



Item: Change Order No. 1 and Final Payment, Police Department Emergency Generator, O. F. 1529.4

From: Great Falls Police Department

Initiated By: Captain Tim Shanks

Presented By: Chief Dave Bowen

Action Requested: Approve Change Order No. 1 and Final Payment

Suggested Motion:

1. Commissioner moves:

"I move the City Commission approve Change Order No. 1 for \$3,220.64 and final payments of \$12,259.84 to United Electric, LLC and \$123.84 to the State Miscellaneous Tax Division for the Police Department Emergency Generator, O. F. 1529.4, and authorize the City Manager to execute the necessary documents."

2. Mayor calls for a second, discussion, public comment, and calls the vote.

Staff Recommendation: Approve Change Order No. 1 and Final Payments.

Background:

Original Bid Opening Date: Five bids were received and opened for this project on April 18, 2012.

Bid Amount: United Electric, LLC submitted the low bid of \$161,274.00.

Commission Award Date: The City Commission awarded the contract to United Electric, LLC on May 1, 2012.

Change Order: Changes in the project scope to provide a standby generator and install privacy slats in the chain link fence requires a change order in the amount of \$3,220.64. The generator was needed to provide backup power in the event of a power outage. The slats provide screening of the generator.

Final Payment: The final project cost is \$164,494.64, which includes this change order.

Project Work Scope: This project procured and installed a new diesel powered generator; extended electrical wiring; procured and installed an upgraded UPS (Uninterruptible Power Supply); and removed the existing generators. This generator will provide sufficient power to the entire police department building during planned or unplanned power outages.

GPD PC Consulting Engineers completed the design, developed plans and specifications for construction, and performed construction inspection. City engineering staff assisted with plan review and construction inspection, and provided contract administration.

Conclusion: Construction was substantially complete on September 28, 2012, which is the start date for the two year warranty. Punchlist items have been completed and all areas have been accepted by the City staff. City staff recommends approving this change order with United Electric, LLC in the amount of \$3,220.64. This change order increases the contract amount from \$161,274.00 to \$164,494.64.

Fiscal Impact:

The project will be funded through the police department's Safety Services Fund.

Attachments:

Change Order No. 1.



No. 1

DATE OF ISSUANCE October 12, 2012 EFFECTIVE DATE November 7, 2012
 OWNER City of Great Falls
 CONTRACTOR United Electric LLC
 Contract: Police Department Emergency Generator, O.F. 1529.4
 OWNER'S Contract No. O.F. 1529.4 ENGINEER'S Contract No. _____

You are directed to make the following changes in the Contract Documents.

Description: Provide a standby generator during the removal of the existing emergency generators. Install privacy slats in the chain link fence.

Reason for Change Order: To provide backup power in the event of a power outage. To install privacy slats in the chain link fence surrounding the emergency generator.

Attachments: (List documents supporting change)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$ <u>161,274.00</u>	Original Contract Times Substantial Completion: <u>120 days</u> Ready for final payment: _____ days or dates
Net changes from previous Change Orders No. _____ to _____ \$ <u>0</u>	Net change from previous Change Orders No. _____ to No. _____ <u>0</u> days
Contract Price prior to this Change Order \$ <u>161,274.00</u>	Contract Times prior to this Change Order Substantial Completion: <u>120 days</u> Ready for final payment: _____ days or dates
Net Increase (decrease) of this Change Order \$ <u>3,220.64</u>	Net Increase (decrease) of this Change Order <u>0</u> days
Contract Price with all approved Change Orders \$ <u>164,494.64</u>	Contract Times with all approved Change Orders Substantial Completion: <u>120 days</u> Ready for final payment: _____ days or dates

RECOMMENDED:

By: Jason Handl
Engineer (Authorized Signature)

Date: 10/12/12

APPROVED:

By: Tom Shanks
Owner (Authorized Signature)

Date: 10/18/12

ACCEPTED:

By: [Signature]
Contractor (Authorized Signature)

Date: 10-15-12

Change Order No. 1 (page 2)
Date: October 12, 2012
Agreement Date: May 2, 2012

Project: Police Department Emergency Generator, O.F. 1529.4

Approvals Required:

Approved by: _____
Gregory T. Doyon, City Manager

Attest: _____
Lisa Kunz, City Clerk

(Seal of the City)

Reviewed for Legal Content: _____
David L. Nielsen, Interim City Attorney