



**Item:** Change Order No. 1 and Final Payment, Police Department Emergency Generator, O. F. 1529.4

**From:** Great Falls Police Department

**Initiated By:** Captain Tim Shanks

**Presented By:** Chief Dave Bowen

**Action Requested:** Approve Change Order No. 1 and Final Payment

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**Suggested Motion:**

1. Commissioner moves:

"I move the City Commission approve Change Order No. 1 for \$3,220.64 and final payments of \$12,259.84 to United Electric, LLC and \$123.84 to the State Miscellaneous Tax Division for the Police Department Emergency Generator, O. F. 1529.4, and authorize the City Manager to execute the necessary documents."

2. Mayor calls for a second, discussion, public comment, and calls the vote.

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**Staff Recommendation:** Approve Change Order No. 1 and Final Payments.

**Background:**

Original Bid Opening Date: Five bids were received and opened for this project on April 18, 2012.

Bid Amount: United Electric, LLC submitted the low bid of \$161,274.00.

Commission Award Date: The City Commission awarded the contract to United Electric, LLC on May 1, 2012.

Change Order: Changes in the project scope to provide a standby generator and install privacy slats in the chain link fence requires a change order in the amount of \$3,220.64. The generator was needed to provide backup power in the event of a power outage. The project required replacing two 40+ year old generators that were inadequate to provide reliable backup power to the 911 center. With the knowledge that the generators were inefficient, a recent power outage, and interrupting the power supply to the building, the engineer

thought it would be prudent to have a backup generator on hand during the work on the generators. The privacy slats provide screening of the generator and increased security.

Final Payment: The final project cost is \$164,494.64, which includes this change order.

Project Work Scope: This project procured and installed a new diesel powered generator; extended electrical wiring; procured and installed an upgraded UPS (Uninterruptible Power Supply); and removed the existing generators. This generator will provide sufficient power to the entire police department building during planned or unplanned power outages.

GPD PC Consulting Engineers completed the design, developed plans and specifications for construction, and performed construction inspection. City engineering staff assisted with plan review and construction inspection, and provided contract administration.

Conclusion: Construction was substantially complete on September 28, 2012, which is the start date for the two year warranty. Punchlist items have been completed and all areas have been accepted by the City staff. City staff recommends approving this change order with United Electric, LLC in the amount of \$3,220.64. This change order increases the contract amount from \$161,274.00 to \$164,494.64.

**Fiscal Impact:**

The project will be funded through the police department's Safety Services Fund.

**Attachments:**

Change Order No. 1. (Not available online; on file in City Clerk's Office.)