



Item: CDBG and HOME Program Proposed Use of Funds and Public Hearing Date for HUD Required 2012/2013 Annual Action Plan

From: Mike Haynes, AICP, Director, Planning and Community Development

Initiated By: Wendy Thomas, AICP, Deputy Director, Planning and Community Development

Presented By: Mike Haynes, Planning and Community Development Department Director

Action Requested: Accept proposed use of CDBG and HOME funds and Set Public Hearing for the 2012/2013 Annual Action Plan for April 17, 2012

Suggested Motion:

1. Commissioner moves:

“I move to accept the proposed use of funds for the 2012/2013 Community Development Block Grant Program and HOME Program for inclusion in the Annual Action Plan and set the public hearing for April 17, 2012.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

Staff recommends the City Commission (1) accept recommendations for funding the 2012/2013 Community Development Block Grant projects; (2) accept funding recommendations for the 2012/2013 HOME program projects; and, (3) set a public hearing date for the proposed Annual Action Plan on April 17, 2012.

Background:

CDBG and HOME programs are federal programs administered by US Department of Housing and Urban Development (HUD) to help fund local community development programs including affordable housing, public service, economic development and public infrastructure projects. The primary goal of these programs is to assist low and moderate income (LMI) persons in their respective communities. State and local governments receive funding from HUD based on a formula derived from population and housing statistics.

In order to receive HUD funding, a jurisdiction must submit a five year Consolidated Plan that is updated annually with an Action Plan containing the proposed use of Community Development Block Grant (CDBG) and HOME Program (HOME) funds. On May 4, 2010, the City

Commission approved the 2010-2015 HUD Consolidated Plan. The Annual Action Plan is developed taking into consideration community needs and City Commission funding priority percentages. Information regarding community needs is garnered from a HUD required annual Community Needs Hearing which was most recently held by the Commission on December 6, 2011.

Citizen Participation

The Proposed Annual Action Plan will be made available to the citizens of Great Falls for review and comment for a 30 day period beginning March 28, 2012, continuing through April 26, 2012. The public hearing on April 17, 2012 is a forum to allow the citizens of Great Falls the opportunity to express their views on the proposed Action Plan and the proposed use of federal CDBG and HOME Program dollars and on each program's policies and performance.

Workload Impacts

Administrative responsibilities will result from the acceptance and use of the CDBG and HOME funds.

Purpose

HUD requires that a public hearing be held regarding the proposed use of CDBG and HOME funds presented in the 2012/2013 Annual Action Plan for upcoming funding year.

Evaluation and Selection Process

The 2012/2013 Annual Action Plan outlines the schedule for setting funding priorities, reviewing applications and approving funding recommendations is determined and maintained accordingly. In order to receive 2012/2013 CDBG and HOME funds, the City Commission must officially adopt the Annual Action Plan and submit it to HUD by May 15, 2012.

Community Development Block Grant project grant proposals were received by Staff on or before January 20, 2012. The applications were reviewed by Staff for compliance with HUD regulations and City Commission adopted policies for the allocation of CDBG funds. If the applications passed these thresholds they were complied and sent on to the Community Development Council (CDC) for scoring.

The Community Development Council (CDC) is a 10-member citizen advisory board appointed by the City Commission to review applications for CDBG funds and develop and present funding recommendations to the City Commission. The CDC met on February 21-22 to hear oral presentations by public service applicants and the economic development applicant. The CDC met on February 28-29 to hear oral presentations by housing and public facility applicants. On March 6, 2012, the CDC formulated its funding allocation recommendations which are attached to this report. The CDC follows the City Commission funding allocation percentages approved at the Needs Public Hearing to allocate fund. Because there are so many worthy applications for public facility funds this year, the CDC is recommending that the Commission consider allocating funds designated for economic development (\$25,000) be used for the purchase of playground equipment for Pinski Park. Should the Commission decide to fund the economic development application, the CDC recommends the remaining funds designated for Pinski Park should be applied to the Morony Natatorium boiler project. Please see page six of the CDC meeting minutes.

The HOME Program project proposals were also received on January 20, 2012. HOME Program funding recommendations will be presented to the City Commission by staff during the City Commission work session on March 20, 2012. The City Commission will make final funding decisions on the HOME and the CDBG proposals at the May 1, 2012, City Commission meeting.

