



City Commission Agenda

for

March 16, 2010

Please Note: The City Commission agenda format allows citizens to speak on each issue prior to Commission action. We encourage your participation. Please keep your remarks concise and to the topic under consideration.

CALL TO ORDER: 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATIONS

Made in Montana Week

NEIGHBORHOOD COUNCILS

1. Swearing In Ceremony, John Sturgeon, Council 3
2. Miscellaneous reports and announcements.

BOARDS & COMMISSIONS

3. Appointments, Electric City Power Board of Directors.
4. Miscellaneous reports and announcements

PETITIONS AND COMMUNICATIONS *(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 5 minutes)*

5. Miscellaneous reports and announcements.

PUBLIC HEARINGS

6. Res. 9874, Establishing Water, Sewer and Storm Drain Utility Service Rates effective April 1, 2010. Action: Conduct public hearing and adopt or deny Res. 9874. *(Presented by: Jim Rearden)*

OLD BUSINESS

7. South Arterial Alignment Study, 2009. Action: Concur or not concur with the conclusions and recommendations and endorse or not endorse moving to the next steps in the process. *(Presented by: Mike Haynes)*
8. Payment to Great Falls Tennis Association. Approves payment of \$150,000 from Park Trust Fund for tennis court improvements. Action: Approve or deny payment. *(Presented by: Marty Basta)*

NEW BUSINESS

ORDINANCES/RESOLUTIONS

9. Ord. 3048, Amending OCCGF 15.50 to adopt the 2009 edition of the International Fire Code. Action: Accept Ord. 3048 on first reading and set final reading for April 6, 2010. *(Presented by: Chief McCamley)*

10. Ord. 3050, Amending Title 13 of the Official Codes of the City of Great Falls. Action: Accept Ord. 3050 on first reading and set final reading for May 18, 2010. (*Presented by: Jim Rearden*)

CONSENT AGENDA *The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

11. Minutes, March 2, 2010, City Commission meeting.
12. Total Expenditures of \$1,918,214 for the period of February 23 through March 11, 2010, to include claims over \$5000, in the amount of \$1,704,854.
13. Contracts list.
14. Lien release list.
15. Accept proposed use of funds for 2010/2011 CDBG and HOME Program for inclusion in the Annual Action Plan and set public hearing for April 20, 2010.
16. Award contract in the amount of \$313,867 to Rocky Mountain Tree Care Specialists for the Tree and Stump Removal Project.
17. Approve purchase of 72 Panasonic Tough Books, mounting hardware and additional software in the amount of \$298,263.
18. Approve Engineering Services Contract Amendment No. 3: Lift Station and Wastewater Treatment Plant Rehab Projects with NCI Engineering Co. in an amount not to exceed \$112,394.
19. Award contract to Kuglin Construction for the Northern Lights Reconstruction in the amount of \$273,710.
20. Award construction contract for the Bay Drive Trail Phase II, contingent upon Montana Department of Transportation concurrence, to James Talcott Construction in the amount of \$788,009, including Additive Item 201; authorize the use of \$149,864 in Community Transportation Enhancement Program funds and \$23,229 in Storm Drain funds as match.

Action: Approve Consent Agenda or remove items for further discussion and approve remaining items.

CITY MANAGER

21. Miscellaneous reports and announcements.

CITY COMMISSION

22. Appointments, Great Falls Citizen's Council.
23. Miscellaneous reports and announcements.

MOTION TO ADJOURN



Item: Appointments to the Electric City Power Board of Directors

From: City Manager's Office

Initiated By: City Commission

Presented By: City Commission

Action Requested: Appoint five members to the Electric City Power Board of Directors.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission appoint the current City Commissioners (Mayor Winters, Commissioners Jolley, Bronson, Burow, and Jones) to replace the five (5) Electric City Power Directors that resigned or were recently removed by the City Commission.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation: Pursuant to Commission direction, and consistent with the current Electric City Power (“ECP”) Board By-Laws, Article IV, Section 4.01, it is recommended that the current City Commissioners be appointed to serve as Directors of the Electric City Power Board. Further, Staff recommends that the City Commissioners consider amending Resolution 9530 to amend Article IV, Sections 4.02, 4.04, and 4.05 of the By-Laws of Electric City Power.

Background: On March 1, 2010, following the adjournment of the March meeting, Electric City Power Board member Ryan submitted his resignation from the ECP Board to ECP Board Chair Ebeling. On March 2, 2010, the City Commission passed Resolution 9876, Authorizing the Removal of Electric City Power Board Members in Accordance with Montana Code Annotated, Official Code of the City of Great Falls, and the By-Laws of Electric City Power. The Board members were notified by mail of the March 2, 2010, Commission action within ten (10) days. The Commission, in turn, has been notified by the ECP Executive Director of the five Board vacancies and ECP's request of the Commission to make appointments to fill the vacated seats.

Significant Impacts: On November 1, 2005, the City Commission adopted Ordinance 2925 which restructured Electric City Power as a non-profit organization. Resolution 9529, Articles of Incorporation and Resolution 9530, the Bylaws were adopted by the Commission on November 15, 2005.

Article IV, Section 4.01 of the By-Laws state that “the Board shall consist of five directors to be appointed by the City Commission”. This is the basis for the authority of the City Commission to appoint Directors to fill the now vacant seats on the ECP Board.

Article IV, Sections 4.02, 4.04, and 4.05 of the By-Laws set forth terms of office and the process to elect a Chair and Vice Chair. The six year terms and the election of officers in January which are set forth in the current By-Laws are not compatible with the intent of the Commission to appoint City Commissioners as ECP Board Members.

For these reasons it is Staff’s recommendation that the Commission make the appointments at this time and consider amending the By-Laws prior to specifying terms of office and election of officers.

Evaluation and Selection Process

Due to the Commission’s stated intent to replace the vacated seats with members of the Commission, there were no announcements regarding the openings placed in the *Great Falls Tribune* or on the City’s Website.

Fiscal Impact: There is no additional fiscal impact as ECP Board members do not receive compensation.

Alternatives: Direct Staff to advertise to seek citizen interest.



Item: Resolution 9874, Establishing Water, Sewer and Storm Drain Utility Service Rates effective April 1, 2010

From: Martha Capps, Operations Supervisor

Initiated By: Public Works and Fiscal Services

Presented By: Coleen Balzarini, Fiscal Services Director & Jim Rearden, Public Works

Action Requested: Conduct public hearing

Public Hearing:

1. Mayor conducts public hearing, calling three times each for opponents and proponents.
2. Mayor closes public hearing and asks the will of the Commission

Suggested Motion:

1. Commissioner moves:

“I move the City Commission (adopt/deny) Resolution 9874 Establishing Water, Sewer and Storm Drain Utility Service Rates to include increases of 5%, 7.5% and 0% respectively to become effective April 1, 2010.”

2. Mayor calls for a second, discussion, and calls for the vote.
-

Staff Recommendation: Staff recommends the City Commission conduct the public hearing and adopt Resolution 9874 to establish water, sewer, and storm drain utility service rates effective April 1, 2010.

Background: Each year, staff reviews and analyzes the financing needs of the water, sewer, and storm drain funds. The review ensures the City has adequate rates in place necessary to fund the day to day operations, and provide for scheduled capital improvements, emergency main breaks, or replacements. The rates also provide the funds to run the Water and Wastewater Treatment Plants effectively. Adjustments in utility rates are also necessary to provide adequate revenues when necessary to finance portions of the capital improvements program, and meet debt service coverage requirements and to maintain appropriate reserves. Staff recommended 5% increases in the water utility rates and 5% in the sanitary sewer utility rates and no increase in storm drain utility rates.

On January 19, 2010, after a work session presentation by City staff, the Commission voted to amend the recommended sanitary sewer utility increase of 5% to 7.5%. At this time, staff is aware of DEQ/EPA permit required capital improvements that will be necessary within the next two to five years although the exact costs and time frame for implementation are unknown at this time. In the effort to meet these future needs, the City Commission recommends a 7.5% increase in service rates to meet capital needs rather than one large increase in the future.

With the proposed rates beginning April 1, 2010 the average residential utility bill will increase approximately 5% or \$2.30. Staff has found annual increases to service rates are more effective in meeting revenue needs as opposed to sporadic large increases. These water and sewer rate changes include water and sewer connection and tapping fees, which do not have any impact upon monthly water and sewer bills. They are one time charges for the initial connection to the existing service lines.

The January 29, February 5, and February 12, 2010, Tribune Notices described the change in Sewer Rate from the Staff proposed 5% to the Commission proposed 7.5%. However, the individual notices to each utility customer did not reflect the Commission proposed percentage change. Therefore, in order to meet the requirements of MCA 69-7-111, the Commission vacated the public hearing. A revised Public Notice was published in the Great Falls Tribune on February 26, March 5, and March 12, 2010 and individual notice was sent to all utility customers on March 1 or March 8, 2010.

Concurrences: Public Works and Fiscal Services staff collaborate on past accomplishments and future estimates throughout the annual rate review process. Staff's proposal is then presented to the City Manager for consideration prior to forwarding to the City Commission for deliberation.

Fiscal Impact: Comparisons of current versus proposed rate structures are attached. With the proposed rates beginning April 1, 2010, the combined average residential utility bill will increase approximately 5%, or \$2.30 per month. This is derived from water utility service rate increases of 5%, sanitary sewer rate increase of 7.5%, and a 0% increase in the storm drain utility service rate.

Alternatives: The City Commission could choose to deny Resolution 9874, and utility service rates would remain at the existing rates.

Attachments/Exhibits: A. Current versus proposed service rates
B. Resolution 9874 w/ Appendix A

RESOLUTION 9874
ESTABLISHING WATER, SEWER, AND STORM DRAIN SERVICE RATES

A RESOLUTION TO ESTABLISH WATER, SEWER, AND STORM DRAIN SERVICE RATES IN ACCORDANCE WITH 13.02.040 OCCGF, EFFECTIVE APRIL 1, 2010

WHEREAS:

The City Commission of the City of Great Falls, met and conducted the hearing in the regular session on Tuesday, March 16, 2010 at the Civic Center, Great Falls, Montana, at 7:00 p.m. and did consider the cost of operation, equipment, facilities, debt service, and capital improvements for the Water, Sewer, and Storm Drain systems;

13.02.040 OCCGF states: "All rates or fees for use of the utility systems or for permits, licenses, connections or inspections shall be defined by resolution and approved by the City Commission. . ."

NOW, THEREFORE:

The City Commission of the City of Great Falls does hereby establish water, sewer, and storm drain service rates for City customers as follows:

Water, Sewer, and Storm Drain Utility Service Rates as shown in Appendix A

Passed by the Commission of the City of Great Falls, Montana, on this 16th day of March, 2010.

Michael J. Winters, Mayor

ATTEST:

Lisa Kunz, City Clerk

(SEAL OF CITY)

APPROVED FOR LEGAL CONTENT:

James W. Santoro, City Attorney

CITY OF GREAT FALLS, MONTANA

Resolution 9874

pg 1 of 2

effective April 1, 2010

Combined Water & Sewer	Quantity Charges CCF / Mo.		Not Meter Based	Monthly Service Charges														
	1st 300	Over 300		Meter Based - Service Line Size (inches)														
				(3/4") 0.75	1	1.25	1.50	2	3	4	6	see 6" if "na"						
														8	10	12		
RESIDENTIAL																		
WATER																		
2010 5.00%																		
2010 Regular Residential	0.93	1.56		4.81	5.12	9.29	9.29	11.76	31.36	45.40	91.49	137.72	194.75	287.38				
2010 Low Income Residential (90 % of Regular Residential)	0.83	1.40		4.32	4.61	8.37	8.37	10.58	28.23	40.86	82.35	123.94	175.28	258.64				
Fire Hydrant																		
2010 Monthly																		
2010 Monthly				1.71	1.96	5.44	5.44	7.52	23.84	35.60	74.04							
2010 Annual																		
2010 Annual				20.49	23.52	65.25	65.25	90.29	286.06	427.19	888.52							
SEWER																		
2010 7.50%																		
2010 Regular Residential	1.31	2.17	6.09															
2010 Low Income Residential (90 % of Regular Residential)	1.18	1.95	5.48															
COMMERCIAL																		
WATER																		
2010 5.00%																		
2010 Regular Commercial	1.16	1.16		4.81	5.12	9.29	9.29	11.76	31.36	45.40	91.49	137.72	194.75	287.38				
2010 Black Eagle	1.20	1.20								2 - 8" meters @		137.72						
2010 Malmstrom AFB	1.33	1.33		1 - 4" & 1 - 10" meter						45.40	plus		194.75					
2010 Raw Water	0.20	0.20																
Fire Hydrant																		
2010 Monthly																		
2010 Monthly				1.71	1.96	5.44	5.44	7.52	23.84	35.60	74.04							
2010 Annual																		
2010 Annual				20.49	23.52	65.25	65.25	90.29	286.06	427.19	888.52							
Fire Lines																		
2010 Monthly																		
2010 Monthly				na	na	na	na	1.83	2.78	4.30	7.65	10.37			26.68			
2010 Annual																		
2010 Annual				na	na	na	na	22.00	33.39	51.60	91.81	124.44			320.20			
SEWER																		
2010 7.50%																		
2010 Regular Commercial	1.86	1.86	6.09															
2010 Black Eagle	1.86	1.86	6.09															
2010 Malmstrom AFB	1.62	1.62	6.09															
PRE-TREATMENT SEWER CHARGES																		
2010 7.50%																		
2010 Regular Charges	0.90	0.90	6.09															
2010 BOD > 0 mg/L	per pound		0.383															
2010 TSS > 0 mg/L	per pound		0.262															
SEWER EXTRA STRENGTH CHARGES																		
2010 7.50%																		
BOD > 200 mg/L																		
2010 Regular Commercial inc Malmstrom AFB & Black Eagle	per pound		0.383															
TSS > 250 mg/L																		
2010 Regular Commercial inc Malmstrom AFB & Black Eagle	per pound		0.262															
STORM DRAIN																		
2010 0.00%																		
A Single Family Res. Sq Ft Cap 15,000																		
2010 Base	1.3198680000		1.3198680000	Per Sq Ft		0.0003959604		0.0003959604										
B Multiple Residential Sq Ft Cap 0																		
2010 Base	1.3198680000		1.3198680000	Per Sq Ft		0.0004949505		0.0004949505										
C Commercial Sq Ft Cap 0																		
2010 Base	1.3198680000		1.3198680000	Per Sq Ft		0.0006434357		0.0006434357										
D Heavy Commercial Sq Ft Cap 0																		
2010 Base	1.3198680000		1.3198680000	Per Sq Ft		0.0008909109		0.0008909109										
E Unimproved Areas Sq Ft Cap 10,000																		
2010 Base	1.3198680000		1.3198680000	Per Sq Ft		0.0000989901		0.0000989901										

**CITY OF GREAT FALLS, MONTANA
RESOLUTION 9874**

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		Water Service Line Size (inches)										
		(3/4") 0.75	1.00	1.25	1.50	2.00	3.00	4.00	6.00	8.00	10.00	12.00
CONNECTION FEES												
WATER												
	2010	\$ 335	\$ 372	\$ -	\$ 453	\$ 490	\$ 738	\$ 948	\$ 1,469	\$ 2,455	\$ -	\$ 4,922

Fee shall be ADDED TO: General Plumbing Permit for extension to new buildings; or, Inspection Permits for larger diameter pipe.

SEWER

Single Family Residential

2010 | \$ 184 |

Commercial & Multi Family Units

2010 | \$ 184 | \$ 344 | \$ - | \$ 675 | \$ 1,418 | \$ 2,701 | \$ 4,868 | \$ 7,034 | \$ 10,791 | \$ 14,922 | \$ 20,760

Connection Fees are for connection of service line to WATER AND SEWER mains, and do not include installation or general plumbing permits. There is no fee to connect to the STORM SEWER SYSTEM.

Call City of Great Falls Community Development for more information @ 406-771-1180

Inspections and the associated fees are for the inspection and approval of all water and sewer service work and connections under OCCGF, Title 13
Call City of Great Falls Engineering for more information @ 406-771-1258

Where one meter serves one multi-purpose development, either mobile home, multiple family housing units, local business, commercial, industrial, residential use zones or variance, the connection charge will be based upon the size of the water tap. If there is no water tap, the charge will be based upon the the sewage being discharged on the same ratio as for other sewer connections.

TAPPING FEES (Water)

Fee for any new or replacement tap being made on a water main.

1 to 5 taps Fee per Tap:
2010 | \$ 360 | \$ 378 | \$ - | \$ 570 | \$ 719 |

6 or more taps Fee per Tap:
2010 | \$ 322 | \$ 353 | \$ - | \$ 570 | \$ 719 |

INCLUDED in this fee is installation of a corporation stop on the main, and furnishing of corporation stop, curb stop and box. NOT INCLUDED, and to be BILLED EXTRA, is the cost of saddles, clamps and other extraneous fitting required for the tap.

TURN ON/OFF

Flat fee of :
2010 \$ 35 After Hours 2010 \$ 60

WATER TREATMENT PLANT (WTP)

Laboratory Fees	Akalinity	Hardness	pH	Specific Conductance	Total Coliform & E. coli. P/A	Total Coliform & E. coli. MPN	Turbidity	HPC
2010	\$ 19	\$ 26	\$ 10	\$ 10	\$ 21	\$ 25	\$ 10	\$ 30

WASTEWATER TREATMENT PLANT (WWTP)

Industrial Discharge Permit Application Fees (Based upon Wastewater Discharge Quantity)

Gallons per Day (GPD)	0 to 10,000	10,001 to 25,000	25,001 to 100,000	Over 100,000	+PLUS	per 100,000 GPD, or portion thereof
2010	\$ 96	\$ 154	\$ 198	\$ 198	\$	59

Hauled Waste Disposal Fees

0 to 100 Gallons
2010 No Charge Disposal of wastes from holding tanks of privately owned recreational vehicles must be discharged directly from the recreational vehicle and must not exceed 100 gallons

Over 100 Gallons
2010 \$ 20 per 1,000 gallons, or portion thereof, for hauled waste or all other discharges.

Additional Fees

Additional fees may be charged for necessary testing prior to acceptance of wastes classified as non-domestic or industrial in nature.

CITY OF GREAT FALLS, MONTANA
Current Rates vs. Proposed Rates
 pg 1 of 2

Combined Water & Sewer	Quantity Charges		Monthly Service Charges												
	CCF / Mo.		Not Meter Based	Meter Based - Service Line Size (inches)									see 6" if "na"		
	1st 300	Over 300		(3/4")	1	1.25	1.50	2	3	4	6	8	10	12	
RESIDENTIAL WATER															
	2009	5.00%													
	2010	5.00%													
2009 Regular Residential	0.89	1.49		4.58	4.88	8.85	8.85	11.20	29.87	43.24	87.14	131.16	185.48	273.70	
2010 Regular Residential	0.93	1.56		4.81	5.12	9.29	9.29	11.76	31.36	45.40	91.49	137.72	194.75	287.38	
2009 Low Income Residential	0.80	1.34		4.12	4.39	7.97	7.97	10.08	26.88	38.91	78.42	118.04	166.93	246.33	
2010 Low Income Residential (90 % of Regular Residential)	0.83	1.40		4.32	4.61	8.37	8.37	10.58	28.23	40.86	82.35	123.94	175.28	258.64	
Fire Hydrant															
2009 Monthly				1.63	1.87	5.18	5.18	7.17	22.70	33.90	70.52				
2010 Monthly				1.71	1.96	5.44	5.44	7.52	23.84	35.60	74.04				
2009 Annual				19.51	22.40	62.15	62.15	85.99	272.43	406.84	846.21				
2010 Annual				20.49	23.52	65.25	65.25	90.29	286.06	427.19	888.52				
SEWER															
	2009	5.00%													
	2010	5.00%													
2009 Regular Residential	1.22	2.02	5.66												
2010 Regular Residential	1.28	2.12	5.95												
2009 Low Income Residential	1.09	1.81	5.10												
2010 Low Income Residential (90 % of Regular Residential)	1.15	1.90	5.35												
COMMERCIAL WATER															
	2009	5.00%													
	2010	5.00%													
2009 Regular Commercial	1.11	1.11		4.58	4.88	8.85	8.85	11.20	29.87	43.24	87.14	131.16	185.48	273.70	
2010 Regular Commercial	1.16	1.16		4.81	5.12	9.29	9.29	11.76	31.36	45.40	91.49	137.72	194.75	287.38	
2009 Black Eagle	1.14	1.14									2 - 8" meters @	131.16			
2010 Black Eagle	1.20	1.20									2 - 8" meters @	137.72			
2009 Malmstrom AFB	1.26	1.26						1 - 4" plus 1 - 10" meter		43.24	plus		185.48		
2010 Malmstrom AFB	1.33	1.33						1 - 4" plus 1 - 10" meter		45.40	plus		194.75		
2009 Raw Water	0.19	0.19													
2010 Raw Water	0.20	0.20													
Fire Hydrant															
2009 Monthly				1.63	1.87	5.18	5.18	7.17	22.70	33.90	70.52				
2010 Monthly				1.71	1.96	5.44	5.44	7.52	23.84	35.60	74.04				
2009 Annual				19.51	22.40	62.15	62.15	85.99	272.43	406.84	846.21				
2010 Annual				20.49	23.52	65.25	65.25	90.29	286.06	427.19	888.52				
Fire Lines															
2009 Monthly				na	na	na	na	1.75	2.65	4.09	7.29	9.88		25.41	
2010 Monthly				na	na	na	na	1.83	2.78	4.30	7.65	10.37		26.68	
2009 Annual				na	na	na	na	20.96	31.80	49.14	87.44	118.51		304.95	
2010 Annual				na	na	na	na	22.00	33.39	51.60	91.81	124.44		320.20	
SEWER															
	2009	5.00%													
	2010	5.00%													
2009 Regular Commercial	1.73	1.73	5.66												
2010 Regular Commercial	1.82	1.82	5.95												
	1.45	1.45	4.75												
2009 Black Eagle	1.73	1.73	5.66												
2010 Black Eagle	1.82	1.82	5.95												
2009 Malmstrom AFB	1.50	1.50	5.66												
2010 Malmstrom AFB	1.58	1.58	5.95												
PRE-TREATMENT SEWER CHARGES															
	2009	5.00%													
	2010	5.00%													
2009 Regular Charges	0.83	0.83	5.66												
2010 Regular Charges	0.88	0.88	5.95												
2009 BOD > 0 mg/L			per pound									0.357			
2010 BOD > 0 mg/L			per pound									0.374			
2009 TSS > 0 mg/L			per pound									0.243			
2010 TSS > 0 mg/L			per pound									0.255			
SEWER EXTRA STRENGTH CHARGES															
	2009	5.00%													
	2010	5.00%													
BOD > 200 mg/L															
2009 Regular Commercial			per pound									0.357			
2010 Regular Commercial inc Malmstrom AFB & Black Eagle			per pound									0.374			
TSS > 250 mg/L															
2009 Regular Commercial			per pound									0.243			
2010 Regular Commercial inc Malmstrom AFB & Black Eagle			per pound									0.255			
STORM DRAIN															
	2009	0.00%													
	2010	0.00%													
A Single Family Res. Sq Ft Cap 15,000															
2009 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0003959604	0.0003959604		
2010 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0003959604	0.0003959604		
B Multiple Residential Sq Ft Cap 0															
2009 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0004949505	0.0004949505		
2010 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0004949505	0.0004949505		
C Commercial Sq Ft Cap 0															
2009 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0006434357	0.0006434357		
2010 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0006434357	0.0006434357		
D Heavy Commercial Sq Ft Cap 0															
2009 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0008909109	0.0008909109		
2010 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0008909109	0.0008909109		
E Unimproved Areas Sq Ft Cap 10,000															
2009 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0000989901	0.0000989901		
2010 Base	1.3198680000	1.3198680000	Per Sq Ft									0.0000989901	0.0000989901		

CITY OF GREAT FALLS, MONTANA
Current Fees vs. Proposed Fees
pg 2 of 2

Water Service Line Size (inches)

CONNECTION FEES		(3/4")										
		0.75	1.00	1.25	1.50	2.00	3.00	4.00	6.00	8.00	10.00	12.00
WATER	2009	\$ 319	\$ 354	\$ -	\$ 431	\$ 466	\$ 703	\$ 903	\$ 1,399	\$ 2,338	\$ -	\$ 4,688
	2010	\$ 335	\$ 372	\$ -	\$ 453	\$ 490	\$ 738	\$ 948	\$ 1,469	\$ 2,455	\$ -	\$ 4,922

Fee shall be ADDED TO: General Plumbing Permit for extension to new buildings; or, Inspection Permits for larger diameter pipe.

SEWER

Single Family Residential

2009	\$ 175
2010	\$ 184

Commercial & Multi Family Units

2009	\$ 175	\$ 327	\$ -	\$ 643	\$ 1,350	\$ 2,572	\$ 4,636	\$ 6,700	\$ 10,277	\$ 14,212	\$ 19,771
2010	\$ 184	\$ 344	\$ -	\$ 675	\$ 1,418	\$ 2,701	\$ 4,868	\$ 7,034	\$ 10,791	\$ 14,922	\$ 20,760

Connection Fees are for connection of service line to WATER AND SEWER mains, and do not include installation or general plumbing permits. There is no fee to connect to the STORM SEWER SYSTEM.

Call City of Great Falls Community Development for more information @ 406-771-1180

Inspections and the associated fees are for the inspection and approval of all water and sewer service work and connections under OCCGF, Title 13
 Call City of Great Falls Engineering for more information @ 406-771-1258

Where one meter serves one multi-purpose development, either mobile home, multiple family housing units, local business, commercial, industrial, residential use zones or variance, the connection charge will be based upon the size of the water tap. If there is no water tap, the charge will be based upon the the sewage being discharged on the same ratio as for other sewer connections.

TAPPING FEES (Water)

Fee for any new or replacement tap being made on a water main.

1 to 5 taps	Fee per Tap:	
2009	\$ 342	\$ 685
2010	\$ 360	\$ 719

6 or more taps	Fee per Tap:	
2009	\$ 307	\$ 685
2010	\$ 322	\$ 719

INCLUDED in this fee is installation of a corporation stop on the main, and furnishing of corporation stop, curb stop and box. NOT INCLUDED, and to be BILLED EXTRA, is the cost of saddles, clamps and other extraneous fitting required for the tap.

TURN ON/OFF

Flat fee of :

	2009	2009	2010	2010
After Hours	\$ 35	\$ 60	\$ 35	\$ 60

WATER TREATMENT PLANT (WTP)

Laboratory Fees

	Akalinity	Hardness	pH	Specific Conductance	Total Coliform & E. coli. P/A	Total Coliform & E. coli. MPN	Turbidity	HPC
2009	\$ 19	\$ 26	\$ 10	\$ 10	\$ 21	\$ 25	\$ 10	\$ 30
2010	\$ 19	\$ 26	\$ 10	\$ 10	\$ 21	\$ 25	\$ 10	\$ 30

WASTEWATER TREATMENT PLANT (WWTP)

(Based upon Wastewater Discharge Quantity)

Gallons per Day (GPD)

	0 to 10,000	10,001 to 25,000	25,001 to 100,000	Over 100,000	+PLUS	per 100,000 GPD, or portion thereof
2009	\$ 92	\$ 147	\$ 189	\$ 189	\$ 56	
2010	\$ 96	\$ 154	\$ 198	\$ 198	\$ 59	

Hauled Waste Disposal Fees

0 to 100 Gallons

2009	No Charge	Disposal of wastes from holding tanks of privately owned recreational vehicles must be discharged directly from the recreational vehicle and must not exceed 100 gallons
2010	No Charge	Disposal of wastes from holding tanks of privately owned recreational vehicles must be discharged directly from the recreational vehicle and must not exceed 100 gallons

Over 100 Gallons

2009	\$ 20	per 1,000 gallons, or portion thereof, for hauled waste or all other discharges.
2010	\$ 20	per 1,000 gallons, or portion thereof, for hauled waste or all other discharges.

Additional Fees

Additional fees may be charged for necessary testing prior to acceptance of wastes classified as non-domestic or industrial in nature.

**PUBLIC NOTICE
PUBLIC HEARING ON RESOLUTION 9874
TO ESTABLISH WATER, SEWER, AND STORM DRAIN
UTILITY SERVICE RATES**

The City of Great Falls is proposing to raise water and sewer utility service rates, effective March 1, 2010. The increases are necessary to meet bonded debt coverage, to keep up with inflation, to cover the cost of service, and provide for necessary capital improvements.

Residential customers typically have a 1" meter and use 1,250 cubic feet of water per month with a winter average of 573 cubic feet of water per month. A typical residential customer would see rate increases as follows:

- *A water bill increase from \$23.58 to \$24.75 per month**
 - *A sewer bill increase from \$14.83 to \$15.58 per month, and**
 - *A storm drain bill will not increase.**
- These monthly bills include base service charges of \$5.12 for water, \$1.96 for fire hydrant, \$5.94 for sewer, and \$1.32 for storm drain**

The metered water rates would increase:

From \$0.89 to \$0.93 per hundred cubic feet for the first 300 cubic feet per month, and from \$1.49 to \$1.56 per hundred cubic feet for all water over 300 cubic feet per month.

The sewer rates would increase:

From \$1.22 to \$1.28 per hundred cubic feet for the first 300 cubic feet per month, and from \$2.02 to \$2.12 per hundred cubic feet for all water over 300 cubic feet per month.

The storm drain rates would not increase.

Commercial customers would see rate increases of 5% for all water and sewer services.

A public hearing will be held on February 16, 2010 at 7:00 p.m. in the Civic Center Commission Chambers, 2 Park Drive. Please mail any comments to City Clerk, City of Great Falls, PO Box 5021, Great Falls, MT 59403

For further information, contact a Utilities Customer Service Representative at 727-7660 or in Room 104 of the Civic Center, 8:00 am to 5:00 pm

Publish Public Notices

- 1st Notice – Friday, JANUARY 29, 2010
- 2nd Notice – Friday, FEBRUARY 5, 2010
- 3rd Notice – Friday, FEBRUARY 12, 2010



Item: South Arterial Alignment Study - 2009

From: Mike Haynes, Planning & Community Development Department Director

Initiated By: Great Falls Planning Advisory Board

Presented By: Andrew Finch, Senior Transportation Planner, Planning & Community Development Department

Action Requested: Concur in the South Arterial Alignment Study conclusions and recommendations, and endorse moving to the next steps in the process

Suggested Motion:

1. Commissioner moves:

“I move that the Commission (concur/not concur) with the South Arterial Alignment Study conclusions and recommendations, and (endorse/not endorse) moving to the next steps in the process.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Planning Board Recommendation: That the Commission concur with the South Arterial Alignment Study conclusions and recommendations, and endorse moving to the next steps in the process which include a financial analysis, formal environmental study and more detailed design.

Background: The Montana Department of Transportation, on behalf of and in cooperation with the members of the Great Falls Metropolitan Area Transportation Planning process, has completed a study to help narrow the multiple possible alignments for the proposed South Arterial, in order to streamline and reduce conflict during the environmental process. Local decision-makers are being asked to concur with the recommendations the Alignment Study contains to help guide the project development process and move the project to the next phase. Attached to this report as Attachment A is a 9-page Executive Summary that provides an overview of the Study, including its conclusions and recommended “next steps” in the arterial assessment and development process.

South Arterial Project History

The most recent push to develop an arterial around the southern end of Great Falls began in 1994 when both the City and Cascade County Commissions adopted resolutions supporting a process to solicit commitments to secure funds for arterial development and to gauge public support. In 2004, a Feasibility Study analyzed both a northern and a southern arterial route. The Study concluded it was feasible to continue pursuing the development of a southern arterial, but a northern arterial would not be feasible within the transportation planning horizon (which extended to 2025). The conclusions in the Feasibility Study were endorsed by the Great Falls City Commission; the Cascade County Commission; the Great Falls Development Authority; the Great Falls Area Chamber of Commerce; the Great Falls International Airport Authority; and the Great Falls City-County Planning Board. And, those same organizations also recommended securing funds to proceed to the alignment identification phase, including the

environmental assessment and design phases. After securing a congressional earmark, the Montana Department of Transportation took the lead on an Alignment Study to begin the process to identify a preferred alignment.

A more complete history of the South Arterial project is attached as Attachment B to this report.

Alignment Study Participants and Purposes

The project management team, consisting of representatives from the City of Great Falls, Cascade County, Montana Department of Transportation, and Federal Highway Administration, refined thousands of possible alignments, produced by a specialized route optimization software, into six optimized alignments. The alignment with the fewest overall impacts and lowest cost was identified as the recommended alignment. If the project advances beyond this study, the recommended alignment must be reviewed under a National Environmental Policy Act/Montana Environmental Policy Act (NEPA/MEPA) process to ensure that the proposed roadway design would minimize impacts to the surrounding built and natural environments. This process would include a more detailed design and environmental impact analysis, as well as public input.

The stated primary purposes of the Study were to:

- Confirm the goals and objectives and develop a purpose and need statement for the South Arterial;
- Select a single or limited number of alignments for an arterial along the south edge of Great Falls;
- Identify sections with independent utility along the selected alignment;
- Identify the approximate recommended footprint for future build-out of the alignment including access points, lane configuration, and design speed; and,
- Identify areas along the alignment that may require mitigation due to impacts.

In addition, the Study summarized the Purpose and Need for the South Arterial itself, as follows:

“Purpose and Need: The purpose and need identified in this study are consistent with the goals, objectives, and policies set forth in the Great Falls Growth Policy and Great Falls Area Transportation Plan. It will be used as part of the overall project development process consistent with NEPA/MEPA.

Based on the information contained in previous studies and plans, as well as information gathered from the public and stakeholders, the following purpose statement was derived from the South Arterial Alignment Study: ***The purpose of the proposed project is to reduce congestion and improve safety on the 10th Avenue South corridor, improve street network mobility, and provide an additional Missouri River bridge crossing, south of 10th Avenue South.***”

Additional benefits expected if the entire arterial is developed include:

- Improved air quality by reducing congestion and stopping and idling times;
- Improved international and regional trade corridors and reduced travel time between the area’s two military operations; and,
- Reduced emergency response times to and from the southwest Great Falls area and an additional emergency egress in case of disaster.”

Study Conclusions

The Study proposes the Red Alignment (Figure D in Attachment A, Executive Summary) as the recommended alignment, and that it be designed as an undivided four-lane rural principal arterial with limited access control, at-grade intersections including turn lanes and a 60 mile per hour design speed. As this project moves forward these recommendations may be adjusted to further reduce impacts. The arterial should have direct access from:

- Fox Farm Road
- Upper River Road

- 13th Street South
- 26th Street South
- 10th Avenue South (US 87/89)

The Study goes on to recommend the Arterial be developed in phases, with the first phase between Fox Farm Road and 13th Street South as the “Initial Independent Segment.” The Study recommended taking the preferred alignment forward and initiating the development of the environmental document, utilizing the earmark that has been secured for the process. However, a financing package must be identified before the environmental document can be finally completed and approved by the Federal Highway Administration, and must therefore be part of the next phase, as well. Due to the high estimated costs (\$83-93 million for Phase I), the financial study is an important step.

Concurrences: A number of governmental bodies have also considered the Alignment Study, and have taken the following actions:

- On November 10, 2009, the Great Falls Planning Advisory Board concurred in the Study conclusions and recommendations, endorsed moving to the next steps in the process, and recommend the City Commission do the same.
- On November 18, 2009, the Technical Advisory Committee (TAC) of the Great Falls Transportation Planning Process considered the Study. It concurred in the conclusions, but recommended moving to a financial analysis before moving forward with the environmental and detailed design process.
- On December 15, 2009, the Cascade County Planning Board considered the Study, but chose to take no action on it and forward it to the Cascade County Commission with no recommendation.
- On January 26, 2010, the Cascade County Commission considered the Alignment Study. It did not concur with the Study conclusions and recommendations, and did not endorse moving to the next phase.

The body that ultimately guides the Great Falls Transportation Planning Process is the Policy Coordinating Committee (PCC), on which Mayor Winters serves as the City Commission’s representative. The PCC will consider the Alignment Study conclusions and recommendations following City Commission action, and will determine future direction and action on the project.

Fiscal Impact: There would be no immediate fiscal impact to the City as a result of the requested action, as the existing federal earmark would pay for the next steps in the process. However, development of a South Arterial could best move forward with a combination of federal, local and private financial participation, both at the right-of-way acquisition and construction phases. Financial impact to the City of Great Falls would be discussed and better defined during the development of a financial plan, which would be the immediate “next step”. Recognizing the cost of construction of the recommended first phase is estimated to be \$83-93 million, City or other local participation could be substantial. At a minimum, a sustained local effort to obtain federal earmarks or other sources would be necessary, which would impact local ability to attract special federal appropriations for other local projects.

Alternatives: A number of possible alternative motions could be made by the Commission, in addition to outright concurrence in or rejection of the Study conclusions and recommendations. For example, one possible action would be for the Commission to recommend moving forward with a different preferred alignment, or moving forward with more than one alignment.

Attachments: A) South Arterial Alignment Study Executive Summary (Excerpted pages 1-9)
B) South Arterial History and Background

EXECUTIVE SUMMARY

A. BACKGROUND

A southern arterial link between I-15 and US 87/89 has been under consideration by Great Falls and Cascade County officials, as well as other local public and private entities, for many years. In 1994, a local working group was assembled to support development of the arterial. The working group prepared a "Strategy Plan" which identified steps to make the arterial a reality. An initial step was to incorporate the arterial into the *2000 Great Falls Area Transportation Plan* for further study. In 2004, a *Great Falls Arterial Feasibility Study* evaluated northern and southern arterial corridors. The study found that the southern arterial was feasible, in that it would provide a variety of benefits to the transportation system. Under the 2005 Federal Transportation Bill (SAFETEA-LU), Great Falls and Cascade County received a \$4.5 million earmark to conduct a location study and environmental analysis for the South Arterial.

B. PURPOSE OF THE STUDY

This Alignment Study builds on analysis from the *Feasibility Study*. It provides an examination of the opportunities and constraints in the study area (Figure A) and includes cost estimates of proposed alignments. This study identifies a recommended alignment, which, if projects are forwarded with federal and state funding, will need to be reviewed under a future National Environmental Policy Act/Montana Environmental Policy Act (NEPA/MEPA) process to ensure that the proposed roadway design would minimize impacts to the surrounding built and natural environments.

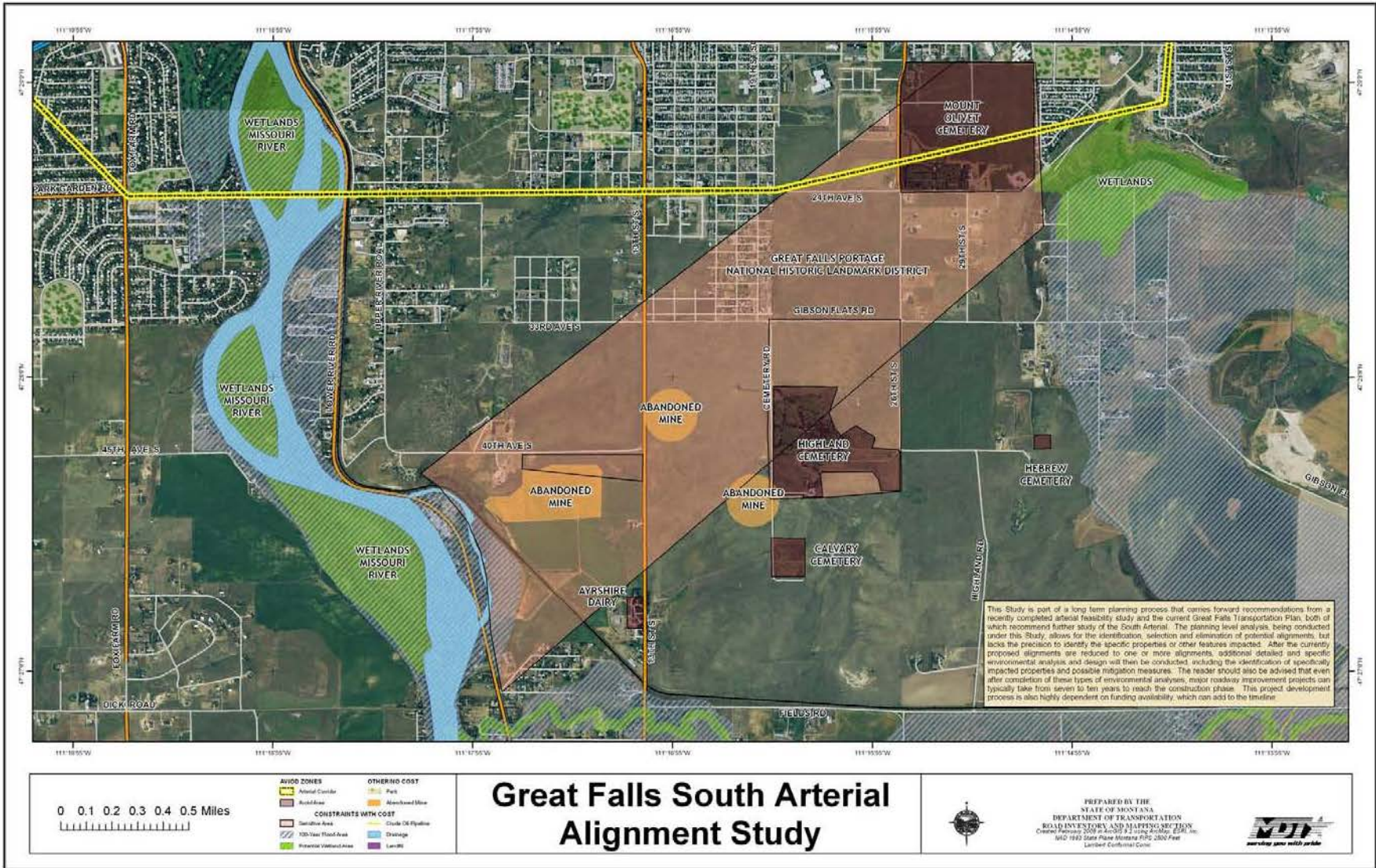
The primary purposes of this study are to:

- Confirm the goals and objectives and develop a purpose and need statement for the South Arterial;
- Select a single or limited number of alignments for an arterial along the south edge of Great Falls;
- Identify sections with independent utility along the selected alignment;
- Identify the approximate recommended footprint for future build-out of the alignment including; access points, lane configuration, and design speed; and,
- Identify areas along the alignment that may require mitigation due to impacts.

C. METHODOLOGY AND FRAMEWORK

The study was advanced through the Great Falls Metropolitan Planning Organization (MPO) which includes representatives from the City of Great Falls, Cascade County, Great Falls Transit District, Montana Department of Transportation (MDT), and Federal Highway Administration (FHWA). A project management team with representatives from these agencies developed the study for review and acceptance through the MPO.

Figure A - Study Area Opportunities and Constraints



Key elements of the study included:

- Involvement of the public, resource agencies, local governments and community leaders;
- An environmental scan that considered the geographic setting for physical, biological, and cultural resources to identify opportunities and constraints within the study area;
- An alignment analysis utilizing a route optimization software tool called “Quantm” that considered engineering design standards as well as built and natural constraints in the area to develop and screen new roadway alignment options. The system simultaneously weighed factors such as impacts to homes and businesses, historic and cultural sites, and wetlands, as well as construction costs associated with topography and earthwork, structures, and paving to identify optimal alignments for the South Arterial;
- Analysis of travel demand for a South Arterial utilizing the travel demand model developed for the 2003 *Great Falls Area Transportation Plan* and based on land use assumptions developed as part of that plan. Forecasts were generated for the 2035 study horizon year;
- Development of a purpose and need statement for the South Arterial; and,
- Financial analysis considering currently available funding sources and potential future federal, state, and local funding sources.

D. KEY FINDINGS

Purpose and Need

The purpose and need identified in this study are consistent with the goals, objectives, and policies set forth in the Great Falls Growth Policy and Great Falls Area Transportation Plan. It will be used as part of the overall project development process consistent with NEPA/MEPA.

Based on the information contained in previous studies and plans, as well as information gathered from the public and stakeholders, the following purpose statement was derived from the South Arterial Alignment Study: ***The purpose of the proposed project is to reduce congestion and improve safety on the 10th Avenue South corridor, improve street network mobility, and provide an additional Missouri River bridge crossing, south of 10th Avenue South.***

Additional benefits expected if the entire arterial is developed include:

- Improved air quality by reducing congestion and stopping and idling times;
- Improved international and regional trade corridors and reduced travel time between the area’s two military operations; and,
- Reduced emergency response times to and from the southwest Great Falls area and an additional emergency egress in case of disaster.

Alignment Analysis

After general beginning and end points were identified near the Gore Hill Interchange on the west end and the intersection of 57th Street South and 10th Avenue South on the east, thousands of alignments were generated through a defined corridor which was consistent with the corridor identified in the 2004 *Great Falls Arterial Feasibility Study*. The alignments were narrowed to the 50 lowest cost alignments, and presented in a “spaghetti map” (Figure B).

For ease of analysis and to obtain effective, meaningful and specific public and stakeholder comment, the project management team further refined the Quantm-produced alignments into five possible alignments. The five alignments were selected based on feasibility and general alignment trends. In addition, one other alignment (the “Purple Alignment,” Figure C) was added based on resource agency input as an option that would totally avoid the Great Falls Portage National Historic Landmark, a Section 4(f)¹ property. Prior to approving a project that uses Section 4(f) property, the Federal Highway Administration (FHWA) must find that there is no prudent or feasible alternative that completely avoids 4(f) resources.

These six alignments were carried forward for review under this planning-level analysis. To focus the review and establish measurable comparison criteria, four main areas of concern under NEPA/MEPA were considered, including Section 4(f) properties, wetlands, floodplains, and rights-of-way (this includes both private-land impacts and possible relocations) as summarized in Table A. Cost was also an analysis factor. For consistent comparison, the analysis was based on a four-lane, rural principal arterial with limited access control, turning lanes at access points, and a general design speed of 60 mph. In addition, travel forecasts for the 2035 horizon year were generated using the Great Falls area travel demand model. Based on future travel demand, traffic volumes in the range of 10,000 to 17,000 vehicles per day (vpd) between I-15 and 13th Street South demonstrate the need for a four-lane. However, for the horizon year, a two-lane roadway would be adequate to accommodate the projected 7,000 to 8,000 vpd east of 13th Street South with sufficient right-of-way preserved for an eventual four-lane.

Table A. Alignment Analysis Summary

Alignment Identifier	4(f) Acres Impacted 0-63 Acres	Wetland Acres Impacted 9-16 Acres	Floodplain Acres Impacted 46-91 Acres	Parcels with Structures 26-56 Parcels	RW Acres Impacted 214-282 Acres	Cost (in millions) \$275-\$540
Purple	*	▲▲	▲▲	▲▲	▲▲	▲▲
Aqua	▶	▲▲	▶	▲▲	▶	▲▲
Blue	▶	▲▲	▶	▲▲	▲▲	▲▲
Green	▲▲	▲▲	▼	▼	▼	▶
Red	▼	▲▲	▶	▶	▶	▼
Yellow	▲▲	▼	▲▲	▶	▶	▲▲
* No Impacts ▼ Least Impactive ▶ Impacts within 20% of least impactive alignment ▲▲ Greatest Impact - beyond 20% of least impactive alignment						

¹ “Section 4(f)” of the U.S. Department of Transportation Act of 1966 (49 USC 303) protects the use of land (for transportation purposes) from a significant public owned park, recreation area, or wildlife and waterfowl refuge, or any significant historic site unless the following determinations are made: 1. There is no feasible and prudent alternative to the use of land from the property; and, 2. The action includes all possible planning to minimize harm to the property resulting from such use.

Figure B – Range of Alignment Options

Range of Alignment Options

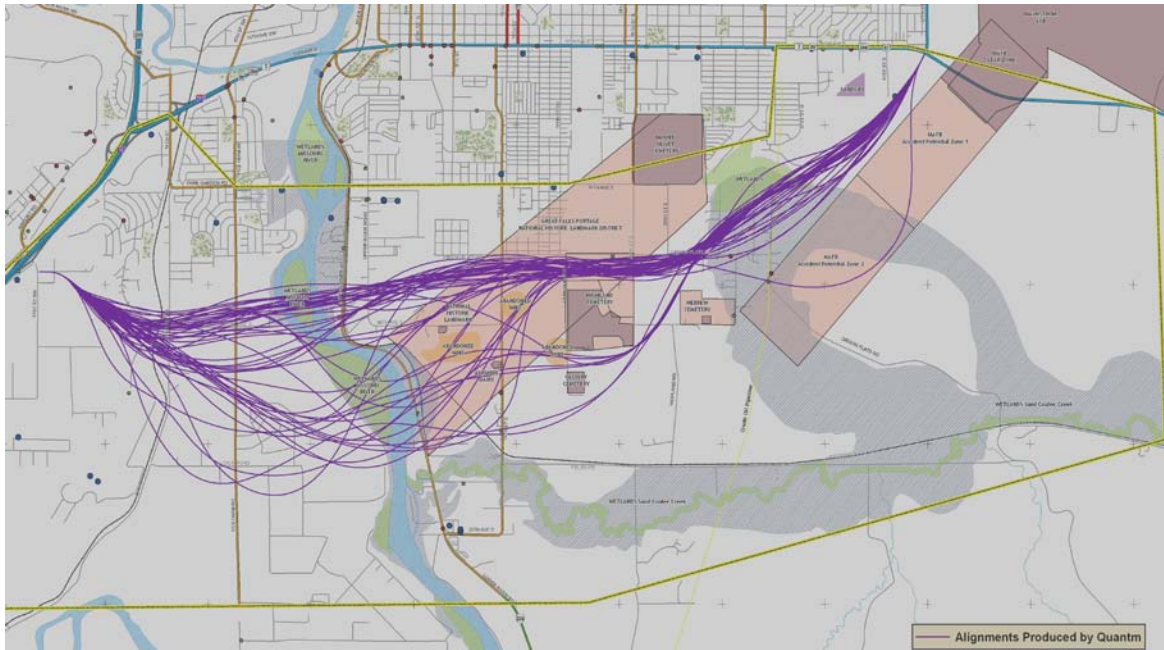
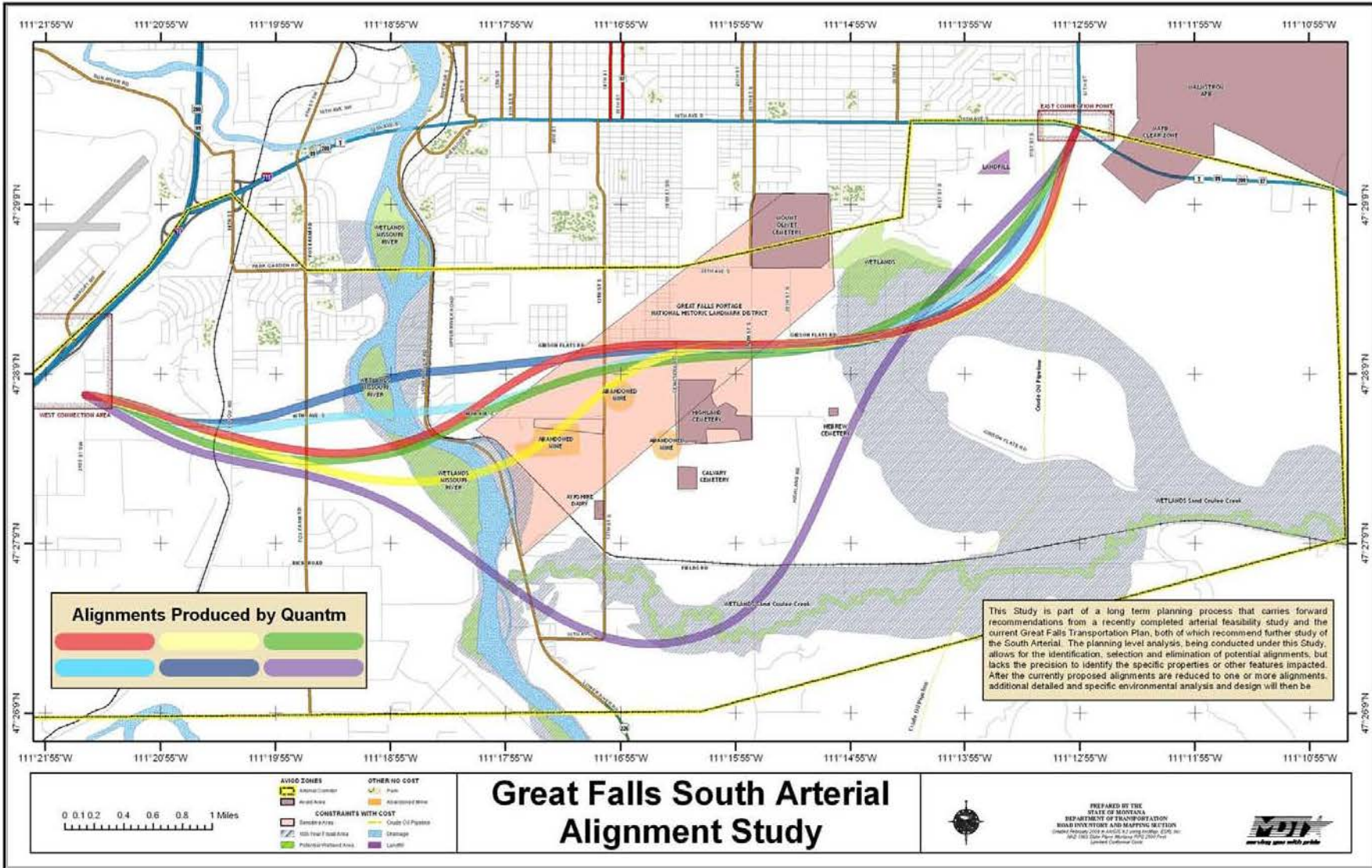


Figure C - Analyzed Alignment Options



Although the “Purple Alignment” (as identified in Figure C) entirely avoids the use of 4(f) resources, the alignment was deemed infeasible and imprudent based on adverse impacts to property and floodplains, extraordinary cost, and inability to meet purpose and need. Compared to the other five alignments, the Purple Alignment:

- Impacts nearly twice as many floodplain acres;
- Impacts 17-30% more right-of-way acres;
- Impacts nearly twice as many parcels with structures;
- Costs 70-95% more;
- Attracts 50-60% less travel between Fox Farm Road and US 87/89 due to its long length, and provides 50% less traffic relief on other key network links²; and,
- Impacts the viewshed south from the National Historic Landmark.

It is not considered prudent to carry the Purple Alignment forward based on its failure to best meet the purpose and need, as well as its significantly greater impacts to developed parcels, floodplains, right-of-way acquisition, and cost.

