

| Item:             | Set a Public Hearing for the Minor Plat of Great Bear No. 2 Subdivision-<br>Phase II                                  |
|-------------------|---|
| From:             | Jana Cooper, RLA, Planner II, Planning and Community Development  |
| Initiated By:     | Dali, LLC, Property Owner & Developer   |
| Presented By:     | Craig Raymond, Director of Planning & Community Development   |
| Action Requested: | City Commission set a public hearing for the Minor Plat of Great Bear No. 2 Subdivision-Phase II for October 1, 2013. |

### Suggested Motion:

1. Commissioner moves:

"I move that the City Commission set a public hearing for the Minor Plat of Great Bear No. 2 Subdivision-Phase II for October 1, 2013."

2. Mayor calls for a second, discussion, public comment, and calls the vote.

**Recommendation:** At the conclusion of a public hearing held on August 13, 2013, the Planning Advisory Board recommended the City Commission approve the Minor Plat of Great Bear No. 2 Subdivision-Phase II, subject to fulfillment of the following Conditions of Approval:

- 1. The minor plat of Great Bear No. 2 Subdivision Phase II shall incorporate correction of any errors or omissions noted by staff.
- 2. The final engineering drawings and specifications for the required public improvements including storm drain improvements to serve the minor plat shall be submitted to the City Public Works Department for review and approval prior to consideration of the minor plat by the City Commission.
- 3. The minor plat of Great Bear No. 2 Subdivision Phase II shall show the dedication of a drainage/utility easement, which shall traverse said plat to accommodate an existing drainage channel. This easement shall be 30-feet wide as required by Public Works.
- 4. The applicant shall provide a public improvements master plan for the entire subdivision in order to ensure proper access and utility service to Lot 5. Additionally, the applicant shall provide City any easements for public improvements, including, but not limited to, streets, sanitary sewer mains, water mains and storm drainage facilities to serve lots in subdivision.
- 5. A Grading Plan, State Stormwater Discharges Associated with Construction Activities Permit, and Stormwater Management Plan shall be developed to City standards for each

lot in the subdivision and shall be submitted to the City Public Works Department for review and approval prior to issuance of building permits.

- 6. A development agreement shall be prepared containing terms and conditions for development of subject Preliminary Plat including agreement by the applicant:
  - a. to adhere to all provisions emanating from the resolution of Condition 3) above;
  - b. to indemnify and hold City harmless for any damages that may be sustained as a result of adverse soil and/or groundwater conditions;
  - c. assign the obligation for installing and paying for all remaining public infrastructure in future phases of Great Bear Subdivision;
  - d. mitigate down stream impacts of stormwater runoff;
  - e. pay proportional share of regional drainage improvements;
  - f. dedicate and improve to City standard, the 60-foot access and utility easement between Lots 3 and 4 at such time as development occurs on Lots 3, 4 or 5 and provide a 100-foot turn-around at the northern terminus if the roadway is not a through street;
  - g. extend an 8-inch water and 8-inch sewer main in the utility easement proposed between Lots 3 and 4 to serve Lots 3, 4 and 5. This extension shall be required at such time as any development occurs on Lots 3, 4 or 5 within the Subdivision.

**Background:** The 48.615 acre subject property is located east of U.S. Highway 87 in the northern portion of the City of Great Falls. The applicant is requesting approval of the minor plat of Great Bear No. 2 Subdivision - Phase II. The property is legally described as Great Bear No. 2 Subdivision - Phase II, Being Lot 8, of Great Bear No. 2 Subdivision – Phase I located in the N1/2 Section 30, Township 21 North, Range 4 East, P.M.M., Cascade County, Montana, herein referred to as subject property.

The applicant is requesting a minor plat of the subject property which would subdivide Lot 8 of Great Bear No. 2 Subdivision - Phase I into 5 heavy industrial zoned lots. The applicant submitted a DRAFT Amended Plat (attached), which shows the layout for the industrial lots. Lot 5 is expected to be further subdivided for future phases.