The schedule for 2012 is as follows: City Commission will consider CDC funding recommendations on March 20, 2012. A public hearing on the proposed 2012/2013 Annual Action Plan will be held on April 17, 2012, with final approval by the City Commission scheduled for May 1, 2012.

Conclusion

The public hearing provides the citizens of Great Falls an important opportunity to comment on the proposed HUD 2012/2013 Annual Action Plan including projects recommended for funding during the 2012/2013 program year.

Concurrences: Not applicable

Fiscal Impact: Conducting the Annual Action Plan public hearing is a pre-condition for the City receiving its annual allocation of HUD CDBG and HOME grant funds.

Alternatives: The hearing is a required for the City to be awarded 2012-2013 CDBG and HOME funding.

Attachments/Exhibits:

CDBG and HOME Program proposed use of funds
CDC Meeting Minutes of March 6, 2012

**2012/2013 PROPOSED USE OF FEDERAL GRANT FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT**

Affordable Housing

	<u>Requested</u>	<u>Proposed</u>
<p>GREAT FALLS CITY PLANNING & COMMUNITY DEVELOPMENT– CODE ENFORCEMENT Provide services to preserve and enhance public health and safety by enforcing international and city codes related to maintenance of property and buildings</p>	\$35,766	\$35,766
<p>GREAT FALLS CITY PLANNING & COMMUNITY DEVELOPMENT– REHABILITATION SPECIALIST Provide rehab counseling, loan processing, inspections and construction monitoring for all CDBG-funded City revolving loan housing programs for low income people</p>	\$64,872	\$64,872
<p>GREAT FALLS CITY PLANNING & COMMUNITY DEVELOPMENT– RENTAL IMPROVEMENT LOAN PROGRAM Provide funds for no interest loan program for property owners who provide rental units which remain affordable to low income households to bring rental units up to current code requirements, funding will be limited to use within the area defined by the Downtown Master Plan</p>	\$150,000	\$67,473
<p>MONTANA HOMEOWNERSHIP NETWORK Provide down payment assistance to low income families who are first time home buyers through housing that NHS has developed, agency located at 509 1st Avenue North</p>	\$25,000	\$25,000
<p>NEIGHBORHOOD HOUSING SERVICES, INC. Revolving loan fund to provide down payment assistance, new construction, purchase and rehabilitation of houses and other activities addressing neighborhood revitalization activities in their CBDO-designated neighborhoods</p>	\$125,000	\$60,289

Economic Development

<p>GREAT FALLS DEVELOPMENT AUTHORITY Provide technical assistance for owners and potential owners of microenterprises with a goal of creating jobs for low income people, agency located at 300 Central Avenue</p>	\$25,000	\$0
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Public Facility Improvements

	<u>Requested</u>	<u>Proposed</u>
<p>BOYS & GIRLS CLUB OF CASCADE COUNTY Purchase and install two energy efficient doors and windows in front entryway and one energy efficient back door in building located at 600 1st Avenue Southwest which has programs to serve at-risk youth Fund entryway doors and windows</p>	\$16,000	\$12,000
<p>CASCADE COUNTY HISTORICAL SOCIETY Renovations to provide two handicap accessible restrooms on the first floor of history museum located at 422 2nd Street South</p>	\$47,999	\$0
<p>CENTER FOR MENTAL HEALTH Upgrade electrical system at Center West, a transitional living facility for adults with severe mental illnesses</p>	\$27,196	\$25,000
<p>CHILDREN'S MUSEUM OF MONTANA Energy efficiency upgrade to HVAC system in children's museum located at 22 Railroad Square Fund upstairs heating units and upstairs air conditioning</p>	\$40,295	\$30,170
<p>GREAT FALLS CITY PARK & RECREATION – COMMUNITY RECREATION CENTER Energy efficiency upgrade to HVAC system and entry way door in community recreation center located at 801 2nd Avenue North</p>	\$56,680	\$0
<p>GREAT FALLS CITY PARK & RECREATION – MORONY NATATORIUM Purchase and install energy efficient boiler and heat exchangers at public pool facility located at 111 12th Street North Fund boiler</p>	\$107,148	\$91,464
<p>GREAT FALLS CITY PARK & RECREATION – PINSKI PARK Purchase and install handicap accessible play structure and play area border at Pinski Park located at 6th Avenue South and 46th Street South</p>	\$37,500	\$34,499
<p>GREAT FALLS CITY PARK & RECREATION – VERDE PARK Purchase and install handicap accessible play structure and play area border at Verde Park located at Verde Drive and 19th Avenue South</p>	\$37,500	\$0

