



**CITY OF GREAT FALLS  
COMMISSION AGENDA REPORT**

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- Item:** Public Hearing – Resolution 10040 to Annex, Ordinance 3114 to assign City Zoning, Annexation Agreement, and Amended Plat all pertaining to Lot 2, Medical Tech Park Minor Subdivision, in the SE1/4, Section 18, T20N, R4E, P.M.M., Cascade County, Montana – Talus Apartments
- From:** Galen Amy, Planner II, Planning & Community Development
- Initiated By:** The Farran Group, Developer
- Presented By:** Craig Raymond, Director of Planning & Community Development
- Action Requested:** City Commission vacate the public hearing on Resolution 10040 to Annex, Ordinance 3114 to assign City Zoning, Annexation Agreement, and Amended Plat – Talus Apartments, for January 7, 2014.

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission vacate the public hearing on Resolution 10040 to Annex, Ordinance 3114 to assign City Zoning, Annexation Agreement, and the Amended Plat – Talus Apartments, until January 7, 2014.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.
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**Project Update:** Ordinance 3114 to assign City zoning to Talus Apartments was accepted by the City Commission on first reading on September 3, 2013, and a public hearing was set for October 1, 2013. Due to concerns about the Annexation Agreement, the owner requested the Public Hearing for October 1, 2013 be vacated and rescheduled to November 19, 2013.

To satisfy property owner concerns, moving the public hearing until January 7, 2013 provides enough time for the sale of the subject property to transpire, as the closing is scheduled for December 15, 2013. A Development Agreement between the City of Great Falls and The Farran Group is also being drafted and will come before the Commission on December 3, 2013.

**Recommendation:** At the conclusion of a public hearing held on August 13, 2013, the Planning Advisory Board recommended the City Commission approve the annexation of Talus Apartments as legally described above, subject to fulfillment of the following Conditions of Approval:

1. The amended plat of Medical Tech Park Minor Subdivision shall incorporate corrections of any errors or omissions noted by staff.
2. Final build-out of the project shall be in substantial compliance with the final approved

- site plan documents and drawings dated 08-13-13 and approved by the City Commission.
3. The final engineering drawings and specifications for the required public improvements to serve Talus Apartments shall be submitted to the City Public Works Department for review and approval prior to any building permits being issued by the City.
  4. A Grading Plan, State Stormwater Discharges Associated with Construction Activities Permit, Dust Control Plan, and Stormwater Management Plan shall be developed to City standards and shall be submitted to the City Public Works Department for review and approval prior to issuance of building permits.
  5. Applicant shall submit proposed project drawings including site, architectural, landscape, signage and lighting plans as required for review and approval by the Design Review Board prior to submittal of permit plans. Applicant shall consider the Medical District Master Plan Design Guidelines when developing the site.
  6. A geotechnical investigation and report prepared by a Professional Engineer with recommended building foundation design shall be submitted to the Planning and Community Development Department for review and approval prior to issuance of building permits.
  7. The applicant shall meet all requirements of the City's Fire Department including providing internal driveway widths and internal driveway turning radii that accommodate access by large emergency vehicles prior to any building permits being issued by the City.
  8. An Annexation Agreement shall be prepared containing terms and conditions for development of the subject property including, but not limited to, agreement by application to:
    - a. Install within two years of the date of final City Commission approval, the public improvements referenced in Paragraph Three above.
    - b. Indemnify the City for any damages attributable to adverse soil or groundwater conditions.
    - c. Dedicate and construct 21st Avenue South along the northern property line of the subject property. The City will participate in 25% of the costs. The applicant shall be required to install an 8-inch sewer main in the 21st Avenue South alignment as a part of this project.
    - d. Dedicate 23<sup>rd</sup> Street South to the southern extent of the subject property, and escrow 100% of the cost for the completion of 23rd Street South including paving, curb, gutter, sidewalk, 8-inch water main and 8-inch sewer main to the southerly boundary of the subject property (approximately 80-feet). Obtain an easement and construct a temporary turnaround at the southern terminus of 23<sup>rd</sup> Street South.
    - e. Extend a storm drain from its existing terminus in 23rd Street South southerly to the south property boundary. This extension shall include inlets at the intersection of 21st Avenue South and 23rd Street South.
    - f. Escrow 100% of the cost for the extension of the 8-inch water main in 26th Street South, City to cover cost of upsizing.
    - g. Provide easements for public fire lines and hydrants located outside the public right-of-way.
    - h. Provide separate water and sewer service lines to each building in the development.
    - i. Ensure driveways to the public streets conform to City codes and standards.

The Planning Advisory Board also recommended approval of a subsequent minor subdivision of the property from one lot into two lots. The Zoning Commission recommended the City Commission approve assigning a zoning classification of R-6 Multi-family high density to the easterly lot of the proposed subdivision and M-1 Mixed-use district to the westerly lot.

Public Notice for the Planning Advisory Board/Zoning Commission Public Hearing was published in the *Great Falls Tribune* on July 28, 2013. There were three citizens that spoke at the public hearing: one as a proponent, one as an opponent and one with general comments.

**Background:** The subject property is generally located south of the projected 21st Avenue South, east of 23rd Street South and west of 26th Street South.

The applicant, The Farran Group, is requesting annexation of  $\pm 11.59$  acres from Cascade County into the City of Great Falls. The subject property is currently vacant undeveloped land. In addition to the subject property, per MCA, the abutting portion of 26th Street South, comprised of  $\pm 0.77$  acres, must also be annexed as a part of the request. In total  $\pm 12.36$  acres will be annexed into the City.

The property is located outside, but adjacent to, the City's boundary. North of the subject property, within City limits, is Centene Corporation operations and vacant land owned by the Centene Corporation. East of the subject property, in the County, is the Mount Olivet Cemetery. The area south is privately owned land located in the County that is undeveloped. The property to the west is vacant land within City limits, but partially developed as the Medical Tech Park.

The applicant is proposing development of a 216-unit apartment complex located in six buildings along with a clubhouse for the residents that will offer various services and amenities. The complex will consist of three secure access points with the main entry off of 26th Street South. Internal roadways will be privately owned and maintained, and parking, including some carports, will be provided on site. The construction of 21st Avenue South from 23rd Street South to 26th Street South will be completed as a part of this project (attached Conceptual Site Plan for Talus Apartments).

The applicant is requesting to subdivide the subject parcel into two lots. The westerly lot, proposed Lot 2A, will consist of  $\pm 3.0$  acres. The developer does not have immediate development plans for said lot. The easterly lot, Lot 2B, will consist of  $\pm 8.59$  acres and be developed as the apartment complex (attached DRAFT Amended Plat). The property was originally subdivided as a part of the Medical Tech Park Minor Subdivision in 2004. Per Montana Code Annotated (MCA), any minor subdivision that is not a first minor subdivision from a tract of record, is a subsequent minor subdivision and the governing body may require the subdivision meet or exceed the requirements that apply to a first minor subdivision. A subsequent minor subdivision requires a public hearing before the Planning Advisory Board and City Commission.

The basis for decision to approve, conditionally approve, or deny a proposed subdivision is whether the subdivision application, preliminary plat, applicable environmental assessment, public hearing, planning board recommendations, or additional information demonstrate that development of the proposed subdivision meets the requirements of 76-3-608 MCA. The governing body shall issue written findings of fact that weigh the criteria in 76-3-608 (3) MCA.

Staff has provided a findings of fact that weigh the required criteria for consideration (attached Findings of Fact). The conditions of approval for the subdivision are derived from these findings. Additionally, the applicant has provided an Environmental Assessment and a Summary of Probable Impacts related to the subject property and proposed project for staff to review. Staff has determined that minimal environmental mitigation methods are required as a part of this subdivision request, as minimal degradation is anticipated. The applicant has also provided a noxious weed control plan for the property.

The applicant has requested the subject property have two zoning designations upon annexation. The easterly ±8.59 acre lot, which is proposed as a high density multi-family housing project, would be zoned R-6 Multi-family residential high density zoning district. According to the Land Development Code, the R-6 Multi-family residential high density zoning classification is:

*Intended to accommodate multi-family units of the highest density allowed in the City. These districts are typically found close to work and leisure, and are close to the downtown.*

The proposed R-6 zoning will permit high density residential units. This will have some impact to the surrounding area in terms of increased traffic and increase use of infrastructure. However, staff finds the proposed use is compatible with the existing adjacent uses and will provide a transition between the commercial uses to the north and possible future uses to the south of the subject property.

The westerly ±3.0 acre lot, which does not include development plans at this time, would be zoned M-1 Mixed-use zoning district. According to the Land Development Code, the M-1 Mixed-use zoning classification is:

*Intended to allow a balanced and harmonious mixture of commercial, residential, institutional uses, and public spaces. Employment opportunities are near a variety of living options. A mix of uses could occur within the same building or in separate buildings in close proximity to one another. The transportation system and buildings are designed with pedestrians in mind.*

The proposed M-1 zoning of the westerly lot of the subdivision is compatible with M-1 zoned properties to the west. It is anticipated that development of this lot will be similar in character to the lots west of the subject property.

The Zoning Commission's recommendation and the City Commission's decision shall at a minimum consider the Basis of Decision listed in the Land Development Code (17.16.40.030). Staff has provided an analysis that weighs the required criteria for consideration (attached Basis of Decision).

### Improvements

The applicant shall be required to dedicate and construct 21st Avenue South to a 35-foot wide (60-foot right-of-way) local urban design standard (paving, curb, gutter, and sidewalk) across its northerly frontage from 23rd Street South to 26th Street South. The City will participate in 25% of the costs. There is an existing 30-foot utility easement on the property north of the subject site

(Lots 1A & 1B, Medical Tech Park Minor Subdivision); 21st Avenue South roadway improvements will require the dedication of said utility easement as public right-of-way. Cooperation with the northerly property owner will be required. The applicant and City have begun the process of requesting this dedication. The ultimate alignment of 21st Avenue South will be subject to the outcome of those discussions. There is a 12-inch water main in the existing utility easement in the proposed 21st Avenue South alignment. The applicant does not owe reimbursements for the cost of this main. The applicant shall be required to construct an 8-inch sewer main in the 21st Avenue South alignment as a part of this project.

The applicant will be required to dedicate a 60-foot right-of-way for the completion of 23rd Street South and escrow 100% of the funds to complete the extension of 23rd Street South including paving, curb, gutter, sidewalk, 8-inch water main and 8-inch sewer main to the southerly boundary of the subject property (approximately 80-feet). The City will pay for any up-sizing. The applicant shall be reimbursed for 50% of these costs at such time as the property to the west is annexed. The applicant shall be required to secure a temporary turn-around at the terminus of 23rd Street South from the property south of the subject property. This turn-around shall meet the requirements of the Fire Department and Public Works. Additionally, the applicant will be required to extend 18-inch storm drain from its existing terminus in 23rd Street South southerly to the south property boundary. This extension shall include inlets at the intersection of 21st Avenue South and 23rd Street South. The water, sewer and 23rd Street South improvements shall occur at such time as development occurs south of the subject property.

The applicant is not required to improve 26th Street South. Improvements to this roadway are being completed as a part of a larger federal-aid project by the Montana Department of Transportation that is slated to be constructed in 2014/2015 and includes improvements to 26th Street South from the northerly boundary of the subject property to 24th Avenue South. The applicant will be required to escrow money to extend an 8-inch water main from its existing terminus in 26th Street South to the southern boundary of the subject property. The City will pay for the up-sizing of the water main.

