



Agenda # 8
Commission Meeting Date: July 2, 2013
CITY OF GREAT FALLS
COMMISSION AGENDA REPORT

Item: Change Order: 2013 Street Drainage Improvements, O.F. 1653.3
From: Engineering Division
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Approve Change Order

Suggested Motion:

1. Commissioner moves:

"I move the City Commission approve a Change Order in the amount of \$18,000.00 to Kuglin Construction, for the 2013 Street Drainage Improvements, O. F. 1653.3, and authorize the City Manager to execute the construction contract documents."

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Approve Change Order.

Background:

Significant Impacts

This Change Order will add the replacement of a valley gutter and handicap ramps at the intersection of 23rd Avenue Southwest and 11th Street Southwest. The existing valley gutter along the west side of 11th Street Southwest has settled and ponding occurs at multiple locations at this intersection.

Citizen Participation

Construction at the intersection will restrict through access along 23rd Avenue Southwest during the construction. Local access to residences adjacent to construction zones will be maintained.

Workload Impacts

Design phase engineering and plans and specifications were completed by the City engineering staff with assistance from the City street division. City engineering staff is providing construction phase engineering services and project inspection.

Purpose

This Change Order will allow for the expedient repair of a poorly drained intersection that was brought to the City's attention during the current drainage improvement project.

Project Work Scope

This Change Order will fund replacing the existing valley gutter and improving the curb and gutter, and sidewalks adjacent to the valley gutter to meet the Americans with Disabilities Act requirements. An additional 5 calendar days will be added to the contract time of the existing contract.

Evaluation and Selection Process

Kuglin Construction submitted the low bid out of ten original bidders on April 3, 2013, with the bids ranging between \$189,765.00 and \$243,630.00. The unit prices associated with this Change Order are consistent with those provided in their original bid.

Conclusion

City staff recommends approving this Change Order to the 2013 Street Drainage Improvements, O.F. 1653.3 to Kuglin Construction in the amount of \$18,000.00. The value of the contract will increase from \$189,765.00 to \$207,765.00.

Fiscal Impact:

The attached document summarizes the costs associated with this Change Order. City street funding is programmed to fund this project.

Alternatives:

The City Commission could vote to deny this Change Order.

Attachments/Exhibits:

1. Change Order Summary

Change Order

No. 1

Date of Issuance: July 2, 2013

Effective Date: July 2, 2013

| | | |
|---|----------------------------------|------------------------------------|
| 2013 Street Drainage Improvements (O.F. 1653.3) | Owner: City of Great Falls | Owner's Contract No. : O.F. 1653.3 |
| Contractor: Kuglin Construction | Date of Contract: April 16, 2013 | |
| Address: P.O. Box 491, Black Eagle, MT 59414 | Project Number.: 361306 | |

The Contract Documents are modified as follows upon execution of this Change Order:

Add the removal and replacement of a valley gutter at 23rd Street SW and 11th Avenue SW. Work also includes 4" concrete sidewalk, 6" reinforced concrete sidewalk, curb and gutter, truncated domes and sod replacement needed to complete the ADA compliant ramps in the corners adjacent to the valley gutters. Contractor shall be compensated at the rates included in the original agreement.

Attachments: (List documents supporting change):

CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$ 189,765.00

[Increase] [Decrease] from previously approved Change

Orders No. 0 to No. _____:

\$ _____

Contract Price prior to this Change Order:

\$ 189,765.00

[Increase] [Decrease] of this Change Order:

\$ +18,000.00

Contract Price incorporating this Change Order:

\$ 207,765.00

CHANGE IN CONTRACT TIMES:

Original Contract Times:

☐ Working days ☒ Calendar days

Substantial completion (**days** or date): _____

Ready for final payment (days or **date**): _____

[Increase] [Decrease] from previously approved Change Orders

No. 0 to No. _____:

Substantial completion (days): _____

Ready for final payment (days): _____

Contract Times prior to this Change Order:

Substantial completion (**days** or date): 60

Ready for final payment (days or date): _____

[Increase] [Decrease] of this Change Order:

Substantial completion (**days** or date): 5

Ready for final payment (days or date): _____

Contract Times with all approved Change Orders:

Substantial completion (**days** or date): 65

Ready for final payment (days or date): _____

RECOMMENDED:

By: _____
Engineer (Authorized Signature)

Date: _____

Approved by Funding Agency (if applicable): _____

ACCEPTED:

By: _____
Owner (Authorized Signature)

Date: _____

ACCEPTED:

By: _____
Contractor (Authorized Signature)

Date: _____

Date: _____

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directives must be incorporated into a sub sequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.