Of the remaining five alignments, impacts are relatively similar, with the exception that the Red Alignment has the least impact upon 4(f) properties and the lowest cost. Although the Green Alignment appears to have similar impacts to the Red Alignment, it impacts over 40% more acres of the National Historic Landmark than the Red Alignment. In addition, the majority of citizens who responded to a survey regarding the five alignments (distributed at the second public meeting) selected the Red Alignment as the most preferred. Based on this analysis, the Red Alignment is the alignment recommended for consideration in the formal NEPA/MEPA level environmental review process.

Estimated Cost³

Based on most recently available unit costs, the full arterial (Red Alignment) is estimated to cost \$208,000,000 for a two-lane rural arterial roadway and \$285,000,000 for a four-lane rural arterial roadway in 2035. A partial arterial, from Fox Farm Road to 13th Street South, is projected to generate traffic volumes of 10,000 to 13,000 vehicles per day (vpd) and reduce volumes on both 10th Avenue South and Fox Farm Road, demonstrating independent utility. The estimated cost for a four-lane partial arterial is \$83,000,000 to \$93,000,000. This is a 2017 cost estimate.

The ability of this project to be funded for continued development (including final design, right-of-way acquisition, and construction) is a function of the availability of existing and future federal, state, local, and private funding sources. Due to the tremendous costs anticipated for right-of-way acquisition and construction of a South Arterial, the project is generally considered to be beyond the ability of the participating agencies to fund through existing traditional funding avenues. As such, special congressional appropriations, coupled with funds from the State of

² Travel demand for the Purple Alignment, which completely avoids 4(f) resources, was up to 7,000 vehicles per day (vpd) between Fox Farm Road and US 87/89 with limited traffic relief to 10th Avenue South and other network links, compared to approximately 18,000 vpd for the five alignments that enter the National Historic Landmark and do demonstrate beneficial reductions in traffic and improved level-of-service on the 10th Avenue South corridor and other network links. Travel demand between I-15 and Fox Farm Road is generally the same for all alignments at 9,000 to 11,000 vpd.

³ Estimated cost includes inflationary factors and indirect costs charged by the Montana Department of Transportation to all Federal Funds it receives. The full arterial estimated cost is for the year 2035, using Global Insight’s Project Cost Inflation Calculator and a 3% annual inflation rate. The partial arterial is for year 2017 for all phases but PE (design) which is 2012, again using Global Insight’s Project Cost Inflation Calculator.

Montana, Cascade County the City of Great Falls, and private development are anticipated to be the best means to further develop the project. In addition, it is critical that local governments take actions within their jurisdictions to preserve the corridor for the future build-out of the South Arterial.

E. CONCLUSION AND NEXT STEPS

The *2004 Great Falls Arterial Feasibility Study* recommended a four-lane arterial serve as the basis for future studies. Both two-lane and four-lane arterial configurations were examined during this Alignment Study. As a result of this analysis, the study proposes the Red Alignment (Figure D) as the recommended alignment, and that it be designed as an undivided four-lane rural principal arterial with limited access control, at-grade intersections including turn lanes and a 60 mile per hour design speed. As this project moves forward these recommendations may be adjusted to further reduce impacts. The arterial should have direct access from:

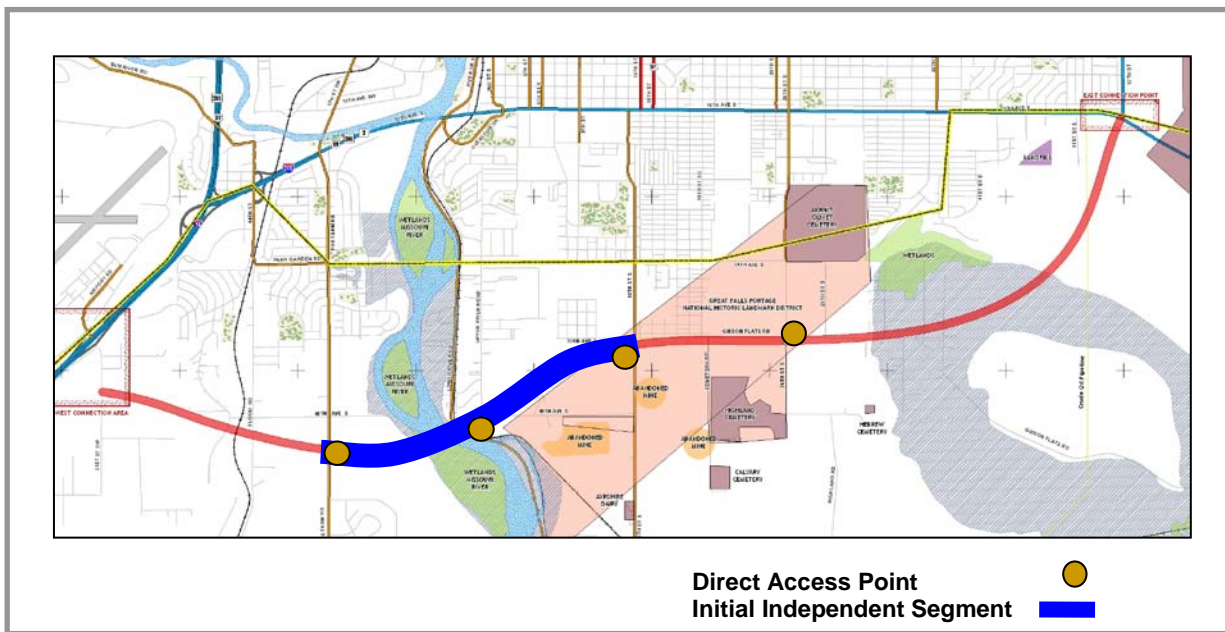
- Fox Farm Road
- Upper River Road
- 13th Street South
- 26th Street South
- 10th Avenue South (US 87/89)

Given federal planning requirements and the high project costs, the ability to advance the South Arterial will be highly dependent on successfully financing and constructing independent segments of the arterial, as reasonably available funding sources are secured.

If the Fox Farm Road to 13th Street South segment was pursued as the initial independent segment, the estimated cost in 2017 would be:

Preliminary Engineering	\$ 5,000,000
Right-of-Way	\$14,000,000 to \$17,000,000
Incidental Construction	\$10,000,000
Construction	\$51,000,000 to \$58,000,000
Construction Engineering	<u>\$ 3,000,000</u>
TOTAL	\$83,000,000 to \$93,000,000

Figure D – Recommended Alignment and Segment of Independent Utility



Considering the amount of currently available funding (approximately \$4,900,000 of the SAFETEA-LU earmark, plus state match), there are sufficient funds for development of an environmental document, which is part of the Preliminary Engineering phase. However, to achieve federal approval of the environmental document and ensure continued development of the South Arterial, it is critical that the participating agencies continue to work together to secure the remainder of the financing package by conducting the two following steps⁴:

- 1) Demonstrate reasonably available revenues to cover the estimated cost of the initial independent segment from Fox Farm Road to 13th Street South and reflect funding for this segment in the *Great Falls Area Transportation Plan*; and,
- 2) Identify available funding for a subsequent phase (i.e., final design⁵) and update the MPO Transportation Improvement Program (TIP) and MDT Statewide Transportation Improvement Program (STIP) to include funding for this project phase.

Until these steps are accomplished, the NEPA/MEPA compliant environmental review should not be advanced.

Additional critical steps in the financing package are:

- 1) Update of the *Great Falls Area Transportation Plan* - This plan update should include improvements as needed to other network links that would experience increased pressure with construction of the full arterial or partial arterial (i.e. 13th Street South, Upper River Road, 33rd Avenue/Gibson Flat Road, Flood Road, etc). In addition to item one above; and,
- 2) Local governments should take appropriate steps, to the extent allowed by local land use policies and regulations, to preserve the recommended South Arterial corridor as lands are developed and as other opportunities arise.

⁴ These steps are necessary if the environmental document identifies a preferred alternative other than the “No-Build”.

⁵ Currently, project phases are as follows: Preliminary Engineering (PE), Right-of-Way (RW), Incidental Construction (IC), Construction (CN), and Construction Engineering (CE). Recognizing “final design” as a project phase would require an MDT business process change allowing a two-tier approach to PE. The first tier would be the NEPA/MEPA process and formal definition of the project and the second tier would be final design.

GREAT FALLS SOUTH ARTERIAL

History and Background

- The South Arterial has been the subject of numerous plans, studies and news articles since about 1968.
- We were on the verge of buying right of way for the project after completion of a route study in 1981.
- But, the early 1980s weren't good times for Great Falls and Cascade County. The refinery on Smelter Hill was closed with the loss of over 2,000 good paying jobs, the air base was experiencing personnel reductions, and other local economic conditions couldn't have been worse. At the time, Federal and State funds were offered to purchase land for a western portion of the Arterial, but the funds came with strings. The strongest would have bound us to building the Arterial within 5-7 years and repaying the right-of-way funds. Considering the economic slump at the time, our community leaders chose not to burden future leaders by committing them to such unknowns. The funds were reluctantly declined.
- Following this, the scope of the project was "down-sized" to reduce right of way and construction costs. Even with the reduced concept, it was decided to not pursue the Arterial, but to place it on the back burner. It remained there for several years. During this time, the U.S. Department of Defense also studied the possibility of the Arterial serving as an alternate route to 10th Avenue South for transporting a proposed missile deployment vehicle dubbed the "Midgetman." The interest in the prototype vehicle, and also the Arterial, were dropped in about 1988.
- However, with passage of the North American Free Trade Agreement in 1993, which was to open markets and trade between the United States, Canada and Mexico, there was significant state and national discussion and interest to facilitate and promote regional and international trade. Locally, there was renewed interest to seriously pursue the Arterial as a connector route between US Highway 87/89 and Interstate 15, as well as to expand its purpose and function.
- In 1994, both the City and County Commissions adopted resolutions supporting a process to solicit commitments to secure funds for the Arterial, and to dovetail it into a broader need for upgrading the highway between Great Falls and Billings. The Great Falls Area Chamber of Commerce also got on board with a support resolution. A "Working Group" representing the City, County, Chamber of Commerce, City-County Planning Board and Great Falls Economic Development Authority was created to secure broad based commitments for the Arterial.
- Working Group representatives held numerous meetings and discussions with various community and statewide groups and organizations, including the Montana Department of Transportation, the Montana Transportation Commission and the Governor. The culmination of its efforts resulted in the development of a "Strategy Plan." The Plan contained the following specific steps for development of the Arterial:
 - 1) Formally incorporate the Arterial into the Great Falls Area Transportation Plan. (This was done in December 2000)
 - 2) Conduct a corridor feasibility study. (This was completed in January 2004 and served as the engineering and economic basis for securing a \$4.5 million federal earmark for the next step (#3).

- 3) Conduct a route location study and environmental impact statement. (This is the current status of the Arterial.)
 - 4) Work with the Montana Department of Transportation to place the route on a Federal-aid system and on its construction priority program.
 - 5) Work with the Montana Department of Transportation, the Montana Congressional Delegation and others to secure funds for final design and right of way acquisition. (This may be the subject of future authorization/appropriation requests.)
 - 6) Continue long term plans for phased project construction. (This would be the subject of future authorization, appropriation requests.)
- During the same time the “Strategy Plan” was being developed, there was a great deal of community discussion regarding the widening of a segment of 10th Avenue South from 4 lanes to 6 lanes. Due to the interrelationship of the Arterial and 10th Avenue South, this community debate further heightened public awareness and interest for the Arterial. Numerous letters were received from local citizens in support of the Arterial. There were also several news articles in the Great Falls, *Tribune*.
 - After the Arterial project was put back into the Great Falls Area Transportation Plan, funds were secured to hire a consultant to evaluate the engineering and economic feasibility of building a connector route in the Great Falls area. The \$200,000 study was financed with Federal/State Congestion Mitigation & Air Quality Program funds (86.58%) and matched by the City of Great Falls (13.42%). It was conducted in accordance with *FHWA Procedural Guidelines for Highway Feasibility Studies (September 1998)* and met the goals and objectives of the National Corridor Planning and Development Program. Additionally, the study was consistent with the Great Falls Area Transportation Plan, the Great Falls Growth Policy and related public plans.
 - The study included engineering analyses, an environmental resource inventory, traffic analyses (including an origin/destination survey), economic analyses, public involvement, cost estimates, conclusions and recommendations. It evaluated both a northern corridor and a southern corridor. Both corridors were generally 3 miles wide.
 - The conclusions and recommendations were that the northern corridor would not satisfy the Federal Highway Administration’s recommended guidelines for project feasibility because it failed to achieve an economic threshold benefit/cost ratio of 1.0 or better. The analyses considered the malting plant and other related activities planned for the area. As such, it was recommended that no further study of that corridor be done at this time. On the other hand, the study concluded that a four-lane southern arterial would provide a favorable benefit/cost ratio of 3.54, meaning there would be a net return of \$3.54 for each \$1.00 expended to build and maintain the arterial. Therefore, the report recommended the continued development of the southern corridor to include preparation of a route location study and environmental impact statement.
 - The feasibility study was cooperatively conducted by and between the various local, State and Federal participants of the Great Falls Urbanized Area Transportation Planning Process, primarily the City of Great Falls, Cascade County, Great Falls City-County Planning Board (former), Great Falls Transit Board, Montana Department of Transportation and Federal Highway Administration.
 - Additionally, public participation was a significant component of the feasibility study. Public participation included formal public meetings, as well as several newspaper articles and presentations to citizen groups and local agencies. The study includes letters of support from:

- Great Falls Development Authority
- Montana Department of Transportation
- Great Falls International Airport Authority
- Great Falls Area Chamber of Commerce
- City of Great Falls
- Cascade County
- and the former Great Falls City-County Planning Board.

The same above bodies recommended moving forward to the environmental assessment and design phase.

- In 2007, the City and County secured a \$4.5 million dollar congressional earmark to fund an alignment study, environmental assessment and design.
- The Montana of Department of Transportation utilized a route location software to assess potential impacts, to reduce the infinite number of possible alignment to a preferred alignment, with the intent of reducing time and conflict during the environmental phase. This “Alignment Study” was completed in late 2009. Currently, local decision-makers are reviewing the Alignment Study and considering proceeding to the next phase, which would entail a financial plan and environmental process.



Item: Payment to Great Falls Tennis Association
From: Park & Recreation Department
Prepared By: Patty Rearden, Deputy Park & Recreation Director
Presented By: Marty Basta, Park & Recreation Director
Action Requested: Approve Payment

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission approve/deny payment in the amount of \$150,000 to the Great Falls Tennis Association from the Park Trust Fund.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

Staff recommends the City Commission approve payment in the amount of \$150,000 to the Great Falls Tennis Association from the Park Trust Fund.

Background:

During the October 20, 2009 City Commission Work Session, the Great Falls Tennis Association, represented by Dave Crum and Ben Rangel, presented a proposal to the City Commission for a Public/Private Partnership for tennis court improvements. The current City Commission (3 of whom had not seen the Tennis Association proposal) requested a presentation from the Great Falls Tennis Association, which was conducted on March 2, 2010 at the City Commission Work Session.

Public tennis courts in Great Falls are deteriorating and in some cases are being closed. There are fewer tennis players now in Great Falls than there were in the 1960's when tennis was very popular. This was also the time frame when many of the neighborhood public tennis courts were constructed. Great Falls currently has 20 courts at 7 sites, most in need of repair. The National trend is to develop community tennis centers or hubs; 70% of all tennis is played on public courts.

The Great Falls Tennis Association is interested in partnering with local, public, and private entities and groups to reinvest in public facilities which would include:

1. Resurfacing the eight existing City courts at the CMR facility, estimated cost \$50,000.

2. Reconstructing the four existing courts at the Hurd facility, estimated cost \$250,000.
3. Raising funds to construct four more courts at the Hurd facility, estimated cost \$250,000.

The Tennis Association offered to raise funds to pay for 50% of items #1 and #2 (\$150,000) if the City would provide a like amount. The Association also proposes to provide an annual contribution to the City for ongoing maintenance costs for the improved courts.

The Tennis Association contends the tennis court renovation proposal will:

1. Enhance community fitness and wellness opportunities.
2. Provide economic development through high school tournaments.
3. Increase community vitality and amenities.

Concurrences:

The Park and Recreation Advisory Board recommended approval of the use of Park Trust Funds for the City's share of the project at the January 11, 2010 Park and Recreation Advisory Board Meeting.

The Great Falls School Board approved an expenditure of \$150,000 as a match to City funds for the renovation of the City tennis courts at CMR and Elks Riverside (Hurd courts) at the March 8 School Board Meeting.

Fiscal Impact:

The unrestricted cash in the Park Trust Fund will be reduced by \$150,000. The interest earned, which is used for matching grants for park improvements, will also be reduced. Attached is a financial analysis showing the impact the tennis project, combined with the recent commitments to the Centene Stadium project and a commitment to the Uptown Optimists to reroof the Boston Heights facility, will have on the balance of the Park Trust Fund.

Alternatives:

The alternative would be to not approve the expenditure of Park Trust Funds for tennis court improvements and additions. That would impact the Great Falls Tennis Association's proposal to expedite the proposed improvements and additions. It would impact their ability (or extend the time frame) to raise the funds for the project because of the need to pursue the \$150,000 from other sources, and eliminate the leverage for an additional \$150,000 commitment they are pursuing with the Great Falls School District.

Attachments/Exhibits on file in City Clerk's Office:

1. Park Trust Fund Financial Information
2. Great Falls School District Agenda Report



Item: Ordinance 3048, Amending OCCGF 15.50 to adopt the 2009 edition of the International Fire Code (IFC)

From: Fire Chief Randy McCamley

Initiated By: Fire Marshal Doug Bennyhoff

Presented By: Fire Chief Randy McCamley

Action Requested: Accept ordinance 3048 on first reading and set second and final reading for April 6, 2010

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission accept Ordinance 3048 on first reading and set second and final reading for April 6, 2010.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

Staff recommends the City Commission accept Ordinance 3048 on first reading and set second and final reading for adoption on April 6, 2010. The Ordinance will take effect 30 days after adoption. Until the Ordinance becomes effective, applicants may choose to have plans and premises reviewed under either the 2006 or 2009 International Fire Code (IFC). However, it is the recommendation of staff that applicants utilize the 2009 IFC during the period.

Background:

Section 7-33-4208, MCA, states that municipalities must adopt local fire codes that meet the minimum standard that the State has adopted. Municipalities are allowed to adopt more stringent fire code requirements at a local level, but can not be more lenient.

In 2008 the City of Great Falls adopted the 2006 IFC to maintain a parallel effort of code enforcement with the Building Department. The fire code is one of several codes either adopted separately or by reference from another adopted code. The City of Great Falls Building Department is currently using the 2006 International Building Code (IBC) but will be adopting the 2009 IBC in April, 2010. Staff is recommending the adoption of the 2009 IFC as it is a companion code to the IBC and will create a seamless working relationship between the building officials and the City Fire Bureau. Essentially, a building is built with the applicable building

codes and governed throughout its lifespan by the Fire Code. Staff believes it is in the best interest of the community to keep the fire code current with the building code.

At this time, staff is not proposing any additional local requirements and intends on adopting the 2009 IFC. It should be noted that the states surrounding Montana have all adopted the 2009 IFC at some level to regulate their fire maintenance issues.

Copies of these codes can be viewed at the City Clerk's office as well as at the fire department.

Of the ten (10) Codes which govern construction, Seven (7) are International Codes. The following is a list of those codes currently adopted in Great Falls:

- International Building Code, 2006 edition
- International Residential Code, 2006 edition
- International Mechanical Code, 2006 edition
- International Fuel Gas Code, 2006 edition
- International Existing Building Code, 2006 edition
- International Energy Conservation Code, 2006 edition
- International Property Management Code, 2003 edition
- Uniform Plumbing Code, 2006 edition
- National Electrical Code, 2005 edition
- International Fire Code, 2006 edition

Concurrences:

City Building Official

Fiscal Impact:

The financial impact to the City of Great Falls Fire Department is the purchase of new (2009) fire code books. The total cost does not exceed \$1,500.

Alternatives:

The alternative is to stay with the current edition (2006) of the IFC.

Attachments/Exhibits:

Ordinance 3048

OCCGF Title 15, Chapter 50

ORDINANCE 3048

**AN ORDINANCE AMENDING THE OFFICIAL CODE OF THE
CITY OF GREAT FALLS (OCCGF), TITLE 15 CHAPTER 50,
PERTAINING TO THE ADOPTED FIRE CODE**

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:

Section 1. That Chapter 50 of Title 15 of the Official Code of the City of Great Falls (OCCGF) pertaining to the Uniform Fire Code be amended as depicted in Exhibit "A" attached hereto, which removes any language indicated by a strike-out and adds any language which is bolded; and,

Section 2: This ordinance shall be in full force and effect thirty (30) days after second reading and final adoption by the City Commission.

APPROVED by the City Commission on first reading March 16, 2010.

PASSED, APPROVED AND ADOPTED by the City Commission of the City of Great Falls, Montana, on second reading April 6, 2010.

Michael J. Winters, Mayor

ATTEST:

Lisa Kunz, City Clerk

(Seal of the City)

APPROVED FOR LEGAL CONTENT:

James W. Santoro, City Attorney

State of Montana)
County of Cascade : ss
City of Great Falls)

I, Lisa Kunz, City Clerk of the City of Great Falls, Montana, do hereby certify that I did post, as required by law and as prescribed and directed by the City Commission, Ordinance 3048 in three places within the limits of said City to-wit:

- On the Bulletin Board, first floor, Civic Center Building;
- On the Bulletin Board, first floor, Cascade County Court House;
- On the Bulletin Board, Great Falls Public Library

(Seal of the City)

Lisa Kunz, City Clerk

Chapter 50 FIRE CODE

Sections:

15.50.010	International Fire Code (IFC) -- adoption
15.50.040	Definitions
15.50.060	Bureau of Fire Prevention--established--duties
15.50.080	International Fire Code (IFC) -- adoption
15.50.100	Pipes thawed with torch prohibited
15.50.140	Violation--penalty

15.50.010 International Fire Code (IFC) -- adoption

- A. There is for the purpose of prescribing regulations governing conditions hazardous to life and property from fire, hazardous materials or explosion that certain Code and Standards known as the International Fire Code (IFC).
- B. A copy of such Code is now filed in the office of the City Clerk.
- C. Copies of the ~~2006~~ **2009** IFC may be obtained from the International Code Council. (Ord. 3048, 2010; Ord. 2998, 2008; Ord. 2905, 2005; Ord. 2874, 2004; Ord. 2794, 2001; Ord. 2651 (Exh. B), 1993; Ord. 2455 (part), 1987; Ord. 2429 §2 (part), 1986).

15.50.040 Definitions

Whenever the following words are used in the ~~2006~~ **2009** IFC, the following definitions shall apply:

"Chief of the Bureau of Fire Prevention" means the Fire Marshal of the City.

"Corporation counsel" means the City Attorney.

"Jurisdiction" means the City.

"Removal" in relation to storage tanks includes vents and fill pipes and all other incidental hardware. (Ord. 3048, 2010; Ord. 2874, 2004; Ord. 2455 (part), 1987; Ord. 2429 §2(part), 1986).

15.50.060 Bureau of Fire Prevention--established—duties

The ~~2006~~ **2009** IFC shall be enforced by the Bureau of Fire Prevention in the Fire Department of the City, which is established and which shall be operated under the supervision of the Fire Chief. (Ord. 3048, 2010; Ord. 2998, 2008; Ord. 2874, 2004).

15.50.080 International Fire Code - - amendments

The ~~2006~~ **2009** IFC is adopted in full and the exceptions are as follows:

- A. Chapter 1 of the ~~2006~~ **2009** IFC is adopted with the following exceptions, additions and amendments:
- a. Section 108 Board of Appeals is not adopted; and
 - b. 105 Permits and Approvals and any other sections of the ~~2006~~ **2009** IFC referring to permits is not adopted. This section applies only to the ~~2006~~ **2009** IFC permitting requirements, not to permitting requirements contained in Montana law. Fees shall be set by Commission resolution.
- B. Chapters 3, 8 and 10 of the ~~2006~~ **2009** IFC are adopted with the following exceptions, additions and amendments:
- a. 806.1 Christmas trees shall be properly treated with an approved flame retardant. The chief may, however, waive this requirement when the tree is fresh (recently harvested) and all other provisions of section 806.1 are met. Consideration should also be given to humidity, temperature and the dryness of the tree at the time of setup.
 - b. Section ~~4027-16~~ **4604.17** will be adopted and fire escapes shall comply with the following:
 - i. When located within a recess or vestibule, adjacent enclosure walls shall not be less than one hour fire-resistive construction;
 - ii. Egress from the building shall be by a clear opening having a minimum dimension of not less than 29 inches in both height and width. Such openings shall be openable from the inside without the use of a key or special knowledge or effort. The sill of the opening giving access shall not be more than 30 inches above the floor of the building or balcony;
 - iii. Fire escape stairways and balconies shall comply with the following requirements:
 1. fire escape stairways and balconies shall support the dead load plus a live load of not less than 100 pounds per square foot and shall be provided with a top and intermediate handrail on each side;

2. the pitch of the stairway shall not exceed 60 degrees with a minimum width of 18 inches;
 3. treads shall not be less than four inches in width and the rise between treads shall not exceed 10 inches;
 4. all stair and balcony railings shall support a horizontal force of not less than 50 pounds per lineal foot of railing;
 5. balconies shall not be less than 44 inches in width with no floor opening other than the stairway opening greater than 5/8 inch in width;
 6. stairway openings in such balconies shall not be less than 22 inches by 44 inches; and
 7. the balustrade of each balcony shall not be less than 36 inches high with not more than nine inches between balusters;
- iv. Fire escapes shall extend to the roof or provide an approved gooseneck ladder between the top floor landing and the roof when serving buildings four or more stories in height having roofs with less than four units in vertical in 12 units horizontal (33.3% slope);
 - v. Fire escape ladders shall be designed and connected to the building to withstand a horizontal force of 100 pounds per lineal foot; each rung shall support a concentrated load of 500 pounds placed anywhere on the rung. All ladders shall be at least 15 inches wide, located within 12 inches of the building and shall be placed flat wise relative to the face of the building. Ladder rungs shall be ¾ inch in diameter and shall be located 12 inches on center. Openings for roof access ladders through cornices and similar projections shall have minimum dimensions of 30 inches by 33 inches;
 - vi. The lowest balcony shall not be more than 18 feet from the ground;
 - vii. Fire escapes shall extend to the ground or be provided with counterbalanced stairs reaching the ground;
 - viii. Fire escapes shall be kept clear and unobstructed at all times and maintained in good working order.
- ~~e. 304.3.3 Rubbish within Dumpsters. Dumpsters and containers with an individual capacity of 1.5 yd³ or more shall not be stored in buildings or placed within five feet of combustible wall, openings or combustible roof eave lines.~~
- ~~d. 304.3.3 Structures of Types I and II fire resistive construction used for dumpster or container storage shall be located not less than five feet from openings and other buildings.~~
- C. Chapters 27 through 44-46 of 2006 2009 IFC are adopted with the following exceptions, additions and amendments:
- a. Section ~~3304.1~~ **3304.1 Storage of explosives**. The maximum quantities, storage conditions, and fire-protection requirements for gunpowder and ammunition stored in a building shall be as follows:
 - i. Smokeless powder –in accordance with 50-61-120 and 50-61-121, MCA.
 - ii. Commercial manufactured sporting black powder: ~~25~~ **50** pounds in a separate, portable Type 4 magazine.
 - iii. Small arms primers or percussion caps: In accordance with 50-61-120 and 50-61-121, MCA.

The following annexes are adopted as a part of this code:

- A. Appendix B Fire Flow requirements of Buildings
- B. Appendix C Fire Hydrant Location and Distribution
- C. Appendix I Fire Protection Systems- Noncompliant Conditions**

(Ord. 3048, 2010; Ord. 2998, 2008; Ord. 2905, 2005; Ord. 2874, 2004; Ord. 2794, 2001)

15.50.100 Pipes thawed with torch prohibited

It is unlawful to use any torch or other flame-producing device for the purpose of thawing out any pipe in or under any house, building or structure in the City. Any person, who in consequence of violating the provisions of this section causes a fire, shall, in addition to the penalties prescribed in this section, be liable to the City in damage to the extent of the costs to the Fire Department for answering a fire alarm and services in extinguishing such fire, such penalty to be recovered by a civil action. (Ord. 2874, 2004; Ord. 2455 (part), 1987; Ord. 2429 §2(part), 1986).

15.50.140 Violation—penalty

- A. Any person who violates any of the provisions of the 2006 2009 IFC adopted in Section 15.50.010 of this chapter or fails to comply therewith is guilty of a misdemeanor, punishable by a fine of not less than ten dollars nor more than five hundred dollars or by imprisonment for not more than six months, or by both such fine and imprisonment. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and when not otherwise specified, each ten days that prohibited conditions are maintained shall constitute a separate offense.
- B. The application of the above penalty shall not be held to prevent the enforced removal or prohibited conditions. (Ord. 3048, 2010; Ord. 2998, 2008; Ord. 2874, 2004; Ord. 2455 (part), 1987; Ord. 2429 §2(part), 1986).

Other pertinent OCCGF Codes:

8.7	Smoking in Public Places	9.9.90	Fireworks Policy
8.60.010	Abandoned Refrigerators	10.48.060(B)	Hydrant Codes
9.5.28.010	Negligent Smoking	13.14.010	Unlawful Materials in Sewer
9.10.010(M)	Discharging Fireworks in Parks		



Item: Ordinance 3050 amending Title 13 of the Official Code of the City of Great Falls.

From: Public Works Department

Initiated By: United States Environmental Protection Agency

Presented By: Jim Rearden, Public Works Director

Action Requested: Accept Ordinance 3050 on first reading and set final reading for May 18, 2010

Suggested Motion:

1. Commissioner moves:

“I move the City Commission accept Ordinance 3050 on first reading and set final reading for May 18, 2010.

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Approve updated sewer ordinance

Background:

- The sewer ordinance has not been updated since 1985.
- In the ensuing 25 years, the Environmental Protection Agency (EPA) has made numerous updates and changes to the Code of Federal Regulations which affects the City sewer ordinance.
- An audit of the Industrial Pretreatment Program in 2008 by the Environmental Protection Agency requires the City to update its sewer ordinance to align and comply with updates and changes to the Code of Federal Regulations.
- As recommended by the EPA, the pretreatment section of the ordinance has been consolidated into one chapter.
- A section on trucked and hauled waste has been added to gain better control of septage hauler discharges.
- On recommendation of the City’s contractor, Clean Water Act Consulting Services LLC and with concurrence of the EPA, the City has removed the upper limit of 9.0 for pH. Removal of the upper pH limit provides some economic relief to industries whose effluent has a pH higher than 9.0. This will have a positive effect on the operation of the Wastewater Treatment Plant

- The numerical limit for oil and grease in wastewater has been eliminated. Enforcement of a numerical limit has been problematic and some industries cannot meet the numerical limit without potentially making significant capital improvements. The numerical limit is somewhat arbitrary and cannot be correlated to blockages in the sewer system. In place of a numerical limit the ordinance allows for the use of Best Management Practices to control oil and grease in the sewer system.
- Due to formal approval by the Environmental Protection Agency subsequent to its thirty (30) day public comment period, staff is requesting that the 2nd reading be set for May 18, 2010.

The Environmental Protection Agency protocol for updating a municipality's legal authority recommends first reading before the City Commission, and then the EPA formally approves the ordinance and submits a legal notice in the newspaper for a thirty day public comment period. After the thirty day comment period, the ordinance is submitted to the Commission for second reading. Considerable staff time has been devoted to this project.

Concurrences:

- Clean Water Act Consulting Services LLC. Pine, Colorado. Project Consultant.
- Developed in conjunction with Environmental Protection Agency Region 8 Staff
- Reviewed and approved by the City Legal Staff and the City Clerk

Fiscal Impact:

Revenue may increase due to higher controls on waste haulers, while waste haulers will have some increased expenses to comply with the new Ordinance. Industries which are required to adjust their pH to keep it below 9.0 will no longer have to do so and will see a decrease in operating expenses.

Alternatives:

The City Commission could vote to deny Ordinance 3050.

Attachments/Exhibits:

Updated Sewer Ordinance

ORDINANCE 3050

**AN ORDINANCE AMENDING TITLE 13 OF THE
OFFICIAL CODE OF THE CITY OF GREAT FALLS**

WHEREAS, the Environmental Protection Agency conducted a Pretreatment Audit of the Industrial Pretreatment Program administered by the City of Great Falls; and

WHEREAS, as a result of said audit, the Environmental Protection Agency required the City of Great Falls to update the pretreatment legal authority found in Title 13 of the Official Code of the City of Great Falls.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA:

- Section 1. That Chapters 2 and 12 of Title 13 of the Official Code of the City of Great Falls are hereby amended as depicted in Exhibit "A" attached hereto, which removes any language indicated by a strike-out and adds language which is bolded;
- Section 2. That Chapters 14, 20 and 22 of Title 13 of the Official Code of the City of Great Falls are hereby deleted as depicted in Exhibit "B;"
- Section 3. All parts of Ordinances in conflict herewith are hereby repealed; and
- Section 4. This ordinance shall be in full force and effect thirty (30) days after second reading and final adoption by the City Commission.

APPROVED by the City Commission on first reading March 16, 2010.

PASSED, APPROVED AND ADOPTED by the City Commission of the City of Great Falls, Montana, on second reading August 3, 2010.

Michael J. Winters, Mayor

ATTEST:

Lisa Kunz, City Clerk

(Seal of the City)

APPROVED FOR LEGAL CONTENT:

James W. Santoro, City Attorney

State of Montana)
County of Cascade : ss
City of Great Falls)

I, Lisa Kunz, City Clerk of the City of Great Falls, Montana, do hereby certify that I did post, as required by law and as prescribed and directed by the City Commission, Ordinance 3050 in three places within the limits of said City to-wit:

On the Bulletin Board, first floor, Civic Center Building;
On the Bulletin Board, first floor, Cascade County Court House;
On the Bulletin Board, Great Falls Public Library

(Seal of the City)

Lisa Kunz, City Clerk

Chapter 2
GENERAL PROVISIONS – WATER, SEWER AND STORM DRAINAGE

Sections:

13.2.010	Title
13.2.020	Applicability of code
13.2.030	Purpose
13.2.040	Sewer--Definitions
13.2.0450	Rates--general
13.02.0560	Rates--complaint--procedure
13.2.0670	Billings--payments
13.2.0780	Service area
13.2.07590	Annexation requirements
13.2.080100	Private water or sewer systems
13.2.110	Sewer--required when--authority--failure deemed misdemeanor
13.2.120	Depositing excrement
13.2.130	Septic tanks and cesspools
13.2.140	Installation of toilets required when
13.2.150	Private wastewater disposal—connection
13.2.160	Discharging wastewater into natural outlet
13.2.170	Discharging stormwaters and groundwaters into sanitary sewers
13.2.180	Stormwater to be discharged into designated sewers
13.2.0190	Destruction or vandalism to utility facilities
13.2.4200	Usage--violation--charge
13.2.4210	Right of entry
13.2.4220	Violation--penalty
13.2.4230	Enforcement of rules and regulations

13.2.010 Title

This Chapter shall be known as the Great Falls Water, Sewer and Storm Drainage Code, may be cited as such, and will be referred to in this Chapter as "this Code." (Ord. 3050, 2010; Ord. 2645, 1993).

13.2.020 Applicability of code

The rules and regulations of the City set out in Title 13 are made a part of the contract with every individual, firm or corporation who takes water or connects to the City water/sewer system, and every such individual, firm or corporation agrees, in making an application for water, sewer or storm drainage to be bound thereby.

In all cases wherein by the rules set out in this Chapter any discretion is vested in City personnel, such discretion shall be subject to the control of the Great Falls City Commission. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2529 (part), 1989 § 13.28.010 and 13.28.020; Ord. 2386 Exh. A (part), 1985 § 13.20.360; Ord. 2356 Exh. B (part), 1984 § 13.08.010, 13.08.270, 13.08.350).

13.2.030 Purpose

The purpose of Title 13 is to provide standards to safeguard life, health, property and public welfare of the inhabitants of the City and for the purpose of controlling the use of the water, sewer and storm drain systems by regulating and managing the design, quality of materials, construction, location and maintenance; to charge and collect service fees upon all lots, lands, property and premises served or benefited by the said systems. The purpose of the rates and charges shall be to generate sufficient revenue to pay all costs for the operation and maintenance, administration and routine functions of the existing and such future facilities as may be established within, or without the service area. The water, sewer and storm drain systems and facilities consist of all pipelines, conduits, manholes, clean outs, water/sewer mains, storm drains, intercepting sewers, outfall sewers, lift stations, pumps, structures, mechanical equipment and facilities for the treatment and or disposal of water and sewage or sewage by products. (Ord. 2645, 1993; Ord. 2529 [part], 1989, prior code § 13.24.010, 13.28.010; Ord. 2386, Exh. A (part), 1985, prior code § 13.20.010, 13.20.350, 13.20.540).

13.2.040 Sewer—Definitions

Unless the context specifically indicates otherwise, the meaning of terms used in Chapters 13.2 through 13.24 shall be as follows:

"Building drain" means that part of the lowest piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning two (2) feet (.6 meters) outside the building wall.

"Building sewer" is part of the horizontal piping of a drainage system which extends from the end of the building drain and which receives the discharge of the building drain and conveys it to a public sewer, private sewer, individual sewage disposal system or other point of disposal.

"City" means the City of Great Falls.

"Combined sewer" means a sewer intended to receive both wastewater and storm or surface water.

"Director" means the Director of Public Works, City of Great Falls or their duly authorized representative.

"Easement" means an acquired legal right for the specific use of land owned by others.

"Garbage" means the animal and vegetable waste resulting from the handling, preparation, cooking, and serving of foods.

"May" is permissive.

"Motel and Hotel" means a building or group of buildings on the same premises either detached or in connected rows; containing sleeping or dwelling units, and designed for, or occupied with an ordinary rental period not exceeding two weeks.

"Multi-unit dwelling" means a building containing a unit or combination of units with individual bath and kitchen facilities. This definition includes apartments, condominiums, townhouses, and duplexes, triplexes, etc. A seasonal multi-unit dwelling is an individual unit of a multi-unit dwelling which is occupied on an intermittent basis and is not utilized as a primary residence.

"Natural outlet" means any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake, or other body of surface or groundwater.

"Person" means any individual, partnership, co-partnership, firm, company, association, society, corporation, joint stock company, trust, estate, governmental entity or any other legal entity, or their legal representatives, agents or assigns. This definition includes all federal, state and local government entities.

"Properly shredded garbage" means the wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half inch (1.27 centimeters) in any dimension.

"Publicly Owned Treatment Works" or "POTW" means a treatment works as defined by Section 212 of the Act (33 U.S.C. 1292), which is owned in this instance by the City. This definition includes any sewers that convey wastewater to the POTW treatment plant, but does not include pipes, sewers or other conveyances not connected to a facility providing treatment. For the purposes of this Chapter, "POTW" shall also include any sewers that convey wastewaters to the POTW from persons outside the City who are by contract or agreement with the City, users of the City's POTW.

"Residential building" means and includes only the following types of buildings and structures: single-family residential, duplexes, triplexes, apartment houses, motels, hotels, trailer courts, and multi-unit dwellings.

"Sanitary sewer" means a sewer which carries liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions and to which ground, storm and surface waters are not intentionally admitted. This definition shall also include, but not be limited to the terms "public sewer," "sewer system," "sewer," and "collection line."

"Service connection" is the point at which the building sewer connects to the public sewer.

"Severe property damage" means any substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources. Severe property damage does not mean economic loss caused by delays in production.

"Sewage" is water-carried human wastes or a combination of the water-carried wastes from residences, commercial buildings, industrial plants, and institutions, together with such ground, storm, and surface waters as may be present.

"Sewage treatment plant" means any arrangement of devices and structures used for treating sewage.

"Sewer" means any pipe, conduit, ditch, or other device used to collect and transport sewage, wastewater or stormwater from the generating sources.

"Sewer user" is any individual, firm, company, association, society, corporation, or group who has connected to the sewer system.

"Shall" is mandatory. (See "May").

"Single-family residence" means a building designed for and used exclusively for residence purposes by one family. This definition shall include a single mobile home not located in a mobile home court.

"Storm drain" (sometimes termed "storm sewer") means a drain or sewer for conveying stormwater, groundwater, subsurface water, or unpolluted water from any source.

"Stormwater" means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation, including snowmelt.

"Trailer court or mobile home park" means any area or site or land upon which two or more trailers are placed and maintained for dwelling purposes, either on a permanent or semi-permanent basis.

"Unpolluted water" is water of a quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities provided.

"Wastewater" means industrial wastes and/or sewage or any other waste including that which may be combined with any groundwater, surface water, and stormwater, that may be discharged to the POTW.

"Wastewater facilities" means the structures, equipment, and processes required to collect, convey and treat wastewater and dispose of the effluent and sludge.

"Wastewater treatment works" means an arrangement of devices and structures treating wastewater and sludge. It is sometimes used synonymously with "waste treatment plant" or "wastewater treatment plant" or "water pollution control plant" or "POTW".

"Watercourse" means a natural or artificial channel for the passage of water either continuously or intermittently.

Any other term not herein defined shall be defined as presented in the "Glossary -- Water and Sewage Control Engineering," A.P.H.A., A.S.C.E. and W.P.C.F., latest edition. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2601, 1991, §13.20.011; Ord. 2551 §§ 2, 3, 1989; Ord. 2532 §3, 1989; Ord. 2531 §§1, 2, 1989, Ord. 2386 Exh. A (part), 1985).

13.2.0450 Rates -- general

All rates or fees for use of the utility systems or for permits, licenses, connections or inspections shall be defined by resolution and approved by the City Commission. The City reserves the right to develop and implement separate rate

schedules for classes of users not specified elsewhere in this title. (**Ord. 3050, 2010**; Ord 2645, 1993 (part); Ord. 2532 §2, 1989, prior code § 13.20.481).

13.2.0560 Rates--complaint--procedure

The rates, charges and rentals specified in Title 13 shall be deemed prima facie fair, reasonable, and equitable. In any case where any contention is made that the rates are unfair, inequitable or unreasonable, the party objecting thereto shall apply to the City, stating the facts and grounds of complaint, and the City shall investigate and report with recommendations to the City Commission. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, prior code §13.20.530 (part)).

13.2.0670 Billings--payments

Billings for utility services will be made monthly. Payments shall be made at the Fiscal Services Department within ten days after the billing date. If not paid before the fifteenth day after the billing date, the right is reserved to discontinue the service after a reasonable written notice. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2356 Exh. B (part), 1984, §13.08.260 (part)).

13.2.0780 Service Area

The utility system service area shall be:

- A. Inclusive of all premises annexed to the City and bounded by the incorporated City limits, as such limits may be adjusted by the City Commission; and
- B. Restricted to those premises abutting a public right-of-way or easement and directly adjacent to a sanitary sewer or water main location therein. The sole exception thereto shall be those buildings and service lines in place and legally existing prior to the adoption of the ordinance codified in this section. (Ord. 2645, 1993; Ord. 2529 (part), 1989), §13.24.040 (part); Ord. 2386 Exh. A (part), 1985, prior code §13.20.160 (part); Ord. 2356 Exh. B (part), 1984, prior code §13.08.020 (part)).
- C. Notwithstanding the limitations of the service area described in paragraph A and B, the City Commission may extend the service area beyond the City limits where there are uniquely exceptional circumstances that are not conducive to immediate annexation; and, where the City utility system has the capacity to serve such extension; and, where appropriate, the party requesting services provides an engineering analysis demonstrating the feasibility of the extension. Such an extension of utility services shall be by written contract and contain the following conditions:
 1. All parties must execute written consent of annexation forms, as a condition precedent to the extension of requested services. The consent forms shall be made a part of the contract for use whenever the City initiates such annexation of the extended service area; and,
 2. All parties must agree to be bound by all the rules and regulations of the City's utility system and all Federal and State requirements related thereto; and,
 3. All parties must agree to pay such other fees for service and/or fees in lieu of taxes, as deemed necessary and appropriate by the City; and,
 4. All parties must agree to restrictions on future subdivision of the property or expanded development of property that increases demand for City services; and,
 5. All parties must agree on rezoning of property and compliance with zoning regulations applicable to rezoning designation; and,
 6. All parties must agree on compliance with City building and fire codes, plan approval, payment of fees, and submission to inspection of improvements where permissible under state statutes; and,
 7. All parties must agree on financial responsibility, including consent to and waiver of protest for creation of special improvement districts, for the installation, construction and reconstruction of infrastructure to City standards, including, but not limited to, water mains and hydrants, sewer mains and lift stations, storm water facilities, streets, curbs and gutters, and sidewalks; and,

8. All parties must agree on compliance with any City Code applicable to any service provided by the City; and,
9. All parties must agree on plan approval, construction oversight, final acceptance, easements, and ownership by City of infrastructure installed for the City service being provided; and,
10. All parties must agree on legal and physical access provided to the property being served; and,
11. All parties must agree to upgrade and transfer public utility systems and appropriate utility easements to the City; and,
12. All parties agree such an extension of utility services shall be constructed in accordance with the design and specifications approved by the City Engineer; and,
13. All parties agree the cost of such an extension of utility services shall be borne by the owners of the property to be served; and,
14. Upon annexation, all parties agree that Title 17, OCCGF, Land Development Code requirements must be met inclusive of signage, parking, landscaping, lighting; and,
15. All parties must agree to utilize the City's Fire Department for fire protection services. The Fire Marshall will be required to review and approve area site plans to ensure sufficient access and other fire department considerations; and,
16. All parties must agree that all right-of-way, easement, or land dedication necessary for construction, installation and maintenance of the extension of utility service shall be obtained by the requesting party at the expense of the requesting party.

The contract for extension of the service area must be in legal form, as approved by the City Attorney; run with the land; be signed by owners of the land area to be considered for inclusion in the water or sewer service area; and be recorded with the County Clerk and Recorder of Cascade County. (**Ord. 3050, 2010**; Ord. 2972, 2007; Ord. 2749, 1999)

13.2.07590 Annexation requirements

Property owners of parcels located outside the City limits receiving City water and/or sewer service must consent to annexation into the City of such parcels as a condition of continuation of City water and/or sewer service. Failure of the property owners to consent to such annexation into the City will result termination of water and/or sewer services to such parcels located outside the City limits. (**Ord. 3050, 2010**; Ord. 2930, 2006)

13.2.080100 Private water or sewer systems

There shall be no physical connection between any private water supply system and the Great Falls municipal water system on any premises served by the Great Falls municipal water system. Private sewage disposal systems will not be installed within the municipality of Great Falls. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2356 Exh. B (part), 1984, §13.04.120).

13.2.110 Sewer--required when--authority--failure deemed misdemeanor

- A. **The City Commission or the Director of Public Works shall have the power to order the owner or owners or agent of any owner or owners of any house upon any street or part of a street in the City to make a connection with the sewer, and it shall hereafter be the duty of every owner or agent of owner of any house situated upon any lot upon the line of any sewer in the City, after being ordered to do so as aforesaid, and notice thereof given, to make connections with the sewer nearest to such house. When any such connection has been so ordered, it shall be the duty of the person or body issuing the order, or the duty of the Chief of Police upon the request of any of the foregoing to give notice of such order to the owner or owners of such house or to his or their agent or agents.**
- B. **If any owner or owners or agent of any owner or owners of such houses fails to make such sewer connections within thirty days after having received such notice, the owner(s), shall be deemed guilty of maintaining and fostering a nuisance; and after being notified of such order for the second time, and a failure to make such connection for ten days, such person or persons to whom such notice has been given, as aforesaid, shall be deemed guilty of a separate violation of this Chapter for each twenty-four**

hours such failure continues to exist. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2334, Exh. B (part), 1984, §13.16.010).

13.2.120 Depositing excrement

It is unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the City or in any area under the jurisdiction of the City, any human or animal excrement, garbage, or objectionable waste. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.020).

13.2.130 Septic tanks and cesspools

Except as provided in Section 13.12.090, it is unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.040).

13.2.140 Installation of toilets required when

The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the City and abutting on any street, alley, or right-of-way in which there is now located or may in the future be located a public sanitary or combined sewer of the City, is required at the owner's(s') expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this Chapter, within ninety days after the date of an official notice to do so, provided the City determines that a service line can reasonably be connected to the public sewer. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.050).

13.2.150 Private wastewater disposal--connection

Where a public sanitary or combined sewer is not available under the provisions of Section 13.12.060, the building sewer shall be connected to a private wastewater disposal system complying with the regulations of the City-County Board of Health. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.150).

13.2.160 Discharging wastewater into natural outlet

It is unlawful to discharge into any natural outlet within the City, or in any area under the jurisdiction of the City, any wastewater or other polluted waters without first obtaining approval from the City and obtaining a discharge permit issued by the State of Montana. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.030).

13.2.170 Discharging stormwaters and groundwaters into sanitary sewers

No person(s) shall discharge or cause to be discharged any unpolluted waters such as storm water, surface water, ground water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters into any sanitary sewer. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.060).

13.2.180 Stormwater to be discharged into designated sewers

Storm water and all other unpolluted drainage shall be discharged to sewers that are specifically designated as storm sewers or to a natural outlet approved by the City, provided all applicable State of Montana Department of Environmental Quality and Environmental Protection Agency regulatory requirements are satisfied. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.070).

13.2.0190 Destruction or vandalism to utility facilities

No person(s) shall maliciously, willfully, or negligently break, damage, destroy, uncover, deface, or tamper with any structure, appurtenance or equipment which is a part of the Utility facilities of the Public Works Department. Any person(s) violating this provision shall be guilty of a misdemeanor.

It is an offense punishable pursuant to the general penalty provided in Chapter 1.4.070 of this Code for any person to do any of the following acts:

- A. To open, close, turn or interfere with, or attach to, or connect to a fire hydrant, stop valve or stop cock belonging to the Utility Division, without proper permit;
- B. To throw any deleterious matter into the river within three thousand feet of the inlet pipes to the water treatment plant pumping works;

- C. To bathe in the river within five hundred feet of the inlet pipes to the water treatment plant pumping works;
- D. For any person to fill any tank or container having a capacity of more than five gallons and used for the transportation of chemical or solutions of chemicals of any kind whatsoever with water obtained directly from any water source connected with the City water system including, but not limited to, public, private, or domestic standpipes, hydrants, taps, pipes, or hoses, unless the same have been equipped with a backflow preventive device approved and inspected by the City. The foregoing shall not prohibit any person from filling such containers with water obtained indirectly from the City water system by means of a second or intermediate container, or at water sources in the City specifically designated and approved by the City for the filling of containers used for the transportation of chemicals or solutions of chemicals. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2386, Exh. A (part), 1985, §13.20.310 (part); Ord. 2356 Exh. B (part), 1984, §13.08.340 (part)).

13.2.4200 Usage rates--violation--charge

The rates will cover the use of the utility systems in accordance with this Chapter. Overtime will be charged for work done other than during normal working hours. If a consumer uses the utilities for purposes other than those he/she is paying for, it is a violation of his/her contract, and the consumer offending, after reasonable notice, may have the water shut off and service discontinued until such time as the additional service furnished has been paid for, together with the actual additional expense incurred in shutting off and turning on the water. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.410).

13.2.4210 Right of entry

City employees bearing proper credentials and identification shall be permitted to enter all properties for the purposes of inspection, observation, measurement, sampling, and testing pertinent to water quality or discharge into the community system or repair and maintenance of any portion of the utility system/facilities in accordance with the provisions of this Chapter. Where the property entered is an easement, all work shall be done in accordance with the terms of the easement agreement. **Additional right of entry provisions applicable to the Industrial Pretreatment Program may be found at Title 13, Chapter 12.** (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2386, Exh. B (part), 1985, § 13.20.320, 13.20.330, 13.20.340 (part); Ord. 2356 Exh. B (part), 1984, § 13.08.110, 13.08.120 (part)).

13.2.4220 Violation--penalty

Except as otherwise provided for in Title 13, Chapter 12, a violation of any of the terms of Title 13 is a misdemeanor and is punishable pursuant to the general penalty provided by this Code. In addition to the foregoing penalty, upon receiving notification from an authorized official of a violation of any part of Title 13, the ~~Public Works~~ Director shall immediately cause the municipal water supply to be shut off from the premises where such violation is found. The municipal water service shall not be restored until such violation is corrected and has been duly inspected by the authorized official. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2356 Exh. B (part), 1984, §13.04.130).

13.2.4230 Enforcement of rules and regulations

It shall be the duty of the Police and Fire Departments of the City to give vigilant aid to the City in the enforcement of its rules and regulations, and to this end they shall report to the office of the City Manager all violations thereof which come to their knowledge. See Section 13.06.040. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2356 Exh. B (part), 1984, § 13.08.370).

Chapter 12
SEWER GENERAL RULES AND REGULATIONS
INDUSTRIAL PRETREATMENT PROGRAM

Sections:

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13.12.120	Wastewater analysis standards
13.12.120	Program Cost Recovery
13.12.130	Special agreements and requirements

13.12.010 Sewer objectives General Provisions**A. Purpose and Policy**

This Chapter sets forth uniform requirements for discharges from all industrial users into Publicly Owned Treatment Works (POTW) and to any persons outside the City who are, by permit, contract or agreement with Great Falls, users of the City POTW and enables the City to comply with applicable state and federal laws including the Clean Water Act (33 United States Code (U.S.C.) Section 1261 et seq.) and the General Pretreatment Regulations (40 CFR Part 403). This Chapter shall apply to the industrial users within the City of Great Falls and to any persons outside the City who are, by contract or agreement with Great Falls, users of the Great Falls wastewater treatment system. No industrial user shall discharge wastewater to the POTW unless done so in compliance with the provisions of this Chapter.

B. The objectives of ~~this Chapters 13.12 through 13.24~~ are:

- A-1.** To prevent the introduction of pollutants into the ~~City wastewater system~~ **Publicly Owned Treatment Works (POTW)** which will interfere with the ~~normal~~ operation of the ~~system or contaminate the resulting sludge~~ **POTW including interference with the use or disposal of municipal sludge;**
- B-2.** To prevent the introduction of pollutants into the ~~City wastewater system~~ **POTW** which ~~do not receive adequate treatment in the POTW, and which will pass through the system into receiving waters~~ **treatment works** or ~~the atmosphere or otherwise be incompatible with the system~~ **POTW;**
- C-3.** To improve the opportunity to recycle and reclaim wastewater and sludge from the system. These chapters provide for the regulation of discharges into the City wastewater system through the

enforcement of administrative regulations. (**Ord. 3050, 2010**; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, § 13.20.010 (part)).