The subject property is located in the Central Montana Agriculture and Technology Park (CMATP) Tax Increment Financing Industrial District (TIFID), which was created to help fund public infrastructure deficiencies in the district. All of the property owners in the TIFID understand that funds in the TIFID are limited and must be spent on public infrastructure improvements. The expenditure of any TIFID funds are at the discretion of the City Commission. The applicant has applied for the use of TIFID funds for portions of the public improvements within the subdivision.

The property was originally subdivided as a part of the International Malting Company, LLC Addition in 2005. Per Montana Code Annotated (MCA), any minor subdivision that is not a first minor subdivision from a tract of record is a subsequent minor subdivision and the governing body may require the subdivision meet or exceed the requirements that apply to a first minor subdivision. A public hearing before the Planning Advisory Board and City Commission is not required for a first minor subdivision; because this is a subsequent minor subdivision, a public hearing is required.

The basis for decision to approve, conditionally approve, or deny a proposed subdivision is whether the subdivision application, preliminary plat, applicable environmental assessment, public hearing, planning board recommendations, or additional information demonstrate that development of the proposed subdivision meets the requirements of 76-3-608 MCA. The governing body shall issue written findings of fact that weigh the criteria in of 76-3-608 (3) MCA. Staff has provided a Findings of Fact (attached) as a result of critical review of each required criteria. The conditions of approval for the subdivision are derived from these findings.

### Improvements

Public Works has a concern that there is not an overall master plan for the project. This is in part because specific industrial uses have not been identified. In order to efficiently design for public improvements including water, sewer and storm drain, it is helpful to have an understanding of the overall plan for an area. Because the applicant has not provided a firm Master Plan for the entire subdivision, Public Works will have to make assumptions on future needs for the development. This may cause additional cost to the applicant due to over- or under-sizing of improvements. Further, the applicant shall be required to provide a public improvements master plan for the entire subdivision in order to ensure proper access and utility service to Lot 5.

There is one proposed internal roadway between Lots 3 and 4 of the subdivision. This roadway is proposed to be dedicated as public right-of-way and maintained by the City. Public Works is requiring that the roadway design shall include paving, curb and gutter, but are not requiring the roadway be dedicated or installed until such time as development occurs on Lots 3, 4 or 5. Additionally, due to potential of large truck traffic, Public Works shall require a 100-foot diameter temporary graveled cul-de-sac at the terminus of any dead-end streets within the subdivision.

There is an existing 16-inch water transmission main located on the north edge of the Great Bear Avenue right-of-way. The applicant has not provided engineering plans at this time, but Public Works expects the water system design to be similar to that of Phase I and does not anticipate any major challenges. The applicant shall be required to extend an 8-inch water main in the utility easement proposed between Lots 3 and 4 to serve Lot 5. This extension shall be required at such time as any development occurs on Lots 3, 4 or 5 within the Subdivision. Public Works will be reviewing the water system design reports and plans for compliance with design requirements and regulations. Consideration of adjacent service areas and future main extensions will be part of the review. Because there is no overall master plan for the area, the City may require the applicant to extend additional water mains within this development.

There is an existing sanitary sewer force main and sewage lift station located on the east side of the Malteurop property east of the subject property and adjacent to Black Eagle Road. A sewer main will be extended from this lift station along the north side of the Malteurop property to the southeast corner of this property. This extension is anticipated to be complete by October, 2013, and is being funding by existing CMATP TIFID funds.

The applicant has provided engineering plans for the on-site sewer system as a part of Phase I. Public Works expects the sewer system design to be extended as a part of Phase I and does not anticipate any major challenges. Public Works has reviewed the preliminary and final sewer system design reports and plans for compliance with design requirements and regulations. Consideration of adjacent service areas and future main extensions has been a part of the review. The applicant shall be required to extend an 8-inch sanitary sewer main in the utility easement proposed between Lots 3 and 4 to serve said lots. This extension shall be required at such time as any development occurs on Lots 3, 4 or 5 within the Subdivision. Because there is no overall master plan for the area, the City may require the applicant to extend additional sanitary sewer mains within this development.

