



Item: Reappointment, Design Review Board

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Reappoint Mary Offerdal Klette to the Design Review Board for a three-year term through March 31, 2016.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission reappoint Mary Offerdal Klette to the Design Review Board for a three-year term through March 31, 2016.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: It is recommended that the City Commission reappoint Mary Offerdal Klette to the Design Review Board for a three-year term through March 31, 2016.

Background: Mary Offerdal Klette was appointed to the Design Review Board in August of 2010. She is eligible for and interested in reappointment.

Purpose

Ordinance 2722 was approved at the March 18, 1997, Commission meeting which amended Titles 2 and 15 of the Official Codes of the City of Great Falls and established the Design Review Board. The adoption of Ord. 2923 in September of 2005, the Land Development Code, re-established the Design Review Board.

The purpose of the Board is to further promote the health, safety and general welfare of the City. The Board has the authority and responsibility to review specified types of development proposals to ensure that the design and aesthetics conform to the review criteria contained in Title 17. The Board's composition should achieve a diversity of expertise, background, and interest. The Land Development Code states it is preferred that the board include two architects and three individuals chosen for their demonstrated interest in and expertise in design or community aesthetics.

Members must reside in the City of Great Falls.

Evaluation and Selection Process

No advertising was done since Ms. Klette is eligible for and interested in reappointment.

Continuing members of this board are:

Bruce Forde
Todd Humble
Jule Stuver

Concurrences: At its April 22, 2013, meeting, the Design Review Board recommended that Mary Klette be reappointed.

Fiscal Impact: Not applicable.

Attachments: Design Review Board minutes of April 22, 2013 (in part)

**MINUTES OF THE MEETING
OF THE
DESIGN REVIEW BOARD
April 22, 2013**

CALL TO ORDER

The regular meeting of the Great Falls Design Review Board was called to order by Mr. Jule Stuver at 3:00 p.m. in the Rainbow Room of the Civic Center.

ROLL CALL & ATTENDANCE

Design Review Board Members present:

Mr. Jule Stuver, Chair
Mr. David Grosse
Mr. Todd Humble
Ms. Mary Klette

Design Review Board Members absent:

Mr. Bruce Forde

City Staff Members present:

Ms. Jana Cooper, Planner II
Mr. Dave Dobbs, City Engineer
Mr. Todd Seymanski, City Forester

Others present:

Mr. Tim Murphy, Applicant
Mr. Peter Johnson, Great Falls Tribune

MINUTES

Mr. Stuver asked if there were any comments on the minutes of the April 8, 2013 meeting. Mr. Grosse moved to approve the minutes as stated. Ms. Klette seconded, and all being in favor, the minutes were approved.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Recommendation for Reappointment of Board Member Mary Klette

Mr. Humble made a motion to recommend Mary Klette be reappointed to the Design Review Board for another term. Mr. Grosse seconded, and all being in favor the motion passed.