4. **To provide for equitable distribution of cost among the users of the POTW;**
5. **To provide for and promote the general health, safety and welfare of the citizens residing within the City and connecting jurisdictions;**
6. **To enable the City to comply with its Montana Pollutant Discharge Elimination System (MPDES) permit conditions, sewage sludge use and disposal requirements, and any other applicable federal or state laws or regulations to which the POTW is subject; and**
7. **To prevent adverse impacts to worker health and safety due to the discharge of pollutants from industrial users.**

C. Regulation of Industrial Users from Outside Jurisdictions

1. **In order for the City to effectively implement and enforce Pretreatment Standards and Requirements for all industrial users discharging to the POTW and as required by 40 CFR Section 403.8(f), the City shall enter into Intergovernmental Agreements (IGA) with contributing jurisdictions. Prior agreements shall be unaffected by these requirements until such time as the City determines that modifications are necessary.**
2. **Prior to entering into an IGA, the City shall be provided the following information from the contributing jurisdiction:**
 - a. **A description of the quality and volume of wastewater discharged to the POTW by the contributing jurisdiction;**
 - b. **An inventory of all sources of Indirect Discharge located within the contributing jurisdiction that are discharging to the POTW; and**
 - c. **Such other information as the City may deem necessary.**
3. **The IGA may contain the following conditions:**
 - a. **A requirement for the contributing jurisdiction to adopt a sewer use ordinance or rules which specifically require that all non-domestic users shall be under the jurisdiction of this Chapter for the purposes of implementation and enforcement of Pretreatment Standards and Requirements;**
 - b. **A requirement for the contributing jurisdiction to submit an updated user inventory on at least an annual basis;**
 - c. **A provision specifying that the City shall be delegated full responsibility for implementation and enforcement of the pretreatment program unless otherwise agreed to and specified in the IGA;**
 - d. **A requirement for the contributing jurisdiction to provide the City with access to all information that the contributing jurisdiction obtains regarding effluent quantity and quality from non-domestic users;**
 - e. **Requirements for monitoring the contributing jurisdiction's discharge; and**
 - f. **A provision specifying remedies available for breach of the terms of the IGA.**

D. Responsibility and Authority of the City

1. **Except as otherwise provided herein, the Great Falls Director of Public Works shall administer, implement, and enforce the provisions of this Chapter.**
2. **The City shall notify in writing any industrial user whom he/she has cause to believe is subject to a National Categorical Pretreatment Standard or Requirement, or other applicable requirements promulgated by the EPA under the provisions of section 204(b) or 405 of the Act, or under the provisions of sections 3001, 3004, or 4004 of the Solid Waste Disposal Act. Failure of the City to so notify industrial users shall not relieve said industrial users from the responsibility of complying with applicable requirements. It is the responsibility of Significant Industrial Users to apply for and receive a permit prior to discharge, whether or not the industrial user has been identified and formally requested to do so.**
3. **If wastewaters containing any pollutant, including excess flow, or as otherwise defined in this Chapter, are discharged or proposed to be discharged to the POTW, the City may take any action necessary to:**
 - a. **Prohibit the discharge of such wastewater;**
 - b. **Require an industrial user to demonstrate that in-plant facility modifications will reduce or eliminate the discharge of such substances in conformity with this Chapter;**
 - c. **Require treatment, including storage facilities or flow equalization necessary to reduce or eliminate the potential for a discharge to violate this Chapter;**
 - d. **Require the industrial user making, causing or allowing the discharge to pay any additional cost or expense incurred by the City for handling, treating, disposing or remediation costs as a result of wastes discharged to the wastewater treatment system;**
 - e. **Require the industrial user to apply for and obtain a permit;**
 - f. **Require timely and factual reports from the industrial user responsible for such discharge;**
or
 - g. **Take such other action as may be necessary to meet the objectives of this Chapter.**

E. Additional City Authorities

In addition to the overall authority to control the discharge of wastewater to the POTW, the City shall have the following authorities:

1. **Take enforcement and issue fines and penalties for violations of this Chapter, including the failure of an industrial user to apply for a permit.**
2. **Endangerment to Health or Welfare of the Community: The City, after informal notice to the affected industrial user, may immediately and effectively halt or prevent any discharge of pollutants into any natural waterway, surface drainage within the City, any area under jurisdiction of the City, the POTW of the City or any wastewater system tributary thereto, by any means available to them, including physical disconnection from the wastewater system, whenever it reasonably appears that such discharge presents an imminent endangerment to the health or welfare of the community.**
3. **Endangerment to Environment or Treatment Works: The City, after written notice to the discharger, may halt or prevent any discharge of pollutants into any natural waterway, surface drainage within the City, any area under jurisdiction of the City, the POTW, wastewater system tributary thereto, by any means available to them, including physical disconnection from the wastewater system, whenever such discharge presents or may present an endangerment to the environment or threatens to interfere with the operation of the POTW.**

4. The discharges referred to above may be halted or prevented without regard to the compliance of the discharge with other provisions of this Chapter.

F. Industrial pretreatment program amendments

The City reserves the right to amend this Chapter and the terms and conditions hereof in order to assure compliance with applicable laws and regulations. The discharger shall be informed of any proposed changes in the Chapter at least thirty (30) days prior to the effective date of change. Where appropriate, the City may issue a compliance schedule to an industrial user to meet the changed or new Pretreatment Standards or Requirements. Such compliance schedule shall not conflict with or extend the compliance date otherwise established by EPA or the State.

G. Right of Entry

1. Whenever it shall be necessary for the purposes of this Chapter, the City may enter upon any industrial user's facility, property, or premises subject to this Chapter that is located or conducted or where records are required to be kept for the purposes of:
 - a. Performing all inspection, surveillance and monitoring procedures necessary to determine, independent of information supplied by industrial users, compliance or noncompliance with applicable Pretreatment Standards and Requirements by an industrial user including the taking of photographs. Compliance monitoring and inspection shall be conducted at a frequency as determined by the City and may be announced or unannounced;
 - b. Examining and copying any records required to be kept under the provisions of this Chapter;
 - c. Inspecting any monitoring equipment or method, pretreatment system equipment and/or operation;
 - d. Sampling any discharge of wastewater into POTW; and/or
 - e. Inspecting any production, manufacturing, fabricating or storage area where pollutants, regulated under this Chapter, could originate, be stored, used, or be discharged to the POTW.
2. The occupant of such property or premises shall render all proper assistance in such activities. Where an industrial user has security measures in place which require proper identification and clearance before entry into its premises, the industrial user shall make necessary arrangements with its security personnel so that authorized representatives of the City will be permitted to enter without delay to perform their specified functions.
3. The Director and other duly authorized agents and employees of the City are entitled to enter all private properties through which the City holds an easement.

13.12.020 ~~Sewer~~ Definitions and Abbreviations

A. Definitions. Unless the context specifically indicates otherwise, the meaning of terms used in Chapters 13.12 through 13.24 shall be as follows:

"Act" or "the Act" means **The Federal Water Pollution Control Act, also known as the Clean Water Act (33 U.S.C. 1251 et seq.), as amended.**

"Approval Authority" means **The State Director in an NPDES state with an approved State Pretreatment Program or the Regional Administrator of the EPA in a non-NPDES state or NPDES state without an Approved State Pretreatment Program.**

~~"Authority" means the state or local government entity enacting and enforcing this chapter.~~

~~"Applicable pretreatment standards" means local/State or Federal standards, whichever are more stringent.~~

“Authorized Representative of the Industrial User” means

1. **If the industrial user is a corporation:**
 - a. **The president, secretary, treasurer, or vice president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision-making functions for the corporation, or**
 - b. **The manager of one or more manufacturing, production, or operating facilities, provided the manager is authorized to make management decisions that govern the operation of the regulated facility including having the explicit or implicit duty of making major capital investment recommendations, and initiate and direct other comprehensive measures to assure long-term environmental compliance with environmental laws and regulations; can ensure that the necessary systems are established or actions taken to gather complete and accurate information for Industrial Discharge Permit requirements; and where authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures.**
2. **If the industrial user is a partnership or sole proprietorship: a general partner or proprietor, respectively.**
3. **If the industrial user is a federal, state, or local governmental facility: a city or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or their designee.**
4. **The individuals described in subsections 1 through 3 above, may designate another authorized representative if the authorization is made in writing, the authorization specifies the individual or a position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.**

“Best Management Practice” (BMP) means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibitions listed in Section 13.12.030. BMPs are Pretreatment Standards. BMPs may include, but are not limited to, treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

~~"Biochemical oxygen demand (BOD)" means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five days at twenty degrees centigrade Celsius, expressed in milligrams per liter.~~

~~"Building drain" means that part of the lowest piping of a drainage system which receives the discharge from soil, waste, and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning two (2) feet (.6 meters) outside the building wall.~~

~~"Building sewer" is part of the horizontal piping of a drainage system which extends from the end of the building drain and which receives the discharge of the building drain and conveys it to a public sewer, private sewer, individual sewage disposal system or other point of disposal.~~

~~"Bypass" means the intentional diversion of waste streams from any portion of an industrial user's treatment facility pursuant to Section 13.12.110 C.~~

~~"Categorical Pretreatment Standards" or “Categorical Standard” means the National Pretreatment Standards specifying quantities or concentrations of pollutants or pollutant properties which may be discharged or introduced into a POTW (see definition) by specific industrial discharges. any regulation containing pollutant discharge limits~~

promulgated by EPA in accordance with sections 307(b) and (c) or the Act (33 U.S.C. Section 1317) that apply to a specific category of industrial users and that appear in 40 CFR chapter I, subchapter N, Parts 405-471.

~~"Combined sewer" means a sewer intended to receive both wastewater and storm or surface water.~~

~~"Discharger/industrial discharger" means any nonresidential user who discharges an effluent into a POTW by means of pipes, conduits, pumping stations, force mains, constructed drainage ditches, surface water intercepting ditches, and all constructed devices and appliances appurtenant thereto.~~

~~"Easement" means an acquired legal right for the specific use of land owned by others.~~

“Composite sample” means a representative flow-proportioned sample generally collected within a twenty-four (24) hour period and combined according to flow. Time-proportional sampling may be approved or used by the City where time-proportional samples are believed representative of the discharge.

“Control Authority” means the City of Great Falls.

“Cooling water” means the water discharged from any use such as air conditioning, cooling or refrigeration, or to which the only pollutant added is heat.

“Domestic (sanitary) wastes” means liquid wastes: 1. from the non-commercial preparation, cooking, and handling of food, or 2. containing only human excrement and similar matter from the sanitary conveniences of dwellings, commercial buildings, industrial facilities, and institutions.

“Environmental Protection Agency” or “EPA” means the U. S. Environmental Protection Agency, or where appropriate the term may also be used as a designation for the Administrator or other duly authorized official of said agency.

“Existing Source” means an industrial user which is in operation at the time of promulgation of Categorical Pretreatment Standards and any industrial user not included in the definition of "New Source".

“Fats, Oil and Grease” or “FOG” means non-petroleum organic polar compounds derived from animal or plant sources such as fats, non-hydrocarbons, fatty acids, soaps, waxes, and oils that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical procedures established in the 40 CFR Part 136.

~~"Floatable oil" is oil, fat, or grease in a physical state such that it will separate by gravity from wastewater by treatment in an approved pretreatment facility. A wastewater shall be considered free of floatable oil if it is properly pretreated and the wastewater does not interfere with the collection system.~~

~~"Garbage" means the animal and vegetable waste resulting from the handling, preparation, cooking, and serving of foods.~~

“Grab sample” means a sample which is taken from a waste stream on a one-time basis with no regard to the flow and over a period of time not to exceed fifteen (15) minutes.

~~"Hauled wastes" means any sewage or wastewater contained in a tank or similar apparatus and which is transportable by vehicle, rail car or other mode.~~

~~"Indirect discharge" means the discharge or the introduction of non-domestic pollutants into the POTW from a non-domestic source regulated under Section 307(b), or (c) or (d) of the Act (including hauled wastes), into a POTW.~~

“Industrial” means of, or pertaining to, industry, manufacturing, commerce, trade, or business as distinguished from domestic or residential.

“Industrial Discharge Permit” means the document or documents issued to an industrial user by the City in accordance with the terms of this Chapter that allows, limits and/or prohibits the discharge of pollutants or flow to the POTW as set forth in Section 13.12.050 of this Chapter.

“Industrial user” means a source of Indirect Discharge.

"Industrial wastes" or **"non-domestic wastes"** means the ~~solid, liquid or gaseous~~ **liquid or solid** wastes resulting from ~~any industrial manufacturing processes, trade, or business processes~~ **activities producing non-domestic or non-residential sewage as distinct from domestic wastewater** or ~~from the development, recovery or processing of natural resources.~~

"Instantaneous limit" means the maximum concentration of a pollutant or measurement of a pollutant property allowed to be discharged at any time. For pollutants, compliance is typically determined by use of a grab sample.

"Interference" means an inhibition or disruption of the POTW, its treatment processes or operations, or its sludge processes, use or disposal which is a cause of or significantly contributes to either a violation of any requirement of the POTW's MPDES permit (including an increase in the magnitude or duration of a violation) or to the prevention of sewage sludge use or disposal by the POTW in accordance with the following statutory provisions and regulations or permits issued thereunder (or more stringent State or local regulations): Section 405 of the Clean Water Act, the Solid Waste Disposal Act (SWDA) (including Title II more commonly referred to as the Resource Conservation and Recovery Act (RCRA) and including state regulations contained in any State sludge management plan prepared pursuant to Subtitle D of the SWDA), the Clean Air Act, and the Toxic Substances Control Act. An industrial user significantly contributes to such a permit violation or prevention of sludge use or disposal in accordance with the above cited authorities whenever such user:

1. Discharges a daily pollutant loading in excess of that allowed by contract with the POTW or by Federal, State, or local law;
2. Discharges wastewater which substantially differs in nature or constituents from the user's average discharge; or
3. Knows or has reason to know that its discharge, alone or in conjunction with discharges from other sources, would result in a POTW permit violation or prevent sewage sludge use or disposal in accordance with the above cited authorities as they apply to the POTW's selected method of sludge management.

"Interference" means a discharge, which alone or in conjunction with a discharge or discharges from other sources, both:

1. **Inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and**
2. **Therefore, is a cause of violation of any requirement of the POTW's Montana Pollutant Discharge Elimination System (MPDES) permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued hereunder, or any more stringent state or local regulations: Section 405 of the Act; the Solid Waste Disposal Act, including Title II commonly referred to as the Resource Conservation and Recovery Act (RCRA); any state regulations contained in any state sludge management plan prepared pursuant to Subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.**

"Local limit" means specific discharge limits and BMPs developed, applied, and enforced upon industrial users to implement the general and specific discharge prohibitions listed in section 13.12.030. Local limits are Pretreatment Standards.

"Motel and Hotel" means a building or group of buildings on the same premises either detached or in connected rows; containing sleeping or dwelling units, and designed for, or occupied with an ordinary rental period not exceeding two weeks.

"Multi-unit dwelling" means a building containing a unit or combination of units with individual bath and kitchen facilities. This definition includes apartments, condominiums, townhouses, and duplexes, triplexes, etc. A seasonal multi-unit dwelling is an individual unit of a multi-unit dwelling which is occupied on an intermittent basis and is not utilized as a primary residence.

"Natural outlet" means any outlet, including storm sewers and combined sewer overflows, into a watercourse, pond, ditch, lake, or other body of surface or groundwater.

“New Source” means:

1. **Any building, structure, facility or installation from which there is or may be a Discharge of pollutants, the construction of which commenced after the publication of proposed Pretreatment Standards under section 307(c) of the Act which will be applicable to such source if such Standards are thereafter promulgated in accordance with that section, provided that:**
 - a. **The building, structure, facility or installation is constructed at a site at which no other source is located; or**
 - b. **The building, structure, facility or installation totally replaces the process or production equipment that causes the discharge of pollutants at an Existing Source; or**
 - c. **The production or wastewater generating processes of the building, structure, facility or installation are substantially independent of an Existing Source at the same site. In determining whether these are substantially independent, factors such as the extent to which the new facility is integrated with the existing plant, and the extent to which the new facility is engaged in the same general type of activity as the Existing Source should be considered.**
2. **Construction on a site at which an Existing Source is located results in a modification rather than a New Source if the construction does not create a new building, structure, facility or installation meeting the criteria of paragraphs 1.b. or 1.c. of this section, but otherwise alters, replaces, or adds to existing process or production equipment.**
3. **Construction of a New Source as defined under this paragraph has commenced if the owner or operator has:**
 - a. **Begun, or caused to begin as part of a continuous onsite construction program:**
 - 1) **Any placement, assembly, or installation of facilities or equipment; or**
 - 2) **Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of New Source facilities or equipment; or**
 - b. **Entered into a binding contractual obligation for the purchase of facilities or equipment which is intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering, and design studies do not constitute a contractual obligation under this paragraph.**

~~"New source discharger" means any new industrial discharger to the City's wastewater system subject to the provisions of this chapter.~~

“Normal domestic strength wastewater” means wastewater, when analyzed in accordance with procedures established by the EPA pursuant to 40 CFR Part 136, as amended, contains no more than two-hundred (200) mg/L of BOD and/or two-hundred and fifty (250) mg/L of TSS. Discharges that exceed the level of BOD and TSS are subject charges for extra strength wastewater charges pursuant to Section 13.18.060 in addition to any Pretreatment Standards and Requirements established in this Chapter.

“Non-contact cooling water” means cooling water that does not come into direct contact with any raw material, intermediate product, waste product, or finished product.

“Non-Significant Industrial User” means any industrial user which does not meet the definition of a Significant Industrial User, but is otherwise required by the City through permit, order or notice to comply with specific provisions of this Chapter and is so notified by the City

~~"O&M" means operation and maintenance.~~

~~"Other wastes" means decayed wood, sawdust, shavings, bark, lime, refuse, ashes, garbage, offal, oil, tar, chemicals and all other substances except sewage and industrial wastes.~~

"Pass Through" means a discharge which exits the POTW into waters of ~~Montana~~ **the United States** in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the ~~POTW's City's~~ **Montana** Pollutant Discharge Elimination System (MPDES) Permit (including an increase in the magnitude or duration of a violation).

"Person" means any individual, firm, company, association, society, corporation or group.

~~"Ph" "pH" means the logarithm (base 10) of the reciprocal of the hydrogen ion concentration expressed in moles per liter of solution and reported as Standard Units (SU). The concentration is the weight of hydrogen ions, in grams, per liter of solution. Neutral water, for example, has a Ph value of seven and a hydrogen ion concentration of ten to the power of minus seven.~~

"Pollutant" means any ~~substance discharged into a POTW or its collection system, including the EPA List of 126 Priority Pollutants; and substances which create a fire or explosion hazard, cause corrosive structural damage, solid or viscous substances which could cause obstruction to flow in sewers, substances released in such volume or strength as to cause interference in the treatment plant, heat in amounts which will inhibit biological activity at the treatment plant, and heavy metals and similar toxic substances which could cause upset treatment plant operations.~~ **dredged spoil, solid waste, incinerator residue, filter backwash, sewage, garbage, sewage sludge, explosives, munitions, medical waste, chemical wastes, corrosive substance, biological material, biological nutrient, toxic substance, radioactive material, heat, malodorous substance, wrecked or discharged equipment, rock, sand, slurry, cellar dirt, untreatable waste, or industrial, domestic, or agricultural wastes and certain characteristics of wastewater (e.g., pH, temperature, TSS, turbidity, color, BOD, COD, toxicity, or odor) discharged into or with water.**

~~"POTW" means publicly owned treatment works and includes any sewage treatment works and the sewers and conveyance appurtenances discharging thereto, owned and operated by the authority.~~

"POTW treatment plant" means that portion of the POTW designed to provide treatment to wastewater.

"Pretreatment" or **"treatment"** means the reduction of the amount of pollutants, the elimination of pollutants, or the alteration of the nature **or properties** of pollutants ~~properties~~ in wastewater to a less harmful state prior to or in lieu of discharging or otherwise introducing such pollutants into a POTW. **The reduction or alteration can be obtained by physical, chemical or biological processes, or process changes other means, except as prohibited by 40 CFR Section 403.6(d).**

"Pretreatment Requirement" means any substantive or procedural requirement related to Pretreatment, other than a Pretreatment Standard imposed on an industrial user.

"Pretreatment Standard", "National Pretreatment Standard" or "Standard" means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307 (b) and (c) of the Act, which applies to industrial users. This term includes prohibitive discharge limits established pursuant to Section 13.12.030 and includes the Specific Prohibitions, local limits and Best Management Practices that are or may be established by the City. In cases of differing Standards or regulations, the more stringent shall apply.

~~"Properly shredded garbage" means the wastes from the preparation, cooking, and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater and one half inch (1.27 centimeters) in any dimension.~~

~~"Public sewer" means a sewer in which all owners of abutting properties have equal rights, and which is controlled by a public authority.~~

"Publicly Owned Treatment Works" or "POTW" means a treatment works as defined by Section 212 of the Act (33 U.S.C. 1292), which is owned in this instance by the City. This definition includes any sewers that convey wastewater to the POTW treatment plant, but does not include pipes, sewers or other conveyances not connected to a facility providing treatment. For the purposes of this Chapter, "POTW" shall also include any sewers that

convey wastewaters to the POTW from persons outside the City who are by contract or agreement with the City, users of the City's POTW.

~~"Residential building" means and includes only the following types of buildings and structures: single family residential, duplexes, triplexes, apartment houses, motels, hotels, trailer courts, and multi unit dwellings.~~

~~"Sanitary sewer" means a sewer which carries sewage from residences, commercial buildings, industrial plants, and institutions and to which ground, storm and surface waters are not intentionally admitted.~~

“Sector control program” means a program to control specific pollutants from industrial users with similar waste generation or treatment through the implementation of Pretreatment Standards and Requirements, including Best Management Practices. These sector control program requirements may be found at Section 13.12.090 of this Chapter.

~~"Service connection" is the point at which the building sewer connects to the public sewer.~~

~~"Severe property damage" means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.~~

~~“Sewage” is water carried human wastes or a combination of the water carried wastes from residences, commercial buildings, industrial plants, and institutions, together with such ground, storm, and surface waters as may be present.~~

~~“Sewage treatment plant” means any arrangement of devices and structures used for treating sewage.~~

~~"Sewer" means any pipe, conduit, ditch, or other device used to collect and transport sewage, wastewater or stormwater from the generating sources.~~

~~"Sewer user" is any individual, firm, company, association, society, corporation, or group who has connected to the sewer system.~~

~~"Shall" is mandatory. (See "may".)~~

~~"Significant Industrial Discharger User" is any industrial user which of the City's wastewater disposal system who:~~

- ~~1. Is subject to Categorical Pretreatment Standards under 40 CFR 403.6 and 40 CFR Chapter I, subchapter N; or~~
- ~~2. Has wastes any priority toxic pollutants or other prohibited pollutants;~~
- ~~3. Has wastes toxic pollutants as defined pursuant to Section 307 of the Act;~~
- ~~4.2. Has a dDischarges an flow per average day of twenty-five thousand gallons per day or more of process wastewater to the POTW (excluding sanitary, non-contact cooling and boiler blowdown wastewater); or~~
- ~~5. 3. Contributes a process waste stream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or~~
- ~~6. Is determined by the City to have a significant impact or potential for significant impact, either singly or in combination with other contributing industries, on the wastewater treatment system, the quality of sludge, the systems effluent quality, or air emissions generated by the system; or~~
- ~~7.4. Has a reasonable potential for adversely affecting the POTW's operation or for violating any pPretreatment sStandard or rRequirement.~~

“Significant Noncompliance” applies to a Significant Industrial User (or any Industrial User which violates paragraphs 3, 4, or 8) if its violation meets one or more of the following criteria:

- 1. Chronic violations of wastewater discharge limits, defined here as those in which sixty-six (66) percent or more of all of the measurements taken during a six-month period exceed (by any magnitude) a numeric Pretreatment Standard or Requirement, including instantaneous limits.**
- 2. Technical Review Criteria (TRC) violations, defined here as those in which thirty-three (33) percent or more of all of the measurements for each pollutant parameter taken during a six-month period equal or exceed the product of the numeric Pretreatment Standard or**

Requirement including instantaneous limits multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH).

3. **Any other violation of a Pretreatment Standard or Requirement (daily maximum, long-term average, instantaneous limit, or narrative Standard) that the POTW determines has caused, alone or in combination with other discharges, Interference or Pass Through (including endangering the health of POTW personnel or the general public).**
4. **Any discharge of a pollutant that has caused imminent endangerment to human health, welfare, or the environment or has resulted in the POTW's exercise of its emergency authority to halt or prevent such a discharge.**
5. **Failure to meet, within ninety (90) days after the schedule date a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance.**
6. **Failure to provide, within thirty (30) days after the due date, required reports such as baseline monitoring reports, compliance reports, periodic self-monitoring reports, and reports on compliance with compliance schedules;**
7. **Failure to accurately report noncompliance.**
8. **Any other violation or group of violations, which may include a violation of Best Management Practices, which the POTW determines will adversely affect the operation or implementation of the local pretreatment program.**

~~"Single family residence" means a building designed for and used exclusively for residence purposes by one family. This definition shall include a single mobile home not located in a mobile home court.~~

"Slug discharge" means a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch Discharge, which has a reasonable potential to cause Interference or Pass Through, or in any other way violate this Chapter, including a discharge which exceeds the hydraulic or design of an industrial users treatment system or any part of the treatment unit.

~~"Slug load" means any pollutant (including biochemical oxygen demand) released in a discharge at a flow rate or concentration which will cause a violation of the discharge prohibitions in Section 13.14.040 or which adversely affects the collection system and/or performance of the wastewater treatment works.~~

~~"Storm drain" (sometimes termed "storm sewer") means a drain or sewer for conveying stormwater, groundwater, subsurface water, or unpolluted water from any source.~~

"Total Suspended Solids" or "TSS" means the total suspended matter, expressed in milligrams per liter, that either floats on the surface of, or is in suspension in, water, wastewater, or other liquids, and that is removable by laboratory filtering as prescribed in "Standard Methods for the Examination of Water and Wastewater" and referred to as nonfilterable residue. in accordance with procedures approved in 40 CFR Part 136.

~~"Toxic pollutants" includes but is not limited to those substances and chemical compounds listed in EPA's list of 126 Priority Pollutants, as amended.~~ **any pollutant or combination of pollutants listed as toxic in regulations promulgated by the Administrator of the EPA under the provisions of Section 307(a) of the Act (33 U.S.C. §1317(a)) or as otherwise listed at 40 CFR Part 122, Appendix D.**

~~"Trailer court or mobile home park" means any area or site or land upon which two or more trailers are placed and maintained for dwelling purposes, either on a permanent or semi permanent basis.~~

~~"Unpolluted water" is water of a quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefitted by discharge to the sanitary sewers and wastewater treatment facilities provided.~~

"Upset" means an exceptional incident in which a treatment works is unintentionally and temporarily in a state of noncompliance with the discharge standards due to substances introduced into the treatment works and excluding noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation thereof. **Categorical Pretreatment Standards pursuant to Section 13.12.110 C.**

"Wastewater" means industrial wastes and/or sewage or any other waste including that which may be combined with any groundwater, surface water, and stormwater, that may be discharged to the POTW.

"Wastewater facilities" means the structures, equipment, and processes required to collect, convey and treat wastewater and dispose of the effluent and sludge.

"Wastewater treatment works" means an arrangement of devices and structures treating wastewater and sludge. It is sometimes used synonymously with "waste treatment plant" or "wastewater treatment plant" or "water pollution control plant" or "POTW".

"Watercourse" means a natural or artificial channel for the passage of water either continuously or intermittently.

Any other term not herein defined shall be defined as presented in the "Glossary -- Water and Sewage Control Engineering," A.P.H.A., A.S.C.E. and W.P.C.F., latest edition or **40 CFR Part 403**. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2601, 1991, §13.20.011; Ord. 2551 §§ 2, 3, 1989; Ord. 2532 §3, 1989; Ord. 2531 §§1, 2, 1989, Ord. 2386 Exh. A (part), 1985).

B. Abbreviations

ASTM	American Society Testing Materials
BMP	Best Management Practices
BOD	Biochemical Oxygen Demand
°C	degrees Celsius
CFR	Code of Federal Regulations
CWA	Clean Water Act
EPA	Environmental Protection Agency
FOG	Fats, Oils and Grease
mg/L	milligrams per Liter
MPDES	Montana Pollutant Discharge Elimination System
O&M	Operation and Maintenance
POTW	Publicly Owned Treatment Works
SIC	Standard Industrial Classification
SIU	Significant Industrial User
SNC	Significant Noncompliance
USC	United States Code
TSS	Total Suspended Solids
WPCF	Water Pollution Control Federation

~~13.12.030 Sewer required when authority failure deemed misdemeanor~~

- ~~A. The City Commission or the Director of Public Works shall have the power to order the owner or owners or agent of any owner or owners of any house upon any street or part of a street in the City to make a connection with the sewer, and it shall hereafter be the duty of every owner or agent of owner of any house situated upon any lot upon the line of any sewer in the City, after being ordered to do so as aforesaid, and notice thereof given, to make connections with the sewer nearest to such house. When any such connection has been so ordered, it shall be the duty of the person or body issuing the order, or the duty of the Chief of Police upon the request of any of the foregoing to give notice of such order to the owner or owners of such house or to his or their agent or agents.~~
- ~~B. If any owner or owners or agent of any owner or owners of such houses fails to make such sewer connections within thirty days after having received such notice, the owner(s), shall be deemed guilty of maintaining and fostering a nuisance; and after being notified of such order for the second time, and a failure to make such connection for ten days, such person or persons to whom such notice has been given, as aforesaid, shall be deemed guilty of a separate~~

~~violation of this chapter for each twenty four hours such failure continues to exist-~~ (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2334, Exh. B (part), 1984, §13.16.010).

13.12.030 Prohibited Discharges and Limitations

A. General Prohibitions.

An industrial user may not introduce into a POTW any pollutant(s) which cause Pass Through or Interference. These general prohibitions and the specific prohibitions in paragraph B. of this section apply to each industrial user introducing pollutants into a POTW whether or not the industrial user is subject to other Pretreatment Standards or Requirements.

B. Specific Prohibitions.

It shall be unlawful for any industrial user to discharge or deposit or cause or allow to be discharged or deposited into the wastewater treatment system of the City any wastewater which contains the following:

1. Pollutants which create a fire or explosion hazard in the POTW. More specifically, no industrial user shall discharge any wastestream with a closed cup flashpoint of less than sixty (60) degrees Celsius (140 degrees Fahrenheit) using the test methods specified in 40 CFR Section 261.21. The Director may require industrial users with the potential to discharge flammable, combustible or explosive substances to install and maintain an approved combustible gas detection meter or explosion hazard meter. No two successive readings on an explosion hazard meter at the point of discharge shall be more than five percent (5%), nor any one reading more than ten percent (10%), of the Lower Explosive Limit (LEL) of the meter.
2. Pollutants which will cause corrosive structural damage to the POTW but in no case discharges with pH lower than pH 5.5.
3. Solid or viscous substances which may cause obstruction in the sewage system or otherwise cause Interference to the POTW.
4. Any pollutant, including oxygen demanding pollutants (BOD, etc.) released in a Discharge at a flow rate and/or pollutant concentration which will cause Pass Through or Interference with the POTW.
5. Heat in amounts which will inhibit biological activity in the POTW resulting in Interference, but in no case heat in such quantities that the temperature at the POTW Treatment Plant exceeds 40 °C (104 °F) unless the Approval Authority, upon request of the POTW, approves alternate temperature limits.
6. Stormwater drainage from ground resulting in Infiltration and Inflow (I&I) through the industrial user's service line(s), surface, roof drains, catch basins, unroofed area drains (e.g. commercial car washing facilities) or any other source unless otherwise approved by the Director. Specifically prohibited is the connection of roof downspouts, exterior foundation drains, areaway drains, or other sources of surface runoff or ground water to a building sewer or building drain which in turn is connected directly or indirectly to the City's wastewater collection system. No person shall connect or discharge water from underground drains, sump pump discharges, natural springs and seeps, water accumulated in excavation or grading or any other water associated with construction activities.
7. A Slug Discharge as defined in Section 13.12.020 A.
8. Petroleum oil, nonbiodegradable cutting oil, or products of mineral oil origin in amounts that will cause Pass Through or Interference.
9. Pollutants which result in the presence of toxic gases, vapors, or fumes within the POTW in a quantity that may cause acute health and safety hazards for employees of the City employed at the POTW.

- 10. **Trucked or hauled pollutants except as authorized by the Director and only at discharge points designated by the Director.**
- 11. **Any water or waste which contains grease or oil or any other substances that will solidify or become discernibly viscous at temperatures between thirty-two degrees Fahrenheit (32° F. or 0° Celsius) and one hundred fifty degrees Fahrenheit (150° F or 65.5° Celsius) and cause or contribute to Interference or Pass Through.**
- 12. **Any pollutant directly into a manhole or other opening in the POTW unless specifically authorized by the City or as otherwise permitted under this Chapter. Prohibited is the opening of a manhole or discharging into any opening in violation of this Chapter.**
- 13. **Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established by the City in compliance with applicable state or federal regulations.**
- 14. **Liquid wastes from chemical toilets, and trailers, campers or other recreational vehicles which have been collected and/or held in tanks or other containers shall not be discharged into the POTW except at locations authorized by the City to collect such wastes.**

C. Specific Discharge Limitations

It shall be unlawful for any Significant Industrial User to discharge, deposit, cause, or allow to be discharged any waste or wastewater which fails to comply with the limitations imposed by this Section.

- 1. **Dilution is prohibited as a substitute for treatment and shall be a violation of this Chapter. Except where expressly authorized to do so by an applicable Pretreatment Standard or Requirement, no industrial user shall ever increase the use of process water, or in any other way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a Pretreatment Standard or Requirement. The City may impose mass limitations on industrial users which are using dilution to meet applicable Pretreatment Standards or Requirements or in other cases where the imposition of mass limitations is appropriate.**
- 2. **No Significant Industrial User shall discharge wastewater that exceeds the following limits:**

MAXIMUM CONTRIBUTION ⁽¹⁾

POLLUTANT	SYMBOL	Daily Maximum
Arsenic	As	0.462
Cadmium	Cd	3.551
Chromium	Cr	5.676
Copper	Cu	4.985
Cyanide	Cn	0.505
Lead	Pb	0.946
Mercury	Hg	0.028
Nickel	Ni	4.782
Silver	Ag	0.531
Zinc	Zn	1.019

⁽¹⁾ **All pollutants shown in the Table are total and in mg/L.**

- 3. **All industrial users subject to a Categorical Pretreatment Standard shall comply with all requirements of such Standard, and shall also comply with any limitations contained in this Chapter. Where the same pollutant is limited by more than one Pretreatment Standard, the limitations which are more stringent shall prevail. Compliance with Categorical Pretreatment Standards shall be the timeframe specified in the applicable Categorical Pretreatment Standard.**

- 4. The City may establish more stringent pollutant limits, additional site-specific pollutant limits, Best Management Practices, or additional Pretreatment Requirements when, in the judgment of the City, such limitations are necessary to implement the provisions of this Chapter.**

~~13.12.040~~ — ~~Depositing excrement~~

~~It is unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner on public or private property within the City or in any area under the jurisdiction of the City, any human or animal excrement, garbage, or objectionable waste. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.020).~~

13.12.040 Pretreatment and Monitoring Facilities

- A. An industrial user shall provide necessary wastewater treatment as required to comply with this Chapter and shall achieve compliance with all Pretreatment Standards and Requirements within the time limitations specified by EPA, the state, or the City, whichever is more stringent. Any facilities required to pretreat wastewater to a level acceptable to the Director shall be provided, operated and maintained at the industrial user's expense. Detailed plans showing the pretreatment facilities and operating procedures shall be submitted to the Director for review and shall be acceptable to the City before construction of the facility. The review of such plans and operating procedures will in no way relieve the industrial user from the responsibility of modifying the facility as necessary to produce an effluent acceptable to the City under the provisions of this Chapter. Any subsequent changes in the pretreatment facilities or method of operation shall be reported to and be acceptable to the Director prior to the industrial user's initiation of the changes.**
- B. The City may require industrial users to restrict their discharge during peak flow periods, designate that certain wastewater be discharged only into specified sewers, relocate and/or consolidate points of discharge, separate sewage wastestreams from industrial wastestreams, and such other conditions as may be necessary to protect the POTW and demonstrate the industrial user's compliance with the requirements of this Chapter.**
- C. The City may require any industrial user discharging into the POTW to install and maintain, on their property and at their expense, a suitable storage and flow-control facility to ensure equalization of flow. An Industrial Discharge Permit may be issued solely for flow equalization.**
- D. Industrial users with the potential to discharge flammable substances may be required to install and maintain an approved combustible gas detection meter.**
- E. The City may require an industrial user to install at the industrial user's expense, suitable monitoring facilities or equipment that allows for the representative sampling and accurate observation of wastewater discharges. Such equipment shall be maintained in proper working order and kept safe and accessible at all times to City personnel.**
- F. The monitoring equipment shall be located and maintained on the industrial user's premises outside of the building unless otherwise approved by the City. When such a location would be impractical, the City may allow such facility to be constructed in the public street or easement area, with the approval of the agency having jurisdiction over such street or easement, and located so that it will not be obstructed by public utilities, landscaping or parked vehicles.**
- G. When more than one industrial user is able to discharge into a common service line, the City may require installation of separate monitoring equipment for each industrial user.**
- H. Whether constructed on public or private property, the monitoring facilities shall be constructed in accordance with the City's requirements and all applicable construction standards and specifications.**
- I. Industrial users who discharge process wastewaters determined by the City to contain pollutants necessitating continuous pH measurement to demonstrate compliance shall, subsequent to notification by the City, install a continuous recording pH meter as approved by the City. Such meter shall be installed, operated and maintained at the industrial user's own cost and expense.**

- J. If the City determines that an industrial user needs to measure and report wastewater flow, the industrial user shall install an approved flow meter. Such meter shall be installed, operated and maintained at the industrial user's own cost and expense.**

~~13.12.050~~ ~~Septic tanks and cesspools~~

~~Except as provided in Section 13.12.070, it is unlawful to construct or maintain any privy, privy vault, septic tank, cesspool, or other facility intended or used for the disposal of wastewater. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.040).~~

13.12.050 Industrial Discharge Permits

A. Permits Required

All Significant Industrial Users proposing to connect to, or discharge into any part of the wastewater system, shall apply for and obtain an Industrial Discharge Permit prior to commencing discharge to the POTW. A separate permit may be required for each industrial user, building or complex of buildings. The discharge of wastewater to the POTW without a valid permit from a Significant Industrial User shall be a violation of this Chapter. Such Significant Industrial Users shall immediately contact the City and obtain a permit for discharge.

B. New Industrial Users: Applying for an Industrial Discharge Permit

Any industrial user required to obtain an Industrial Discharge Permit who proposes to begin or recommence discharging into the POTW must apply for and obtain such permit prior to the beginning or recommencing of such discharge. The industrial user shall file a permit application on forms provided by the City containing the information specified in paragraph F. below. The completed application for the Industrial Discharge Permit must be filed at least ninety (90) days prior to the date upon which any discharge will begin or recommence.

C. Existing Industrial Users: Applying for an Industrial Discharge Permit Re-issuance

An industrial user with an expiring Industrial Discharge Permit shall apply for a new permit by submitting a complete permit application at least ninety (90) days prior to the expiration of the industrial user's existing discharge permit. The industrial user shall file a permit application on forms provided by the City containing the information specified in paragraph F. below. An industrial user with an existing permit that has filed a complete and timely application may continue to discharge as approved by the City through an administrative extension of the existing permit.

D. Other Industrial Users

The City may require other Non-Significant Industrial Users to apply for and obtain wastewater discharge permits necessary to carry out the purposes of this Chapter. The City may issue a discharge permit to prohibit the discharge of some or all non-domestic process wastewater from an industrial user.

E. Enforceability

Any violation of the terms and conditions of an Industrial Discharge Permit, failure to apply for a permit as required, or discharging without a required permit shall be deemed a violation of this Chapter and subjects the industrial user to enforcement by the City. Obtaining an Industrial Discharge Permit does not relieve a permittee of its obligation to comply with all federal and state Pretreatment Standards or Requirements.

F. Permit Application Contents

In support of the application, the industrial user shall submit, in units and terms appropriate for evaluation, the following information:

1. **Name of business, address of the facility, location of the discharge if different from facility address, contact information for the Authorized Representative of the Industrial User and a description of the activities, facilities, and/or manufacturing process at the facility.**
2. **Environmental Permits. A list of any environmental control permits held by or for the facility.**
3. **Description of Operations.**
 - a. **A brief description of the nature, average rate of production (including each product produced by type, amount, processes, and rate of production);**
 - b. **The Standard Industrial Classification(s) of the operation(s) carried out by such industrial user;**
 - c. **A schematic process diagram, which indicates points of discharge to the POTW from the regulated process;**
 - d. **Types of wastes generated;**
 - e. **A list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be, discharged to the POTW;**
 - f. **Number of employees; and**
 - g. **Hours of operation.**
4. **Time and duration of discharges.**
5. **The location for sampling the wastewater discharges from the industrial user.**
6. **Flow measurement. Information showing the measured average daily and maximum daily flow, in gallons per day, to the POTW from regulated process streams and other streams, as necessary, to allow use of the combined wastestream formula set out in 40 CFR Section 403.6(e). For New Sources and new permittees not currently discharging, an estimate of flows may be used for meeting the requirements of the Baseline Monitoring Report required in Section 13.12.080.**
7. **Measurement of Pollutants.**
 - a. **The Pretreatment Standards applicable to each regulated process;**
 - b. **The results of sampling and analysis identifying the nature and concentration, and/or mass of regulated pollutants in the discharge from each regulated process where required by the Standard or by the City;**
 - c. **Instantaneous, daily maximum and long-term average concentrations, or mass, where required, shall be reported;**
 - d. **The sample shall be representative of daily operations and shall be collected in accordance with procedures set out in Section 13.12.070. Where the Standard requires compliance with a BMP or pollution prevention alternative, the industrial user shall submit documentation as required by the City or the applicable Standards to determine compliance with the Standard; and**
 - e. **Analyses must be performed in accordance with procedures set out in 13.12.070.**
8. **Accidental or slug discharge control plans as described in Section 13.12.080 shall be submitted.**

9. **Compliance Schedule.** If additional pretreatment and/or Operation and Maintenance (O&M) will be required to meet the Pretreatment Standards, the shortest schedule by which the industrial user will provide such additional pretreatment. The completion date in this schedule shall not be later than the compliance date established for the applicable Pretreatment Standard.

The following conditions shall apply to this schedule:

- a. The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the industrial user to meet the applicable Pretreatment Standards (e.g. hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.). No such increment shall exceed nine (9) months.
 - b. Not later than fourteen (14) days following each date in the schedule and the final date for compliance, the industrial user shall submit a progress report to the Director including, as a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the industrial user to return the construction to the schedule established. In no event shall more than nine (9) months elapse between such progress reports to the Director.
10. **Certification.** A statement, reviewed by an Authorized Representative of the Industrial User and certified to by a qualified professional, indicating whether Pretreatment Standards are being met on a consistent basis, and, if not, whether additional operation and maintenance (O&M) and/or additional Pretreatment is required for the industrial user to meet the Pretreatment Standards and Requirements.
11. Any other information as may be deemed by the Director to be necessary to evaluate the permit application;
12. **Application Signatory.** All Industrial Discharge Permit applications and certification statements must be signed by an Authorized Representative of the Industrial User and contain the applicable certification statement(s) in Section 13.12.080.

G. Industrial Discharge Permit Issuance

1. Permits shall be issued for a specified time period, not to exceed five (5) years. A permit may be issued for a period of less than five (5) years at the City's discretion or may be stated to expire on a specific date. The terms and conditions of the permit may be subject to modification by the City during the term of the permit as identified in paragraph J. below. The industrial user shall be informed of any proposed changes in its permit at least thirty (30) days prior to the effective date of change. Any changes or new conditions in the permit shall include a time schedule for the industrial user to achieve compliance with such changes or new conditions.
2. Where the City is establishing permit specific Pretreatment Standards, the permit shall be noticed for public comment for thirty (30) days in a newspaper of general circulation that provides meaningful public notice. The City shall consider all comments that are received and incorporate any comments as appropriate prior to issuing the permit.
3. The City shall issue an Industrial Discharge Permit to the applicant if the City finds that all of the following conditions are met:
 - a. The applicant has provided a timely and complete permit application to the City;
 - b. The proposed discharge by the applicant is in compliance with the limitations established in this Chapter;

- c. **The proposed operation and discharge of the applicant would permit the normal and efficient operation of the POTW; and**
 - d. **The proposed discharge of the applicant would not result in a violation by the City of the terms and conditions of its MPDES Permit or cause pass through or interference.**
4. **If the City finds that the condition set out in subsection 3.b. of this Section is not met, the City may, at their discretion, issue an Industrial Discharge Permit to the applicant if the conditions set out in subsections 3.a., 3.c. and 3.d. of this paragraph have been met and if the applicant submits, and the City approves, a compliance schedule setting out the measures to be taken by the applicant and the dates that such measures will be implemented to insure compliance with applicable Pretreatment Standards. At no time shall a discharge be allowed to cause violations of the General and Specific Prohibitions established in Section 13.12.030 nor shall the final compliance date for a Categorical Pretreatment Standard be extended.**

H. Transferability

Industrial Discharge Permits are issued to a specific industrial user for a specific operation. An Industrial Discharge Permit shall not be reassigned or transferred or sold to a new owner, new industrial user, different premises, or a new or changed operation without the prior written approval of the City. Any succeeding owner or industrial user shall also comply with the terms and conditions of the existing permit until a new permit is issued.

I. Industrial Discharge Permit Conditions

Industrial Discharge Permits shall be expressly subject to all provisions of this Chapter and all other applicable regulations, user charges and fees established by the City.

Permits may contain the following:

1. **A statement that indicates the permit's issuance date, expiration date and effective date;**
2. **A statement on permit transferability;**
3. **The unit charge or schedule of user charges and fees for the wastewater to be discharged into a public sewer;**
4. **Limits on the average and/or maximum wastewater constituents and characteristics, including but not limited to, effluent limits, including Best Management Practices, based upon applicable Pretreatment Standards;**
5. **Limits on average and maximum rate and time of discharge or requirements for flow;**
6. **Requirements for installation and maintenance of inspection and sampling facilities and equipment;**
7. **Self-monitoring, sampling, reporting, notification and record-keeping requirements, including but not limited to, identification of the pollutants to be monitored, sampling location, sampling frequency and sample type, based on federal, state and local law;**
8. **Best Management Practices (BMPs) to control specific pollutants as necessary to meet the objectives of this Chapter;**
9. **Compliance Schedules;**
10. **Requirements for maintaining and retaining records;**

11. **Requirements for notification of the City of any new introduction of wastewater constituents or any substantial change in the volume or character of the wastewater constituents being introduced into the wastewater treatment system;**
12. **Requirements to control Slug Discharges, to notify the City immediately of any changes at its facility affecting potential for a Spill or Slug Discharge and to notify the POTW immediately in the event of a slug, spill or accidental discharge to the POTW;**
13. **Statements of applicable administrative, civil and criminal penalties for the violation of Pretreatment Standards and Requirements, the permit, this Chapter, and any applicable compliance schedule;**
14. **Requirements to reapply for a new permit prior to expiration of the existing permit;**
15. **Additional monitoring to be reported;**
16. **Requirements for the installation of pretreatment technology, pollution control, or construction of appropriate containment devices, designed to reduce, eliminate, or prevent the introduction of pollutants into the treatment works;**
17. **Closure requirements for permitted facilities undergoing partial or complete closure activities to ensure closure activities are completed and wastes have been properly disposed and remaining access to sanitary and storm sewers are protected;**
18. **Other conditions as deemed appropriate by the City or the Director to ensure compliance with all applicable rules and regulations.**

J. Industrial Discharge Permit Modifications

The City may modify an Industrial Discharge Permit for good cause, including, but not limited to, the following reasons:

1. **To incorporate any new or revised federal, state, or local Pretreatment Standards or Requirements;**
2. **To address significant alterations or additions to the industrial user's operation, processes, or wastewater volume or character since the time of the Industrial Discharge Permit issuance;**
3. **A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;**
4. **Information indicating that the permitted discharge poses a threat to the POTW, City personnel, or the receiving waters;**
5. **Violation of any terms or conditions of the Industrial Discharge Permit;**
6. **Misrepresentations or failure to fully disclose all relevant facts in the Industrial Discharge Permit application or in any required reporting; or**
7. **To correct typographical or other errors in the Industrial Discharge Permit.**

K. Industrial Discharge Permit Revocation

A violation of the conditions of a permit or of this Chapter or of applicable state and federal regulations shall be reason for revocation of such permit by the City. Upon revocation of the permit, any wastewater discharge from the affected industrial user shall be considered prohibited and in violation of this Chapter. Grounds for revocation of a permit include, but are not limited to, the following:

1. **Failure of an industrial user to accurately disclose or report the wastewater constituents and characteristics of their discharge;**
2. **Failure of the industrial user to report significant changes in operations or wastewater constituents and characteristics;**
3. **Refusal of access to the industrial user's premises for the purpose of inspection or monitoring;**
4. **Falsification of records, reports or monitoring results;**
5. **Tampering with monitoring equipment;**
6. **Violation of conditions of the permit;**
7. **Misrepresentation or failure to fully disclose all relevant facts in the Industrial Discharge Permit application;**
8. **Failure to pay fines or penalties;**
9. **Failure to pay sewer charges;**
10. **Failure to pay permit and sampling fees; or**
11. **Failure to meet compliance schedules.**

L. Special Agreements and Contracts

No statement contained in this Chapter shall be construed as prohibiting special written agreements between the City and any industrial user allowing industrial waste of unusual strength or character to be admitted to the POTW system, provided the industrial user compensates the City for any additional costs of treatment. The Director may execute an agreement to exceed the specific limitations contained in Section 13.12.030, C. only if the Director finds that:

1. **Acceptance of the discharge does not adversely affect the wastewater utility nor cause violation of the City's MPDES permit, cause a violation of the General and Specific Prohibitions specified in Section 13.12.030, A. or B., does not cause the City to exceed its approved Maximum Allowable Industrial Loading (MAIL) or applicable federal and state laws; and**
2. **The agreement does not waive compliance with Categorical Pretreatment Standards.**

~~13.12.060~~ Installation of toilets required when

~~The owner(s) of all houses, buildings, or properties used for human occupancy, employment, recreation, or other purposes, situated within the City and abutting on any street, alley, or right of way in which there is now located or may in the future be located a public sanitary or combined sewer of the City, is required at the owner's(s') expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper public sewer in accordance with the provisions of this chapter, within ninety days after the date of an official notice to do so, provided the City determines that a service line can reasonably be connected to the public sewer. (Ord. 3050; 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.050).~~

13.12.060 Promulgation of Standards

- A. **Upon the promulgation of the Federal Categorical Pretreatment Standard for a particular industrial subcategory, the Federal Standard, if more stringent than limitations imposed by this Chapter for sources in that subcategory, shall immediately supersede the limitations imposed by this Chapter.**
- B. **State requirements and limitations on discharges shall apply in any case where they are more stringent than federal requirements and limitations or those in this Chapter.**

~~13.12.070~~ — ~~Private wastewater disposal connection~~

~~Where a public sanitary or combined sewer is not available under the provisions of Section 13.12.060, the building sewer shall be connected to a private wastewater disposal system complying with the regulations of the City-County Board of Health. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.150).~~

13.12.070 Sample Collection and Analytical Methods**A. Sample Collection**

Compliance determinations with respect to prohibitions and limitations in this Chapter may be made on the basis of either grab or composite samples of wastewater as specified by the City. Such samples shall be taken at a point or points which the City determines to be suitable for obtaining a representative sample of the discharge. Composite samples may be taken over a twenty-four (24) hour period, or over a longer or shorter time span, as determined by the City to meet specific circumstances.

B. Sample Type

Samples collected to satisfy reporting requirements must be based on data obtained through appropriate sampling and analysis performed during the period covered by the report, and based on data that is representative of conditions occurring during the reporting period.

1. Except as indicated in subparagraphs 2. and 3. below, the industrial user must collect representative wastewater samples using 24-hour flow proportional composite sampling techniques, unless time-proportional composite sampling or grab sampling is required by the City. Where time-proportional composite sampling or grab sampling is authorized by the City, the samples must be representative of the permitted discharge.
2. Samples for oil and grease, temperature, pH, cyanide, total phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques. Using protocols (including appropriate preservation) specified in 40 CFR Part 136 and appropriate EPA guidance, multiple grab samples collected during a 24-hour period may be composited prior to the analysis as follows: for cyanide, total phenols, and sulfides the samples may be composited in the laboratory or in the field; for volatile organics and oil and grease, the samples may be composited in the laboratory. Compositing samples for other parameters unaffected by the compositing procedures as documented in approved EPA methodologies may be authorized by the City, as appropriate. In addition, grab samples may be required to show compliance with instantaneous local limits, including pH.
3. For sampling required in support of Baseline Monitoring Reports and 90-Day Compliance Reports required in Section 13.12.080, a minimum of four (4) grab samples must be used for pH, cyanide, total phenols, oil and grease, sulfide, and volatile organic compounds for facilities for which historical representative sampling data do not exist. Where historical data are available, the City may authorize a lower minimum. For the reports required by Section 13.12.080, the industrial user is required to collect the number of grab samples necessary to assess and assure compliance with applicable Pretreatment Standards and Requirements.

C. Analytical Requirements

All pollutant analysis, including sampling techniques, to be submitted as part of an Industrial Discharge Permit application, report, permit or other analyses required under this Chapter shall be performed in accordance with the techniques prescribed in 40 CFR Part 136 and amendments thereto, unless otherwise specified in an applicable Categorical Pretreatment Standard. If 40 CFR Part 136 does not contain sampling or analytical techniques for the pollutant in question, or where the EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed by using validated analytical methods or any other applicable sampling and analytical procedures, including procedures suggested by the City or other parties approved by the EPA.

~~13.12.080 — Grease, oil and sand interceptors~~

~~Grease, oil, and sand interceptors shall be provided when, in the opinion of the City, they are necessary for the proper handling of liquid wastes containing floatable grease in excessive amounts, or any flammable wastes, sand, or other harmful ingredients; except that such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the City, and shall be located as to be readily and easily accessible for cleaning and inspection. In the maintaining of these interceptors the owner(s) shall be responsible for the proper removal and disposal by appropriate means of the captured material and shall maintain records of the dates, and the means of disposal which are subject to review by the City. Any removal and hauling of the collected materials not performed by owner's(s') personnel must be performed by currently licensed waste disposal firms. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, prior code section 13.20.110).~~

13.12.080 Reporting Requirements**A. Recordkeeping**

1. All industrial users shall retain, and make available for inspection and copying, all records, reports, monitoring or other data, applications, permits and all other information and documentation required by this Chapter including documentation associated with Best Management Practices.
2. Such records shall include for all samples:
 - a. The date, exact place, method, and time of sampling and the names of the person or persons taking the samples;
 - b. The dates analyses were performed;
 - c. Who performed the analyses;
 - d. The analytical techniques/methods used; and
 - e. The results of such analyses.