	<u>Requested</u>	<u>Proposed</u>
<p>GREAT FALLS CITY PUBLIC WORKS – 9TH STREET NORTH Replace curb and gutter on 9th Street North from 3rd Avenue North to 8th Avenue North</p>	\$150,930	\$75,500
<p>GREAT FALLS CITY PUBLIC WORKS – SIDEWALK REPLACEMENT Grant program to provide assistance to low income homeowners to remove and replace hazardous sidewalks in Census Tract 16 (boundaries of Northwest Bypass to 5th Avenue Southwest and 3rd Street Northwest to 10th Street Southwest) and other areas at request of low income homeowners</p>	\$50,000	\$30,000
<p>HABITAT FOR HUMANITY Install sewer and water lines, excavate for foundations and install concrete porches, steps, sidewalks and parking pads at 526 4th Avenue South, 707 7th Avenue South and 808 7th Avenue South</p>	\$19,900	\$19,900
<p>MONTANA INSTITUTE OF FAMILY LIVING Upgrade south parking lot, replace fifth floor hallway carpeting and replace floor tile in kitchen at Park Manor, a subsidized apartment complex for low income elderly and disabled people Fund carpeting</p>	\$49,180	\$7,900
<p>PARIS GIBSON SQUARE Purchase and install energy efficient boiler and thermostats, purchase and install infrared door sensor for elevator and handicap accessible/energy efficiency upgrade to west entrance doors at art museum located at 1400 1st Avenue North Fund boiler</p>	\$68,308	\$20,342
<p>TRIGG-C.M. RUSSELL FOUNDATION, INC. Exterior renovations including roof replacement, painting and deck repairs to Charles M. Russell Residence located at 400 13th Street North</p>	\$28,590	\$0
<p>URSULINE CENTRE HISTORICAL FOUNDATION Renovations including drainage changes, brick re-pointing, floor repairs and column stabilization to the east wing of historical building located at 2300 Central Avenue</p>	\$29,753	\$22,450
<p>YWCA OF GREAT FALLS Upgrade parking lot, replace handicap accessible ramp and purchase and install two handicap accessible chair lifts for facility that houses a thrift shop, domestic violence emergency shelter and other community services, location confidential Fund two chair lifts</p>	\$74,290	\$10,000

Public Service Activities

	<u>Requested</u>	<u>Proposed</u>
<p>AREA VIII AGENCY ON AGING Purchase food for Meals on Wheels, a citywide home delivery meal program for seniors who are handicapped or unable to prepare meals</p>	\$25,000	\$25,000
<p>BIG BROTHERS BIG SISTERS Purchase computer work station and provide technical installation assistance for agency located at 18 6th Street North Suite 26 that provides mentoring support for youth</p>	\$5,005	\$5,005
<p>BOYS & GIRLS CLUB OF CASCADE COUNTY Provide scholarships for summer day camps and transportation services to day camps for children from low income families, programs located at Great Falls Housing Authority (1722 Chownen Springs Loop) and Boys & Girls Club (600 1st Avenue Southwest) Fund scholarships</p>	\$46,200	\$30,000
<p>CASA-CAN CHILDREN'S ADVOCATE NETWORK Purchase printer and volunteer training materials and provide continuing education and training conference expenses to expand volunteer program located at 415 2nd Avenue North which provides advocates for abused and neglected children in the legal system Fund training manuals, binders and \$1,600 for conference expenses</p>	\$5,600	\$2,300
<p>CASCADE COUNTY LAW CLINIC Purchase copier/fax and computer work station for agency which provides assistance in civil matters of family law to low income people, agency located at 401 3rd Avenue North Fund computer work station</p>	\$5,465	\$2,100
<p>CHILDREN'S MUSEUM OF MONTANA Provide scholarships for children from low income families to participate in play-to-learn exhibits at museum located at 22 Railroad Square</p>	\$6,000	\$6,000
<p>FAMILY CONNECTIONS (aka Child Care Solutions Montana) Provide child care scholarships for children from low income families, agency located at 202 2nd Avenue South</p>	\$15,000	\$7,500

