



# City Commission Agenda

for

## October 5, 2010

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*Please Note: The City Commission agenda format allows citizens to speak on each issue prior to Commission action. We encourage your participation. Please keep your remarks concise and to the topic under consideration.*

**CALL TO ORDER:** 7:00 P.M.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PROCLAMATIONS**

Davidson Day  
Down Syndrome Day  
Breast Cancer Awareness

**NEIGHBORHOOD COUNCILS**

1. Miscellaneous reports and announcements.

**BOARDS & COMMISSIONS**

2. Appointment, Housing Authority Board. Appoint one tenant member to a two-year term through June 30, 2012.
3. Reappointment, Board of Adjustment. Reappoint Casey Cummings to the Board of Adjustment to a three-year term through September 30, 2013.
4. Miscellaneous reports and announcements

**PUBLIC HEARINGS**

**OLD BUSINESS**

5. Amendment to Consulting Agreement, Water Right Solutions, Inc. Action: Approve or deny Amendment. (***Presented by: Jim Rearden***)

**NEW BUSINESS**

6. Request for Proposals for Operation of the Great Falls Animal Shelter and Animal Control Services. Action: Authorize the City Manager to issue Request for Proposals. (***Presented by: Greg Doyon***)
7. Transfer Ownership of Bulk Water Dispensing Stations to Cascade County. Action: Approve or deny transfer of ownership. (***Presented by: Jim Rearden***)
8. License for Operation of Bulk Water Dispensing Stations to Cascade County. Action: Approve or deny issuance of licenses to Cascade County. (***Presented by: Jim Rearden***)

## **ORDINANCES/RESOLUTIONS**

9. Ord. 3058, Assign City Zoning to Great Falls Industrial Park, Section 4, located in NE ¼ NW ¼, Sec. 31, T21N, R4E, Cascade County, Montana. Action: Vacate public hearing scheduled for October 5, 2010, and reschedule for October 19, 2010. (*Presented by: Mike Haynes*)

**CONSENT AGENDA** *The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

10. Minutes, September 21, 2010, Commission meeting.
11. Minutes, September 30, 2010, Special City Commission meeting.
12. Total Expenditures of \$2,691,916 for the period of September 11-29, 2010, to include claims over \$5000, in the amount of \$2,421,371.
13. Contracts list.
14. Approve Consultant Services Agreement with Hessler Architects in the amount of \$21,260 for the Civic Center Restoration Project.
15. Approve extending contract for gasoline and diesel fuel to Mountain View Co-Op for three years at an annual cost of approximately \$680,000.
16. Approve cancellation of City of Great Falls checks that remain outstanding and unpaid for a one-year period or longer and authorize redistribution to the General Fund and the Municipal Court Unclaimed Restitution Fund.
17. Approve Final Payment in the amount of \$41,637.45 to Central Plumbing and Heating, Inc. and the State Miscellaneous Tax Fund for the Great Falls Police Department Shooting Range Improvements.

Action: Approve Consent Agenda or remove items for further discussion and approve remaining items.

**PETITIONS AND COMMUNICATIONS** *(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 5 minutes. When at the podium, state your name and address for the record.)*

18. Miscellaneous reports and announcements.

## **CITY MANAGER**

19. Miscellaneous reports and announcements.

## **CITY COMMISSION**

20. Miscellaneous reports and announcements.

## **MOTION TO ADJOURN**



**Item:** Appointment to the Housing Authority Board

**From:** City Manager's Office

**Initiated By:** Great Falls Housing Authority

**Presented By:** City Commission

**Action Requested:** Appoint one tenant member to the Great Falls Housing Authority Board

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission appoint \_\_\_\_\_ to a two-year term through June 30, 2012, as a tenant member, to the Great Falls Housing Authority Board.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

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**Staff Recommendation:** It is recommended that the City Commission appoint one member to a two-year term, as a tenant member, to the Great Falls Housing Authority Board.

**Background:** Grace McLean was appointed to the Board in October of 2004. Ms. McLean is not eligible to be reappointed; therefore, it is necessary to appoint one tenant to fill the vacancy on the Board.

Purpose

The Great Falls Housing Authority Board consists of seven commissioners appointed by the City Commission. Two commissioners must be residents of the Housing Authority properties. The Board is an independent authority responsible for setting policy for the operation and management of public housing properties, HUD Section 8 program and other affordable housing programs. The Board also serves as the loan committee for the City's Housing Rehabilitation Program. The Board is also responsible for providing safe, decent, sanitary, and affordable housing for the community's low-income residents. Tenant terms are two years and regular members are five years.

Continuing members of this board are:

Joseph Boyle  
Howard Corey  
Michael McCleary

Timothy McKittrick  
Marquita Ogawa (tenant member)  
Jim Weber

Tenants interested in serving on the Board:

Edyth Baker  
Stillman Benjamin  
Howard Eitzen  
Margie Jean Roberson

**Concurrences:** The Great Falls Housing Authority Board recommends Howard Eitzen for appointment as the tenant member.

**Fiscal Impact:** Not applicable.

**Attachments/Exhibits:** (Not available online; on file in City Clerk's Office.)

Applications  
Letter of recommendation



**Item:** Reappointment, Board of Adjustment

**From:** City Manager's Office

**Initiated By:** City Commission

**Presented By:** City Commission

**Action Requested:** Reappoint one member to the Board of Adjustment

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission reappoint Casey Cummings to the Board of Adjustment to a three-year term through September 30, 2013.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

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**Staff Recommendation:** It is recommended that the City Commission reappoint Casey Cummings to the Board of Adjustment for a three-year term through September 30, 2013.

**Background:** Casey Cummings was appointed to the Board of Adjustment for a three-year term in February of 2007. Mr. Cummings term expired on September 30, 2010. He is interested in and eligible for reappointment.

Purpose. The Board of Adjustment/Appeals consists of five members appointed by the City Commission. The Board hears and decides appeals regarding zoning, housing, and building codes and ordinances; hears and decides, requests for variances from standards set forth in zoning ordinances; hears and decides all other matters referred to the Board regarding zoning, housing, and building ordinances. Members serve three-year terms and, per Municipal Code, must reside within the City limits.

The 2003 International Building Code requires the Board of Adjustment's membership to be qualified by experience and training to pass on matters pertaining to building construction. The 2003 International Mechanical Code requires the Board of Adjustment's membership to include registered design professionals with structural engineering, electrical engineering, and architectural experience.

Evaluation and Selection Process

No advertising was done since Mr. Cummings is eligible for reappointment.

Continuing members of this board are:

Jeffry Foster

Anthony Houtz

Timothy Peterson

Christopher Ward

**Concurrences:** Not applicable.

**Fiscal Impact:** Not applicable.

**Alternatives:** Advertise to seek citizen interest.

**Attachments/Exhibits:** None.



**Item:** Amendment to Consulting Agreement – Water Right Solutions, Inc.  
**From:** Public Works Department  
**Initiated By:** Montana Water Court entry of Preliminary Decree for Basin 41Q  
**Presented By:** Jim Rearden, Public Works Director  
**Action Requested:** Approve Motion to Amend Consulting Agreement

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**Suggested Motion:**

1. Commissioner moves:

“I move the City Commission approve Amendment No. 2 to the consulting agreement with Water Right Solutions, Inc.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

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**Staff Recommendation:** Staff recommends approval of Amendment No. 2 to Water Right Solutions’ Consulting agreement.

**Background:** The Montana Water Court has issued a Preliminary Decree for Basin 41Q, the stretch of the Missouri River that extends from the Sun River to the Marias River. This means that the Department of Natural Resources and Conservation (DNRC) has reviewed all of the water right claims in the basin. During their examination, DNRC can make changes and add Issue Remarks to the claims. These changes and additions can have adverse affects on water right claims, including adverse affects on other people’s claims. The Preliminary Decree for Basin 41Q includes 4,130 water right claims. The City has six water right claims in Basin 41Q that are affected by this decree.

All interested parties, including the City, have an opportunity to review their own water rights, as well as the water rights of other parties during the Preliminary Decree period. The review would examine the accuracy of the City’s existing water rights claims and any changes that may have been made by DNRC during the review process. The review would also evaluate other water rights claims that may cause adverse impacts to the City’s claims. The City’s right to appeal any adverse decision is limited after the Final Decree is issued.

Water Right Solutions, Inc. performed a similar evaluation for the City when the Preliminary Decree was issued for Basin 41QJ, the stretch of the Missouri from Holter Dam to the Sun River. Staff believes it is most appropriate for Water Right Solutions to perform this work as well.

The agreement with Water Right Solutions, Inc. proposed to be amended was approved by the City Commission at their regular meeting on May 6, 2008. The first amendment to that agreement included the review of water right claims resulting from the Preliminary Decree of Basin 41QJ (described above) and was approved by the City Commission at the same time as the original agreement.

**Concurrences:** Not Applicable.

**Fiscal Impact:** The review is expected to take up to 80 hours of review time. In accordance with the original contract, time will be billed at \$85/hr for staff and \$100/hr for the principal consultant's time. Based on the consultant's reported findings and recommendations it is possible that additional work and related expenses may be necessary to protect the City's water rights.

**Alternatives:**

- The City could choose not to perform the analysis. Staff feels this option carries an unacceptable degree of risk.
- The City could choose another firm to perform the analysis. Staff feels that Water Right Solutions is the best qualified firm for this work as they are very familiar with the City's water rights claims and have performed satisfactorily in the past.
- Staff feels that performing the work with City staff is not a viable alternative due to the specialized nature of the work.

**Attachments/Exhibits:**

- Proposed Amendment to Consulting Agreement.



**AMENDMENT TO CONSULTING AGREEMENT**

THIS SECOND AMENDMENT entered into between WATER RIGHT SOLUTIONS, INC. (WRSI) and The City of Great Falls (City) is an attachment to the scope of work of the original agreement by and between the City and WRSI dated May 6, 2008 as follows:

Conduct decree examination work in basins 41Q and other basins as needed to identify water rights claims that could, if decreed potentially adversely impact water rights currently held by the City of Great Falls. WRSI will examine Montana Water Court Decrees to identify claims that would warrant objection. After consultation with the City WRSI would prepare draft objections (if any) for the City Attorney’s review.

It is anticipated this may take up to 80 hours of consulting time to review and provide recommendations on what actions, if any, the City should make in regards to Basin 41Q water rights. Based on the consultant’s reported findings and recommendations it is possible that additional work by WRSI may be necessary to protect the City’s water rights. Any such additional work will be discussed and approved in advance by WRSI and City.

Water Right Solutions, Inc.

By \_\_\_\_\_ Date: \_\_\_\_\_  
David M. Schmidt, Principal Senior Water Rights Specialist

City of Great Falls

By \_\_\_\_\_ Date: \_\_\_\_\_  
Greg Doyon, City Manager

ATTEST:

\_\_\_\_\_  
Lisa Kunz, City Clerk

(Seal of the City of Great Falls)

APPROVED AS TO FORM:

By \_\_\_\_\_  
James Santoro, City Attorney



**Item:** City Commission to authorize the City Manager to issue a Request for Proposals (RFP) for the operation of the Great Falls Animal Shelter and Animal Control Services

**From:** Jennifer Reichelt, Deputy City Manager

**Presented By:** Greg Doyon, City Manager

**Action Requested:** Direct the City Manager to issue an RFP for the operation and management of the Great Falls Animal Shelter and Animal Control Services

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission (authorize/not authorize) the City Manager to issue a Request for Proposals for the operation and management of the City’s Animal Shelter and for Animal Control Services.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

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**Staff Recommendation:** Authorize the City Manager to issue a Request for Proposals.

**Background:**

The City of Great Falls has been operating the Great Falls Animal Shelter and providing animal control services for the community for the past three years. The City is interested in issuing an RFP for the operation of its Animal Shelter Facility and Animal Control Services.

The City is seeking a successful proposer who has the capacity to provide for both the operation and control aspect of the facility. However, the animal control aspect of the RFP is considered optional.

The entity responsible for the operations of the Animal Shelter will accept for refuge all animals brought to the shelter by any animal control officer or member of the public surrendering his or her own animal. They will also work closely with the entity providing Animal Control Services.

The entity providing animal control services will be fully responsible for taking animals into custody, transportation of animals, administration and enforcement of all animal ordinances, and investigation of animal complaints. They will be required to work closely with the Animal Shelter and coordinate staffing and on-call schedules.

During the term of the contract the entity providing operations shall be entitled to use the shelter building located at 1010 25th Avenue N. E., Great Falls, Montana. In addition to the building, the successful proposer(s) will have access to the current Shelter vehicle inventory (if providing animal control services) and the current inventory, equipment, fixtures and furniture located at the Great Falls Animal Shelter.

The City will be responsible for maintaining and keeping the shelter building and all of its structural elements in good condition and repair.

### RFP Timeline

Commission Approval RFP	October 5, 2010
Legal Advertising	October 13 <sup>th</sup> , 17 <sup>th</sup> and November 14 <sup>th</sup> 2010
RFP Available to the Public	Monday, October 13 <sup>th</sup> , 2010
Mandatory Walk Through & Pre-Bid Meeting	Monday, October 25 <sup>th</sup> at 10 a.m.
RFP Proposals due by 5 p.m.	Monday, November 22, 2010
Evaluation of Responses	November 23 <sup>rd</sup> – December 3 <sup>rd</sup>
Staff Report drafted for City Commission	Week of December 6 <sup>th</sup>
Contract developed/negotiated	December 6 <sup>th</sup> – 17 <sup>th</sup> , 2010
City Commission Action	January 4, 2011
Transition Meeting	Week of January 11 <sup>th</sup> 2011
Official Change of Management	January 31, 2011

### **Fiscal Impact:**

A portion of the funds collected by the proposer(s) for adoption, impounds, licenses, or donations shall be retained by the entity providing operations in partial consideration for the services being provided to the City of Great Falls as determined during contract negotiations. All animal-related fines and penalties assessed by Municipal Court and other animal-related funds derived from other court revenue will be retained by the City of Great Falls.

### **Concurrences:**

The City Commission reviewed and commented on the draft RFP at the September 21, 2010 Work Session.

### **Alternatives:**

If the RFP is not issued, the City can continue operating the Animal Shelter and providing Animal Control services.

### **Attachments/Exhibits:**

1. RFP - Animal Shelter Operations & Animal Control Services



Request for Proposal (RFP)

City of Great Falls

Animal Shelter Operations

&

Animal Control Services

*Available to the public – October 13<sup>th</sup>, 2010*

# Request for Proposal

## *Table of Contents*

SECTION 1:	GENERAL INFORMATION
SECTION 2:	OBJECTIVES
SECTION 3:	INFORMATION FOR PROPOSERS
SECTION 4:	RFP EVALUATION AND PROCESS
SECTION 5:	SCOPE OF WORK
SECTION 6:	GENERAL AGREEMENTS & UNDERSTANDINGS
SECTION 7:	ANIMAL SHELTER OPERATIONS – RFP REQUIREMENTS
SECTION 8:	ANIMAL CONTROL SERVICES – RFP REQUIREMENTS
ATTACHMENT A:	PRICING MATRIX
ATTACHMENT B:	CONDITIONS AND NON-COLLUSION FORM
ATTACHMENT C:	STATE OF MONTANA PREVAILING WAGE RATES FOR NON-CONSTRUCTION SERVICES
ATTACHMENT D:	CURRENT ANIMAL SHELTER EQUIPMENT INVENTORY
ATTACHMENT E:	ANIMAL SHELTER STAFF & JOB DESCRIPTIONS
ATTACHMENT F:	CITY OF GREAT FALLS CODE RELATING TO ANIMALS
ATTACHMENT G:	CURRENT CITY ANIMAL CONTROL/SHELTER RECOMMENDATIONS

Section 1: General Information

**Request for Proposal (RFP)**

**ALL PROPOSALS ARE DUE BY 5 P.M. MONDAY, NOVEMBER 22<sup>ND</sup> 2010**

RFP INITIATIVE

Animal Shelter Operations & Animal Control Services.

All proposers must respond in detail to each element of this RFP in order to be considered for contract award.

Five copies of the proposals should be mailed or hand delivered to the address below with the price schedule in a separate sealed envelope.

***Proposals should be postmarked or hand delivered by the RFP deadline, as set forth above to:***

City of Great Falls  
Lisa Kunz  
City Clerk  
PO Box 5021  
Great Falls, MT 59403-5021

Physical address:  
Great Falls Civic Center  
#2 Park Drive South, Room 201  
City Clerk's Office  
Great Falls, MT 59403

***Questions regarding this RFP should be submitted no later than Monday, November 15, 2010 and should be addressed to:***

Jennifer Reichelt  
Deputy City Manager  
jreichelt@greatfallsmt.net  
Phone - 406-455-8417  
Fax - 406-727-0005

## Section 2: Objectives

### INTRODUCTION OF OBJECTIVES

This Request for Proposal (“RFP”) is issued by the City of Great Falls for the purpose of obtaining information and pricing regarding management and operations of the Great Falls Animal Shelter and for providing Animal Control Enforcement Services. Respondents are highly encouraged to submit a proposal for both operations and animal control services. However, responding to Section 8 for Animal Control Services is optional. It is the intent of the City of Great Falls to review and assess the RFP responses to determine if the response from solicited proposers meets the needs of the Great Falls community.

Proposers are expected to provide their best and most competitive proposal. Proposals will address how the responder will meet and evaluate each requirement in the RFP.

The City reserves the right to reject any or all Proposals or portions thereof if the City determines that it is in the best interest of the City to do so.

## Section 3: Information for Proposers

### DISCLAIMER

This RFP does not form or constitute a contractual document. The City of Great Falls shall not be liable for any loss, expense, damage or claim arising out of the advice given or not given or statements made or omitted to be made in connection with this RFP. The City also will not be responsible for any expenses which may be incurred in the preparation of this RFP.

### EXAMINATION OF DOCUMENTS

Before submitting the proposals, the proposer shall:

- Carefully examine the Standards and Specifications as well as all other attached documents;
- Become fully informed of the existing conditions and limitations in regards to facilities, equipment and Montana prevailing wage requirements (18-2-403 (1) and 18-2-409, MCA);
- Include with the proposal sufficient information to cover all items required in the specifications.

### WITHDRAWAL OF PROPOSALS

Proposers may withdraw their proposal either personally or by written request at any time prior to the due date set for receiving proposals. No proposal may be withdrawn or modified after the due date and time, unless and until the award of the contract is delayed for a period exceeding ninety (90) days.

### QUOTE VALID

The proposer must honor its quote for a period of ninety (90) days after the RFP due date.

## CERTIFICATION

The proposer certifies that the proposal has been arrived at independently and has been submitted without any collusion designed to limit competition. The proposer further certifies that the materials, products, services and/or goods offered herein meet all requirements of the stated specifications and are equal in quality, value and performance with highest quality, nationally advertised brand and/or trade names.

## INSURANCE REQUIREMENTS

Proposer agrees to obtain, at its own expense, and to keep in full force and effect during the term of this agreement the following insurance coverages. All policies shall be issued by companies licensed to do business in the State of Montana and having at least an "A" rating in the current Best's Manual. All such policies of insurance shall be endorsed to be primary of all other valid and collectible coverage's maintained by the contractor with respect to this agreement. All applicable policies will be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with the Proposer's obligation under this paragraph.