The applicant is working with Public Works regarding requirements for stormwater discharge, storage, conveyances, and on-and off-site improvements. Public Works will review the preliminary and final storm drainage system design reports and plans for compliance with the City's Storm Drainage Design Manual. Consideration of upstream and downstream properties and future storm drain extensions is being evaluated by a project approved by the City Commission using CMATP TIFID funds. There is an existing 30-foot drainage/utility easement across Phase I of the subdivision that shall be maintained as a part of this subdivision for stormwater conveyance across the property in an existing drainage channel. The developer shall be responsible for drainage improvements within the subdivision.

The proposed development may have impervious surfaces of more than 15,000 square feet; therefore, the developer is required to provide a stormwater management plan in compliance with the City of Great Falls Storm Design Manual and City standards. The plan will be reviewed and approved by the Public Works Department prior to the issuance of building permits for the development.

### City of Great Falls Growth Policy

Great Bear No. 2 Subdivision – Phase II is envisioned as a planned comprehensive industrial development center for residents and businesses in the City and the County. This project is a step toward the creation of a much desired primary job and employment center for the City of Great Falls. Recent surveys have found that the City's residents recognize the need for, and strongly support, actions toward the creation of new and diverse forms of employment in Great Falls.

This project is consistent with the newly adopted Growth Policy and the following economic goals: 1) Diversify and strengthen the City's economic base by ensuring growth, quality development, and employment opportunities 2) Encourage businesses and industries that will utilize existing infrastructure and 3) Attract new businesses, and support the expansion of existing businesses, in a manner that bolsters economic opportunities in the City.

In addition, Objective 3.4 of the Economic Section calls for the continuance of efforts to expand, retain, and attract new businesses to Great Falls. Eco3.2.7 states that potential growth areas for industry should be identified. Eco3.7.6 calls for the City to develop, maintain and utilize infrastructure that ensures "shovel ready" industrial sites.

It is a generally accepted planning principle that large industrial areas and employment centers should be planned and located based on site requirements, ease of access, environmental impacts, long-term relationships to residential areas and the potential for generating growth. This location, although on the City's periphery, is advantageous for industrial development in that it is separate, but reasonably accessible, from residential areas.

To conclude, the newly adopted Growth Policy makes allowable actions to proactively direct development through public investment in infrastructure and to encourage businesses and industries that will utilize existing (and planned for) infrastructure. This application is consistent with the implementation of these policies.

### Neighborhood Council Input

The subject property is located in Neighborhood Council #3. Patty Cadwell, Neighborhood Council Coordinator, provided information to the Neighborhood Council on August 1, 2013. There were no comments from the Neighborhood Council at the time this staff report was written. The Neighborhood Council did not vote on the proposed project. Staff has received no other public comment.

**Concurrences:** Representatives from the City's Public Works, Park and Recreation and Fire Departments have been involved throughout the review and approval process for this project. The Fire Department has submitted a memo voicing concerns about emergency response times related to this development.

**Fiscal Impact:** Providing services is expected to be an additional cost to the City. Increased costs may be covered by increased tax revenues from improved properties.

**Alternatives:** The City Commission could not set the public hearing. However, such action would deny the applicant due process and consideration of a public hearing, as provided for in City Code and State Statute.

### **Attachments/Exhibits:**

Aerial Photo Zoning Map Amended Plat Findings of Fact Fire Chief Memo

Cc: Jim Rearden, Public Works Director
Dave Dobbs, City Engineer
Patty Cadwell, Neighborhood Council Coordinator
Joe Stanek, joestanek@westernamericanretail.com
John Juras, TD&H, John.Juras@tdhengineering.com