	<u>Requested</u>	<u>Proposed</u>
<p>FARM IN THE DELL GREAT FALLS Purchase tiller, garden tractor and tractor attachments to develop vocational programming in greenhouse work, gardening, compost production and farming for low to moderate income developmentally disabled adults in Great Falls Fund tiller and garden tractor</p>	\$8,300	\$6,917
<p>GREAT FALLS CITY PARK & RECREATION— COMMUNITY RECREATION CENTER Provide scholarships for children from low income families for after school child care and summer camp programs at community center located at 801 2nd Avenue North</p>	\$7,200	\$7,200
<p>GREAT FALLS CITY PARK & RECREATION—EAGLE FALLS Purchase paramobile adaptive golf cart to be used at Eagle Falls community golf course located at 1025 25th Street North</p>	\$17,500	\$0
<p>GREAT FALLS JOB SERVICE Scholarships for people who are receiving TANF (Temporary Assistance for Needy Families) to attend job seeking and job readiness skills programming at Montana State job service located at 1018 7th Street South</p>	\$25,000	\$0
<p>GREAT FALLS SENIOR CITIZENS CENTER Purchase food and supplies for on-site meal program for the elderly administered in elderly facility located at 1004 Central Avenue</p>	\$10,000	\$3,000
<p>PARIS GIBSON SQUARE Purchase handicap accessible pottery wheels and adaptive art supplies to provide art class programming at museum located at 1400 1st Avenue North Fund art supplies</p>	\$5,800	\$3,000
<p>QUALITY LIFE CONCEPTS, INC. Purchase equipment including computer work station, used pick-up, snow thrower and two push mowers to expand work services program for developmentally disabled adults located at 215 Smelter Avenue Northeast Fund computer work station, snow thrower and two push mowers</p>	\$15,142	\$4,158

	<u>Requested</u>	<u>Proposed</u>
RURAL DYNAMICS, INC.	\$28,000	\$18,000
Provide scholarships for credit and debt management service programming and family memberships for Prosperity Club for low to moderate income people, agency located at 2022 Central Avenue Fund Prosperity Club memberships		
ST VINCENT DE PAUL	\$7,584	\$5,154
Purchase industrial shelving to expand food storage at thrift store located at 426 Central Avenue West		
YOUNG PARENTS EDUCATION CENTER	\$20,000	\$20,000
Provide day care scholarships and emergency housing scholarships for very low to low income teen or young adult parents completing high school or GED programs, programs located at alternative high school at 2400 Central Avenue		
<i>Administration</i>		
CDBG PROGRAM ADMINISTRATION	\$194,400	\$194,400
General oversight, promotion, financial accountability, monitoring, reporting, and coordination of the CDBG program including activities to further fair housing and the Continuum of Care for Homelessness		
TOTAL CDBG FUNDING REQUESTED	\$1,714,103	
UNPROGRAMMED FUNDS		\$254,156
TOTAL CDBG FUNDING RECOMMENDATION		\$972,359
TOTAL ANTICIPATED CDBG GRANT		\$718,203
TOTAL AVAILABLE CDBG GRANT FUNDS		\$972,359

**2012/2013 PROPOSED USE OF FEDERAL GRANT FUNDS
HOME INVESTMENT PARTNERSHIP PROGRAM**

	<u>Requested</u>	<u>Proposed</u>
GREAT FALLS HOUSING AUTHORITY	\$500,000	\$500,000
Sand Hills Phase IV—Construct fourth affordable handicap accessible four-plex apartment complex at 1517 23 rd Street South		
NEIGHBORHOOD HOUSING SERVICES, INC.	\$35,000	\$35,000
Owners in Partnership XX—construct and rehabilitate single family houses and provide down payment and closing cost assistance for low income home buyers on citywide basis		
HOME PROGRAM ADMINISTRATION	\$23,040	\$23,040
General oversight, management, promotion, financial accountability, monitoring and coordination of the HOME program		
TOTAL HOME FUNDING REQUESTED	\$558,040	
UNPROGRAMMED FUNDS		\$325,878
TOTAL HOME FUNDING RECOMMENDATION		\$558,040
TOTAL ANTICIPATED HOME GRANT		\$232,162
TOTAL AVAILABLE HOME FUNDS		\$558,040