Industrial users shall retain such records and shall keep such records available for inspection for at least three (3) years. This recordkeeping period shall be extended automatically for the duration of any litigation concerning the industrial user's compliance with any provision of this Chapter, or when the industrial user has been specifically and expressly notified of a longer records retention period by the Director.

B. Confidential Information - Disclosure of Information and Availability to the Public

1. All records, reports, data or other information supplied by any person or industrial user as a result of any disclosure required by this Chapter or information and data from inspections shall be available for public inspection except as otherwise provided in this Section, 40 CFR Section 403.14 and the Montana Open Records Law (Mont. Code Ann. Section 2-6-401 et. seq.).
2. These provisions shall not be applicable to any information designated as a trade secret by the person supplying such information. Materials designated as a trade secret may include but shall not be limited to processes, operations, style of work or apparatus or confidential commercial or statistical data. Any information and data submitted by the industrial user which is desired to be considered a trade secret shall have the words, "Confidential Business Information," stamped on each page containing such information. The industrial user must demonstrate to the satisfaction of the City that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets of the industrial user.

Information designated as a trade secret pursuant to this Section shall remain confidential and shall not be subject to public inspection. Such information shall be available only to officers, employees or authorized representatives of the City charged with implementing and enforcing the

provisions of this Chapter and properly identified representatives of the U.S. Environmental Protection Agency and the Montana Department of Environmental Quality.

Effluent data from any industrial user whether obtained by self-monitoring, monitoring by the City or monitoring by any state or federal agency, shall not be considered a trade secret or otherwise confidential. All such effluent data shall be available for public inspection.

C. Periodic Compliance Reports – All Significant Industrial Users

1. Any industrial user subject to a federal, state, or City Pretreatment Standard or Requirement must, at a frequency determined by the City submit no less than once per six (6) months, unless required more frequently in the permit or by the City, reports indicating the nature, concentration of pollutants in the discharge which are limited by Pretreatment Standards and the average and maximum daily flows for the reporting period. In cases where the Pretreatment Standard requires compliance with a Best Management Practices (BMPs) or pollution prevention alternatives, the industrial user must submit documentation required by the City or the Pretreatment Standard necessary to determine compliance status of the industrial user. All periodic compliance reports must be signed and certified in accordance with Section 13.12.080, J.
2. All wastewater samples must be representative of the industrial user's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean, and maintained in good working order at all times. The failure of an industrial user to keep its monitoring facility in good working order shall not be grounds for the industrial user to claim that the sample results are unrepresentative of its discharge.
3. If an industrial user subject to the reporting requirement in this section monitors any regulated pollutant at the appropriate sampling location more frequently than required by the City, using the methods and procedures prescribed in Section 13.12.070, the results of this monitoring shall be included in the report.
4. The sampling and analyses required for the reporting outlined above may be performed by the City in lieu of the permittee. Where the City itself makes arrangements with the industrial user to collect all the information required for the report, the industrial user will not be required to submit the report.

D. Baseline Monitoring Reports (BMR) – Categorical Industrial Users

1. Within either one hundred eighty (180) days after the effective date of a Categorical Pretreatment Standard, or the final administrative decision on a category determination under 40 CFR Section 403.6(a)(4), whichever is later, existing industrial users currently discharging to or scheduled to discharge to the POTW shall submit to the City a report which contains the information listed in paragraph b. below. At least ninety (90) days prior to commencement of their discharge, New Sources, and sources that become Categorical Industrial Users subsequent to the promulgation of an applicable Categorical Standard, shall submit to the City a report which contains the information listed in paragraph D.2. below. A New Source shall report the method of pretreatment it intends to use to meet applicable Pretreatment Standards. A New Source also shall give estimates of its anticipated flow and quantity of pollutants to be discharged from regulated process streams and other non-process streams.
2. Industrial users described above shall submit the information set forth below.
 - a. All information required in Section 13.12.050, F.
 - b. Measurement of pollutants.
 - 1) The industrial user shall take a minimum of one representative sample to compile the data necessary to comply with the requirements of this paragraph.

- 2) **Samples should be taken immediately downstream from pretreatment facilities if such exist or immediately downstream from the regulated process if no pretreatment exists. If other wastewaters are mixed with the regulated wastewater prior to pretreatment the industrial user should measure the flows and concentrations necessary to allow use of the combined wastestream formula in 40 Section CFR 403.6(e) in order to evaluate compliance with the Pretreatment Standards. Where an alternate concentration or mass limit has been calculated in accordance with 40 CFR Section 403.6(e) this adjusted limit along with supporting data shall be submitted to the City.**
- 3) **Sampling and analysis shall be performed in accordance with Section 13.12.070.**
- 4) **The City may allow the submission of a BMR which utilizes only historical data so long as the data provides information sufficient to determine the need for industrial pretreatment measures.**
- 5) **The BMR shall indicate the time, date, and place of sampling and methods of analysis, and shall certify that such sampling and analysis is representative of normal work cycles and expected pollutant discharges to the POTW.**
- 6) **Signature and Report Certification. All baseline monitoring reports must be signed in accordance with Section 13.12.080 J. and signed by an Authorized Representative as defined in 13.12.020.**

E. 90-Day Compliance Reports – Categorical Industrial Users

1. **New Sources: All New Sources subject to existing Categorical Pretreatment Standards shall submit a report to the City within ninety (90) days from the date of first discharge to the POTW demonstrating actual and continuing compliance with those standards.**
2. **Existing Sources: All Existing Sources required to comply with newly promulgated Categorical Pretreatment Standards shall submit a report to the City within ninety (90) days of the date on which compliance is required with those standards demonstrating that actual and continuing compliance with such standards has been achieved.**
3. **Such 90-day Compliance Report shall contain at a minimum the information required in Section 13.12.050 F. subparagraphs 6, 7, 10, 11, and 12.**

F. 24 Hour Notice and 30 Day Re-sampling

If sampling performed by an industrial user indicates a violation of this Chapter, the industrial user shall notify the City within 24 hours of becoming aware of the violation. The industrial user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the City within thirty (30) days after becoming aware of the violations. The industrial user is not required to resample if the following occurs:

1. **The City performs sampling at the industrial user's facility at a frequency of at least once per month.**
2. **The City performs sampling at the industrial user's facility between the time when the industrial user performs its initial sampling and the time when the industrial user receives the results of this sampling. It is the sole responsibility of the industrial user to verify if the City has performed this sampling.**

G. Slug/Spill Plan

1. Each industrial user shall provide protection from accidental discharges and slug loads of pollutants regulated under this Chapter. Facilities to prevent the discharge of spills or slug loads shall be provided and maintained at the industrial user's expense.
2. The City shall evaluate whether each Significant Industrial User needs a Spill Prevention and Control Plan or other action to control spills and slug discharges. The City may require an industrial user to develop, submit for approval, and implement a Slug/Spill Plan or take such other action that may be necessary to control spills and slug discharges.
3. A Slug/Spill Plan shall address, at a minimum, the following:
 - a. Detailed plans (schematics) showing facility layout and plumbing representative of operating procedures;
 - b. Description of contents and volumes of any process tanks;
 - c. Description of discharge practices, including non-routine batch discharges;
 - d. Listing of stored chemicals, including location and volumes;
 - e. Procedures for immediately notifying the City of any spill or Slug Discharge. It is the responsibility of the industrial user to comply with the reporting requirements in 13.12.080 H.;
 - f. Procedures to prevent adverse impact from any accidental or Slug Discharge. Such procedures include, but are not limited to, inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site runoff, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants, including solvents, and/or measures and equipment for emergency response; and
 - g. Any other information as required by the City.
4. Notice to employees. A notice shall be permanently posted on the industrial user's bulletin board or other prominent place advising employees who to call in the event of an accidental or slug discharge. Employers shall ensure that all employees who work in any area where an accidental or slug discharge may occur or originate are advised of the emergency notification procedures.

H. Reports of Potential Problems – Slug and Spills

1. In the case of any discharge, including, but not limited to, spills, accidental discharges, discharges of a nonroutine, episodic nature, a noncustomary batch discharge, a slug discharge or a discharge that may cause potential problems for the POTW, the industrial user shall immediately telephone and notify the City of the incident. This notification shall include:
 - a. Name of the facility
 - b. Location of the facility
 - c. Name of the caller
 - d. Date and time of the discharge
 - e. Date and time discharge was halted
 - f. Location of the discharge
 - g. Estimated volume of the discharge
 - h. Estimated concentration of pollutants in the discharge
 - i. Corrective actions taken to halt the discharge
 - j. Method of disposal, if applicable

2. **Within five (5) working days following such discharge, the industrial user shall, unless waived by the City, submit a detailed written report describing the cause(s) of the discharge and the measures to be taken by the industrial user to prevent similar future occurrences. Such notification shall not relieve the industrial user of any expense, loss, damage, or other liability which might be incurred as a result of damage to the POTW, natural resources, or any other damage to person or property; nor shall such notification relieve the industrial user of any fines, penalties, or other liability which may be imposed pursuant to this Chapter.**

I. Reports for Non-Significant Industrial Users

The City may require any Non-Significant Industrial User of the POTW to submit reports as necessary to carry out the provisions of this Chapter, independent of whether or not the industrial user has applied for or obtained a wastewater discharge permit as specified in 13.12.050 D.

J. Signatory Certification

All reports and other submittals required to be submitted to the City shall include the following statement and signatory requirements:

1. **The Authorized Representative of the industrial user signing any application, questionnaire, report or other information required to be submitted to the City must sign and attach the following certification statement with each such report or information submitted to the City:**

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or the persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of a fine and imprisonment for knowing violations."

2. **If the Authorized Representative is no longer accurate because a different individual or position has responsibility for the overall operation of the facility, or overall responsibility for environmental matters for the company, a new authorization satisfying the requirements provided in the definition of Authorized Representative of the Industrial User (Section 13.12.010) must be submitted to the City prior to or together with any reports to be signed by an authorized representative.**

K. Compliance Schedules

Should any schedule of compliance be established in accordance with the requirements of this Chapter, the following conditions shall apply to such schedule:

1. **The schedule shall contain increments of progress in the form of dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the industrial user to meet the applicable Categorical Pretreatment Standards (e.g., hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, completing construction, etc.);**
2. **No increment referred to above shall exceed nine (9) months;**
3. **Not later than fourteen (14) days following each date in the schedule and the final date for compliance, the industrial user shall submit a progress report to the City including, at a minimum, whether or not it complied with the increment of progress to be met on such date and, if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the industrial user to return the construction to the schedule established. In no event shall more than nine (9) months elapse between such progress reports to the City.**

L. Change in Discharge or Operations

Every Significant Industrial User shall file a notification to the City a minimum of fourteen (14) days prior to any planned significant change in operations or wastewater characteristics. A significant change shall be a change equal to or greater than twenty (20) percent in the mass of a pollutant or volume of flow discharged to the POTW. In addition, this notification shall include changes to:

1. Adding or removing processing, manufacturing or other production operations.
2. New substances used which may be discharged.
3. Changes in the listed or characteristic hazardous waste for which the industrial user has submitted or is required to submit information to the City as required by paragraph M. below, this Chapter and 40 CFR Section 403.12 (p) as amended.

M. Notification of the Discharge of Hazardous Waste

1. Any industrial user shall notify the City, in writing, of any discharge into the POTW of a substance which, if otherwise disposed of, would be hazardous waste under 40 CFR Part 261. Such notification to the City shall be made within the appropriate time frames specified in Section 13.12.080 paragraphs F, H, and L.

Such notification must include:

- a. The name of the hazardous waste as set forth 40 CFR Part 261;
 - b. The EPA hazardous waste number;
 - c. The type of discharge (continuous, batch, or other).
 - d. An identification of the hazardous constituents contained in the wastes;
 - e. An estimation of the mass and concentration of such constituents in the wastestream discharged during that calendar month;
 - f. An estimation of the mass of constituents in the wastestream expected to be discharged during the following twelve (12) months;
 - g. Certification that the industrial user has a program in place to reduce the volume and toxicity of hazardous wastes generated to the degree it has determined to be economically practical; and
 - h. Signatory certification as required by Section 13.12.080 J.
2. Any industrial user shall notify the EPA Regional Waste Management Division Director, and state hazardous waste authorities, in writing, of the discharge into the POTW of a substance which, if otherwise disposed of, would be hazardous waste under 40 CFR Part 261 and meets the reporting criteria specified at 40 CFR 403.12(p). Notification to the State and EPA is the responsibility of the industrial user and shall be made as required under 40 CFR §403.12(p). The industrial user shall copy the City on all notifications made to the State and EPA.
 3. This provision does not create a right to discharge any substance not otherwise allowed to be discharged by this Chapter, a permit issued hereunder, or any applicable federal or state law.

~~13.12.090 Industrial wastewater monitoring facility requirements~~

~~When required by the City, the owner of any property serviced by a building sewer carrying industrial wastes shall install a suitable structure, control manhole or monitoring facility together with such necessary meters and other~~

~~appurtenances in the building sewer to facilitate observation, sampling, and measurement of the wastes by the owner and the City. Such structure, when required, shall be constructed in accordance with plans approved by the City, shall be installed by the owner at the owner's expense, and shall be maintained by the owner so as to be safe, accessible and in proper operating conditions at all times. (Ord. 3050, 2010; Ord. 2386 Exh. A (part), 1985, §13.20.130).~~

13.12.090 Sector Control Programs

A. General Requirements

1. Authority

The City may establish specific sector control programs for industrial users to control specific pollutants as necessary to meet the objectives of this Chapter. Pollutants subject to these sector control programs shall generally be controlled using Best Management Practices (BMPs) or by permits as determined by the City. These sector control programs shall not limit the City's authority to inspect, sample, require reports, enforce or otherwise carry out its responsibility under this Chapter.

2. Notification to the City by the Industrial User and Management Review

The City shall review new construction and existing facilities undergoing any physical change, change in ownership, change in operations, or other change that could affect the nature, properties, or volume of wastewater discharge, to ensure that current sector control program requirements are incorporated and implemented.

3. When a sector control program is adopted, the industrial users covered by that sector control program shall inform the City prior to:

- a. **Sale or transfer of ownership of the business; or**
- b. **Change in the trade name under which the business is operated; or**
- c. **Change in the nature of the services provided that affect the potential to discharge sector control program pollutants; or**
- d. **Remodeling of the facility that may result in an increase in flow or pollutant loading or that otherwise requires the facility to submit plans or specifications for approval through a building or zoning department, or any other formal approval process of a city, county, or other jurisdiction.**

4. Closure

The City may require closure of plumbing, treatment devices, storage components, containments, or other such physical structures that are no longer required for their intended purpose. Closure may include the removal of equipment, the filling in and/or cementing, capping, plugging, etc.

5. Variance

A variance as to the requirements to install a grease interceptor or sand/oil separator may be granted by the City for good cause. The facility has the burden of proof of demonstrating through data and other information why a variance should be granted. In no case shall a variance result in violation of any requirement or effluent limit specified in this Chapter applicable to the discharge. The granting of any variance shall be at the sole discretion of the City.

If a variance is granted, the facility shall institute Best Management Practices and other mitigation measures as specified by the City. These BMPs may include, but not be limited to:

- a. **Provide quarterly cleaning of its private service line to prevent the buildup of oil, grease and solids;**
- b. **Submit records of this cleaning to the City within fifteen (15) days of each sewer line cleaning;**
- c. **Pay the costs incurred by the City for accelerated sewer line cleaning on the City's sewer line providing service to the facility, costs to the City for treating the excess strength waste and any costs for sampling and analysis. The City believes that these costs will be comparable to costs incurred by a user that installs and maintains grease interceptors or oil/sand separators.**

6. Enforcement and Compliance

- a. **These requirements form a part of this Chapter. Enforcement of this regulation is governed by the express terms herein and the enforcement provisions of Section 13.12.100.**
- b. **Any costs incurred by the City due to interference, damage, Pass Through, or maintenance necessary in the treatment and/or collection system shall be paid by the industrial user to the City. The direct costs of all labor, equipment and materials incurred in rectifying the interference or damage, including reasonable attorneys fees, shall be billed directly to the owner or the industrial user by the City, and such costs shall become part of the total charges due and owing to the City and shall constitute a lien on the industrial user until paid in full.**

B. Trucked and Hauled Wastes

1. General Requirements

The requirements established in this Section shall apply to persons and operators of companies who discharge trucked and hauled waste at the POTW, including any discharge that enters the City's sewer system.

2. Control Requirements

- a. **Discharge Permits. No person or company shall discharge trucked or hauled wastes into any sewer system or treatment works until a discharge permit has been obtained. Such discharge permits will only be issued for the discharge of wastes from septic tanks, grease traps, privies, and sewer cleanings, and for the discharge of other non-hazardous materials and wastes which can be effectively and efficiently treated by the City wastewater treatment works.**

Individuals or companies desiring to discharge such wastes to the system shall file an application with the Director for a discharge permit. Discharge permits are not transferable to another vehicle or owner. Discharge permit application forms may be obtained by writing or calling the Public Works Department, City of Great Falls. Vehicles for which a permit has been issued must display such permit in a window of the vehicle during the discharge of wastes to the system such that it can be seen from the outside of the vehicle and will not obstruct the view of the driver of the vehicle.

- b. **Vehicle Maintenance/Operations**

The permittee shall:

- 1) **Maintain tanks, pumps, valves, hoses, racks, cylinders, diaphragms, pipes, connections, and other appurtenances on a vehicle in good repair and free from leaks;**

- 2) **Provide a safety plug or cap for each tank;**
 - 3) **Ensure that the vehicle exterior is clean at the beginning of each work day (prior to entry to the POTW);**
 - 4) **Clean the inside of tanks to ensure that non-permitted residual wastes are not left in the tank and allowed to mix with permitted wastes;**
 - 5) **Ensure that tanks are an integral part of a vehicle to transport liquid waste. Portable tanks or other containers temporarily installed in vehicles are prohibited (unless prior approval is obtained from the City, e.g. portable toilets);**
 - 6) **Piping, valves, and connectors (excluding the discharge hose) shall be permanently attached to tank and/or vehicle;**
 - 7) **Tanks must be liquid tight and tanks constructed so that every interior and exterior portion can be easily cleaned;**
 - 8) **Opening of tank to be constructed so that collected waste will not spill during filling, transfer, transport or disposal;**
 - 9) **Outlet connections to be constructed so that no liquid waste will leak, run, or spill out from the vehicle;**
 - 10) **Outlets to be of a design and type suitable for the liquid waste handled and capable of controlling flow or discharge without spillage and undue spray on or flooding of immediate surroundings while in use; and**
 - 11) **Pumps, valves, cylinders, diaphragms, and other appurtenances to be of a design and type suitable for the type of waste handled, capable of operation without spillage, spray, or leakage, and capable of being easily disassembled for cleaning.**
- c. **Discharge Permit Renewal. Discharge permits for discharge of wastes shall be issued for a specified time period, not to exceed five (5) years. The permittee shall apply for permit renewal a minimum of ninety (90) days prior to the expiration of the permittee's existing permit. Applications for such permit renewals for each vehicle may be obtained from the Director. If the renewal application is not received within the allotted time, the discharge permit will expire on the existing permit's expiration date. Once a permit has expired, discharge of trucked and hauled waste by the vehicle is prohibited.**
- d. **Permit Suspension and Revocation. Any discharge or vehicle permit(s) issued in accordance with this Chapter will be subject to suspension or revocation by the City, at its discretion, for failure to submit accurate reports, failure to submit timely reports, failure to pay proper charges, failure to maintain the vehicle as required, failure to discharge at authorized disposal site(s), failure to meet sanitation standards, discharging of industrial sludges or other unacceptable wastes into the system, for any other infraction of this Chapter, or if the Director determines it is necessary to protect the City's facilities. The permittee shall maintain valid and current registrations, permits, and licenses as required by any local, State or federal regulation or requirement.**
- e. **Reports. The person or company discharging trucked and hauled wastes shall provide a signed Hauled Waste Manifest to the City with each load that disposal is permitted. Copies of the Hauled Waste Manifest may be obtained from the Director. The City shall not allow the discharge of any trucked and hauled wastes to the POTW without a**

completed and signed Hauled Waste Manifest. Failure to provide a complete and accurate Hauled Waste Manifest shall result in suspension and/or revocation of the discharge permit, forfeiture of the performance bond and possible enforcement action by the City.

- f. **Authorized Disposal Site(s).** Only those disposal site(s) authorized in the permit shall receive trucked and hauled waste. Disposal of trucked and hauled wastes at sites other than those allowed by permit is prohibited and a violation of this Chapter.
- g. **Sanitation and Safety Standards.** Each permittee who discharges wastes to the system shall be responsible for the cleanliness and safety practices at the points of disposal. It shall be the responsibility of the permittee to discharge wastes in such a manner as to keep the area clean and free from spills or other debris. Any spills shall be promptly cleaned up. The permittee is also responsible for keeping his vehicle and related facilities clean and in good repair while being used for disposal to the POTW. These sanitary and safety practices shall be carried out in a manner acceptable to the City and to appropriate health departments. Failure to comply with these sanitation and safety standards shall be grounds for revocation of the permit.
- h. **Quality of Wastes.** Wastes discharged to the System under a permit granted by this Chapter shall be representative of what the permittee disclosed in the permit application and conform to any local, state or federal standards or requirements. The permittee consents to the City's right to sample and analyze the contents of any vehicle utilizing the POTW for the discharge of wastes and charge the user for such sampling and analytical costs. The purpose of such sampling and analysis will be to determine conformance with this Chapter, the permit and any local, state or federal regulation. It shall be the responsibility of the permittee's driver to assist in sample collection as directed by the City.
- i. **Performance Bond.** The City may decline to issue or reissue a discharge permit to any user who has failed to comply with any provision of this Chapter, a previous discharge permit, or any applicable Pretreatment Standard or Requirement, unless such user first files a satisfactory bond, payable to the City of Great Falls, in a sum not to exceed a value determined by the City to be necessary to achieve consistent compliance. All trucked and hauled waste haulers shall be bonded in an amount of at least twenty-five thousand dollars (\$25,000.00), indemnifying the public against damages sustained by any reason; any spill, dumping or discharge of any liquid waste, hazardous waste, or incompatible waste within the jurisdictional limits of the City. Proof of bonding shall be provided to the City at time of permit application.

13.12.100 — Requirement for pretreatment facilities

Any property owner, or sewer user violating the provisions of this section shall, upon notice by the City, immediately install such pretreatment facilities through separators, traps, and/or chemical, physical, or biochemical processes as will make and assure that the sewage contributed from such property or premises will meet the requirements of this chapter. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.142).

13.12.100 Compliance and Enforcement

A. Enforcement Response Plan

The City may adopt policies and procedures as set forth in the City's Enforcement Response Plan for carrying out the provisions of this Chapter, provided that such policies and procedures are not in conflict with this Chapter or any applicable state or federal law or regulation.

B. Publication of Industrial Users in Significant Noncompliance

The City shall publish annually, in a newspaper of general circulation that provides meaningful public notice within the jurisdictions served by the POTW, a list of the Significant Industrial Users which, at any time during the previous twelve (12) months, were in Significant Noncompliance as defined in Section 13.12.010 with

applicable Pretreatment Standards and Requirements. In addition, any industrial user found to be in Significant Noncompliance with paragraphs 3, 4, or 8 as shown in the definition of Significant Non-Compliance found at Section 13.12.010 shall also be published in the newspaper.

C. Administrative Enforcement Actions

1. Notice of Violation (NOV)

When the City finds that an industrial user has violated, or continues to violate, any provision of this Chapter, an Industrial Discharge Permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the City may serve upon the industrial user a written Notice of violation. Within five (5) working days of the receipt of such notice, an explanation of the violation and a plan for the satisfactory correction or prevention thereof, to include specific required actions, shall be submitted by the industrial user to the City. The industrial user may also request a meeting with the Director to present further information and explanation. Submission of such a plan in no way relieves the industrial user of liability for any violations occurring before or after receipt of the Notice of Violation. Nothing in this section shall limit the authority of the City to take any action, including emergency actions or any other enforcement action, without first issuing a Notice of Violation.

2. Suspension of Service

The City, through the Director of Public Works, may suspend water service and/or wastewater treatment service and/or revoke an Industrial Discharge Permit (Section 13.12.050 K.) when such revocation is necessary in the opinion of the Director, in order to stop an actual or threatened discharge which presents or may present an imminent or substantial endangerment to the health or welfare of persons, the environment, causes Pass Through or Interference or causes the City to violate any condition of its MPDES Permit.

Any person notified of a suspension of the water service and/or wastewater treatment service and/or the Industrial Discharge Permit shall immediately stop or eliminate the contribution. In the event of a failure of the person to comply voluntarily with the suspension order, the City shall take such steps as deemed necessary including immediate severance of the sewer connection, to prevent or minimize damage to the POTW system or endangerment to individuals or the environment. The City may reinstate the Industrial Discharge Permit, water service and/or the wastewater treatment service upon proof of the elimination of the non-complying discharge.

3. Administrative Compliance Order

When the City finds that an industrial user has violated, or continues to violate, any provision of this Chapter, an Industrial Discharge Permit, or order issued hereunder, or any other Pretreatment Standard or Requirement, the City may issue an order to the industrial user responsible for the discharge directing that the industrial user come into compliance within a specific time. If the industrial user does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices, or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a Pretreatment Standard or Requirement, nor does a compliance order relieve the industrial user of liability for any violation, including any continuing violation. Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the industrial user.

4. Consent Orders

The City may enter into Consent Orders, assurances of compliance, or other similar documents establishing an agreement with any industrial user responsible for noncompliance. Such documents shall include specific actions to be taken by the industrial user to correct the

noncompliance within a time period specified by the document. A consent order may include penalties, supplemental environmental projects, or other conditions and requirements as agreed to by the City and the industrial user.

5. Show Cause Hearing

- a. **The City may order any industrial user who causes or allows an unauthorized discharge to enter the POTW to show cause before an ad hoc committee appointed by the City Manager why the proposed enforcement action should not be taken. A notice shall be served on the industrial user specifying the time and place of a hearing to be held by the ad hoc committee regarding the violation, the reasons why the proposed action is to be taken, and directing the industrial user to show cause before the ad hoc committee why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or be registered or certified mail (return receipt requested) at least ten (10) days before the hearing. Service may be made on any agent or officer of a corporation or other Authorized Representative of the Industrial User.**
- b. **At any hearing held pursuant to the Chapter, testimony taken must be under oath and recorded. The transcript of testimony will be made available to any member of the public and any party to the hearing upon payment of charges for the preparation thereof. The hearing may be suspended or continued at the discretion of the presiding officer, provided that all evidence is received and the hearing is closed within sixty (60) days after it is commenced.**
- c. **After the ad hoc committee has reviewed the evidence, it shall issue an order to the industrial user responsible for the discharge directing that, following a specified time period, the sewer service be discontinued unless adequate treatment facilities, devices or other related appurtenances shall have been installed or existing treatment facilities, devices or other related appurtenances are properly operated. Further orders and directives as are necessary and appropriate to correct the violation may be issued.**

6. Administrative Fines

- a. **When the City finds that an industrial user has violated, or continues to violate, any provision of this Chapter, an Industrial Discharge Permit, or order issued hereunder, or any other Pretreatment Standard or requirement, the City may fine such industrial user in an amount not to exceed \$1,000 per day per violation. Such fines shall be assessed on a per-violation, per day basis. In the case of monthly or other long-term average discharge limits, fines shall be assessed for each day during the period of violation.**
- b. **A lien against the industrial user's property shall be sought for unpaid charges, fines, and penalties.**
- c. **Industrial users desiring to appeal such fines must file a written request for the City to reconsider the fine along with full payment of the fine amount within fifteen (15) days of being notified of the fine. Such notice or appeal shall set forth the nature of the order or determination being appealed, the date of such order or determination, the reason for the appeal, and request a hearing pursuant to procedures outlined in Section 13.12.100, C.5.**
- d. **Issuance of an administrative fine shall not be a bar against, or prerequisite for, taking any other action against the industrial user.**

D. Judicial Enforcement Remedies

1. Injunctive Relief

When the City finds that an industrial user has violated, or continues to violate, any provision of this Chapter, an Industrial Discharge Permit, or order issued hereunder, or any other Pretreatment Standard or requirement, the City may petition the District Court for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the Industrial Discharge Permit, order, or other requirement imposed by this Chapter on activities of the industrial user. The City may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the industrial user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against an industrial user.

2. Civil Penalties

- a. An industrial user who has violated, or continues to violate, any provision of this Chapter, an Industrial Discharge Permit, or order issued hereunder, or any other Pretreatment Standard or requirement shall be liable to the City for a maximum civil penalty not to exceed \$1,000 per day per violation. In the case of a monthly or other long-term average discharge limit, penalties shall accrue for each day during the period of violation.
- b. The City may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the City.
- c. In determining the amount of civil liability, the Court shall take into account all relevant circumstances, including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the industrial user's violation, corrective actions by the industrial user, the compliance history of the industrial user, and any other factor as justice requires.
- d. Actions for civil penalties shall be civil actions brought in the name of the City. The City must prove alleged violations by a preponderance of the evidence.
- e. Filing a suit for civil penalties shall not be bar against, or a prerequisite for, taking any other action against an industrial user.

3. Civil Fine Pass Through

In the event that an industrial user discharges such pollutants which cause the City to violate any condition of its MPDES permit and the City is fined by the EPA or the State for such violation, then such industrial user shall be fully liable for the total amount of the fine and/or supplemental environmental project that results from such action by the EPA and/or the State.

4. Criminal Prosecution

An industrial user who purposely, knowingly or negligently violates any provision of this Chapter or willfully, negligently introduces any substance into the POTW which causes personal injury or property damage or knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed or required to be maintained pursuant to an Industrial Discharge Permit or order issued hereunder, or any other Pretreatment Standard or requirement, shall, upon conviction, be guilty of a misdemeanor, punishable by a fine not to exceed \$1,000 per day per violation and be subject to imprisonment for not more than six (6) months, or both. In addition, these penalties may be sought for any person who maliciously, willfully, or negligently breaks, destroys, uncovers, defaces, tampers with, or otherwise destroys, or who prevents access to, any structure, appurtenance or equipment, or any part of the POTW.

E. Remedies Nonexclusive

The remedies provided for in this Chapter are not exclusive of any other remedies that the City may have under the provisions of Montana law. The City may take any, all, or any combination of these actions against a noncompliant industrial user. Enforcement of pretreatment violations will generally be in accordance with the Enforcement Response Plan. However, the City may take other action against any industrial user when the circumstances warrant and may take more than one enforcement action against any noncompliant industrial user.

F. Public Nuisance

Any violation of this Chapter, a wastewater discharge permit, or any order issued pursuant to this Chapter, is hereby declared a public nuisance and may be corrected or abated by the Director or his designee. Any person creating such a public nuisance may be subject to the provisions of the Great Falls Municipal Code governing nuisances, including the provisions requiring reimbursement to the City for its costs of abatement. Action taken by the City to abate any nuisance shall not be a bar to criminal or other civil enforcement of this Code. The Director may initiate, on behalf of the City, an action in any court of competent jurisdiction concerning the abatement of any public nuisance created or caused by a violation of this Chapter. In any such action, the Director may request any legal or equitable relief, including injunctive relief and civil damages, as provided by applicable law.

~~13.12.110 — Maintenance of pretreatment facilities~~

~~Where pretreatment or flow equalizing facilities are provided or required for any waters or wastes, they shall be maintained continuously in satisfactory and effective operation by the owner(s) at the owner's expense. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.120).~~

13.12.110 Affirmative Defenses to Discharge Violations**A. Prohibited Discharge Standards**

An industrial user shall have an affirmative defense to an enforcement action brought against it for noncompliance with the general and specific prohibitions in Section 13.12.030 if it can prove that it did not know, or have reason to know, that its discharge, alone or in conjunction with discharges from other sources, would cause Pass Through or Interference and that either:

1. A local limit exists for each pollutant discharged and the industrial user was in compliance with each limit directly prior to, and during, the Pass Through or Interference; or
2. No local limit exists, but the discharge did not change substantially in nature or constituents from the industrial user's prior discharge when the City was regularly in compliance with its MPDES permit, and in the case of Interference, was in compliance with applicable sludge use or disposal requirements, or
3. The industrial user disclosed the pollutants causing the violation in the Wastewater Permit Application.

B. Upset Provisions

1. For the purposes of this Section, Upset means an exceptional incident in which there is unintentional and temporary noncompliance with categorical Pretreatment Standards because of factors beyond the reasonable control of the industrial user. n Upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance, or careless or improper operation.
2. Effect of an upset. An Upset shall constitute an affirmative defense to an action brought for noncompliance with categorical Pretreatment Standards if the requirements of paragraph 3. are met.

3. **Conditions necessary for a demonstration of upset. An Industrial User who wishes to establish the affirmative defense of Upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:**
 - (a) **An Upset occurred and the industrial user can identify the cause(s) of the Upset;**
 - (b) **The facility was at the time being operated in a prudent and workman-like manner and in compliance with applicable operation and maintenance procedures;**
 - (c) **The industrial user has submitted the following information to the Director within twenty-four (24) hours of becoming aware of the Upset (if this information is provided orally, a written submission must be provided within five (5) days):**
 - (i) **A description of the Indirect Discharge and cause of noncompliance;**
 - (ii) **The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue;**
 - (iii) **Steps being taken and/or planned to reduce, eliminate and prevent recurrence of the noncompliance.**
4. **Burden of proof. In any enforcement proceeding the industrial user seeking to establish the occurrence of an Upset shall have the burden of proof.**
5. **User responsibility in case of Upset. The industrial user shall control production of all discharges to the extent necessary to maintain compliance with Categorical Pretreatment Standards upon reduction, loss, or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost or fails.**

C. Bypass

1. **For the purposes of this section:**
 - a. **Bypass means the intentional diversion of wastestreams from any portion of an industrial user's treatment facility.**
 - b. **Severe property damage means substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.**
2. **Bypass not violating applicable Pretreatment Standards or requirements. An industrial user may allow any bypass to occur which does not cause Pretreatment Standards or requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. These bypasses are not subject to the provision of paragraphs 3. and 4. of this section but are reportable under Section 13.12.080 L.**
3. **Notice**
 - a. **If an industrial user knows in advance of the need for a bypass, it shall submit prior notice to the Director, if possible, at least ten (10) days before the date of the bypass.**
 - b. **An industrial user shall submit oral notice of an unanticipated bypass that exceeds applicable Pretreatment Standards to the Director within twenty four (24) hours from the time the industrial user becomes aware of the bypass. A written submission shall also be provided within five (5) days of the time the industrial user becomes aware of**

the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The Director may waive the written report on a case-by-case basis if the oral report has been received within twenty four (24) hours.

4. Prohibition of Bypass.

- a. Bypass is prohibited, and the Director may take enforcement action against an industrial user for a bypass, unless;**
- 1) Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;**
 - 2) There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and**
 - 3) The industrial user submitted notices as required under paragraph 3. of this Section.**
- b. The Director may approve an anticipated bypass, after considering its adverse effects, if the Director determines that it will meet the three (3) conditions listed in paragraph 4.a. of this Section.**

~~13.12.120 Wastewater analysis standards~~

~~All analyses shall be performed in accordance with procedures established by the EPA pursuant to Section 304(h) of the Act and contained in 40 CFR part 136 and amendments thereto or with any other test procedures approved by the EPA. Sampling shall be performed in accordance with the techniques approved by EPA. Where 40 CFR Part 136 does not include sampling or analytical techniques for the pollutants in question, or where EPA determines that the Part 136 sampling and analytical techniques are inappropriate for the pollutant in question, sampling and analyses shall be performed using validated analytical methods or any other sampling and analytical procedures, including procedures suggested by the City or other parties, approved by EPA. Samples shall be taken at the monitoring facility provided. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.140).~~

13.12.120 Program Cost Recovery

The City may recover the costs to the City of implementing the program established by this Chapter and adopt charges and fees, including, but not limited to the following:

- A. Fees for monitoring, inspection and surveillance activities;**
- B. Fees for reviewing accidental discharge procedures and construction;**
- C. Fees for permit applications;**
- D. Fees for filing appeals and other legal expenses;**
- E. Fees for consistent removal by the City of pollutants as allowed under 40 CFR Section 403.7;**
- F. Such other fees as the City may deem necessary to administer and enforce the requirements contained herein.**

~~13.12.130~~ — Special agreements and requirements

~~No statement contained in this chapter shall be construed as preventing any special agreement or arrangement between the City and any industrial user whereby an industrial waste of unusual strength or character may be accepted by the City for treatment, subject to payment therefore by the industrial user, except that no agreement will relieve the industrial user of obligation under pretreatment regulations 40 CFR Part 403 or any promulgated categorical pretreatment standards. (Ord. 3050, 2010; Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.141).~~

Chapter 14

GENERAL DISCHARGE PROHIBITIONS

Sections:

- 13.14.010 — Discharging wastewater into natural outlet
- 13.14.020 — Discharging stormwaters and groundwaters into sanitary sewers prohibited
- 13.14.030 — Stormwater to be discharged into designated sewers
- 13.14.040 — Materials unlawful to discharge into sewer
- 13.14.050 — Mass limitations prohibitions and amendments
- 13.14.060 — Treatment of materials discharged to the POTW
- 13.14.070 — Accidental discharge prohibitions
- 13.14.080 — Disposal of hauled wastes
- 13.14.090 — Control of slug discharges

13.14.010 — Discharging wastewater into natural outlet

It is unlawful to discharge into any natural outlet within the City, or in any area under the jurisdiction of the City, any wastewater or other polluted waters, except where suitable treatment has been provided in accordance with subsequent provisions of this chapter. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.030).

13.14.020 — Discharging stormwaters and groundwaters into sanitary sewers

No person(s) shall discharge or cause to be discharged any unpolluted waters such as storm water, surface water, ground water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters into any sanitary sewer. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.060).

13.14.030 — Stormwater to be discharged into designated sewers

Storm water and all other unpolluted drainage shall be discharged to sewers that are specifically designated as storm sewers or to a natural outlet approved by the City, provided all applicable State of Montana, Department of Health and Environmental Sciences and Environmental Protection Agency regulatory requirements are satisfied. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.070).

13.14.040 — Materials unlawful to discharge into sewer

No discharger shall discharge or cause to be discharged any of the following described substances, waters or wastes into any public sewer or the wastewater disposal system:

- A. Any liquids, solids, or gases which by reason of their nature or quantity are, or may be, sufficient either alone or by interaction with other substances to cause fire or explosion hazard, or be injurious in any other way to the POTW or to the operation of the POTW. At no time shall two successive readings on an explosion hazard meter, at the point of discharge into the system (or at any point in the system), be more than five percent nor any single reading over ten percent of the lower explosive limit (LEL) of the meter. Prohibited materials include, but are not limited to: gasoline, kerosene, naphtha, benzene, peroxides, chlorates, perchlorates, bromates, carbides, hydrides, sulfides, any substance with a closed cup flashpoint of less than 140 degrees Fahrenheit or 60 degrees centigrade as determined using the test methods specified in 40 CFR 261.21 and any other substances which are a fire hazard or a hazard to the system.
- B. Any waters or wastes containing toxic or poisonous solids, liquids, or gases, in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any sewage treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters.
- C. Any waters or wastes having a Ph lower than 5.5 or higher than 9.0 or having any other corrosive property which reasonably could be hazardous to structures, equipment, or personnel of the City, such as, but not limited to, battery or plating acids and wastes, copper sulfate, chromium salts and compounds, or salt brine. Any waters or wastes containing strong acid iron pickling wastes, or concentrated plating solutions whether neutralized or not, shall be prohibited from discharge to the wastewater treatment plant.
- D. Solid or viscous substances capable of causing obstruction to flow in sewers, or other interference with the proper operation of the sewage works such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, spent lime, stone or marble dust, grass clippings, spent grains, spent hops, wastepaper, asphalt residues, residues from refining or processing of fuel or lubricating oil, glass grinding or polishing wastes, animal hides, feathers, tar, plastics, wood, underground garbage, whole blood, paunch manure, hair and fleshings, entrails and paper dishes, cups, milk containers, disposable diapers, etc. either whole or ground by garbage grinders. The following limits and restrictions shall also apply:

1. ~~Any water or waste containing fats, wax, grease, or oils, whether emulsified or not, in excess of one hundred mg/l or containing substances which may solidify or become viscous at temperatures between thirty two degrees Fahrenheit or zero degrees centigrade and one hundred fifty degrees Fahrenheit or sixty five degrees centigrade.~~
 2. ~~Any garbage that has not been properly shredded. The installation and operation of any garbage grinder equipped with a motor of three fourths horsepower (0.76 hp metric) or greater shall be subject to review and approval by the City. Garbage grinders may be connected to sanitary sewers from homes, hotels, institutions, restaurants, hospitals, catering establishments, or similar places where garbage originates from the preparation of food in kitchens for the purpose of consumption on the premises or when served by caterers.~~
- E. ~~Any wastewater containing toxic pollutants in sufficient quantity, either singly or by interaction, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, or to exceed the limitation promulgated in the EPA Categorical Pretreatment Standards (40 CFR, Subchapter N, Parts 400-471). A toxic pollutant shall include, but not be limited to, any toxic pollutant identified in the EPA List of 126 Priority Pollutants.~~
- F. ~~Any water or wastes which, either singly or by interaction, may result in the presence of toxic gases, vapors or fumes within the POTW in a quantity that may cause acute worker health and safety problems.~~
- G. ~~Any substance which may cause the POTW's effluent or treatment residues, sludges, or scums, to be unsuitable for reclamation and reuse or to interfere with the reclamation process. (In no case, shall a substance discharged to the POTW cause the POTW to be in noncompliance with sludge use or disposal criteria, guidelines or regulations developed under Section 405 of the Act; any criteria, guidelines, or regulations affecting sludge use and disposal developed pursuant to the Solid Waste Disposal Act, the Clean Air Act, the Toxic Substances Control Act, Resource Conservation and Recovery Act, or State standards applicable to the sludge management method.)~~
- H. ~~Any liquid or vapor having a temperature higher than one hundred fifty degrees Fahrenheit (sixty five degrees centigrade) or containing heat in amounts which will inhibit biological activity in the POTW resulting in interference, but in no case heat in such quantities that the temperature of the wastewater influent at the treatment plant exceeds one hundred four degrees Fahrenheit (forty degrees centigrade). If, in the opinion of the City, lower temperatures of such wastes could harm either the sewers, sewage treatment process, or equipment; have an adverse effect on the receiving streams or otherwise endanger life, health, or property; or constitute a nuisance, the City may prohibit such discharges.~~
- I. ~~Wastewater containing more than twenty five milligrams per liter of petroleum oil, non biodegradable cutting oils, or product of mineral oil origin.~~
- J. ~~Any waters or wastes containing iron, chromium, copper, zinc, and similar objectionable or toxic substances; or wastes exerting any excessive chlorine requirement, to such degree that any such material received in the composite sewage at the sewage treatment works exceeds the limits established by the City for such materials.~~
- K. ~~Any waters or wastes containing phenols or other taste or odor producing substances, in such concentrations exceeding limits which may be established by the City as necessary, after treatment of the composite sewage, to meet the requirements of the State, federal, or other public agencies of jurisdiction for such discharge to the receiving waters.~~
- L. ~~Any waters, wastes, or materials which exert or cause excessive or objectionable discoloration, such as, but not limited to, dye wastes and vegetable tanning solutions.~~
- M. ~~Any radioactive wastes or isotopes of such half life or concentration as may exceed limits established by the City in compliance with applicable State or federal regulations.~~
- N. ~~Any unusual volume of flow or concentrations of wastes defined as slug loads or other pollutants (including oxygen-demanding pollutants – BOD, etc.) released in a single extraordinary discharge episode of such volume or strength as to cause interference to the POTW. The following limits shall not be exceeded:~~
 1. ~~Wastes containing standard five day biochemical oxygen demand greater than one hundred pounds in any one day unless otherwise approved by the City;~~
 2. ~~Wastes containing more than one hundred pounds of suspended solids in any one day unless otherwise approved by the City;~~
 3. ~~A flow of twenty five thousand gallons or more per average work day unless otherwise approved by the City;~~
 4. ~~Chlorine demand of more than twenty mg/l unless otherwise approved by the City;~~
 5. ~~Wastewater at a flow rate and/or pollutant discharge rate which is excessive over relatively short time periods so that there is a treatment process upset and subsequent loss of treatment efficiency.~~
- O. ~~Waters or wastes which, alone or in combination with other waters or wastes, are a cause of interference or pass through as defined elsewhere in this chapter.~~
- P. ~~Any water or wastes which, either singly or by interaction with other water or wastes, release obnoxious gases, form suspended solids which interfere with the collection system, create a condition deleterious to structures and treatment processes, cause a hazard to human life or create a public nuisance. (Ord. 2645, 1993; Ord. 2601 §§ 2, 3, 1991, §13.20.080; Ord. 2531 §§ 3-5, 1989; Ord. 2386 Exh. A (part)1985).~~

13.14.050 — Mass limitations, prohibitions and amendments

The City may impose mass limitations on discharges which are using dilution to meet the pretreatment standards or requirements of this chapter, or in other cases where imposition of mass limitations is deemed appropriate by the City. No discharger shall increase the use of potable or process water in any way for the purpose of diluting a discharge as a partial or complete substitute for adequate treatment to achieve compliance with the standards set forth in this chapter. The City reserves the right to amend this chapter to provide for more stringent limitations or requirements on dischargers to the POTW where deemed necessary to comply with the objectives set forth in this chapter, or is required by changes in the local, State or Federal discharge standards, whichever is more stringent. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.090).

13.14.060 — Treatment of materials discharged to the POTW

If any waters or wastes are discharged or are proposed to be discharged to the public sewers, which exceed or violate the limitations of this section, the City may:

- A. Reject the wastes;
- B. Require pretreatment to an acceptable condition for discharge to the public sewers;
- C. Require control over the quantities and rates of discharge;
- D. Require payment to cover added cost of handling and treating the wastes not covered by existing taxes or sewer charges. If the City permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to the review and approval of the City and subject to the requirements of all applicable codes, ordinances, and laws; and/or
- E. Seek enforcement and legal remedies contained in this chapter for violations of the limitations and provisions of this chapter. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.100).

13.14.070 — Accidental discharge prohibitions

Each discharger shall provide protection from accidental discharge of prohibited or regulated materials or substances established by this chapter. Where necessary, facilities to prevent accidental discharge of prohibited materials shall be provided and maintained at the discharger's cost and expense. As required by the City, detailed plans showing facilities and operating procedures to provide this protection shall be submitted to the City for review, and shall be approved by the City before construction of the facility. As required by the City, each existing discharger shall complete its plan and submit same to the City within thirty days after formal adoption of the ordinance codified in this chapter. No discharger who discharges to the POTW after the aforesaid date shall be permitted to introduce pollutants into the system until accidental discharge protection procedures have been approved by the City. Review and approval of such plans and operating procedures by the City shall not relieve the discharger from the responsibility to modify its facility as necessary to meet the requirements of this chapter.

Dischargers shall notify the City immediately, followed by a written report within five days, upon the occurrence of a slug load or accidental discharge of substances prohibited by this chapter. The notification shall include location of discharge, date and time thereof, type of waste, concentration and volume, and corrective actions. Any discharger who discharges slug loads of prohibited materials shall be liable for any expense, loss or damage to the POTW, in addition to the amount of any fines imposed on the City on account thereof under State or Federal law.

Signs shall be permanently posted in conspicuous places on discharger's premises, advising employees whom to call in the event of a slug load or accidental discharge. Employers shall instruct all employees who may cause or discover such a discharge with respect to emergency notification procedure. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.143).

13.14.080 — Disposal of hauled wastes

Any person wishing to dispose of hauled wastes shall utilize facilities specifically designated for this purpose. Unless express permission is otherwise granted, disposal shall take place at facilities located at the municipal wastewater treatment plant. The discharging of these wastes shall take place only under supervision of City personnel or their agents, unless otherwise approved by the City. Persons disposing of wastes in this manner shall disclose to the City upon demand the nature of the waste and its origin. Prior to acceptance of the waste, the City has the right to sample and analyze the waste and inspect the location of its origin, including all industrial processes which may reasonably have contributed pollutants to the waste. The City has the right to reject any wastes which are prohibited by any section of this chapter. (Ord. 2645, 1993; Ord. 2532 §1, 1989, §13.20.144).

~~13.14.090~~ — ~~Control of slug discharges~~

~~The City may evaluate each industrial user to determine the need for the discharger to control slug discharges. For the purpose of this section a slug discharge of a non routine, episodic nature, including, but not limited to, an accidental spill or a non customary batch discharge. If the City decides that a slug control plan is needed, the plan shall contain, at a minimum, the following elements:~~

- ~~A. Description of discharge practices, including non routine batch discharges;~~
- ~~B. Description of stored chemicals;~~
- ~~C. Procedures for immediately notifying the City of slug discharges, including any discharge that would violate a prohibition under Section 13.12.110, with procedures for follow up written notification within five days;~~
- ~~D. If necessary, procedures to prevent adverse impact from accidental spills, including inspection and maintenance of storage areas, handling and transfer of materials, loading and unloading operations, control of plant site run off, worker training, building of containment structures or equipment, measures for containing toxic organic pollutants (including solvents), and/or measures and equipment for emergency response. (Ord. 2645, 1993; Ord. 2601 §4, 1991, §13.20.145).~~

Chapter 20

ADMINISTRATION OF INDUSTRIAL DISCHARGES

Sections:

- 13.20.010 — General provisions
- 13.20.020 — Wastewater discharge data disclosure
- 13.20.030 — Industrial wastewater acceptance form – permit
- 13.20.040 — Industrial pretreatment program amendments
- 13.20.050 — Reporting requirements for dischargers
- 13.20.060 — Limits on discharge of selected pollutants
- 13.20.070 — Notification of hazardous waste discharge
- 13.20.080 — Inspection and sampling
- 13.20.090 — Confidential information

13.20.010 — General provisions

It shall be unlawful to discharge sewage, industrial wastes, or other wastes to any sewer within the jurisdiction of the City, and/or to the POTW without having first complied with the terms of this chapter. (Ord. 2645, 1993; Ord. 3486 Exh. A (part), 1985, §13.20.540).

13.20.020 — Wastewater discharge data disclosure

All significant industrial dischargers proposing to connect to the wastewater system and discharge sewage, industrial wastes and other wastes to the POTW shall comply with all terms of this chapter within ninety days after the effective date of the chapter.

Significant industrial dischargers shall complete and file with the City a disclosure declaration in the form prescribed by the City, accompanied by the appropriate fee. Existing significant industrial dischargers shall file disclosure forms within thirty days after the effective date of this chapter, and proposed new dischargers shall file their disclosure forms at least ninety days prior to connecting to the POTW. The disclosure to be made by the discharger shall be made on written forms provided by the City and shall cover:

- A. Disclosure of name, address, and location of the discharger.
- B. Disclosure of standard industrial classification (SIC) number according to the Standard Industrial Classification Manual, Bureau of the Budget, 1972, as amended.
- C. Disclosure of wastewater constituents and characteristics including, but not limited to, those mentioned in this chapter as determined by bona fide chemical and biological analyses. Sampling and analysis shall be performed in accordance with procedures established by the U.S. EPA and contained in 40 CFR Part 136, as amended.
- D. Disclosure of time and duration of discharges.
- E. Disclosures of average daily and instantaneous peak wastewater flow rates, in gallons per day. All flows shall be measured unless other verifiable techniques are approved by the City due to cost or nonfeasibility.
- F. Disclosure of site plans, floor plans, mechanical and plumbing plans and details to show all sewers, sewer connections, inspection manholes, sampling chambers and appurtenances by size, location and elevation.
- G. Description of activities, facilities and plant processes on the premises including all materials which are or may be discharged to the sewers or works of the City.
- H. Disclosure of the nature and concentration of any pollutants or materials prohibited by this chapter in the discharge, together with a statement regarding whether or not compliance is being achieved with this chapter on a consistent basis and if not, whether additional operation is required for the discharger to comply with this chapter.
- I. Where additional pretreatment and/or operation and maintenance activities will be required to comply with this chapter, the discharger shall provide a declaration of the shortest schedule by which the discharger will provide such additional pretreatment and/or implementation of additional operational and maintenance activities.
 - 1. The schedule shall contain milestone dates for the commencement and completion of major events leading to the construction and operation of additional pretreatment required for the discharger to comply with the requirements of this chapter including, but not limited to, dates relating to hiring an engineer, completing preliminary plans, completing final plans, executing contract for major components, commencing construction, executing contract for major construction, and all other acts necessary to achieve compliance with this chapter.
 - 2. Under no circumstances shall the City permit a time increment for any single step directed toward compliance which exceeds nine months.
 - 3. Not later than fourteen days following each milestone date in the schedule and the final date for compliance, the discharger shall submit a progress report to the City, including no less than a statement as to whether or not it

complied with the increment of progress represented by that milestone date, and if not, the date on which it expects to comply with this increment of progress, the reason for delay, and the steps being taken by the discharger to return the construction to the approved schedule. In no event shall more than nine months elapse between such progress reports to the City.

