. :

\$ 0

Contract Price prior to this Change Order:

\$ 59,945.18

Increase of this Change Order:

\$ 4,729.88

Contract Price incorporating this Change Order:

\$ 64,675.06

CHANGE IN CONTRACT TIMES:

Original Contract Times:

☐ Working days ☐ Calendar days

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] from previously approved Change Orders

No. 0 to No. :

Substantial completion (days):

Ready for final payment (days):

Contract Times prior to this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

[Increase] [Decrease] of this Change Order:

Substantial completion (days or date):

Ready for final payment (days or date):

Contract Times with all approved Change Orders:

Substantial completion (days or date): 20

Ready for final payment (days or date):

RECOMMENDED:

By: Ryan L. Smith
Engineer (Authorized Signature)

Date: 11-18-2013

Approved by Funding Agency (if applicable):

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date:

ACCEPTED:

By: Dele Magermib
Contractor (Authorized Signature)

Date: 11/19/13

Date:

Change Order

Instructions

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directives must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, an Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.



CHANGE ORDER

CONTRACTOR:

DETAILED CONSTRUCTION COMPANY
P.O. BOX 5/1331 STOCKETT RD.
STOCKETT, MT 59480

CO # 1

DATE 11/6/2013

PROJECT:

CITY OF GREAT FALLS
911 EMERGENCY CALL CENTER
O.F. 1667

QTY	UNIT	DESCRIPTION	PRICE	AMOUNT
1	-410	CARPET DOWNGRADE DEDUCT	\$ (410.00)	\$ (410.00)
		PHASE 2 WORK DONE ON PHASE 1		\$ -
2	322.59	FURNISH/INSTALL (FI) LOCKS 132 A & B	\$ 322.59	\$ 645.18
1	434.08	PHASE 1 EXTRAS DOOR 105A (FI) ELECTRIC STRIKE	\$ 434.08	\$ 434.08
1	1099.42	DOOR 114B (FI) ELECTRIC STRIKE & KEYPAD	\$ 1,099.42	\$ 1,099.42
		REMOVE CABINET IN RM 108 & PATCH CARPET & BASE	\$ -	\$ -
1	842.06	TAPE/PATCH WALL & PAINT	\$ 842.06	\$ 842.06
			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -
		PROVIDE "TEMP" ROOF FIX OVER WHERE EXISTING	\$ -	\$ -
1	794.08	BREAKROOM VENT LEAK HAS BEEN (AREA 4' X 3')	\$ 794.08	\$ 794.08
		INSTALL (LOANED) CORE CYLINDERS IN EXISTING	\$ -	\$ -
1	316.72	LOCKS UNTIL PHASE 2 COMPLETED. REMOVE & RETURN	\$ 316.72	\$ 316.72
		DEDUCT FOR WALL FINISHES RM 119 NOT COMPLETED	\$ -	\$ -
1	-420	IN PHASE 1	\$ (420.00)	\$ (420.00)
1	1428.34	CITY OF GREAT FALLS BUILDING PERMIT FEE	\$ 1,428.34	\$ 1,428.34
			\$ -	\$ -

Note: This Change Order becomes part of and in conformance with the existing contract.

WE AGREE hereby to make the change(s) specified above at this price \$ 4,729.88

Previous Contract Amount \$ 59,945.18

Revised Contract Total \$ 64,675.06

Dale Mayernik 11/17/13
Your Name, Title Date
Dale Mayernik President

Accepted - The above prices and specifications of this change order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise stipulated.

Signature _____
Date of Acceptance _____