Community Development Council (CDC) Meeting Minutes

March 6, 2012

Great Falls Civic Center, Rainbow Room

Shannon Hoiland called the meeting to order at 6:05 p.m. and took roll call.

Roll Call	
Community Development Council Members:	
<input checked="" type="checkbox"/>	Scott Anderson
<input checked="" type="checkbox"/>	Jolene Bach
<input checked="" type="checkbox"/>	Joshua Campbell
<input checked="" type="checkbox"/>	Tina Cubbage
<input checked="" type="checkbox"/>	Dave Fink
<input checked="" type="checkbox"/>	Anita Fisher
<input checked="" type="checkbox"/>	Shannon Hoiland, chair
<input checked="" type="checkbox"/>	Carrie Koppy
<input checked="" type="checkbox"/>	Susan McCord
<input checked="" type="checkbox"/>	Sandie Wright

Others Present:

Chris Imhoff, City of Great Falls (City) Planning & Community Development Department, CDBG/HOME grant administrator

Melanie Lattin, City Planning & Community Development Department, grants assistant

Wendy Thomas, City Planning & Community Development Department, deputy director

A. Approval of Previous Meeting Minutes

A motion was made to approve the minutes from the February 29, 2012, CDC meeting. The motion was seconded and the minutes were unanimously approved as written.

B. Public Comment (agenda items)

No members of the public were present.

C. CDC Discussion

Shannon Hoiland explained the scoring matrix spreadsheet, including the 70% LMI (low moderate income) requirement being cumulative for all four categories of public service, public facility improvement, affordable housing and economic development. Chris Imhoff noted that although some of the public facility improvement projects are less than 70%, the percentage can be averaged over three years of the current Consolidated Plan.

The projects are ranked on the spreadsheet from the highest score down to the lowest score within each category.

Shannon Hoiland reminded the group that if any individual CDC member is an employee or on the board of an agency which applied for funds, that person would need to leave the room during the discussion of that application.

The methodology that would be used to determine recommendations was discussed and it was determined each application would be considered, starting with the highest ranking and working down to the lowest ranking. The group chose to start with the public service category.

Public Service

Children's Museum of Montana: Unanimous agreement was reached to fund at the full amount. \$6,000

Young Parents Education Center: Unanimous agreement was reached to fund at the full amount. \$20,000

Area VIII Agency on Aging: Unanimous agreement was reached to fund at the full amount. \$25,000

Boys & Girls Club of Cascade County: A suggestion was made to fund the scholarship portion but not the transportation portion. Unanimous agreement was reached to fund partially. \$30,000

Rural Dynamics, Inc.: Some members questioned whether the application was for scholarships versus paying for staff salaries which is not allowed by the City Commission policies. It was noted Rural Dynamics had provided additional information after the presentation that clarified the intended use of CDBG funds. Observation was made no other agencies in the community provide the type of services Rural Dynamics does. The group reached consensus to initially fund the Prosperity Club membership portion of the application but to return to consideration of it once they had discussed the other public service applications. \$18,000

CASA-CAN: The amount of funds the agency has available was discussed. The presenter noted they must retain a certain minimum amount based on the number of children they are currently serving. Consensus was reached to fund training materials and binders and to give \$1,600 to be used for conference expenses at whichever conference the agency prioritizes. \$2,300

GF City Park & Recreation Department-Community Recreation Center: Unanimous agreement was reached to fund afterschool and summer program scholarships at the full amount. \$7,200

St. Vincent De Paul: The presenter said the shelving is not available locally. It was questioned whether options of obtaining shelving locally could be pursued. Some members believed the agency does not need CDBG funding as they are generating income from the thrift store. The consensus was to not designate any amount at that point and to return to it later.