- **Workers' Compensation Insurance** – The Proposer shall comply with all requirements and conditions of the State of Montana Workers' Compensation Laws; also with all rules, regulations and decisions made during duration of this Agreement.
  - The Proposer shall carry Workers' Compensation Insurance for all of his employees employed at the site of the project; the Proposer shall require his subcontractors similarly to provide Workers' Compensation Insurance unless such employees are covered by the protection afforded by the Proposer. When appropriate, an Exempt Form should be provided. Employer's Liability shall carry the statutory limit of Workers' Compensation Insurance.
- **Comprehensive General Liability** – Said coverage shall have limits of not less than \$750,000 per claim, \$1,500,000 per occurrence, combined single limit for bodily injury and property damage.
  - The Contractor shall name, as an additional insured, the City of Great Falls. The contractor shall furnish to the City of Great Falls, **prior to beginning work under the agreement**, a certificate of insurance including a copy of the Additional Insured Endorsement as evidence that the required coverage is in effect.
  - Should contractor fail to provide such certificate(s) or make other arrangements as required by this Agreement, the City of Great Falls may cancel the Agreement.
- **Property Coverage** – The proposer certifies that it/they can comply with providing all risk property insurance, including contents coverage covering the buildings for their full replacement value.

## INDEMNIFICATION

Proposer agrees to indemnify, hold harmless and defend the City of Great Falls, its officers, directors, agents, servants and employees ("indemnitees") from and against any and all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law or ordinance of permission of contractor.



Such indemnification by Proposer shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of the City of Great Falls.

PROPOSAL MODIFICATIONS

Proposals shall be made on the forms provided herein; they shall not contain any recapitulation of the work to be done. Modifications, additions or changes to the terms and conditions of this request for proposals may be cause for rejection of the proposal. Proposals submitted on other forms may be rejected. No oral, telephone, or telegraphic proposals or modifications will be considered.

CERTIFICATION OF ALTERATION OR ERASURE

A proposal shall be rejected should it contain any material alteration or erasure, unless, before the proposal is submitted each such alteration or erasure has been initialed in INK by the authorized agent signing the proposal.

SIGNATURE

All proposals shall be typewritten or prepared in ink and must be signed in longhand by the proposer or proposer’s agent or designee, with his/her usual signature. A proposal submitted by a partnership must be signed with the partnership name to be followed by the signature and designation of the partner signing. Proposals by corporations must be signed with the legal name of the corporation, followed by the name and signature of an authorized agent or officer of the corporation. Proposals submitted by a proprietorship must be signed by the owner-and the name of each person signing shall be typed or printed legibly below the signature.

RFP TIMELINE

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\*Those responding to the RFP are required attend the walk through and pre-bid meeting. If you will be participating in the Walk Through and Pre-Bid Meeting please email [jreichelt@greatfallsmt.net](mailto:jreichelt@greatfallsmt.net) by Friday, October 22<sup>nd</sup>.

QUESTIONS

Questions regarding this Request for Proposal are to be directed to the contact person listed in Section 1 (Jennifer Reichelt, Deputy City Manager – [jreichelt@greatfallsmt.net](mailto:jreichelt@greatfallsmt.net)) via email no later than November 15, 2010.

Those responding to the RFP should avoid contacting city elected officials directly throughout the RFP process, as the City Commission serves as the city’s decision making authority and will be responsible for awarding the contract to the successful proposer.

The City Of Great Falls will make every effort to provide a written response within two (2) business days of receipt of email question. Whenever responses to inquiries would constitute a modification or addition to the original RFP, the reply will be made in the form of an addendum to the Request for Proposal, a copy of which will be available online.

Proposers must submit their questions via email and should include the following information:

- Proposer’s name, requester, and appropriate contact information.
- Clearly state the question and Request for Proposal section.

#### INITIAL EVALUATION

Proposals received will undergo an initial review to determine:

- Compliance with instructions stated in the RFP
- Compliance with proposal submittal date

#### RFP SUBMISSION

Upon the submission of the RFP response, the proposer acknowledges that all information is accurate and complete.

## Section 4: RFP Evaluation and Selection Process

Evaluation of the proposals may include, but is not limited to, the following criteria:

- Experience level
- References
- Capacity to assume new business
- Ability to meet requirements
- Total cost competitiveness
- Availability (timetable) for providing goods and/or services
- Breadth of services available
- Company’s financial stability
- Ongoing support
- Reporting capability
- Quality control process
- Process improvements
- Training
- Price
- Compliance with appropriate City of Great Falls policies, procedures and city codes as well as applicable state and county regulations and codes (i.e. MCA)

## Section 5: Scope of Work

### SUMMARY

For the past three years, the City has been operating the animal shelter and providing animal control services for the community. The City of Great Falls is seeking RFPs for the operation of its Animal Shelter Facility, located at 1010 25<sup>th</sup> Avenue N.E., Great Falls, Montana and for Animal Control Services. The City is seeking a successful proposer who has the capacity to provide for both the operations and control aspect of the facility. However, the animal control aspect of the RFP should be considered optional and only those proposers who are interested in providing animal control services should respond to Section 8 of the RFP.

The successful proposer for Animal Shelter Operations will be responsible for the operations of the Animal Shelter and will accept for refuge all animals brought to the shelter by any animal control officer or member of the public surrendering his or her own animal from contracting entities or organizations. The successful proposer shall also be responsible for locating the owners of stray animals by checking microchips and using animal shelter records and holding animals for a minimum of 72 hours. If the owner has surrendered the animal or cannot be found, the proposer will find a suitable home for any animal considered to be adoptable; and to euthanize humanely and lawfully those neither claimed nor adopted. If the successful proposer will be operating a "no-kill" shelter, they will be responsible for implementing a thorough management, care and adoption plan for all animals that come into the care of the facility.

A copy of the City's file of existing licenses will be given to the successful proposer at the start of the contract; it will be up to the proposer to maintain records in the future. The proposer will also work closely with the entity providing Animal Control Services.

The successful proposer for Animal Control Services agrees to be fully responsible for taking animals into custody, transportation of animals, administration and enforcement of all animal ordinances, and investigation of animal complaints. The proposer will be required to work closely with the Animal Shelter and coordinate staffing and on-call schedules.

During the term of the contract the proposer(s) shall be entitled to use the shelter building located at 1010 25<sup>th</sup> Avenue N. E., Great Falls, Montana. In addition to the building, the successful proposer(s) will have access to the current Shelter vehicle inventory (if providing animal control services) and the current inventory, equipment, fixtures and furniture located at the Great Falls Animal Shelter.

The City will be responsible for maintaining and keeping the shelter building and all of its structural elements in good condition and repair. The proposer will maintain and make all necessary repairs to furniture, fixtures, equipment, vehicles and signage. If the proposer desires to construct at its own expense, any additional improvements the proposer shall obtain the approval of the City prior to the construction of any improvements. Except for reasonable wear and tear, the proposer agrees to return the building to the City at the end of the contract period in its current condition.

A portion of the funds collected by the proposer(s) for adoption, impounds, licenses, or donations shall be retained by the proposer in partial consideration for the services being provided to the City of Great Falls as determined during contract negotiations. All animal-related fines and penalties assessed by Municipal Court and other animal-related funds derived from other court revenue will be retained by the City of Great Falls. The proposer(s) will issue receipts and maintain a cash receipt record for all funds received. A mutually agreeable system of accounting will be established to provide the necessary accounting controls for the protection of the parties to this agreement.

## Section 6: General Agreement & Understandings

- 1) The City of Great Falls will not discriminate against any proposer as a result of race, color, creed, religion, sex, or national origin.
- 2) It is understood that the proposer and its employees will be independent from the City and will not be considered employees of the City.
- 3) While not required to retain current Animal Shelter employees, the successful proposer(s) agrees to provide preferential consideration to the existing employees.
- 4) The successful proposer(s) will operate the shelter in accordance with local, state and federal laws; and in accordance with the humane guidelines of a nationally recognized humane organization, such as the Humane Society of the United States, the American Society for the Prevention of Cruelty to Animals, or the American Humane Association.
- 5) The successful proposer(s) shall design and present to the City of Great Falls a long-range plan for shelter operations and agrees to provide annual progress reports. If providing animal control services, long-ranging planning for this area will also be included in the plan.
- 6) The successful proposer(s) agrees that services provided to other government entities shall not interfere with the services being provided to the City as part of this contract. Funding for those services shall be borne by the agency(s) requesting the service at a rate that is comparable to the rate being paid by the City of Great Falls.
- 7) The successful proposer(s) agrees to establish and implement a complaint procedure process that ensures all complaints received from the public are thoroughly examined and addressed in a timely manner.
- 8) The proposer and any of their subcontractors doing work on this project will be required to obtain registration with the Montana Department of Labor and Industry (DLI). Forms for registration are available from the Department of Labor and Industry, P.O. Box 8011, 1805 Prospect, Helena, Montana 59604-8011. Information on registration can be obtained by calling 1-406-444-7734. Proposers are not required to have registered with the DLI prior to bidding on this project, but must have registered prior to execution of the Contract Agreement. State of Montana Prevailing Wage Rates for Non-Construction Services are in effect for this contract (see attachment C). The CONTRACTOR must ensure that employees and applicants for employment are not discriminated against because of their race, color, religion, sex or national origin and the CONTRACTOR shall provide that at least 50% of the workers of each contractor working on the project will be bona fide Montana residents in compliance with 18-2-403 (1) and 18-2-409, MCA.
- 9) During the term of any contract the proposer(s) shall be entitled to use the existing shelter building located at 1010 25th Avenue N. E., Great Falls, Montana and surrounding land for related/appropriate storage/equipment needs. The proposer(s) must agree that during the term of any contract the general repair, maintenance, insurance and all other associated costs relating to vehicles, equipment and the shelter building will be the responsibility of the proposer(s).

- 10) The city will conduct an annual walk through of the building to review the building's structural elements and develop a plan of action for repair and upkeep.
- 11) During the term of any contract the proposer(s) shall be entitled to use the current Animal Control Services fleet vehicles (if providing Animal Control Services) and equipment, furniture and current inventory of the Great Falls Animal Shelter (see Attachment "D" for complete listing).
- 12) Quarterly financial statements and notes to the financial statements will be submitted to the City Fiscal Services Director with supplemental statistical information pertinent to the service and operation of the facility for fiscal review.
- 13) An independent annual audit will be performed and the report provided to the City no later than 90 days after the proposers fiscal end.
- 14) A portion of the funds, as agreed to during contract negotiation, collected by the successful proposer(s) for adoption, impounds, licenses, or donations shall be retained by the proposer in partial consideration for the services being provided to the City of Great Falls.
- 15) The proposer will use the policies and procedures adopted by the Great Falls Animal shelter (Attachment G), or similar standards as set forth by the UC-Davis Koret Shelter Medicine Program ([www.sheltermedicine.com](http://www.sheltermedicine.com)) or similar nationally recognized agency.

## Section 7

### Animal Shelter Operations Request for Proposal Requirements

## Section 7: Animal Shelter Operations Request for Proposal Requirements

### I. Commercial Requirements

- A. The initial length of this contract shall be two (2) years with three (3), 1-year options to renew by mutual agreement of the City of Great Falls and the Proposer (the "Parties").
- B. The effective date of this contract will be January 31, 2011.
- C. Proposer agrees to obtain, at its own expense, and to keep in full force and effect during the term of this agreement the following insurance coverages. All policies shall be issued by companies licensed to do business in the State of Montana and having at least an "A" rating in the current Best's Manual. All such policies of insurance shall be endorsed to be primary of all other valid and collectible coverage's maintained by the contractor with respect to this agreement. All applicable policies will be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with the Proposer's obligation under this paragraph.
  - 1. Workers' Compensation Insurance – The Proposer shall comply with all requirements and conditions of the State of Montana Workers' Compensation Laws; also with all rules, regulations and decisions made during duration of this Agreement.
    - a) The Proposer shall carry Workers' Compensation Insurance for all of his employees employed at the site of the project; the Proposer shall require his subcontractors similarly to provide Workers' Compensation Insurance unless such employees are covered by the protection afforded by the Proposer. When appropriate, an Exempt Form should be provided. Employer's Liability shall carry the statutory limit of Workers' Compensation Insurance.
  - 2. Comprehensive General Liability – Said coverage shall have limits of not less than \$750,000 per claim, \$1,500,000 per occurrence, combined single limit for bodily injury and property damage.
  - 3. Property Coverage – The proposer certifies that it/they can comply with providing all risk property insurance, including contents coverage covering the buildings for their full replacement value.
- D. The Contractor shall name, as additional insured, the City of Great Falls. The contractor shall furnish to the City of Great Falls **prior to beginning work under the agreement**, a certificate of insurance including a copy of the Additional Insured Endorsement as evidence that the required coverage is in effect.
  - 1. Should contractor fail to provide such certificate(s) or make other arrangements as required by this Agreement, the City of Great Falls may cancel the Agreement.

- E. Proposer agrees to indemnify, hold harmless and defend the City of Great Falls, its officers, directors, agents, servants and employees (“indemnitees”) from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney’s fees), on account of personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law or ordinance of permission of contractor.

Such indemnification by Proposer shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of the City of Great Falls.

**II. Technology, Service & Reporting Requirements: The proposer shall provide the following:**

A. Technical proposal

1. The name and address of the principal member/officer of the firm/board responsible for administration of the contract.
2. Name, address and resume of the individual who will be managing the facility. If such an individual has not yet been hired, the proposer must provide a job description for the position that details the qualifications necessary to be hired.
3. Names of key personnel who will be assigned to work at the facility. If such individuals have not yet been hired, the proposer must provide a job description for each position to be filled that includes the qualifications, such as experience and areas of competence, that are necessary to be hired.
4. Description of past contracts completed by the proposer of a similar nature or scope.
5. Names and addresses of at least one (1) or not more than five (5) references, including a contact name and number.
6. A list of all proposed sub-proposers/contractors, including addresses, qualifications, and areas of responsibility.

B. Service

1. Operate the shelter in accordance with local, state and federal laws and guidelines; and in accordance with the humane guidelines of a nationally recognized humane organization, such as the Humane Society of the United States, the American Society for the Prevention of Cruelty to Animals or the American Humane Association.
2. The shelter shall be used for animal control operations for the City of Great Falls, Cascade County, Malmstrom Air Force Base and other entities, as long as those entities are paying for the service.
3. Accept for refuge all animals brought in by any City of Great Falls animal control officer or member of the public from participating jurisdictions.
4. Make every reasonable effort to locate owners of animals believed to be lost, strayed or stolen; if a previous owner cannot be found or an owner surrendered the animal, to find suitable homes for any animals believed to be adoptable; and to euthanize humanely and lawfully animals neither claimed nor adopted.
5. Maintain animals in suitable enclosures that provide adequate space to prevent overcrowding and to maintain normal exercise, according to species. Cages holding cats must contain a litter box for each cat.
6. Restrain animals by providing adequate fencing.
7. Submit to annual inspections of the Animal Shelter by an agency as determined by the City of Great Falls, that is similar in nature to the Humane Society of the United States, American Society for the Prevention of Cruelty to Animals, the American Humane



Society or an agency/agent recommended by UC-Davis Koret Shelter Medicine Program.

C. General Reporting Requirements

1. Supply a monthly report within 15 days after month end to the City of Great Falls that categorizes the following minimum information, by jurisdiction:
  - a) A description of each animal acquired, including but not limited to, breed or breed type, color, gender, appearance and behavior;
  - b) The manner and date of acquisition, disposition and impoundment;
  - c) An impoundment number for the animal;
  - d) Number of adoptions, spay/neuters performed and inoculations;
  - e) Number of animals rescued
  - f) Number of licenses issued.
  - g) Number of animals euthanized
  - h) Number of animals quarantined and the reason for quarantine;
  - i) Number of calls for service (dog bites, inquiries, requests, etc.)

D. Financial Reporting

1. Present a proposed business plan, budget and list of fees to the City of Great Falls City Manager and City Commission no later than three (3) months in advance of the beginning of each fiscal year, for approval in anticipation of the upcoming fiscal year.
2. Prepare a quarterly report for the City of Great Falls with the actual operating costs and revenues received during the period for the first two years of the contract, and annually for subsequent years.
3. Deliver an annual report and audited annual financial statement to the City of Great Falls within 90 days after the end of each fiscal year, confirming the actual operating costs and revenues received for that fiscal year.
4. The City of Great Falls and any other participating jurisdiction may, at its sole discretion and cost, conduct an annual audit of the selected proposer, including the right to inspect and make copies of books and records relating to the provision of Animal Shelter services.
5. Provide to the City of Great Falls Fiscal Services Office a description of all accounting policies and procedures, including specifics of all checks and balances in place to ensure that all monies handled by the selected proposer's employees is appropriately accounted for.
6. Provide a sample of any and all reports and their frequency.

**III. Planning, Performance, Service & Satisfaction: *The proposer shall provide the following:***

A. Goals & Objectives – Long Range Planning

1. Provide a detailed list of the goals and objectives of the proposer's response, including the expected outcome and benefits to the City of Great Falls.

B. Performance & Services

1. Animal Care

- a) Identification of the minimum standards for the caring of animals, with particular attention to:
  - Health evaluation upon admissions.
  - Provide sufficient and wholesome food and potable water, with water being available at all times. Food and water containers shall be kept clean.
  - Treatment of sick, diseased, quarantined or injured animals.
  - Proper bedding and kennel care
  - Removal and proper disposal of animal and food waste, soiled bedding and debris.
  - Daily, weekly and monthly cleaning requirements at the facility.
  - Provisions for animals to be protected from water and cleaning agents during cleaning.
  - Provisions to minimize vermin infestation, odors and disease.
  - Provisions to provide adequate drainage.
- b) A description of how the proposer will segregate animals.
- c) A description of how and when the proposer will quarantine animals.
- d) A description of the disease control and prevention program.
- e) A description of the microchipping program.
- f) A description of the spay and neuter program.
- g) A description of the circumstances in which euthanasia will be used, and the methods to be used.
- h) A procedure for an owner to place animals in the facility.
- i) A description of how individuals seeking information ~~of~~ animals will be able to contact the Animal Shelter for information.
- j) A description of how the proposer will reunite animals with their owners or, failing to do so, what adoption procedures the proposer will take to provide an animal with a suitable new home. Include sample forms and adoption criteria.

2. Policies & Procedures & Staffing

- a) Proposer recognizes that the State of Montana Prevailing Wage Rates for Non-Construction Services are in effect for this contract.
- b) A description of the proposer's philosophy regarding shelter management, including a provision regarding service at the animal shelter, including whether the facility would be low- or no-kill.
- c) Details on the proposed organizational structure and staffing levels.
- d) The shelter or shelter representative shall be available 24-hours a day, seven days a week on an emergency response basis. The animal shelter facility shall be opened to the public at least 40 hours each week, with one day being Saturday.
- e) The proposer shall provide an on-call procedure whereby animals may be delivered to the shelter after normal business hours.
- f) A detailed description of how the existing facility is to be operated
- g) A detailed complaint resolution process, from time of receipt to closure.
- h) A complete list of personnel policies, including details on how training and performance evaluations are to be addressed.