The applicant shall provide easements for public fire lines and hydrants located outside the public right-of-way and each building in the development shall have separate water and sewer service lines. Finally, all driveways to the public streets shall conform to City codes and standards.

The proposed development will have impervious surfaces of more than 15,000 square feet; therefore, the developer is required to provide a stormwater management plan in compliance with the City of Great Falls Storm Design Manual and City standards. The plan will be reviewed and approved by the Public Works Department prior to the issuance of building permits for the development.

The existing transportation network is expected to have sufficient capacity to accommodate increased traffic from the proposed development. With the construction of 21<sup>st</sup> Avenue South, the traffic generated by the site will have other options than just 26<sup>th</sup> Street South. Improvements to 26<sup>th</sup> Street South and 24<sup>th</sup> Avenue South will increase carrying capacity, and will also include new bicycle and pedestrian facilities. Extending 21<sup>st</sup> Avenue South, with sidewalks, will also

provide ready access to Great Falls Transit District bus services, reducing trips generated by the development.

There is a reasonable expectation that the development will attract some residents that have employment or attend school at nearby locations, making their trip lengths relatively short. This will make both bicycling and walking attractive choices, and will keep some vehicle trips from reaching and adding to congestion at some intersections on 10<sup>th</sup> Avenue South.

The undeveloped lot to the west of the development is proposed for concurrent annexation, and site impacts to the transportation network would be reviewed at such time as development is proposed. Such development may require improvements, should they be deemed necessary to mitigate adverse impacts. A more in-depth traffic analysis is attached as Traffic Analysis.

The following recommendations are based upon review of the proposed development:

- The three driveways must be easily accessible by all residents. If the two on 21<sup>st</sup> Avenue South are gate-controlled, they must be accessible by residents, as well as emergency responders, at all times.
- The main entrance on 26<sup>th</sup> Street South must be moved as far away from the intersection of 21<sup>st</sup> Avenue South as practical. At least 150 feet is recommended.
- Internal driveways must be of a width to allow for access by large fire trucks. Internal driveway turning radii must also accommodate such vehicles.
- To ensure safety of bicyclists and pedestrians along 26<sup>th</sup> Street South, the main entrance should have a short crossing distance and any potentially obscuring improvements (such as signage or large landscaping) should be placed such that they do not become safety hazards.
- The developer is encouraged to provide on-site bicycle storage facilities to reduce vehicular trip generation and allow residents to avail themselves of alternate transportation options.
- The developer will dedicate and construct 21<sup>st</sup> Avenue South between 23<sup>rd</sup> Street South and 26<sup>th</sup> Street South, including sidewalk on the entire south side of the new roadway. Improvements to 26<sup>th</sup> Street South, including a shared-use bicycle/pedestrian path, will be installed under the planned public improvement project, with no cost to the developer.
- The developer will construct a temporary turnaround at the far southern end of 23<sup>rd</sup> Street South, and shall dedicate 23<sup>rd</sup> Street South to the southern extent of its property.
- The developer will make all efforts to negotiate with the property owner to the north (lots 1A and 1B, Medical Tech Park Minor Subdivision) to dedicate and construct 21<sup>st</sup> Avenue South along an existing utility easement. The City will participate in a portion of the cost of 21<sup>st</sup> Avenue South.

#### Growth Policy Conformance

The proposed project is consistent with the City's newly adopted *Growth Policy and the Medical District Master Plan (2007)*.

This proposed project consists of the introduction of a two-lot subdivision in a portion of the City that is referred to as the *Medical District Master Plan* area. The purpose of the *Medical District Master Plan* was to establish an area to accommodate continued growth and expansion of the health care industry and its related businesses in Great Falls.

In terms of the *recently adopted Growth Policy*, the proposed project will provide more diversity of housing stock and rental choices, meeting an existing demand and need in the City. Specifically, the project is consistent with the Social goal of promoting a wide and diverse supply of housing for all members of the community and the Economic goal of encouraging workforce housing near to major employers. Workforce housing is that housing operational or line employees can afford to pay to maintain and continue employment in an area. The health care sector is one of the largest employment sectors in the City, and has been expanding in recent years. The desirability, therefore, of workforce housing in this area of the City is understandable.

Other supportive policies in the newly adopted Growth Policy include:

- Soc1.4.1 Work with the private sector and non-profits to increase housing opportunities in the city.
- Soc1.4.2 Expand the supply of residential opportunities including single family homes, apartments, manufactured homes and assisted living facilities.
- Soc1.4.6 Encourage a variety of housing types and densities so that residents can choose by price or rent, location and place of work.
- Soc1.4.7 Encourage workforce housing in locations that meet the needs of the City's major employers, downtown and the City's activity centers.

There is a demand for this type of housing. It is important to recognize that there has been little multi-family development in the City in recent years and over half the City's residential building stock is fifty years old or older. During the recent outreach phase of the *Imagine Great Falls Growth Policy Update* planning process, staff received a great deal of input regarding the limited rental opportunities in the City and the effect this has on housing opportunities city-wide.

Part of the rationale for the *Medical District Master Plan* was to create a desirable setting that would enhance the City's ability to recruit and retain highly qualified personnel to the community. Creating a *Medical District*, coupled with other City efforts to promote a strong and vibrant community, was intended to support and solidify the City's ability to compete effectively with others for the skilled workforce necessary to deliver high quality health care. Work toward this vision is ongoing.

The *Medical District Master Plan* also encourages mixed-uses, connectivity and combining residential and commercial uses into what the plan refers to as "work-live" situations. A "work-live" situation is a setting where residents can meet some of their daily activity needs on-site or nearby. The on-site clubhouse provides the sort of amenity and "work-live" situation encouraged in the *Medical District Master Plan*. Given the fact that the *Medical District Master Plan* strongly encourages a combination of uses that complement each other, it is highly recommended that the applicant consider supportive and active uses on the portion of the site for which M-1 zoning is being considered. The transition to complementary and active uses is a key part of the vision established by the *2007 Medical District Master Plan*, adopted as part of the *2013 Growth Policy*. This project represents an important step and opportunity toward that end.

The applicant's representative gave a presentation to Neighborhood Council #5 on July 15, 2013. The Neighborhood Council was primarily concerned about dust control during construction and

asked that a dust control plan be a condition of approval for the subdivision. Other concerns/comments from the Neighborhood Council included:

1. Whether the project would be tax exempt. The representative clarified that the project was not tax exempt.
2. Increased traffic on 26th and 23rd Streets South.
3. If improvements would be made to the intersection of 10th Avenue South and 23rd Street South.
4. Maintenance of the westerly lot that is not being developed at this time.
5. Water/sewer capacity in the area.

There was no vote at the meeting about the project. Additionally, Staff received one email regarding a concern for increased traffic on 23<sup>rd</sup> Street South.

It is anticipated that the City Commission, at the public hearing, will consider the annexation resolution, zoning ordinance, annexation agreement, and subdivision for the subject property.

**Concurrences:** Representatives from the City's Public Works, Park and Recreation and Fire Departments have been involved throughout the review and approval process for this project.

**Fiscal Impact:** Providing services is expected to be an additional cost to the City. Any increased costs may be covered by increased tax revenues from improved properties.

**Alternatives:** The City Commission could: 1) elect to hold the public hearing and table any action. However, this would only postpone action until the next City Commission meeting which would not meet the desires of the property owner; or 2) elect to hold the public hearing and take action. However, this would not meet the desires of the property owner or developer.

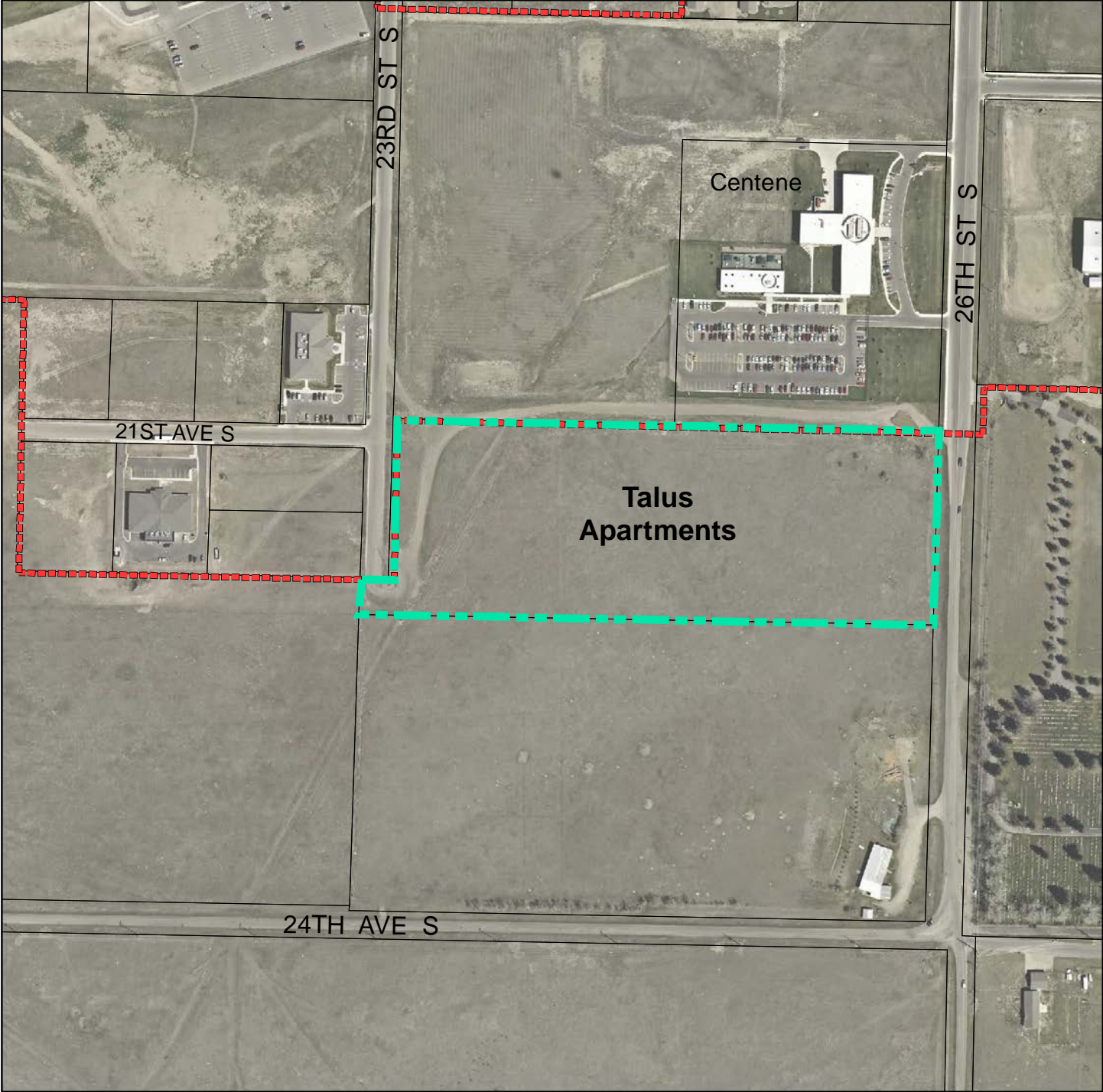
**Attachments/Exhibits:**




Aerial Photo  
Ordinance 3114 with Attachment A  
Basis of Decision  
Conceptual Site Plan for Talus Apartments  
Amended Plat  
Findings of Fact  
Traffic Analysis  
Dust Control Plan  
Resolution 10040 with Attachment A