- J. ~~Disclosure of each product produced by type, amount, process or processes, and rate of production.~~
- K. ~~Disclosure of the type and amount of raw materials utilized (average and maximum per day).~~
- L. ~~All disclosure forms shall be signed by a principal executive officer of the discharger, and qualified engineer.~~
- M. ~~All sewers shall have an inspection and sampling manhole or structure with an opening of no less than twenty four inches diameter and an internal diameter of no less than forty eight inches containing flow measuring, recording and sampling equipment as required by the City to assure compliance with this chapter.~~

~~The City will evaluate the complete disclosure form and data furnished by the discharger and may require additional information. Within thirty days after full evaluation and acceptance of the data furnished, the City shall notify the discharger of the City's acceptance thereof through issuance of an industrial wastewater acceptance form. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.550).~~

13.20.030 — Industrial wastewater acceptance form — permit

The City shall issue to the discharger an industrial wastewater acceptance form, which will be based on information in the disclosure form and include:

- A. ~~Any fees and charges to be paid upon initial issuance;~~
- B. ~~Limits on the average and maximum wastewater constituents and characteristics;~~
- C. ~~Limits on average and maximum rate and time of discharge or requirements for flow regulations and equalization;~~
- D. ~~Requirements for installation and maintenance of inspection and sampling facilities;~~
- E. ~~Special conditions as the City may reasonably require under particular circumstances of a given discharge, including sampling locations, frequency of sampling, number, types, and standards for tests and reporting schedule;~~
- F. ~~Compliance schedules;~~
- G. ~~Requirements for submission of special technical reports or discharge reports where same differs from those prescribed by this chapter;~~
- H. ~~Any special agreements the City chooses to continue or develop between the City and a discharger. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.560).~~

13.20.040 — Industrial pretreatment program amendments

~~The City reserves the right to amend this chapter and the terms and conditions hereof in order to assure compliance by the authority with applicable laws and regulations. Where a discharger, subject to a National Categorical Pretreatment Standard, has not previously submitted a disclosure form as required by Section 13.20.020, the discharger shall file a disclosure form with the City within one hundred eighty days after the promulgation of the applicable National Categorical Pretreatment Standard by the U.S. EPA. In addition, any discharger operating on the basis of a previous filing of a disclosure statement shall submit to the authority within one hundred eighty days after the promulgation of an applicable National Categorical Pretreatment Standard, the additional information required by subsections H and I of Section 13.18.550. The discharger shall be informed of any proposed changes in the chapter at least thirty days prior to the effective date of change. Any changes or new conditions in the chapter shall include a reasonable time schedule for compliance. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.570).~~

13.20.050 — Reporting requirements for dischargers

- A. ~~Any non-complying discharger subject to a compliance schedule is subject to milestone dates for the commencement or completion of major events leading to the construction or operation of pretreatment facilities shall be required to submit periodic compliance schedule progress reports as required in subsection I of Section 13.20.020.~~
- B. ~~Within ninety days following the date for final compliance by existing dischargers with applicable pretreatment standards set forth in this chapter or ninety days following commencement of discharge of wastewater into the POTW by a new discharger, any discharger subject to this chapter shall submit to the City a report containing the information described in the Code of Federal Regulations Title 40 Part 403.12 paragraphs (b), (4) and (5). For industrial users subject to equivalent mass or concentration limits established by the City, this report shall contain a reasonable measure of the user's long term production rate. For all other industrial users subject to categorical pretreatment standards expressed in terms of allowable pollutant discharge per unit of production (or other measure of operation), this report shall include the user's actual production during the appropriate sampling period. The report shall state whether the applicable pretreatment standards or requirements are being met on a consistent basis and, if not, what additional O&M and/or pretreatment is necessary to bring the discharger into compliance with the~~

applicable pretreatment standards or requirements. This statement shall be signed by an authorized representative of the discharger, and certified by a qualified engineer licensed to practice in the State of Montana.

- C. Any discharger subject to a pretreatment standard set forth in this chapter, after the compliance date of such pretreatment standard, or, in the case of a new discharger, after commencement of the discharge to the wastewater system, shall submit to the City during the months of June and December, unless required more frequently by the City, a self-monitoring report indicating the nature and concentration, of prohibited or regulated substances in the effluent which are limited by the pretreatment standards hereof. In addition, this report shall include a record of all measured or estimated average and maximum daily flows during the report period reported in subsection B of this section. Flows shall be reported on the basis of actual measurement; provided, however, where cost or feasibility considerations justify, the City may accept reports of average and maximum flows estimated by verifiable techniques. The City, for good cause shown considering such factors as local high or low flow rates, holidays, budget cycles, or other extenuating factors may authorize the submission of said reports on months other than those specified above. Reports of dischargers shall contain all results of sampling and analysis of the discharge, including the flow and the nature and concentration, or production and mass where required by the City. All analyses shall be performed in accordance with 40 CFR Part 136 and amendments thereto.
- D. Any discharger required to implement an accidental spill prevention plan will be required to submit that plan to the City as a requirement of the industrial wastewater acceptance form, or as required upon notification from the City if an industrial wastewater acceptance form is not required of a discharger. Upon approval of the plan by the City, the affected user will be required to implement the plan. Should an accidental spill occur, the discharger will be required to notify the City immediately upon the occurrence of such spill to the wastewater system. The notification shall include location of discharge, date, time, type of waste, concentration, volume, and corrective actions. The notification shall be followed by a written report to the City within five days.
- E. If sampling performed by an industrial user indicates a violation, the user shall notify the City within twenty-four hours of becoming aware of the violation. The user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the City within thirty days after becoming aware of the violation.
- F. All industrial users shall promptly notify the City in advance of any substantial change in the volume or character of pollutants in their discharge. (Ord. 2645, 1993; Ord. 2551 §§ 5, 6, 7, 1989; Ord. 2531 § 6, 1989 §13.20.580; Ord. 2386, Exh. A (part), 1985).

13.20.060 — Limits on discharge of selected pollutants

- A. In addition to discharge limits stated elsewhere in this chapter discharges of industrial wastewater shall limit output of certain pollutants to the following maximum values:

Arsenic	1.36 milligrams per liter
Cadmium	5.00 milligrams per liter
Chromium	16.72 milligrams per liter
Copper	15.13 milligrams per liter
Lead	2.63 milligrams per liter
Mercury	0.06 milligrams per liter
Nickel	15.57 milligrams per liter
Silver	0.70 milligrams per liter
Zinc	0.51 milligrams per liter

- B. The City has the right to review and amend these limits as it determines necessary.
- C. The dilution of discharged wastes with uncontaminated or lesser contaminated wastes or waters shall not be an acceptable method of complying with the limitations outlined in this section. (Ord. 2645, 1993; Ord. 2533, 1989; §13.20.581).

13.20.070 — Notification of hazardous waste discharge

Industrial users shall notify the City Public Works Director, the EPA Regional Waste Management Division Director, and Chief of the Solid and Hazardous Waste Bureau, State of Montana in writing of any discharge into the POTW of a substance, which, if otherwise disposed of, would be a hazardous waste under 40 CFR Part 261. The notification, as outlined in 40 CFR Part 403.12(p) shall take place no later than one hundred eighty (180) days after the discharge occurs. In the case of new regulations identifying additional characteristics of hazardous waste or listing any additional substance as a hazardous waste, notification shall take place within ninety days of the effective date of such regulations. (Ord. 2645, 1993; Ord. 2601 §5, 1991; §13.20.582).

13.20.080 — Inspection and sampling

The City may inspect the monitoring facilities of any discharger to determine compliance with the requirements of this chapter. The discharger shall allow the City or its representatives to enter upon the premises of the discharger at all reasonable hours, for the purposes of inspection, sampling, record copying, or records examination. The City shall have

~~the right to set up on the discharger's property such devices as are necessary to conduct verification sampling, inspection, compliance monitoring and/or metering operations. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985; §13.20.590).~~

~~13.20.090~~ — Confidential information

~~Information and data furnished to the City with respect to the nature and frequency of discharge shall be available to the public or other governmental agency without restriction unless the discharger specifically requests and is able to demonstrate to the satisfaction of the City that the release of such information would divulge information, processes or methods of production entitled to protection as trade secrets or proprietary information of the discharger.~~

~~When requested by a discharger furnishing a report, the portions of a report which may disclose trade secrets or secret processes shall not be made available for inspection by the public but shall be made available upon written request to governmental agencies for uses related to this chapter, the Montana Pollutant Discharge Elimination System (MPDES) permit, and/or the pretreatment program; provided, however, that such portions of a report shall be available for use by the State or any State agency in judicial review or enforcement proceedings involving the discharger furnishing the report. Wastewater constituents and characteristics will not be recognized as confidential information. (Ord. 2645, 1993; Ord. 2531 §7, 1989, §13.20.600; Ord. 2386, Exh. A (part), 1985).~~

Chapter 22
INDUSTRIAL WASTEWATER ENFORCEMENT/PENALTIES

Sections:

- ~~13.22.010 — Emergency suspension of service and industrial wastewater acceptance~~
- ~~13.22.020 — Termination of treatment service~~
- ~~13.22.030 — Notification of violation — administrative adjustment~~
- ~~13.22.040 — Show cause hearing~~
- ~~13.22.050 — Judicial proceedings~~
- ~~13.22.060 — Significant violations — annual publication~~
- ~~13.22.070 — Interpretations~~
- ~~13.22.080 — Temporary state of non-compliance~~
- ~~13.22.090 — Bypass~~
- ~~13.22.100 — Civil penalties~~
- ~~13.22.110 — Recovery of costs incurred by the City~~
- ~~13.22.120 — Falsifying information~~
- ~~13.22.130 — Records retention~~

~~**13.22.010 — Emergency suspension of service and industrial wastewater acceptance**~~

~~The City may, without advance notice, order the suspension of the wastewater treatment service and the industrial wastewater acceptance form to a discharger when it appears to the City that an actual or threatened discharge:~~

- ~~A. Presents or threatens an imminent or substantial danger to the health or welfare of persons or substantial danger to the environment; or~~
- ~~B. Threatens to interfere with the operation of the POTW, or to violate any pretreatment limits imposed by this chapter. Any discharger notified of the City's suspension order shall immediately cease all discharges.~~

~~In the event of failure of the discharger to comply with the suspension order, the City may commence judicial proceedings immediately thereafter to compel the discharger's specific compliance with such order and/or to recover civil penalties. The City shall reinstate the industrial wastewater acceptance form and/or the wastewater treatment service upon proof by the discharger of the elimination of the noncomplying discharge or conditions creating the threat as set forth above. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.610).~~

~~**13.22.020 — Termination of treatment service**~~

~~A discharger shall not:~~

- ~~A. Fail to factually report accurately the wastewater constituents and characteristics of its discharge;~~
- ~~B. Fail to report significant changes in wastewater constituents or characteristics;~~
- ~~C. Refuse reasonable access to the discharger's premises by representatives of the City for the purpose of inspection or monitoring; or~~
- ~~D. Violate the provisions of this chapter, or any order of the City with respect thereto. The City may terminate wastewater treatment services to any discharger who violates any of the foregoing prohibitions. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.620).~~

~~**13.22.030 — Notification of violation — administrative adjustment**~~

~~Whenever the City finds that any discharger has violated the prohibitions in Section 13.22.020, the City shall cause to be served upon such discharger a written notice (either personally or by certified or registered mail, return receipt requested) stating the nature of the alleged violation. Within thirty days of the date of receipt of the notice, the discharger shall respond personally or in writing or by certified or registered mail, return receipt requested, to the City, advising of its position with respect to the allegations. Thereafter, the discharger shall be given the opportunity to meet with a duly authorized City representative to ascertain the veracity of the allegations and establish a plan for the satisfactory correction of the violations and preclusion of a recurrence thereof. (Ord. 2645, 1993; Ord. 2386 Exh. A(part), 1985, §13.20.630).~~

~~**13.22.040 — Show cause hearing**~~

~~Where the violation of Section 13.22.020 is not corrected by timely compliance by means described in Section 13.22.020, the City may order any discharger which suffers or permits a violation of Section 13.22.020 to show cause before the City or its duly authorized representative why the proposed service termination action should not be taken. A written notice shall be served on the discharger by personal service, certified or registered mail, return receipt requested,~~

specifying the time and place of a hearing to be held by an ad hoc committee appointed by the City Manager regarding the violation, the reasons why the enforcement action is to be taken, the proposed enforcement action, and directing the discharger to show cause before such committee why the proposed enforcement action should not be taken. The notice of the hearing shall be served no less than ten days before the hearing. Service may be made on any agent, officer, or authorized representative of a discharger. The proceedings at the hearing shall be considered by such committee, which shall then enter appropriate orders with respect to the alleged violations of the discharger. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.640).

13.22.050 — Judicial proceedings

Following the entry of any order by the City with respect to the violation by a discharger of Section 13.22.020, the City may commence an action for appropriate legal and/or equitable relief in the appropriate local court. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.650).

13.22.060 — Significant violations—annual publication

A list of dischargers who were significantly violating the terms of this chapter during the previous twelve months shall be annually published by the City in the official newspaper of the City. For the purposes of this section, an industrial user is in significant noncompliance if its violation meets one or more of the following criteria:

- A. Chronic violations of wastewater discharge limits, defined here as those in which sixty six percent (66%) or more of all of the measurements taken during a six month period exceed (by any magnitude) the daily maximum limit or the average limit for the same pollutant parameter;
- B. Technical Review Criteria (TRC) violations, defined here as those in which thirty three percent or more of all the measurements for each pollutant parameter of all of the measurements for each pollutant parameter taken during a six month period equal or exceed the product of the daily maximum limit or the average limit multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except Ph).
- C. Any other violation of a pretreatment effluent limit (daily maximum or longer term average) that the control authority determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of POTW personnel or the general public);
- D. Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority under Section 13.22.020 to halt or prevent such a discharge;
- E. Failure to meet, within ninety days after the schedule date, a compliance schedule milestone contained in a local control mechanism or enforcement order for starting construction, completing construction or attaining final compliance;
- F. Failure to provide, within thirty days after the due date, required reports such as baseline monitoring reports, ninety-day compliance reports, periodic self monitoring reports, and reports on compliance with compliance schedules;
- G. Failure to accurately report noncompliance;
- H. Any other violation or group of violations which the City determines will adversely affect the operation or implementation of the local pretreatment program. (Ord. 2645, 1993; Ord. 2601 §6, 1991, §13.20.660; Ord. 2386 Exh. A (part), 1985).

13.22.070 — Interpretations

Any discharger or any interested party shall have the right to request in writing an interpretation or ruling by the City on any matter covered by this chapter and shall be entitled to a prompt written reply. In the event that such inquiry is by a discharger and deals with matters of performance of compliance with this chapter for which enforcement activity relating to an alleged violation is the subject, receipt of a discharger's request shall not stay enforcement proceedings pending. Appeal of any final judicial order entered pursuant to this chapter may be taken in accordance with local and State law. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.670).

13.22.080 — Temporary state of non-compliance

Any discharger which experiences an upset in operations which places the discharger in a temporary state of noncompliance with this chapter shall inform the City thereof within twenty four hours of first awareness of the commencement of the upset. Where such information is given orally, a written follow up report thereof shall be filed by the discharger with the City within five days. The report shall specify:

- A. Description of the upset, the cause thereof and the upset's impact on the discharger's compliance status;
- B. Duration of noncompliance, including exact dates and times of noncompliance, and if the noncompliance continues, the time by which compliance is reasonably expected to occur;
- C. All steps taken or to be taken to reduce, eliminate and prevent recurrence of such an upset or other conditions of noncompliance.

A documented and verified bona fide operating upset shall be an affirmative defense to any enforcement action brought by the City against the discharger for any noncompliance with the chapter which arises out of violations alleged to have occurred during the period of the upset. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.680).

13.22.090 — Bypass

- A. Bypass is prohibited, and the control authority may take enforcement action against an industrial user for a bypass, unless:
1. Bypass was unavoidable to prevent loss of life, personal injury, or severe property damage;
 2. There were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes, or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate back-up equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventative maintenance; and
 3. The industrial user submitted notices as required under paragraph B of this section.
- B. If an industrial user knows in advance of the need for a bypass, it shall submit prior notice to the City, if possible at least ten days before the date of the bypass.
- C. An industrial user shall submit oral notice of an unanticipated bypass that exceeds applicable pretreatment standards to the City within twenty four hours from the time the industrial user becomes aware of the bypass. A written submission shall also be provided within five days of the time the industrial user becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate, and prevent reoccurrence of the bypass. The City may waive the written report on a case by case basis if the oral report has been received within twenty four hours.
- D. The City may approve an anticipated bypass, after considering its adverse effects, if the City determines that it will meet the three conditions listed in paragraph (A) of this section.
- E. An industrial user may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated, but only if it also is for essential maintenance to assure efficient operation. (Ord. 2645, 1993; Ord. 2551 §4, 1989; §13.20.685).

13.22.100 — Civil penalties

Any discharger who violates an order of the City, or who fails to comply with:

- A. Any provision of this chapter, or
- B. Any regulation, rule or permit of the City, issued pursuant to the chapter, shall be liable to the City for a civil penalty. The amount of such civil penalty shall be not less than one thousand dollars per violation. Each day upon which a violation occurs or continues shall constitute a separate violation. Such penalties may be recovered by judicial actions and/or, to the extent permissible by State law, by administrative procedures. (Ord. 2645, 1993; Ord. 2551 §1, 1989; Ord. 2531 §8, 1989 §13.20.690; Ord. 2386 Exh. A (part), 1985, prior code section 13.20.690).

13.22.110 — Recovery of costs incurred by the City

Any discharger violating any of the provisions of this chapter who discharges or causes a discharge producing a deposit or obstruction or causes damage to or impairs the City's wastewater disposal system shall be liable to the City for any expense, loss, or damage caused by such violation of discharge. The City shall, by order, bill the discharger for the cost incurred by the City for any cleaning, repair, or replacement work caused by the violation or discharge. Refusal to pay the assessed costs shall constitute a violation of this chapter, enforceable under the provisions of this chapter. Any costs incurred by the City to enforce the provisions of this chapter, including, but not limited to, verification sampling and analysis, special administrative procedures, site inspections and plan evaluation, which are directly and reasonably attributable to any specific discharger, shall be billed to that discharger.

General administrative costs to implement and maintain the industrial pretreatment program shall be a part of the operation costs of the wastewater system. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.700).

13.22.120 — Falsifying information

Any person who knowingly makes any false statement, representation, or certification in any application, record, report, and plan or other document filed or required to be maintained pursuant to this chapter, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under this chapter, shall, in addition to civil and/or criminal penalties provided by State law, be guilty of a gross misdemeanor and shall be prosecuted and punished accordingly. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.710).

13.22.130 — Records retention

All dischargers subject to this chapter shall retain and preserve for no less than three years, any records, books, documents, memoranda, reports, correspondence and any and all summaries thereof, relating to monitoring, sampling and chemical analyses made by or in behalf of a discharger in connection with its discharge. All records which pertain to matters which are the subject of administrative adjustment or any other enforcement or litigation activities brought by the City pursuant hereto shall be retained and preserved by the discharger until all enforcement activities have concluded and all periods of limitation with respect to any and all appeals have expired. (Ord. 2645, 1993; Ord. 2386 Exh. A (part), 1985, §13.20.730).

Regular City Commission Meeting

Mayor Winters presiding

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE – American Legion Post 3.

ROLL CALL: City Commissioners present: Michael J. Winters, Robert Jones, Bill Bronson, Mary Jolley and Fred Burow. Also present were the City Manager, City Attorney, Directors of Fiscal Services, Park and Recreation, Planning and Community Development and Public Works, the Executive Director of the Housing Authority, Assistant Fire Chief, Police Chief and the City Clerk.

NEIGHBORHOOD COUNCILS

1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

- NC 4.** **1A. Sandra Guynn**, Chair NC 4, recommended that dispensing medical marijuana by caregivers be done in non-residential zoning areas and that hours be limited. Further, that grow operations only be allowed in light-to-heavy industrial zoning districts.
- NC 3.** **1B. Richard Calsetta**, NC 3, encouraged attendance at the council’s March 4, 2010, meeting, when the council will be discussing medical marijuana. NC 3 meets monthly in the cafeteria of Riverview School at 7:00 p.m. Mr. Calsetta provided an update of the Highway Department’s project to improve Smelter Avenue between Division Road and Third Street. To recognize the Kestsner Family’s contributions to the community, NC 3 will propose to the State naming the round-about at that area “Kestsner Circle.” The council would also like to get involved in the Sunburst Unlimited program involving neighborhood gardens green composting systems.

BOARDS & COMMISSIONS

2. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

- Cable 7.** **2A. Aart Dolman**, Cable 7 Board Chairman, expressed appreciation for being allowed to participate in the budget planning process. He reported that the Board is hoping to complete a business plan by June.

PETITIONS AND COMMUNICATIONS

3. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Mayor Winters opened the meeting to Petitions and Communications.

- Earth Day.** **3A. Kathy Gessaman**, 1006 36th Avenue South, thanked the City’s “pot hole filling staff.” She also complemented the Commission for allowing more time when a new topic is introduced at a work session before taking

Commission action. Ms. Gessaman further reminded everyone that the City will be celebrating Earth Day on April 24th from 10:00 a.m. to 3:30 p.m. at the Civic Center.

Executive Session.

3B. Aart Dolman, 3016 Central Avenue, believed there were two errors made at the last meeting with regard to the agenda and motion wording to adjourn to executive session. Mr. Dolman quoted from *Webster's New World* and read § 2-3-203(4)(b), MCA. He believed the Yellowstone Valley issue to be moot. In conclusion, Mr. Dolman read § 2-3-201, MCA, and hoped that the Commission would have allowed the public to comment on the adjournment to Executive Session.

Boulevard District.

3C. Tom Crane, 1027 4th Avenue North, explained that he pays a special assessment for trees in the boulevard district, and that the City will not trim his trees because he has a fence in his front yard. The trees are dying. The Elm trees that died in the past have not been replaced. The sidewalks distorted by the Elm trees have not been repaired. Mr. Crane concluded that government should stand for the benefit of all its citizens and not a select few. Mr. Crane provided his telephone number to City Manager Doyon to follow-up on his concerns about the boulevard district.

CCE.

3D. Richard Liebert, 289 Boston Coulee Road, commended the Commissioners for the work they have done the past eight weeks; as well as the City Manager for hiring Messrs. Haynes and Santoro. Merging the Community Development and Planning Departments was a good move for efficiency. He also appreciates the efforts to restore the Cable 7 Board. As Chairman for Citizens for Clean Energy (CCE), Mr. Liebert reported that two weeks ago CCE helped judge the Science Fair, gave out awards, and will be doing the same at the College of Technology. CCE is also working with City and Malmstrom staff to host the Earth Day activities. Mr. Liebert provided the Mayor with the "Staff Officers Guide" to get things done effectively, and to share same with the City Manager.

Mayor Winters introduced the new City Attorney, James "Jim" Santoro. Mr. Santoro provided career background information and expressed that this was a great opportunity for him and he is looking forward to the challenges.

HGS.

3E. Andrea Deligdish, 3016 Central Avenue, read in the *Tribune* that the City has 5% interest, \$1.1 million dollars, in the gas plant. Ms. Deligdish commented that 5% was written off, which would also be \$1.1 million dollars. The Burns & McDonnell consultants noted that the City had an 8% interest in the gas plant and considered it to be a good return on the City's investment. Ms. Deligdish requested clarification regarding the City investment, in dollars and percentages, if the gas plant materializes. She also suggested that the City hire a neutral attorney and accountant to provide exit scenarios and financial risks. Since the first public meeting about the coal plant, the public is still asking questions. She hopes the Commission will provide an explanation to the citizens.

City Manager Doyon commented that he believes City staff and the Commission have similar questions and staff is working to provide information and answers to the Commission.

Medical Marijuana.

3F. Julie Knight, 1110 2nd Avenue North, commented that she is a medical marijuana caregiver with 80 patients. She explained the different methods used to relieve pain and believes marijuana to be a safer alternative than drugs. Neither she nor her patients feel comfortable delivering or getting their medication in their homes. They would rather meet in an office setting, like the old Columbus Hospital, to obtain their medication discreetly. Of four Neighborhood Councils she discussed this with, one objected. Ms. Knight feels there are three separate zoning issues: dispensing, growing and home businesses. She suggested that home businesses be limited to five to 10 patients per household. With regard to dispensing, she suggested the businesses be allowed in non-residential zoning districts: C-4, C-2, M-2, L-1 and L-2. With regard to the growing operations, she requested that the safety certificates not be made public for safety reasons. Ms. Knight urged the Commission not to punish legitimate businesses for others' misdeeds.

Commissioner Jolley inquired and Planning and Community Development Director Mike Hayes responded that this issue will come before the Planning Board on April 13, 2010.

Airport.

3G. Cynthia Schultz, 179 Russell Ranch Lane, discussed concerns she brought to the City in 1998 regarding the Airport violating open meeting laws and conflicts of interest, and the City's subsequent investigation and assistance in developing roles, responsibilities and policies. She believes those roles in the last year and a-half have all been abolished. She commented that her passion is to continue to serve the public and benefit Great Falls with growth and prosperity for her children and attract the jobs and benefits that the Airport can attract. With regard to issues and recent "drama" at the Airport, Ms. Schultz invited everyone to visit her office and view records. She reported that people are using her to hide behind privacy issues. She encouraged the Commission to look at documents and investigate similar issues as in 1998. Ms. Schultz discussed Commissions on Ethics that other communities have. She reported that the conflicts of interest that the Airport is dealing with, at times, are six figure contracts with seven figure impacts. She believes the Airport needs to step up and raise the bar for Great Falls and visit these issues responsibly and openly.

Mayor Winters noted that he took it upon himself to visit with two people on the Airport Authority Board, and that the Commission couldn't address Airport personnel issues. He reported that he invited the Airport Board members to the March 16th City Commission meeting to report on the Board's views of the Airport, give insight and credit to Ms. Schultz and Airport administration, and discuss visions for future growth. He apologized to Ms. Schultz for not contacting her ahead of time.

Public Power.

3H. Ron Gessaman, 1006 36th Avenue NE, complained that he could hardly recognize that an agenda report was revised when we viewed the on-line agenda. Mr. Gessaman discussed newspaper articles regarding public power being successful in Nebraska and not successful in California. He discussed the evening news citing President Obama proposing a program to help with winterizing and energy efficiency in homes. Mr. Gessaman reported that the Property Assessment Clean Energy (PACE) program is already being used in a number of cities in the United States which, essentially, sets up SID programs that citizens can borrow from for energy efficiency projects. Mr. Gessaman suggested that the Commission make it a policy directing senior officials after traveling for City business to provide a report at the next Commission meeting.

City Manager Doyon responded that he will draft a report to the Commission regarding his recent trip and will hit the high points tonight under the manager's reports section of the agenda.

Fiscal Services Director Coleen Balzarini responded that she traveled to Billings on February 19th as the City's representative to the Southern Montana Board to attend the regular monthly meeting. The expenses related to traveling are reimbursed by Southern Montana.

Mayor Winters responded that he will be traveling tomorrow to Bozeman to attend the Mayors Academy and will report when he returns.

Airport.

3I. Ed Buttrey, 27 Granite Hill Lane, reported that, as a past Airport Commissioner and now as a member of the public, he wanted to make a few comments regarding the Airport Director. Mr. Buttrey reported that he came back to Great Falls with his business largely because of the Airport and Fed-Ex and what they have been able to accomplish at this Airport. He reported that the Airport Authority Board voted last year not to re-up the Airport Director's contract and to go out and look for a new director. He voted against that and tried to get reasoning why they were doing that. The Board states that it has its reasons but doesn't wish to declare them publicly. He believes Ms. Schultz to be a high performing employee at the Airport. He expressed frustration and confusion that the City and County are saying it is a personnel matter and will not get involved.

Since Mayor Winters is new to the Commission and Commissioner Bronson has more Airport background and knowledge about autonomy, he asked Commissioner Bronson to address Mr. Buttrey's concerns.

Commissioner Bronson responded that he is confused by the remarks made here tonight. He does not believe anyone on this Commission is questioning the work Ms. Schultz has done as the Airport Director. What concerns him is that various forums are being used to promote the benefits of having Ms. Schultz as a Director, but they are being directed to the City and County Commissions. His response is that those two Commissions appoint Airport

Authority Commissioners. They are then empowered by State law to make decisions as Airport Commissioners to hire or fire a director. That is not a decision that is left in the hands of the County or City Commissions. He believes those comments need to be directed to the Airport Authority Commissioners.

With respect to Ms. Schultz' comments tonight, if she is waiving any right of confidentiality that she has with respect to personnel matters that may involve her under the advice of counsel, perhaps there will be a more open discussion with the Airport Authority Board.

Mr. Buttrey responded that he has been to Airport Board meetings, as with many other leaders, tenants and government folks, and the Airport Board does not comment and just moves on to the next order of business. He fears reprisal because of the Director bringing up conflicts and other issues. In that case, if a Commissioner that the City has appointed is doing something, perhaps, unethical or unlawful, then he believes the City does have to get involved.

Commissioner Bronson responded that, at any time, if he, Ms. Schultz or anyone else feels that the City's appointees have engaged in conduct which is illegal or unethical, then bring that information to the attention of the City Commission. He cautioned him to be very careful what he says because what he may think is unethical, may not be. Depending upon how he brings that forward, he may be subjecting himself to personal liability. If those allegations are not well founded, the people that make those allegations could be subjecting themselves to personal liability for libel or slander.

Mr. Buttrey agreed and continued that he wished the Airport Authority Board would state publicly why they are doing what they are doing so there was no perception of impropriety.

Commissioner Bronson concluded that there is always the concern on the part of a sitting Board member that if they start commenting on personnel matters in public without the consent of the affected party, that could subject them to liability as well. One of the privacy rights cautiously protected is the right of an employee and their privacy.

Airport. **3J. Cynthia Schultz**, 179 Russell Ranch Lane, again addressed the Commission commenting that there has been a letter in the City Attorney's Office since October 5th with no reply. She reported that she raised issues of non-compliance with Montana Code Annotated, Title 2, and a multi-million dollar lawsuit, as well as many others. She has since been retaliated against and demanded a written response to said letter within 10 days.

Commissioner Bronson responded that no member of this Commission is aware of the letter she is talking about.

Mayor Winters noted that Mr. Santoro has only been the City Attorney a few days. He asked Mr. Santoro to look into that letter and report to the City Commission.

Commissioner Bronson informed Ms. Schultz that the Commission was attempting to help her, but can't help her when she comes and makes the kind of accusations that she just made when Mr. Santoro has only been here about a week and a half, and this Commission is not aware of the letter she is talking about.

Ms. Schultz concluded that raising the personnel issue was offensive to her.

PUBLIC HEARING

**Wadsworth Park Leases.
Approved.**

4. WADSWORTH PARK LEASES WITH GREAT FALLS SADDLE CLUB, ELECTRIC CITY ARCHERS AND MISSOURI RIVER SHOOTERS.

Park and Recreation Director Marty Basta reported that the Great Falls Saddle Club, Electric City Archers and Missouri River Shooters have requested the City continue their leases with Wadsworth Park. Prior to the completion of the Wadsworth Park Master Plan in 1998, leases for use of Wadsworth Park were five year leases. In hopes of implementing the Master Plan, the leases were extended year-to-year with a maximum of five years. In 2006, the City Commission approved two year leases with said organizations with an automatic two year renewal. With no immediate funding identified for implementing the Wadsworth Park Master Plan, staff is recommending five year leases to the non-profit organizations with a five year renewal option. Both the City and the lessees have the option of terminating the leases with sixty (60) days written notice.

Mayor Winters declared the public hearing open.

Ron Gessaman, 1006 36th Avenue NE, noted Resolution 8973 and that the Wadsworth Master Plan recommends that all existing leases continue on a year to year basis until the City is ready to begin actual physical implementation of the Master Plan. He asked if the Master Plan recommendations were repudiated by going to five year leases.

Commissioner Jolley commented that she was comfortable going to five year leases because there is no money in the foreseeable future to implement that Master Plan.

Mr. Basta responded that the leases were for five year periods prior to the Master Plan being developed. The Master Plan is outdated at this point and there is no funding available for the Master Plan.

Mr. Gessaman pointed out that the language was in quotes indicating it was

in the Master Plan.
Mayor Winters closed the public hearing.

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission approve the leases for Wadsworth Park with the Great Falls Saddle Club, Electric City Archers and Missouri River Shooters.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Jolley jokingly commented that she repudiated the Master Plan.

Motion carried 5-0.

OLD BUSINESS

**Inter-local Agreement,
Rural Fire Districts.
Approved.**

5. INTER-LOCAL AGREEMENT, RURAL FIRE DISTRICTS.

Assistant Fire Chief Steve Hester requested the Commission remove the Inter-Local Agreement from the table and approve the Inter-Local Agreement allowing the Fire Department to continue to provide fire and EMS service to some county residents in 16 fire districts. He noted corrections were made to the Agreement.

Commissioner Jolley moved, seconded by Commissioners Jones, Bronson and Burow, that the City Commission remove the Inter-Local Agreement from the table and approve the Inter-Local Agreement between Cascade County and the City of Great Falls for Emergency Fire and Medical Services effective October 1, 2009, to September 30, 2012, and authorize the City Manager to execute the same.

Mayor Winters asked if there was any discussion amongst the Commissioners. No one responded.

Mayor Winters asked if there were any inquiries from the public.

Ron Gessaman, 1006 36th Avenue NE, complemented staff.

Motion carried 5-0.

NEW BUSINESS

ORDINANCES/RESOLUTIONS

Res. 9876. Adopted.

6. RESOLUTION 9876, AUTHORIZING THE REMOVAL OF ELECTRIC CITY POWER BOARD MEMBERS IN ACCORDANCE WITH MONTANA CODE ANNOTATED, OFFICIAL CODE OF THE CITY OF GREAT FALLS, AND THE BYLAWS OF ELECTRIC CITY POWER; AND INITIATING THE PROCESS OF NOTIFICATION OF THE REMOVAL AND SUBSEQUENT APPOINTMENT OF MEMBERS OF THE CITY COMMISSION TO FILL THE VACATED POSITIONS.

Fiscal Services Director Coleen Balzarini reported that the City Commission directed staff to prepare necessary documents to remove the Electric City Power Board Directors previously appointed by the Commission, and replace the Directors with members of the City Commission. Electric City Power was created as a non-profit corporation on behalf of the City of Great Falls. There is a five member Board of Directors for Electric City Power.

City Attorney James Santoro discussed the creating documents of Electric City Power - Ordinance 2925 and Resolutions 9529 and 9530. Given the request for removal of Board members, Mr. Santoro provided a legal analysis to carry out that request, including consideration of State law, OCCGF, bylaws and articles of incorporation.

Commissioner Jolley moved, seconded by Commissioner Burow, that the City Commission adopt Resolution 9876 authorizing removal and replacement of Electric City Power Directors in accordance with Montana Code Annotated, Official Code of the City of Great Falls, and the Articles and Bylaws of Electric City Power, Inc.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Jolley commented this is a good idea.

Commissioner Burow commented that the City Commission should take it over and decide whether to stay the course or not.

Commissioner Bronson opposed the motion. He understands the motivations behind it, but is concerned they are putting the cart before the horse. If this Commission is to do right by this process, it should address the policy issues first, rather than the issue of replacing five individuals, all of whom he believes to be very qualified, to advise the Commission. He is concerned that the motion is brought to some extent in an atmosphere of what he regards is a great misunderstanding and misapprehension of what the appointees to that Board have been doing over the past few years. Commissioner Bronson provided historical background on how Electric City Power was set up and explained that the Board members were carrying out the policy directives of this Commission the last three to four years.

Changes made by the legislature in 2007 circumscribed the ability of the Commission to build on the efforts that had been contemplated by those who had supported Electric City Power and the involvement of the City in that process. He also noted that in the Fall of 2008 the Commission provided general directions and guidelines to Mr. Doyon, and somewhat indirectly to the Electric City Power Board, as to what directions it wanted to proceed over the next few years with the operation of the City in the utility business. One of the directives was to work on appropriate modifications in the Ordinance which set up Electric City Power. In response, Mr. Doyon believed it would be appropriate to bring in an outside consultant to completely review the operations of Electric City Power, the City's involvement in the utility business, and the relationship with Southern Montana. As a result, this Commission was taking responsibility to try to come up with some general direction so that the Electric City Power Board members would know what to do on a day to day basis carrying out their responsibilities as an advisory board. He discussed the time involved in the selection process, conducting the study and presenting the findings to the Commission. The ECP Board was awaiting the results of the study. That report was available prior to January. It was decided that the new Commission should consider and act upon the report. He would like to continue to have the advice of the current Board members. Commissioner Bronson suggested tabling this Resolution until after the City Commission makes policy decisions.

City Manager Doyon clarified that he did respond to that memorandum in detail, specifically outlining the difficulty of the City's ability to meet the right to know requirements.

City Attorney Santoro reminded the Commission that this decision requires a 4/5 vote of the Commission to approve such action.

Mayor Winters added that it wasn't the intention of the Commission to demean any member of the Electric City Power Board. The concern was that there has been no transparency, no information given and no answers.

Mayor Winters asked if there were any inquiries from the public.

Richard Liebert, 289 Boston Coulee Road, commented that the bottom line is business cannot continue as usual with Southern. The Burns & McDonnell report failed to address the City's relationship with Southern, nor did it articulate an exit strategy which was one requirement of the request for proposals. He encouraged the Commissioners and Board members to look in the "black box." He also hopes the Board presses for more information from the Burns & McDonnell consultants, and that the Commissioners review the loan documents.

Aart Dolman, 3016 Central Avenue, congratulated the Mayor for bringing this issue to the table and starting on the difficult road of reestablishing

community integrity. He doesn't agree that the Board did not get direction from the City. He has never seen an ECP Board Chairman provide a report to the Commission or ask for direction.

George Paul, 504 4th Avenue South, commented that there is a high level of discontent in the community. He believes the Commission has an opportunity before them to do something right for the community. Mr. Paul suggested the Commission let the Board do its work. He voted to elect each Commissioner to the City Commission, not to be members of the ECP Board. Mr. Paul suggested the Commission sit down with the Board members and discuss what it expects from the Board and give it six months.

Richard Calsetta, 56 32nd Avenue NE, reported that Great Falls has been struggling with power issues for a very long time. The voluntary Board members are power professionals. The Commissioners and staff are not. Mr. Calsetta commented that citizens of Great Falls are blessed to have the low power rates it has. Mr. Calsetta suggested the Commission find a way to work with the current power professionals, stop arguing about power and move on.

Lee Ebeling, 4700 Huckleberry, current Chairman of Electric City Power Board, responded, with regard to the issue of transparency, the Board has never knowingly withheld any information to his knowledge of any issues regarding anything that has come before them. He recognizes that Southern Montana Electric Cooperative has a confidentiality agreement. That issue continues to be problematic, as stated by the City Manager, ECP Board, City Commissioners and the general public. Disbanding the Electric City Power Board is not going to solve that issue. Mr. Ebeling reported that the Board has been in limbo for over a year awaiting the consultants' report and the new Commission being seated. At last night's Board meeting, the members did make a recommendation based on the Burns and McDonnell report that was passed on to the Commissioners. The only function of the Board is to provide advice to the Commission. The Board would like to continue to work with the Commission, develop protocols, and are open to new ideas and formats. He concluded it has been a pleasure meeting jointly with the Commission.

Oly Stimac, 57 Country Lane, current Vice-Chairman of the Electric City Power Board. Mr. Stimac concurred with Mr. Ebeling and added that he was insulted that a citizen would elude that the Board's decision last night to recommend that the City follow the recommendations of the Burns & McDonnell report was staged in some manner. He hopes to continue serving as a Board member for Electric City Power.

Kathleen Gessaman, 1006 36th Avenue NE, believes the Board has failed to look after the welfare of the City. The ECP Board has a critical job to do and she hopes the Commissioners will take over. Ms. Gessaman was disappointed there was no discussion at last night's Board meeting

regarding increasing the contract rates, or about the \$85 million dollar loan and risk to the City. Ms. Gessaman commented that the City is at a crossroad and she would trust the present Commission to make those decisions.

Travis Kavulla, 8073 US Hwy 89, encouraged the Commission to approve the Resolution. He believes it is a good step to streamlining City Commission control over this. Mr. Kavulla doesn't believe the ECP Board has been an active advisory body, spoke enough or asked enough questions at recent meetings. He believes an advisory board would have blown the whistle on fixed rate contracts long ago. He also discussed comments he disagreed with that were made by Board members at last night's ECP Board meeting.

Ms. Balzarini clarified that the component of the contracts that are fixed rates for customers were approved by the City Commission, not the Electric City Power Board. New contracts were written in 2007.

Mr. Kavulla continued that he clearly knows this is an advisory board with no statutory authority. He was saying the Board should have blown the whistle, and it did not. Mr. Kavulla concluded that members of the ECP Board are not professionals in the electric power industry.

Mr. Ebeling respectfully responded that he worked for Black and Veatch as an engineering consultant and has designed 800 megawatt coal fired power plants.

Neil Taylor, 3417 4th Avenue South, reported that he has attended almost all ECP Board meetings and has yet to see a member of the ECP Board come before the Commission and provide a report.

Charles Boccock, 51 Prospect Drive, commented that the Electric City Power Board is a business. He noted that Electric City Power has 19 customers. Eight customers use 70% of the power. Mr. Boccock is positive that the Commissioners can learn about eight customers and negotiate contracts. If the ECP Board members cannot read the documents in the "black box," then he believes the Commissioners should take over.

Ron Gessaman, 1006 36th Avenue NE, pointed out that the Electric City Power Board is an advisory board. The City Commission sets the basic policy, which boils down to setting the rates and appointing and removing the board members.

Motion carried 4-1 (Commissioner Bronson dissenting).

Mayor Winters told Messrs. Ebeling and Stimac that they have acted nobly and thanked them for their service.

**Consent Agenda.
Approved.**

CONSENT AGENDA

7. Minutes, February 16, 2010, Commission meeting.
8. Total expenditures of \$2,047,052 for the period of January 30 through February 25, 2010, to include claims over \$5,000, in the amount of \$1,861,005.
9. Contracts list.
10. Grants list.
11. Reject bids for tree and stump removal.
12. Award construction contract to James Talcott Construction, Inc. in the amount of \$256,200 for the Lift Station #15, Bar Screen Replacement.
OF 1374.6

Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission approve the Consent Agenda as presented.

Mayor Winters asked if there were any inquiries from the public.

Ron Gessaman, 1006 36th Avenue NE, noted that the minutes posted online incorrectly identified a speaker. With regard to Item 9, he commented that he didn't see why the City suddenly needed contracts for high speed DSL and fiber link internet service. He noted "poor staff work" regarding Item 11, and pointed out that the engineer's estimate was over by a considerable amount in Item 12.

In response to Item 9, City Clerk Lisa Kunz noted that the contracts were renewal contracts - one for service to City facilities, and the other for the fiber link back to Qwest.

Commissioner Burow noted that the correction was already made regarding the minutes.

Motion carried 5-0.

CITY MANAGER

13. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

City Manager Gregory T. Doyon reported that he attended the Association of Defense Communities conference last week. The trip was paid for by the Central Montana Defense Alliance which the Commission appointed him to serve on. The focus was on economic conveyances and enhanced use leasing and legislative updates, and things that are going on in Washington that affect air force missions or military missions in general. He explained that enhanced use leasing is the ability to utilize a portion of a military installation for private or public services. Congress has given some flexibility how the Department of Defense or other agencies convey properties for economic purposes. In general, there is a lot of competition

going on in military communities in order to retain or expand the missions it has. He will follow up with a written, more detailed report.

Mr. Doyon thanked the Commissioners and Chief Grove and his officers for participating in the Leadership Great Falls day.

There has been some movement on the levee accreditation process. A meeting took place today with the entities involved, and members of the Congressional delegation were in attendance. There is an effort to attempt to facilitate a state-wide conference in Great Falls to address issues with the Congressional delegation present.

He also reported that he will be going to Washington next week. Chief Grove will be Acting City Manager during that time.

CITY COMMISSION

14. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Mayor Winters reiterated that the Resolution passed this evening was for the sole purpose of replacing the current ECP Board members only. The current Secretary/Executive Director will remain in place.

ADJOURNMENT

Adjourn.

There being no further business to come before the regular Commission meeting, **Commissioner Jolley moved, seconded by Commissioners Bronson and Burow, that the regular meeting of March 2, 2010, be adjourned at 9:42 p.m.**

Motion carried 5-0.

Mayor Winters

City Clerk

Minutes Approved: March 16, 2010



**CITY OF GREAT FALLS
 COMMISSION AGENDA REPORT**

ITEM: \$5,000 Report
 Invoices and Claims in Excess of \$5,000

PRESENTED BY: Fiscal Services Director

ACTION REQUESTED: Approval with Consent Agenda

**LISTING OF ALL ACCOUNTS PAYABLE CHECKS ISSUED AVAILABLE ONLINE AT
www.greatfallsmt.net/people_offices/fiscal/checkregister.php**

**TOTAL CHECKS ISSUED AND WIRE TRANSFERS MADE ARE NOTED BELOW WITH AN
 ITEMIZED LISTING OF ALL TRANSACTIONS GREATER THAN \$5000:**

ACCOUNTS PAYABLE CHECK RUNS FROM FEBRUARY 26, 2010 TO MARCH 11, 2010	884,170.42
MUNICIPAL COURT ACCOUNT CHECK RUN FOR FEBRUARY 17 - 22, 2010	1,379.00
MUNICIPAL COURT ACCOUNT CHECK RUN FOR FEBRUARY 23 - 26, 2010	91,621.75
WIRE TRANSFERS FROM FEBRUARY 24 - 28, 2010	31,786.25
WIRE TRANSFERS FROM MARCH 1 - 10, 2010	909,257.05
TOTAL: \$	1,918,214.47

SPECIAL REVENUE FUND

PLANNING

GREAT FALLS TRANSIT DISTRICT	1ST QTR REIMBURSEMENT	22,307.37
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SUPPORT & INNOVATION

GREAT FALLS BUSINESS IMPROVEMENT DISTRICT	JANUARY 2010 BID ASSESSMENT TAX DISTRIBUTION	16,968.72
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FIRE SPECIAL REVENUE

HAZTECH SYSTEMS INC	LEVEL 1 HAZCAT /WMD TRAINING	18,000.00
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ENTERPRISE FUNDS

ELECTRIC

SOUTHERN	PMT OF ENERGY SUPPLY EXPENSE FEB 10	650,000.00
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DORSEY & WHITNEY LLP	PMT #4 OF 24 BOND COUNSEL SERVICES INCURRED PRIOR TO MAR 2007 NOW DUE	6,581.02
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GOLF COURSES

U.S. BANK N.A.	GOLF COURSE REV. BOND SERIES 1998	23,112.50
U.S. BANK N.A.	GOLF COURSE REV. BOND SERIES 1999	8,673.75

CIVIC CENTER

CLUB BIG HOUSE	PAY OUT TICKET PROCEEDS 10-109 THEORY OF A DEADMAN	38,526.56
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INTERNAL SERVICES FUND

CENTRAL GARAGE

MOUNTAIN VIEW CO-OP	FUEL	23,863.18
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HEALTH & BENEFITS

BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS FEB 23 - MAR 2, 2010	44,577.42
BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS MARCH 3 - 8, 2010	164,783.84
BLUE CROSS/BLUE SHIELD	ADMINISTRATION & REINSURANCE MAR 10	51,770.17

TRUST AND AGENCY

COURT TRUST MUNICIPAL COURT

CITY OF GREAT FALLS	FINES & FORFEITURES COLLECTIONS	69,175.75
CASCADE COUNTY TREASURER	FINES & FORFEITURES COLLECTIONS	14,341.00
VICTIM WITNESS ASSISTANCE SERV	FINES & FORFEITURES SURCHARGES	6,849.00

PAYROLL CLEARING

STATE TREASURER	MONTANA TAXES	31,678.00
ICMA RETIREMENT TRUST	EMPLOYEE CONTRIBUTIONS	11,383.77
FIREFIGHTER RETIREMENT	FIREFIGHTER RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	41,580.96
STATEWIDE POLICE RESERVE FUND	POLICE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	50,152.23
PUBLIC EMPLOYEE RETIREMENT	PUBLIC EMPLOYEE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	83,564.39
1ST INTERSTATE BANK	FEDERAL TAXES, FICA & MEDICARE	142,552.18
AFLAC	EMPLOYEE CONTRIBUTIONS	11,791.55
LABORERS INTERNATIONAL UNION	EMPLOYEE CONTRIBUTIONS	12,599.00
WESTERN CONF OF TEAMSTERS	EMPLOYEE CONTRIBUTIONS	10,777.46
MONTANA OE - CI TRUST FUND	EMPLOYEE CONTRIBUTIONS	13,542.59

UTILITY BILLS

QWEST	FEBRUARY 2010 CHARGES DISPATCH	5,931.48
NORTHWESTERN ENERGY	FEBRUARY 2010 CHARGES SLD'S	68,203.84
ENERGY WEST	FEBRUARY 2010 CHARGES	61,565.93

CLAIMS OVER \$5000 TOTAL:\$ 1,704,853.66

Selection Criteria:

From Date : 02/25/2010

To Date : 03/11/2010

or

From Period :

To Period :

Bank Code : 01

Page Break by Fund: Y

Include Vendor No.: Y

Print Recap Only .: N

CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203565	9	JOHNSON MADISON LUMBER	REPAIR & MAINT SUPPLIES	100-6433-562.23-72		3/2010	20.98
							Total	20.98
03/03/2010	203567	22	PACIFIC STEEL	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	6.92
							Total	6.92
03/03/2010	203568	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	100-6433-562.22-64		3/2010	5.98
				REPAIR & MAINT SUPPLIES	100-2114-522.23-99		3/2010	14.48
							Total	20.46
03/03/2010	203571	40	BIG R STORES (CSWW INC)	REPAIR & MAINT SUPPLIES	100-6433-562.23-17		3/2010	40.09
							Total	40.09
03/03/2010	203573	50	COLUMBIA PAINT & COATIN	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	33.27
							Total	33.27
03/03/2010	203574	52	CONSOLIDATED ELECTRICAL	REPAIR & MAINT SERVICES	100-6433-562.36-12		3/2010	3.77
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	35.40
				REPAIR & MAINT SERVICES	100-6433-562.36-12		3/2010	9.25
				REPAIR & MAINT SERVICES	100-6433-562.36-12		3/2010	2.38
							Total	50.80
03/03/2010	203576	64	FLEET SUPPLY	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	3.40
							Total	3.40
03/03/2010	203583	81	QWEST	COMMUNICATION SERVICES	100-6411-561.31-99		3/2010	44.31
							Total	44.31
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	100-6433-562.34-12		3/2010	7.37
				Jan 2010 energy charges	100-2111-522.34-12		3/2010	7.81
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	8.53
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	50.32
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	8.42
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	16.85
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	6.62
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	23.07
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	16.85
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	16.85
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	6.62
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	19.91
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	8.42
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	51.00
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	16.85
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	56.66
				Jan 2010 energy charges	100-6433-562.34-12		3/2010	14.73
							Total	336.88
03/03/2010	203585	88	ADVANCED LITHO PRINTING	PRINTING & PUBLISHING	100-6433-562.32-99		3/2010	210.00
							Total	210.00
03/03/2010	203589	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SERVICES	100-6433-562.36-12		3/2010	23.26
				OPERATING SUPPLIES	100-6433-562.22-64		3/2010	85.54
							Total	108.80

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203590	145	PHOTO PLUS INC	PROFESSIONAL SERVICES	100-1111-511.35-99		3/2010	115.00
							Total	115.00
03/03/2010	203593	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	100-6433-562.22-94		3/2010	88.47
				OPERATING SUPPLIES	100-6433-562.22-94		3/2010	153.73
				OPERATING SUPPLIES	100-2114-522.22-94		3/2010	23.26
							Total	265.46
03/03/2010	203597	293	DAVIS BUSINESS MACHINES	EQUIP, FURN, FIXTURES	100-2141-522.24-99		3/2010	59.26
							Total	59.26
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	100-6411-561.21-99		3/2010	33.83
				OFFICE SUPPLIES	100-1414-511.21-99		3/2010	27.00
				OFFICE SUPPLIES	100-2111-522.21-99		3/2010	359.90
							Total	420.73
03/03/2010	203600	388	NATIONAL LAUNDRY CO	OPERATING SUPPLIES	100-6433-562.22-95		3/2010	6.32
							Total	6.32
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL	EQUIP, FURN, FIXTURES	100-1493-511.24-99		3/2010	5.80
				REPAIR & MAINT SERVICES	100-2141-522.36-99		3/2010	28.22
							Total	34.02
03/03/2010	203610	1117	HICKMAN CHRISTOPHER	MT NARCOTICS CONFERENCE	100-0000-129.10-00		3/2010	112.00
							Total	112.00
03/03/2010	203611	1124	LOCKERBY BRYAN E	DIVERSITY LAW ENFORCEMENT	100-0000-129.10-00		3/2010	303.74
							Total	303.74
03/03/2010	203614	1758	ROCKY MOUNTAIN INFO NET	2010 RMIN MEMBERSHIP	100-2115-522.33-51		3/2010	200.00
							Total	200.00
03/03/2010	203615	1922	WARDEN PAPER INC	OFFICE SUPPLIES	100-6411-561.21-99		3/2010	495.00
							Total	495.00
03/03/2010	203621	2499	OFFICE CENTER INC (THE)	RENTALS	100-6411-561.53-32		3/2010	95.98
							Total	95.98
03/03/2010	203623	2886	TOOL BOX INC	EQUIP, FURN, FIXTURES	100-6433-562.24-11		3/2010	75.40
							Total	75.40
03/03/2010	203626	3235	SPORTS CITY CYCLERY	REPAIR & MAINT SUPPLIES	100-6433-562.23-17		3/2010	205.75
							Total	205.75
03/03/2010	203628	3702	ROBERTS APARTMENTS	Restitution 5/9/05 vandal	100-0000-268.90-00		2/2010	225.00
							Total	225.00
03/03/2010	203629	3702	ERNESTO A GALVEZ	2/17/10 2 HRS FOR FILBERT	100-1361-512.35-11		3/2010	140.00
							Total	140.00
03/03/2010	203632	3949	EQUIFAX CREDIT INFORMAT	FEB 10 CREDIT SERVICES FE	100-2126-522.33-51		3/2010	20.00
							Total	20.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203633	4142	LYNN PEAVEY COMPANY	LAB SUPPLIES	100-2115-522.22-93		3/2010 Total	77.70 77.70
03/03/2010	203636	4851	GREAT FALLS PRE-RELEASE	PROFESSIONAL SERVICES	100-1365-511.35-71		3/2010 Total	1,872.83 1,872.83
03/03/2010	203638	4876	ACE HARDWARE	EQUIP, FURN, FIXTURES	100-6433-562.24-11		3/2010 Total	34.99 34.99
03/03/2010	203640	5889	MNOA	MNOA CONFERENCE/030810-03	100-2124-522.37-19		3/2010 Total	100.00 100.00
03/03/2010	203645	6589	LAWSON PRODUCTS INC	OPERATING SUPPLIES	100-6433-562.22-99		3/2010 Total	213.63 213.63
03/03/2010	203651	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	100-1493-511.35-99		3/2010 Total	24.00 24.00
03/03/2010	203652	7664	FASTENAL CO	EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES	100-6433-562.24-11 100-6433-562.24-11		3/2010 3/2010 Total	144.00 28.34 172.34
03/03/2010	203654	7813	ENERGY WEST MONTANA	FEBRUARY 2010 ENERGY CHAR	100-2141-522.34-15		3/2010 Total	1,193.02 1,193.02
03/03/2010	203658	8270	MASTERCARD PROCESSING C	WALMART/CLEANING SUPPLIES FLEET/HARDWARE PROFESSIONAL SERVICES	100-2141-522.22-94 100-2141-522.36-99 100-1111-511.35-99		3/2010 3/2010 3/2010 Total	53.34 39.90 1.50 94.74
03/03/2010	203662	8915	FERGUSON ENTERPRISES IN	REPAIR & MAINT SERVICES	100-2141-522.36-99		3/2010 Total	49.78 49.78
03/03/2010	203663	9468	IDENTITY SCREENPRINTING	OPERATING SUPPLIES	100-2126-522.22-95		3/2010 Total	76.00 76.00
03/03/2010	203675	11698	BEST INTERPRETING SERVI	1.5 HRS SERVICE FOR WETHE	100-1361-512.35-11		3/2010 Total	120.00 120.00
03/03/2010	203676	11992	LEISUREMORE CORPORATION	OPERATING SUPPLIES	100-6433-562.22-99		3/2010 Total	728.42 728.42
03/03/2010	203680	12707	DOLORES PENNINGTON	RABIES CERT # 81432	100-0000-268.90-01		3/2010 Total	15.00 15.00
03/03/2010	203681	12707	PATRICK TRIVISO	SPAY CERT # 09 1006	100-0000-268.90-03		3/2010 Total	200.00 200.00
03/03/2010	203682	12707	STEPHANIE BECKHAM	RABIES CERT # 81635	100-0000-268.90-01		3/2010 Total	15.00 15.00
03/03/2010	203683	12707	BRAD LUTES	SPAY CERT # 09 1024	100-0000-268.90-03		3/2010 Total	100.00 100.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203684	12707	JAMES BANKS	RABIES CERT # 81434	100-0000-268.90-01		3/2010	15.00
				SPAY CERT # 08 906	100-0000-268.90-03		3/2010	200.00
							Total	215.00
03/03/2010	203685	12707	PATRICIA JEWETT	RABIES CERT # 81657	100-0000-268.90-01		3/2010	15.00
				SPAY CERT # 09 1037	100-0000-268.90-03		3/2010	200.00
							Total	215.00
03/03/2010	203686	12707	ROBERT ALLDERDICE	RABIES CERT # 81661	100-0000-268.90-01		3/2010	15.00
							Total	15.00
03/03/2010	203687	12726	CATHY STEPHENS	Parking ticket 395273	100-0000-351.20-01		2/2010	20.00
							Total	20.00
03/03/2010	203688	12992	BALCO UNIFORM CO INC	NEW HIRE UNIFORMS/4	100-2126-522.22-95		3/2010	2,875.00
				BACKORDERED UNIFORM ITEMS	100-2126-522.22-95		3/2010	201.00
							Total	3,076.00
03/10/2010	203725	9	JOHNSON MADISON LUMBER	REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	67.56
				REPAIR & MAINT SUPPLIES	100-2411-522.23-99		3/2010	29.65
				REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	3.40
				EQUIP, FURN, FIXTURES	100-2461-521.24-19		3/2010	346.00
				REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	223.60
				REPAIR & MAINT SERVICES	100-2411-522.36-59		3/2010	11.80
				EQUIP, FURN, FIXTURES	100-2417-521.24-11		3/2010	36.95
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	24.95
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	33.60
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	8.22
				EQUIP, FURN, FIXTURES	100-2411-522.24-19		3/2010	29.00
				REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	10.34
							Total	825.07
03/10/2010	203726	10	K-MART 3094	REPAIR & MAINT SUPPLIES	100-2411-522.23-71		3/2010	34.99
							Total	34.99
03/10/2010	203730	25	PROBUILD (FORMERLY POUL	REPAIR & MAINT SERVICES	100-2411-522.36-59		3/2010	8.68
				REPAIR & MAINT SERVICES	100-2411-522.36-59		3/2010	8.48
				REPAIR & MAINT SUPPLIES	100-2114-522.23-99		3/2010	23.98
				REPAIR & MAINT SUPPLIES	100-2114-522.23-99		3/2010	89.40
							Total	130.54
03/10/2010	203731	26	PUBLIC DRUG CO INC	REPAIR & MAINT SUPPLIES	100-2411-522.23-99		3/2010	5.49
				EQUIP, FURN, FIXTURES	100-2412-522.24-15		3/2010	56.85
							Total	62.34
03/10/2010	203734	40	BIG R STORES (CSWW INC)	REPAIR & MAINT SUPPLIES	100-2461-521.23-17		3/2010	19.99
				REPAIR & MAINT SUPPLIES	100-2461-521.23-17		3/2010	19.99
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	51.97
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	43.86
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	25.99
				OPERATING SUPPLIES	100-6433-562.22-99		3/2010	27.98
							Total	149.80

CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203737	64	FLEET SUPPLY	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	2.95
							Total	2.95
03/10/2010	203738	65	GENERAL DISTRIBUTING CO	REPAIR & MAINT SERVICES	100-2411-522.36-59		3/2010	32.48
							Total	32.48
03/10/2010	203739	66	GERBERS OF MONTANA INC	ALUMINUM TO MAKE HOLDER F	100-1361-511.21-99		3/2010	69.14
							Total	69.14
03/10/2010	203741	68	NAPA AUTO PARTS OF GREA	OPERATING SUPPLIES	100-2411-522.22-12		3/2010	3.99
							Total	3.99
03/10/2010	203745	81	QWEST	COMMUNICATION SERVICES	100-2411-522.31-31		3/2010	54.39
				COMMUNICATION SERVICES	100-2411-522.31-31		3/2010	275.60
				COMMUNICATION SERVICES	100-2411-522.31-31		3/2010	55.17
				COMMUNICATION SERVICES	100-2411-522.31-31		3/2010	55.17
				COMMUNICATION SERVICES	100-6411-561.31-31		3/2010	207.59
				COMMUNICATION SERVICES	100-2411-522.31-31		3/2010	61.94
				PHONE SERVICE FOR JURY LI	100-1361-512.31-31		3/2010	49.65
							Total	759.51
03/10/2010	203746	82	NORTHWESTERN ENERGY	01003912	100-6411-561.34-12		3/2010	276.92
				01003920	100-2411-522.34-12		3/2010	280.74
				01003987	100-2111-522.34-12		3/2010	570.40
				01004480	100-2411-522.34-12		3/2010	95.20
				01004688	100-2411-522.34-12		3/2010	64.71
				01005156	100-2411-522.34-12		3/2010	79.65
				01005164	100-2411-522.34-12		3/2010	115.50
				01005180	100-6433-562.34-12		3/2010	126.90
				Jan 2010 charges	100-6411-561.34-12		3/2010	19.53
				098125272	100-6433-562.34-12		3/2010	153.65
				09973629	100-6433-562.34-12		3/2010	10.48
				12082467	100-6433-562.34-12		3/2010	64.81
				12321493	100-6433-562.34-12		3/2010	7.25
				12607271	100-6433-562.34-12		3/2010	7.25
				13247382	100-6433-562.34-12		3/2010	7.25
				13537824	100-1493-511.34-12		3/2010	50.21
				14491047	100-6433-562.34-12		3/2010	7.25
				14517288	100-6433-562.34-12		3/2010	35.21
				15998792	100-6433-562.34-12		3/2010	7.25
				16056376	100-2141-522.34-12		3/2010	153.23
				16167934	100-2123-522.34-12		3/2010	7.25
				16992463	100-6433-562.34-12		3/2010	7.25
				17882077	100-6433-562.34-12		3/2010	7.91
				18207118	100-6433-562.34-12		3/2010	17.58
							Total	2,173.38
03/10/2010	203747	83	ENERGY WEST RESOURCES I	18456	100-2411-522.34-15		3/2010	1,048.72
				19937	100-2411-522.34-15		3/2010	1,075.14
				34515	100-1493-511.34-15		3/2010	202.18
				34883	100-6433-562.34-15		3/2010	517.26
				36759	100-6411-561.34-15		3/2010	1,781.21
				36760	100-6411-561.34-15		3/2010	2,957.90

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203747	83	ENERGY WEST RESOURCES I	36762	100-6433-562.34-15		3/2010	270.13
				43059	100-2411-522.34-15		3/2010	1,126.93
				44001	100-6433-562.34-15		3/2010	17.00
				49665	100-6433-562.34-15		3/2010	582.36
				49666	100-6433-562.34-15		3/2010	504.29
				50162	100-2111-522.34-15		3/2010	2,908.85
				51121	100-6433-562.34-15		3/2010	17.00
				51520	100-6433-562.34-15		3/2010	165.13
				53759	100-2411-522.34-15		3/2010	827.35
				54922	100-2411-522.34-15		3/2010	1,931.40
							Total	15,932.85
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	CAKE FOR SWEARING IN CERE	100-1111-511.35-99		3/2010	19.87
				SONY CDR	100-1113-511.22-99		3/2010	23.24
				OFFICE SUPPLIES	100-1411-511.21-99		3/2010	8.29
				MAC LUNCHEON FOR GREG DOY	100-1411-511.37-53		3/2010	12.00
				OFFICE SUPPLIES	100-1414-511.21-99		3/2010	8.29
				SPACE HEATER FOR CLERKS O	100-1414-511.24-99		3/2010	34.98
				OFFICE SUPPLIES	100-1471-511.21-99		3/2010	8.29
				FIRSTAID SUPPLIES	100-1111-511.21-99		3/2010	11.98
				BAGGAGE FEE DOYON	100-1411-511.37-99		3/2010	41.00
							Total	167.94
03/10/2010	203752	127	FEDERAL EXPRESS CORPORA	SHIPPING CHARGES TO CO	100-2111-522.31-11		3/2010	65.60
							Total	65.60
03/10/2010	203754	137	SHIP-IT	COMMUNICATION SERVICES	100-2411-522.31-11		3/2010	15.05
				COMMUNICATION SERVICES	100-2411-522.31-11		3/2010	17.68
							Total	32.73
03/10/2010	203755	142	NORTHWEST PIPE FITTINGS	EQUIP, FURN, FIXTURES	100-6433-562.24-11		3/2010	469.39
							Total	469.39
03/10/2010	203756	162	ASSOCIATED VETERINARY S	RABIES CERT # 81655	100-0000-268.90-01		3/2010	15.00
							Total	15.00
03/10/2010	203757	177	ALARM SERVICE INC	PROFESSIONAL SERVICES	100-6433-562.35-99		3/2010	50.00
							Total	50.00
03/10/2010	203759	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	20.54
				OPERATING SUPPLIES	100-2114-522.22-94		3/2010	39.64
				REPAIR & MAINT SUPPLIES	100-2114-522.23-99		3/2010	6.59
							Total	66.77
03/10/2010	203762	293	DAVIS BUSINESS MACHINES	OPERATING SUPPLIES	100-2111-522.22-99		3/2010	253.18
							Total	253.18
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	EQUIP, FURN, FIXTURES	100-2461-521.24-17	241003	3/2010	72.00
				OFFICE SUPPLIES	100-2461-521.21-11		3/2010	119.96
				OFFICE SUPPLIES	100-2417-521.21-99		3/2010	26.58
				OFFICE SUPPLIES	100-1411-511.21-99		3/2010	16.99
				OFFICE SUPPLIES	100-1471-511.21-99		3/2010	541.94
				OFFICE SUPPLIES	100-1471-511.21-99		3/2010	18.89

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03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	100-2417-521.21-99		3/2010	43.93
							Total	840.29
03/10/2010	203770	731	FAGENSTROM CO (THE)	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	490.00
							Total	490.00
03/10/2010	203772	846	NFPA INTERNATIONAL	FC ANNUAL MEMBERSHIP	100-2411-522.33-51		3/2010	150.00
							Total	150.00
03/10/2010	203775	1124	LOCKERBY BRYAN E	Helena 2/22/10	100-2124-522.37-19		3/2010	28.00
				Helena 3/15/10 3 people	100-0000-129.10-00		3/2010	315.00
							Total	343.00
03/10/2010	203776	1223	RADIO SHACK CORPORATION	REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	32.27
				REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	24.79
							Total	57.06
03/10/2010	203778	1356	STATE BAR OF MONTANA	REF,PUBLICITY,TAXES,DUES	100-1471-511.33-51		3/2010	385.00
							Total	385.00
03/10/2010	203779	1509	CROFT TIMOTHY	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203780	1516	JACKSON JAMIE	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203781	1528	MCCAMLEY RANDALL	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203783	1828	SUTPHIN DWANE	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203784	1886	MATELICH MARY A	SUB JUDGE MARY 3/2/10 FOR	100-1363-512.35-11		3/2010	930.00
							Total	930.00
03/10/2010	203785	1972	MONTANA LAW ENFORCEMENT	TRAVEL,CONFERENCES&SCHOOL	100-2124-522.37-19		3/2010	500.00
				TRAVEL,CONFERENCES&SCHOOL	100-2124-522.37-19		3/2010	500.00
				TRAVEL,CONFERENCES&SCHOOL	100-2124-522.37-19		3/2010	500.00
							Total	1,500.00
03/10/2010	203786	1994	GONSER STEVE	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203788	2119	MONTANA SUPREME COURT	REGISTRAION FEE FOR JUDGE	100-1363-512.37-99		3/2010	250.00
							Total	250.00
03/10/2010	203789	2193	CULLIGAN WATER CONDITIO	FEB GYM WATER BILL	100-2111-522.22-99		3/2010	60.50
							Total	60.50
03/10/2010	203791	2286	HEIMAN FIRE EQUIPMENT I	EQUIP, FURN, FIXTURES	100-2411-522.24-17		3/2010	680.15
				EQUIP, FURN, FIXTURES	100-2411-522.24-17		3/2010	1,222.15
				EQUIP, FURN, FIXTURES	100-2411-522.24-17		3/2010	1,533.35
							Total	3,435.65

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203793	2499	OFFICE CENTER INC (THE)	REPAIR & MAINT SERVICES	100-2411-522.36-91		3/2010	50.00
				REPAIR & MAINT SERVICES	100-2411-522.36-91		3/2010	38.52
							Total	88.52
03/10/2010	203800	3264	BOYD COFFEE COMPANY	OPERATING SUPPLIES	100-1411-511.22-99		3/2010	117.00
							Total	117.00
03/10/2010	203801	3637	J & V RESTAURANT SUPPLY	J & V RESTAURANT SUPPLY	100-0000-268.50-00		3/2010	251.00
							Total	251.00
03/10/2010	203805	4062	PETTY CASH/MCCAMLEY RAN	OPERATING SUPPLIES	100-2411-522.22-72		3/2010	3.09
				OPERATING SUPPLIES	100-2411-522.22-94		3/2010	19.44
				COMMUNICATION SERVICES	100-2411-522.31-32		3/2010	17.90
				REPAIR & MAINT SERVICES	100-2411-522.36-12		3/2010	16.66
							Total	57.09
03/10/2010	203809	4876	ACE HARDWARE	REPAIR & MAINT SUPPLIES	100-2461-521.23-17		3/2010	15.98
				OPERATING SUPPLIES	100-2417-521.22-94		3/2010	20.14
				REPAIR & MAINT SUPPLIES	100-2461-521.23-17		3/2010	42.98
							Total	79.10
03/10/2010	203819	6480	KALISPELL POLICE DEPART	FTO COURSE TUITION/031410	100-2124-522.37-19		3/2010	295.00
				FTO COURSE/031410-031910/	100-2124-522.37-19		3/2010	590.00
							Total	885.00
03/10/2010	203821	6589	LAWSON PRODUCTS INC	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	276.24
							Total	276.24
03/10/2010	203828	7354	VAN SON DAVE	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203831	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	100-2412-522.31-11		3/2010	147.56
							Total	147.56
03/10/2010	203832	7828	MONTANA BROOM & BRUSH S	PAPER TOWELS, TOILET PAPE	100-2411-522.22-94		3/2010	412.13
							Total	412.13
03/10/2010	203833	7938	PLAZA UNITED PHARMACY	TEST STRIPS	100-2411-522.22-71		3/2010	133.67
							Total	133.67
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	100-2112-522.33-11		3/2010	265.00
				POLK DIRECTORY	100-2115-522.33-11		3/2010	265.00
				POLK DIRECTORY	100-2411-522.33-11		3/2010	265.00
				TRAVEL, CONFERENCES&SCHOOL	100-1471-511.37-99		3/2010	200.00
				FIRST AID SUPPLIES	100-1411-511.21-99		3/2010	6.49
				FIRST AID SUPPLIES	100-1414-511.21-99		3/2010	6.48
				FIRST AID SUPPLIES	100-1471-511.21-99		3/2010	6.49
				OFFICEMAX/SHARPIE	100-2112-522.22-99		3/2010	.31
				OPERATING SUPPLIES	100-2411-522.22-94		3/2010	182.76
				COMMUNICATION SERVICES	100-2412-522.31-31		3/2010	50.00
				EQUIP, FURN, FIXTURES	100-2461-521.24-17		3/2010	34.66
				TRAVEL, CONFERENCES&SCHOOL	100-1411-511.37-99		3/2010	358.14
				TRAVEL, CONFERENCES&SCHOOL	100-1411-511.37-99		3/2010	21.00

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							Total	1,661.33
03/10/2010	203839	8380	LAMAR COMPANIES (THE)	FREIGHT	100-2191-522.35-99	211003	3/2010	1,696.00
							Total	1,696.00
03/10/2010	203841	8653	HARRIS TIMOTHY	NREMT	100-2411-522.33-51		3/2010	20.00
							Total	20.00
03/10/2010	203843	8699	INDIAN HAMMER VETERINAR	RABIES CERT # 81632/81470	100-0000-268.90-01		3/2010	45.00
							Total	45.00
03/10/2010	203845	8851	SCOTT RON	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203846	9117	BEST FRIENDS ANIMAL HOS	JAN 10 CITY LICENSE REIMB	100-2141-522.35-19		3/2010	17.00
							Total	17.00
03/10/2010	203847	9117	BEST FRIENDS ANIMAL HOS	RABIES CERT # 81555/81572	100-0000-268.90-01		3/2010	30.00
							Total	30.00
03/10/2010	203848	9117	BEST FRIENDS ANIMAL HOS	K-9 UNIT FEED	100-2122-522.35-18		3/2010	58.59
							Total	58.59
03/10/2010	203849	9468	IDENTITY SCREENPRINTING	SHIPPING	100-2191-522.35-99	211003	3/2010	1,859.95
							Total	1,859.95
03/10/2010	203850	9496	MONTANA FIREFIGHTER TES	2010 CONSORTIUM DUES	100-2411-522.35-94		3/2010	1,200.00
							Total	1,200.00
03/10/2010	203854	10177	BENEFIS HEALTHCARE EDUC	TRAVEL, CONFERENCES & SCHOOL	100-2411-522.37-39		3/2010	30.00
							3/2010	46.00
							3/2010	20.00
							Total	96.00
03/10/2010	203855	10314	ZOLL MEDICAL CORP	OPERATING SUPPLIES	100-2411-522.22-72		3/2010	384.80
							3/2010	400.00
							Total	784.80
03/10/2010	203857	10435	BUG DOCTOR PEST CONTROL	PROFESSIONAL SERVICES	100-6433-562.35-99		3/2010	36.00
							3/2010	42.00
							Total	78.00
03/10/2010	203858	10455	BOUND TREE MEDICAL LLC	OPERATING SUPPLIES	100-2411-522.22-72		3/2010	70.11
							3/2010	59.39
							Total	129.50
03/10/2010	203860	10612	PERRY BJ	NREMT	100-2411-522.33-51		3/2010	20.00
							Total	20.00
03/10/2010	203861	10613	HIROSE DARIN	STATE EMT	100-2411-522.33-51		3/2010	30.00
							3/2010	15.00
							Total	45.00

CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203863	10800	BRAGG JEFF	Kalispell	100-0000-129.10-00		3/2010	869.85
							Total	869.85
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	100-2111-522.31-32		3/2010	63.68
				COMMUNICATION SERVICES	100-2112-522.31-32		3/2010	164.15
				COMMUNICATION SERVICES	100-2114-522.31-32		3/2010	96.68
				COMMUNICATION SERVICES	100-2115-522.31-32		3/2010	559.39
				COMMUNICATION SERVICES	100-2124-522.31-32		3/2010	34.05
				COMMUNICATION SERVICES	100-2125-522.31-32		3/2010	64.32
				COMMUNICATION SERVICES	100-2141-522.31-99		3/2010	161.68
				INSP CARD	100-2412-522.31-32		3/2010	51.03
				HAZMAT CARD	100-2461-521.31-32		3/2010	51.01
				COMMUNICATION SERVICES	100-6411-561.31-32		3/2010	136.75
				COMMUNICATION SERVICES	100-1411-511.31-32		3/2010	87.38
				COMMUNICATION SERVICES	100-6433-562.31-32		3/2010	124.40
				COMMUNICATION SERVICES	100-6433-562.31-32		3/2010	124.40
				COMMUNICATION SERVICES	100-6433-562.31-32		3/2010	124.40
				OPS CELLS	100-2411-522.31-32		3/2010	154.30
				OPS CELLS	100-2411-522.31-32		3/2010	157.93
				FP CELLS	100-2412-522.31-32		3/2010	155.12
				DES CELLS	100-2461-521.31-32		3/2010	207.48
							Total	2,518.15
03/10/2010	203867	11048	BOWER MARTY	FIELD TRAINING COURSE	100-0000-129.10-00		3/2010	640.85
							Total	640.85
03/10/2010	203871	11222	WCS TELECOM	LONG DISTANCE	100-2411-522.31-31		3/2010	48.91
							Total	48.91
03/10/2010	203874	11355	MONTANA LAW REVIEW UNIV	REF,PUBLICITY,TAXES,DUES	100-1471-511.33-19		3/2010	30.00
							Total	30.00
03/10/2010	203876	11443	SUTTON MEGHAN	SUB JUDGE FEES FOR MEGHAN	100-1363-512.35-11		3/2010	120.00
							Total	120.00
03/10/2010	203880	11977	GLOBE PEQUOT PRESS	RESALE BOOKS AT VISITORS	100-1493-511.25-99		3/2010	199.69
							Total	199.69
03/10/2010	203887	12112	WINDSOR PLYWOOD	OPERATING SUPPLIES	100-6433-562.22-99		3/2010	22.00
							Total	22.00
03/10/2010	203889	12537	SWINGLEY SPENCER	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203890	12644	ERIC FOWELL	NREMT	100-2411-522.33-51		3/2010	15.00
							Total	15.00
03/10/2010	203892	12707	EMILY GOLSON	RABIES CERT # 81671	100-0000-268.90-01		3/2010	15.00
				ADOPTION FEE REFUND/AXIS	100-0000-344.60-02		3/2010	25.00
							Total	40.00
03/10/2010	203893	12707	CATHY AMUNDSON	RABIES CERT # 81475	100-0000-268.90-01		3/2010	15.00
							Total	15.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203894	12707	JOSHUA JOBE	SPAY CERT # 09 1020	100-0000-268.90-03		3/2010 Total	200.00 200.00
03/10/2010	203895	12707	JENNA THOMPSON	RABIES CERT # 81658	100-0000-268.90-01		3/2010 Total	15.00 15.00
03/10/2010	203896	12707	JAMES ANDERSON	SPAY CERT # 08 928	100-0000-268.90-03		3/2010 Total	200.00 200.00
03/10/2010	203897	12707	SHAWN SHRYER	RABIES CERT # 81479	100-0000-268.90-01		3/2010 Total	15.00 15.00
03/10/2010	203898	12707	PAULA WESTERN	RABIES CERT # 81424	100-0000-268.90-01		3/2010 Total	15.00 15.00
03/10/2010	203900	12776	AUTO PARTS & RECYCLING	EXTRICATION TRNG VEHICLES	100-2411-522.37-39		3/2010 Total	600.00 600.00
03/10/2010	203902	12934	HILLS PET NUTRITION SAL	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	100-2141-522.22-99 100-2141-522.22-99 100-2141-522.22-99		3/2010 3/2010 3/2010 Total	35.00 61.25 61.25 157.50
03/10/2010	203904	12981	MWI VETERINARY SUPPLY C	OPERATING SUPPLIES OPERATING SUPPLIES	100-2141-522.22-99 100-2141-522.22-99		3/2010 3/2010 Total	460.80 477.72 938.52
03/10/2010	203906	12989	INTERVET INC (SCHERING	SHELTER VACCINE SUPPLY	100-2141-522.22-99		3/2010 Total	1,715.20 1,715.20
03/10/2010	203907	13118	FURR JASON	NREMT	100-2411-522.33-51		3/2010 Total	15.00 15.00
03/10/2010	203910	13247	ADVANCED MULTIMEDIA SOL	ANNUAL DOMAIN NAME RENEWA	100-2191-522.35-99	211003	3/2010 Total	64.95 64.95
03/10/2010	203911	13252	ANTHON NEIL	TRAVEL, CONFERENCES & SCHOOL	100-1471-511.37-32		3/2010 Total	25.00 25.00
03/10/2010	203912	13273	GREAT FALLS TRIBUNE -SU	E TRIBUNE 1 YEAR	100-2411-522.33-11		3/2010 Total	187.80 187.80
137 Checks ** Fund Total								60,994.07

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03/03/2010	203583	81	QWEST	MONTHLY SERVICE 02/13/10-	213-1811-512.31-31		3/2010	44.31
							Total	44.31
03/03/2010	203637	4857	FINCH ANDREW	REVENUE & TRANS COMMITTEE	213-1811-512.37-73		3/2010	92.50
							Total	92.50
03/10/2010	203753	130	CLERK & RECORDER	Recording Fees	213-1811-512.33-12		3/2010	44.00
							Total	44.00
03/10/2010	203806	4123	GREAT FALLS TRANSIT DIS	INSTITUTION GRANTS/SUBS	213-1811-512.57-15		3/2010	22,307.37
							Total	22,307.37
03/10/2010	203816	6030	WICKS DOUG	PROFESSIONAL SERVICES	213-1811-512.35-99		3/2010	2,000.00
							Total	2,000.00
03/10/2010	203818	6345	SUPERIOR BUSINESS EQUIP	EXCESS COPIES 01/22/10-02	213-1811-512.53-32		3/2010	86.56
							Total	86.56
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	213-1811-512.33-11		3/2010	90.10
							Total	90.10
03/10/2010	203865	10858	VERIZON WIRELESS	MONTHLY CHARGES 02/22/10-	213-1811-512.31-32		3/2010	21.45
							Total	21.45
8 Checks ** Fund Total								24,686.29

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CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203603	502	GREAT FALLS BUSINESS	INTERGOVERN, INTERFUND	219-1511-511.81-09		3/2010	16,968.72
							Total	16,968.72
03/03/2010	203692	13342	GREAT FALLS TOURISM BUS	JANUARY TAX DISTRIBUTION	219-1557-511.81-09		3/2010	424.71
							Total	424.71
				2 Checks	** Fund Total			17,393.43

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CITY OF GREAT FALLS
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203583	81	QWEST	COMMUNICATION SERVICES	221-2113-522.31-31	219285	3/2010	631.96
							Total	631.96
				1 Checks	** Fund Total			631.96

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203669	10858	VERIZON WIRELESS	FEB 10 INVESTIGATIONS CEL	222-2118-522.31-32	211012	3/2010	12.92
							Total	12.92
03/10/2010	203731	26	PUBLIC DRUG CO INC	4 CAMERA CASES	222-2191-525.24-99	210903	3/2010	1,883.40
							Total	1,883.40
03/10/2010	203837	8270	MASTERCARD PROCESSING C	OFFICEMAX/ICOP DVDS/COMPU	222-2191-525.95-22	211006	3/2010	179.43
							Total	179.43
03/10/2010	203865	10858	VERIZON WIRELESS	OTHER PURCHASED SERVICES	222-2118-522.31-32	211012	3/2010	193.99
				PROFESSIONAL SERVICES	222-2191-525.35-99	211007	3/2010	714.14
				PROFESSIONAL SERVICES	222-2191-525.35-99	211007	3/2010	357.09
							Total	1,265.22
03/10/2010	203918	13371	HEART BEAT CPR & FIRST	4 HEARTSINE AED TRAINERS	222-2191-525.24-99	210903	3/2010	1,400.00
							Total	1,400.00
				5 Checks	** Fund Total			4,740.97

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203726	10	K-MART 3094	TRAVEL, CONFERENCES&SCHOOL	224-2411-522.37-79	241003	3/2010	25.45
							Total	25.45
03/10/2010	203768	639	LAB SAFETY SUPPLY	EQUIP, FURN, FIXTURES	224-2411-522.24-17	241002	3/2010	40.63
				EQUIP, FURN, FIXTURES	224-2411-522.24-17	241002	3/2010	585.00
				EQUIP, FURN, FIXTURES	224-2411-522.24-17	241002	3/2010	200.00
				EQUIP, FURN, FIXTURES	224-2411-522.24-17	241002	3/2010	172.00
							Total	997.63
03/10/2010	203793	2499	OFFICE CENTER INC (THE)	TRAVEL, CONFERENCES&SCHOOL	224-2411-522.37-79	241003	3/2010	39.16
							Total	39.16
03/10/2010	203822	6590	GOOD EATS TAKE OUT & CA	TRAVEL, CONFERENCES&SCHOOL	224-2411-522.37-79	241003	3/2010	197.00
							Total	197.00
03/10/2010	203877	11503	HAZTECH SYSTEMS INC	PROFESSIONAL SERVICES	224-2411-522.35-99	241004	3/2010	18,000.00
							Total	18,000.00
				5 Checks	** Fund Total			19,259.24

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203565	9	JOHNSON MADISON LUMBER	OPERATING SUPPLIES	237-3136-532.22-99		3/2010 Total	9.89 9.89
03/03/2010	203574	52	CONSOLIDATED ELECTRICAL	OPERATING SUPPLIES	237-3131-532.22-99		3/2010 Total	189.00 189.00
03/03/2010	203578	67	GLACIER STATE ELECTRIC	OPERATING SUPPLIES	237-3131-532.22-99		3/2010 Total	36.00 36.00
03/03/2010	203583	81	QWEST	PHONE SERVICE HILL 57 FEB	237-3136-532.31-31		3/2010 Total	46.09 46.09
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges Jan 2010 energy charges Jan 2010 energy charges Jan 2010 energy charges Jan 2010 energy charges Jan 2010 energy charges Jan 2010 energy charges 721138	237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12 237-3131-532.34-12	3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 Total	7.11 19.14 4.21 57.41 206.13 70.17 17.08 62.36 443.61	
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES OFFICE SUPPLIES	237-3131-532.21-99 237-3136-532.21-99		3/2010 3/2010 Total	27.04 27.04 54.08
03/03/2010	203600	388	NATIONAL LAUNDRY CO	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	237-3131-532.36-91 237-3131-532.36-91		3/2010 3/2010 Total	18.42 18.42 36.84
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL	OPERATING SUPPLIES	237-3131-532.22-99		3/2010 Total	22.42 22.42
03/03/2010	203618	2114	NORTHWESTERN UNIVERSITY	REGISTRATION FOR AUSTIN S	237-3136-532.37-99		3/2010 Total	1,125.00 1,125.00
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES OPERATING SUPPLIES	237-3131-532.36-91 237-3136-532.36-91 237-3131-532.22-99		3/2010 3/2010 3/2010 Total	4.70 4.69 72.35 81.74
03/03/2010	203625	3150	EBERLE DESIGN INC	REPAIR OF SSM6LE	237-3136-532.26-12		3/2010 Total	275.00 275.00
03/03/2010	203627	3426	KELLY'S SIGNS	SIGN DAMAGE STICKERS	237-3136-532.26-11		3/2010 Total	750.00 750.00
03/03/2010	203635	4465	VULCAN INC	TRAFFIC & ELECTRIC SUPP TRAFFIC & ELECTRIC SUPP	237-3136-532.26-11 237-3136-532.26-11		3/2010 3/2010 Total	728.40 1,401.55 2,129.95
03/03/2010	203638	4876	ACE HARDWARE	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-12		3/2010 Total	12.99 12.99

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203643	6169	UNITED PARCEL SERVICE	UPS CHARGES FOR SUPORT SE	237-3136-532.36-59		3/2010	57.71
							Total	57.71
03/03/2010	203650	7269	HOWARDS PIZZA INC	HOT MEAL CHARGE FOR MIKE	237-3131-532.37-52		3/2010	8.00
							Total	8.00
03/03/2010	203652	7664	FASTENAL CO	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-12		3/2010	29.26
							Total	29.26
03/03/2010	203658	8270	MASTERCARD PROCESSING C	TRAFFIC SIGNAL TRANSFER S	237-3136-532.26-12		3/2010	480.27
				TRAFFIC ENGINEERING TECH.	237-3136-532.37-99		3/2010	1,786.38
				TRAVEL FOR AUSTIN SCHULTZ	237-3136-532.37-99		3/2010	438.80
							Total	2,705.45
03/10/2010	203730	25	PROBUILD (FORMERLY POUL	EQUIP, FURN, FIXTURES	237-3136-532.24-11		3/2010	16.99
							Total	16.99
03/10/2010	203735	50	COLUMBIA PAINT & COATIN	OPERATING SUPPLIES	237-3136-532.22-99		3/2010	11.38
							Total	11.38
03/10/2010	203746	82	NORTHWESTERN ENERGY	Jan 2010 charges	237-3131-532.34-12		3/2010	16.84
				12564183	237-3131-532.34-12		3/2010	47.90
				14226195	237-3136-532.34-12		3/2010	86.77
				16134884	237-3136-532.34-12		3/2010	8.11
				17577503	237-3136-532.34-12		3/2010	105.05
				17577818	237-3136-532.34-12		3/2010	59.69
							Total	324.36
03/10/2010	203753	130	CLERK & RECORDER	Recording Fees	237-3131-532.35-99		3/2010	7.00
				Recording Fees	237-3131-532.35-99		3/2010	14.00
				Recording Fees	237-3131-532.35-99		3/2010	7.00
							Total	28.00
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	237-3131-532.21-99		3/2010	1.94
				OFFICE SUPPLIES	237-3136-532.21-99		3/2010	1.94
							Total	3.88
03/10/2010	203809	4876	ACE HARDWARE	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-12		3/2010	6.99
							Total	6.99
03/10/2010	203813	5528	MT DEPT OF TRANSPORTATI	IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	350603	3/2010	170.71
							Total	170.71
03/10/2010	203824	6835	GENERAL TRAFFIC CONTROL	POLE SPUN ALUM 8' GLOSS B	237-3136-532.26-12		3/2010	531.20
				BASE SQUARE ALUM POLY DOO	237-3136-532.26-12		3/2010	681.80
							Total	1,213.00
03/10/2010	203837	8270	MASTERCARD PROCESSING C	FUEL CHARGE FOR MISSOULA	237-3131-532.27-99		3/2010	337.38
				POLK DIRECTORY	237-3131-532.33-99		3/2010	88.33
							Total	425.71
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	237-3131-532.31-32		3/2010	182.95
				COMMUNICATION SERVICES	237-3136-532.31-32		3/2010	123.56

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							Total	306.51
03/10/2010	203866	11012	BARNES DISTRIBUTION	CRIMP STUD HS TUBING BLK	237-3136-532.26-12		3/2010	64.97
							Total	64.97
03/10/2010	203881	11998	CHEMNET CONSORTIUM	PROFESSIONAL SERVICES	237-3131-532.35-18		3/2010	183.00
							Total	183.00
				30 Checks	** Fund Total			10,768.53

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	251-6111-561.34-12		3/2010 Total	31.69 31.69
03/03/2010	203586	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11	261001	3/2010 3/2010 3/2010 3/2010 3/2010 Total	23.54 19.18 17.77 16.29 22.82 99.60
03/03/2010	203597	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	251-6111-561.36-91		3/2010 Total	75.73 75.73
03/03/2010	203604	621	PROPERTY & SUPPLY BUREA	OFFICE SUPPLIES OFFICE SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	251-6111-561.21-99 251-6111-561.21-99 251-6111-561.23-99 251-6111-561.23-99		12/2009 12/2009 3/2010 3/2010 Total	46.56- 29.94- 167.95 2.73 94.18
03/03/2010	203658	8270	MASTERCARD PROCESSING C	OFFICE SUPPLIES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES	251-6111-561.21-59 251-6111-561.33-11 251-6111-561.33-51		3/2010 3/2010 3/2010 Total	169.98 266.24 425.00 861.22
03/03/2010	203677	12022	SPACESAVER NORTHWEST	25 SPACESAVER DIVIDERS FO	251-6111-561.24-19		3/2010 Total	102.50 102.50
03/10/2010	203746	82	NORTHWESTERN ENERGY	01004902	251-6111-561.34-12		3/2010 Total	707.40 707.40
03/10/2010	203747	83	ENERGY WEST RESOURCES I	25321	251-6111-561.34-15		3/2010 Total	4,613.88 4,613.88
03/10/2010	203748	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11 251-6111-561.33-11	261001 261001	3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 Total	33.41 22.91 79.08 33.14 33.96 58.85 97.88 16.31 18.23 15.38 409.15

9 Checks ** Fund Total 6,995.35

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203586	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11		3/2010	18.23
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	74.08
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11		3/2010	15.39
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	36.48
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	20.61
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	3/2010	23.54
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	19.94
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	23.46
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	23.35
							Total	255.08
03/03/2010	203616	1990	FOUNDATION CENTER (THE)	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	457.50
							Total	457.50
03/03/2010	203634	4335	BAKER & TAYLOR	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	41.01
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	20.21
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	192.41
							Total	253.63
03/03/2010	203657	8202	MIDWEST LIBRARY SERVICE	ASSORTED BOOKS	252-6113-561.33-11	260601	3/2010	182.90
							Total	182.90
03/03/2010	203658	8270	MASTERCARD PROCESSING C	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	120.78
							Total	120.78
03/03/2010	203659	8335	CENTER POINT PUBLISHING	ASSORTED BOOKS	252-6113-561.33-11		3/2010	41.98
							Total	41.98
03/10/2010	203748	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	41.53
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	20.90
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	23.51
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	17.79
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	3/2010	18.21
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	139.56
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	53.30
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	86.80
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	109.98
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	18.85
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	23.46
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	44.64
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	27.09
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	41.45
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	23.46
							Total	690.53
03/10/2010	203790	2250	GALE GROUP	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11		3/2010	44.93
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11		3/2010	19.47
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	3/2010	130.47
							Total	194.87
03/10/2010	203808	4335	BAKER & TAYLOR	STANDING ORDERS	252-6113-561.33-11		3/2010	64.48
							Total	64.48

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03/10/2010	203814	5643	BARNES & NOBLE INC	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	76.95
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	3/2010	61.19
							Total	138.14
03/10/2010	203836	8263	THOMAS BOUREGY & CO INC	ASSORTED BOOKS	252-6113-561.33-11	260604	3/2010	34.40
							Total	34.40
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	252-6113-561.33-11	260601	3/2010	265.00
							Total	265.00
12 Checks ** Fund Total								2,699.29

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03/03/2010	203576	64	FLEET SUPPLY	OPERATING SUPPLIES	267-6434-562.22-99		3/2010	27.93
				OPERATING SUPPLIES	267-6436-562.22-99		3/2010	27.93
							Total	55.86
03/10/2010	203754	137	SHIP-IT	OPERATING SUPPLIES	267-6434-562.22-99		3/2010	53.19
				OPERATING SUPPLIES	267-6436-562.22-99		3/2010	53.19
							Total	106.38
03/10/2010	203826	7214	RESPOND SYSTEMS	SAFETY GLASSES	267-6434-562.22-99		3/2010	26.95
				SAFETY GLASSES	267-6436-562.22-99		3/2010	26.95
							Total	53.90
03/10/2010	203830	7734	ZENITH CUTTER CO	CHIPPER KNIFE REGRINDING	267-6434-562.22-99		3/2010	120.42
				DOUBLE CHIPPER KNIFE REGR	267-6436-562.22-99		3/2010	120.42
							Total	240.84
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	267-6434-562.31-32		3/2010	21.46
				COMMUNICATION SERVICES	267-6436-562.31-32		3/2010	21.46
							Total	42.92
5 Checks ** Fund Total								499.90

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03/03/2010	203646	6590	GOOD EATS TAKE OUT & CA	PROFESSIONAL SERVICES	272-7141-571.35-99		3/2010	247.50
							Total	247.50
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	PIZZA FOR MEETING	272-7141-571.22-99		3/2010	66.00
							Total	66.00
03/10/2010	203753	130	CLERK & RECORDER	Recording Fees	272-7142-571.35-99	731000	3/2010	7.00
				Recording Fees	272-7142-571.35-99	731000	3/2010	7.00
							Total	14.00
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	272-7141-571.33-99		3/2010	87.45
							Total	87.45
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	272-7141-571.31-32		3/2010	21.87
							Total	21.87
5 Checks ** Fund Total								436.82

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	277-7121-571.21-99		3/2010	47.51
							Total	47.51
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA RICE		277-7121-571.22-99		3/2010	38.20
							Total	38.20
03/10/2010	203774	1065	MOUNTAIN CHIME TELEPHON	PROFESSIONAL SERVICES	277-7121-571.35-99		3/2010	995.46
							Total	995.46
03/10/2010	203811	4978	MCCLEARY KIM	Pray 3/02/10	277-7121-571.37-99		3/2010	13.90
							Total	13.90
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	277-7121-571.33-99		3/2010	87.45
							Total	87.45
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	277-7121-571.31-32		3/2010	16.48-
							Total	16.48-
6 Checks ** Fund Total								1,166.04

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203747	83	ENERGY WEST RESOURCES I	48145	279-7161-573.34-15		3/2010	298.07
							Total	298.07
				1 Checks	** Fund Total			298.07

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OPERATING SUPPLIES	281-7128-571.22-99		3/2010	30.15
							Total	30.15
03/03/2010	203668	10807	INT'L CODE COUNCIL INC	REF,PUBLICITY,TAXES,DUES	281-7128-571.33-99		3/2010	275.50
							Total	275.50
03/03/2010	203691	13340	GIFT TERRENCE	TERRE PAID INVOICE; REIMB	281-7128-571.22-99		3/2010	45.00
							Total	45.00
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	CLIPBOARD	281-7128-571.22-99		3/2010	18.49
							Total	18.49
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	281-7128-571.31-32		3/2010	545.04
							Total	545.04
03/10/2010	203888	12485	MONTANA INTERACTIVE	YRLY REG FEE/VEHICLE SEAR	281-7128-571.33-99		3/2010	131.25
							Total	131.25
				6 Checks	** Fund Total			1,045.43

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
02/26/2010	203563	1679	MCDUNN, M	FINAL BILLING CR REFUND	511-0000-268.70-00		2/2010	33.28
							Total	33.28
03/03/2010	203565	9	JOHNSON MADISON LUMBER	OPERATING SUPPLIES	511-3156-532.22-99		3/2010	17.95
							Total	17.95
03/03/2010	203568	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	12.99
							Total	12.99
03/03/2010	203571	40	BIG R STORES (CSWW INC)	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	29.99
							Total	29.99
03/03/2010	203575	62	FASTENERS INC	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	362.42
							Total	362.42
03/03/2010	203577	65	GENERAL DISTRIBUTING CO	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	52.62
							Total	52.62
03/03/2010	203587	119	THOMAS DEAN & HOSKINS I	MACH & EQUIP CAP OUTLAY	511-3155-535.94-99	390801	3/2010	222.00
							Total	222.00
03/03/2010	203589	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	5.16
							Total	5.16
03/03/2010	203593	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	55.00
				OPERATING SUPPLIES	511-3155-532.22-99		3/2010	28.79
				OPERATING SUPPLIES	511-3155-532.22-99		3/2010	56.38
							Total	140.17
03/03/2010	203598	301	DPC INDUSTRIES INC	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	100.00
							Total	100.00
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	511-3156-532.21-99		3/2010	26.55
							Total	26.55
03/03/2010	203600	388	NATIONAL LAUNDRY CO	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	119.97
							Total	119.97
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	114.50
				OPERATING SUPPLIES	511-3156-532.22-99		3/2010	23.04
							Total	137.54
03/03/2010	203607	813	ENERGY LABORATORIES INC	PROFESSIONAL SERVICES	511-3153-532.35-99		3/2010	60.00
							Total	60.00
03/03/2010	203613	1334	AG WEST DISTRIBUTING CO	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	104.87
							Total	104.87
03/03/2010	203617	2003	THATCHER COMPANY OF MON	UTILITIES SUPPLIES & MAT	511-3155-532.28-11		3/2010	4,460.76
							Total	4,460.76
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	511-3156-532.22-99		3/2010	61.65
							Total	61.65

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203623	2886	TOOL BOX INC	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	25.40
							Total	25.40
03/03/2010	203670	11134	CALVERTS OVERHEAD DOOR	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	90.00
				OTHER PURCHASED SERVICES	511-3155-532.39-99		3/2010	95.00
							Total	185.00
03/03/2010	203694	1679	JONES, JAMES E	MANUAL CREDIT REFUND	511-0000-268.70-00		3/2010	21.12
							Total	21.12
03/03/2010	203697	1679	HILL, KELLY & CURTIS	MANUAL CREDIT REFUND	511-0000-268.70-00		3/2010	69.79
							Total	69.79
03/10/2010	203730	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	7.96
							Total	7.96
03/10/2010	203734	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	511-3155-532.22-99		3/2010	6.99
							Total	6.99
03/10/2010	203738	65	GENERAL DISTRIBUTING CO	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	283.50
							Total	283.50
03/10/2010	203740	67	GLACIER STATE ELECTRIC	MAINT SUPPLIES & MATERIAL	511-3156-532.27-14		3/2010	12.00
							Total	12.00
03/10/2010	203746	82	NORTHWESTERN ENERGY	01004662	511-3155-532.34-12		3/2010	245.95
				01004704	511-3155-532.34-12		3/2010	927.00
				01005198	511-3155-532.34-12		3/2010	391.46
				01005420	511-3155-532.34-12		3/2010	4,944.61
				Jan 2010 charges	511-3155-532.34-12		3/2010	37.98
				08834996	511-3155-532.34-12		3/2010	27.19
				10844900	511-3155-532.34-12		3/2010	37.50
							Total	6,611.69
03/10/2010	203747	83	ENERGY WEST RESOURCES I	38813	511-3155-532.34-15		3/2010	589.26
				41982	511-3155-532.34-15		3/2010	101.76
				42913	511-3155-532.34-15		3/2010	529.16
				47982	511-3155-532.34-15		3/2010	362.04
				52403	511-3155-532.34-15		3/2010	3,756.30
				52404	511-3155-532.34-15		3/2010	2,478.11
				52405	511-3155-532.34-15		3/2010	3,722.51
				63324	511-3155-532.34-15		3/2010	167.14
							Total	11,706.28
03/10/2010	203767	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SUPPLIES	511-3155-532.23-72		3/2010	132.00
				OPERATING SUPPLIES	511-3155-532.22-99		3/2010	18.84
				OPERATING SUPPLIES	511-3155-532.22-99		3/2010	19.36
							Total	170.20
03/10/2010	203771	813	ENERGY LABORATORIES INC	PROFESSIONAL SERVICES	511-3153-532.35-99		3/2010	60.00
							Total	60.00
03/10/2010	203787	2003	THATCHER COMPANY OF MON	UTILITIES SUPPLIES & MAT	511-3155-532.28-11		3/2010	3,184.56

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							Total	3,184.56	
03/10/2010	203792	2317	SMITH EQUIPMENT CO	OPERATING SUPPLIES	511-3156-532.22-99		3/2010	36.00	
							Total	36.00	
03/10/2010	203793	2499	OFFICE CENTER INC (THE)	REPAIR & MAINT SERVICES	511-3155-532.36-99		3/2010	62.26	
							Total	62.26	
03/10/2010	203799	3182	TEMP TRACK LLC	PROFESSIONAL SERVICES	511-3156-532.35-99		3/2010	405.85	
							Total	405.85	
03/10/2010	203812	4982	DANA KEPNER CO-BILLINGS	UTILITIES SUPPLIES & MAT	511-3156-532.28-36		3/2010	190.00	
							3/2010	380.00	
							3/2010	132.00	
							3/2010	86.08	
							Total	788.08	
03/10/2010	203820	6565	MT DEPT OF ENVIRONMENTA	PROFESSIONAL SERVICES	511-3155-531.35-37		3/2010	2,250.00	
							Total	2,250.00	
03/10/2010	203823	6715	HAWKINS INC	UTILITIES SUPPLIES & MAT	511-3155-532.28-11		3/2010	851.40	
							Total	851.40	
03/10/2010	203829	7497	KENCO ENTERPRISES INC	REPAIR & MAINT SERVICES	511-3155-532.36-99		3/2010	41.50	
							3/2010	41.50	
							3/2010	41.50	
							3/2010	41.50	
							3/2010	24.00	
							Total	190.00	
03/10/2010	203834	8163	BEST OIL DISTRIBUTING I	OPERATING SUPPLIES	511-3156-532.22-99		3/2010	100.40	
							Total	100.40	
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	511-3156-532.33-11		3/2010	66.25	
							Total	66.25	
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	511-3155-532.31-32		3/2010	132.75	
							3/2010	75.83	
							Total	208.58	
03/10/2010	203882	12052	OREILLY AUTO PARTS	OPERATING SUPPLIES	511-3156-532.22-99		3/2010	13.95	
							Total	13.95	
03/10/2010	203886	12095	SNAP ON TOOLS	EQUIP, FURN, FIXTURES	511-3156-532.24-11		3/2010	398.75	
							Total	398.75	
03/10/2010	203909	13236	MONTANA FARMERS UNION	REG. TO DAY-LONG WATER FO	511-3155-532.37-99		3/2010	35.00	
							Total	35.00	
03/10/2010	203913	13343	POLYCHEM SYSTEMS	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		3/2010	605.80	
							Total	605.80	
							44 Checks	** Fund Total	34,304.73

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03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	517-3184-532.21-99		3/2010	27.04
				OFFICE SUPPLIES	517-3185-532.21-99		3/2010	27.04
							Total	54.08
03/03/2010	203600	388	NATIONAL LAUNDRY CO	REPAIR & MAINT SERVICES	517-3184-532.36-91		3/2010	9.21
				REPAIR & MAINT SERVICES	517-3185-532.36-91		3/2010	9.21
				REPAIR & MAINT SERVICES	517-3184-532.36-91		3/2010	9.21
				REPAIR & MAINT SERVICES	517-3185-532.36-91		3/2010	9.21
							Total	36.84
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	517-3184-532.36-91		3/2010	4.69
				REPAIR & MAINT SERVICES	517-3185-532.36-91		3/2010	4.69
				OPERATING SUPPLIES	517-3184-532.22-99		3/2010	5.70
				OPERATING SUPPLIES	517-3185-532.22-99		3/2010	5.70
							Total	20.78
03/03/2010	203670	11134	CALVERTS OVERHEAD DOOR	DOOR#2 FIX COUPLE,LUBE, A	517-3188-532.35-99		3/2010	255.00
							Total	255.00
03/10/2010	203734	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	517-3184-532.22-99		3/2010	50.40
				OPERATING SUPPLIES	517-3185-532.22-99		3/2010	50.41
							Total	100.81
03/10/2010	203746	82	NORTHWESTERN ENERGY	01005057	517-3188-532.34-12		3/2010	140.32
							Total	140.32
03/10/2010	203747	83	ENERGY WEST RESOURCES I	36735	517-3188-532.34-15		3/2010	355.16
							Total	355.16
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	517-3184-532.21-99		3/2010	1.94
				OFFICE SUPPLIES	517-3185-532.21-99		3/2010	1.94
							Total	3.88
03/10/2010	203827	7259	WASTEQUIP MAY MFG INC	POLY LIDS FOR COMMERCIAL	517-3184-532.23-99		3/2010	4,425.00
							Total	4,425.00
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	517-3184-532.33-99		3/2010	39.75
				POLK DIRECTORY	517-3185-532.33-99		3/2010	39.75
				POLK DIRECTORY	517-3188-532.33-99		3/2010	8.84
							Total	88.34
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	517-3184-532.31-32		3/2010	36.32
				COMMUNICATION SERVICES	517-3185-532.31-32		3/2010	36.35
				COMMUNICATION SERVICES	517-3188-532.31-32		3/2010	29.50
							Total	102.17
03/10/2010	203881	11998	CHEMNET CONSORTIUM	PROFESSIONAL SERVICES	517-3184-532.35-18		3/2010	49.50
							Total	49.50
12 Checks ** Fund Total								5,631.88

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03/03/2010	203602	486	BALZARINI COLEEN	SME G&T BOARD MEETING	519-1495-511.37-99		3/2010	220.00
							Total	220.00
03/03/2010	203674	11480	LUXAN & MURFITT PLLP	METERS CONSULTING THRU 1/	519-1495-511.35-99		3/2010	247.52
							Total	247.52
03/10/2010	203798	3104	DORSEY & WHITNEY LLP (M DEBT SERV & OTHER EXPENSE		519-1551-516.61-52		3/2010	6,581.02
							Total	6,581.02
				3 Checks	** Fund Total			7,048.54

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203583	81	QWEST	COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	43.09
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	5,931.48
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	31.47
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	51.78
							Total	6,057.82
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	522-2113-522.34-12		3/2010	1.95
							Total	1.95
03/03/2010	203641	6100	STATE OF MT DEPT OF ADM	JAN 10 SUMMITNET CHARGES	522-2113-522.35-99		3/2010	110.00
							Total	110.00
03/10/2010	203745	81	QWEST	MONTHLY PHONE BILL DATED	522-2113-522.31-34		3/2010	32.55
							Total	32.55
03/10/2010	203746	82	NORTHWESTERN ENERGY	01003987	522-2113-522.34-12		3/2010	142.60
							Total	142.60
03/10/2010	203747	83	ENERGY WEST RESOURCES I	50162	522-2113-522.34-15		3/2010	727.21
							Total	727.21
03/10/2010	203777	1343	3 RIVERS COMMUNICATIONS	COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	343.95
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	93.74
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	93.74
				COMMUNICATION SERVICES	522-2113-522.31-34		3/2010	140.00
							Total	671.43
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	522-2113-522.33-11		3/2010	265.00
				WATSON FURNITURE/DISPATCH	522-2113-522.36-59		3/2010	59.70
							Total	324.70
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	522-2113-522.31-32		3/2010	32.42
							Total	32.42
9 Checks ** Fund Total								8,100.68

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203574	52	CONSOLIDATED ELECTRICAL REPAIR & MAINT SERVICES		551-7125-571.36-99		3/2010	46.90
							Total	46.90
03/03/2010	203583	81	QWEST	FEB 2010 PHONE CHARGES	551-7125-571.31-31		3/2010	47.40
							Total	47.40
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	551-7125-571.34-12		3/2010	29.73
							Total	29.73
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL REPAIR & MAINT SERVICES		551-7125-571.36-99		3/2010	104.22
							Total	104.22
03/10/2010	203746	82	NORTHWESTERN ENERGY	01004019	551-7125-571.34-12		3/2010	601.21
				09207796	551-7125-571.34-12		3/2010	712.22
							Total	1,313.43
5 Checks ** Fund Total								1,541.68