- i) A list of proposed shelter hours, including the number of hours of operation and the number of hours for public access.
- j) A list of services that will be provided to the general public, including those outside of normal operating hours.
- k) A list of any mandatory and preferred training and/or education that any employees or volunteers providing services must have.
- l) A list of personnel by job description, including shift schedules that will provide coverage by the proposer's employees during all hours of operation.
- m) A description of how veterinarian services will be provided, including inoculations, vaccinations, spaying and neutering and medical attention for sick or injured animals.
- n) If the proposer is a non-profit organization, they must have an operating Board of Directors or agree to establish one and to provide board bylaws.

3. Equipment, Maintenance & Utilities

- a) Provide a list of all specialized equipment that will be used to provide services, including portable cages, snares, etc.
- b) A list of all computer hardware and software that the proposer intends to use in the provision of services, including a plan to develop a website to enhance pet recovery and adoption. All software shall be readily obtainable in the commercial market (proposer will have access to the current software used at the Shelter if they choose to use it).
- c) A description of how the proposer will deal with security, maintenance and repair of its portion of the interior of the facility, including but not limited to painting, cleaning, repair or replacement of damaged or worn fixtures, boiler service and custodial services.
- d) The proposer shall purchase and maintain during the term of this contract all-risk property insurance covering the buildings for their full replacement value.
- e) The proposer will pay all utilities connected to the shelter operation and enforcement operation if they are combined.
- f) Upon expiration or termination of agreement, the proposer shall surrender use of the Animal Shelter and any equipment that belongs to the City.

4. Customer Service, Protocols & Fees

- a) The proposer shall inspect kennels in accordance with City Code, 6-08-080 and issue kennel licenses.
- b) The proposer shall provide for the humane disposal of unclaimed animals after holding them for a minimum of 72 hours, unless sickness or injury requires earlier disposal.
- c) A description of euthanization protocols.
- d) A description of the means by which the proposer will dispose of animal carcasses, including those from naturally occurring death or disease and those from euthanasia, including any carcass which may require special handling.
- e) Under no circumstances shall animals be sold for the purposes of medical research or other activities which may harm them without the approval of the City. The proposer shall be responsible for maintaining animals beyond the 72 hour minimum for the completion of any judicial process or to the extent required by law.
- f) A description of a disaster plan for the facility.

- g) A list of adoption and licensing fees, with an acknowledgement that no fees or policies of the proposer may change during the term of the contract without the prior, written consent of the City of Great Falls and any other participating jurisdiction. Include what percentage or portion of the annual licensing fee the proposer is requesting to keep fund the operations, maintenance and staffing for the shelter.

5. Fundraising, Community Involvement & Marketing

- a) A description of how the proposer will enhance the visibility of the shelter.
- b) A description of how the proposer will raise additional revenues and funds for the shelter/animal control services.
- c) A description of how a volunteer program will be operated.
- d) A description of how the proposer intends to work with interested community groups.
- e) Any other information that the proposer feels will help the City of Great Falls to review and evaluate its proposal.

C. Satisfaction

- 1. The City of Great Falls can require the proposer to periodically conduct surveys of clients at its cost to determine the satisfaction of clients of the shelter services.
- 2. If the proposer violates the records keeping or reporting requirements, the City may withhold payments due until the discrepancies are remedied. The violation must be remedied within 15 days. If the requirement is not remedied within 15 days, the City may declare the Proposer in default and the contract may be canceled.
- 3. The City of Great Falls may require the proposer to participate in public forums or hearings for the purpose of discussing its services.

**Section 8 - Optional**

**Animal Control Services  
Request for Proposal Requirements**

## Section 8: Animal Control Services Request for Proposal Requirements

### I Commercial Requirements

- A. The initial length of this contract shall be two (2) years with three (3), 1-year options to renew by mutual agreement of both parties.
- B. The effective date of the contract will be January 31, 2011.
- C. Proposer agrees to obtain, at its own expense, and to keep in full force and effect during the term of this agreement the following insurance coverages. All policies shall be issued by companies licensed to do business in the State of Montana and having at least an "A" rating in the current Best's Manual. All such policies of insurance shall be endorsed to be primary of all other valid and collectible coverage's maintained by the contractor with respect to this agreement. All applicable policies will be written on an occurrence basis. Claims made policies are not acceptable and do not constitute compliance with the Proposer's obligation under this paragraph.
  - 1. Workers' Compensation Insurance – The Proposer shall comply with all requirements and conditions of the State of Montana Workers' Compensation Laws; also with all rules, regulations and decisions made during duration of this Agreement.
    - a) The Proposer shall carry Workers' Compensation Insurance for all of his employees employed at the site of the project; the Proposer shall require his subcontractors similarly to provide Workers' Compensation Insurance unless such employees are covered by the protection afforded by the Proposer. When appropriate, an Exempt Form should be provided. Employer's Liability shall carry the statutory limit of Workers' Compensation Insurance.
  - 2. Comprehensive General Liability – Said coverage shall have limits of not less than \$750,000 per claim, \$1,500,000 per occurrence, combined single limit for bodily injury and property damage.
  - 3. Property Coverage – The proposer certifies that it/they can comply with providing all risk property insurance, including contents coverage covering the buildings for their full replacement value.
- D. The Contractor shall name, as additional insured, the City of Great Falls. The contractor shall furnish to the City of Great Falls prior to beginning work under the agreement, a certificate of insurance including a copy of the Additional Insured Endorsement as evidence that the required coverage is in effect.
  - 1. Should contractor fail to provide such certificate(s) or make other arrangements as required by this Agreement, the City of Great Falls may cancel the Agreement.
- E. Proposer agrees to indemnify, hold harmless and defend the City of Great Falls, its officers, directors, agents, servants and employees ("indemnitees") from and against all liabilities, damages, actions, costs, losses, claims and expenses (including attorney's fees), on account of

personal injury, death or damage to or loss of property or profits arising out of or resulting, in whole or in part, from any act, omission, negligence, fault or violation of law or ordinance of permission of contractor.

Such indemnification by Proposer shall apply unless such damage or injury results solely from the negligence, gross negligence or willful misconduct of the City of Great Falls.

## II Technology, Service, Reporting Requirements

- A. Technical proposal – The proposer shall provide the following:
1. The name and address of the principal member/officer of the firm/board responsible for administration of the contract.
  2. Name, address and resume of the individual who will be providing Animal Control Services.
  3. Names of key personnel who will be assigned to work for the company/Proposer that will be providing animal control services. If such individuals have not yet been hired, the Proposer must provide a job description for each position to be filled that includes the qualifications, such as experience and areas of competence, that are necessary to be hired.
  4. Description of past contracts completed by the proposer of a similar nature or scope.
  5. Names and addresses of at least one (1) or not more than five (5) references, including a contact name and number.
  6. A list of all proposed sub proposers, including addresses, qualifications, and areas of responsibility.
- B. Operations, Staffing & Public Safety
1. Operate Animal Control Services under local, state and federal laws; and in accordance with the humane guidelines of a nationally recognized humane organization, such as the Humane Society of the United State, the American Society for the Prevention of Cruelty to Animals, or the American Humane Association.
    - a) Proposer recognizes that the State of Montana Prevailing Wage Rates for Non-Construction Services are in effect for this contract.
    - b) The Proposer providing Animal Control will be available twenty-four (24) hours a day, seven (7) days a week, on an emergency response basis. Emergency response shall be provided for the following:
      - Vicious animals, or animals, wild or domestic, that reasonably constitute a hazard to persons or other animals or threaten public safety.
      - Injured or very sick animals that are unable to feed on their own, or as requested by the City of Great Falls (dispatch, 911, Police & Fire Departments).
      - Animals in distress, such as those caught in traps.
      - Hardship cases or law enforcement assistance matters.
  2. Submit a proposed staffing plan

- a) For normal, routine patrol, it is anticipated that the proposer will provide a minimum staffing level of at least two eight (8) hour shifts totaling coverage for twelve hours per business day (8 a.m. to 8 p.m.)
  - b) All enforcement officers shall be suitably uniformed to present a clean, respectable image to the public.
  - c) The proposer shall be responsible for securing special police commissions to enable the officers to enforce the terms of the City's animal regulatory ordinances. All enforcement officers will be trained in the issuance of criminal complaints and citations, as well as investigation, report preparation, court procedures, and methods of animal control and handling procedures.
3. The proposer will be responsible for providing the following services:
- a) Apprehend and impound stray dogs and cats.
  - b) Collect and secure evidence of suspected violations.
  - c) Impound animals that are in distress, including hardship cases. (such as owner's arrest, house fire or other emergency situation)
  - d) Removal of small or large dead animals (cats, dogs, deer, skunks, birds, squirrels, etc.) from city streets and right-of-ways within eight (8) working hours of notification during normal business hours, and within sixteen (16) during non business hours.
  - e) Respond to all calls for service and complaints in a timely manner. Response to calls while staff is on call (normal business hours) is fifteen (15) minutes.
  - f) Respond to and provide resolution to complaints regarding animal cruelty.
4. The Proposer agrees that at all times it will conduct its activities with full regard to public safety and will observe and abide by all applicable regulations and requests by duly authorized governmental agencies for public safety to assure such safety.
5. The Proposer shall comply with all of the laws of the United States, the State of Montana, and all County and Municipal ordinances, and all lawful orders of the police and fire departments or other municipal authorities.

C. Complaints, Permits & Public Safety

- 1. The Proposer is responsible for all animal complaint investigations, determination of dangerous animals; inspection and certification of kennels, and inspection of places where dangerous or potentially dangerous animals might be kept.
- 2. The Proposer agrees to obtain and maintain any and all licenses and permits required by any government body or agency having jurisdiction in connection with any animal control activities and will abide by the terms and provisions of any such licenses and permits; provided that the City shall permit the Proposer to use and operate under the City's Federal Communications Commission (FCC) radio license for the term of any contract, provided that the use conforms to FCC requirements.<sup>3</sup>
- 3. The Proposer's employees must be authorized by the Great Falls Municipal Court and the City Attorneys to serve Notice to Appear to violators of Animal Ordinances.



D. General Reporting Requirements

1. Supply a monthly report within 15 days after month end to the City of Great Falls that categorizes the following minimum information, by jurisdiction:
  - a) A description of each animal picked up/secured, including but not limited to, breed or breed type, color, gender, appearance and behavior;
  - b) The manner, date and location of its acquisition and impoundment
  - c) An impoundment number for the animal;
  - d) Duration of impoundment at shelter;
  - e) When the animal was redeemed/rescued/adopted;
  - f) Current or new owner contact information;
  - g) Date of euthanization;
  - h) Listing of all calls for service/complaints received regarding animals in the community;
  - i) All dangerous or potentially dangerous animals and dog-bite incidents;
  - j) All criminal citations issued and their final disposition;
  - k) Record of all fees collected;
  - l) Record of all licenses sold with names and addresses.

E. Fees & Financial Reporting

1. Present a proposed business plan, budget and list of fees to the City of Great Falls City Manager and City Commission no later than three (3) months in advance of the beginning of each fiscal year, for approval in anticipation of the upcoming fiscal year.
2. Prepare a quarterly report for the City of Great Falls with the actual operating costs and revenues received during the period for the first two years of the contract, and annually for subsequent years.
3. Deliver an annual report and audited annual financial statement to the City of Great Falls within 90 days after the end of each fiscal year, confirming the actual operating costs and revenues received for that fiscal year. The City of Great Falls and any other participating jurisdiction may, at its sole discretion and cost, conduct an audit of the selected proposer, including the right to inspect and take copies of books and records relating to the provision of Animal Shelter services.
4. Provide to the City of Great Falls Fiscal Services Director a description of all accounting policies and procedures, including specifics of all checks and balances in place to ensure that all monies handled by the selected proposer's employees is appropriately accounted for.
5. All funds collected by the proposer for adoption, impounds, licenses, or donations shall be retained by the proposer in partial consideration for the services provided to the City of Great Falls. All animal-related fines and penalties assessed by Municipal Court and other animal-related funds derived from other court revenue will be retained by the City. The proposer will issue receipts and maintain a cash receipt record for all funds received. A mutually agreeable system of accounting and fiscal review will be established to provide the necessary accounting controls for the protection of the parties to this agreement. Proposer shall comply with the Montana Local Government Records Retention Policies.
6. Provide a sample of any and all reports and their frequency.

III Quality, Performance, and Satisfaction: The proposer shall provide the following:

A. Quality

1. A detailed list of the goals and objectives of the proposer's response, including the expected outcome and benefits to the City of Great Falls.

B. Performance

1. Animal Care

- a) Identification of the minimum standards for the caring of animals, with particular attention to:

- Bedding and kennel care in all vehicles used to transport animals.
- Removal and proper disposal of animal and food waste, soiled bedding and debris in vehicles.
- Daily, weekly and monthly cleaning requirements of vehicles used to transport animals.
- Provisions for animals to be protected from water and cleaning agents during cleaning.
- Provisions to minimize vermin infestation, odors and disease in all vehicles used to transport animals.
- Provisions to provide adequate drainage.

2. Operations & Customer Service

- a) All calls received must be answered during regular business hours and phone numbers will be supplied to 911 dispatch.
- b) Detailed information on how the proposer will deal with security, maintenance and repair of its portion of the interior of the facility, including but not limited to painting, cleaning, repair or replacement of damaged or worn fixtures, boiler service and custodial services.
- c) A list of all computer hardware, software and other equipment that the proposer intends to use in the provision of services.
- d) The proposer shall stock dog and cat traps for use by citizens.

3. Fundraising, Community Involvement & Marketing

- a) A description of how the proposer will enhance the visibility of the Animal Control Services
- b) A description of how the proposer will raise additional revenues and funds for the Shelter/Animal Control Services.
- c) A description of how the proposer intends to work with interested community groups.
- d) Any other information that the proposer feels will help the City of Great Falls to review and evaluate its proposal.

C. Satisfaction

1. The City of Great Falls can require the proposer to periodically conduct surveys of clients at its cost to determine the satisfaction of clients of the shelter services.
2. If the Proposer violates the records keeping or reporting requirements the City may withhold payments due until the discrepancies are remedied. The violation must be remedied within 15 days. If the requirement is not remedied within 15 days the City may declare the Proposer in default and the contract may be canceled at their option.
3. The City of Great Falls can require the proposer to participate in public forums or hearings for the purpose of discussing its services.

**ATTACHMENT A  
PRICING MATRIX  
(To be sent with proposal in a separate, sealed envelope)**

Name of Proposer \_\_\_\_\_

- The proposed cost to the City of Great Falls must be entirely inclusive, there must not be additional costs, unit costs or other undisclosed or incalculable costs included in the proposal and the cost should be accompanied by a detailed breakdown of how it was calculated.
- The proposer shall include the details of the proposed subsidy required by the proposer to provide the services as described in this RFP, and the cost proposal (subsidy) should be accompanied by a detailed breakdown of how the subsidy amount was calculated. Complete the subsidy using the attached schedule:

**Annual Subsidy Calculation**

<b>Expenses</b>	<b>2010-11</b>	<b>2011-12</b>	<b>2012-13</b>	<b>2013-14</b>	<b>2014-15</b>
Employees*					
Veterinarian Services*					
Small Items (Includes Microchips)*					
Surgical Supplies*					
Printing & Ofc. Supplies*					
Cleaning Supplies*					
Food*					
Bldg. Maintenance*					
Telephone*					
Travel & Training*					
Volunteer Expenses*					
Insurance*					
Accounting/Audit*					
Other*					
<b>Total A</b>					
<b>Revenues</b>					
Kennel Fees*					
Vaccinations*					
Adoptions*					
Neuter/Spay*					
Microchipping*					
Fund-raising*					
Requesting from the City*					
Other*					
<b>Total B</b>					
<b>Net Subsidy (A-B)</b>					

\*Explain the basis for each forecast

**ATTACHMENT B  
CONDITIONS AND NON-COLLUSION FORM**

To receive consideration, this form must be signed in full by a responsible, authorized agent, officer, employee or representative of your firm.

**CONDITIONS AND NON-COLLUSION AGREEMENT**

We, the undersigned, have read and agree to the conditions and stipulations contained herein and to the Standard Terms and Conditions contained on the attached.

We, the undersigned, further agree to furnish the services specified at the prices stated herein, to be delivered to the location and on that date set forth herein.

In signing this proposal, you also certify that you have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a proposal; that this proposal has been independently arrived at without collusion with any other proposer, competitor or potential competitor; that this proposal has not been knowingly disclosed prior to the due date and time to any other proposer or competitor; that the above statement is accurate under penalty of perjury.

\_\_\_\_\_  
Authorized Signature  
Legal Name of Firm/Corporation

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Telephone Number

**ATTACHMENT C**  
**STATE OF MONTANA PREVAILING WAGE RATES**

To view the official State of Montana Prevailing Wage Rates  
for Non-Construction Services please visit:

**[HTTP://ERD.DLI.MT.GOV/LABORSTANDARD/PRE VWAGE/CURRENT.ASP](http://ERD.DLI.MT.GOV/LABORSTANDARD/PRE VWAGE/CURRENT.ASP)**

**ATTACHMENT D  
CURRENT ANIMAL SHELTER INVENTORY LIST**

See Attached List

**ATTACHMENT E**  
**CURRENT STAFFING & JOB DESCRIPTIONS**  
**GREAT FALLS ANIMAL SHELTER**

- Ten (10) current staff members
  - One (1) Animal Shelter Operations Manager
  - Four (4) Kennel Technicians
  - Four (4) Animal Control Officers
  - One (1) Animal Shelter Clerk
- See job descriptions attached



**ATTACHMENT F  
CITY OF GREAT FALLS CODE RELATING TO ANIMALS  
SEE ATTACHED**

**ATTACHMENT G**  
**CURRENT CITY ANIMAL CONTROL/SHELTER RECOMMENDATIONS**  
**SEE ATTACHED**



**Item:** Transfer Ownership of Three Bulk Water Dispensing Stations to the County  
**From:** Jim Rearden, Director of Public Works  
**Initiated By:** Expiration of previous Interlocal Agreement  
**Presented By:** Jim Rearden, Public Works Director  
**Action Requested:** Transfer Ownership through issuance of a Quit Claim Deed.

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**Suggested Motion:**

1. Commissioner moves:

“I move the City Commission (approve/deny) issuance to Cascade County of a Quit Claim Deed to transfer ownership of Three Bulk Water Dispensing Stations and Associated Facilities.”

2. Mayor calls for a second, discussion, inquiries from the public and calls for the vote.

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**Staff Recommendation:** Staff recommends issuance of the Quit Claim Deed.

**Background:** The City entered into an Interlocal Agreement with the County in July of 1995 that transferred the operation and maintenance responsibilities for the City’s three bulk water dispensing stations to the County. In addition, the County agreed to purchase the dispensing stations and associated equipment over the following fifteen years. That agreement expired in July of 2010. The County made the required monthly payments and otherwise satisfied the terms of the agreement and therefore the City is obligated by the agreement to convey title to the buildings and equipment. Title to the land underlying the buildings will not be transferred.

**Concurrences:** Fiscal Services has verified that all payments due the City have been received.

**Fiscal Impact:** Payments from the County totaled \$42,900.

**Alternatives:** The Commission could deny the transfer of property. This would only be a viable option if the City has some evidence that the County did not fulfill the requirements of the previous Interlocal Agreement or if the City chose to perform the transfer using an alternate mechanism.