Cc: Jim Rearden, Public Works Director  
Dave Dobbs, City Engineer  
Patty Cadwell, Neighborhood Council Coordinator  
Trevor McSpadden, Morrison-Maierle, Inc., [tmcspadden@m-m.net](mailto:tmcspadden@m-m.net)  
Matt Ekstrom, Morrison Maierle, Inc., [mekstrom@m-m.net](mailto:mekstrom@m-m.net)  
Jim McLeod, The Farran Group, [jmcleod@thefarrangroup.com](mailto:jmcleod@thefarrangroup.com)  
John Sheffels, 39 Prospect Drive, Great Falls, MT 59401



# Aerial Photo



-  Talus Apartments
-  City Limits
-  Tracts of Land



Talus Apartments

ORDINANCE 3114

AN ORDINANCE ASSIGNING A ZONING CLASSIFICATION OF R-6 MULTI-FAMILY RESIDENTIAL HIGH DENSITY DISTRICT TO LOT 2B AND M-1 MIXED-USE DISTRICT TO LOT 2A OF THE AMENDED PLAT OF LOT 2, MEDICAL TECH PARK MINOR SUBDIVISION LOCATED IN THE SE1/4, SECTION 18, TOWNSHIP 20 NORTH, RANGE 4 EAST, P.M.M. CASCADE COUNTY, MONTANA

\* \* \* \* \*

WHEREAS, John H. Sheffels, et al c/o Bruce M. Spencer, in conjunction with The Farran Group have petitioned the City of Great Falls to annex Lot 2, Medical Tech Park Minor Subdivision consisting of ±11.59 acres, located in the SE1/4, Section 18, Township 20 North, Range 4 East, P.M.M. Cascade County, Montana; and,

WHEREAS, Montana Code Annotated 7-2-4211 requires annexation of roads and right-of-way that are adjacent to the property being annexed, in this case consisting of ±0.77 acres of 26<sup>th</sup> Street South; and,

WHEREAS, John H. Sheffels, et al c/o Bruce M. Spencer, in conjunction with The Farran Group have petitioned the City of Great Falls to subdivide Lot 2, Medical Tech Park Minor Subdivision into two lots, which will be heard by the City Commission at a Public Hearing scheduled for October 1, 2013; and,

WHEREAS, John H. Sheffels, et al c/o Bruce M. Spencer, in conjunction with The Farran Group have petitioned that the proposed Lot 2A of the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision, the westerly lot, be assigned a zoning classification of M-1 Mixed-use district and the proposed Lot 2B of the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision, the easterly lot, be assigned a zoning classification of R-6 Multi-family residential high density district, upon annexation to the City; and,

WHEREAS, notice of assigning said zoning classifications to the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision was published in the *Great Falls Tribune* advising that a public hearing on this zoning designation would be held on the 1<sup>st</sup> day of October, 2013, before final passage of said Ordinance herein; and,

WHEREAS, following said public hearing, it was found and decided that the said zoning designation be made,

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF GREAT FALLS, STATE OF MONTANA:

Section 1. It is determined that the herein requested zoning designation will meet the criteria and guidelines cited in Section 76-2-304 Montana Code Annotated, and Section 17.16.40.030 of the Unified Land Development Code of the City of Great Falls.

Section 2. That the zoning classification be designated as R-6 Multi-family residential high density district for Lot 2B of the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision, and M-1 Mixed-use district for Lot 2A of the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision, as attached hereto as Attachment "A" and by this reference made a part hereof.

Section 3. This ordinance shall be in full force and effect thirty (30) days after its passage and adoption by the City Commission or upon filing in the office of the Cascade County Clerk and Recorder the resolution annexing the Amended Plat of Lot 2, Medical Tech Park Minor Subdivision, located in the SE1/4, Section 18, Township 20 North, Range 4 East, P.M.M. Cascade County, Montana into the corporate limits of the City of Great Falls, Montana, whichever event shall occur later.

APPROVED by the City Commission on first reading September 3, 2013.

PASSED, APPROVED AND ADOPTED by the City Commission of the City of Great Falls, Montana, on second reading January 7, 2014.

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Michael J. Winters, Mayor

ATTEST:

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Lisa Kunz, City Clerk

(CITY SEAL)

APPROVED FOR LEGAL CONTENT:

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Sara R. Sexe, City Attorney

State of Montana    )  
County of Cascade  : ss  
City of Great Falls )

I, Lisa Kunz, City Clerk of the City of Great Falls, Montana, do certify that I did post as required by law and as prescribed and directed by the Commission, Ordinance 3114 in three conspicuous places within the limits of said City to-wit:

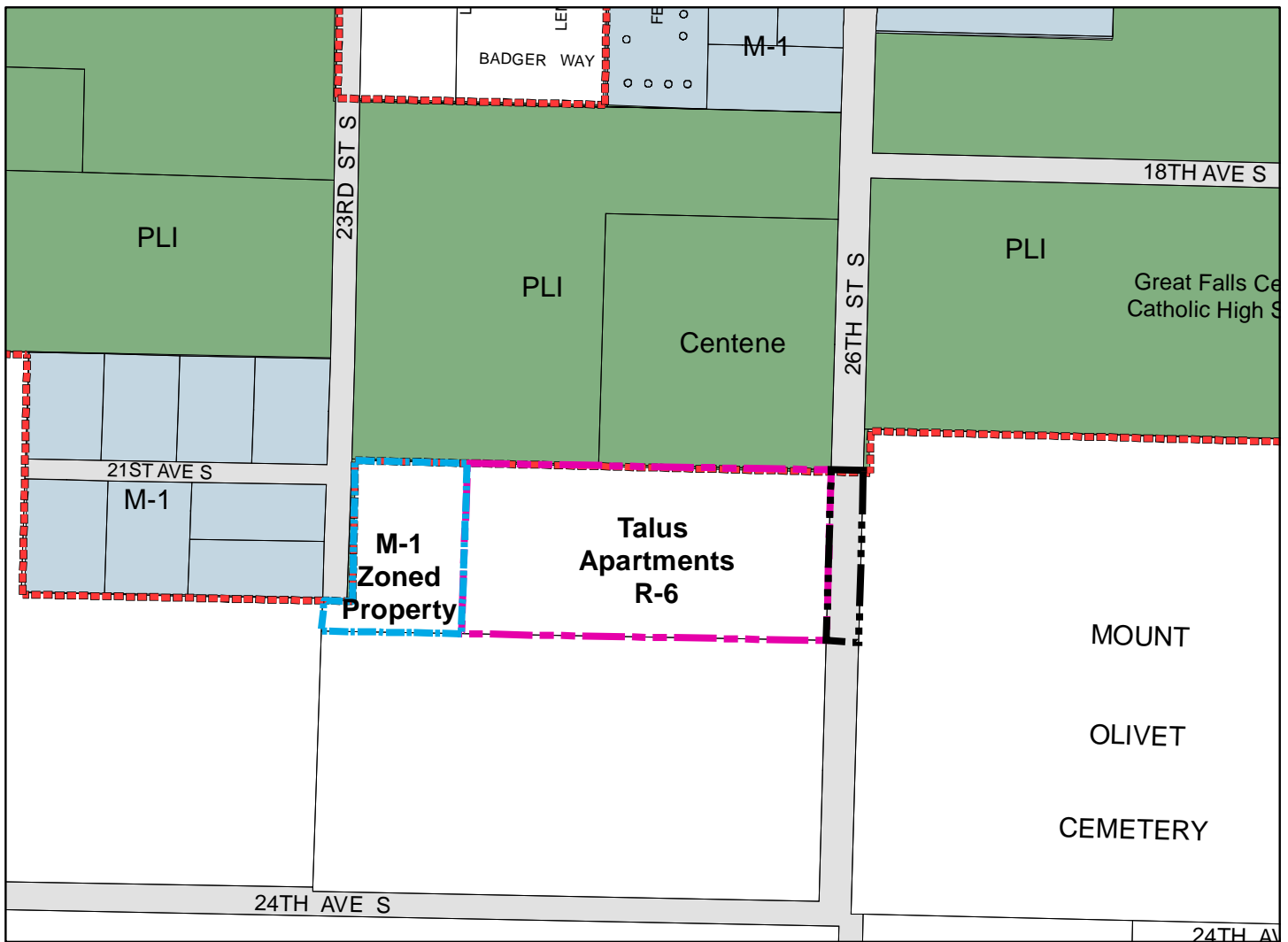
- On the Bulletin Board, first floor, Civic Center Building;
- On the Bulletin Board, first floor, Cascade County Court House;
- On the Bulletin Board, Great Falls Public Library

(CITY SEAL)

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Lisa Kunz, City Clerk

# Ordinance 3114 Attachment A



- |               |                             |  |                                |  |                                  |
|---------------|-----------------------------|--|--------------------------------|--|----------------------------------|
|               | Talus Apartments            |  | C-3 Highway commercial         |  | PUD Planned unit development     |
|               | M-1 Property                |  | C-4 Central business core      |  | R-1 Single-family suburban       |
|               | 26th Street South           |  | C-5 Central business periphery |  | R-2 Single-family medium density |
|               | City Limits                 |  | I-1 Light industrial           |  | R-3 Single-family high density   |
|               | Tracts of Land              |  | I-2 Heavy industrial           |  | R-5 Multi-family medium density  |
| <b>ZONING</b> |                             |  |                                |  |                                  |
|               | AI Airport Industrial       |  | M-1 Mixed-use district         |  | R-6 Multi-family high density    |
|               | C-1 Neighborhood commercial |  | M-2 Mixed-use transitional     |  | R-9 Mixed residential            |
|               | C-2 General commercial      |  | PLI Public lands institutional |  | R-10 Mobile home park            |
|               |                             |  | POS Park Open Space            |  | Unincorporated                   |
|               |                             |  |                                |  | Right of Way                     |



### **17.16.40.030 - Basis of decision.**

The Zoning Commission's/Planning Board's recommendation and the City Commission's decision shall at a minimum consider the following criteria:

#### **The amendment is consistent with and furthers the intent of the City's growth policy;**

The proposed application is consistent with the City's growth policy (see Growth Policy Conformance). In terms of the *2005 Growth Policy*, the proposed project will provide more diversity in terms of housing stock and rental choices, meeting an existing demand and need in the City.

#### **The amendment is consistent with and furthers adopted neighborhood plans, if any;**

The City does not have any adopted neighborhood plans.

