



Item: Set a Public Hearing for Lease of City-Owned Property
From: Ross Bartell, Sanitation Supervisor
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Set a Public Hearing

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission set a public hearing to consider the lease of City-owned property at 1100 15th Street North for November 5, 2013.”

2. Mayor calls for a second, discussion, public comment, and calls for the vote.

Staff Recommendation: Staff recommends that the City Commission set a public hearing to consider the lease of City-owned property at 1100 15th Street North for November 5, 2013.

Background:

Purpose

Staff proposes that the lease of City-owned property described as Lot 2, Block 1, 15th Street Bridge Addition, Parcel # 847435, comprising of 1.932 acres, addressed as 1100 15th Street North (former site of the Citizen’s Convenience Center) be for two (2) years with a two (2) year extension at the City’s discretion.

Evaluation and Selection Process

The specifications were advertised one time in the Great Falls Tribune, placed on the City of Great Falls website, and mailed to six prospective bidders. The bids will be opened on October 16, 2013.

Pursuant to a Lease Agreement, the Lessee would be responsible for improvements, repairs, utilities and maintenance.

As required by Title 3, Chapter 4, OCCGF, before final consideration of a lease of City property, the City Commission shall hold a public hearing.

Fiscal Impact: The annual lease payment will go into the Sanitation Fund.

Alternatives: The City Commission could choose to deny setting a public hearing.