**Attachments/Exhibits:** Proposed Quit Claim Deed.

**QUIT CLAIM DEED**

THIS INDENTURE, made this \_\_\_ day of \_\_\_\_\_ 2010, between the City of Great Falls, of P.O. Box 5021, Great Falls, Montana 59403, Party of the First Part, and Cascade County, of P.O. Box 2549, Great Falls, MT 59403, Parties of the Second Part.

WITNESSETH: That the said Party of the First Part for and in consideration of the sum of One Dollar (\$1.00) and other valuable consideration to it in hand paid by the said Parties of the Second Part, receipt of which is hereby acknowledged; does hereby convey, remise, release and forever quit claim unto the said Parties of the Second Part, and to their heirs, and assigns, all right, title and interest in and to the following described three (3) buildings and related equipment, not including the land underlying said buildings, situated in the City of Great Falls , County of Cascade, State of Montana, to wit:

Three (3) existing city water dispensing buildings, related equipment and utility services to said buildings, including water, storm drain and electrical utilities situated at three (3) locations:

1. 1400 36<sup>th</sup> Avenue N.E., adjacent to the Skyline Elevated Tank;
2. 1605 8<sup>th</sup> Avenue NW, Located in Bloomingdale Park; and
3. 1100 21<sup>st</sup> Avenue South.

See attached Interlocal Agreement.

Together with all the tenements, hereditaments, and the reversion and reversions, remainder and remainders, rents, issues and profits thereof; and also all the right, title, interest in and to the property, possession, claim and demand whatsoever in law and in equity, of the said Party of the First Part, of, in or to the said premises and every part and parcel thereof,

IN WITNESS WHEREOF, the said Party of the First Part has hereunto set its hand and seal the day and year first above written.

\_\_\_\_\_  
Michael Winters  
Mayor of the City of Great Falls

STATE OF    Montana                            )  
  ss.  
COUNTY OF    Cascade                            )

On this \_\_\_\_ day of \_\_\_\_\_, 2010, before me, Lisa Kunz, a Notary Public for the State of Montana, personally appeared Michael Winters, known to me or proved to me under oath to be the person whose name is subscribed to the within instrument, and acknowledged to me that she has executed the same.

---

Notary Public for the State of Montana

Printed Name: \_\_\_\_\_

Residing at Great Falls, Montana

My Commission Expires 10/29/2011



**Item:** Issue License for Operation of Bulk Water Dispensing Stations to County  
**From:** Jim Rearden, Director of Public Works  
**Initiated By:** Expiration of previous Agreement  
**Presented By:** Jim Rearden, Public Works Director  
**Action Requested:** Issue License

---

**Suggested Motion:**

1. Commissioner moves:

“I move the City Commission (approve/deny) issuance to Cascade County of a License for Operation of Three Bulk Water Dispensing Stations and Associated Facilities.”

2. Mayor calls for a second, discussion, inquiries from the public and calls for the vote.

---

**Staff Recommendation:** Staff recommends approval of the proposed license.

**Background:** The City entered into an Interlocal Agreement with the County in July of 1995 that transferred the operation and maintenance responsibilities for the City’s three bulk water dispensing stations to the County. That agreement expired in July 2010. The agreement required, upon its termination and upon request by the County, that the City issue a written license authorizing the County to continue the operation of the dispensing stations at no cost and upon the same terms of the previous agreement for a period of fifteen years. The County has satisfactorily performed the obligations of the previous agreement and has requested that a license be issued for their continued operation.

**Concurrences:** Fiscal Services has confirmed that the County has made all payments required by the previous agreement and is current on its utility bills for these sites.

**Fiscal Impact:** The City will not receive any revenue from the license, however the County is required to pay for utility services at the same rate as other commercial customers.

**Alternatives:** The Commission could deny issuance of the license. This would be a viable option only if the County has not fulfilled the requirements of the previous Interlocal Agreement or if the County withdraws their request for continued operation of the dispensing stations.

**Attachments/Exhibits:** Proposed License.

**LICENSE FOR OPERATION OF THREE BULK WATER DISPENSING STATIONS  
AND ASSOCIATED FACILITIES**

This License is issued on the \_\_\_\_\_ day of \_\_\_\_\_ 2010 by the CITY of Great Falls (“CITY”) to Cascade County (“COUNTY”).

- 1) **Purpose.** The CITY grants COUNTY the right to occupy CITY-owned real property for the purpose of operating, and maintaining Bulk Water Dispensing Stations and related equipment, provided such use is in conformance with federal, state and local regulations. This License applies to each of three existing dispensing stations located at the following addresses:

- (a) 1400 36<sup>th</sup> Avenue NE, adjacent to the Skyline Elevated Tank
- (b) 1605 8<sup>th</sup> Avenue NW, located in Bloomingdale Park, and
- (c) 1100 21<sup>st</sup> Avenue South.

The COUNTY shall not use the subject property for any purpose other than the continued operation of water dispensing stations, nor shall the COUNTY expand the subject dispensing station facilities without the express written permission of the CITY, such permission not to be unreasonably withheld.

- 2) **Period.** The period of this License is fifteen (15) years. This License shall automatically renew at the end of the period for one (1) subsequent fifteen (15) year period, unless the COUNTY, not less than one-hundred twenty (120) days prior to the end of the period, provides notice to the CITY that it wishes to terminate the License. The renewal period shall be on the same terms and conditions as the first period.

- 3) **Operation of sites.**

- (a) The COUNTY, at its discretion, may close or re-open any or all of the subject sites as it may deem necessary or appropriate. During such time that a site is closed, the COUNTY shall continue to maintain the property as required in Article 9. Should the COUNTY choose to temporarily cease operation of one or all of the sites, it shall notify the CITY of its intention.
- (b) The CITY may commence termination of this Lease upon failure of the COUNTY to notify CITY of a temporary closure of any or all of the sites under the terms of Article 16 (b). However, the CITY shall cease the termination process if, within 30 days of receiving the notice required under Article 16 (b), the COUNTY notifies the CITY of the temporary nature of the closure as required in this article.

- 4) **Title Status of Land, Buildings, and Equipment.** This License shall not transfer legal title to the underlying land to the COUNTY. During the term of this License the COUNTY shall have the exclusive right and responsibility to occupy, control, and use the land underlying the subject sites at no additional cost to the COUNTY. During the term of this License the COUNTY:

- (a) May, subject to prior approval by the City, contract, sublet, sell, or otherwise confer rights to use the subject dispensing site land to any third party, provided the rights being conferred are limited to the rights allowed by this License;

- (b) Shall not use the subject land for any purpose other than the continued dispensing stations service absent approval by the City; and
- (c) May not expand the dispensing station facilities at the existing sites without the express written permission of the CITY.

5) **Independent COUNTY Water Dispensing Facilities.** At its discretion, the COUNTY may independently establish and operate, at other sites within the COUNTY, water dispensing stations for the purpose of providing similar services to COUNTY residents. Accordingly, the COUNTY may also independently acquire, hold, and dispose of any additional land, buildings, or equipment for the purpose of operating or providing water dispensing station services to COUNTY residents at other sites within the COUNTY.

In such event, the CITY shall provide the COUNTY with necessary access to CITY water and drain systems, at COUNTY expense and in accordance with normal CITY development policy, under the same terms and rates as otherwise provided in this License. However, unless otherwise mutually agreed, the CITY shall not be required to provide CITY water or drain service outside the “Great Falls Water Service Area”, as defined by CITY Ordinance and policy.

- 6) **Construction.** If the COUNTY chooses to modify any of the following:
- The building, or;
  - Any piping or devices inside the building such that any increased potential for contamination of the CITY’s water supply would be caused (i.e. any piping that is not supplied water by the backflow preventer, or the backflow preventer itself), or;
  - Any equipment, structure or facility outside the building, except: Items attached to the building that do not protrude more than two (2) feet, or; the piping that delivers water from the building to the customer, or; the building’s roof.

the COUNTY shall:

- (a) Provide detailed construction plans prior to commencing any modification. The COUNTY shall not proceed with construction until the CITY has approved these plans, such approval not to be unreasonably withheld. Construction shall be in accordance with the approved plans unless a variance is requested by the COUNTY and approved by the CITY.
- (b) Install all modifications in a workmanlike manner. Installations shall be in conformance with all applicable laws, shall not interfere with the current operation of the CITY’s property, and shall cause no damage to other CITY-owned property. Prior to installation of any equipment, the COUNTY shall provide details of the equipment installation to the CITY and the CITY shall have the right to refuse to allow any installation which the CITY, in its sole judgement, feels may damage CITY-owned property, cause a hazard to personnel in the proper performance of their duties, or have a negative effect on the CITY’s ability to utilize CITY-owned property in the manner for which it is intended.
- (c) The CITY may terminate the License under the terms of Article 16(c) if unapproved construction occurs.



- 7) **Electrical Costs.** COUNTY shall maintain separately metered electrical service to the dispensing stations including electrical service and costs for the area lighting at each site. COUNTY shall have 30 days from the date of this License to have the electrical bill for the area lighting at the 1400 36<sup>th</sup> Avenue NE site changed such that it becomes the responsibility of the COUNTY.
- 8) **CITY Maintenance.** The CITY will notify County of any maintenance requirements associated with the underlying property. CITY will use its best efforts to avoid impacting operation of the dispensing stations or provide COUNTY with notice at least 48 hours in advance of any maintenance that may affect or impact COUNTY's operation.
- 9) **COUNTY Maintenance and Operating Costs.** During the term of this License, the COUNTY shall have exclusive authority and responsibility to provide for all repair, maintenance, improvements and other costs associated with the subject property including, but not limited to:
  - (a) Buildings, equipment and signage.
  - (b) Water Service line, beginning at the water main, in accordance with Title 13, Chapter 6 of the Official Code of the City of Great Falls (OCCGF).
  - (c) Storm Drainage:
    - (i) For 1605 8<sup>th</sup> Avenue NW and 1100 21<sup>st</sup> Avenue South: From the inlet to its connection with the CITY's main line.
    - (ii) For 1400 36<sup>th</sup> Avenue NE: The complete storm water discharge system including the drainfield.
  - (d) All asphalt areas from the edge of the roadway.
  - (e) For 1100 21<sup>st</sup> Avenue South: The landscaped area described in Attachment 1.

The COUNTY, at its discretion, may recover its maintenance and operating costs through consumer dispensing station rates.

- 10) **Vandalism.** COUNTY understands that the CITY will not be responsible for the security of the site or protection of COUNTY's equipment from vandalism. Should vandalism occur, COUNTY will make the required repairs to restore its installation aesthetically so as not to maintain a nuisance.
- 11) **Compensation/Rent.** There will be no rental or lease charge to the COUNTY by the CITY for occupancy of the three dispensing station sites in conformance with this License. However, the CITY may recover just compensation for services provided to the COUNTY.
- 12) **Rates.** The CITY shall supply bulk water and storm drain service to the three dispensing station sites. The City shall provide such water and drain service in accordance with the policies, and at the same rates, applicable to regular commercial customers of the CITY utility systems. The CITY shall collect such charges from the COUNTY by submitting a normal monthly customer billing statement to the COUNTY for each dispensing station

site's utility service. There shall be no additional charges to the COUNTY or to the customers of the subject sites for provision of these services.

In the event that the COUNTY is delinquent in making a utility payment, the COUNTY shall be subject to the normal CITY policies and procedures applicable to regular commercial customers of CITY utility systems. Such delinquency shall not constitute grounds for termination of this License.

While this License is in effect, the CITY shall not provide water or drain service at any rate lower than that provided to the COUNTY to any third party or entity engaged in the for-profit sale, distribution, or dispensing of bulk water to COUNTY or CITY residents.

- 13) **Backflow Preventer.** A Reduced Pressure Principal Backflow Preventer shall be maintained in operation at all times in each of the water dispensing stations. The COUNTY must have the Backflow Preventer tested annually by a Certified Backflow Prevention tester who is certified by the American Backflow Prevention Association. The COUNTY shall provide the CITY with documentation of annual performance testing including the Name, Certification Number and certification's Expiration Date of the person that performed the testing as well as a statement verifying that the Backflow Preventer passed the test.
- 14) **Assignment.** This License may not be sold, assigned or transferred by COUNTY to any other party without written approval of CITY.
- 15) **Notice.**
  - (a) Written correspondence to the CITY shall be addressed to Mike Jacobson, WTP Supervisor, CITY of Great Falls, P.O. Box 5021, Great Falls, 59403.
  - (b) COUNTY shall supply a contact name and address to which all correspondence will be mailed.
- 16) **Termination.**
  - (a) By COUNTY's Choice: COUNTY may terminate this License or choose not to renew the License as described in Article 2 for any or all of the sites by notice to the CITY without further liability. Upon such notice, this License shall terminate on the date one-hundred and twenty (120) days from the date of CITY receipt of the notice of COUNTY termination. Upon termination, the CITY shall retain all payments made by COUNTY. COUNTY reserves the right to move any and all buildings and equipment to another location upon termination of the License.
  - (b) By non-use: Except as allowed in Article 3, if at any time the COUNTY ceases using any of the subject sites as a water dispensing facility, the CITY may terminate this License as it applies to the unused site upon sixty (60) days written notice to the COUNTY.
  - (c) By Default: If the COUNTY fails to abide by the terms of this License, the CITY may terminate this License for any or all of the subject property after providing notice to the COUNTY and allowing the COUNTY opportunity to provide remedy as described in Article 20.

- 17) **Status of Property upon Termination.** Upon termination for any reason:
- (a) COUNTY may remove all equipment owned by COUNTY from the property within 30 days.
  - (b) COUNTY-owned Improvements that may benefit the CITY may be left in place and would become property of the CITY upon approval by the CITY.
  - (c) County-owned improvements that do not benefit the City must be removed from the property within 90 days.
  - (d) For those sites where the County chooses to leave County-owned improvements in place and the City chooses to maintain the use of said improvements, the County will be compensated for the County-owned improvements which remain at the site(s) in an amount to be negotiated between the CITY and COUNTY governing bodies. In the event of a dispute over valuation, CITY and COUNTY will engage an independent appraiser to fairly value the equipment, buildings or other County-owned property left in place.
- 18) **Insurance.** COUNTY shall maintain throughout the life of this License commercial general liability insurance in the amount of \$1,000,000 per occurrence, \$2,000,000 aggregate. COUNTY will also maintain auto liability coverage. COUNTY's insurance coverage shall name the CITY as additional insured and shall contain a provision that no cancellation thereof shall be effective by the insurers without 45 days prior written notice to the CITY and COUNTY.
- 19) **Indemnification.** Each party shall indemnify and hold the other harmless against any claim of liability or loss from personal injury or property damage resulting from or arising out of the negligence or willful misconduct of the indemnifying party, its employees, contractors or agents, except to the extent such claims or damages may be due to or caused by the negligence or willful misconduct of the other party, or its employees, contractors or agents.
- 20) **Default.** In the event there is a breach by COUNTY with respect to any of the provisions of this License or its obligations under it, CITY shall give COUNTY written notice of such breach. After receipt of such written notice, COUNTY shall have fifteen (15) days in which to cure any monetary breach and thirty (30) days in which to cure any non-monetary breach, provided COUNTY shall have such extended period as may be required beyond the thirty (30) days if the nature of the cure is such that it reasonably requires more than thirty (30) days and COUNTY commences the cure within the thirty (30) day period and thereafter continuously and diligently pursues the cure to completion. CITY may not maintain any action or effect any remedies for default against COUNTY unless and until COUNTY has failed to cure the breach within the time periods provided in this Paragraph.
- 21) **Miscellaneous**
- (a) The terms of this License apply to and bind the heirs, successors, executors, and assigns of the parties to this License.

- (b) The terms of this License supersede all prior written and verbal agreements, representations, promises, or understandings between parties.
- (c) Any modification to this License shall be by Amendment only, executed by both parties.
- (d) If any term of the License should hereafter be declared or become void or unenforceable by decision or operation of law, all other terms of this License shall continue to be effective unless the void or unenforceable term(s) materially affect(s) the central purpose and effect of this License.
- (e) Except where inconsistent with the terms of this License, the CITY and the COUNTY retain the right to otherwise enforce the terms of this License through any remedy available at law or equity.

CITY OF GREAT FALLS  
(Owner)

By \_\_\_\_\_  
**Greg Doyon, CITY Manager**

Date: \_\_\_\_\_

ATTEST

By \_\_\_\_\_  
**Lisa Kunz, CITY Clerk**

\_\_\_\_\_  
**Date approved by the Great Falls  
CITY Commission**

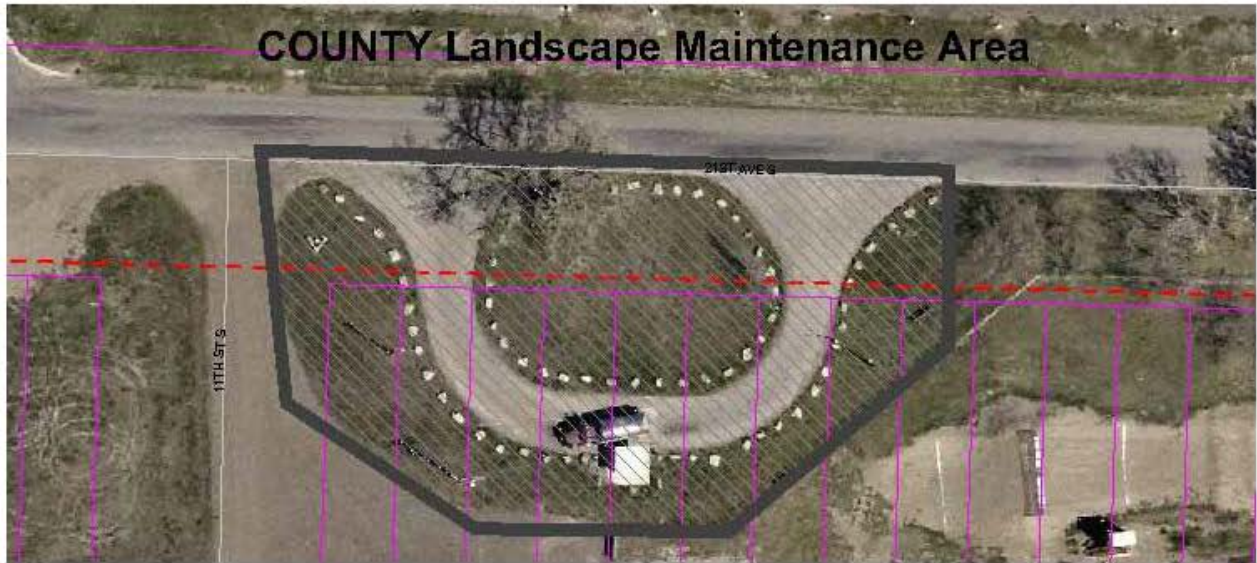
(Seal of the CITY of Great Falls)

APPROVED FOR LEGAL CONTENT:

By \_\_\_\_\_  
**James W. Santoro, CITY Attorney**

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Attachment 1  
Landscape Maintenance Area, 1100 21<sup>st</sup> Avenue South.





