



Item: Appointments to the Community Development Council

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Appoint two new members and reappoint two members for three-year terms to the Community Development Council.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission reappoint Scott Anderson and Susan McCord and appoint _____ and _____ to the Community Development Council to three-year terms expiring October 31, 2015.”

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: It is recommended that the City Commission reappoint Scott Anderson and Susan McCord and appoint two new members to the Community Development Council to three-year terms.

Background: Scott Anderson and Susan McCord were appointed to the Community Development Council in February of 2012 and January of 2008 respectively. Both Mr. Anderson and Ms. McCord are eligible for and interested in reappointment.

Tina Cabbage and Shannon Hoiland were appointed in 2010. Neither Ms. Cabbage nor Ms. Hoiland are interested in reappointment; therefore, it is necessary to appoint two new members to fill the vacancies.

Purpose

To ensure citizen participation in the CDBG allocation process, a ten-member volunteer advisory board is appointed by the City Commission. The Community Development Council makes funding recommendations for projects applying for CDBG funding to the City Commission. Members must live within the city limits.

Evaluation and Selection Process

Advertising was done through a press release to the local media and on the City of Great Falls Website. Three applications were received.

Citizens interested in serving on this board:

Keith Cron
Johnathon W. Kenneway
Dave Sutinen

Continuing members of this board:

Jolene Bach
Joshua Campbell
Dave Fink
Carrie Koppy
Anita Fisher
Sandie Wright

Concurrences: Planning and Community Development staff is recommending the appointments of Keith Cron and Dave Sutinen. (see attached memo)

Fiscal Impact: Not applicable.

Alternatives: Advertise to seek other citizen interest.

Attachments/Exhibits: Applications; recommendation letter



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM
(PLEASE PRINT OR TYPE)**

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.

Board/Commission Applying For: Community Development Council		Date of Application: 10/11/12
RECEIVED		
Name: Keith Cron		
OCT 11 2012		
Home Address: 48 32nd Avenue NE		Email address: KeithC@ctagroup.com
CITY MANAGER		
Home Phone: 406.727.2202	Work Phone: 406.452.3321	Cell Phone: 406.750.8705
Occupation: Engineer/Industrial Hygienist	Employer: CTA, Inc.	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)		
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Related experiences or background: Worked with GFDA and Easter Seals - Goodwill to acquire a Brownsfield Grant, Operational Manager for the Environmental Division within CTA, Inc.		
Educational Background: M.S. - Industrial Hygiene - Montana Tech B.S. - OSH - Science and Engineering - Montana Tech		
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:		
Previous and current service activities: Leadership Great Falls 2012, Minibolts Soccer Coach 2012, President of Montana Asbestos Professionals - serving as an advisory board to Montana DEQ for Regulations and Public Health in Montana		
Previous and current public experience (elective or appointive): None		

Membership in other community organizations:

Church

Have you ever worked for or are you currently working for the City of Great Falls? Yes No If yes, where and when?

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes No If yes, who, which department, and relationship?

Have you ever served on a City or County board? Yes No If yes, what board and when did you serve?

Are you currently serving on a Board? Yes No If yes, which board?

Please describe your interest in serving on this board/commission?

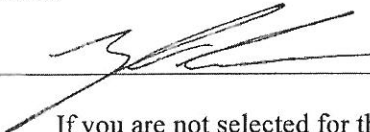
Effect Change within the Community of Great Falls

Please describe your experience and/or background which you believe qualifies you for service on this board/commission?

Helping the community grow, last year's Leadership Great Falls project - Skyline and Jaycee Park Equipment implementation...

Additional comments:

Signature



Date:

10/11/12

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

Return this form to:

City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
jthares@greatfallsmt.net



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM**
(PLEASE PRINT OR TYPE)

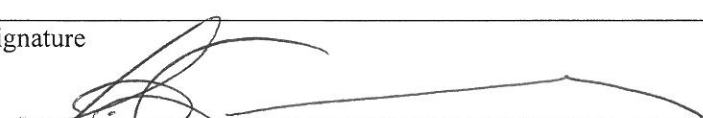
RECEIVED

OCT 02 2012

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.

CITY MANAGER

Board/Commission Applying For: Community Development Council		Date of Application: 10/02/2012	
Name: Johnathon W. Kenneway			
Home Address: 117 Riverview B, Great Falls, MT 59404		Email address: johnandtrish@bresnan.net	
Home Phone: 406-231-6068	Work Phone: 406-452-4751	Cell Phone: 406-231-6068	
Occupation: Field Representative		Employer: Senator Max Baucus	
Would your work schedule conflict with meeting dates? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)			
Are you a registered voter in Cascade County? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>			
Related experiences or background: My work for Senator Max Baucus on grants and appropriations that I do now, my service on other boards, and my lifelong membership of the community here in Great Falls have all given me the related background and/or experience for this position.			
Educational Background: <ul style="list-style-type: none"> • Associates Degree of Arts- College of Technology- Great Falls • Bachelor's degree in Political Science/Public Administration- University of Montana 			
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:			
Previous and current service activities: <ul style="list-style-type: none"> • Served in the United States Marine Corps 2000-2004 • Served on the Gore Hill Volunteer Fire Department • Serve in the Montana Army National Guard 			
Previous and current public experience (elective or appointive): <ul style="list-style-type: none"> • Elected to Neighborhood Council #3 • Appointed the Official Delegate of Neighborhood Council #3 • Current member of the Citizens Police Advisory Board • Appointed member to the Council of Councils • Appointed member of the Montana Board of Veteran Affairs 			