#### **The amendment is consistent with other planning documents adopted by the City Commission, including the river corridor plan, transportation plan, and sub-area plans.**

The proposed project is consistent with other planning documents adopted by the City Commission. The proposed project does not fall under the purview of the Missouri River Urban Corridor Plan. The City's Transportation Planner has completed a traffic analysis (see Traffic Analysis) and has determined that the proposed project will increase traffic in the area, but not to an extent that will exceed capacity of the adjacent roadways. The subject property falls under the jurisdiction of the Medical District Master Plan. The intent of the plan was to be implemented on a project-by-project basis, based on the overall vision for the entire district as well as the Master Plan. The Master Plan promotes a mix of uses in the Medical District and, while specifically proposed the subject property for "Medical" use, has the flexibility to promote a number of uses throughout the District. Staff finds that the proposed multi-family apartment complex and mixed-use zoning designation of the subject property meets the intent of the Medical District Master Plan. Further the developer shall be required to meet the intent of the Design Guidelines proposed in the Plan including having the project reviewed by the Design Review Board.

#### **The code with the amendment is internally consistent;**

As proposed the project is consistent with the Official Code of the City of Great Falls and is consistent with applicable zoning code and regulations. The project is subject to review by the Planning and Community Development Department and the Design Review Board for consistency with applicable codes prior to construction. Any future development on the westerly lot of the subdivision will be reviewed by Staff prior to approval.

#### **The amendment is the least restrictive approach to address issues of public health, safety, and welfare;**

The City does not anticipate an increased concern related to this project regarding public health, safety and welfare. The proposed project will meet a need in terms of providing a wider range of rental choices and housing stock.

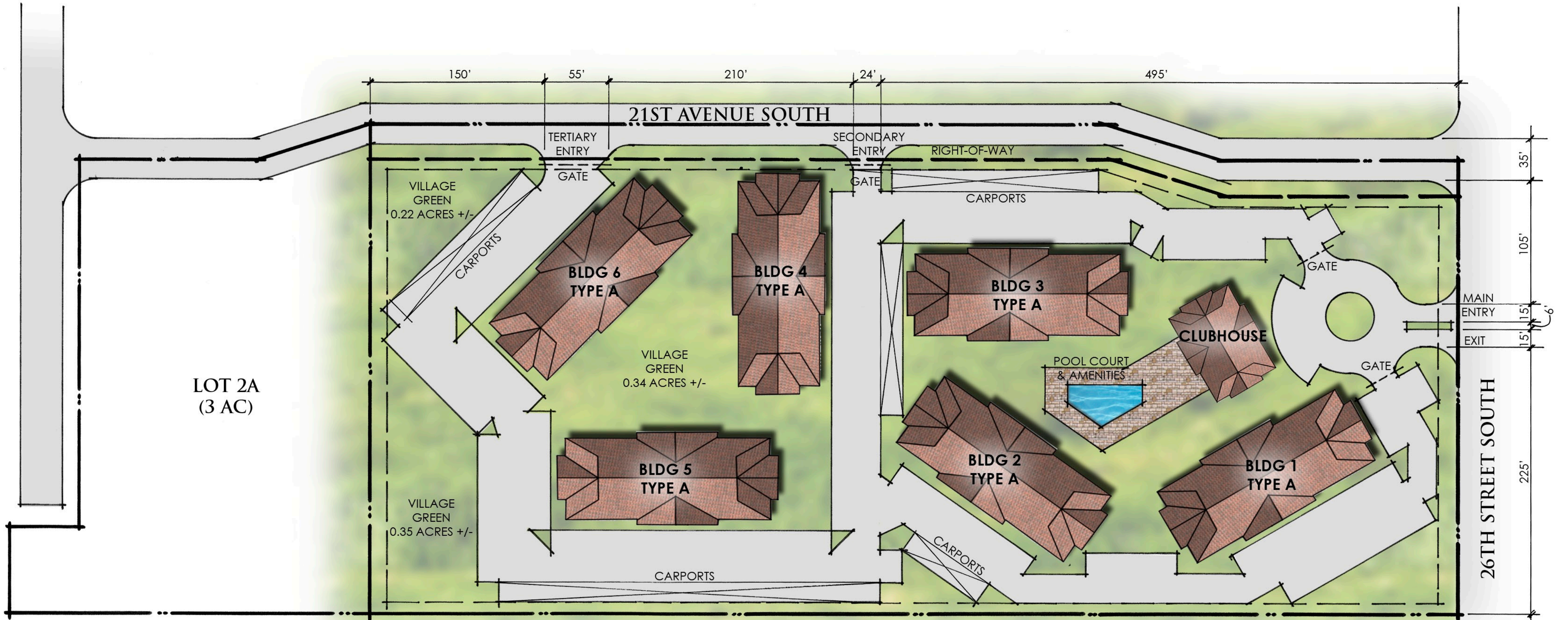
In this location, the R-6 and M-1 districts serve as a transition between commercial/public development to the north and potential single-family residential development to the south. The introduction of a new multi-family project, with amenities, meets a need in this community and

will complement the introduction of more primary job opportunities in the Medical District. Further, there is steady demand for rentals by servicemen and women from Malmstrom Air Force Base, students at UGF and Great Falls College MSU, and young professionals employed at Benefis/Great Falls Clinic and elsewhere throughout Great Falls. Additionally, the completion of 21st Avenue South and upgrades to 26th Street South will positively contribute to the public's welfare.

Staff finds the amendment is the least restrictive approach to address issues of public health, safety, and welfare.

**The City has or will have the financial and staffing capability to administer and enforce the amendment.**

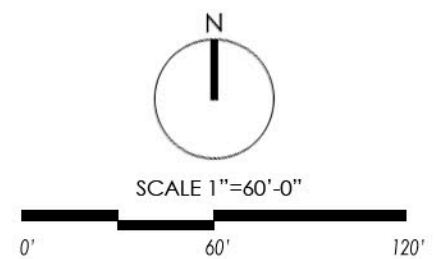
The City has the financial and staffing capability to administer and enforce the amendment.



LOT 2A  
(3 AC)

TALUS APARTMENT HOMES: SCHEMATIC SITE PLAN #6

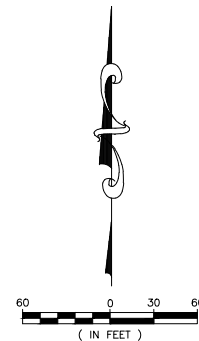
GREAT FALLS, MONTANA



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AMENDED PLAT
FOR THE AMENDED PLAT of LOT 2 OF THE MEDICAL TECH PARK MINOR SUBDIVISION,
SITUATED IN THE SE1/4 SECTION 18, T20N, R4E, P.M., CITY OF GREAT FALLS,
CASCADE COUNTY, MONTANA



LOT 2, BLOCK 1
AMENDED VO-TECH ADDITION
EMERSON VENTURES II L.P.
P.O. BOX 1369
COLUMBUS, NC 28722-1369

LOT 3
MEDICAL TECH PARK
MINOR SUBDIVISION
MICHAEL K. CARVER
167 HIGHLAND RD.
GREAT FALLS, MT 59405-8118

LOT 4
MEDICAL TECH PARK
MINOR SUBDIVISION
JOHN H. SHEFFELS
39 PROSPECTOR DR.
GREAT FALLS, MT 59405-4123

OWNERS
JOHN H. SHEFFELS ET AL
39 PROSPECTOR DR.
GREAT FALLS, MT 59405-4123

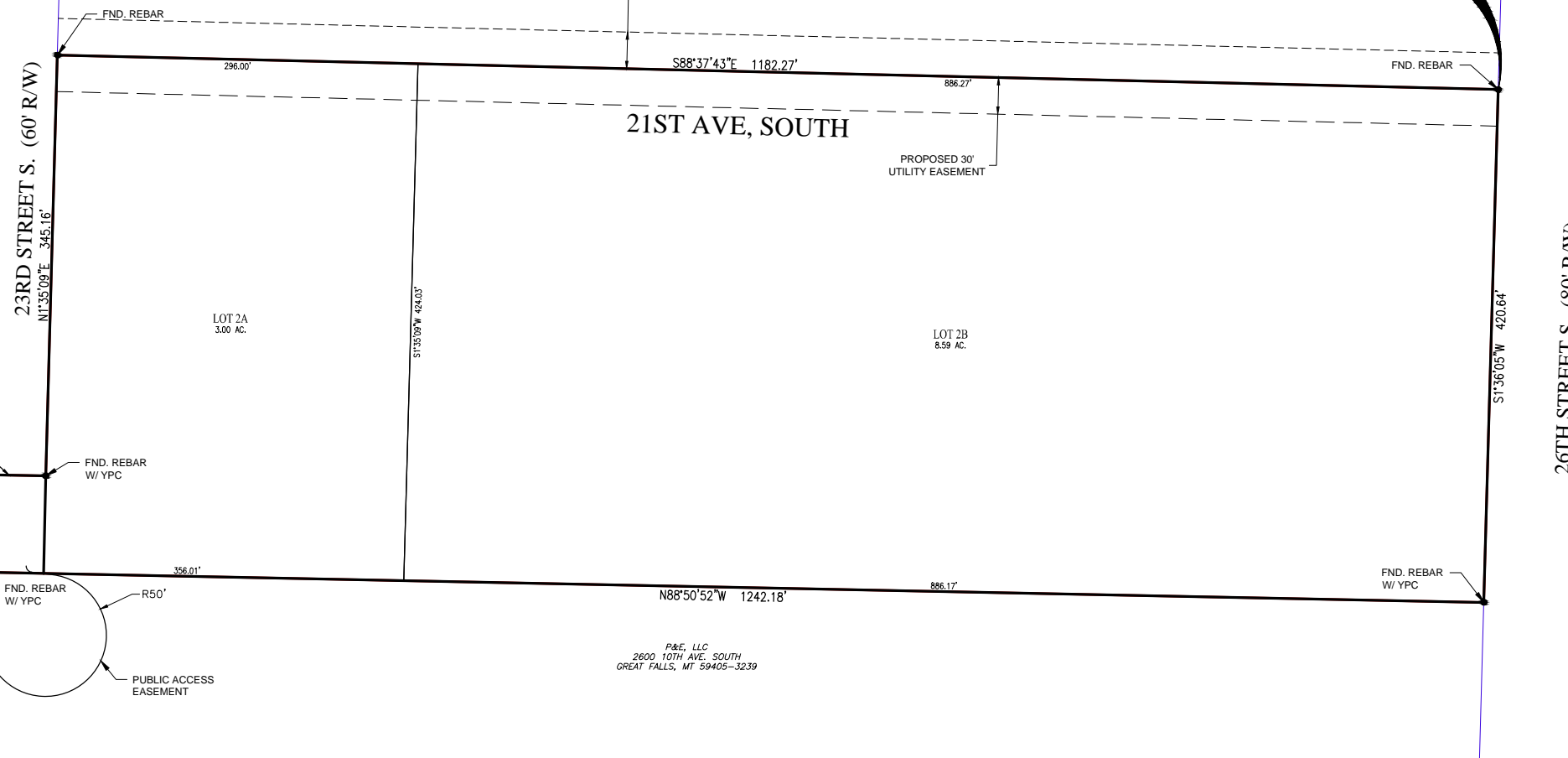
PURPOSE
TO SUBDIVIDE LOT 2
TO CREATE 2 LOTS

CENTENE CORPORATION
7711 CARONDELET AVE. STE. 800
ST. LOUIS, MO 63105-3389

LOT 1
MEDICAL TECH PARK
MINOR SUBDIVISION

GREAT FALLS PORT AUTHORITY
c/o CENTENE CORPORATION
7711 CARONDELET AVE. STE. 800
ST. LOUIS, MO 63105-3389

Point of Beginning



ROMAN CATHOLIC
BISHOP OF GREAT FALLS
GREAT FALLS, MT 59403-1399

DESCRIPTION
Two tracts of land being Lot 2, of the Plat of Medical Tech Park Minor Subdivision.
Said tracts contain 11.59 acres and are subject to all existing easements.
The above described tracts of land are to be known and designated as the Amended Plat of Lot 2 of the Medical Tech Park Minor Subdivision, Cascade County, Montana.