**Item:** Ordinance 3058 to Assign City Zoning to Great Falls Industrial Park, Section 4, located in NE $\frac{1}{4}$ NW $\frac{1}{4}$ , Sec. 31, T21N, R4E, Cascade County, Montana

**From:** Charles Sheets, Planner 1

**Initiated By:** City Administration

**Presented By:** Mike Haynes, AICP, Director of Planning and Community Development

**Action Requested:** City Commission vacate public hearing on Ordinance 3058 scheduled for October 5, 2010 and reschedule for October 19, 2010

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission vacate the public hearing on Ordinance 3058 scheduled for October 5, 2010 and reschedule the public hearing for October 19, 2010.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

---

**Staff Recommendation:** At the conclusion of a public hearing held August 10, 2010, the Zoning Commission passed a motion recommending the City Commission assign a City zoning classification of I-2 Heavy Industrial District to Great Falls Industrial Park, Section 4 upon annexation to the City.

**Background:** The City Commission during a meeting held September 7, 2010, accepted Ordinance 3058 on first reading and set a public hearing for October 5, 2010. Publication of the Notice required in conjunction with the hearing did not occur. Therefore, it is necessary to reschedule the hearing on Ordinance 3058 to October 19, 2010. The Notice for this revised hearing date was published October 3, 2010.

The Planning and Community Development Department is in receipt of applications from the City Administration regarding following City-owned subject property:

- 1) Minor Plat of Great Falls Industrial Park, Section 4, located in the NE $\frac{1}{4}$ NW $\frac{1}{4}$ , Section 31, Township 21 North, Range 4 East, Cascade County, Montana.
- 2) Annexation of said property, abutting portions of 19<sup>th</sup> Street Northeast and segments of U.S. Highway 87 and 33<sup>rd</sup> Avenue Northeast to provide contiguity for said property to the City limit boundary.

- 3) Rezoning the property within said property from the current County I-2 Heavy Industrial District to the City I-2 Heavy Industrial District.

The 20.608 acres within said plat is located about a quarter of a mile east of the intersection of the Old Havre Highway and U.S. Highway 87 and one-half of a mile north of the Black Eagle community. The abutting portion of 19<sup>th</sup> Street Northeast runs north and south along the western boundary of said property and is undeveloped. If a special improvements district were created, the City would be obligated to pay its proportionate share to improve the right-of-way. The Minor Plat dedicates the southern 60 feet for 33<sup>rd</sup> Avenue Northeast. This will provide dedicated right-of-way to the eastern boundary of the property and to the vacant land currently being used for agricultural purposes and owned by Duane Vick.

**Concurrences:** Representatives from the City's Public Works, Park and Recreation, Planning and Community Development and Fire Departments have been involved throughout the review and approval process for this project.

**Fiscal Impact:** After acquiring the property Public Works installed the interstructure so there is expected to be a negligible additional cost to the City.

**Alternatives:** The City Commission could decide not to reschedule the public hearing. However, such action would deny the applicant due process and consideration of a public hearing, as provided for in City Code and State Statute.

**Attachments/Exhibits:**

1. Vicinity/Zoning Map
2. Ordinance 3058
3. Email from Great Falls Tribune, Dated September 20, 2010

cc: Jim Rearden, Public Works Director

Dave Dobbs, City Engineer

Marty Basta, Park and Recreation Director

Susan Conell, Cascade County Planning, 121 4th St N, Suites 2H-2I, Great Falls MT 59404



## Charlie Sheets

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**From:** Basta, Peggy [PBasta@greatfallstribune.com]  
**Sent:** Monday, September 20, 2010 1:50 PM  
**To:** Charlie Sheets  
**Subject:** Legal ad problem

Charlie,

We had some problems with legal ads & your "NOTICE OF EXT OF BOUNDARY -CITY COMPOSTING" did NOT appear in the Sunday Tribune as planned. I apologize for any problems this causes you. We will get this published as soon as we can -- what day is best for you?

Peggy Basta

Classified Advertising

Great Falls Tribune

205 River Dr. South

Great Falls, MT 59405

Work: 406-791-1422

Fax: 406-791-1436

Visit us at [www.greatfallstribune.com](http://www.greatfallstribune.com) for the most current local, Montana and national news.

ORDINANCE 3058

AN ORDINANCE ASSIGNING A ZONING CLASSIFICATION OF I-2 HEAVY INDUSTRIAL DISTRICT TO GREAT FALLS INDUSTRIAL PARK, SECTION 4, LOCATED IN NE¼NW¼, SEC. 31, T21N, R4E, CASCADE COUNTY, MONTANA, P.M.M., CASCADE COUNTY, MONTANA

\* \* \* \* \*

WHEREAS, City of Great Falls wishes to annex into its incorporated boundary Great Falls Industrial Park, Section 4, located in NE¼NW¼, Sec. 31, T21N, R4E, P.M.M., Cascade County, Montana; and,

WHEREAS, City of Great Falls has petitioned that Great Falls Industrial Park, Section 4 be assigned a zoning classification of I-2 Heavy Industrial District upon annexation to the City; and,

WHEREAS, notice of assigning said zoning classifications to Great Falls Industrial Park, Section 4, was published in the Great Falls Tribune advising that a public hearing on this zoning designation would be held on the 19<sup>th</sup> day of October, 2010, before final passage of said Ordinance herein; and,

WHEREAS, following said public hearing, it was found and decided that the said zoning designation be made,

NOW THEREFORE, BE IT ORDAINED BY THE COMMISSION OF THE CITY OF GREAT FALLS, STATE OF MONTANA:

Section 1. It is determined that the herein requested zoning designation will meet the criteria and guidelines cited in Section 76-2-304 Montana Code Annotated, and Section 17.16.40.030 of the Unified Land Development Code of the City of Great Falls.

Section 2. That the zoning classification of Great Falls Industrial Park, Section 4 be designated as I-2 Heavy Industrial District.

Section 3. This ordinance shall be in full force and effect thirty (30) days after its passage and adoption by the City Commission or upon filing in the office of the Cascade County Clerk and Recorder the resolution annexing Great Falls Industrial Park, Section 4, into the corporate limits of the City of Great Falls, Montana, whichever event shall occur later.

APPROVED by the City Commission on first reading September 7, 2010.

PASSED, APPROVED AND ADOPTED by the City Commission of the City of Great Falls, Montana, on second reading October 19, 2010.

\_\_\_\_\_  
Michael J. Winters, Mayor

ATTEST:

\_\_\_\_\_  
Lisa Kunz, City Clerk

(SEAL OF CITY)

APPROVED FOR LEGAL CONTENT:

\_\_\_\_\_  
James W. Santoro, City Attorney

State of Montana    )  
County of Cascade  : ss  
City of Great Falls )

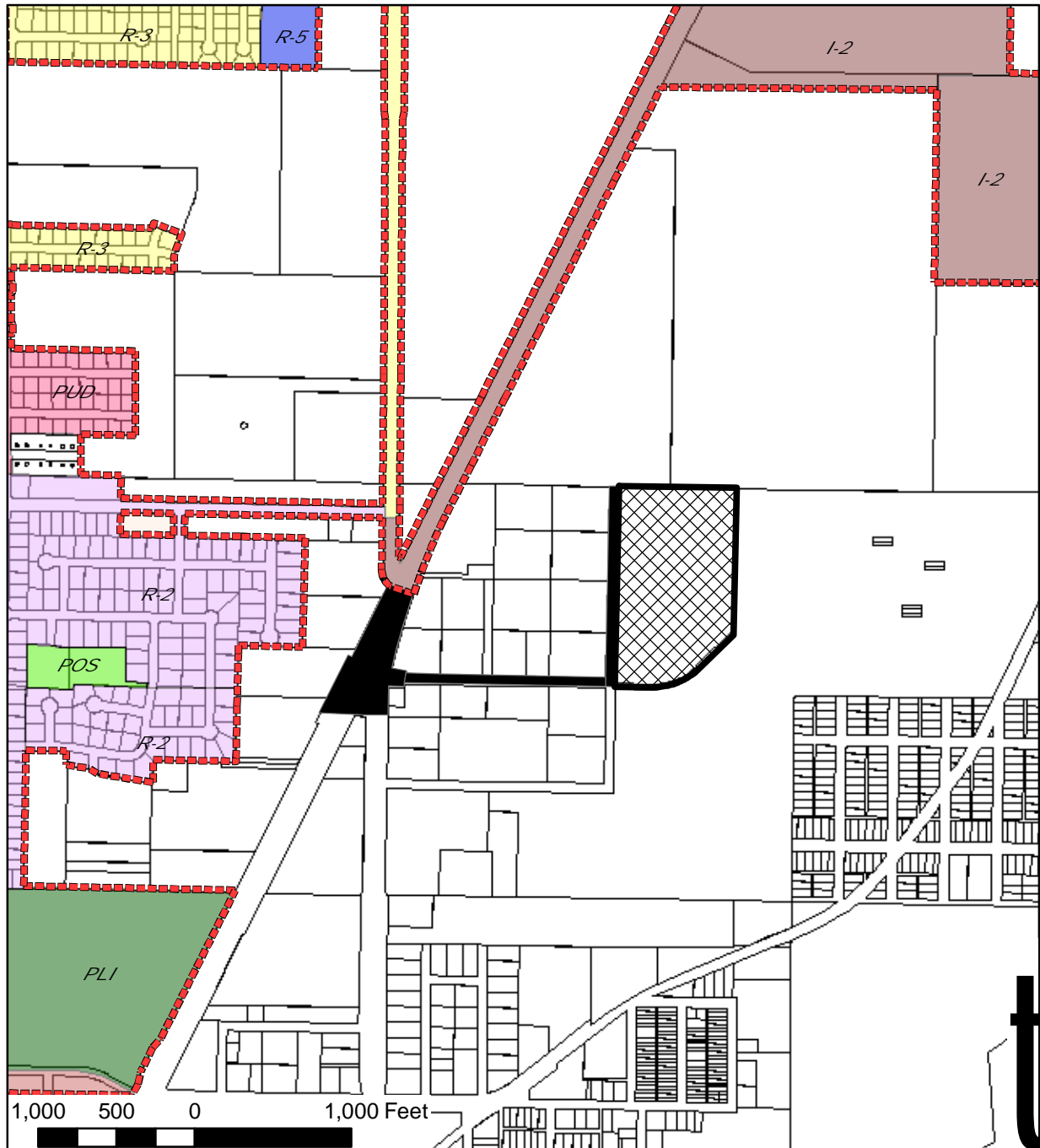
I, Lisa Kunz, City Clerk of the City of Great Falls, Montana, do certify that I did post as required by law and as prescribed and directed by the Commission, Ordinance 3058 in three conspicuous places within the limits of said City to-wit:


On the Bulletin Board, first floor, Civic Center Building;  
On the Bulletin Board, first floor, Cascade County Court House;  
On the Bulletin Board, Great Falls Public Library


\_\_\_\_\_  
Lisa Kunz, City Clerk












(SEAL OF CITY)

# VICINITY/ZONING MAP



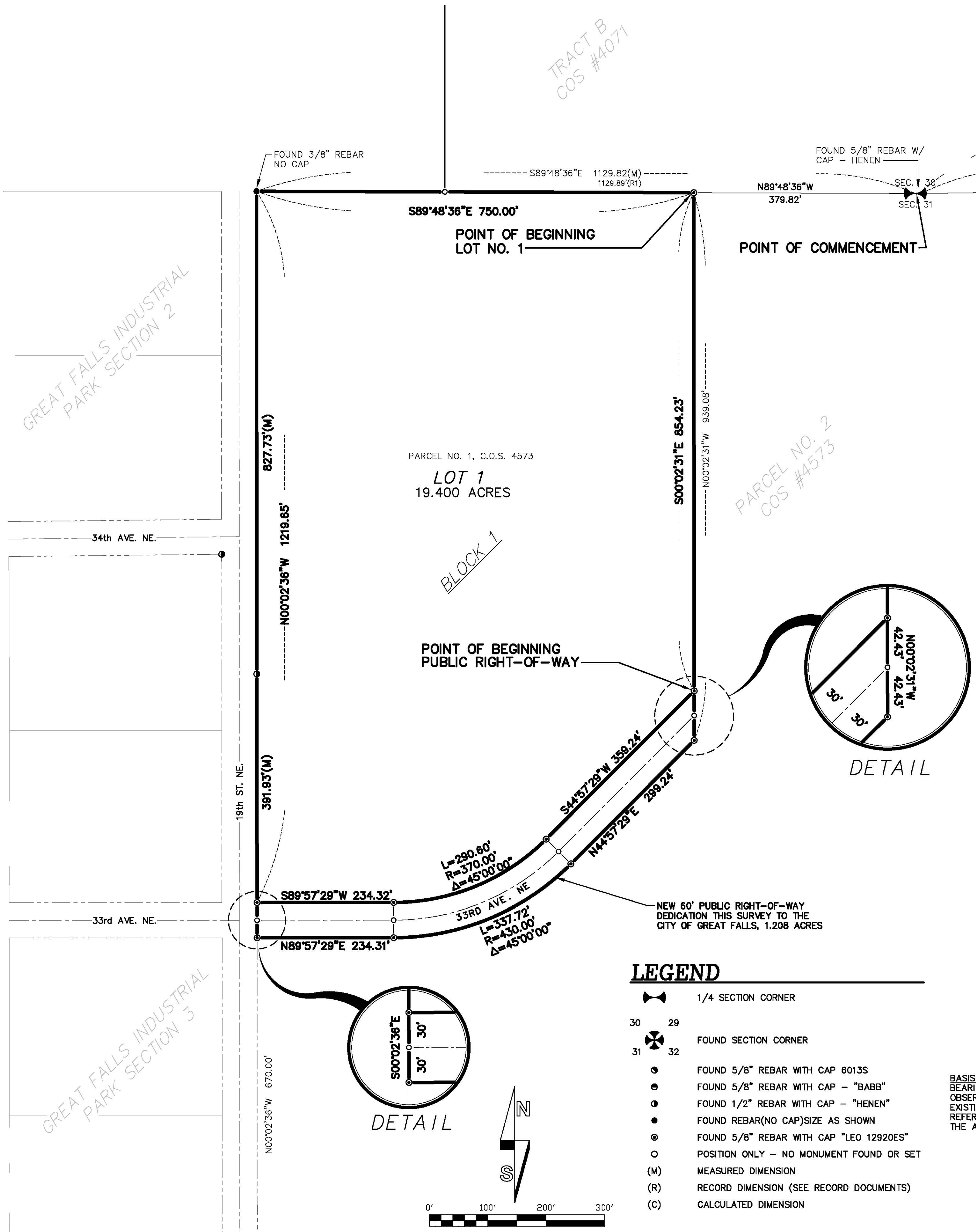
 PROPOSED MINOR PLAT OF GREAT FALLS INDUSTRIAL PARK, SECTION 4 TO BE ANNEXED TO THE CITY AND ASSIGNED A CITY ZONING CLASSIFICATION OF I-2 HEAVY INDUSTRIAL DISTRICT

 ABUTTING PORTIONS OF 19TH STREET NORTHEAST AND SEGMENTS OF U.S. HIGHWAY 87 AND 33RD AVENUE NORTHEAST BEING ANNEXED TO PROVIDE CONTIGUITY TO THE CITY LIMITS OF GREAT FALLS

- |  |  |   |
|--|--|---|
|  City Limits                      |  PLI Public Lands and Institutional |  I-2 Heavy industrial        |
|  R-2 Single-family medium density |  POS Parks and Open Space           |  U Unincorporated enclave    |
|  R-3 Single-family high density   |  PUD Planned unit development       |  Tracts of land outside City |
|  R-5 Multi-family medium density  |  I-1 Light industrial               |   |

# A PRELIMINARY MINOR SUBDIVISION PLAT OF GREAT FALLS INDUSTRIAL PARK SECTION 4

TRACTS OF LAND IN THE NE1/4 NW1/4, SECTION 31, T.21N., R.4E., P.M.M., CASCADE COUNTY, MONTANA



### CERTIFICATE DISPENSING WITH PARK OR PLAYGROUND

I, THE UNDERSIGNED CHAIRMAN OF THE GREAT FALLS CITY COMMISSION, CASCADE COUNTY, MONTANA, DO HEREBY CERTIFY THAT THE CITY COMMISSION FOUND NO NECESSITY FOR THE SETTING ASIDE OF, OR DEDICATION OF ANY PARK OR PLAYGROUND WITHIN THE PLATTED AREA OF THE SUBDIVISION OF THE GREAT FALLS INDUSTRIAL PARK SECTION 4 TO GREAT FALLS, MONTANA, OR ANY CASH IN LIEU THEREOF, DUE TO THE FACT THAT SAID ADDITION IS A MINOR SUBDIVISION, THEREBY PERMITTING WAIVER OF THE PARK OR PLAYGROUND REQUIREMENT PURSUANT TO SECTION 76-3-621(3)(a) M.C.A.

DATED THIS \_\_\_ DAY OF \_\_\_\_\_  
BY: \_\_\_\_\_  
CHAIRMAN, GREAT FALLS CITY COMMISSION

ATTEST: \_\_\_\_\_  
CITY COMMISSIONER  
**CERTIFICATE OF PUBLIC SERVICES DIRECTOR**

I, \_\_\_\_\_ PUBLIC SERVICES DIRECTOR FOR THE CITY OF GREAT FALLS, CASCADE COUNTY, MONTANA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THE ACCOMPANYING SUBDIVISION PLAT AND THE SURVEY WHICH IT REPRESENTS, AND FIND THE SAME CONFORMS TO REGULATIONS GOVERNING THE PLATTING OF LANDS AND TO PRESENTLY ADJACENT LAND, AS NEAR AS CIRCUMSTANCES WILL PERMIT, AND HEREBY APPROVE THE SAME.

DATED THIS \_\_\_ DAY OF \_\_\_\_\_  
PUBLIC SERVICES DIRECTOR, CITY OF GREAT FALLS  
**CERTIFICATE OF AVAILABILITY OF MUNICIPAL SERVICES**

I, \_\_\_\_\_ CITY MANAGER OF THE CITY OF GREAT FALLS, MONTANA, DO HEREBY CERTIFY THAT THE CITY COMMISSION OF GREAT FALLS, MONTANA, AT ITS REGULAR MEETING HELD ON THE \_\_\_ DAY OF \_\_\_\_\_, FOUND THAT ADEQUATE MUNICIPAL FACILITIES FOR THE SUPPLY OF WATER AND DISPOSAL OF SEWAGE AND SOLID WASTE ARE AVAILABLE TO THE LAND CONTAINED WITHIN THE BOUNDARIES OF THE ACCOMPANYING PLAT, NAMELY THE FACILITIES OF THE CITY OF GREAT FALLS, MONTANA, THIS CERTIFICATE IS MADE PURSUANT TO SECTION 76-4-124 M.C.A., THEREBY PERMITTING THE CLERK AND RECORDER OF CASCADE COUNTY TO RECORD THE SAME.