<p>Membership in other community organizations: Member of the Imagine Great Falls economic working group.</p>	
<p>Have you ever worked for or are you currently working for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, where and when?</p>	
<p>Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> If yes, who, which department, and relationship?</p>	
<p>Have you ever served on a City or County board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, what board and when did you serve? Citizens Police Advisory Board- currently serving</p>	
<p>Are you currently serving on a Board? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If yes, which board? Citizens Police Advisory Board</p>	
<p>Please describe your interest in serving on this board/commission? This board has to make some very tough, and important decisions that affect our community greatly. Knowing this I feel I can better serve our community by having some input into this process.</p>	
<p>Please describe your experience and/or background which you believe qualifies you for service on this board/commission? I believe my past and present positions with Neighborhood Council #3, the Citizens Police Advisory Board, the Council of Councils, and the Montana Board of Veteran Affairs all give me the necessary experience to serve on this council. In addition to that my work for Senator Baucus has me handling grants, and appropriations on a daily basis. These factors together make me a qualified candidate for one of the open positions.</p>	
<p>Additional comments: Thank you for your time, and consideration in this matter.</p>	
<p>Signature</p> 	<p>Date: 10/02/2012</p>

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.

Return this form to:
City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
jthares@greatfallsmt.net



**BOARDS AND COMMISSIONS
CITIZEN INTEREST FORM**
(PLEASE PRINT OR TYPE)

Thank you for your interest. Citizen volunteers are regularly appointed to the various boards and commissions. Applicants must be qualified electors of Cascade County. This application subject to Montana Right to Know laws.

Board/Commission Applying For: Community Development Council		Date of Application: 10/8/2012	
Name: Dave Sutinen			
Home Address: 2310 1st Ave North Great Falls, MT 59401		Email address: david.sutinen@yahoo.com	
Home Phone: 761-2228	Work Phone: 452-9531	Cell Phone: 231-2347	
Occupation: Director		Employer: Quality Life Concepts	
Would your work schedule conflict with meeting dates?		Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> (If yes, please explain)	
Are you a registered voter in Cascade County?		Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
Related experiences or background: I served a six year term on the Community Development Council beginning in 1995. I have written grant requests for Community Development Grant funds for Quality Life Concepts for several years. I have served persons with developmental disabilities in varying capacities for the past thirty years.			
Educational Background: Bachelor of Science degree from Northern Michigan University			
IF NECESSARY, ATTACH A SEPARATE SHEET FOR YOUR ANSWERS TO THE FOLLOWING:			
Previous and current service activities: 1995-2001 Community Development Council 1999-2006 Cascade County Regional Youth Services Center Board 2006-2012 Great Falls Receiving Home Board			
Previous and current public experience (elective or appointive):			

RECEIVED

OCT 08 2012

CITY MANAGER

Membership in other community organizations:

Have you ever worked for or are you currently working for the City of Great Falls? Yes No If yes, where and when?

Do you have any relatives working or serving in any official capacity for the City of Great Falls? Yes No If yes, who, which department, and relationship?

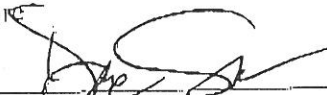
Have you ever served on a City or County board? Yes No If yes, what board and when did you serve?
1995-2001 Community Development Council

Are you currently serving on a Board? Yes No If yes, which board?

Please describe your interest in serving on this board/commission?
I am interested in serving on the Community Development Council to help determine those community entities who will receive grant funding. I feel that I could add a perspective to the board based upon my involvement in providing services to persons with disabilities, many who are of extremely low or low to moderate income.

Please describe your experience and/or background which you believe qualifies you for service on this board/commission?
I have for thirty years worked in the field of providing services for persons with developmental disabilities. I am a graduate of the Leadership Great Falls program and have volunteered by serving on the boards of the Cascade County Regional Youth Center and the Great Falls Children's Receiving Home.

Additional comments:

Signature:  Date: 10/8/12

If you are not selected for the current opening, your application may be kept active for up to one year by contacting the City Manager's office. Should a board/commission vacancy occur within 30 days from the last City Commission appointment, a replacement member may be selected from citizen interest forms submitted from the last advertisement. For more information, contact the City Manager's office at 455-8450.


Return this form to:
City Manager's Office
P.O. Box 5021
Great Falls, MT 59403

Fax:
(406) 727-0005

Email:
jthares@greatfallsmt.net

Memo

To: City Commissioners
Greg Doyon, City Manager

From: Wendy Thomas, Deputy Director P&CD 

CC: Michael Haynes, Director P&CD
Chris Imhoff, P&CD

Date: 10/30/2012

Re: Community Development Council Member Recommendation

The Community Development Council (CDC) has two seasoned experienced members who will not be returning to the council next year. Although the CDC is losing two tenured members, staff is please to see there is a strong interest in the community to fill the vacant seats. Three citizens have submitted applications for the two vacant seats on the council. Customarily the board/advisory commission that has vacancies makes recommendations to the City Commission on the new applicants. In this case, because the CDC customarily only meets in February and March they will not be reviewing the applications and making a recommendation on the applicants.

In place of the CDC's recommendation, staff is offering a recommendation on the three applicants. Staff feels that all of the applicants are qualified and would be an asset to the CDC. The staff recommends the following candidates: Dave Sutinen and Keith Cron.

Mr. Sutinen has prior experience on the CDC, 1995-2001, as well as experience working with local 501c3 organizations. Although the CDBG allocation process has changed since Mr. Sutinen served, staff feels that his experience with CDBG and firsthand knowledge of the allocation process both as a CDC member and as an applicant will be beneficial to the CDC.

Mr. Cron brings private sector experience to the CDC through his work at CTA as an environmental engineer. He has worked with Easter Seals – Goodwill on the brownfield clean up of their new downtown location. Mr. Cron's work with CTA will make him an asset when the CDC reviews public facilities grants that focus on construction grant applications and infrastructure improvements.