CERTIFICATE OF DEDICATION
(I), (We), the undersigned property owner(s), do hereby certify that I (we) have caused to be surveyed, subdivided, and platted into lots, parcels, blocks, roads and alleys, as shown by the plat hereto annexed, the following described land in (City and County if in Unincorporated Area), to wit:

GRANT OF UTILITY EASEMENTS
The undersigned hereby grants unto each and every person, firm or corporation, whether public or private, providing or offering to provide telephone, electric power, gas, internet, cable television or other similar utility or service, the right to the joint use of an easement for the construction, maintenance, repair and removal of their lines and other facilities in, over, under and across each area designated on this plat as "Utility Easement" to have and to hold forever.

OWNER
Dated this \_\_\_ day of \_\_\_, 2013.
(Acknowledged and notarized signatures of all record owners of platted property)

By:
STATE OF \_\_\_ )
COUNTY OF \_\_\_ )
This instrument was acknowledged before me on this \_\_\_ day of \_\_\_, A.D. 2013 by
Notary Public for the State of \_\_\_
Residing at \_\_\_
My commission expires \_\_\_

LEGEND
● FOUND MONUMENT AS DESCRIBED
○ SET REBAR, 5/8" DIAM., 24" WITH A YELLOW PLASTIC CAP, 14732LS.

CERTIFICATE OF SURVEYOR
I, the undersigned, Daniel J. Boers, Professional Land Surveyor, do hereby certify that I have performed the survey shown on the attached plat of The Amended Plat of Lot 2 of the Medical Tech Park Minor Subdivision; that such survey was made on October 1, 2013; that said survey is true and complete as shown and that the monuments found and set are of the character and occupy the positions shown thereon.
DATED this \_\_\_ day of \_\_\_, 2013.
Daniel J. Boers, P.L.S., CFedS
MT Reg. No. 14732LS
Morrison-Maierle, Inc.

CERTIFICATE OF CITY COMMISSION
I, Gregory T. Doyon, City Manager of City of Great Falls, Montana, do hereby certify that the accompanying plat was duly examined and approved by the City Commission of Great Falls at its regular meeting held on the \_\_\_ day of \_\_\_, 2013.
Gregory T. Doyon, City Manager
City of Great Falls, Montana

CERTIFICATE OF CLERK & RECORDER
STATE OF MONTANA )
County of Cascade ) ss.
Filed for record this \_\_\_ day of \_\_\_, A.D., 2013, at \_\_\_ o'clock.
DATED this \_\_\_ day of \_\_\_, 2013.
Clerk & Recorder
Cascade County, Montana

CERTIFICATE OF COUNTY TREASURER
I, Jamie Bailey, Treasurer of Cascade County, Montana, do hereby certify that the accompanying plat has been duly examined and that all real property taxes and special assessments assessed and levied on the land to be divided have been paid.
DATED this \_\_\_ day of \_\_\_, 2013.
Jamie Bailey
Treasurer
Cascade County, Montana

CERTIFICATE OF PUBLIC SERVICE DIRECTOR
I, Jim Rearden, Public Service Director for the City of Great Falls, Montana, do hereby certify that I have examined the accompanying plat of
to the City of Great Falls, and the survey it represents, and that I find the same conform to regulations governing the platting of lands, and to presently platted adjacent land, as near as circumstances will permit and I do hereby approve the same. Dated this \_\_\_ day of \_\_\_, 2013.
Jim Rearden, Public Service Director
City of Great Falls, Montana

CERTIFICATE OF GREAT FALLS PLANNING BOARD
We, the undersigned, \_\_\_ President, Great Falls Planning Board, and \_\_\_ Secretary of said Great Falls Planning Advisory Board, do hereby certify that the accompanying plat of
to the City of Great Falls, Cascade County, Montana has been submitted to the Great Falls Planning Advisory Board of Great Falls, Cascade County, Montana, for examination by them and was approved at a meeting held on \_\_\_ day of \_\_\_, 2013.
\_\_\_ President
Great Falls Planning Board
ATTEST:
\_\_\_ Secretary
Great Falls Planning Board

MORRISON MAIERLE, INC.
ENGINEERS, SCIENTISTS, SURVEYORS, PLANNERS SINCE 1945
1/4 SEC. SE, SECTION 18, TOWNSHIP 20N, RANGE 4E
PRINCIPAL MERIDIAN, MONTANA
CASCADE COUNTY, MONTANA
CLIENT:
FIELD WORK: MMI, DATE: 05/2013, PLOTTED DATE: Sep/20/2013 - 10:54:56 am
DRAWN BY: JCH, SCALE: 1"=60', DRAWING NAME: N:\3959\012\ACAD\Survey\APLAT\APLAT-PL0T.dwg
CHECKED BY: DJB, PROJ #: 3959.012, SHEET 1 OF 1

**FINDINGS OF FACT**  
**FOR AMENDED PLAT OF LOT 2, MEDICAL TECH PARK MINOR SUBDIVISION, LOCATED**  
**WITHIN THE SE1/4 OF SECTION 18, T20N, R4E, P.M.M, CASCADE COUNTY, MONTANA**  
**(PREPARED IN RESPONSE TO 76-3-608(3) MCA)**

Finding of Fact (Prepared in Response to 76-3-608(3) MCA)

**PRIMARY REVIEW CRITERIA**

**Effect on Agriculture:** Utilization of the subdivision site for dry land crop production has diminished due to its proximity to urban residential development. Approval of the subdivision will not interfere with any irrigation system or present any interference with agricultural operations in the vicinity.

**Effect on Local Services:** Lots in the subdivision will connect to City water and sewer mains. The developer will pay the cost of extending the utility mains. The City should not experience an appreciable increase in maintenance and operating costs. The occupants of units within the subdivision and operators of the development will pay regular water and sewer charges.

The subdivision will receive law enforcement and fire protection service from the City of Great Falls. The nearest fire station is ±2.2 miles from the subdivision site. Providing these services to the units in the subdivision is expected to be an increased cost to the City. Increased tax revenues from improved properties may cover increased costs. Additionally, the Fire Department has expressed concerns related to drive aisle widths and turning radii within the proposed layout of the development. Prior to development of the subject property, the applicant shall meet all requirements of the City's Fire Department.

Private streets will be extended into the subdivision to serve the proposed residential units, which will be maintained by the developer. The developer will have responsibility to install curb, gutter and paving in the roadways within the subdivision. The developer will be responsible for the installation of 21st Avenue South; the City will contribute 25% of the cost of this roadway. The developer will also be required to escrow money for the completion of 23rd Avenue South.

**Effect on the Natural Environment:** The subdivision is not expected to adversely affect soils or the water quality or quantity of surface or ground waters. The developer will be required to provide a stormwater management plan in compliance with City standards.

Any surface runoff will flow northwesterly ultimately to the City's existing storm sewer system. The developer will be required to extend the storm sewer southerly in 23rd Street South to the southern boundary of the property.

**Effect on Wildlife and Wildlife Habitat:** The subdivision is located adjacent to an area containing urbanized development. The subdivision is not in an area of significant wildlife habitat and will not result in closure of public access to hunting or fishing areas, nor to public lands.

**Effect on Public Health and Safety:** Based on available information, the subdivision is not subject to abnormal potential natural hazards such as flooding, wildfire, snow or rockslides, nor potential man-made hazards such as high voltage power lines, high-pressure gas lines, high traffic volumes, or mining activity.

**REQUIREMENTS OF MONTANA SUBDIVISION AND PLATTING ACT, UNIFORM STANDARDS FOR MONUMENTATION, AND LOCAL SUBDIVISION REGULATIONS**

The subdivision meets the requirements of the Montana Subdivision and Platting Act and the surveying requirements specified in the Uniform Standards for Monumentation, and conforms to the design standards specified in the local subdivision regulations. The local government has complied with the subdivision review and approval procedures set forth in the local subdivision regulations.

**EASEMENT FOR UTILITIES**

The developer shall provide necessary utility easements to accommodate water mains, sanitary sewer mains and private utilities to serve all lots in the Subdivision.

**LEGAL AND PHYSICAL ACCESS**

Legal and physical access to the subdivision is provided by the abutting 23rd and 26th Avenues South, which are public right-of-way maintained by the City of Great Falls. As a part of the subdivision 21st Avenue South will be dedicated and improved to provide additional access to the Subdivision.

## **Traffic Analysis**

Proposed Development Characteristics: The 216 unit multi-family development is proposed for annexation immediately south of the City limits on the west side of 26<sup>th</sup> Street South, just south of Centene property. The development will have three driveway accesses - two on 21<sup>st</sup> Avenue South (which will be constructed by the developer) and the main access on 26<sup>th</sup> Street South. Sidewalks will be constructed along 21<sup>st</sup> Avenue South, and a bicycle/pedestrian path on 26<sup>th</sup> Street South.

A second parcel, immediately west of the proposed development adjoining 23<sup>rd</sup> Street South, will be annexed and zoned M-1 Mixed Use, with no development plans at this time.

Existing Conditions: 26<sup>th</sup> Street South is classified as a “Minor Arterial” roadway, whose function is to carry traffic between neighborhoods and major destinations around and through the community. Minor Arterials carry lesser volumes than Major Arterials, and often feed traffic to such roadways (such as 10<sup>th</sup> Avenue South). They can also serve as links between Collector roadways and Major Arterial roadways. A Minor Arterial is typically a moderate to high capacity roadway, with two to five lanes of traffic (including turn lanes). Speeds on Minor Arterials typically range between 35 and 45 mph, although they may be as low as 30 mph and as high as 55 mph if roadway and neighborhood characteristics dictate.

Future Improvements: 26<sup>th</sup> Street South currently narrows from a four-lane roadway to a two-lane roadway just north of the subject property. A federal-aid road improvement project is currently under design to add capacity to 26<sup>th</sup> Street South and 24<sup>th</sup> Avenue South, as well as improve stormwater runoff facilities and add bicycle and pedestrian amenities. These improvements will be paid at no cost to the City or developer. The developer would work with the project designer and the City to ensure coordination of improvements. It is probable the developer would construct some improvements prior to the roadway project to accommodate desired access to the proposed site, and some developer improvements such as landscaping in the right-of-way could be delayed until after the roadway project is complete.

The developer has agreed to dedicate and construct 21<sup>st</sup> Avenue South as a Local roadway, along the north side of the proposed development site, connecting 26<sup>th</sup> Avenue South with 23<sup>rd</sup> Avenue South.

Trip Generation: Using a trip generation rate for low-rise apartments from the ITE Trip Generation Manual, a development of this size and type would be expected to generate an average of 6.59 trips per occupied dwelling unit on a weekday, for a total estimated daily trips of 1,424 trips per day.