\_\_\_\_\_  
CITY MANAGER, CITY OF GREAT FALLS, MONTANA  
**CERTIFICATE OF CITY COMMISSION**

I, GREGORY T. DOYON, CITY MANAGER OF THE CITY OF GREAT FALLS, MONTANA, DO HEREBY CERTIFY THAT THE ACCOMPANYING SUBDIVISION PLAT WAS DULY EXAMINED AND WAS APPROVED BY THE CITY COMMISSION OF THE CITY OF GREAT FALLS, MONTANA, AT ITS REGULAR MEETING HELD ON THE \_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_  
CITY MANAGER, CITY OF GREAT FALLS, MONTANA  
**CERTIFICATE OF PLANNING BOARD**

WE, THE UNDERSIGNED, \_\_\_\_\_ PRESIDENT OF THE GREAT FALLS CITY-COUNTY PLANNING BOARD, CITY OF GREAT FALLS AND COUNTY OF CASCADE, MONTANA, AND \_\_\_\_\_ SECRETARY OF THE SAID BOARD, DO HEREBY CERTIFY THAT THE ACCOMPANYING MINOR PLAT HAS BEEN SUBMITTED TO THIS BOARD FOR EXAMINATION AND WAS FOUND TO CONFORM TO LAW AND WAS APPROVED AT A MEETING HELD ON THE \_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_  
PRESIDENT, CITY-COUNTY PLANNING BOARD  
\_\_\_\_\_  
SECRETARY, CITY-COUNTY PLANNING BOARD  
**CERTIFICATE OF COUNTY TREASURER**

I, \_\_\_\_\_ COUNTY TREASURER OF CASCADE COUNTY, MONTANA, DO HEREBY CERTIFY THAT I HAVE EXAMINED THE RECORDS COVERING THE AREAS INCLUDED WITHIN THE BOUNDARIES OF THE ACCOMPANYING MINOR PLAT AND FIND THAT ALL TAXES ON SAME HAVE BEEN PAID TO DATE AND ARE NOT DELINQUENT. DATED THIS \_\_\_ DAY OF \_\_\_\_\_

\_\_\_\_\_  
TREASURER, CASCADE COUNTY, MONTANA  
**CERTIFICATE OF COUNTY COMMISSION**

WE, THE UNDERSIGNED CHAIRMAN AND MEMBERS OF THE CASCADE COUNTY COMMISSION, CASCADE COUNTY, MONTANA, DO HEREBY CERTIFY THAT THE ACCOMPANYING MINOR PLAT HAS BEEN SUBMITTED TO THIS COMMISSION FOR EXAMINATION AND WAS FOUND TO CONFORM TO LAW AND WAS APPROVED AT A MEETING HELD ON THE \_\_\_ DAY OF \_\_\_\_\_

BY: \_\_\_\_\_  
CHAIRMAN, CASCADE COUNTY COMMISSION  
ATTEST: \_\_\_\_\_  
CLERK AND RECORDER, CASCADE COUNTY, MONTANA

- ### LEGEND
- 1/4 SECTION CORNER
  - FOUND SECTION CORNER
  - FOUND 5/8" REBAR WITH CAP 6013S
  - FOUND 5/8" REBAR WITH CAP - "BABB"
  - FOUND 1/2" REBAR WITH CAP - "HENEN"
  - FOUND REBAR(NO CAP)SIZE AS SHOWN
  - FOUND 5/8" REBAR WITH CAP "LEO 12920ES"
  - POSITION ONLY -- NO MONUMENT FOUND OR SET
  - (M) MEASURED DIMENSION
  - (R) RECORD DIMENSION (SEE RECORD DOCUMENTS)
  - (C) CALCULATED DIMENSION

**BASIS OF BEARING**  
BEARINGS ARE BASED ON A GPS OBSERVATION - RTK, CALIBRATED TO MULTIPLE EXISTING MONUMENTS FOR "BEST-FIT" REFERENCE BEARINGS ARE SHOWN ON THE ACCOMPANYING MAP

### CERTIFICATE OF OWNER & DEDICATION

I, THE UNDERSIGNED, CITY MANAGER FOR THE CITY OF GREAT FALLS, MONTANA, DO HEREBY CERTIFY THAT WE HAVE CAUSED TO BE SURVEYED THE FOLLOWING TRACTS OF LAND TO WIT:

### LEGAL DESCRIPTION - LOT 1:

COMMENCING AT THE N1/4 SECTION 31, T.21N., R.4E., P.M.M.; THENCE N89°48'36"W A DISTANCE OF 379.82 FEET TO A POINT THAT LIES ON THE NORTH LINE OF SAID SECTION 31; SAID POINT IS ALSO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE S00°02'31"E A DISTANCE OF 854.23 FEET TO AN ANGLE POINT; THENCE S44°57'29"W A DISTANCE OF 359.24 FEET TO THE BEGINNING OF A TANGENTIAL CIRCULAR CURVE; THENCE ALONG SAID CIRCULAR CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 45°00'00", A RADIUS OF 370.00 FEET, AN ARC DISTANCE OF 290.60 FEET TO A POINT OF TANGENCY; THENCE S89°57'29"W A DISTANCE OF 234.32 FEET TO A POINT WHICH IS ALSO THE EAST RIGHT-OF-WAY LINE OF 19TH ST. NE.; THENCE ALONG SAID EAST RIGHT-OF-WAY N00°02'36"W A DISTANCE OF 1219.65 FEET TO A POINT THAT LIES ON THE NORTH LINE OF SAID SECTION 31; THENCE DEPARTING FROM SAID EAST RIGHT-OF-WAY ALONG SAID NORTH LINE OF SECTION 31 S89°48'36"E A DISTANCE OF 750.00 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED, CONTAINING 19.400 ACRES.

### LEGAL DESCRIPTION - PUBLIC RIGHT-OF-WAY:

COMMENCING AT THE N1/4 SECTION 31, T.21N., R.4E., P.M.M.; THENCE N89°48'36"W A DISTANCE OF 379.82 FEET TO A POINT THAT LIES ON THE NORTH LINE OF SAID SECTION 31; THENCE S00°02'31"E A DISTANCE OF 854.23 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; THENCE S44°57'29"W A DISTANCE OF 359.24 FEET TO THE BEGINNING OF A TANGENTIAL CIRCULAR CURVE; THENCE ALONG SAID CIRCULAR CURVE TO THE RIGHT WITH A CENTRAL ANGLE OF 45°00'00", A RADIUS OF 370.00 FEET, AN ARC DISTANCE OF 290.60 FEET TO A POINT OF TANGENCY; THENCE S89°57'29"W A DISTANCE OF 234.32 FEET TO AN ANGLE POINT; THENCE S00°02'36"E A DISTANCE OF 60.00 FEET TO AN ANGLE POINT; THENCE N89°57'29"E A DISTANCE OF 234.31 FEET TO THE BEGINNING OF A TANGENTIAL CIRCULAR CURVE; THENCE ALONG SAID CIRCULAR CURVE TO THE LEFT WITH A CENTRAL ANGLE OF 45°00'00", A RADIUS OF 430.00 FEET, AN ARC DISTANCE OF 337.72 FEET TO A POINT OF TANGENCY; THENCE N44°57'29"E A DISTANCE OF 299.24 FEET TO AN ANGLE POINT; THENCE N00°02'31"W A DISTANCE OF 64.86 FEET TO THE POINT OF BEGINNING OF THE PARCEL HEREIN DESCRIBED; CONTAINING 1.208 ACRES.

### DEDICATION:

THE ABOVE DESCRIBED TRACT OF LAND IS HEREBY GRANTED AND DEDICATED AS PUBLIC RIGHT-OF-WAY TO THE CITY OF GREAT FALLS PER THIS PLAT AND SHALL BE AVAILABLE FOR PUBLIC USE FOREVER.

THE ABOVE DESCRIBED TRACTS OF LAND ARE DESIGNATED AND TO BE KNOWN AS GREAT FALLS INDUSTRIAL PARK, SECTION 4 MINOR SUBDIVISION.

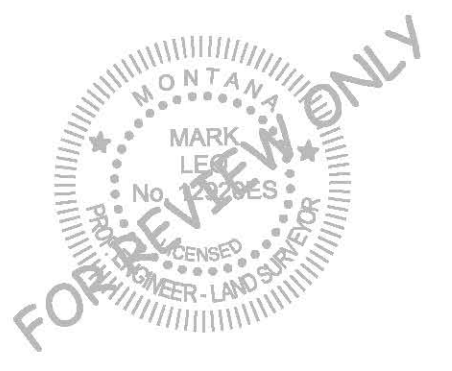
\_\_\_\_\_  
GREGORY T. DOYON - CITY MANAGER, CITY OF GREAT FALLS, MT. DATE \_\_\_\_\_

ATTEST: \_\_\_\_\_  
CITY OF GREAT FALLS DATE \_\_\_\_\_

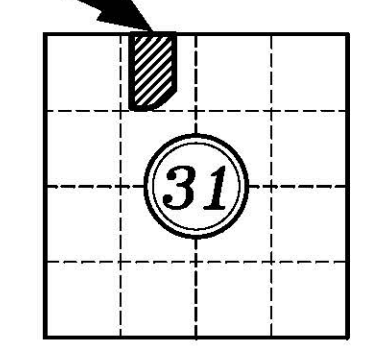
### CERTIFICATE OF SURVEYOR

I, MARK LEO, BEING A DULY REGISTERED PROFESSIONAL ENGINEER AND LAND SURVEYOR, IN THE STATE OF MONTANA, LICENSE NO. 12920E.S., DO HEREBY CERTIFY THAT UNDER MY SUPERVISION, THE SURVEY SHOWN HEREON WAS MADE DURING THE MONTH OF JUNE 2010, IN ACCORDANCE WITH THE PROVISIONS OF 76-3-401 M.C.A.

\_\_\_\_\_  
MARK LEO 12920E.S.  
DATE \_\_\_\_\_



THIS SURVEY



T.21N., R.4E.  
**VICINITY MAP**

SHEET TITLE: <b>PLAT</b>		
JOB NO.: 10P	DRAWING NAME: 10P PLAT	SHEET: 1 OF 1
FILE NO.:	DRAWN BY: JCK	DATE: 7/2/10

**bsc&e** **BIG SKY CIVIL & ENVIRONMENTAL, INC.**  
ENGINEERS - PLANNERS - DESIGNERS - LAND SURVEYORS - ENVIRONMENTAL SPECIALISTS

1585 14th ST SW  
P.O. BOX 3625  
GREAT FALLS, MT 59403  
(406) 727-2185 OFFICE  
(406) 727-3656 FAX  
www.bigskyce.com

**FINDINGS OF FACT  
FOR MINOR PLAT OF GREAT FALLS  
INDUSTRIAL PARK, SECTION 4, LOCATED IN THE  
NE<sup>1</sup>/<sub>4</sub>NW<sup>1</sup>/<sub>4</sub>, SECTION 31, TOWNSHIP 21 NORTH,  
RANGE 4 EAST, CASCADE COUNTY, MONTANA  
(PREPARED IN RESPONSE TO 76-3-608(3)MCA)**

I. PRIMARY REVIEW CRITERIA

**Effect on Agricultural**

The area within the Minor Plat has been used for dry land grain production. Proposed Lot 1 is the site for a proposed garbage transfer/convenience center and composting site. The subdivision will not interfere with any irrigation system or present any interference with agricultural operations in the vicinity.

**Effect on Local Services**

City water and sanitary sewer mains have been extended to the property and are available to provide service.

The area within the Minor Plat, when annexed to the City of Great Falls, will receive law enforcement and fire protection services from the City. The nearest City fire station is three miles from the site to be annexed and developed. Providing these services to a new facility meeting all applicable current codes is expected to be a negligible cost to the City.

The Minor Plat is accessible from U.S. Highway 87 by way of 33<sup>rd</sup> Avenue Northeast.

**Effect on the Natural Environment**

The Minor Plat, which consists of a single developable lot of 20± acres, is not expected to adversely affect soils, water quality, or quantity of surface or ground waters. A part of the permitting process is preparation of a drainage plan by the City Public Works Department.

Soils at the subdivision site primarily consist of silty clay loams which percolates very slowly and have severe shrink-swell characteristics.

**Effect on Wildlife and Wildlife Habitat**

The Minor Plat is in close proximity to urban development. The Minor Plat is not in an area of significant wildlife habitat and will not result in closure of public access to hunting or fishing areas, nor to public lands.

**Effect on Public Health and Safety**

Based on available information, the subdivision is not subject to abnormal potential natural hazards such as flooding, snow or rockslides, nor potential man-made hazards such as high voltage power lines, high-pressure gas lines, wildfire, nearby industrial or mining activity, or high traffic volumes.

II. REQUIREMENTS OF MONTANA SUBDIVISION AND PLATTING ACT, UNIFORM STANDARDS FOR MONUMENTATION, AND LOCAL SUBDIVISION REGULATIONS

The Minor Plat meets the requirements of the Montana Subdivision and Platting Act and the surveying requirements specified in the Uniform Standards for Monumentation, and conforms to the design standards specified in the local subdivision regulations. The local government has complied with the subdivision review and approval procedures set forth in the local subdivision regulations.

III. EASEMENT FOR UTILITIES

Utilities can be accommodated in the abutting portion of 19<sup>th</sup> Street Northeast and 33<sup>rd</sup> Avenue Northeast. Easements will also be designated on the Minor Plat to accommodate planned and necessary utilities.

IV. LEGAL AND PHYSICAL ACCESS

Legal and physical access to the Minor Plat is provided by abutting segments of 33<sup>rd</sup> Avenue Northeast, which is graveled and maintained by the City of Great Falls.

Regular City Commission Meeting

Mayor Winters presiding

**CALL TO ORDER:** 7:00 PM

**PLEDGE OF ALLEGIANCE – Marine Corp League**

**MOMENT OF SILENCE**

**ROLL CALL:** City Commissioners present: Michael J. Winters, Robert Jones, Bill Bronson and Fred Burow. Commissioner Jolley was excused. Also present were the City Manager, Deputy City Manager, Chief Prosecutor, Fiscal Services Operations Supervisor, Directors of the Library, Park and Recreation, Planning and Community Development, and Public Works, the Executive Director of the Housing Authority, Fire Chief, Police Lt. Moccasin and the City Clerk.

In honor of the World’s Oldest Man, Mayor Winters read a birthday certificate he provided to Walter Bruening today in celebration of his 114<sup>th</sup> Birthday.

**NEIGHBORHOOD COUNCILS**

**1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

NC 7.

**Aaron Weissman**, Chair NC 7, on behalf of the Hebrew Association Congregation Aitz Chaim, inquired about the status of a Memorandum of Understanding regarding display of a Chanukah Menorah in front of the Civic Center. City Manager Greg Doyon responded that he would follow up with Mr. Weissman.

**BOARDS & COMMISSIONS**

**Cyndi Baker appointed to the Advisory Commission on International Relationships.**

**2. APPOINTMENT, ADVISORY COMMISSION ON INTERNATIONAL RELATIONSHIPS.**

**Commissioner Bronson moved, seconded by Commissioners Burow and Jones, that the City Commission appoint Cyndi Baker to the Advisory Commission on International Relationships to fill the remainder of a three-year term through March 31, 2012.**

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 4-0.

**3. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from members of Boards and Commissions.

**PUBLIC HEARING****Res. 9892. Adopted.****4. RESOLUTION 9892, LEVY AND ASSESS PROPERTIES WITHIN SPECIAL IMPROVEMENT LIGHTING DISTRICTS.**

Fiscal Services Operations Supervisor Martha Cappis reported that Resolution 9892 is an annual assessment resolution for the maintenance and operation of 26 special improvement lighting districts within the City. A total average increase of 12% is requested for the continued maintenance and operation of all lighting district. The assessment totals \$1,595,982.

Mayor Winters declared the public hearing open.

No one spoke in support of or opposition to Resolution 9892.

Mayor Winters declared the public hearing closed.

**Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission adopt Resolution 9892.**

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters called for the vote.

Motion carried 4-0.

**OLD BUSINESS****NEW BUSINESS**

**Memorandum of Understanding with the Great Falls Symphony Association. Approved.**

**5. MEMORANDUM OF UNDERSTANDING WITH THE GREAT FALLS SYMPHONY ASSOCIATION REGARDING DONATION OF A FAZIOLI F0-278 GRAND PIANO.**

Park and Recreation Director Marty Basta reported that Dr. Marilyn Grams recently donated a Fazioli Grand Piano valued at \$140,000 to the Great Falls Symphony Association. In turn, the Symphony donated the piano to the citizens of Great Falls. The piano will be housed in the Mansfield Theater and will be available to presenters and artists who rent the theater for concerts and recitals. Dr. Grams previously donated a C. Bechstein Grand Piano to the Great Falls Symphony Association, which was also donated to the City under a similar agreement.

**Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission approve the Memorandum of Understanding with the Great Falls Symphony Association regarding the donation of a Fazioli F-278, Serial Number 2781301, Grand Piano to the City of Great Falls.**

Mayor Winters asked if there were any inquiries from the public.



**Gordon Johnson**, Great Falls Symphony Music Director, introduced Dr. Marilyn Grams.

**Dr. Marilyn Grams** reported that she was recruited by Benefis a year and a half ago to be the Medical Director of Senior Services. She provided information regarding an Active Aging award won by Casper, Wyoming, last year. Benefis Senior Services is in the process of planning a 60 acre integrated retirement community. She would like to see the City partner with Benefis Senior Services to “out do” Casper, Wyoming, in its planning efforts.

Mayor Winters thanked Mr. Johnson and Dr. Grams for this generous donation.

Mr. Johnson announced that there will be an official ceremonial acceptance of the piano at the Great Falls Symphony concert on Saturday, October 2, 2010. He also thanked Dr. Grams and the City of Great Falls.

Motion carried 4-0.

**Memorandum of Understanding with Montana Eggs, LLC. Approved.**

**6. MEMORANDUM OF UNDERSTANDING WITH MONTANA EGGS, LLC, FOR UTILITY CONNECTIONS.**

City Manager Greg Doyon reported that the Memorandum of Understanding (MOU) outlines that the City agrees to extend water and sewer infrastructure along the Northwest Bypass to Stuckey Road, and that Montana Eggs agrees to locate water and sewer from its facility to the intersection of Stuckey Road and Northwest Bypass. He explained that Montana Eggs is seeking to upgrade to obtain the USDA Shield. The expanded facility will service 25 Hutterite Colonies and process approximately 60 million eggs per year. Wilcox Farms will manage the facility. Mr. Doyon outlined the minor changes to the MOU that were approved by the City Attorney. He also noted that upon annexation the City will recover its cost for the extension.

**Commissioner Bronson moved, seconded by Commissioners Burow and Jones, that the City Commission approve the Memorandum of Understanding with Montana Eggs, LLC, for utility connections and authorize the City Manager to execute the documents.**

Mayor Winters asked if there was any discussion amongst the Commissioners. No one responded.

Mayor Winters asked if there were any inquiries from the public.

**John Wipf**, New Rockport Colony, thanked the Mayor, City Commission, City Manager and City staff for their cooperation. He commented that Montana Eggs is an asset to the City of Great Falls which he is proud to be a

part of. Mr. Wipf concluded that he looks forward to this opportunity as it is all about food safety.

Motion carried 4-0.