At this point there was general discussion regarding the methodology the CDC uses to arrive at recommendations. Comments were made regarding the value of adhering closely to the scoring matrix versus discussing the merits of each individual application and agency regardless of how well the application is written or how articulate the presenter might be.

Family Connections: Consensus was reached to partially fund providing scholarships for approximately half the number of people requested. \$7,500

Farm in the Dell: Consensus was reached to fund the two top priorities which included purchase of the garden tractor (\$5,775) and tiller (\$1,142). \$6,917

Quality Life Concepts: At the presentation the agency indicated it was not critical they get a used pick-up. Consensus was reached to fund the top three priorities which include a computer work station, snow thrower and two push mowers. \$4,158

Big Brothers and Big Sisters: Unanimous agreement was reached to fund at the full amount. \$5,005

Cascade County Law Clinic: It was discussed this non-profit agency could qualify for discounted computer equipment through the Tech Soup website and should be so advised. Consensus was to fund purchase of the computer work station. \$2,100

Great Falls Senior Citizens Center: Some concern was expressed that people of all income levels can eat at the facility and the agency does not track the income of those they serve. It was again noted people pay for their meals and this money goes back to the agency's operational budget to buy more food and to keep the Senior Center open. Consensus was to fund partially. \$3,000

GF Job Service: The question of whether funding would go for scholarships or salaries was raised. Currently the program is offered for two weeks and that would continue without CDBG funding. Unanimous agreement was reached to not fund. \$0

Paris Gibson Square: Concern was raised about non-disabled people using adaptive equipment. Consensus was to fund purchase of handicap accessible art supplies as these will directly benefit disabled people. \$3,000

GF City Park & Recreation Department-Eagle Falls: Unanimous agreement was reached to not fund. \$0

Discussion returned to the St. Vincent De Paul and Rural Dynamics applications. The general question of whether certain applications were for scholarships versus paying salaries was again discussed at length.

A vote was held and seven of the nine members (one abstaining) voted to partially fund Rural Dynamics at \$18,000 for Prosperity Club memberships.

Consensus was reached to give the balance of the remaining public service funding, \$5,154, to St. Vincent De Paul.

A question was raised regarding whether the CDC can recommend using funding from one category in a different category. Chris Imhoff stated this is possible; however, no more than 15% of the funding can be used in the public service category.

Economic Development

Great Falls Development Authority (GFDA): It was questioned whether the funds would go toward scholarships or toward salaries. There was conflicting interpretation about what the agency said at the presentation regarding this question. Whether technical assistance should be provided separately from loan funds or whether the funding the agency receives from a different source for microenterprise loans already includes technical assistance was posed. GFDA noted it receives more than 400 requests for technical assistance that they cannot respond to at this point. Consensus was reached to move on and return to this application later.

Affordable Housing

Initially, it was proposed to weigh the three applications the CDC ranked according to the points they received and split the funding between the three. Chris Imhoff provided further information about the Montana HomeOwnership Network application and how it fits within the existing use of CDBG funds for affordable housing projects.

Consensus was reached to fully fund Montana Homeownership Network and to use a weighted average to split the remaining funds between Neighborhood Housing Services and the GF City Planning & Community Development Department Rental Improvement Loan applications based on their point ranking.

Montana Homeownership Network - \$25,000

Neighborhood Housing Services - \$60,289

GF City Planning & Community Development Department-Rental Improvement Loan - \$67,473

Public Facility Improvement

YWCA: The immediacy of the need for repairing the parking lot and concrete ramp was discussed. Unanimous agreement was reached to partially fund the proposal, providing for the purchase and installation of two chair lifts. \$10,000

Habitat for Humanity: Unanimous agreement was reached to fund site and infrastructure improvements for three Habitat house at the full amount. \$19,900

Children's Museum of Montana: Unanimous agreement was reached to fund the top priorities of upstairs heating units and upstairs air conditioning. \$30,170

Center for Mental Health: The agency stated they need \$10,000 to replace temporary electrical service to Wing A. Based on the application, the agency would need to raise \$248,000 before Wing B would be able to be occupied. The importance of funding this application was noted as it is the only one which addresses the goal in the Consolidated Plan of developing transitional housing. A large amount of CDBG funds have already been invested in the facility and it was seen as desirable to be able to finish Wing B so additional units of transitional housing could be provided. After a lengthy decision, it was decided to move forward with considering the other public facility applications and return to this one after those considerations. It was later noted the presenter said they could not do the project unless it were fully funded. However, consensus was eventually reached to fund at a slightly reduced level. \$25,000

Ursuline Centre Historical Foundation: Unanimous agreement was reached to fund at the full amount. However, the funding amount was later decreased as it was noted the agency got a different contractor bid from that in the original application and it was for a lower amount. Consensus was reached to partially fund at \$22,450.