Traffic generated by the development during “peak hour” – that is, the hour of the day generating the highest traffic – is expected to be generated at the rate of .46 vehicles per occupied dwelling unit for a one hour period generally between 7 and 9 AM. This rate would equate to about 100 vehicles during that hour.

### Traffic Volumes:

Traffic volumes on nearby roadways vary. The 2012 traffic volume on 26<sup>th</sup> Street South just north of 24<sup>th</sup> Avenue South is 3,290 vehicles per day, and 11,000 just south of 10<sup>th</sup> Avenue South. The 2012 volume on 23<sup>rd</sup> Street South just south of 10<sup>th</sup> Avenue South is 4,490, and 16<sup>th</sup> Avenue South just east of 20<sup>th</sup> Street South shows a volume of 2,875.

### Trip Distribution:

The development proposes three entrances – two on 21<sup>st</sup> Avenue South and one on 26<sup>th</sup> Street South. The majority of the trips generated by the development are anticipated to go and come from the north, although some will choose to travel 24<sup>th</sup> Avenue South to avoid congestion at 10<sup>th</sup> Avenue South. For the purpose of estimating impact of the development upon the transportation network and the ability of the same to accommodate the increase in traffic, it is assumed that 25% of the trips will use 23<sup>rd</sup> Street South via 21<sup>st</sup> Avenue South (and then disburse as it is further away from the development); 60% will use 26<sup>th</sup> Street South, north of the development, with much of it travelling up to 10<sup>th</sup> Avenue South and some disbursing into the Medical District along the way; and 15% will use 26<sup>th</sup> Street South, south of the development, with nearly all expected to then travel west on 24<sup>th</sup> Avenue South. Using these percentages, about 350 trips per day would occur on 21<sup>st</sup> Avenue South west of the development; 850 on 26<sup>th</sup> Street South north of the development; and 210 on 26<sup>th</sup> Street South, south of the development.

Traffic on the aforementioned roadways is relatively light for the roadway characteristics and classification, with the exception of 26<sup>th</sup> Street South at 10<sup>th</sup> Avenue South. However, the northbound, morning peak at 10<sup>th</sup> Avenue South is comparatively light, as the majority of the traffic is heading south at that time, toward the major destinations in the Medical District. Therefore, the additional peak-hour traffic is not expected to adversely impact that intersection.

### Transit and Non-motorized Travel:

The close proximity to the employment centers (Centene, Benefis, Great Falls Clinic, Grandview, etc.), to educational centers (University of Great Falls and the Great Falls College-MSU) and to major shopping destinations on 10<sup>th</sup> Avenue South, will very likely encourage walking and bicycling. Although it is not certain, a larger proportion of residents are expected to bike and walk than is typically found in a development of this type in Great Falls.

No extension of transit service to the site is proposed, but transit travels the nearby 23<sup>rd</sup> Street South – within easy reach of the proposed development.

### Conclusion and Recommendations:

The existing transportation network is expected to have sufficient capacity to accommodate the proposed development's traffic. With the construction of 21<sup>st</sup> Avenue South, the traffic generated by the site will have other options than just 26<sup>th</sup> Street South. Improvements to 26<sup>th</sup> Street South and 24<sup>th</sup> Avenue South will increase carrying capacity, and will also include new bicycle and pedestrian facilities. Extending 21<sup>st</sup> Avenue South, with sidewalks, will also provide ready access to Great Falls Transit District bus services, reducing trips generated by the development.

There is a reasonable expectation that the development will attract some residents that have employment or attend school at nearby locations, making their trip lengths relatively short. This will make both bicycling and walking attractive choices, and will keep some vehicle trips from reaching and adding to congestion at some intersections on 10<sup>th</sup> Avenue South.

The undeveloped lot to the west of the development is proposed for concurrent annexation, and site impacts to the transportation network would be reviewed at such time as development is proposed. Such development may require improvements, should they be deemed necessary to mitigate adverse impacts.

The following recommendations are based upon review of the proposed development:

- The three driveways must be easily accessible by all residents. If the two on 21<sup>st</sup> Avenue South are gate-controlled, they must be accessible by residents, as well as emergency responders, at all times.
- The main entrance on 26<sup>th</sup> Street South must be moved as far away from the intersection of 21<sup>st</sup> Avenue South as practical. At least 150 feet is recommended.
- Internal driveways must be of a width to allow for access by large fire trucks. Internal driveway turning radii must also accommodate such vehicles.
- To ensure safety of bicyclists and pedestrians along 26<sup>th</sup> Street South, the main entrance should have a short crossing distance and any potentially obscuring improvements (such as signage or large landscaping) should be placed such that they do not become safety hazards.
- The developer is encouraged to provide on-site bicycle storage facilities, to reduce vehicular trip generation and allow residents to avail themselves of alternate transportation options.
- The developer will dedicate and construct 21<sup>st</sup> Avenue South between 23<sup>rd</sup> Street South and 26<sup>th</sup> Street South, including sidewalk on the entire south side of the new roadway. Improvements to 26<sup>th</sup> Street South, including a shared-use bicycle/pedestrian path, will be installed under the planned public improvement project, with no cost to the developer.
- The developer will construct a temporary turnaround at the far southern end of 23<sup>rd</sup> Street South, and shall dedicate 23<sup>rd</sup> Street South to the southern extent of its property.
- The developer will make all efforts to negotiate with the property owner to the north (lots 1A and 1B, Medical Tech Park Minor Subdivision) to dedicate and construct 21<sup>st</sup> Avenue South along an existing utility easement. The City will participate in a portion of the cost of 21<sup>st</sup> Avenue South.

**Dust Control Plan**  
**Section 1 – General Information – Page 1**

**1-A Project Name and Location**

Project Name: Talus Apartments  
Project Address: \_\_\_\_\_  
Major Street(s): 23<sup>rd</sup> Street South & 26<sup>th</sup> Street South  
City: Great Falls County: Cascade  
Section(s): 18 Township: 20N Range: 4E  
Expected Construction Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**1-B Contacts**

Names, addresses, and phone numbers of persons and owners or operators responsible for the preparation, submittal, and implementation of the Dust Control Plan and responsible for the dust generating operation and dust control applications.

**Property Owner:** John H. Sheffels  
Address: 39 Prospect Drive  
City / State / Zip: Great Falls, MT 59403  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Developer:** The Farran Group  
Address: 430 North Ryman Street  
City / State / Zip: Missoula, MT 59802  
Contact Person: Jim McLeod  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**General Contractor:** \_\_\_\_\_  
Address: \_\_\_\_\_  
City / State / Zip: \_\_\_\_\_  
Contact Person: \_\_\_\_\_  
Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**This Dust Control Plan was prepared by:**

Name: Trever McSpadden  
Title: Planner  
Company Name: Morrison Maierle, Inc.  
Address: P.O. Box 1113  
City / State / Zip: Bozeman, MT 59771  
Phone: 587-0721 Fax: 922-6702

## Section 1 – General Information – Page 2

**Project Name:** Talus Apartments

### 1-C Contractors

Provide the names, addresses, and phone numbers of the contractors involved in dust generating activities or performing dust control as part of this project. A supplemental list may be attached.

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_

### 1-D Who will have the primary responsibility for implementing this Dust Control Plan?

- Property Owner       Developer       General / Prime Contractor  
 Sub-Contractor(s)       Other: \_\_\_\_\_

**Primary Project Contact:** \_\_\_\_\_

Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City / State / Zip: \_\_\_\_\_

On-Site Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile Phone: \_\_\_\_\_

### 1-E Indirect Source Review (ISR)

An Air Impact Assessment application was submitted on: \_\_\_\_\_

Discretionary Approval: \_\_\_\_\_ Received on: \_\_\_\_\_  Approval is pending.

Exempt from ISR. Explain: \_\_\_\_\_

### 1-F Provide a brief description of the project's operations.

\_\_\_\_\_

**Dust Control Plan**  
**Section 2 – Site Plan – Page 1**

**Project Name:** \_\_\_\_\_

**2-A Site Plan**

A site plan identifies the type and location of each project. Attach appropriately sized maps with the project boundaries outlined or use the space in sections 2-B or 2-C to draw a site plan. Attached maps may include tract maps, site maps, and topographic maps. Use the checklist below to make sure all areas have been identified on the site plan.

**Identify the relative locations of actual and potential sources of fugitive dust emissions.**

- Bulk material handling and storage areas.
- Paved and unpaved access roads, haul roads, traffic areas, and equipment storage yards.
- Exit points where carryout and trackout onto paved public roads may occur.
- Water supply locations if water application will be used for controlling visible dust emissions.

**Identify the relative locations of sensitive receptors within ¼ mile of the project.**

- No sensitive receptors within ¼ mile of the project.
- Residential areas, schools, day care, churches, hospitals, nursing facilities, commercial, retail, etc.
- Freeways, roads, or traffic areas that may be affected by the dust generating activities.
- Other: \_\_\_\_\_

**2-B Draw Site Plan** (if one is not attached)

May use the back of this form  
Include a North Arrow

- Site Plan is attached (Skip to 3-A).

DRAFT



## Section 2 – Site Plan – Page 2

Project Name: \_\_\_\_\_

**2-C Draw Site Plan** (if one is not attached)

Include a North Arrow

DRAFT

## Dust Control Plan

### Section 3 – Fugitive PM10 Sources – Page 1

**Project Name:** \_\_\_\_\_

#### 3-A Disturbed Surface Area

Report the total area of land surface to be disturbed, the daily throughput volume of earthmoving in cubic yards, and the total area in acres of the entire project site.

Total area of land surface to be disturbed:	_____	Acres
Daily maximum throughput volume of earthmoving:	_____	Cubic Yards
Daily average throughput volume of earthmoving:	_____	Cubic Yards
Total area of entire project site:	_____	Acres
Total disturbed areas that will be left inactive for more than seven days:	_____	Acres

#### 3-B Dust Generating Activity Dates

The expected start and completion dates of **dust generating activities and soil disturbance activities** to be performed on site. For phased projects, it may be necessary to report expected start and completion dates separately.

<b>Expected start date:</b> _____	<b>Completion Date:</b> _____
Phase Project Start – A: _____	Completion – A: _____
Phase Project Start – B: _____	Completion – B: _____
Phase Project Start – C: _____	Completion – C: _____

#### 3-C Other Locations

Identify whether any other locations should be included with this plan that are involved with this project. An example may include listing any site where materials will be imported from or exported to.

No other locations are included with this project. (Skip to 3-D)

**Location 1:** \_\_\_\_\_

No Dust Control Plan Required       Included with this plan       Included with another plan

**Location 2:** \_\_\_\_\_

No Dust Control Plan Required       Included with this plan       Included with another plan

**Location 3:** \_\_\_\_\_

No Dust Control Plan Required       Included with this plan       Included with another plan

## Section 3 – Fugitive PM10 Sources – Page 2

**Project Name:** \_\_\_\_\_

### 3-D Sources of Fugitive Dust

This section describes the minimum requirements for limiting visible dust emissions from activities that cause fugitive dust emissions. **Check at least one box under each category.**

#### Structural Demolition.

- No demolitions are planned for this project.
- Asbestos NESHAP notification and fees have been submitted to the District.
- Water will be applied to the following areas for the duration of the demolition activities:
  - Building exterior surfaces;
  - Unpaved surface areas where equipment will operate;
  - Razed building materials; and
  - Water or dust suppressants will be applied to unpaved surface areas within 100 feet of structure during demolition.