## Aerial Photo



Tracts of Land

# Zoning Map





CERTIFICATE OF CONSENT CERTIFICATE DISPENSING WITH PARK OR PLAYGROUND CERTIFICATE OF GREAT FALLS PLANNING ADVISORY BOARD We, the undersigned, Thor Swensson, President of the City Planning Advisory Board of the City of Great Falls, Cascade County, Montana, and Michael Haynes, Secretary of I, Gregory T. Doyon, City Manager for the City of Great Falls, Montana, do hereby certify that since the accompanying plat of the GREAT BEAR NO. 2 SUBDIVISION – I, the undersigned property owner, do hereby certify that I have caused to be surveyed, subdivided, and platted into lots, blocks, streets, and easements as shown by said City Planning Advisory Board, do hereby certify that the accompanying plat of the GREAT BEAR NO. 2 SUBDIVISION – PHASE II, has been submitted to the said City the within described plat, the following described tract of land to wit: PHASE II, is a subdivision into parcels that are all nonresidential, the City Commission A tract of land being Lot 8 of the Great Bear No. 2 Subdivision - Phase I, located of the City of Great Falls, Montana, in accordance with Section 76-3-621(3)(c), M.C.A., dispensed with any park or playground requirements, during its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. in the N1/2 of Section 30, Township 21 North, Range 4 East, P.M.M., City of Great Planning Advisory Board for examination by them, and was found by them to conform Falls, Cascade County, Montana, and being more particularly described as follows: to law, and was approved at their regular meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_. Beginning at the East Quarter Corner of said Section 30, thence North 89°28'53" West along the Mid-Section line of said Section 30, a distance of 1320.76 feet to the Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_ Center-East Sixteenth Corner of said Section 30, being the Southeast corner of said Lot 8. Great Bear No. 2 Subdivision - Phase I, and the True Point of Beginning; Thor Swensson City Manager, City of Great Falls, Montana thence North 89°28'53" West along the Southerly line of said Lot 8 and all following President, Great Falls Planning Advisory Board courses being along the exterior boundary of said Lot 8, a distance of 1653.31 feet; thence North 00°34'06" East, a distance of 201.01 feet; thence South 89°28'53" East, a distance of 73.79 feet; thence North 26°23'44" East, a distance of 379.00 feet; \_\_\_\_\_ Michael Havnes thence North 63°09'28" West, a distance of 404.54 feet to the Easterly right-of-way Secretary, Great Falls Planning Advisory Board of U.S. Highway 87; thence along said Easterly right-of-way on a non-tangent curve to the right, having a Radius of 11382.86 feet, a Delta of 0°41'14", an Arc Length of 136.55 feet, a Chord Bearing of North 29°27'18" East, and a Chord Length of 136.55 feet; thence North 26°39'06" East along said Easterly right-of-way, a distance of CERTIFICATE OF CITY COMMISSION CERTIFICATE OF AVAILABILITY OF MUNICIPAL SERVICES 205.55 feet; thence North 30°49'50" East along said Easterly right-of-way, a distance of 603.60 feet: thence South 00°43'11" West. a distance of 225.78 feet to the I, Gregory T. Doyon, City Manager of the City of Great Falls, Montana, do hereby I, Gregory T. Doyon, City Manager for the City of Great Falls, Montana, do hereby certify that adequate municipal facilities for the supply of water and disposal of sewage certify that the accompanying plat of the GREAT BEAR NO. 2 SUBDIVISION - PHASE II, Center-North Sixteenth Corner of said Section 30; thence South 89°34'16" East, a was duly examined and approved by the City Commission of the City of Great Falls, and solid waste are available to the above described property, namely, the said distance of 1322.31 feet to the Northeast Sixteenth Corner of said Section 30; thence at its regular meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, facilities of the City of Great Falls, Montana, and this certificate is made pursuant to South 00°47'19" West, a distance of 1322.82 feet to the True Point of Beginning and Section 76-4-124, M.C.A., thereby permitting the Clerk and Recorder of Cascade containing 48.615 acres. The above described tract of land is to be known and designated as the GREAT BEAR NO. 2 SUBDIVISION - PHASE II, City of Great Falls, Cascade County, Montana, County, Montana, to record the accompanying plat. Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_. City Manager, City of Great Falls, Montana and the lands included in all streets and avenues shown on said plat are hereby granted and donated to the use of the public forever. The undersigned hereby also arants and donates unto the City of Great Falls all of the area shown as utility City Manager - City of Great Falls, Montana easements to allow for the non-exclusive use of the City and other firms, whether public or private, providing or offering to provide telephone, telegraph, electric power, gas, television, water, sewer or storm drain services to the public or to the private CERTIFICATE OF PUBLIC SERVICE DIRECTOR owners of the lots, the right to the joint use of an easement for the construction, maintenance. repair and removal of their lines and other facilities, in, over, under, and across each as designated on this plat as "Utility Easement," to have and to hold I, Jim Reardon, Public Service Director for City of Great Falls, Montana, do hereby forever. certify that I have examined the accompanying plat of the GREAT BEAR NO. 2 CERTIFICATE OF COUNTY TREASURER SUBDIVISION - PHASE II. and the survey it represents, and find the same conforms to regulations governing the platting of lands, and to presently platted adjacent land, as Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., 20\_\_\_\_\_ I, Jamie Bailey, County Treasurer of Cascade County, Montana, do hereby certify that near as circumstances will permit, and I hereby approve the same. I have examined the records covering the areas included in the accompanying plat of the GREAT BEAR NO. 2 SUBDIVISION - PHASE II, and find that taxes in same have Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_ been paid for the last five years. DALI LLC Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_ Public Works Director, City of Great Falls, Montana