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203568	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	561-6452-563.22-99		3/2010	53.92
							Total	53.92
03/03/2010	203569	34	TC GLASS DISTRIBUTOR IN REPAIR & MAINT	SUPPLIES	561-6451-562.23-72		3/2010	100.08
							Total	100.08
03/03/2010	203571	40	BIG R STORES (CSWW INC)	EQUIP, FURN, FIXTURES	561-6451-563.24-11		3/2010	65.93
							Total	65.93
03/03/2010	203574	52	CONSOLIDATED ELECTRICAL REPAIR & MAINT	SERVICES	561-6452-563.36-59		3/2010	54.00
							Total	54.00
03/03/2010	203579	68	NAPA AUTO PARTS OF GREA	REPAIR & MAINT SUPPLIES	561-6451-562.23-17		3/2010	47.76
							Total	47.76
03/03/2010	203582	71	VALLEY MOTOR SUPPLY CO	OPERATING SUPPLIES	561-6451-563.22-94		3/2010	29.99
							Total	29.99
03/03/2010	203583	81	QWEST	COMMUNICATION SERVICES	561-6452-562.31-31		3/2010	106.26
				COMMUNICATION SERVICES	561-6451-562.31-31		3/2010	110.34
							Total	216.60
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	561-6451-563.34-12		3/2010	7.25
							Total	7.25
03/03/2010	203585	88	ADVANCED LITHO PRINTING	PRINTING & PUBLISHING	561-6451-562.32-99		3/2010	122.50
				PRINTING & PUBLISHING	561-6452-562.32-99		3/2010	122.50
							Total	245.00
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SUPPLIES	561-6451-563.23-72		3/2010	25.95
							Total	25.95
03/03/2010	203606	732	R & R PRODUCTS INC	REPAIR & MAINT SUPPLIES	561-6451-563.23-17		3/2010	876.89
				OPERATING SUPPLIES	561-6452-563.22-99		3/2010	208.30
				OPERATING SUPPLIES	561-6451-563.22-99		3/2010	212.95
				REPAIR & MAINT SUPPLIES	561-6451-563.23-17		3/2010	164.40
							Total	1,462.54
03/03/2010	203639	5731	GCSAA	REF,PUBLICITY,TAXES,DUES	561-6452-563.33-51		3/2010	320.00
							Total	320.00
03/03/2010	203648	6713	TITLEIST	RESALE MERCHANDISE GOLF S	561-0000-152.90-99		3/2010	197.00
							Total	197.00
03/03/2010	203649	6731	DOORS & HARDWARE UNLIMI	REPAIR & MAINT SUPPLIES	561-6452-562.23-72		3/2010	554.00
				REPAIR & MAINT SUPPLIES	561-6452-562.23-72		3/2010	183.00
							Total	737.00
03/03/2010	203690	13217	DESTINATION GREAT FALLS	PRINTING & PUBLISHING	561-6451-562.32-99		3/2010	200.00
				PRINTING & PUBLISHING	561-6452-562.32-99		3/2010	200.00
							Total	400.00
03/10/2010	203737	64	FLEET SUPPLY	REPAIR & MAINT SUPPLIES	561-6451-563.23-17		3/2010	33.27

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT	
							Total	33.27	
03/10/2010	203741	68	NAPA AUTO PARTS OF GREA	REPAIR & MAINT SUPPLIES	561-6452-562.23-17		3/2010	96.84	
							Total	96.84	
03/10/2010	203746	82	NORTHWESTERN ENERGY	Jan 2010 charges	561-6452-563.34-12		3/2010	43.61	
				Jan 2010 charges	561-6452-563.34-12		3/2010	15.52	
				Jan 2010 charges	561-6451-563.34-12		3/2010	80.85	
				Jan 2010 charges	561-6451-563.34-12		3/2010	5.36	
				Jan 2010 charges	561-6452-563.34-12		3/2010	16.72	
				Jan 2010 charges	561-6451-563.34-12		3/2010	33.49	
				07813447	561-6452-563.34-12		3/2010	40.09	
				08277055	561-6452-563.34-12		3/2010	8.45	
				12471769	561-6451-563.34-12		3/2010	24.97	
				14735823	561-6452-563.34-12		3/2010	7.25	
							Total	276.31	
03/10/2010	203747	83	ENERGY WEST RESOURCES I	42099	561-6451-563.34-15		3/2010	22.70	
				45364	561-6451-563.34-15		3/2010	231.10	
				45367	561-6451-562.34-15		3/2010	127.77	
				48374	561-6452-562.34-15		3/2010	412.19	
							Total	793.76	
03/10/2010	203751	118	MOSCH ELECTRIC MOTORS I	REPAIR & MAINT SUPPLIES	561-6452-562.23-72		3/2010	107.73	
							Total	107.73	
03/10/2010	203757	177	ALARM SERVICE INC	COMMUNICATION SERVICES	561-6452-562.31-33		3/2010	50.00	
				COMMUNICATION SERVICES	561-6451-562.31-33		3/2010	50.00	
							Total	100.00	
03/10/2010	203857	10435	BUG DOCTOR PEST CONTROL	REPAIR & MAINT SERVICES	561-6451-562.36-12		3/2010	35.00	
				REPAIR & MAINT SERVICES	561-6452-562.36-12		3/2010	50.00	
							Total	85.00	
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	561-6451-562.31-32		3/2010	32.15	
				COMMUNICATION SERVICES	561-6451-563.31-32		3/2010	42.92	
				COMMUNICATION SERVICES	561-6452-562.31-32		3/2010	32.19	
				COMMUNICATION SERVICES	561-6452-563.31-32		3/2010	43.40	
							Total	150.66	
23 Checks							** Fund Total		5,606.59

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03/03/2010	203568	25	PROBUILD (FORMERLY POUL	REPAIR & MAINT SUPPLIES	563-6473-562.23-72		3/2010 Total	2.39 2.39
03/03/2010	203583	81	QWEST	FEB 2010 PHONE BILL	563-6473-562.31-31		3/2010 Total	49.31 49.31
03/03/2010	203589	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	563-6473-562.23-72 563-6473-562.23-72		3/2010 3/2010 Total	13.83 42.75 56.58
03/03/2010	203593	198	MASCO JANITORIAL SUPPLY	REPAIR & MAINT SUPPLIES	563-6475-562.23-72		3/2010 Total	78.76 78.76
03/03/2010	203651	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	563-6471-562.35-99		3/2010 Total	24.00 24.00
03/03/2010	203690	13217	DESTINATION GREAT FALLS	PRINTING & PUBLISHING	563-6471-562.33-39		3/2010 Total	400.00 400.00
03/10/2010	203746	82	NORTHWESTERN ENERGY	01005172 Jan 2010 charges 09170879	563-6473-562.34-12 563-6475-562.34-12 563-6471-562.34-12		3/2010 3/2010 3/2010 Total	373.46 10.36 19.00 402.82
03/10/2010	203747	83	ENERGY WEST RESOURCES I	1418 19928 20289 50154 55220 63993	563-6471-562.34-15 563-6475-562.34-15 563-6475-562.34-15 563-6471-562.34-15 563-6473-562.34-15 563-6471-562.34-15		3/2010 3/2010 3/2010 3/2010 3/2010 3/2010 Total	220.87 90.00 90.00 90.00 5,186.03 90.00 5,766.90
03/10/2010	203754	137	SHIP-IT	REPAIR & MAINT SUPPLIES	563-6471-562.23-72		3/2010 Total	15.43 15.43
03/10/2010	203759	198	MASCO JANITORIAL SUPPLY	REPAIR & MAINT SUPPLIES	563-6473-562.23-72		3/2010 Total	38.97 38.97
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES OFFICE SUPPLIES	563-6473-562.21-99 563-6473-562.21-99		3/2010 3/2010 Total	45.36 11.92 57.28
03/10/2010	203823	6715	HAWKINS INC	UTILITIES SUPPLIES & MAT	563-6473-562.28-11		3/2010 Total	30.00- 30.00-
03/10/2010	203857	10435	BUG DOCTOR PEST CONTROL	REPAIR & MAINT SERVICES	563-6473-562.36-11		3/2010 Total	42.00 42.00
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES COMMUNICATION SERVICES	563-6473-562.31-32 563-6475-562.31-32		3/2010 3/2010 Total	21.46 42.88 64.34
03/10/2010	203891	12646	MICHELLE STIVERS	REIMBURSEMENT FOR SWIM WE	563-6473-562.22-99		3/2010	46.95

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							Total	46.95
				15 Checks	** Fund Total			7,015.73

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03/03/2010	203581	70	UNIVERSAL ATHLETIC SERV	EQUIP, FURN, FIXTURES	564-6462-562.24-99		3/2010 Total	435.70 435.70
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	564-6462-562.34-12		3/2010 Total	27.40 27.40
03/03/2010	203612	1298	AMATEUR ATHLETIC UNION	31 MEMBERSHIPS @ 14.00 EA	564-6462-562.35-99		3/2010 Total	434.00 434.00
03/03/2010	203642	6109	J & V RESTAURANT & FIRE	THERMOMETER WALKIN COOLER	564-6462-562.23-19		3/2010 Total	30.00 30.00
03/03/2010	203647	6711	FLOORS & MORE	PROFESSIONAL SERVICES	564-6462-562.35-99		3/2010 Total	2,351.38 2,351.38
03/10/2010	203732	30	SHOPKO LLC	EQUIP, FURN, FIXTURES	564-6462-562.24-99		3/2010 Total	79.99 79.99
03/10/2010	203746	82	NORTHWESTERN ENERGY	01004860	564-6462-562.34-12		3/2010 Total	478.37 478.37
03/10/2010	203747	83	ENERGY WEST RESOURCES I	48381 49280	564-6462-562.34-15 564-6462-562.34-15		3/2010 3/2010 Total	425.26 1,131.50 1,556.76
03/10/2010	203757	177	ALARM SERVICE INC	PROFESSIONAL SERVICES	564-6462-562.35-99		3/2010 Total	50.00 50.00
03/10/2010	203759	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	564-6462-562.22-94		3/2010 Total	178.14 178.14
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	564-6462-562.21-99		3/2010 Total	82.99 82.99
03/10/2010	203766	388	NATIONAL LAUNDRY CO	OPERATING SUPPLIES	564-6462-562.22-94		3/2010 Total	114.79 114.79
03/10/2010	203795	2640	ANTHONY HARRIS (TONY)	12 GAMES @ 28.00	564-6461-562.39-99		3/2010 Total	336.00 336.00
03/10/2010	203797	2802	BURROWS FRANK	9 GAMES @ 25.00	564-6461-562.39-99		3/2010 Total	225.00 225.00
03/10/2010	203810	4909	SAMS CLUB	CLEANING SUPPLIES AFTER SCHOOL SUPPLIES STORAGE RACKS	564-6462-562.22-94 564-6462-562.22-99 564-6462-562.23-79		3/2010 3/2010 3/2010 Total	48.68 69.47 174.08 292.23
03/10/2010	203835	8223	PORTER GERALD	7 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	175.00 175.00
03/10/2010	203852	10130	CHRISTOFFERSON CARL	8 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	200.00 200.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203857	10435	BUG DOCTOR	PEST CONTROL PROFESSIONAL SERVICES	564-6462-562.35-99		3/2010 Total	30.00 30.00
03/10/2010	203859	10567	LEHMAN MARK A	16 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	400.00 400.00
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	564-6462-562.31-32		3/2010 Total	43.32 43.32
03/10/2010	203868	11070	WING KEITH	2 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	50.00 50.00
03/10/2010	203872	11351	JANIKULA STEFFEN	16 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	352.00 352.00
03/10/2010	203878	11521	LAUTENSCHLAGER JAMES	8 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	200.00 200.00
03/10/2010	203879	11523	KEELS LLOYD	16 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	400.00 400.00
03/10/2010	203883	12059	SCHROEDER SHAWN	8 GAMES @ 25.00 EA	564-6461-562.39-99		3/2010 Total	200.00 200.00
03/10/2010	203903	12975	ROSS ALBERT S	4 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	88.00 88.00
03/10/2010	203905	12986	VINING KEVIN	8 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	176.00 176.00
03/10/2010	203914	13357	ORSUA RAYMOND	11 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	242.00 242.00
03/10/2010	203915	13360	BATES RUSSELL D	12 GAMES @ 22.00	564-6461-562.39-99		3/2010 Total	264.00 264.00
03/10/2010	203916	13365	CALDWELL MARCUS	4 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	88.00 88.00
03/10/2010	203917	13366	SMITH JEREMY O	4 GAMES @ 22.00 EA	564-6461-562.39-99		3/2010 Total	88.00 88.00
03/10/2010	203919	12646	UNITED STATES TREASURY	KEN MADDOX FEB REF	564-6461-562.39-99		3/2010 Total	336.00 336.00

32 Checks ** Fund Total

10,005.07

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03/03/2010	203693	13370	MIDWAY RENTAL AND POWER	OPERATING SUPPLIES	566-6446-562.22-99		3/2010	50.00
							Total	50.00
03/10/2010	203746	82	NORTHWESTERN ENERGY	15690118	566-6446-562.34-12		3/2010	58.35
				15690142	566-6446-562.34-12		3/2010	8.42
				15690183	566-6446-562.34-12		3/2010	7.25
				15690209	566-6446-562.34-12		3/2010	76.83
							Total	150.85
				2 Checks	** Fund Total			200.85

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
02/25/2010	203562	12899	CLUB BIGHOUSE	THEORY OF A DEADMAN	571-0000-268.90-00		2/2010 Total	38,526.56 38,526.56
03/03/2010	203585	88	ADVANCED LITHO PRINTING	REF,PUBLICITY,TAXES,DUES	571-6272-562.33-31		3/2010 Total	154.00 154.00
03/03/2010	203644	6370	LIVELY TIMES	3/16 PG AD FOR MADE IN MT	571-6272-562.33-31	621001	3/2010 Total	348.10 348.10
03/03/2010	203658	8270	MASTERCARD PROCESSING C	PC/NAMETAG: NAME TAG HOLD	571-6272-562.21-99	621001	3/2010 Total	52.40 52.40
03/03/2010	203661	8871	UPTOWN OPTIMIST CLUB	10-72 CASCADE OF TALENT	571-0000-268.90-00		3/2010 Total	2,102.74 2,102.74
03/03/2010	203673	11426	VISION ONE INC	JAN'10 TICKETING SERVICE FEB'10 VERISIGN FEE	571-6271-562.35-99 571-6271-562.55-17		3/2010 3/2010 Total	1,189.00 59.95 1,248.95
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	OFFICE SUPPLIES CATERING SUPPLIES PAPER FOR FLIERS OFFICE SUPPLIES	571-6271-562.21-99 571-6272-562.22-99 571-6272-562.33-31 571-6271-562.21-99	621001	3/2010 3/2010 3/2010 3/2010 Total	12.99 46.36 7.99 24.56 91.90
03/10/2010	203766	388	NATIONAL LAUNDRY CO	OTHER PURCHASED SERVICES	571-6273-562.39-71		3/2010 Total	17.87 17.87
03/10/2010	203853	10174	WALLEYES UNLIMITED	08-01-3 WALLEYES REFUND L	571-0000-261.40-00		3/2010 Total	369.50 369.50
03/10/2010	203865	10858	VERIZON WIRELESS	406-781-8997 (EVENTS LABO	571-6271-562.31-32		3/2010 Total	35.61 35.61
03/10/2010	203875	11400	MANSFIELD BOX OFFICE	Additional Cash Banks	571-0000-111.30-00		3/2010 Total	1,000.00 1,000.00
11 Checks ** Fund Total								43,947.63

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	611-1481-511.21-99		3/2010	6.29
				OFFICE SUPPLIES	611-1481-511.21-99		3/2010	32.99
				OFFICE SUPPLIES	611-1481-511.21-99		3/2010	49.25
							Total	88.53
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	OFFICE SUPPLIES	611-1481-511.21-99		3/2010	8.28
							Total	8.28
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	611-1481-511.21-99		3/2010	19.95
							Total	19.95
03/10/2010	203837	8270	MASTERCARD PROCESSING C	FIRST AID SUPPLIES	611-1481-511.21-99		3/2010	6.48
							Total	6.48
4 Checks ** Fund Total								123.24

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203583	81	QWEST	455-8400 BILL DATE 020710	612-2151-512.31-31		3/2010	249.12
							Total	249.12
03/03/2010	203609	1065	MOUNTAIN CHIME TELEPHON COMMUNICATION SERVICES		612-2151-512.31-99		3/2010	292.50
							Total	292.50
03/03/2010	203665	9903	QWEST	455-1405 SWITCHBOARD 0211	612-2151-512.31-31		3/2010	515.07
							Total	515.07
				3 Checks	** Fund Total			1,056.69

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203763	312	CITY COUNTY HEALTH DEPA	FLU SHOT - CITY EMPLOYEE	613-1567-511.51-31		3/2010	25.00
							Total	25.00
03/10/2010	203773	1006	LAWTON JOHN	Feb 2010 insurance refund	613-0000-341.30-01		3/2010	103.60
							Total	103.60
				2 Checks	** Fund Total			128.60

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	614-1566-511.21-99		3/2010	1.43
				OFFICE SUPPLIES	614-1566-511.21-99		3/2010	15.84
				OFFICE SUPPLIES	614-1566-511.21-99		3/2010	11.17
							Total	28.44
03/03/2010	203624	2909	HAAS & WILKERSON HOLDIN	TULIP APP FOR 3/6/10 EVEN	614-1566-511.51-11		3/2010	75.00
							Total	75.00
03/10/2010	203762	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	614-1566-511.36-91		3/2010	36.93
							Total	36.93
03/10/2010	203764	316	MONTANA MUNICIPAL INTER	GEN.LIAB.DEDUCTIBLE RECOV	614-1566-511.52-11		3/2010	4,012.53
							Total	4,012.53
4 Checks ** Fund Total								4,152.90

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203585	88	ADVANCED LITHO PRINTING	OFFICE SUPPLIES	615-1561-511.21-11		3/2010	245.00
				OFFICE SUPPLIES	615-1564-511.21-11		3/2010	245.00
							Total	490.00
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	615-1511-511.21-99		3/2010	4.27
				OFFICE SUPPLIES	615-1561-511.21-99		3/2010	7.11
				OFFICE SUPPLIES	615-1562-511.21-99		3/2010	1.43
				OFFICE SUPPLIES	615-1563-511.21-99		3/2010	2.84
				OFFICE SUPPLIES	615-1564-511.21-99		3/2010	12.81
				OFFICE SUPPLIES	615-1511-511.21-99		3/2010	47.19
				OFFICE SUPPLIES	615-1561-511.21-99		3/2010	78.54
				OFFICE SUPPLIES	615-1562-511.21-99		3/2010	15.84
				OFFICE SUPPLIES	615-1563-511.21-99		3/2010	31.35
				OFFICE SUPPLIES	615-1564-511.21-99		3/2010	141.22
				OFFICE SUPPLIES	615-1511-511.21-99		3/2010	33.27
				OFFICE SUPPLIES	615-1561-511.21-99		3/2010	55.37
				OFFICE SUPPLIES	615-1562-511.21-99		3/2010	11.17
				OFFICE SUPPLIES	615-1563-511.21-99		3/2010	22.10
				OFFICE SUPPLIES	615-1564-511.21-99		3/2010	99.56
							Total	564.07
03/03/2010	203653	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	77.88
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	217.90
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	123.77
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	126.08
				COMMUNICATION SERVICES	615-1564-511.31-11		3/2010	346.37
				COMMUNICATION SERVICES	615-1564-511.31-11		3/2010	1.95
							Total	893.95
03/10/2010	203745	81	QWEST	FAX LINE FOR FISCAL SERVI	615-1511-511.31-31		3/2010	44.31
							Total	44.31
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	CLEANING SUPPLIES	615-1511-511.21-99		3/2010	4.75
							Total	4.75
03/10/2010	203762	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	615-1511-511.36-91		3/2010	92.34
				REPAIR & MAINT SERVICES	615-1561-511.36-91		3/2010	92.34
				REPAIR & MAINT SERVICES	615-1562-511.36-91		3/2010	36.93
				REPAIR & MAINT SERVICES	615-1563-511.36-91		3/2010	36.93
				REPAIR & MAINT SERVICES	615-1564-511.36-91		3/2010	73.87
							Total	332.41
03/10/2010	203831	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	49.73
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	75.56
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	225.86
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	123.29
				COMMUNICATION SERVICES	615-1568-511.31-11		3/2010	108.79
							Total	583.23
03/10/2010	203837	8270	MASTERCARD PROCESSING C	MEETING SUPPLIES FOR 2/25	615-1563-511.21-99		3/2010	74.50
							Total	74.50
03/10/2010	203862	10724	A & A CARRIERS INC	FUEL SURCHARGES	615-1568-511.35-99		3/2010	1,201.84

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Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT	
							Total	1,201.84	
03/10/2010	203899	12759	GARDA CL NORTHWEST INC	PROFESSIONAL SERVICES	615-1564-511.35-99		3/2010	802.19	
							Total	802.19	
							10 Checks	** Fund Total	4,991.25

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203583	81	QWEST	COMMUNICATION SERVICES	617-1512-512.31-31		3/2010	28.47
				COMMUNICATION SERVICES	617-1512-512.31-31		3/2010	43.09
							Total	71.56
03/03/2010	203588	137	SHIP-IT	COMMUNICATION SERVICES	617-1513-512.31-11		3/2010	119.48
							Total	119.48
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	617-1513-512.21-99		3/2010	33.08
				OFFICE SUPPLIES	617-1513-512.21-99		3/2010	87.99
				OFFICE SUPPLIES	617-1512-512.21-99		3/2010	37.42
				OFFICE SUPPLIES	617-1513-512.21-99		3/2010	49.93
							Total	208.42
03/03/2010	203630	3805	CENTRAL LOCK & KEY	REPAIR & MAINT SERVICES	617-1512-512.36-99		3/2010	65.00
							Total	65.00
03/03/2010	203664	9531	SOFTWARE HOUSE INTERNAT	EQUIP, FURN, FIXTURES	617-1582-514.24-18		3/2010	3,230.00
							Total	3,230.00
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	POSTAGE	617-1512-512.31-11		3/2010	4.90
							Total	4.90
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	617-1512-512.21-99		3/2010	17.56
				OFFICE SUPPLIES	617-1513-512.21-99		3/2010	193.26
							Total	210.82
03/10/2010	203807	4199	BROKEN WHEEL (THE)	OFFICE SUPPLIES	617-1513-512.21-99		3/2010	10.50
							Total	10.50
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	617-1513-512.33-11		3/2010	265.00
							Total	265.00
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	617-1512-512.31-32		3/2010	100.34
				COMMUNICATION SERVICES	617-1513-512.31-32		3/2010	18.26
							Total	118.60
10 Checks ** Fund Total								4,304.28

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203564	8	JOHNSON DISTRIBUTING	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	282.07
							Total	282.07
03/03/2010	203566	21	SIX ROBBLEES INC	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	43.17
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	254.16
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	89.58
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	37.50
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	22.65
							Total	447.06
03/03/2010	203567	22	PACIFIC STEEL	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	13.71
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	65.50
							Total	79.21
03/03/2010	203570	37	BEARING SALES INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	48.32
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	37.67
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	57.12
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	7.80-
							Total	135.31
03/03/2010	203572	42	BISON MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	22.60
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	90.40
							Total	113.00
03/03/2010	203576	64	FLEET SUPPLY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	3.18
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	60.28
							Total	63.46
03/03/2010	203577	65	GENERAL DISTRIBUTING CO	OPERATING SUPPLIES	631-3113-532.22-99		3/2010	74.01
				OPERATING SUPPLIES	631-3113-532.22-99		3/2010	71.19
							Total	145.20
03/03/2010	203579	68	NAPA AUTO PARTS OF GREA	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	874.36
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	.65-
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	14.00
							Total	887.71
03/03/2010	203580	69	TRACTOR & EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	37.28
							Total	37.28
03/03/2010	203582	71	VALLEY MOTOR SUPPLY CO	OPERATING SUPPLIES	631-3113-532.22-99		3/2010	19.59
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	32.47
							Total	52.06
03/03/2010	203592	180	TAYLOR BROTHERS INC	SEAL KIT & SEAL FOR UNIT	631-3113-532.23-11		3/2010	121.60
							Total	121.60
03/03/2010	203595	266	TRI STATE TRUCK & EQUIP	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	108.98
							Total	108.98
03/03/2010	203596	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	309.19
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	54.76
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	73.60

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203596	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	71.14
							Total	508.69
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	631-3113-532.21-99		3/2010	54.08
							Total	54.08
03/03/2010	203600	388	NATIONAL LAUNDRY CO	RENTALS	631-3113-532.53-99		3/2010	73.78
				RENTALS	631-3113-532.53-99		3/2010	41.47
							Total	115.25
03/03/2010	203605	643	KOIS BROTHERS EQUIPMENT	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	14.85
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	115.32
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	919.68
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	73.55
							Total	1,123.40
03/03/2010	203608	972	MOUNTAIN VIEW CO-OP	AUTO &TRUCK MAINT.INVENT	631-0000-152.90-02		3/2010	23,863.18
							Total	23,863.18
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	631-3113-532.36-91		3/2010	9.39
							Total	9.39
03/03/2010	203620	2317	SMITH EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	23.40
							Total	23.40
03/03/2010	203622	2706	MCCOLLUM MODERN RV'S IN	DBL FLOURESCENT WHT #323	631-3113-532.23-11		3/2010	158.07
							Total	158.07
03/03/2010	203631	3944	STEVE'S SPORT CENTER	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	27.62
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	27.62
							Total	55.24
03/03/2010	203638	4876	ACE HARDWARE	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	27.21
							Total	27.21
03/03/2010	203652	7664	FASTENAL CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	29.44
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	9.66
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	9.66
							Total	29.44
03/03/2010	203656	8163	BEST OIL DISTRIBUTING I	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	391.90
							Total	391.90
03/03/2010	203660	8371	SAFELITE FULFILLMENT IN	REPLACE WHINDSHIELD FOR U	631-3113-532.23-11		3/2010	160.00
							Total	160.00
03/03/2010	203667	10408	BREEN OIL & TIRE CO	OPERATING SUPPLIES	631-3113-532.22-99		3/2010	24.00
							Total	24.00
03/03/2010	203671	11168	BIG SKY HYDRAULICS & MA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	343.18
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	174.60
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	133.50
				REPAIR & MAINT SERVICES	631-3113-532.36-51		3/2010	75.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203671	11168	BIG SKY HYDRAULICS & MA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	69.18
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	72.40
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	129.49
							Total	730.35
03/03/2010	203672	11353	I STATE TRUCK CENTER IN	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	242.18
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	49.03
				REBUILD TRANSMISSION FOR	631-3113-532.23-11		3/2010	4,252.46
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	13.49
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	53.68
							Total	4,610.84
03/03/2010	203678	12052	OREILLY AUTO PARTS	OPERATING SUPPLIES	631-3113-532.22-99		3/2010	67.96
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	4.98
							Total	72.94
03/03/2010	203679	12089	TNT SPRINGS INC / TNT T	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	227.72
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	19.46
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	85.38
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	23.03
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	103.60
							Total	459.19
03/03/2010	203689	13156	DIRECT AUTOMOTIVE DISTR	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	59.26
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	341.78
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	41.49
							Total	442.53
03/10/2010	203727	11	MILLER AUTO INTERIOR IN	REPAIR & MAINT SERVICES	631-3113-532.36-51		3/2010	125.00
							Total	125.00
03/10/2010	203728	21	SIX ROBBLEES INC	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	25.50
							Total	25.50
03/10/2010	203729	22	PACIFIC STEEL	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	68.48
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	34.14
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	6.86
							Total	109.48
03/10/2010	203730	25	PROBUILD (FORMERLY POUL	EQUIP, FURN, FIXTURES	631-3113-532.24-11		3/2010	39.99
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	12.38
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	8.72
				REPAIR & MAINT SERVICES	631-3113-532.36-12		3/2010	.39
							Total	61.48
03/10/2010	203733	37	BEARING SALES INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	24.16
							Total	24.16
03/10/2010	203734	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	631-3113-532.22-99		3/2010	48.29
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	17.98
							Total	66.27
03/10/2010	203737	64	FLEET SUPPLY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	42.85

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203737	64	FLEET SUPPLY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	10.35
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	.90
							Total	54.10
03/10/2010	203741	68	NAPA AUTO PARTS OF GREA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	6.44
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	369.36
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	19.08
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	2.13
				EQUIP, FURN, FIXTURES	631-3113-532.24-11		3/2010	26.29
							Total	423.30
03/10/2010	203742	69	TRACTOR & EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	69.60
							Total	69.60
03/10/2010	203743	71	VALLEY MOTOR SUPPLY CO	EQUIP, FURN, FIXTURES	631-1613-532.24-19		3/2010	199.02
							Total	199.02
03/10/2010	203744	75	TITAN MACHINERY INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	307.48
				REBUILD TRANSMISSION FOR	631-3113-532.23-11		3/2010	4,651.82
							Total	4,959.30
03/10/2010	203749	106	MIDLAND IMPLEMENT COMPA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	968.76
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	130.99
							Total	1,099.75
03/10/2010	203750	108	PETTY CASH/ARTIS KRISTA	TITLE FEES	631-3113-532.33-52		3/2010	9.00
							Total	9.00
03/10/2010	203755	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	39.00
							Total	39.00
03/10/2010	203758	180	TAYLOR BROTHERS INC	HYD OIL, FUEL PRIMER FOR	631-3113-532.23-11		3/2010	83.09
							Total	83.09
03/10/2010	203760	266	TRI STATE TRUCK & EQUIP	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	8.90
							Total	8.90
03/10/2010	203761	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	42.59
							Total	42.59
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	631-3113-532.21-99		3/2010	3.89
							Total	3.89
03/10/2010	203766	388	NATIONAL LAUNDRY CO	RENTALS	631-3113-532.53-99		3/2010	73.78
				RENTALS	631-3113-532.53-99		3/2010	60.56
							Total	134.34
03/10/2010	203769	643	KOIS BROTHERS EQUIPMENT	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	133.29
							Total	133.29
03/10/2010	203782	1618	MODERN MACHINERY CO INC	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	29.46
							Total	29.46

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203796	2706	MCCOLLUM	MODERN RV'S IN SIDE DOOR HANDLE & LATCH	631-3113-532.23-11		3/2010	108.00
							Total	108.00
03/10/2010	203803	3858	WHELEN ENGINEERING	COMP AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	801.95
							Total	801.95
03/10/2010	203804	3944	STEVE'S SPORT CENTER	BRAKE SWITCH FOR UNIT SC1	631-3113-532.23-11		3/2010	28.30
							Total	28.30
03/10/2010	203817	6109	J & V RESTAURANT & FIRE	FIRE EXTINGUISHERS & BRAC	631-3113-532.23-11		3/2010	2,060.00
							Total	2,060.00
03/10/2010	203825	6891	BRODY CHEMICAL	WINDSHIELD WASH CONCENTRA	631-3113-532.22-99		3/2010	285.99
							Total	285.99
03/10/2010	203837	8270	MASTERCARD PROCESSING C	ASE REGISTRATION FOR TONY POLK DIRECTORY	631-3113-532.37-99 631-3113-532.33-99		3/2010 3/2010	120.00 88.33
							Total	208.33
03/10/2010	203838	8371	SAFELITE FULFILLMENT IN	WINDSHIELD FOR PD12 CHIP REPAIR FOR UNIT 910	631-3113-532.23-11 631-3113-532.36-51		3/2010 3/2010	180.00 25.00
							Total	205.00
03/10/2010	203842	8656	MOODIE IMPLEMENT CO	TUNE UP PARTS,CABLES,PINS BROOM CORE, BEARING FOR U	631-3113-532.23-11 631-3113-532.23-11		3/2010 3/2010	137.08 568.41
							Total	705.49
03/10/2010	203844	8818	WESTERN TIRE CHAIN	CHAIN CROSSLINKS & SWIVEL TIRE CHAINS & LINKS FOR S	631-3113-532.23-11 631-3113-532.23-11		3/2010 3/2010	4,006.31 1,953.74
							Total	5,960.05
03/10/2010	203851	9864	TIRE FACTORY	REPAIR & MAINT SERVICES	631-3113-532.36-51		3/2010	15.00
							Total	15.00
03/10/2010	203856	10418	TURFCARE AND SPECIALTY	SEAL KIT, PEDAL PAD, SWIT	631-3113-532.23-11		3/2010	295.43
							Total	295.43
03/10/2010	203864	10829	SUPERIOR TIRE INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	323.50
							Total	323.50
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	631-3113-532.31-32		3/2010	78.89
							Total	78.89
03/10/2010	203869	11134	CALVERTS OVERHEAD DOOR	REPAIR OVERHEAD DOOR IN W	631-3113-532.36-51		3/2010	220.00
							Total	220.00
03/10/2010	203870	11168	BIG SKY HYDRAULICS & MA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	15.12
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	276.76
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	668.60
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	343.39
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	.44-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	270.20
							Total	1,573.63

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/10/2010	203873	11353	I STATE TRUCK CENTER IN	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	53.84
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	9.67
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	3.97
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	144.00
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	26.66
				REPAIR & MAINT SERVICES	631-3113-532.36-51		3/2010	383.15
							Total	621.29
03/10/2010	203882	12052	OREILLY AUTO PARTS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	30.26
				EQUIP, FURN, FIXTURES	631-3113-532.24-11		3/2010	7.99
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	16.56
							Total	54.81
03/10/2010	203885	12089	TNT SPRINGS INC / TNT T	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	14.74
							Total	14.74
03/10/2010	203908	13156	DIRECT AUTOMOTIVE DISTR	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	150.12
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	73.03
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		3/2010	324.92
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		3/2010	150.12
							Total	698.19
71 Checks ** Fund Total								57,291.15

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203594	200	AMERICAN WATER WORKS AS	REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		3/2010	165.00
							Total	165.00
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	638-3121-532.21-99		3/2010	33.48
				OFFICE SUPPLIES	638-3121-532.21-99		3/2010	47.25
				OFFICE SUPPLIES	638-3121-532.21-99		3/2010	38.79
							Total	119.52
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	638-3121-532.36-91		3/2010	9.39
							Total	9.39
03/03/2010	203658	8270	MASTERCARD PROCESSING C	OFFICE SUPPLIES	638-3121-532.21-59		3/2010	392.96
							Total	392.96
03/03/2010	203666	10118	QAL TEK ASSOCIATES	PREVENTIVE MAINTENANCE	638-3121-532.38-31		3/2010	75.00
				PREVENTIVE MAINTENANCE	638-3121-532.38-31		3/2010	810.00
							Total	885.00
03/10/2010	203745	81	QWEST	COMMUNICATION SERVICES	638-3121-532.31-31		3/2010	43.09
				COMMUNICATION SERVICES	638-3121-532.31-31		3/2010	157.14
							Total	200.23
03/10/2010	203762	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	638-3121-532.36-91		3/2010	65.85
							Total	65.85
03/10/2010	203765	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	638-3121-532.21-59		3/2010	33.70
				OFFICE SUPPLIES	638-3121-532.21-59		3/2010	18.73
				OFFICE SUPPLIES	638-3121-532.21-99		3/2010	13.64
				EQUIP, FURN, FIXTURES	638-3121-532.24-99		3/2010	26.25
				OFFICE SUPPLIES	638-3121-532.21-99		3/2010	10.38
				OFFICE SUPPLIES	638-3121-532.21-99		3/2010	26.58
							Total	129.28
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	638-3121-532.32-99		3/2010	265.00
							Total	265.00
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	638-3121-532.31-32		3/2010	236.17
							Total	236.17
10 Checks ** Fund Total								2,468.40

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	639-3111-531.34-12		3/2010 Total	345.79 345.79
03/03/2010	203599	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	639-3111-531.21-99		3/2010	17.28
				OFFICE SUPPLIES	639-3111-531.21-99		3/2010	42.45
				EQUIP, FURN, FIXTURES	639-3111-531.24-19		3/2010 Total	335.00 394.73
03/03/2010	203619	2129	BIG SKY FIRE/AFFIRMED M	OFFICE SUPPLIES	639-3111-531.21-93		3/2010 Total	27.30 27.30
03/03/2010	203651	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	639-3111-531.35-99		3/2010	29.00
				PROFESSIONAL SERVICES	639-3111-531.35-99		3/2010	29.00
				PROFESSIONAL SERVICES	639-3111-531.35-99		3/2010 Total	29.00 87.00
03/10/2010	203746	82	NORTHWESTERN ENERGY	01004720	639-3111-531.34-12		3/2010	975.75
				07083843	639-3111-531.34-12		3/2010 Total	16.36 992.11
03/10/2010	203747	83	ENERGY WEST RESOURCES I	41516	639-3111-531.34-15		3/2010	8,603.68
				41517	639-3111-531.34-15		3/2010	833.30
				61268	639-3111-531.34-15		3/2010 Total	1,542.52 10,979.50
03/10/2010	203837	8270	MASTERCARD PROCESSING C	POLK DIRECTORY	639-3111-531.33-11		3/2010 Total	132.50 132.50
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	639-3111-531.31-32		3/2010 Total	72.38 72.38
8 Checks ** Fund Total								13,031.31

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 energy charges	671-7161-572.34-12		3/2010	64.24
				Jan 2010 energy charges	671-7161-572.34-12		3/2010	14.94
							Total	79.18
03/03/2010	203591	168	DEAN OF SIGNS (THE)	TWO SIGNS PLUS DIRECTORY	671-7161-572.24-99		3/2010	103.26
							Total	103.26
03/03/2010	203649	6731	DOORS & HARDWARE UNLIMI	REPAIR & MAINT SERVICES	671-7161-572.36-12		3/2010	74.00
							Total	74.00
03/03/2010	203655	7828	MONTANA BROOM & BRUSH S	SWING TOP LID	671-7161-572.22-99		3/2010	32.72
				TWO CANS OF DEODORIZERS	671-7161-572.22-99		3/2010	10.00
							Total	42.72
03/10/2010	203730	25	PROBUILD (FORMERLY POUL	REPAIR & MAINT SUPPLIES	671-7161-572.23-72		3/2010	5.36
							Total	5.36
03/10/2010	203736	52	CONSOLIDATED ELECTRICAL	OPERATING SUPPLIES	671-7161-572.22-99		3/2010	35.40
							Total	35.40
03/10/2010	203746	82	NORTHWESTERN ENERGY	01003904	671-7161-572.34-12		3/2010	1,452.96
				10094050	671-7161-572.34-12		3/2010	8.45
				10166494	671-7161-572.34-12		3/2010	36.80
							Total	1,498.21
03/10/2010	203747	83	ENERGY WEST RESOURCES I	50146	671-7161-572.34-15		3/2010	8,835.56
							Total	8,835.56
03/10/2010	203755	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	671-7161-572.23-72		3/2010	6.41
							Total	6.41
03/10/2010	203809	4876	ACE HARDWARE	OPERATING SUPPLIES	671-7161-572.22-99		3/2010	41.70
				OPERATING SUPPLIES	671-7161-572.22-99		3/2010	7.96
				OPERATING SUPPLIES	671-7161-572.22-99		3/2010	23.12
							Total	72.78
03/10/2010	203832	7828	MONTANA BROOM & BRUSH S	LATEX GLOVES	671-7161-572.22-99		3/2010	89.00
							Total	89.00
03/10/2010	203840	8610	CTA ARCHITECTS ENGINEER	IMPROVE OTHER THAN BLDGS	671-7161-575.93-99	140903	3/2010	4,000.00
				IMPROVE OTHER THAN BLDGS	671-7161-575.93-99	140904	3/2010	4,000.00
							Total	8,000.00
03/10/2010	203865	10858	VERIZON WIRELESS	COMMUNICATION SERVICES	671-7161-572.31-32		3/2010	21.45
							Total	21.45
03/10/2010	203884	12068	FSH COMMUNICATIONS LLC	CIVIC CENTER LOBBY PAYPHO	671-7161-572.31-31		3/2010	65.00
							Total	65.00
14 Checks ** Fund Total								18,928.33

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203698	4237	PLUMBERS & FITTERS LOCA	PAYROLL SUMMARY	771-0000-214.10-01		2/2010	571.02
				PAYROLL SUMMARY	771-0000-214.10-01		3/2010	298.60
							Total	869.62
03/03/2010	203699	4239	PPNPF	PAYROLL SUMMARY	771-0000-212.70-01		2/2010	1,457.50
				PAYROLL SUMMARY	771-0000-212.70-01		3/2010	1,188.00
							Total	2,645.50
03/03/2010	203700	4244	STATE TREASURER	PAYROLL SUMMARY	771-0000-212.50-00		3/2010	31,678.00
							Total	31,678.00
03/03/2010	203701	4245	ICMA RETIREMENT TRUST-4	PAYROLL SUMMARY	771-0000-213.20-00		3/2010	11,383.77
							Total	11,383.77
03/03/2010	203702	4247	PAINTERS LOCAL 260	PAYROLL SUMMARY	771-0000-214.10-03		2/2010	66.34
							Total	66.34
03/03/2010	203703	4248	LABORERS INTERNATIONAL	PAYROLL SUMMARY	771-0000-212.70-03		2/2010	6,892.00
				PAYROLL SUMMARY	771-0000-212.70-03		3/2010	5,707.00
							Total	12,599.00
03/03/2010	203704	4249	IAM & AW LOCAL #88	PAYROLL SUMMARY	771-0000-214.10-04		3/2010	185.00
							Total	185.00
03/03/2010	203705	4251	IBEW LOCAL 233	PAYROLL SUMMARY	771-0000-214.10-06		2/2010	325.10
				PAYROLL SUMMARY	771-0000-214.10-06		3/2010	125.23
							Total	450.33
03/03/2010	203706	4254	WESTERN CONF OF TEAMSTE	PAYROLL SUMMARY	771-0000-212.70-04		2/2010	6,043.48
				PAYROLL SUMMARY	771-0000-212.70-04		3/2010	4,733.98
							Total	10,777.46
03/03/2010	203707	4255	MONTANA CHAPTER NECA IN	PAYROLL SUMMARY	771-0000-212.70-05		2/2010	300.21
				PAYROLL SUMMARY	771-0000-212.70-05		3/2010	250.46
							Total	550.67
03/03/2010	203708	4256	8TH DISTRICT ELECTRICAL	PAYROLL SUMMARY	771-0000-212.70-06		2/2010	686.40
				PAYROLL SUMMARY	771-0000-212.70-06		3/2010	568.62
							Total	1,255.02
03/03/2010	203709	4257	MONTANA OE - CI TRUST F	PAYROLL SUMMARY	771-0000-212.70-07		2/2010	7,426.86
				PAYROLL SUMMARY	771-0000-212.70-07		3/2010	6,115.73
							Total	13,542.59
03/03/2010	203710	4258	MONTANA POLICE PROTECTI	PAYROLL SUMMARY	771-0000-214.30-00		3/2010	2,767.50
							Total	2,767.50
03/03/2010	203711	4259	TEAMSTERS LOCAL #2	PAYROLL SUMMARY	771-0000-214.10-07		3/2010	50.00
							Total	50.00
03/03/2010	203712	4264	UNITED FUND	PAYROLL SUMMARY	771-0000-212.90-00		3/2010	484.20
							Total	484.20

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203713	4265	MONTANA SHARES	PAYROLL SUMMARY	771-0000-212.90-00		3/2010 Total	66.50 66.50
03/03/2010	203714	4269	IBPAT PENSION FUND	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.70-08 771-0000-212.70-08		2/2010 3/2010 Total	176.00 144.00 320.00
03/03/2010	203715	4271	FIREFIGHTER RETIREMENT	PAYROLL SUMMARY	771-0000-212.40-00		3/2010 Total	41,580.96 41,580.96
03/03/2010	203716	4272	STATEWIDE POLICE RESERV	PAYROLL SUMMARY	771-0000-212.80-00		3/2010 Total	50,152.23 50,152.23
03/03/2010	203717	4273	PUBLIC EMPLOYEE RETIREM	PAYROLL SUMMARY	771-0000-212.60-00		3/2010 Total	83,564.39 83,564.39
03/03/2010	203718	4299	IAFF LOCAL #8	PAYROLL SUMMARY	771-0000-214.10-10		3/2010 Total	1,799.50 1,799.50
03/03/2010	203719	5320	1ST INTERSTATE BANK	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.20-00 771-0000-212.30-00		3/2010 3/2010 Total	61,972.42 80,579.76 142,552.18
03/03/2010	203720	6735	AFLAC	PAYROLL SUMMARY PAYROLL SUMMARY PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-214.50-01 771-0000-214.50-02 771-0000-214.50-05 771-0000-214.50-06		3/2010 3/2010 3/2010 3/2010 Total	4,591.83 5,979.90 314.49 905.33 11,791.55
03/03/2010	203721	8004	WASHINGTON IDAHO CARPEN	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.70-13 771-0000-212.70-13		2/2010 3/2010 Total	136.40 111.60 248.00
03/03/2010	203722	9514	IAM NATIONAL PENSION FU	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.70-14 771-0000-212.70-14		2/2010 3/2010 Total	563.20 460.80 1,024.00
03/03/2010	203723	11479	JEFFERSON PILOT FINANCI	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-213.40-00 771-0000-213.40-00		2/2010 3/2010 Total	700.15 1,625.77 2,325.92
03/03/2010	203724	13276	NATIONWIDE RETIREMENT S	PAYROLL SUMMARY	771-0000-213.20-01		3/2010 Total	2,906.33 2,906.33
27 Checks							** Fund Total	427,636.56

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CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719080			3/2010	152.73
							Total	152.73
				1 Checks	** Fund Total			152.73

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203574	52	CONSOLIDATED ELECTRICAL REPAIR & MAINT SUPPLIES		903-3136-532.23-99		3/2010	46.10
							Total	46.10
03/03/2010	203584	82	NORTHWESTERN ENERGY	715571	903-1556-512.34-12		3/2010	237.83
							Total	237.83
03/03/2010	203601	405	CRESCENT ELECTRIC SUPPL REPAIR & MAINT SUPPLIES		903-3136-532.23-99		3/2010	5.60
							Total	5.60
				3 Checks	** Fund Total			289.53

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	721137	904-1556-512.34-12		3/2010	59.61
				721140	904-1556-512.34-12		3/2010	13.85
							Total	73.46
				1 Checks	** Fund Total			73.46

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719117			3/2010	804.84
							Total	804.84
				1 Checks	** Fund Total			804.84

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	721139	909-1556-512.34-12		3/2010	4.10
							Total	4.10
				1 Checks	** Fund Total			4.10

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719082			3/2010	272.64
							Total	272.64
				1 Checks	** Fund Total			272.64

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719100			3/2010	220.47
							Total	220.47
				1 Checks	** Fund Total			220.47

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	715164			3/2010	9.74
							Total	9.74
				1 Checks	** Fund Total			9.74

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CITY OF GREAT FALLS
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	718915			3/2010	19.47
							Total	19.47
				1 Checks	** Fund Total			19.47

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719218			3/2010	202.53
							Total	202.53
				1 Checks	** Fund Total			202.53

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719999			3/2010	624.37
							Total	624.37
				1 Checks	** Fund Total			624.37

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	719998			3/2010	244.39
							Total	244.39
				1 Checks	** Fund Total			244.39

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	721480			3/2010	756.59
							Total	756.59
				1 Checks	** Fund Total			756.59

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CITY OF GREAT FALLS
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	721478			3/2010	67.61
							Total	67.61
				1 Checks	** Fund Total			67.61

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CITY OF GREAT FALLS
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	961-1556-512.34-12		2/2010	30.36
				715569	961-1556-512.34-12		3/2010	14.17
				718839	961-1556-512.34-12		3/2010	5,121.72
				718948	961-1556-512.34-12		3/2010	19.47
				719027	961-1556-512.34-12		3/2010	9.74
				719056	961-1556-512.34-12		3/2010	9.74
				719116	961-1556-512.34-12		3/2010	433.31
				719127	961-1556-512.34-12		3/2010	2,074.01
				720209	961-1556-512.34-12		3/2010	9.74
				720396	961-1556-512.34-12		3/2010	9.74
				721581	961-1556-512.34-12		3/2010	9.74
							Total	7,741.74
				1 Checks	** Fund Total			7,741.74

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	715161			3/2010	1,247.33
							Total	1,247.33
				1 Checks	** Fund Total			1,247.33

Prepared: 03/10/2010, 9:28:33
 Program: GM179L
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Feb 2010 energy charges	963-1556-512.34-12		3/2010	187.40
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	341.88
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	775.78
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	993.03
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	135.00
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	154.28
				Feb 2010 energy charges	963-1556-512.34-12		3/2010	591.76
							Total	3,179.13
				1 Checks	** Fund Total			3,179.13

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	1085956	965-1556-512.34-12		3/2010	110.19
				1181833	965-1556-512.34-12		3/2010	110.19
				1198943	965-1556-512.34-12		3/2010	4.87
				715162	965-1556-512.34-12		3/2010	362.96
				715163	965-1556-512.34-12		3/2010	272.23
				715196	965-1556-512.34-12		3/2010	75.77
				718836	965-1556-512.34-12		3/2010	40,787.59
				718840	965-1556-512.34-12		3/2010	1,981.28
				718987	965-1556-512.34-12		3/2010	890.78
				719077	965-1556-512.34-12		3/2010	153.65
				719086	965-1556-512.34-12		3/2010	296.98
				719110	965-1556-512.34-12		3/2010	779.59
				719118	965-1556-512.34-12		3/2010	5,205.79
				719126	965-1556-512.34-12		3/2010	482.61
				719206	965-1556-512.34-12		3/2010	48.82
				719210	965-1556-512.34-12		3/2010	90.79
				719221	965-1556-512.34-12		3/2010	3.55
				719222	965-1556-512.34-12		3/2010	7.11
				720390	965-1556-512.34-12		3/2010	1,633.43
				721475	965-1556-512.34-12		3/2010	185.63
				721476	965-1556-512.34-12		3/2010	1,199.71
				721477	965-1556-512.34-12		3/2010	686.78
				721491	965-1556-512.34-12		3/2010	121.70
				Jan 2010 charges	965-1556-512.34-12		2/2010	182.90
							Total	55,674.90
				1 Checks	** Fund Total			55,674.90

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Feb 2010 energy charges	967-1556-512.34-12		3/2010	714.29
				Feb 2010 energy charges	967-1556-512.34-12		3/2010	121.19
				Feb 2010 energy charges	967-1556-512.34-12		3/2010	181.47
				Feb 2010 energy charges	967-1556-512.34-12		3/2010	57.97
							Total	1,074.92
				1 Checks	** Fund Total			1,074.92

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	971-1556-512.34-12		2/2010	23.34
							Total	23.34
				1 Checks	** Fund Total			23.34

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	972-1556-512.34-12		2/2010	38.83
				Jan 2010 charges	972-1556-512.34-12		2/2010	51.98
							Total	90.81
				1 Checks	** Fund Total			90.81

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	973-1556-512.34-12		2/2010	23.34
							Total	23.34
				1 Checks	** Fund Total			23.34

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	974-1556-512.34-12		2/2010	38.77
				Jan 2010 charges	974-1556-512.34-12		2/2010	54.23
							Total	93.00
03/10/2010	203901	12906	UNITED ELECTRIC LLC	REPAIR & MAINT SERVICES	974-3136-532.36-99		3/2010	218.26
							Total	218.26
				2 Checks	** Fund Total			311.26

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	975-1556-512.34-12		2/2010	47.63
							Total	47.63
				1 Checks	** Fund Total			47.63

Prepared: 03/10/2010, 9:28:33
Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	976-1556-512.34-12		2/2010	4.85
							Total	4.85
				1 Checks	** Fund Total			4.85

Prepared: 03/10/2010, 9:28:33
 Program: GM179L
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
03/03/2010	203584	82	NORTHWESTERN ENERGY	Jan 2010 charges	977-1556-512.34-12		2/2010	.23
							Total	.23
				1 Checks	** Fund Total			.23
				588 Checks	** Bank Total			884,170.42
				588 Checks	*** Grand Total			884,170.42

BANK	NAME	FUND	AMOUNT
01	HTE SUB-SYS AND MASTER	100 GENERAL FUND	60,994.07
		213 PLANNING FUND	24,686.29
		219 SUPPORT & INNOVATION FUND	17,393.43
		221 911 SPECIAL REVENUE FUND	631.96
		222 POLICE SPECIAL REVENUE	4,740.97
		224 FIRE SPECIAL REVENUE	19,259.24
		237 STREET DISTRICT FUND	10,768.53
		251 LIBRARY FUND	6,995.35
		252 LIBRARY FOUNDATION FUND	2,699.29
		267 NATURAL RESOURCES FUND	499.90
		272 FEDERAL BLOCK GRANTS FUND	436.82
		277 COMMUNITY DEVELOP FUND	1,166.04
		279 ECONOMIC REVOLVING FUND	298.07
		281 PERMITS FUND	1,045.43
		511 WATER FUND	34,304.73
		513 SEWER FUND	1,876.99
		517 SANITATION FUND	5,631.88
		519 ELECTRIC FUND	7,048.54
		522 SAFETY SERVICES FUND	8,100.68
		551 PARKING FUND	1,541.68
		561 GOLF COURSES FUND	5,606.59
		563 SWIM POOLS FUND	7,015.73
		564 RECREATION	10,005.07
		566 MULTI-SPORTS	200.85
		571 CIVIC CENTER EVENTS FUND	43,947.63
		611 HUMAN RESOURCES	123.24
		612 CENTRAL COMMUNICATIONS	1,056.69
		613 HEALTH & BENEFITS FUND	128.60

BANK	NAME	FUND	AMOUNT
01		614 INSURANCE & SAFETY FUND	4,152.90
		615 FISCAL SERVICES FUND	4,991.25
		617 INFORMATION TECH FUND	4,304.28
		631 CENTRAL GARAGE FUND	57,291.15
		638 ENGINEERING FUND	2,468.40
		639 PUBLIC WORKS ADMIN FUND	13,031.31
		671 CC FACILITY SERVICES FUND	18,928.33
		771 PAYROLL FUND	427,636.56
		902 SLD 18	152.73
		903 SLD 650	289.53
		904 SLD 651	73.46
		907 SLD 912	804.84
		909 SLD 973	4.10
		913 SLD 1067A	272.64
		915 SLD 1105	220.47
		922 SLD 1230	9.74
		927 SLD 1255	19.47
		932 SLD 1261	202.53
		938 SLD 1269	624.37
		939 SLD 1270	244.39
		947 SLD 1289	756.59
		948 SLD 1290	67.61
		961 SLD 1294 ALLEY CONSOLIDAT	7,741.74
		962 SLD 1298 INDUSTRIAL LTG	1,247.33
		963 SLD 1295 COMMERCIAL	3,179.13
		965 SLD 1213,1296 RESIDENTIAL	55,674.90
		967 SLD 1297 TRILATERAL	1,074.92
		971 SMLD 1302 MEADOWLARK 2-3	23.34

BANK	NAME	FUND	AMOUNT
01		972 SMLD 1304 EAGLES CROSS 1	90.81
		973 SMLD 1306 MEADOWLARK 4	23.34
		974 SMLD 1308 EAGLE CROSS 2,3	311.26
		975 SMLD 1310 MEADOWLARK #5	47.63
		976 SMLD 1303 BOOTLEGGER ADD	4.85
		977 SMLD 1305 WATR TOWER PK	.23
		Total	884,170.42 *

CITY OF GREAT FALLS, MONTANA

AGENDA: 13

COMMUNICATION TO THE CITY COMMISSION

DATE: March 16, 2010

ITEM: CONTRACT LIST
Itemizing contracts not otherwise approved or ratified by City Commission Action
(Listed contracts are available for inspection in the City Clerk's Office.)