**Contract awarded to Great Falls Sand and Gravel, Inc. for the Broadwater Bay Park – Parking Lot Expansion. OF 1606**

**7. CONSTRUCTION CONTRACT, BROADWATER BAY PARK PARKING LOT EXPANSION (ARRA FUNDS).**

Park and Recreation Director Marty Basta reported that seven bids were received and opened on September 10, 2010. The project is to construct a parking lot in an empty field at Broadwater Bay Park which has been used informally for years to accommodate overflow parking of boat trailers and trucks, and to correct drainage issues in the area. The Park and Recreation Department applied for and received a grant for this project provided by HB 645, which is a State of Montana program that distributes American Recovery and Reinvestment Act (ARRA) funds. The funds are required to be allocated before October 1, 2010. Staff is recommending the contract be awarded to the low bidder - Great Falls Sand and Gravel, Inc.

**Commissioner Jones moved, seconded by Commissioners Bronson and Burow, that the City Commission award a contract in the amount of \$113,105.75 to Great Falls Sand and Gravel, Inc. for the Broadwater Bay Park – Parking Lot Expansion, and authorize the City Manager to execute the agreement.**

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 4-0.

**Contract awarded to United Materials of Great Falls, Inc. for the Phase II 1<sup>st</sup> Ave. N. and 2<sup>nd</sup> Ave. N. Water Main Replacements. OF 1599**

**8. CONSTRUCTION CONTRACT, PHASE II 1<sup>st</sup> AVENUE NORTH AND 2<sup>nd</sup> AVENUE NORTH WATER MAIN REPLACEMENTS.**

Public Works Director Jim Rearden reported that this project would replace approximately 8,600 lineal feet of pipe on 1<sup>st</sup> and 2<sup>nd</sup> Avenues North prior to a Department of Transportation (MDT) project that would replace handicap ramps and provide an asphalt overlay. The MDT project will rehab approximately 50 blocks of roadway, and the water main project will replace approximately 20 blocks of water main. Eight bids were received on the project including two bidders from Billings. Staff is recommending approval of a contract award to United Materials of Great Falls, Inc., which was the low bid.

**Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission award a contract in the amount of \$1,063,465 to United Materials of Great Falls, Inc. for the Phase II 1<sup>st</sup> Avenue North and 2<sup>nd</sup> Avenue North Water Main Replacements, and authorize the**

**City Manager to execute the construction contract documents.**

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 4-0.

**ORDINANCES/RESOLUTIONS**

**Ord. 3059. Accepted on first reading and set public hearing for October 19, 2010.**

**9. ORDINANCE 3059, REZONE LOTS 1-5, BLOCK 611, FIFTH ADDITION TO GREAT FALLS TOWNSITE FROM C-2 GENERAL COMMERCIAL DISTRICT TO R-3 SINGLE-FAMILY HIGH-DENSITY DISTRICT.**

Planning and Community Development Director Mike Haynes reported that the purpose of Ordinance 3059 is to rezone five lots on the 1500 block of 1<sup>st</sup> Avenue NW from C-2 (General Commercial) to R-3 (Single Family High Density Residential). The applicant owns vacant Lot 5 that Habitat for Humanity is interested in acquiring for development of a new, affordable single-family home.

On August 24, 2010, the Planning Advisory Board, acting as the Zoning Commission, recommended approval of the rezoning consistent with the staff recommendation. Neighborhood Council 2 supports the recommendation of the rezoning from C-2 to R-3.

**Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission accept Ordinance 3059 on first reading, and set public hearing for October 19, 2010.**

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 4-0.

**Consent Agenda. Approved.**

**CONSENT AGENDA**

- 10.** Minutes, September 7, 2010, Commission meeting.
- 11.** Total Expenditures of \$2,413,400 for the period of August 21 through September 15, 2010, to include claims over \$5000, in the amount of \$2,115,568.
- 12.** Contracts list.
- 13.** Approve FY 2011 Traffic Signal and Sign Maintenance Agreements with the Montana Department of Transportation.
- 14.** Approve Easement Agreement with Northwestern Energy for placement of a substation on City property located at the Wastewater

Treatment Plant.

15. Approve Final Payment for the 2010 Valley Gutters to Gregoire Construction in the amount of \$6,886.40 and the State Miscellaneous Tax Division in the amount of \$69.56. **OF 1573.5**
16. Approve Amended Justice Assistance Grant (JAG) 2010 amount and amended Memorandum of Understanding.

**Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission approve the Consent Agenda as presented.**

Mayor Winters asked if there was any discussion amongst the Commissioners. No one responded.

Mayor Winters asked if there were any inquiries from the public.

**Aaron Weissman**, 315 4<sup>th</sup> Avenue North, on behalf of "Citizens in Support of Indoor Swimming in Great Falls," spoke in favor of Item 12C, an engineering agreement for a structural assessment of the Morony Natatorium.

**Ron Gessaman**, 1006 36<sup>th</sup> Avenue NE, with regard to Item 11, requested clarification about June and July payment adjustments listed under the Electric Fund.

Fiscal Services Operations Supervisor Martha Cappis responded that the original bills submitted by Southern contained calculation errors. Those funds are in addition to the funds that were originally paid at the time the bills were submitted.

Motion carried 4-0.

## **PETITIONS AND COMMUNICATIONS**

### **17. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Mayor Winters opened the meeting to Petitions and Communications.

#### **ECP.**

**17A. Ron Gessaman**, 1006 36<sup>th</sup> Avenue NE, discussed financials presented at the last Electric City Power (ECP) Board meeting. He believes ECP has lost \$750,000 this year, and \$3.9 million since its creation. Mr. Gessaman concluded that ECP is a separate, non-profit corporation that should not be allowed to use a municipality's funds as its piggy bank.

#### **Community Support.**

**17B. Brad Livingston**, 2704 Big Ranch Road, on behalf of the 3,700 members of the Montana National Guard, thanked the citizens of Great Falls, Cascade County and the State of Montana for their recent support of the deployment of 571 Montana Army Guard soldiers and 350 Montana airmen from Malmstrom as they prepare to go to Iraq and Afghanistan.

**Candidate for County Commission.**

**17C. Johnny Walker**, 71 Highwood Drive, announced that he is a candidate running for County Commissioner. He invited everyone to attend a forum Thursday at 7:00 p.m. at the Library that will be moderated by the *Great Falls Tribune*. Mr. Walker also extended an invitation to the Commissioners to meet to discuss Commission priorities and his philosophy regarding cooperation between the County and the City.

**CITY MANAGER**

**18. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Manager Greg Doyon noted that the annual audit of the City financials is currently being performed. He reported that he will be out of the office next week with two Commissioners for an economic development training session. He also noted that he had an opportunity to tour the Police Department shooting range and the Public Works rehab project, and invited the Commissioners to do the same.

With regard to the Natatorium, Mr. Doyon commented that he hopes the report comes back that the facility deficiencies aren't as bad as was originally thought. It still does not resolve the underlying problem of operating the indoor pool. He mentioned that subsidy to the pool will be front and center again on next year's budget.

**CITY COMMISSION**

**19. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from the Commissioners.

**ADJOURNMENT**

**Adjourn.**

There being no further business to come before the regular Commission meeting, **Commissioner Bronson moved, seconded by Commissioner Burow, that the regular meeting of September 21, 2010, be adjourned at 7:40 p.m.**

Motion carried 4-0.

\_\_\_\_\_  
Mayor Winters

\_\_\_\_\_  
City Clerk

Minutes Approved: October 5, 2010

Special City Commission Meeting

Mayor Pro Tempore Jones presiding

**CALL TO ORDER:** 10:30 AM

**ROLL CALL:** City Commissioners present: Robert Jones, Bill Bronson, Fred Burow and Mary Jolley. Mayor Winters was excused. Also present were the City Manager, Deputy City Manager, Director of Fiscal Services, and the City Clerk.

### **OLD BUSINESS**

**Change in scope and implementation schedule for HB 645 projects. Approved.**

#### **1. CHANGE IN SCOPE AND IMPLEMENTATION SCHEDULE FOR HB 645 PROJECTS.**

Fiscal Services Director Coleen Balzarini reported that the City of Great Falls was approved for funding in the amount of \$957,754 during the 2009 state legislature. The original funding approval specified two projects: West Bank Roadway Construction and Civic Center Roof Replacement. The West Bank Roadway project was substantially completed prior to the availability of funds. On September 1, 2009, a substitute list of projects was approved by the Commission. The Montana Department of Commerce (MDOC) accepted the "change in scope" application granting the substitution of the Police Department Re-roof, Civic Center Theater Air Conditioning, Convention Center Air Conditioning, and Broadwater Bay Boat Dock Parking projects.

HB 645 project funds must be expended by September 30, 2010. Due to cost considerations, product availability, and contractor availability portions of the previously approved projects cannot be completed within the necessary timeframe. There are other projects that meet the HB 645 eligibility requirements that may be substituted to utilize the entire \$957,754 allocation. Approval of the already completed Great Falls – Street Improvements Project will, in turn, free up general purpose funds that may be used to complete those projects originally authorized as HB 645 projects.

Ms. Balzarini noted that each of the substitutions and the change in scope and implementation that the Commission is being asked to consider involve contracts that the Commission has already approved. She recommended that the City Commission approve the change in scope and implementation schedule for HB 645 funds. That will free up other general government dollars that the City will be able to use to complete the previously authorized projects.

City Manager Greg Doyon added that staff did try to work with the Department of Commerce to extend the September 30<sup>th</sup> deadline. The Department of Commerce was not flexible; ergo the meeting today to reapportion or re-designate the projects that had already been contracted.

Since the Commission already approved projects with this funding, Commissioner Jolley inquired if those projects would again come before the Commission for approval of the funding.

Ms. Balzarini responded that if the Commission approves the change in scope and implementation schedule for HB 645 funds, it would be clear that the City would be using those other dollars to pay for projects that were already authorized.

Commissioner Jolley expressed concerns that the Commission approved special projects based on receiving state or federal money. Some project she may not have approved if the money was coming from regular funds.

Ms. Balzarini reminded the Commission that it had already approved the projects and staff prepared notices to proceed that authorized construction to begin.

Mr. Doyon noted that the Commission could take action and revisit the Civic Center Re-Roof and Broadwater Bay projects. He is not sure though what complications would occur from that.

Mayor Pro Tempore Jones commented that the Commission has already given the go ahead so he doesn't think it needs to come back before the Commission.

Ms. Balzarini commented that the Broadwater Bay project had originally been approved using surplus tax increment dollars. Those funds are not being used for the project, so it frees up those dollars. There could possibly be another project to come before the Commission for approval using those tax increment dollars.

Mr. Doyon added that the representation from the Department of Commerce was that almost any public works project would be agreeable.

Commissioner Burow reiterated that the action being requested was to approve spending of HB 645 money today and using City money for approved projects.

**Commissioner Bronson moved, seconded by Commissioner Burow, that the City Commission approve the change in scope and implementation schedule for HB 645 funds as referenced in the September 23, 2010 communication from the City Manager to the Montana Department of Commerce.**

Mayor Pro Tempore Jones asked if there was any public participation regarding this motion. Hearing none, Mayor Pro Tempore Jones called for the vote.

Motion carried 4-0.

**ADJOURNMENT**

**Adjourn.**

There being no further business to come before the special Commission meeting, **Commissioner Bronson moved, seconded by Commissioners Burow and Jolley, that the special meeting of September 30, 2010, be adjourned at 10:40 a.m.**

Motion carried 4-0.

\_\_\_\_\_  
Mayor Pro Tempore Jones

\_\_\_\_\_  
City Clerk

Minutes Approved: October 5, 2010





**ITEM:** \$5,000 Report  
 Invoices and Claims in Excess of \$5,000

**PRESENTED BY:** Fiscal Services Director

**ACTION REQUESTED:** Approval with Consent Agenda

**LISTING OF ALL ACCOUNTS PAYABLE CHECKS ISSUED AVAILABLE ONLINE AT**  
**[www.greatfallsmt.net/people\\_offices/fiscal/checkregister.php](http://www.greatfallsmt.net/people_offices/fiscal/checkregister.php)**

**TOTAL CHECKS ISSUED AND WIRE TRANSFERS MADE ARE NOTED BELOW WITH AN  
 ITEMIZED LISTING OF ALL TRANSACTIONS GREATER THAN \$5000:**

ACCOUNTS PAYABLE CHECK RUNS FROM SEPTEMBER 16 - 29, 2010	2,112,749.25
MUNICIPAL COURT ACCOUNT CHECK RUN FOR SEPTEMBER 11-15, 2010	27,405.00
MUNICIPAL COURT ACCOUNT CHECK RUN FOR SEPTEMBER 16-23, 2010	1,515.00
WIRE TRANSFERS FROM SEPTEMBER 16-22, 2010	128,508.28
WIRE TRANSFERS FROM SEPTEMBER 23-29, 2010	<u>421,738.26</u>
<b>TOTAL: \$</b>	<u><u>2,691,915.79</u></u>

**GENERAL FUND**

**POLICE**

JOHNSON CONTROLS INC	7/1/10-6/30/11 SERVICE CONTRACT	7,556.00
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**SPECIAL REVENUE FUND**

**TAX INCREMENT**

ROCKY MOUNTAIN TREE CARE SPECIALISTS	TREE TRIMMING 2ND ST S, 200 BLOCK TO 800 BLOCK	24,600.00
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**CTEP PROJECT**

JAMES TALCOTT CONSTRUCTION INC	PMT #3 BAY DR BIKE/PED TRAIL PHASE II	157,184.82
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**LIGHTING DISTRICT**

UNITED ELECTRIC LLC	EAGLES CROSSING & MEADOWLARK INSTALL CONDUIT	9,300.00
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**STREET DISTRICT**

UNITED MATERIALS OF GREAT FALLS	ASPHALT	49,090.60
NEWMAN SIGNS INC	MISC TRAFFIC SIGN PARTS & SUPPLIES	7,553.80
FLINT TRADING INC	MISC TRAFFIC SIGNAL SUPPLIES	9,476.02
LAPKE CONSTRUCTION LLC	FOX FARM RD RAISED MEDIAN	33,968.88
GREGOIRE CONSTRUCTION	FINAL PMT 2010 VALLEY GUTTERS	6,886.40

**FEDERAL BLOCK GRANTS**

BOYS AND GIRLS CLUB	JULY 2010 CDBG SUMMER SCHOLARSHIPS	19,125.00
BUILT TO LAST CONSTRUCTION LLP	610 36TH ST N BASEMENT FOUNDATION	9,000.00

**SPECIAL REVENUE FUND (CONTINUED)****HOME GRANTS**

NEIGHBORWORKS GREAT FALLS	DRAWDOWN #10 DOWN PAYMENT ASSIST	23,710.49
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**WEST BANK URBAN RENEWAL**

CTA ARCHITECTS ENGINEERS	PMT #3 WEST BANK PARK MASTER PLAN ARCHITECT DESIGNS	16,000.00
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**CAPITAL PROJECTS****GENERAL CAPITAL**

METALWORKS OF MONTANA INC	PMT #1 FOR RE-ROOF POLICE BUILDING	84,924.77
GREAT FALLS SAND & GRAVEL INC	OVERLAY B-BALL COURT ODD FELLOWS	11,974.05
SLETTEN CONSTRUCTION COMPANY	PMT 1 MODIFICATION OF OPERATION & ENGINEERING OFFICE(SPLIT AMONG FUNDS)	58,110.23
TILLERAAS LANDSCAPE NURSERY	PLANT 27 TREES BROADWATER BAY	5,346.00
WADSWORTH BUILDERS CO INC	DESIGN BUILD BROADWATER IRRIGATION SYSTEM INSTALL SOD & HYDROSEED	20,418.75
STELLING ENGINEERS INC	BROADWATER PARKING LOT EXPANSION	10,546.00
CTA ARCHITECTS ENGINEERS	POLICE DEPT RE-ROOF	12,149.30
METALWORKS OF MONTANA INC	FINAL PMT POLICE DEPT RE-ROOF	77,763.90
FAURE HOLDEN ATTORNEYS AT LAW	SETTLEMENT TURF & EROSION SOLUTIONS & WADSWORTH BUILDERS	30,500.00

**ENTERPRISE FUNDS****WATER**

ROYAL HARPINE CONSTRUCTION	FINAL PMT MISC CONCRETE REPLACEMENT	5,658.10
UPPER LOWER RIVER RD WATER & SEWER DIST	UTILITY UPSIZING COST SHARE (SPLIT AMONG FUNDS)	8,577.00
PHILLIPS CONSTRUCTION	WTP FILTER BLDG BLOCK RETAINING WALL	24,300.00

**SEWER**

VEOLIA WATER NORTH AMERICA	MONTHLY WWTP OPERATION CONTRACT	237,651.09
VEOLIA WATER NORTH AMERICA	MONTHLY CONTRACTED CAPITAL IMPROVEMENTS	12,500.00
DICK ANDERSON CONSTRUCTION	PMT #3 WWTP MISC IMPROVEMENTS	40,650.94
UPPER LOWER RIVER RD WATER & SEWER DIST	UTILITY UPSIZING COST SHARE (SPLIT AMONG FUNDS)	5,512.50
NCI ENGINEERING	PMT #21 LIFT STATION & WTP REHAB PROJ	14,749.60
DICK ANDERSON CONSTRUCTION	PMT #6 COATING IMPROVEMENTS WWTP AND LIFT STATION #15	80,741.92

**ELECTRIC**

SOUTHERN	PMT OF ENERGY SUPPLY EXPENSE AUG 10	319,528.17
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**PARKING**

APCOA/STANDARD PARKING	OCTOBER 2010 COMPENSATION	23,962.58
DICK OLSON CONSTRUCTION	PMT #2 PARKING GARAGE RESEAL DECKS & JOINTS, REPAINT, RESTRIPE	54,015.21

**CIVIC CENTER EVENTS**

RECREATIONAL TRAILS INC	BREWS10/CONTRACT #11-51 BLUES AND BREWS	15,317.61
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**INTERNAL SERVICES FUND**

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**HEALTH & BENEFITS**

BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS SEPT 14 - 20, 2010	76,191.22
BLUE CROSS/BLUE SHIELD	ADMIN, REINS, & COBRA FOR SEPT 2010	51,232.58
BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS SEPT 21 - 27, 2010	102,210.09

**CENTRAL GARAGE**

MOUNTAIN VIEW CO-OP	FUEL	45,320.26
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**ENGINEERING**

SLETTEN CONSTRUCTION COMPANY	PMT 1 MODIFICATION OF OPERATION & ENGINEERING OFFICE(SPLIT AMONG FUNDS)	55,595.79
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**TRUST AND AGENCY**

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**COURT TRUST MUNICIPAL COURT**

CITY OF GREAT FALLS	FINES & FORFEITURES COLLECTIONS	26,470.00
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**PAYROLL CLEARING**

STATE TREASURER	MONTANA TAXES	38,263.00
ICMA RETIREMENT TRUST	EMPLOYEE CONTRIBUTIONS	11,175.98
FIREFIGHTER RETIREMENT	FIREFIGHTER RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	44,290.98
STATEWIDE POLICE RESERVE FUND	POLICE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	54,258.83
PUBLIC EMPLOYEE RETIREMENT	PUBLIC EMPLOYEE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	96,108.87
POLICE SAVINGS & LOAN	EMPLOYEE CONTRIBUTIONS	10,787.00
1ST INTERSTATE BANK	FEDERAL TAXES, FICA & MEDICARE	175,276.03
AFLAC	EMPLOYEE CONTRIBUTIONS	12,558.04