State of Montana : ss

County of Cascade)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the undersigned, a Notary Public for the State of Montana, personally appeared, known to me to be the person who executed the Certificate of Dedication. IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

\_\_\_\_\_ (Notarial Seal)

Notary Public for the State of Montana Residing at Great Falls, Montana My commission expires \_\_\_\_\_

PURPOSE OF SURVEY: TO CREATE A MAJOR SUBDIVISION BASIS OF BEARING: MONTANA STATE PLANE COORDINATES, ESTABLISHED WITH SURVEY QUALITY GPS

# **GREAT BEAR NO.2 SUBDIVISION - PHASE II**

BEING LOT 8 OF THE GREAT BEAR NO. 2 SUBDIVISION - PHASE I.

LOCATED IN THE N1/2 OF SECTION 30, T21N, R4E, P.M.M., CITY OF GREAT FALLS, CASCADE COUNTY, MONTANA

LAND OWNER: DALI LLC

County Treasurer, Cascade County, Montana

I, the undersigned, Daniel R. Kenczka, Professional Land Surveyor, Montana Registration NO. 25625LS, do hereby certify that I supervised the survey of this GREAT BEAR NO. 2 SUBDIVISION - PHASE II, and platted same as shown on the accompanying plat and as described in accordance with the provisions of the Montana Subdivision and Platting Act, Sections 76-3-101 through 76-3-614, M.C.A., and Cascade County. Dated this \_\_\_\_\_ day of \_\_\_\_\_, A.D., \_\_\_\_\_

Daniel R. Kenczka, Montana Reg. No. 15625LS

CERTIFICATE OF SURVEYOR





### FINDINGS OF FACT FOR MINOR PLAT OF GREAT BEAR NO. 2 SUBDIVISION - PHASE II, A SUBDIVISION LOCATED IN THE N1/2 SECTION 30, T21N, R4E, P.M.M, CASCADE COUNTY, MONTANA (PREPARED IN RESPONSE TO 76-3-608(3) MCA)

### Finding of Fact (Prepared in Response to 76-3-608(3) MCA)

### **Primary Review Criteria:**

**Effect on Agriculture/Agricultural water user facilities:** The subject property is not currently being utilized for dry land crop production. No effects on agricultural water user facilities have been identified for this project. The applicant does not anticipate any impacts to the downstream irrigation water users due to this subdivision.

**Effect on Local Services:** Access to the proposed subdivision is from Great Bear Avenue and U.S. Highway 87, a controlled access highway, which is maintained by the State of Montana. Great Bear Avenue is being dedicated as a part of Great Bear No. 2 Subdivision - Phase I. The final plat of Phase I is set for a public hearing before the City Commission on September 3, 2013. The City Commission also approved existing funds in the CMATP TIFID to make necessary improvements to Great Bear Avenue. It is anticipated that this roadway will be upgraded by October, 2013. Once the roadway is improved and dedication is finalized, the City of Great Falls will be responsible for maintenance.

Access to municipal infrastructure and public services is available in the vicinity of the subject property. The applicant shall be responsible for extending the utility mains. The City should not experience an appreciable increase in maintenance and operating costs. As development occurs in the subdivision, owners will pay regular water and sewer charges.