Boys & Girls Club of Cascade County: The agency provided a lower contractor bid for \$13,000 to the CDC, with \$1,000 of that amount for the back door. Unanimous agreement was reached to fund the front entryway doors and windows. \$12,000

Montana Institute of Family Living: The presenter said if the parking lot replacement was partially funded they could fund the rest of the cost, if necessary. The need for replacing the parking lot at this time was discussed and it was noted only 15 residents currently use the parking lot. Unanimous agreement was reached to fund the carpet replacement. \$7,900

GF City Public Works Department-Sidewalk Replacement: Initially the consensus was to fund at the full fund requested; however, this amount was later reduced to \$30,000 based on the balance of the amount of funds available.

GF City Public Works Department-9th Street: It was seen it would be important to fund this project so the City could undertake it at the same time the State of Montana is doing their part of the project. [If for some reason the Public Works Department is unable to do the project with partial funding, the money should be returned to unprogrammed CDBG funds.] \$75,500

GF City Park & Recreation Department-Morony Natatorium: Consensus was reached to fund the boiler. \$91,464

At this point it was decided to look at the lowest ranking application and work upward from there.

Trigg-C.M. Russell Foundation: Unanimous agreement was reached to not fund. \$0

Cascade County Historical Society: Unanimous agreement was reached to not fund. \$0

City of GF Park & Recreation Department-Community Recreation Center: Unanimous agreement was reached to not fund. \$0

Paris Gibson Square: Consensus was reached to fund the boiler with the balance of the remaining public facility funds. \$20,342

GF City Park & Recreation Department-Pinski Park and Verde Park: Based on the presenter prioritizing Pinski Park over Verde Park, consensus was reached to fund Pinski Park at a slightly reduced level (\$34,499) and to not fund Verde Park (\$0).

The group returned to discussing the GFDA application. Some members indicated they believed providing support for economic development in Great Falls is important. The question of whether the GFDA has already hired a person to do technical assistance was raised. Being able to create a partnership of providing technical assistance to go along with the microenterprise loan program was seen as important. After much discussion, a motion to not fund at any level was made. The motion was amended to allocate \$5,000. The vote was three in favor and five opposed. A motion was made for funding at \$10,000. The vote was three in favor and five opposed. A final vote was taken for funding at the \$0 level and the outcome of the vote was four in favor, three opposed and one abstaining.

The CDC requested that if the City Commission should choose to fund the GFDA application, that \$25,000 of the funding currently allocated to the Pinski Park project be used to fund the GFDA application with the \$9,499 balance remaining in the Pinski Park project to go to the Morony Natatorium.

Sandie Wright and Scott Anderson will coordinate with Wendy Thomas to present the CDC recommendations at the City Commission work session meeting on March 20, 2012. All CDC members were encouraged to attend the meeting.

Susan McCord, Tina Cubbage, Joshua Campbell and Scott Anderson will meet in the future to discuss reviewing and possibly changing the scoring matrix.

The possibility of the CDC taking on the role of reviewing the City's housing rehabilitation program loans was briefly discussed. The possibility of the CDC taking on the role of more closely investigating economic development issues, as was recommended by Brett Doney at a previous meeting, was also briefly discussed. The CDC felt a separate committee should be created with the mission of addressing

economic development issues. The task of reviewing the City's housing rehabilitation program loans will need to be discussed in more depth with the CDC.

D. Public Comment (any public matter not on agenda but within agency jurisdiction)

No members of the public were present.

E. Adjournment

The meeting was adjourned at 10:15 p.m.

Minutes are unofficial until approved by the Community Development Council.

DRAFT