#### Pre-Activity.

- Not applicable for this project (Please explain why in Section 3-F).
- The site will be pre-watered and work will be phased to reduce the amount of disturbed surface area at any one time (Complete Section 4-A).

#### Active Operations.

- Water will be applied to dry areas during leveling, grading, trenching, and earthmoving activities (Complete Section 4-A).
- Wind barriers will be constructed and maintained, and water or dust suppressants will be applied to the disturbed surface areas (Complete Sections 4-A or 4-B, and 4-C).

#### Inactive Operations, including after work hours, weekends, and holidays.

- Not applicable for this project (Please explain why in Section 3-F).
- Water or dust suppressants will be applied on disturbed surface areas to form a visible crust, and vehicle access will be restricted to maintain the visible crust. (Complete Section 4-A or 4-B, and 4-C)

#### Temporary stabilization of areas that remain unused for seven or more days.

- Not applicable for this project (Please explain why in Section 3-F)
- Vehicular access will be restricted and water or dust suppressants will be applied and maintained at all un-vegetated areas (Complete Section 4-A or 4-B, and 4-C).
- Vegetation will be established on all previously disturbed areas (Complete Section 4-C).
- Gravel will be applied and maintained at all previously disturbed areas (Complete Section 4-C).
- Previously disturbed areas will be paved (Complete Section 4-C).

#### Unpaved Access and Haul Roads, Traffic and Equipment Storage Areas.

- Not applicable for this project (Please explain why in Section 3-F)
- Apply water or dust suppressants to unpaved haul and access roads (Complete Section 4-A or 4-B)
- Post speed limit signs of not more than 15 miles per hour at each entrance, and again every 500 feet. (Complete Section 4-C)
- Water or dust suppressants will be applied to vehicle traffic and equipment storage areas (Complete Section 4-A or 4-B).

#### Wind Events.

- Water application equipment will apply water to control fugitive dust during wind events, unless unsafe to do so. Outdoor construction activities that disturb the soil will cease whenever visible dust emissions cannot be effectively controlled.

## Section 3 – Fugitive PM10 Sources – Page 3

### 3-E Bulk Materials

#### Outdoor Handling of Bulk Materials.

- No bulk materials will be handled during this project.
- Water or dust suppressants will be applied when handling bulk materials.
- Wind barriers with less than 50 percent porosity will be installed and maintained, and water or dust suppressants will be applied.

#### Outdoor Storage of Bulk Materials.

- No bulk materials will be stored during this project.
- Water or dust suppressants will be applied to storage piles.
- Storage piles will be covered with tarps, plastic, or other suitable material and anchored in such a manner that prevents the cover from being removed by wind action.
- Wind barriers with less than 50 percent porosity will be installed and maintained around the storage piles, and water or dust suppressants will be applied.
- A three-sided structure (< 50% porosity) will be used that is at least as high as the storage piles.

#### On-Site Transporting of Bulk Materials.

- No bulk materials will be transported on the project site.
- Vehicle speed will be limited on the work site.
- All haul trucks will be loaded such that the freeboard is not less than six inches when transported across any paved public access road.
- A sufficient amount of water will be applied to the top of the load to limit visible dust emissions.
- Haul trucks will be covered with a tarp or other suitable cover.

#### Off-Site Transporting of Bulk Materials.

- No bulk materials will be transported to or from the project site.
- The following practices will be performed: (complete Section 5-B)
  - The interior of emptied truck cargo compartments will be cleaned or covered before leaving the site.
  - Spillage or loss of bulk materials from holes or other openings in the cargo compartment's floor, sides, and tailgates will be prevented.
  - Haul trucks will be covered with a tarp or other suitable cover or will be loaded such that the freeboard is not less than six inches when transported on any paved public access road to or from the project site and a sufficient amount of water will be applied to the top of the load to limit visible dust emissions.

#### Outdoor Transport using a Chute or Conveyor.

- No chutes or conveyors will be used.
- Chute or conveyor will be fully enclosed.
- Water spray equipment will be used to sufficiently wet the materials.
- Transported materials will be washed or screened to remove fines (PM10 or smaller).

### 3-F Comments

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**Dust Control Plan**  
**Section 4 – Dust Control Methods – Page 1**

**Project Name:** \_\_\_\_\_

**4-A Water Application**

Complete this section if water application will be used as a control method for limiting visible dust emissions and stabilizing surface areas. Check and answer everything that applies to this project.

**Water Application Equipment:**

Sprinklers: Describe the activities that will utilize sprinklers:

Minimum treated area: \_\_\_\_\_  Square Feet  Acres

Maximum treated area: \_\_\_\_\_  Square Feet  Acres

Minimum water flow rate: \_\_\_\_\_ Gallons/minute Duration: \_\_\_\_\_

Water Truck,  Water Trailer,  Water Wagon,  Other: \_\_\_\_\_

Describe the activities that will utilize this equipment:

Number of application equipment available: \_\_\_\_\_

Application equipment capacity: \_\_\_\_\_

Application frequency: \_\_\_\_\_

Application rate: \_\_\_\_\_ Gallons per acre per application

Hours of operation: \_\_\_\_\_

Water application equipment is available to operate after normal working hours, on weekends, and holidays.

After-hours contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

After-hours contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

**Water Supply:** *Include the relative locations of these sources on the plot plan in Section 2.*

Fire hydrants

Number of hydrants available On-Site: \_\_\_\_\_ Off-Site: \_\_\_\_\_

Approval granted by the owner or public agency to use their fire hydrants for this project.

Owner or Agency: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Storage tanks Number and capacity: \_\_\_\_\_

Wells Number and flow rate: \_\_\_\_\_

Canal, River, Pond, Lake, etc. Describe: \_\_\_\_\_

Approval granted by the owner or public agency to use their water source for this project.

Owner or Agency: \_\_\_\_\_

Contact: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Other: \_\_\_\_\_

## Section 4 – Dust Control Methods – Page 2

Project Name: \_\_\_\_\_

### 4-B Dust Suppressant Products

**Complete this section if a dust suppressant product will be used.** These materials include, but are not limited to: hygroscopic suppressants (road salts), adhesives, petroleum emulsions, polymer emulsions, and bituminous materials (road oils).

**Copy this page if more than one dust suppressant product will be used.**

**Not Applicable.** Only water application will be the control method used. **Skip to 4-C.**

Application Area: \_\_\_\_\_

Product Name: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_ Phone No: \_\_\_\_\_

Application Rate: \_\_\_\_\_ Gallons of undiluted material per  mile or  acre treated.

Application Frequency: \_\_\_\_\_ Applications per  week,  month,  year

Application Equipment: \_\_\_\_\_

Number of Application Equipment Available: \_\_\_\_\_

Application Equipment Capacity: \_\_\_\_\_

Attach each of the following information that fully describes this product. Use the checklist below to make sure all information is submitted with this plan.

- Product Specifications (MSDS, Product Safety Data Sheet, etc.)
- Manufacturer's Usage Instructions (method, frequency, and intensity of application)
- Environmental impacts and approvals or certifications related to the appropriate and safe use for ground application.

## Section 4 – Dust Control Methods – Page 3

Project Name: \_\_\_\_\_

### 4-C Other Dust Control Methods

Check below the other types of dust control methods that will be employed at the construction site.

- Physical barriers for restricting unauthorized vehicle access:  
 Fences    Gates    Posts    Berms    Concrete Barriers  
 Other: \_\_\_\_\_
- Wind barriers Describe: \_\_\_\_\_
- Posted speed limit signs meet State and Federal Department of Transportation standards.  
 Posted at 15 miles per hour,  Posted at \_\_\_\_\_ miles per hour (less than 15 MPH)
- Re-establish vegetation for temporarily stabilizing previously disturbed surfaces.  
Explain: \_\_\_\_\_
- Apply and maintain gravel:  
 On haul roads    On access roads    At equipment storage yards  
 At vehicle traffic areas    For temporarily stabilizing previously disturbed areas.  
Explain: \_\_\_\_\_
- Apply pavement:  
Explain: \_\_\_\_\_
- Other: \_\_\_\_\_

### 4-D Contingencies

Contingencies to be implemented if application equipment becomes inoperable, more equipment is needed to effectively control fugitive dust emissions during active and inactive periods, accessibility limitations occur at the water sources, or staff is not available to operate the application equipment. Describe the contingencies that will be in place and when they will be implemented. Attach any additional information if needed.

### 4-E Record keeping

**Records and any other supporting documents for demonstrating compliance must be maintained, but only for those days when a control measure is implemented.** The District has developed record keeping forms that may be used for complying with this requirement. Check one or both below:

- Records will be maintained using the forms developed by the District.
- Records will be maintained using documents or forms developed by the owner or operator.  
Explain and include copies: \_\_\_\_\_

# Dust Control Plan

## Section 5 – Carryout and Trackout – Page 1

**Project Name:** \_\_\_\_\_

### 5-A Treatments for Preventing Trackout

Select the control devices that will be used for preventing trackout from occurring onto paved public roads. Trackout is any material that adheres to vehicle tires and is deposited onto a paved public road or the paved shoulder of a paved public road. Check one or a combination that will apply to this project.

- Grizzly:** Rails, pipes, or grates used to dislodge debris off of vehicles before exiting the site. Extends from the intersection with the paved public road surface for the full width of the unpaved exit surface for a distance of at least 25 feet.

Describe: \_\_\_\_\_

- Gravel Pad:** A layer of washed gravel at least one (1) inch or larger in diameter, three (3) inches deep, and extends from the intersection with the public paved road surface for the full width of the unpaved exit surface for a distance of at least 50 feet.

Gravel Size: \_\_\_\_\_ Inches

Pad Width: \_\_\_\_\_ Feet      Length: \_\_\_\_\_ Feet      Depth: \_\_\_\_\_ Inches

- Paved Surface:** Extends from the intersection with the paved public road surface for the full width of the unpaved access road for at least 100 feet to allow mud and dirt to drop off of vehicles before exiting the site.

Width: \_\_\_\_\_ Feet      Length: \_\_\_\_\_ Feet

Mud and dirt deposits accumulating on paved interior roads will be removed with sufficient frequency, but not less frequently than once per workday. Cleanup will commence within ½ hour of generating any carryout and trackout.

Clean-up Frequency: \_\_\_\_\_

- Wheel Washer:** Uses water to dislodge debris from tires and vehicle undercarriage.

Describe: \_\_\_\_\_

- Other:** \_\_\_\_\_

### 5-B Treatments for Preventing Carryout

Report the required treatments that will be used for preventing carryout from occurring on paved public roads. Carryout occurs when materials from emptied or loaded haul trucks, vehicles, or trailers falls onto a paved public road or paved shoulder of a paved public road.

- No haul trucks will be routinely entering or leaving the project site.

#### Emptied Haul Trucks:

- Interior cargo compartments will be cleaned before leaving the project site.  
 Cargo compartment will be covered with a tarp or suitable cover before leaving the project site.

**Loaded Haul Trucks:** Spillage or loss of materials from holes or other opening in the cargo compartment will be prevented when material is transported onto any paved public access road.