PRESENTED BY: Lisa Kunz, City Clerk

ACTION REQUESTED: Ratification of Contracts through the Consent Agenda

MAYOR'S SIGNATURE: _____

CONTRACT LIST

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	FUND	AMOUNT	PURPOSE
A	Park and Recreation	A-1 Contractors, Inc.	03/15/2010 – 07/15/2010	261-6415-561- 3699 Project #611004	\$10,770	Contractor Agreement to Replace Boston Heights facility roof OF 1594
B	Park and Recreation	Tri-County Mechanical & Electric Co.	03/15/2010 – 07/15/2010	411-6411-565- 9399 Project #271005	\$20,818 (Energy & Conservation Block Grant)	Contractor Agreement - HVAC system at Park and Recreation Office OF 1592

C	Park and Recreation	Birdtail Electric Co.	03/15/2010 – 07/15/2010	411-6411-565- 9399 Project #271005	\$34,170 (Energy & Conservation Block Grant)	Contractor Agreement - Lighting retrofit and occupancy sensor upgrade at Park and Recreation Office and Shop Area OF 1592
D	Park and Recreation	B & B Heating	03/15/2010 – 07/15/2010	411-6411-565- 9399 Project #271005	\$24,065 (Energy & Conservation Block Grant)	Contractor Agreement - Radiant heat upgrade at three Park and Recreation Shop areas OF 1592
E	Park and Recreation	Quality Services Overhead Co.	03/15/2010 – 07/15/2010	411-6411-565- 9399 Project #271005	\$29,376 (Energy & Conservation Block Grant)	Contractor Agreement - Remove and Replace six garage doors and install new openers at Park and Recreation OF 1592
F	Park and Recreation	T.C. Glass Co.	03/15/2010 – 07/15/2010	411-6411-565- 9399 Project #271005	\$20,750 (Energy & Conservation Block Grant)	Contractor Agreement - Remove and replace glass store front with new energy efficient glass and mapes panels at Park and Recreation OF 1592
G	Park and Recreation	AA Sports, Ltd.	04/25/2010	564-6442-562- 3912	\$11,775	Ice Breaker Road Race registration/packet pickup services, timing, scoring and data entry
H	Public Works – Engineering	Big Sky Civil & Environmental, Inc.	2 Months	City Water (Distribution) Developer (Double Bogey LLC) to reimburse City for their share	Engineers Services Cost Estimate is \$11,736.	Engineering Services Contract for design, preparation of plans, specifications and design reports for the replacement/ realignment/upsizing of existing water transmission mains in the vicinity of Broadwater and Overlook Drives. Work is

				of engineering and construction costs of the main being replaced due to the development (approximately \$40,000).		necessary to replace water main that is in conflict with the new Double Bogey LLC (Anheuser Busch Warehouse) development and to also replace nearby cast iron main installed in the early 1900's. OF 1578.1
I	Park & Recreation	Poncelet Landscape and Excavating	03/15/2010 – 07/15/2010	261-6418-561-9499 Project#611002	\$26,776	Sun River non-motorized boat launch – parking lot, handicap accessibility to Sun River OF 1577
J	Public Works	Grandview Trailer Court	Indefinite	N/A	N/A	Consecutive System Agreement

**CITY OF GREAT FALLS, MONTANA
COMMUNICATION TO THE CITY COMMISSION**

**AGENDA: 14
DATE: March 16, 2010**

ITEM: LIEN RELEASE LIST
Itemizing liens not otherwise approved or ratified by City Commission Action
(Listed liens are available for inspection in the City Clerk’s Office.)

PRESENTED BY: Lisa Kunz, City Clerk

ACTION REQUESTED: Ratification of Lien Releases through the Consent Agenda

MAYOR’S SIGNATURE: _____

LIEN RELEASES

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	FUND	AMOUNT	PURPOSE
A	Fiscal Services	Property Owner – Family Land Trust	Current	237-3131-532-3599	\$200	Partial Release of Resolution #9861 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, 2217 7 th Ave. North, Lot 10, Block 114, Great Falls 4th Addition. Parcel #25650

B	Fiscal Services	Property Owner – Lawrence L. Howell Etal	Current	237-3131-532-3599	\$200	Partial Release of Resolution #9861 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, S85’ Lot 14, Block 337, Great Falls 11 th Addition. Parcel #175350
C	Fiscal Services	Property Owner – Chad Frank	Current	237-3131-532-3599	\$200	Partial Release of Resolution #9861 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, Lot 1B, Block 142, Great Falls 1 st Addition. Parcel #48650
D	Fiscal Services	Property Owner – Larry E. Frates	Current	237-3131-532-3599	\$400	Partial Release of Resolution #9861 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, S1/2 of Lot 7, Block 186, Great Falls Original Addition. Parcel #78650
E	Fiscal Services	Property Owner – Larry E. Frates	Current	237-3131-532-3599	\$400	Partial Release of Resolution #9861 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, S50’ of Lot 1, Block 297, Great Falls 3 rd Addition. Parcel #151200
F	Fiscal Services	Property Owner – Family Land Trust (two homes on one parcel)	Current	513-3165-532-3599	\$116.48 \$145.53	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, 2217 & 2219 7 th Ave. North, Lot 10, Block 114, Great Falls 4 th Addition. Parcel #25650

G	Fiscal Services	Property Owner – Kiel S. Brown	Current	513-3165-532-3599	\$360.48	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, Lot 12, Block 148, Great Falls 4 th Addition. Parcel #53800
H	Fiscal Services	Property Owner – Chad Frank (formerly Real Estate Investments LLC)	Current	513-3165-532-3599	\$94.81	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, Lot 1B, Block 142, Great Falls 1 st Addition. Parcel #48650
I	Fiscal Services	Property Owner – Larry Frates	Current	513-3165-532-3599	\$192.53	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, Lot 2, Block 170, Great Falls 4 th Addition. Parcel #65550
J	Fiscal Services	Property Owner – Ramona McDunn (formerly Richard & Ramona McDunn)	Current	513-3165-532-3599	\$1,218.99	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, Lot 8, Block 181, Great Falls 1 st Addition. Parcel #74650
K	Fiscal Services	Property Owner – Larry E. Frates	Current	513-3165-532-3599	\$85.50	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, S50' of Lot 1, Block 297, Great Falls 3 rd Addition. Parcel #151200

L	Fiscal Services	Property Owner – Center Stage Corporation	Current	513-3165-532-3599	\$479.13	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, E1/2 of Lot 12, Block 312, Great Falls Original. Parcel #159700
M	Fiscal Services	Property Owner – Rudolph C. Heppner	Current	513-3165-532-3599	\$882.29	Partial Release of Resolution #9860 to Levy and Assess Properties for Unpaid Utility Services, Lot 10, Block 558, Great Falls 6 th Addition. Parcel #288750
N	Fiscal Services	Property Owner – Glen Hetland	Current	513-3165-532-3599	\$397.39	Partial Release of Resolution #9765 to Levy and Assess Properties for Unpaid Utility Services, Lot 9, Block 84, Great Falls 1 st Addition. Parcel #7150
O	Fiscal Services	Property Owner – Larry Frates	Current	513-3165-532-3599	\$556.34	Partial Release of Resolution #9765 to Levy and Assess Properties for Unpaid Utility Services, Lot 2, Block 170, Great Falls 4 th Addition. Parcel #65550
P	Fiscal Services	Property Owner – Larry E. Frates	Current	513-3165-532-3599	\$1,160.08	Partial Release of Resolution #9765 to Levy and Assess Properties for Unpaid Utility Services, S1/2 of Lot 7, Block 186, Great Falls Original Addition. Parcel #78650

Q	Fiscal Services	Property Owner – Larry E. Frates	Current	513-3165-532-3599	\$124.74	Partial Release of Resolution #9765 to Levy and Assess Properties for Unpaid Utility Services, S 50' of Lot 1, Block 297, Great Falls 3 rd Addition. Parcel #151200
R	Fiscal Services	Property Owner – Glen L. Hetland	Current	237-3131-532-3599	\$200.00	Partial Release of Resolution #9633 for Assessing the Cost of Removal and Disposal of Nuisance Weeds, 1123 8 th Ave. North, Lot 9, Block 84, Great Falls 1 st Addition. Parcel #7150
S	Fiscal Services	Property Owner – Jesse N. and Kayla R. Douglass (formerly Rose Brasda)	Current	237-3131-532-3599 (1/5) 451-7121-572-3599 (4/5)	\$523.29	Full Release of Resolution #8919 for Assessing the Costs Incurred in the Nuisance Abatement of Rubbish, Lot 11, Block 10, Bloomingdale 1 st Addition. Parcel #452900
T	Fiscal Services	Property Owner – Jesse N. and Kayla R. Douglass (formerly Rose Brasda)	Current	237-3131-532-3599 (1/5) 451-7121-572-3599 (4/5)	\$2,245.21	Full Release of Resolution #9016 for Assessing the Costs Incurred in the Nuisance Abatement of Property, Lot 11, Block 10, Bloomingdale 1 st Addition. Parcel #452900
U	Fiscal Services	Property Owner – Jesse N. and Kayla R. Douglass (formerly Cascade County)	Current	237-3131-532-3599 (1/5) 451-7121-572-3599 (4/5)	\$1,517.00	Full Release of Resolution #9531 for Assessing the Costs Incurred in the Nuisance Abatement of Property, Lot 11, Block 10, Bloomingdale 1 st Addition. Parcel #452900

V	Fiscal Services	Property Owner – Jesse N. and Kayla R. Douglass (formerly Cascade County)	Current	237-3131-532-3599 (1/5) 451-7121-572-3599 (4/5)	\$400.00	Partial Release of Resolution #9543 for Assessing the Costs of Removal and Disposal of Nuisance Weeds, Lot 11, Block 10, Bloomingdale 1 st Addition. Parcel #452900
W	Fiscal Services	Property Owner – Jesse N. and Kayla R. Douglass (formerly Cascade County)	Current	237-3131-532-3599 (1/5) 451-7121-572-3599 (4/5)	\$5,448.09	Full Release of Resolution #9564 for Assessing the Costs Incurred in Razing and Cleaning of the Property, Lot 11, Block 10, Bloomingdale 1 st Addition. Parcel #452900



Item: CDBG and HOME Program Proposed Use of Funds and Public Hearing Date for HUD Required 2010-2015 Consolidated Plan including the 2010/2011 Annual Action Plan

From: Mike Haynes, Planning and Community Development Department Director

Initiated By: Chris Imhoff, CDBG/HOME Administrator

Presented By: Mike Haynes, Planning and Community Development Department Director

Action Requested: Accept proposed use of CDBG and HOME funds and Set Public Hearing for the proposed 2010-2015 HUD Consolidated Plan for April 20th, 2010

Suggested Motion:

1. Commissioner moves:

“I move to accept the proposed use of funds for the 2010/2011 Community Development Block Grant Program, and HOME Program for inclusion in the Annual Action Plan and set the public hearing for April 20, 2010, on the proposed 2010-2015 HUD Consolidated Plan including the Annual Action Plan.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

Staff recommends the City Commission (1) accept recommendations for funding the 2010/2011 Community Development Block Grant projects; (2) accept funding recommendations for the 2010/2011 HOME program projects; and, (3) set April 20, 2010, as the public hearing date for the proposed 2010-2015 HUD Consolidated Plan.

Background:

Significant Impacts

Federal regulations require that every five years a Consolidated Plan based upon strategies to meet Community needs be adopted by the City. During the past two years, staff in concert with members of other local organizations such as NeighborWorks of Great Falls and First Interstate Bank has engaged in an extensive process to evaluate the needs of Great Falls citizens, especially low to moderate income persons, including agency/organizational surveys, extensive citizen surveys, 15 focus groups, and public meetings including persons representing a broad base of community interests. Staff has used the information gathered and statistics derived from the projects undertaken during

the past five years to develop the priorities and strategies incorporated in the 2010-2015 Consolidated Plan. The Consolidated Plan creates the opportunity for strategic planning and citizen participation to establish a Comprehensive Housing Affordability Strategy and community development plan. The proposed use of 2010/2011 Community Development Block Grant funds and HOME Program funds are included as the Annual Action Plan within the Consolidated Plan. The City Commission must officially adopt the Consolidated Plan and submit it to HUD before May 15, 2010 in order to receive 2010/2011 CDBG and HOME funds.

Citizen Participation

The Proposed Consolidated Plan will be made available to the citizens of Great Falls for review and comment for a 30 day period beginning April 1, 2010, continuing through April 30, 2010. The public hearing on April 20 is a forum set to allow the citizens of Great Falls the opportunity to express their views on the proposed Consolidated Plan and the proposed use of federal Community Development Block Grant and HOME Program dollars and on each program's policies and performance.

Workload Impacts

Administrative responsibilities will result from the acceptance and use of the CDBG and HOME funds.

Purpose

HUD requires that a public hearing be held regarding the proposed five year Consolidated Plan and the proposed use of CDBG and HOME funds presented in the 2010/2011 Annual Action Plan for upcoming funding year.

Project Work Scope

Not applicable

Evaluation and Selection Process

The 2010/2011 Annual Action Plan as part of the 2010-2015 Consolidated Plan will contain the proposed use of CDBG and HOME funds for the coming Fiscal Year. Community Development Block Grant project proposals were received on January 22, 2010. The Community Development Council (CDC), a 10-member citizen advisory board appointed by the City Commission to review applications for CDBG funds and develop and present funding recommendations to the City Commission, met on February 10 to hear oral presentations by the public service agency applicants. On February 16, the CDC met to hear oral presentations from housing, economic development and six public facility and infrastructure applicants. On February 17, the CDC heard oral presentations by 8 additional applicants applying under the public facility and infrastructure priority. On March 2, 2010, the Community Development Council formulated its recommendations for the annual allocation of CDBG funds, and is presenting its funding recommendations to the City Commission during the March 16, 2010, City Commission meeting.

The HOME Program project proposals were also received on January 23, 2010. HOME Program funding recommendations will be presented to the City Commission by staff during the City Commission meeting on March 16, 2010. The City Commission will

make final funding decisions on the HOME and the CDBG proposals at the May 4, 2010, City Commission meeting.

Conclusion

The public hearing provides the citizens of Great Falls an important opportunity to comment on the proposed HUD 2010-2015 Consolidated Plan and 2010/2011 Annual Action Plan including projects recommended for funding during the 2010/2011 program year.

Concurrences: Not applicable

Fiscal Impact: Conducting the Consolidated Plan and included Annual Action Plan public hearing is a pre-condition for the city receiving its annual allocation of HUD CDBG and HOME grant funds.

Alternatives: The hearing is a required for the city to be awarded 2010-2011 CDBG and HOME funding.

Attachments/Exhibits: CDBG, and HOME Program proposed use of funds

**2010/2011 PROPOSED USE OF FEDERAL GRANT FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT**

Affordable Housing

	<u>Requested</u>	<u>Proposed</u>
<p>GREAT FALLS CITY COMMUNITY DEVELOPMENT – REHABILITATION SPECIALIST Provision of rehab counseling, loan processing, inspections and construction monitoring for all CDBG-funded City revolving loan housing programs for low income people</p>	\$63,948	\$63,948
<p>CITY OF GREAT FALLS COMMUNITY DEVELOPMENT – DEFERRED PAYMENT LOAN PROGRAM Funds to expand zero-interest loan program which provides assistance to low income homeowners to rehab their homes to provide substantial code upgrades, including electrical, plumbing, egress windows, energy efficiency, windows, roofs and foundations</p>	\$100,000	\$50,000
<p>NEIGHBORHOOD HOUSING SERVICES, INC. Revolving loan fund to provide down payment assistance, new construction, purchase and rehabilitation of houses and other activities addressing neighborhood revitalization activities in their CBDO-designated neighborhoods</p>	\$150,000	\$150,000

Economic Development

<p>GREAT FALLS DEVELOPMENT AUTHORITY Expand revolving loan fund to provide gap financing to existing and start-up businesses to create new jobs for persons from low/moderate income households, agency located at 300 Central Avenue</p>	\$50,000	\$50,000
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Public Facility Improvements

<p>BOYS & GIRLS CLUB OF CASCADE COUNTY Purchase and install energy efficient roof top heating system (with cooling available but not installed) in building located at 600 1st Avenue Southwest which has programs to serve at-risk youth</p>	\$82,673	\$82,673
<p>CENTER FOR MENTAL HEALTH Renovations at Langel House, a group home for adults with severely disabling mental illness, located at 1109 2nd Avenue North; renovations to include replacing soffits, fascia, gutter, downspouts; attic insulation; exterior siding and windows Fund exterior soffit, fascia, metal gutter and downspout replacement</p>	\$49,212	\$6,176

	<u>Requested</u>	<u>Proposed</u>
<p>CHILDREN’S MUSEUM OF MONTANA Renovate interior exhibit room to create community meeting room and two handicap accessible restrooms in museum located at 22 Railroad Square; renovations to include installing new HVAC, plumbing, electrical, flooring, walls, signage and equipment Fund renovations to include meeting room, ADA bathroom, storage area, kitchen area & HVAC revamp (stage 1)</p>	\$100,900	\$39,250
<p>GREAT FALLS CITY PARK & RECREATION—EAGLE FALLS GOLF COURSE Purchase adaptive golf cart and renovate to provide handicap accessible restrooms in club house and on public golf course at Eagle Falls Golf Course located at 25th Street North Fund club house handicap accessible restrooms</p>	\$42,350	\$7,500
<p>GREAT FALLS CITY PARK & RECREATION—GIBSON PARK PHASE II Second phase of installing handicap accessible sidewalks in community park located at Park Drive and 4th Street North, sidewalks to extend from Gibson Park Flower Garden to Vinegar Jones Historic Cabin and from Flower Garden to Park Drive</p>	\$20,000	\$0
<p>GREAT FALLS CITY PARK & RECREATION—MORONY NATATORIUM Replace existing boiler with energy efficient boiler system in newly constructed outbuilding, replace tile flooring in locker rooms and abate asbestos hazards in basement at public pool facility located at 111 12th Street North Fund tile flooring and asbestos abatement</p>	\$238,455	\$21,500
<p>GREAT FALLS CITY PARK & RECREATION—PINSKI PARK PARK Purchase and install handicap accessible play structure and borders for play area at park located at 46th Street and 6th Avenue South</p>	\$35,500	\$0
<p>GREAT FALLS CITY PUBLIC WORKS—HANDICAP RAMPS Install handicap ramps (curb cuts) to provide handicap accessibility on 7th Avenue North from 9th Street to 22nd Street and other areas at request of disabled citizens</p>	\$75,000	\$46,715
<p>GREAT FALLS CITY PUBLIC WORKS—SIDEWALK REPLACEMENT Grant program to provide assistance to low income homeowners to remove and replace hazardous sidewalks in Census Tract 7 and 8 (2nd Street South to 15th Street South between 1st Avenue South and 10th Avenue South) and other areas at request of low income homeowners</p>	\$50,000	\$47,000

	<u>Requested</u>	<u>Proposed</u>
<p>GREAT FALLS COMMUNITY FOOD BANK Upgrade to provide handicap accessible public restrooms at the facility located at 1620 12th Avenue North, project is part of an overall renovation project</p>	\$38,038	\$38,038
<p>GREAT FALLS SENIOR CITIZENS CENTER Replace roof of facility located at 1004 Central Avenue which houses programs to serve the elderly See Montana Homeownership Network project</p>	\$60,000	\$0
<p>HABITAT FOR HUMANITY Install sewer and water lines, excavate for foundation and install sidewalks and parking pads at 616 5th Avenue South and 1235 8th Avenue Northwest; install sidewalk and parking pad at 707 7th Avenue South Fund 616 5th Avenue South & 1235 8th Avenue Northwest</p>	\$22,480	\$19,500
<p>MONTANA HOMEOWNERSHIP NETWORK Assist in purchase of mobile/manufactured home park property to create a Resident-Owned Community and upgrade water and sewer lines at 3012 Lower River Road Funding contingent on obtaining other identified funding; if project does not occur full amount to go to Senior Citizens Center for roof replacement</p>	\$116,000	\$60,000
<p>ST. VINCENT DE PAUL Renovate Angel Store, a building located at 500 Central Avenue West, which houses free supplies and services for low to moderate income people; renovations to include replacing HVAC systems, store front windows and ballast and lighting system Fund HVAC with any remaining funds used for windows or lighting</p>	\$46,435	\$32,400
<p>WHITTIER PTA Purchase and install final phase of handicap accessible playground equipment at east playground of Whittier Elementary School located at 305 8th Street North</p>	\$17,000	\$11,000
<i>Public Service Activities</i>		
<p>AREA VIII AGENCY ON AGING Purchase food for Meals on Wheels, a citywide home delivery meal program for seniors who are handicapped or unable to prepare meals</p>	\$25,000	\$25,000

	<u>Requested</u>	<u>Proposed</u>
<p>BOYS & GIRLS CLUB OF CASCADE COUNTY Recreational/educational scholarships for summer program for children from low income families; programs at Great Falls Housing Authority (1722 Chownen Springs Loop), Whittier School (305 8th Street North) and Longfellow School (1100 6th Avenue South)</p>	\$34,620	\$34,620
<p>CASA-CAN CHILDREN'S ADVOCATE NETWORK Purchase computer and volunteer training materials and provide continuing education and training conference expenses to expand volunteer program located at 415 2nd Avenue North which provides advocates for abused and neglected children in the legal system Fund training materials, continuing education & conference training expenses</p>	\$6,100	\$4,600
<p>FAMILY CONNECTIONS Provide child care scholarships for low to moderate income families; program administered through agency located at 202 2nd Avenue South</p>	\$15,000	\$15,000
<p>GREAT FALLS CITY MANSFIELD CENTER Purchase and install transmitters and supply receivers to provide assisted listening system for handicap accessibility at Mansfield Center theater located at 2 Park Drive South</p>	\$8,760	\$0
<p>GREAT FALLS CITY PARK & RECREATION— COMMUNITY RECREATION CENTER Provide scholarships for low income children for after school child care program, summer camp programs and lifeguard certification; programs offered at community center located at 801 2nd Avenue North and Morony Natatorium located at 111 12th Street North</p>	\$7,900	\$7,900
<p>HANDS, INC. Provide child care scholarships for children from low income families; program offered at all Great Falls elementary schools</p>	\$30,000	\$29,680
<p>PARIS GIBSON SQUARE Purchase class supplies, curriculum materials and instructional training to provide art classes for people with physical disabilities at museum located at 1400 1st Avenue North Fund supplies and materials</p>	\$5,796	\$3,500
<p>RURAL DYNAMICS, INC. Purchase 10 laptop computers for Tax Help Montana program to provide assistance with income tax returns of primarily low to moderate income people, agency located at 2022 Central Avenue</p>	\$13,035	\$6,400

	<u>Requested</u>	<u>Proposed</u>
YOUNG PARENTS EDUCATION CENTER	\$20,000	\$20,000
Provide day care scholarships and emergency housing scholarships for very low to low income teen or young adult parents completing high school or GED programs; programs located at alternative high school at 2400 Central Avenue		

Administration

CDBG PROGRAM ADMINISTRATION	\$195,600	\$195,600
General oversight, promotion, financial accountability, monitoring, reporting, and coordination of the CDBG program including activities to further fair housing and the Continuum of Care for Homelessness		

TOTAL CDBG FUNDING REQUESTED	\$1,719,802	
TOTAL CDBG FUNDING RECOMMENDATION		\$1,068,000
TOTAL ANTICIPATED CDBG GRANT		\$978,000
TOTAL CDBG FUNDING AVAILABLE FROM PREVIOUS YEARS		\$90,000
TOTAL AVAILABLE CDBG GRANT FUNDS		\$1,068,000

**2010/2011 PROPOSED USE OF FEDERAL GRANT FUNDS
HOME INVESTMENT PARTNERSHIP PROGRAM**

	<u>Requested</u>	<u>Proposed</u>
ACCESSIBLE SPACE, INC. New construction of a 30 unit apartment complex (including one unit for on-site caretaker) to serve seniors and/or frail elderly to be located at 1700 Division Road	\$350,000	\$350,000
NEIGHBORHOOD HOUSING SERVICES, INC. Owners in Partnership XVIII—construct and rehabilitate single family houses and provide down payment and closing cost assistance for low income home buyers on citywide basis	\$400,000	\$111,300
HOME PROGRAM ADMINISTRATION General oversight, management, promotion, financial accountability, monitoring, and coordination of the HOME program	\$45,700	\$45,700
TOTAL HOME FUNDING REQUESTED	\$795,700	
TOTAL HOME FUNDING RECOMMENDATION		\$507,000
TOTAL ANTICIPATED HOME GRANT		\$457,000
TOTAL HOME FUNDING AVAILABLE FROM PREVIOUS YEARS		\$50,000
TOTAL AVAILABLE HOME FUNDS		\$507,000



Item: Tree and Stump Removal
From: Park & Recreation Department
Prepared By: Patty Rearden, Deputy Park & Recreation Director
Presented By: Marty Basta, Park & Recreation Director
Action Requested: Consider Bids and Award Contract

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission award/deny a contract in the amount of \$313,867.00 to Rocky Mountain Tree Care Specialists for the Tree and Stump Removal project and authorize the City Manager to execute the agreements.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation: Approve Contract Award.

Background:

Rocky Mountain Tree Care Specialist was the low bidder; in addition, they are offering a \$4,000 cash discount for awarding the initial contract and the additive proposal at the same time.

The Park & Recreation Department solicited bids to remove 781 green ash trees and stumps killed by frost in April of 2008. The “Advertisement for Bids” was published in the Great Falls Tribune on January 31 and February 2, 2010. The bid opening was scheduled for February 17, 2010. Because staff was not aware of the Montana State Prevailing Wage Rate requirements for non-construction projects, the bids were returned unopened and the bids were rejected at the March 2 City Commission Meeting. New specifications were sent out and the “Advertisement for Bids” was published in the Great Falls Tribune on February 21 and 28, 2010. The bid opening was scheduled for March 5, 2010. Three bids were received.

The referenced trees were part of the Forestry Division’s inventory, and therefore are covered by the City of Great Falls Property insurance. The insurance will pay for removal, disposal and replacement.

Fiscal Impact:

The attached bid tabulation summarizes bids that were received. This project will be funded through the City of Great Falls Property Insurance Carrier.

Alternatives:

The City Commission could vote to deny award of the contract

Attachments/Exhibits:

1. Bid tabulation

On File in City Clerk's Office:

1. Notice to Proceed
2. Contract



Item: Purchase 72 Panasonic Tough Books + mounting equipment and additional software

From: Cloyd A. Grove, Chief of Police

Initiated By: John Schaffer, Training Sergeant

Presented By: Cloyd A. Grove, Chief of Police

Action Requested: Approve Purchase of 72 Panasonic Tough Books, mounting hardware and additional software in the amount of \$298,263.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission (approve/reject) the purchase of the 72 Panasonic Tough Books, mounting hardware and additional software in the amount of \$298,263.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation: Staff recommends the City Commission approve the purchase of the 72 Panasonic Tough Books, mounting hardware and additional software.

Background: Great Falls Police has been using mobile communications over 10 years. The Mobile Data Terminals (MDT's) are essentially mounted notebook computers that reside in police cruisers. This technology allows our officers more efficiency in the field. Rather than occupying a dispatcher's time, an officer can gain answers to his/her questions very quickly with a few strokes of the keyboard. The Police Department and Fire Department both have state of the art training facilities but lack adequate workstations. Ordering workstations that are the same as the MDT's on the street adds needed redundancy. The funding for these units comes from a COPS Technology grant that was accepted last year. there is no match required for this purchase.

Significant Impacts

The existing MDT technology is antiquated and will not be replaced. It is a system that uses low speed wireless radio communications. Many in Public Safety are using telecommunications companies as their network providers (such as Verizon). They offer higher speed connections which allow the transmitting of more data (such as crime scene photos, messaging, etc...). The city currently has 11 cruisers equipped with this newer technology. However, there are still 30

Motorola MDT's on the street using the older technology. These systems are over 10 years old. With this purchase, these 30 MDT's will be replaced as well as adding 10 more to the fleet. 32 of the MDT's will be used for training (16 for Fire Rescue and 16 for Police). In June of 2008 the Great Falls Police Department applied for and was awarded a COPS Technology grant in the amount of \$444,268.00 to upgrade its technology in the GFPD Training Center and the Regional Fire Training Center as well as the Mobile Data Systems. The majority of the items for the training centers have been purchased except for the computers. Savings obtained in other line items and a large discount has allowed us to purchase 32 computers instead of the originally estimated 17. The same applies to the Mobile Data Terminals. Savings obtained will not allow us to purchase 40 MDT's instead of the original 20. This grant has brought the latest state of the art technology to the Public Safety Professionals of this community. The COPS Technology Granting authority has approved the increased number of units that can now be purchased.

Workload Impacts

Replacing the 30 Motorola MDT's (and adding 10 more) will give the Police Department greater efficiency. The ability to access data in real time is invaluable. Utilizing faster network speeds opens up many possibilities (Example: Downloading the schematics of a building in real-time during a crisis). In terms of the 32 training computers, the possibilities are many. Both the Police and Fire Departments may use them for local and/or regional training. The ultimate goal is to provide a greater tool for training and the sharing of information.

Purpose

To provide the best service possible to the Citizens of Great Falls

Project Work Scope

It will take approximately 30-90 days to get the MDT's in service once the purchase has been approved. This time will be dependent on ordering and shop availability

Evaluation and Selection Process

The COPS grant has provided the funds for these purchases. No matching funds are required by the City of Great Falls. The City has worked with a few different vendors for their MDT's (Motorola, Itronix and Panasonic) in the past. The consensus is that overall the Panasonic Tough Books are a great fit for Public Safety needs. They are rugged in nature (meaning they are built to withstand accidental drops, extreme temperatures). These particular units are also a great value

The last Panasonics purchased (8 purchased in January 2010) were approximately \$3854 per unit. The current costs of the units are \$3039, a savings of over \$800 per MDT. This pricing was even lower than contract pricing (such as WSCA). However, Panasonic was able to include WSCA in this pricing. This allows any agency within the state to order off of the contract. The WSCA contract number is: B27172

Conclusion

The MDT's for cruisers, as well as for training use, will benefit the City of Great Falls and its citizens.

Concurrences: All City Departments

Fiscal Impact: The COPS grant will cover the total purchase price of \$298,263. Total funds available are in the amount of \$318,000.00. We may or may not exhaust all of these funds for the MDT project.


Alternatives: The City Commission could deny the purchase of the student computers and Mobile Data Terminals which would be detrimental to the citizens of Great Falls and Cascade County. The current MDT system is rapidly becoming obsolete and parts will soon not be available for repairs.



Item: Engineering Services Contract Amendment No. 3: Lift Station and Wastewater Treatment Plant Rehab Projects, O.F. 1374.5

From: Engineering Division

Initiated By: Public Works Department

Presented By: Jim Rearden, Public Works Director 

Action Requested: Approve Engineering Contract Amendment No. 3

Suggested Motion:

1. Commissioner moves:

“I move the City Commission approve Engineering Contract Amendment No. 3 between the City of Great Falls and NCI Engineering Co. (NCI) for engineering services for the Lift Station and Wastewater Treatment Plant Rehab Projects, O. F. 1374.5 for a fee not to exceed \$112,394.00, and authorize the City Manager to execute the agreements.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Approve Engineering Contract Amendment No. 3.

Background:

Significant Impacts

City Staff has negotiated an amendment to a previously approved professional engineering services contract (attached) with NCI. The amendment provides for inspection of a construction project that NCI was under contract to design and was recently awarded by the City Commission. Also included in the amendment are extra design costs associated with this project.

Workload Impacts

NCI completed the design for the project and coordinated the bidding process. The construction contract was awarded February 16, 2010 by the City Commission. Once construction begins, NCI will perform construction inspection and contract administration duties. City engineering and Veolia staff will assist with project administration duties.

Purpose

Continuous maintenance and improvements are required to keep the City's wastewater collection and processing facilities operational at acceptable levels. Because of the corrosive nature of wastewater and its by-products, the system is under constant attack. This contract is a continuation of the process of addressing several areas of the system that need upgrades and maintenance, and design projects to remedy these needs.

Project Work Scope

NCI has currently completed most of the design and bid phases for all of the four proposed projects detailed in the original engineering services contract. The four projects are as follows:

- 1) Replacing Lift Station #27;
- 2) Recoating several areas at the Wastewater Treatment Plant and Lift Station #15;
- 3) Several miscellaneous improvements at the Wastewater Treatment Plant including replacing the Motor Control Center (MCC), replacement of the gravity sludge pipe, and the installation of a backflow preventer;
- 4) Replacing the bar screen at Lift Station #15.

Construction has been completed at Lift Station #27 with final payment being approved July 7, 2009. The coating project was awarded August 4, 2009 by the City Commission with construction to be complete in the summer of this year. The miscellaneous improvement project was awarded February 16, 2010 with construction scheduled to be completed by this summer. The project to replace the bar screen at Lift Station #15 was awarded March 2, 2010 and also has a projected completion date this summer. The original contract covered design services for a handful of wastewater rehabilitation projects, but not the inspection phases of the projects. This decision was made due to long lead time for design and the high probability of changes in scope. Thus, contract amendments have been used to authorize construction phase services and scope changes. Amendment No. 3 covers inspection services costs for the Wastewater Treatment Plant Miscellaneous Improvements Project and extra design costs added for this project. These extra design costs cover a new storage area being constructed which is currently occupied by obsolete machinery not in use. The existing machinery will be removed along with a wall to create the storage space accessible by a forklift. A structural header will be constructed in the area of the wall removal.

Evaluation and Selection Process

NCI was selected for this project based on the engineering selection process used by the City of Great Falls as the current qualified consultant on the rotation. The original contract value was \$277,880.00, and was approved by the City Commission on June 5, 2007. Amendment No. 1 was approved April 15, 2008, in the amount of \$47,310.00, which involved inspecting the construction project to replace Lift Station #27. Amendment No. 2 was approved August 4, 2009 in the amount of \$137,870.00, which involved inspection of two projects; coating replacements at the Wastewater Treatment Plant and Lift Station #15, and the bar screen replacement at Lift Station #15. Amendment No. 3 will increase the contract value by \$112,394.00 to a total of \$575,454.00.

Conclusion

City staff recommends approval of Engineering Contract Amendment No. 3 to NCI in the amount of \$112,394.00

Fiscal Impact

This contract will be funded through the Sewer Fund.

Alternatives:

The City Commission could vote to deny the approval of the Engineering Contract Amendment.

Attachments/Exhibits:

1. Amendment No. 3 Engineering Services Contract.

AMENDMENT NO. 3

AGREEMENT FOR ENGINEERING SERVICES

WASTEWATER CONVEYANCE AND TREATMENT MISCELLANEOUS IMPROVEMENTS

This AMENDMENT made this ____ day of _____, 2010 by and between the CITY OF GREAT FALLS (OWNER), and NCI ENGINEERING CO. (ENGINEER) shall amend the Agreement for Engineering Services dated the 5th day of June, 2007 between the aforementioned parties, whereby the ENGINEER will perform optional activities not authorized by the original contract. Services covered under this amendment pertain to construction phase tasks and additional design tasks provided by the ENGINEER to the City of Great Falls, as detailed herein.

**PART I – MISCELLANEOUS MECHANICAL IMPROVEMENTS
CONSTRUCTION SERVICES O.F. 1374.7:**

Amendments to SECTION B and SECTION D of the original AGREEMENT shall be as follows:

SECTION B – OPTIONAL CONSTRUCTION PHASE SERVICES OF ENGINEER

Additional services to be provided under this contract amendment are as follows:

TASK 4.0 GFWWTP MISC. MECHANICAL IMPROVEMENTS

Tasks 4.C.1 through 4.C.12 as defined in the original agreement.

SECTION D – COMPENSATION

2. Optional Services – Construction Phase Services Compensation.

The OWNER shall compensate the ENGINEER for Task 4.0 C – 4.12 C Optional Construction Phase Services. Optional Construction Phase Services (Items 4C.1 through 4C.12) shall be an estimated amount of **One Hundred and Eight Thousand, Two Hundred and Forty Dollars (\$108,240)**, as described in the original agreement. *(See Exhibit 1).*

**PART II – MISCELLANEOUS MECHANICAL IMPROVEMENTS
DESIGN SERVICES O.F. 1374.7:**

Amendments to SECTION A and SECTION D of the original AGREEMENT shall be as follows:

SECTION A – BASIC SERVICES OF ENGINEER

Additional services to be provided under this contract amendment are as follows:

TASK 4.0 GFWWTP MISC. MECHANICAL IMPROVEMENTS

Additional Work Items:

1. Design structural and other modifications to the existing polymer feed room in the DAFT Building to transform the room into a storage area accessible by a small forklift . \$4,154

SECTION D – COMPENSATION

1. Basic Services – Preliminary Design, Design and Bidding Phase Services Compensation

The OWNER shall compensate the ENGINEER for basic engineering services as described under Section A on a lump sum basis, in the amount of \$4,154.

WITNESSETH:

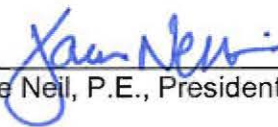
NOW, THEREFORE, THIS AMENDMENT WITNESSETH, that for and in consideration of the mutual covenants and promises between the parties hereto, it is hereby agreed that the ENGINEER shall furnish services and the OWNER shall make payment for same in accordance with the Amendment.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment the day and year first above written.

OWNER
CITY OF GREAT FALLS

ENGINEER
NCI ENGINEERING CO.

City Manager – Gregory T. Doyon



Jake Neil, P.E., President

ATTEST: City Clerk, Lisa Kunz



ATTEST:

APPROVED FOR LEGAL CONTENT:
City Attorney – James W. Santoro

3-4-10

DATE:

EXHIBIT 3
CITY OF GREAT FALLS WASTEWATER CONVEYANCE AND TREATMENT MISCELLANEOUS IMPROVEMENTS
GFWWTP MECHANICAL IMPROVEMENTS
ENGINEERING COST ESTIMATE



NCI ENGINEERING CO.

Description	Principal \$130	Project Manager \$110	Project Engineer \$85	Secretary \$40	Survey Crew \$150	Construction Inspector \$75	Other Direct Costs	CAD Operator \$60	CAD Computer \$15	Total Cost
BASIC SERVICES										
TASK 4: GFWWTP MECHANICAL IMPROVEMENTS										
TASK 4A: PRELIMINARY DESIGN PHASE SERVICES										
4A.1 Scoping Meeting	2	6	2	2			\$50		\$0	\$1,220
4A.2 Topographic Site Survey		2	2		8		\$150	2	\$30	\$1,890
4A.3 Facility Survey - Equipment, Plumbing, Electrical and Building	4	4	22	2			\$250		\$0	\$3,160
4A.4 Prepare Base Drawings - Existing Facilities		8	24				\$150	104	\$1,560	\$10,870
4A.5 Evaluate Alternatives	6	40	48	6			\$250		\$0	\$9,750
4A.6 Predesign Meeting	2	4	4	2			\$50		\$0	\$1,170
4A.7 Predesign Report	8	54	48	14			\$2,500	40	\$600	\$17,120
Sub-consultant Administrative Fee							\$250			\$250
Subtotal, WWTP Mechanical Improvements Preliminary Design Phase	22	118	150	26	8	0	\$ 3,650	146	2,190	\$45,430
TASK 4B: FINAL DESIGN AND BIDDING PHASE SERVICES										
4B.1 Coordinate with Veolia Water NA		16	8				\$50		\$0	\$2,490
4B.2 Finalize Equipment Type, Size & Location	4	32	40	2			\$150		\$0	\$7,670
4B.3 50% Design Submittal and Cost Estimate	4	24	40	14			\$250	96	\$1,440	\$14,570
4B.4 Design Review Meeting	2	4	4	1			\$50		\$0	\$1,130
4B.5 100% Design Submittal and Cost Estimate	4	44	50	14			\$250	96	\$1,440	\$17,620
4B.6 Design Review Meeting	2	4	4	1			\$50		\$0	\$1,130
4B.7 Prepare and Reproduce Bid Documents	4	24	40	22			\$3,500	104	\$1,560	\$18,740
4B.8 Conduct Pre-bid Conference	2	2	4	1			\$50		\$0	\$910
4B.9 Administer Bid Advertisement, Bid Tabulation and Award Recommendation	2	6	16	2			\$150		\$0	\$2,730
Sub-consultant Administrative Fee							\$250			\$250
Subtotal, WWTP Mechanical Improvements Final Design and Bidding Phase	24	158	206	57	0	0	\$ 4,500	298	4,440	\$87,240
OPTIONAL SERVICES										
TASK 4C: CONSTRUCTION PHASE SERVICES										
4C.1 General Administration	2	60	24	8			\$150		\$0	\$9,370
4C.2 Pre-construction Conference		4	6	2		8	\$50		\$0	\$1,680
4C.3 Construction Meetings	4	16	32	4			\$100		\$0	\$5,260
4C.4 Field Staging		4			8		\$150		\$0	\$1,790
4C.5 Resident Project Representative						548	\$2,400		\$0	\$43,500
4C.6 Submittal Review	2	40	60	8			\$100		\$0	\$10,180
4C.7 Pay Request Review		8	16	4			\$50		\$0	\$2,450
4C.8 Final Inspection	2	8	12	4			\$100		\$0	\$2,420
4C.9 Project Close-out	8	24	32	12		24	\$250		\$0	\$8,930
4C.10 As-recorded Drawings		16	40	4		26	\$150	76	\$1,140	\$13,270
4C.11 Operations and Maintenance Manual - Air Gap System & MCCs		16	24	8		32	\$150	16	\$240	\$7,870
4C.12 Warranty Inspection	2	4	4	2		4	\$100		\$0	\$1,520
Sub-consultant Administrative Fee										\$0
Subtotal, WWTP Mechanical Improvements Construction Phase Services	20	200	250	56	8	644	\$3,750	92	1,380	\$108,240

TOTAL ESTIMATED PROJECT COST **\$220,910**

NOTES:
1. Estimates based on full-time inspection for proposed 90 calendar day construction schedule.
2. Estimate based on design, bidding and construction of plant air gap system, DAFT MCC replacement, DAFT MCC enclosure, GT pipe replacement, DAFT overflow box/weir repairs & DAFT sweep and drive replacement (both units) under separate construction contract.



Item: Construction Contract Award: Northern Lights Reconstruction, O. F. 1573
From: Engineering Division
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Consider Bids and Approve Contract

Suggested Motion:

1. Commissioner moves:

"I move the City Commission award a contract in the amount of \$273,710.00 to Kuglin Construction for the Northern Lights Reconstruction, O.F. 1573, and authorize the City Manager to execute the construction contract documents."

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Approve construction contract award.

Background:

Significant Impacts

This project will replace curb and gutter along:

- 6th and 7th Avenues North from 23rd Street to 24th Street
- 23rd Street from 6th Avenue North to 7th Avenue North
- 24th Street from 6th Avenue North to 7th Avenue North

and, reconstruct the road section in:

- 23rd Street from 6th Avenue North to 7th Avenue North
- 7th Avenue North from 23rd Street to 24th Street.

Citizen Participation

Work is being coordinated with the Northern Lights Development. They will be responsible for replacement of sidewalks adjacent to their development.

Workload Impacts

City engineering staff designed the project, and will perform construction inspection and contract administration duties.

Purpose

This project will replace deteriorating roadways that are failing due to inadequate roadway section and expansive subgrades in this area, also there has been some damage from utility trench settlements. The new curb and gutter will provide improved storm drainage to the area.

Project Work Scope

This project will replace approximately 2,475 lineal feet of curb and gutter; 2,840 square feet of sidewalk; 64 square feet of truncated domes for handicap ramps; 4,400 square yards of gravel and asphalt pavement and removal and replacement of one valley gutter.

Evaluation and Selection Process

Five bids were received and opened for this project on March 3, 2010. The bids ranged from \$276,430.00 to \$360,301.75 on Schedule "A" and \$273,710.00 to \$361,885.75 on Schedule "B".

The differences between the two schedules are on Schedule "A" the asphalt thickness is 4-inches and on Schedule "B" the asphalt thickness is 3-inches plus using a geogrid.

Kuglin Construction submitted the low bid on both schedules. Kuglin is an established responsible local contractor and has successfully completed many projects within the City.

Conclusion

City staff recommends awarding the construction contract to Kuglin Construction on Schedule "B" in the amount of \$273,710.00.

Concurrences:

City Engineering staff worked with the Street and Utility Divisions during plan review and approval.

Fiscal Impact:

The number of bidders and the start of the construction season made for a very good bidding climate. The prices have been favorable, and the work has gone to local contractors.

Street and Utility Division funds will be used for this project. Street Division is responsible for \$247,085.00 and Utilities Division is responsible for \$26,625.00 of the project cost.

The attached bid tabulation summarizes bids that were received.

Alternatives:

The City Commission could vote to deny award of the construction contract and re-bid the project or do nothing and continue to repair problem areas.

Attachments/Exhibits:

1. Bid tabulation is attached.



Item: Bay Drive Trail (Phase II) Project - Award Construction Contract

From: Planning & Community Development Department

Initiated By: Trails Working Group

Presented By: Mike Haynes, Planning & Community Development Department Director

Action Requested: Award construction contract for Bay Drive Trail (Phase II) project and authorize the use of Community Transportation Enhancement Program (CTEP) funds

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission (award/not award) a construction contract for Bay Drive Trail Phase II, contingent upon Montana Department of Transportation concurrence, to James Talcott Construction in the amount of \$788,009, including Additive Item 201; authorize the use of \$149,864 in Community Transportation Enhancement Program funds and \$23,229 in Storm Drain funds as match; and, authorize the City Manager to execute the necessary documents.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation: Staff recommends the City Commission award a construction contract for the Bay Drive Trail Phase II Base Bid in the amount of \$756,469, to the low bidder, James Talcott Construction. Staff also recommends award of Additive Item 201 to allow the deteriorating trail segment along the Missouri River Federal Court House to be reconstructed in concrete rather than the existing 15 year old asphalt, for an additional \$31,540. With the Additive Item, the total amount recommended for award is \$788,009.

Background: Approved by the City Commission in 2003 as a Community Transportation Enhancement Program (CTEP) project, the Bay Drive Trail (Phase II) project was subsequently approved for use of 2009 American Recovery and Reinvestment Act (ARRA) funds by the Montana Department of Transportation and the City of Great Falls.

Project Description

The project, designed by the engineering firm of Thomas Dean & Hoskins, will construct a bicycle/pedestrian path parallel to Bay Drive, including support work near the Missouri River and under the Central Avenue West Bridge. The trail segment will be part of River’s Edge Trail,

and will extend from the north side of the Central Avenue West Bridge southward to connect to the Bay Drive Phase I project (which terminates at Garden Home Park). This is the final segment planned on the west side of the Missouri River, completing bicycle and pedestrian connections to all of Great Falls' riverside parks. This segment also will give bicyclists and pedestrians a safe crossing of Central Avenue West, and will encourage private re-development of lands south of Central Avenue West.

Finally, the project also includes extension and upsizing of an existing storm drain outfall, crossing under the Trail.

Bidding and Funding

The competitive bid process was followed, with a bid opening held on March 3, 2010. Three responsive bids were received. A summary of the bids is attached to this Agenda Report.

The engineer's construction estimate for the Base Bid + Additive Item 201 is \$751,866. The low bid amount of \$788,009 is 4.8% above the estimate. The engineer's review of the bid items indicates the bid is reasonable and responsible, and recommends award to the low bidder, James Talcott Construction.

The current ARRA budget for construction is \$614,916. Staff is recommending the Commission approve the use of \$149,864 in CTEP unallocated funds to fully fund the construction contract. Approximately \$550,000 in City CTEP funds remain unallocated, consisting mainly of funds freed-up by the infusion of ARRA into the two Bay Drive Trail projects. Because this project was initially a CTEP-funded project until ARRA became available, it is an appropriate and allowable use of CTEP funding. To match the CTEP funds, staff recommends using \$23,229 from the Storm Drain Fund (see "Fiscal Impact," below).

Award of Additive Item 201 is recommended to replace asphalt that is deteriorating and in need of preservation or replacement. Concrete could have a lifespan of up to 100 years, as opposed to 15-20 years for asphalt. The extra \$31,540 is recommended as a wise investment to reduce future maintenance costs, as well as potential safety concerns related to deterioration of asphalt.

Concurrences: Representatives from the Great Falls Planning & Community Development Department, the Trails Working Group and the project engineer, Thomas Dean & Hoskins, recommend the award of this construction contract.

Fiscal Impact: The majority of the contract would be paid through federal ARRA funds, with the remaining contribution coming from the City Storm Drain Fund and the Community Transportation Enhancement Program (CTEP). The construction contributions would be:

- 1) **ARRA (American Recovery and Reinvestment Act of 2009): \$614,916**
- 2) **CTEP (Community Transportation Enhancement Program): \$149,864**
- 3) **Storm Drain Fund: \$23,229**

The storm drain outfall extension bid amount is \$27,714. However, the Storm Drain Fund is only being asked to contribute \$23,229 as the matching amount for the additional CTEP funds (13.42% of the amount of the contract above the available ARRA funds).

Alternatives:

- 1) The City Commission could vote to not award the construction contract, and the project would not be constructed.
- 2) The City Commission could vote to award only the Base Bid and exclude the trail reconstruction near the Missouri River Courthouse. The Base Bid contract amount would be \$756,469 and would include approval of the use of \$122,557 in CTEP funds and \$18,996 from the Storm Drain Fund.

Attachments/Exhibits:

- 1) Bid Tabulation
- 2) Bay Drive Trail Projects Location Map

cc: John Juras, TD&H
Jim Young, City Engineering

BID TABULATION											
PROJECT TITLE:		Bay Drive Bike/PED Path Phase II									
				ENGINEER'S ESTIMATE		James Talcott Construction PO Box 2493 Great Falls, MT 59403		United Materials PO Box 1690 Great Falls, MT 59403		Dick Anderson Construction 4610 Tri Hill Frontage Rd Great Falls, MT 59404	
ITEM	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
101	Mobilization	1	LS	30000	30,000.00	30000	30,000.00	26000	26,000.00	30000	30,000.00
102	Temporary Erosion Control	1	LS	9000	9,000.00	10000	10,000.00	8000	8,000.00	9000	9,000.00
103	Unclassified Excavation	1	LS	89400	89,400.00	150400	150,400.00	139000	139,000.00	214180	214,180.00
104	Subex/Replace Below Subgrad	100	CY	42	4,200.00	49	4,900.00	39	3,900.00	51	5,100.00
105	Structural Backfill	617	CY	38	23,446.00	48	29,616.00	45	27,765.00	46.5	28,690.50
106	Cross Drain and Inlet	2	LS	950	1,900.00	875	1,750.00	775	1,550.00	970	1,940.00
107	48" RCP Storm Drain	93	LF	310	28,830.00	298	27,714.00	225	20,925.00	400	37,200.00
108	Salvage and Replace Random	27	CY	70	1,890.00	23	621.00	31	837.00	49	1,323.00
109	Grouted Riprap	169	CY	170	28,730.00	98	16,562.00	145	24,505.00	107	18,083.00
110	Plug Storm Drain (STA 14+60)	1	LS	600	600.00	950	950.00	800	800.00	1100	1,100.00
111	Cast-in-Place Concrete	657	CY	560	367,920.00	568	373,176.00	634	416,538.00	499	327,843.00
112	5" Th. Concrete Pavement	3912	SF	7	27,384.00	5	19,560.00	7.5	29,340.00	10	39,120.00
113	Chain Link Fence	2143	LF	27	57,861.00	18	38,574.00	21.5	46,074.50	19.7	42,217.10
114	Signs	3	EA	400	1,200.00	230	690.00	385	1,155.00	218	654.00
115	Pavement Marking	1400	LF	0.25	350.00	0.4	560.00	1	1,400.00	1.25	1,750.00
116	Landscaping	1	LS	11500	11,500.00	14600	14,600.00	8200	8,200.00	13050	13,050.00
117	Seeding	1840	SY	2	3,680.00	1.8	3,312.00	3	5,520.00	6.4	11,776.00
118	Erosion Control Blanket	871	SY	5	4,355.00	4	3,484.00	1.5	1,306.50	3.3	2,874.30
120	Miscellaneous Work	30000	EA	1	30,000.00	1	30,000.00	1	30,000.00	1	30,000.00
Subtotal					722,246.00		756,469.00		792,816.00		815,900.90
201	STA 1+20 to 5+50 R/R TRAIL	3800	SF	7.8	29,640.00	8.3	31,540.00	9.35	35,530.00	11.5	43,700.00
202	STA 5+50 TO 9+00 R/R TRAIL	4000	SF	7.7	30,800.00	8	32,000.00	9.1	36,400.00	11.5	46,000.00
203	STA 9+00 to 14+16 R/R TRAIL	5160	SF	7.7	39,732.00	7.5	38,700.00	8.9	45,924.00	11.5	59,340.00
Subtotal					100,172.00		102,240.00		117,854.00		149,040.00
					\$822,418.00		\$858,709.00		\$910,670.00		\$964,940.90

SUMMARY	
Bidder	Total Bid
ENGINEER'S ESTIMATE	\$822,418.00
James Talcott Construction	\$858,709.00
United Materials	\$910,670.00
Dick Anderson Construction	\$964,940.90

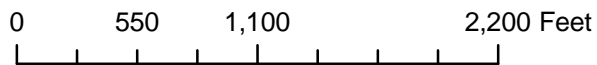
Bid Tabulations prepared and certified on 4-Mar-10

John P. Juras, Project Engineer
Thomas, Dean & Hoskins, Inc.





BAY DRIVE TRAIL PROJECTS LOCATION MAP





Item: Appointments, Great Falls Citizen’s Council
Initiated By: City Commission
Presented By: Mayor Michael Winters
Action Requested: Appoint two City Commissioners

1. Pursuant to OCCGF §2.50.090 B.1.

“I, Mayor Michael J. Winters, hereby appoint _____ and _____
to serve as City Commission members of the Great Falls Citizen’s Council.”

2. Mayor calls for discussion and inquiries from the public.

Staff Recommendation: It is recommended that the Mayor appoint two members of the City Commission to serve on the Great Falls Citizen’s Council.

Background: Neighborhood Councils were approved, through referendum, by the citizens of Great Falls in November of 1996 and established by adoption of Ordinance 2727 on August 5, 1997. Pursuant to the Official Codes of the City of Great Falls §2.50.090, Great Falls Citizen’s Council was established to act as a forum to address issues of community wide concern and to resolve disputes among the individual neighborhood councils. The Council consists of one member from each neighborhood council and two members of the Great Falls City Commission who shall be appointed by the Mayor.