The City Engineer is requiring the development to restrict off-site flows to predevelopment levels by developing retention and/or detention systems on each lot, which will be reviewed by the City's Public Works Department. In addition, the applicant will be responsible as a condition of the subdivision to mitigate all downstream impacts caused by the development.

The subdivision will receive law enforcement and fire protection service from the City of Great Falls. The nearest fire station is  $\pm 3.0$  miles from the subdivision site. The Fire Chief has provided a memo stating a concern for travel time (approximately 7 minutes) to the proposed subdivision (see Exhibit F - Fire Chief Memo). Staff has coordinated with the Fire Department, which supports the project, but want to clarify to the applicant that response times are longer than what is recommended, which could ultimately affect insurance rates in the area. Providing these services to the lots in the subdivision is expected to be a negligible cost to the City.

Per Montana Code Annotated 76-21-621(3)(b), park dedication is not required for subdivisions that are all nonresidential, therefore no park land or payment in lieu of park land is required.

**Effect on the Natural Environment:** The subdivision is not expected to adversely affect soils, the water quality or quantity of surface or ground waters. Surface runoff will flow easterly ultimately to an existing retention pond located in the County, east of the subject property. The City's Public Works Department has completed a preliminary draft stormwater study for the area, and noted improvements to the existing drainage system are needed. The applicant shall be responsible for his proportional share of improvements to the drainage system.

**Effect on Wildlife/Wildlife Habitat:** The subdivision is located adjacent to an area containing urbanized development. The subdivision is not in an area of significant wildlife habitat and will not result in closure of public access to hunting or fishing areas, nor to public lands.

**Effect on Public Health and Safety:** Based on available information, the subdivision is not subject to abnormal potential natural hazards such as flooding, wildfire, snow or rockslides, nor potential man-made hazards such as high voltage power lines, high traffic volumes, or mining activity. The subdivision does have a

high-pressure gas line that runs from north-south on the western portion of the site. The Applicant will be required to demonstrate the necessary easements and proper safety measures to protect the public health and safety from this hazard.

# **REQUIREMENTS OF MONTANA SUBDIVISION AND PLATTING ACT, UNIFORM STANDARDS FOR MONUMENTATION, AND LOCAL SUBDIVISION REGULATIONS**

The subdivision meets the requirements of the Montana Subdivision and Platting Act and the surveying requirements specified in the Uniform Standards for Monumentation, and conforms to the design standards specified in the local subdivision regulations. The local government has complied with the subdivision review and approval procedures set forth in the local subdivision regulations.

### **EASEMENT FOR UTILITIES**

The applicant shall provide necessary utility easements to accommodate water mains, sanitary sewer mains, stormwater easements and private utilities to serve all lots in the subdivision.

### LEGAL AND PHYSICAL ACCESS

The main legal and physical access to the subdivision is provided by U.S. Highway 87. Great Bear Avenue provides access from the Highway, each lot in the subdivision will be accessed off of Great Bear Avenue.

# Memorandum

### Great Falls Fire Rescue

TO: Jana CooperFROM: Fire Chief Randy McCamleyDATE: July 31, 2012RE: Great Bear Phase II



Thank you for the opportunity to comment on the Great Bear Development project. Great Falls Fire Rescue would like to share with the developer and prospective business owners our concerns with the emergency response distance associated with this project. Due to the distance of the proposed development to the closest city fire station, we determine the travel time to be approximately seven (7) minutes or greater. This emergency travel time is calculated by using a generally accepted emergency travel time formula and historical response time data when available.

The National Fire Protection Agency (NFPA) **1710** 5.2.4.1.1 "The fire department's fire suppression resources shall be deployed to provide for the arrival of an engine company within 240-second travel time to 90 percent of the incidents as established in Chapter 4"

Based on the travel distance and the corresponding travel time, Great Falls Fire Rescue is concerned with meeting the developer's emergency response performance outcomes and expectations. If you have any questions concerning this information please contact my office.

Sincerely, anley Fire Chief

Randall McCamley