#### Select one or both of the required applications:

- Haul trucks will be loaded such that the freeboard is not less than six inches with water applied to the top of the load before leaving the project site.  
 Cargo compartment and load will be covered with a tarp or suitable cover before leaving the project site.

- Other:** \_\_\_\_\_



## Section 5 – Carryout and Trackout – Page 2

**Project Name:** \_\_\_\_\_

### 5-C Cleaning up Carryout and Trackout

Check and report below the methods and frequency for cleaning up carryout and trackout from the surface and paved shoulders of paved public roads.

**The use of blower devices, or dry rotary brushers or brooms, for removal of carryout and trackout from paved public roads is prohibited.**

In the event the control device becomes ineffective due to an accumulation of mud and dirt, material must be removed within ½ hour of the generation of carryout and trackout.

#### The project is located in:

- An **Urban Area**, within an incorporated city boundary or an unincorporated area surrounded by a city.  
Minimum cleanup frequency will be at the end of the workday and removed immediately if carryout and trackout extends beyond 50 feet.
- A **Rural Area**, located within an unincorporated area and not surrounded by an incorporated city.
- The construction project is less than 10 acres in size: minimum cleanup frequency is at the end of the workday.
  - Construction projects 10 or more acres in size: minimum cleanup frequency is end of the workday and immediately if carryout and trackout extends beyond 50 feet.

**Clean up Method:** Check the method below that will be used for cleaning carryout and trackout.

- Manually sweeping and picking up.
- Mechanical sweeping with a rotary brush or broom accompanied or preceded by water.  
Describe the types of equipment that will used:  
\_\_\_\_\_

- Operating a PM10-efficient street sweeper.

Make and Model: \_\_\_\_\_

- Flushing with water: allowed if:
- No curbs or gutters are present.
  - Using water will not result as a source of trackout and carryout.
  - Using water will not result in adverse impacts on storm water drainage systems.
  - Using water will not violate any National Pollutant Discharge Elimination System permit program.

### 5-D Record keeping for Cleanup of Carryout and Trackout

**Records and any other supporting documents for demonstrating compliance must be maintained.**

The District has developed a record keeping form specific for cleaning carryout and trackout from paved public roads and may be used for complying with this requirement. Check one or both below:

- Records will be maintained using the form developed by the District.
- Records will be maintained using documents or forms developed by the owner or operator.

Explain and include copies: \_\_\_\_\_

**Dust Control Plan  
Section 6 – Certification**

**Project Name:** \_\_\_\_\_

**6-A Certification**

The owner, principle operator, or the individual implementing must certify the plan. For Title V sources, the responsible official must provide the certification.

I certify that all information contained herein and information submitted in the attachments to this documents are true and correct.

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Cell Number

DRAFT

RESOLUTION 10040

A RESOLUTION BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, TO EXTEND THE BOUNDARIES OF SAID CITY TO INCLUDE LOT 2, MEDICAL TECH PARK MINOR SUBDIVISION, AND A PORTION OF 26<sup>th</sup> STREET SOUTH LOCATED IN THE SE1/4, SECTION 18, TOWNSHIP 20 NORTH, RANGE 4 EAST, P.M.M. CASCADE COUNTY, MONTANA, IN ACCORDANCE WITH THE PROVISION OF SECTION 7-2-4601, MONTANA CODE ANNOTATED; ALL AS SHOWN ON THE MAP ATTACHED HERETO MARKED ATTACHMENT "A" AND BY THIS REFERENCE MADE A PART HEREOF.

\* \* \* \* \*

WHEREAS, the City of Great Falls is a city incorporated under the laws of the State of Montana, and having a population of more than ten thousand (10,000) is a city of the first class; and,

WHEREAS, there is contiguous to said City, but without the boundaries thereof, certain tracts or parcels of land situated in the County of Cascade, State of Montana, and described as follows:

Lot 2, Medical Tech Park Minor Subdivision, in the SE1/4, Section 18, T20N, R4E, P.M.M., Cascade County, Montana, and containing ±11.59 acres,

and,

A segment of 26<sup>th</sup> Street South, in the vicinity of 21<sup>th</sup> Avenue South, in SE1/4, Section 18, Township 20 North, Range 4 East, P.M.M. Cascade County, Montana, described as follows:

Commencing at the Southeast corner of Lot 1B, of the Amended Plat of Lot 1 of the Medical Tech Park Minor Subdivision, being the true point of beginning;

Thence east a distance of 80 feet to a point on the easterly right-of-way line of 26<sup>th</sup> Street South;

Thence South along the easterly right-of-way line of 26<sup>th</sup> Street South, a distance of 420.64 feet to a point which is on the easterly right-of-way line of 26<sup>th</sup> Street South;

Thence West a distance of 80 feet to the southeast corner of Lot 2, Medical Tech Park Minor Subdivision, being a point which is on the westerly right-of-way line of 26<sup>th</sup> Street South;

Thence North along westerly right-of-way line of 26<sup>th</sup> Street South, a distance of 420.64 feet to the point of beginning and containing 0.77 acres more or less;

containing in all 12.36 acres more or less as shown on the attached as Attachment "A" and by this reference made a part hereof, and according to the Amended Plat of the Medical Tech Park Minor Subdivision.

WHEREAS, Section 7-2-4601, Montana Code Annotated, provides that whenever the owners of real property contiguous to any incorporated city of the first class petition to have said property made a part of the municipal corporation, such lands may be embraced within the corporate limits thereof and the boundaries of such city of the first class extended so as to include the same; and,

WHEREAS, the owner of Lot 2, Medical Tech Park Minor Subdivision has submitted a petition to have said tracts annexed into the City of Great Falls; and,

WHEREAS, Section 7-2-4211 Montana Code Annotated provides that in all instances of annexation allowed under parts 42 through 47 of this chapter, the municipality shall include the full width of any public streets or roads, including the rights-of-way, that are adjacent to the property being annexed; and,

NOW, THEREFORE, the City Commission finds that it is to the best interest of the City of Great Falls and its inhabitants to proceed with the incorporation of said territory into the City of Great Falls; and,

WHEREAS, all of the proceedings herein have been conducted in strict compliance with and in conformity to the law and constitution of the State of Montana, and all conditions, acts, and things required to be done precedent to and in the passage and adoption of this resolution have been properly and legally done, and performed;

NOW, THEREFORE, BE IT RESOLVED BY THE COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:

That the boundaries of the City of Great Falls, Montana, be and the same are hereby extended so as to embrace and include within the corporate limits of said city all of the land hereinabove described, included as: "LOT 2, MEDICAL TECH PARK MINOR SUBDIVISION, AND A PORTION OF 26<sup>th</sup> STREET SOUTH LOCATED IN THE SE1/4, SECTION 18, TOWNSHIP 20 NORTH, RANGE 4 EAST, P.M.M. CASCADE COUNTY, MONTANA."

BE IT FURTHER RESOLVED BY THE COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:

That the Cascade County Clerk and Recorder is hereby authorized and directed to change the appropriate district boundaries of the City of Great Falls, Montana, to include said tract of land; and,

That this Resolution shall become effective from and after the date of the filing of said document in the office of the Cascade County Clerk and Recorder.

PASSED AND ADOPTED by the City Commission of the City of Great Falls, Montana, on this 7th day of January, 2014.

\_\_\_\_\_  
Michael J. Winters, Mayor

ATTEST:

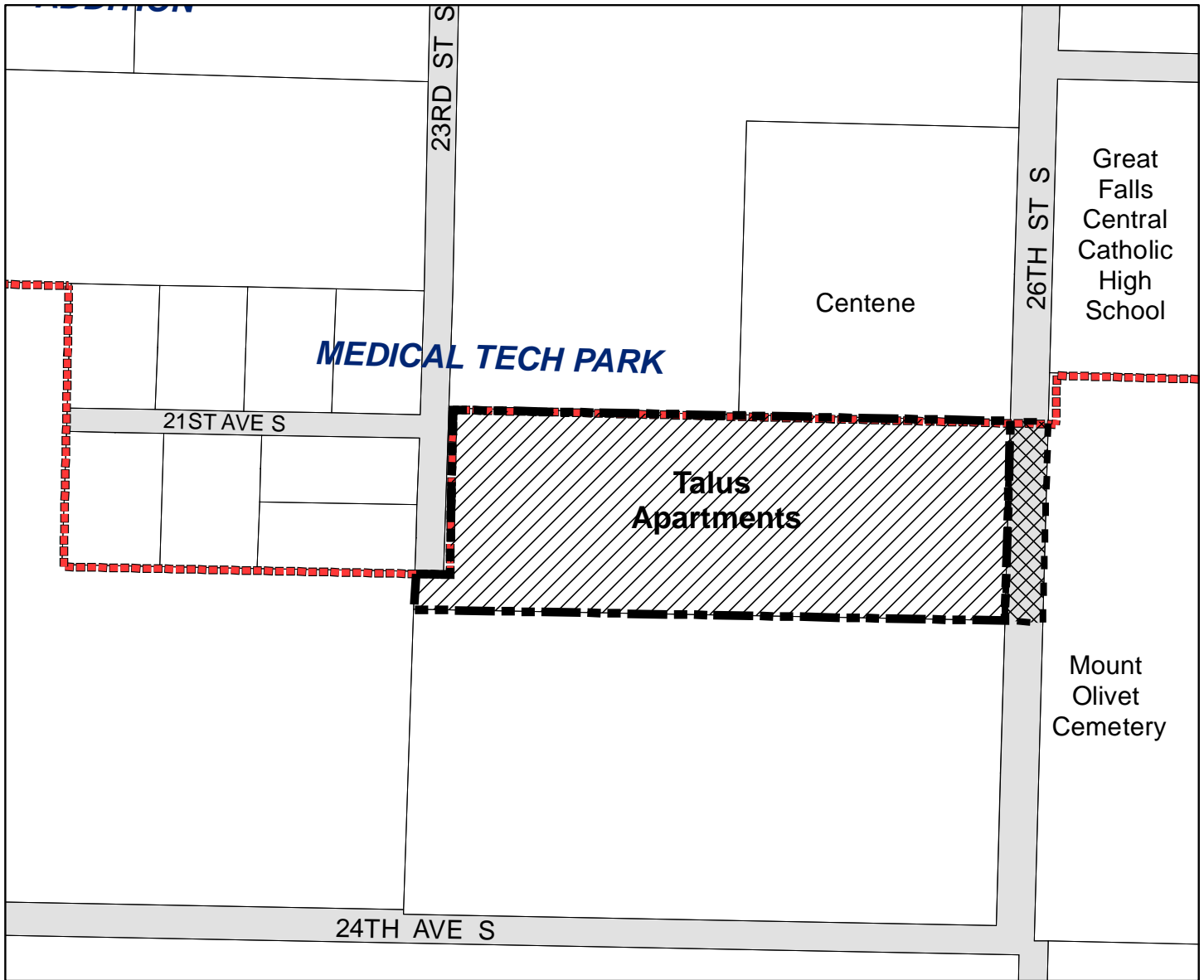
\_\_\_\_\_  
Lisa Kunz, City Clerk






(SEAL OF CITY)

APPROVED FOR LEGAL CONTENT:

\_\_\_\_\_  
Sara R. Sexe, City Attorney

# Resolution 10040 Attachment A



-  Talus Apartments
-  26th Street South
-  City Limits
-  Tracts of Land
-  Right of Way