**UTILITY BILLS**

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MONTANA WASTE SYSTEMS	AUGUST MONTHLY CHARGES	87,467.51
QWEST	SEPTEMBER 2010 911 CHARGES	5,814.99

**CLAIMS OVER \$5000 TOTAL:** \$ 2,421,370.90

Selection Criteria:

From Date . . . . : 09/16/2010

To Date . . . . . : 09/29/2010

\*or\*

From Period . . . . :

To Period . . . . . :

Bank Code . . . . . : 01

Page Break by Fund: Y

Include Vendor No.: Y

Print Recap Only .: N



CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208881	82	NORTHWESTERN ENERGY	AUGUST 2010 CHARGES	100-6433-562.34-12		9/2010	10.45
				AUGUST 2010 CHARGES	100-6433-562.34-12		9/2010	7.70
							Total	205.11
09/22/2010	208888	137	SHIP-IT	COMMUNICATION SERVICES	100-2411-522.31-11		9/2010	60.90
							Total	60.90
09/22/2010	208889	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	25.80
							Total	25.80
09/22/2010	208890	162	ASSOCIATED VETERINARY S	RABIES CERT # 82053/82056	100-0000-268.90-01		9/2010	45.00
				RABIES CERT # 82014/82004	100-0000-268.90-01		9/2010	30.00
				SPAY CERT # 09 1239/09 12	100-0000-268.90-03		9/2010	303.00
							Total	378.00
09/22/2010	208891	181	LICINI PRINT SHOP INC	1667 DUI PER SES 3 PART	100-1361-512.21-11		9/2010	805.00
							Total	805.00
09/22/2010	208892	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	100-6433-562.22-94		9/2010	41.57
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	7.67
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	39.26
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	41.70
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	24.54
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	25.41
				OPERATING SUPPLIES	100-2111-522.22-99		9/2010	39.99
				OPERATING SUPPLIES	100-2114-522.22-94		9/2010	270.16
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	105.13
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	14.06
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	52.69
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	75.06
				OPERATING SUPPLIES	100-6433-562.22-94		9/2010	279.61
							Total	1,016.85
09/22/2010	208896	290	BIG SKY POWER	REPAIR & MAINT SERVICES	100-2411-522.36-59		9/2010	29.75
							Total	29.75
09/22/2010	208897	293	DAVIS BUSINESS MACHINES	CONTRACT BASE RATE 9/9-10	100-1361-511.36-91		9/2010	98.00
							Total	98.00
09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	100-2141-522.21-99		9/2010	12.55
				OFFICE SUPPLIES	100-6411-561.21-99		9/2010	334.70
				OFFICE SUPPLIES	100-6411-561.21-99		9/2010	189.99
				OFFICE SUPPLIES	100-1361-512.21-99		9/2010	23.18
				OFFICE SUPPLIES	100-1414-511.21-99		9/2010	13.49
							Total	573.91
09/22/2010	208904	517	MT DEPT OF AGRICULTURE	TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-71		9/2010	20.00
				TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-71		9/2010	20.00
				TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-71		9/2010	20.00
				TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-71		9/2010	20.00
				TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-71		9/2010	20.00
							Total	100.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208915	1864	JOHNSTONE PAMELA	TAC Conf Polson MT	100-0000-129.10-00		9/2010 Total	208.00 208.00
09/22/2010	208917	1972	MONTANA LAW ENFORCEMENT	TRAVEL, CONFERENCES&SCHOOL	100-2126-522.37-19		9/2010	1,200.00
				TRAVEL, CONFERENCES&SCHOOL	100-2126-522.37-19		9/2010	1,200.00
				TRAVEL, CONFERENCES&SCHOOL	100-2126-522.37-19		9/2010	1,200.00
							Total	3,600.00
09/22/2010	208923	2317	SMITH EQUIPMENT CO	OPERATING SUPPLIES	100-6433-562.22-99		9/2010 Total	476.00 476.00
09/22/2010	208930	3716	MONTANA ASSOC OF CHIEFS	HIRING FEES/289-292	100-2126-522.33-51		9/2010 Total	200.00 200.00
09/22/2010	208932	4334	ECOLAB PEST ELIMINATION	SEPT 10 POLICE BUILDING P	100-2114-522.36-91		9/2010 Total	96.00 96.00
09/22/2010	208935	4876	ACE HARDWARE	OPERATING SUPPLIES	100-6433-562.22-99		9/2010 Total	89.70 89.70
09/22/2010	208939	5178	DOUBLE G ENGRAVING & AW	NAME BADGE JENNIFER REICH	100-1411-511.21-99		9/2010 Total	16.75 16.75
09/22/2010	208941	5262	BIG SKY IMPRINTS	FALL 2010 CITIZEN ACADEMY	100-2127-522.22-99		9/2010 Total	313.03 313.03
09/22/2010	208947	6093	L N CURTIS & SONS	EQUIP, FURN, FIXTURES	100-2411-522.24-19		9/2010	65.00
				EQUIP, FURN, FIXTURES	100-2411-522.24-19		9/2010	1,430.00
				EQUIP, FURN, FIXTURES	100-2411-522.24-19		9/2010	460.00
							Total	1,955.00
09/22/2010	208949	6169	UNITED PARCEL SERVICE I	SHIPPING CHARGES	100-2111-522.31-11		9/2010 Total	23.85 23.85
09/22/2010	208952	6644	BROOKS LARRY	Tucson AZ Interview Inmat	100-0000-129.10-00		9/2010 Total	1,251.73 1,251.73
09/22/2010	208957	7214	RESPOND SYSTEMS	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	177.41
				OFFICE SUPPLIES	100-6411-561.21-99		9/2010	54.34
							Total	231.75
09/22/2010	208958	7319	MT DEPT OF LABOR & INDU	REPAIR & MAINT SERVICES	100-2411-522.36-12		9/2010	31.00
				REPAIR & MAINT SERVICES	100-2411-522.36-12		9/2010	31.00
							Total	62.00
09/22/2010	208965	7938	PLAZA UNITED PHARMACY	ALS MEDS	100-2411-522.22-71		9/2010 Total	82.64 82.64
09/22/2010	208966	8197	POWER PRO	OPERATING SUPPLIES	100-6433-562.22-99		9/2010 Total	45.00 45.00
09/22/2010	208967	8270	MASTERCARD PROCESSING C	SAMS/OFFICE SUPPLIES	100-2141-522.21-99		9/2010	13.54
				SAMS/CAT LITTER & DRUM LI	100-2141-522.22-99		9/2010	352.72

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208967	8270	MASTERCARD PROCESSING C	TESORO/FUEL/INVESTIGATION	100-2115-522.37-91		9/2010	284.52
				STAPLES/EXTERNAL HARDDRIV	100-2114-522.22-99		9/2010	79.99
				IGA/CITIZEN ACADEMY HOSPI	100-2127-522.22-99		9/2010	65.66
				TECH RESCUE DUFFLES	100-2411-522.24-19		9/2010	67.66
							Total	864.09
09/22/2010	208970	8467	MONTANA WASTE SYSTEMS I	SEPT 10 RANGE WASTE DISPO	100-2123-522.22-96		9/2010	53.00
							Total	53.00
09/22/2010	208971	8467	MONTANA WASTE SYSTEMS I	Sanitation Park AreaAug10	100-6433-562.34-17		9/2010	348.22
							Total	348.22
09/22/2010	208979	9117	BEST FRIENDS ANIMAL HOS	RABIES CERT # 82002/81820	100-0000-268.90-01		9/2010	60.00
							Total	60.00
09/22/2010	208986	10160	LADDER TECHNOLOGIES LTD	HEAT SENSING LABELS	100-2411-522.24-14		9/2010	170.00
							Total	170.00
09/22/2010	208988	10384	GASES PLUS NORCO LLC	FACE SHIELDS & HARDWARE K	100-2411-522.24-17		9/2010	3,887.77
							Total	3,887.77
09/22/2010	208989	10405	WALLACE MARINE LLC	BOAT MOTOR OIL	100-2411-522.22-12		9/2010	75.26
							Total	75.26
09/22/2010	208993	10469	GREAT FALLS HISTORIC TR	100 ADULT HISTORIC/100 AD	100-1493-511.25-99		9/2010	3,000.00
							Total	3,000.00
09/22/2010	208996	10837	OCCUPATIONAL SERVICES I	LEAK SOURCE ANALYSIS	100-2461-521.35-99		9/2010	45.00
							Total	45.00
09/22/2010	208997	10864	LOPEZ ROBERT	Criminal Invest SpokaneWa	100-2115-522.37-91		9/2010	132.22
							Total	132.22
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	100-6411-561.31-31		9/2010	48.81
				LONG DISTANCE	100-2411-522.31-31		9/2010	43.77
							Total	92.58
09/22/2010	209006	11431	GE CAPITAL	REF,PUBLICITY,TAXES,DUES	100-6411-561.33-53		9/2010	111.23
							Total	111.23
09/22/2010	209011	12002	EVERSON VICKI	BATHROOM SUPPLIES	100-1493-511.22-99		9/2010	5.98
				VOLUNTEER SNACKS	100-1493-511.29-19		9/2010	101.33
							Total	107.31
09/22/2010	209019	12450	CODE 4 PUBLIC SAFETY ED	SAFE GUN INDICATORS X 100	100-2115-522.22-93		9/2010	105.00
							Total	105.00
09/22/2010	209023	12646	MICHEL WAYMAN	PIT CREW VOLLEYBALL LEAGU	100-0000-268.64-00		9/2010	70.00
							Total	70.00
09/22/2010	209024	12646	SARAH ANDERSON	TEAM AWESOME SARAH ANDERS	100-0000-268.64-00		9/2010	140.00
							Total	140.00



CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	209025	12646	JENNA DALLA MURA	THE HEALERS JENNA DALLA M	100-0000-268.64-00		9/2010 Total	70.00 70.00
09/22/2010	209026	12646	JENNIFER SCHOENBEIN	SCAR'EM HITLESS JENNIFER	100-0000-268.64-00		9/2010 Total	54.00 54.00
09/22/2010	209027	12646	STEPHANIE CARLSON	REFUND OF PARK RENTAL LIO	100-0000-268.64-00		9/2010 Total	35.00 35.00
09/22/2010	209030	12707	VALERIE SMELSER	RABIES CERT # 81810 SPAY CERT # 09 1134	100-0000-268.90-01 100-0000-268.90-03		9/2010 9/2010 Total	15.00 200.00 215.00
09/22/2010	209031	12707	WILLIAM NEUMAN	RABIES CERT # 82006 SPAY CERT # 09 1234	100-0000-268.90-01 100-0000-268.90-03		9/2010 9/2010 Total	15.00 100.00 115.00
09/22/2010	209032	12707	MICHELLE OSTERMAN	SPAY CERT # 09 1233	100-0000-268.90-03		9/2010 Total	40.00 40.00
09/22/2010	209033	12707	NATHANIEL WOLF	SPAY CERT # 09 1239	100-0000-268.90-03		9/2010 Total	57.00 57.00
09/22/2010	209034	12707	DAVID DRAGONFLY	RABIES CERT # 82043 SPAY CERT # 09 1251	100-0000-268.90-01 100-0000-268.90-03		9/2010 9/2010 Total	15.00 200.00 215.00
09/22/2010	209035	12707	JENNIFER FRIEDEL	SPAY CERT # 09 1253	100-0000-268.90-03		9/2010 Total	200.00 200.00
09/22/2010	209036	12707	TOM MITAL	SPAY CERT # 09 1201	100-0000-268.90-03		9/2010 Total	200.00 200.00
09/22/2010	209037	12707	JORDANA SEALS	RABIES CERT # 82021 SPAY CERT # 09 1242	100-0000-268.90-01 100-0000-268.90-03		9/2010 9/2010 Total	15.00 200.00 215.00
09/22/2010	209040	13004	SIMPSON DR DAVID	PROFESSIONAL SERVICES PROFESSIONAL SERVICES	100-2411-522.35-99 100-2411-522.35-99		9/2010 9/2010 Total	1,200.00 1,200.00 2,400.00
09/22/2010	209043	13157	BIG SKY GUNS	NEW HIRE WEAPON PURCHASE	100-2126-522.22-95		9/2010 Total	1,380.00 1,380.00
09/22/2010	209044	13219	MTLEIRA - MT LAW ENFORC	CONF REGISTRATION/LIDMAN/ CONF REGISTRATION/CARR	100-2111-522.37-71 100-2111-522.37-79		9/2010 9/2010 Total	375.00 100.00 475.00
09/22/2010	209045	13247	ADVANCED MULTIMEDIA SOL	SEPT 10 EUDL WEB SITE HOS	100-2191-522.35-99	211103	9/2010 Total	49.95 49.95
09/22/2010	209047	13323	DE LAGE LANDEN FINANCI	AUG LATE PMT FEE	100-2111-522.53-32		9/2010 Total	618.45 618.45

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	209050	13428	FISHER DENNIS	TRAVEL, CONFERENCES&SCHOOL	100-6433-562.37-15		9/2010 Total	10.00 10.00
09/22/2010	209054	13457	SPRI PRODUCTS	EXERCISE EQUIP FOR STATIO	100-2411-522.24-19		9/2010 Total	2,324.42 2,324.42
09/22/2010	209055	13458	CMR WRANGLERS	CIVIC GROUP HYDRANT PAINT	100-2417-521.35-99		9/2010 Total	708.00 708.00
09/29/2010	209058	25	PROBUILD (FORMERLY POUL	REPAIR & MAINT SUPPLIES	100-2114-522.23-99		9/2010 Total	52.56 52.56
09/29/2010	209059	25	PROBUILD (FORMERLY POUL	GOLF TOURNAMENT/SNOWED OU REFUND 50% TOURN. INDIV.	100-0000-268.64-00 100-0000-268.64-00		9/2010 9/2010 Total	1,000.00 325.00 1,325.00
09/29/2010	209061	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	100-6433-562.22-99		9/2010 Total	54.92 54.92
09/29/2010	209063	52	CONSOLIDATED ELECTRICAL	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	100-6433-562.23-72 100-6433-562.23-72		9/2010 9/2010 Total	23.12 17.95 41.07
09/29/2010	209064	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	100-6433-562.22-99		9/2010 Total	3.95 3.95
09/29/2010	209067	68	NAPA AUTO PARTS OF GREA	OPERATING SUPPLIES OPERATING SUPPLIES	100-6433-562.22-99 100-2411-522.22-12		9/2010 9/2010 Total	27.96 5.88 22.08
09/29/2010	209070	75	TITAN MACHINERY INC	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	100-6433-562.23-17 100-6433-562.23-17		9/2010 9/2010 Total	60.71 46.50 107.21
09/29/2010	209071	81	QWEST	COMMUNICATION SERVICES	100-6433-562.31-99		9/2010 Total	35.46 35.46
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	100-6433-562.34-12		9/2010	8.74
				August 2010 charges	100-6433-562.34-12		9/2010	35.55
				August 2010 charges	100-6433-562.34-12		9/2010	16.31
				August 2010 charges	100-6433-562.34-12		9/2010	7.82
				August 2010 charges	100-6433-562.34-12		9/2010	7.70
				August 2010 charges	100-6433-562.34-12		9/2010	8.56
				August 2010 charges	100-6433-562.34-12		9/2010	7.70
				August 2010 charges	100-6433-562.34-12		9/2010	7.82
				August 2010 charges	100-6433-562.34-12		9/2010	366.31
				August 2010 charges	100-6433-562.34-12		9/2010	72.95
				August 2010 charges	100-6433-562.34-12		9/2010	14.63
				August 2010 charges	100-6433-562.34-12		9/2010	9.47
				August 2010 charges	100-6433-562.34-12		9/2010	11.95
				August 2010 charges	100-6433-562.34-12		9/2010	41.84
				August 2010 charges	100-6433-562.34-12		9/2010	7.70
				August 2010 charges	100-6433-562.34-12		9/2010	7.70

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	100-6433-562.34-12		9/2010	40.38
				August 2010 charges	100-6433-562.34-12		9/2010	7.70
				August 2010 charges	100-6411-561.34-12		9/2010	1.38
				August 2010 charges	100-6433-562.34-12		9/2010	12.84
				August 2010 charges	100-6433-562.34-12		9/2010	42.57
				August 2010 charges	100-6433-562.34-12		9/2010	8.05
				August 2010 charges	100-6433-562.34-12		9/2010	7.70
							Total	753.37
09/29/2010	209076	121	UNITED MATERIALS OF GRE	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	74.51
							Total	74.51
09/29/2010	209078	141	JOHNSON CONTROLS INC	REPAIR & MAINT SERVICES	100-2114-522.36-91		9/2010	7,556.00
							Total	7,556.00
09/29/2010	209081	177	ALARM SERVICE INC	PROFESSIONAL SERVICES	100-6433-562.35-99		9/2010	50.00
							Total	50.00
09/29/2010	209083	195	2M COMPANY INC (RD RR9)	OPERATING SUPPLIES	100-6433-562.22-64		9/2010	1,325.00
							Total	1,325.00
09/29/2010	209084	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	100-6433-562.22-94		9/2010	15.81
							Total	15.81
09/29/2010	209087	293	DAVIS BUSINESS MACHINES	EQUIP, FURN, FIXTURES	100-2141-522.24-99		9/2010	43.17
				RENTALS	100-1111-511.53-32		9/2010	21.57
				RENTALS	100-1411-511.53-32		9/2010	21.58
				RENTALS	100-1414-511.53-32		9/2010	21.58
				REPAIR & MAINT SERVICES	100-2111-522.36-91		9/2010	96.82
							Total	204.72
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	100-1471-511.21-99		9/2010	151.96
				OFFICE SUPPLIES	100-1361-512.21-99		9/2010	14.36
				OFFICE SUPPLIES	100-1471-511.21-99		9/2010	52.29
				OFFICE SUPPLIES	100-6411-561.21-99		9/2010	85.35
							Total	303.96
09/29/2010	209089	380	REARDEN JIM	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	508.98
							Total	508.98
09/29/2010	209090	388	NATIONAL LAUNDRY	OPERATING SUPPLIES	100-6433-562.22-95		9/2010	22.52
				OPERATING SUPPLIES	100-6433-562.22-95		9/2010	6.00
				OPERATING SUPPLIES	100-6433-562.22-95		9/2010	8.59
				REPAIR & MAINT SERVICES	100-2114-522.36-12		9/2010	128.12
							Total	165.23
09/29/2010	209092	429	JACOBSON MIKE	WEFTEC NEW ORLEANS LA	100-0000-129.10-00		9/2010	383.00
							Total	383.00
09/29/2010	209093	486	BALZARINI COLEEN	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	370.30
							Total	370.30
09/29/2010	209094	506	ANIMAL MEDICAL CLINIC	RABIES CERT # 81989/82018	100-0000-268.90-01		9/2010	45.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
							Total	45.00
09/29/2010	209098	731	FAGENSTROM CO (THE)	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	142.50
							Total	142.50
09/29/2010	209100	966	ENTENMANN-ROVIN COMPANY	DETECTIVE 215 BADGE	100-2126-522.22-95		9/2010	87.73
							Total	87.73
09/29/2010	209102	1302	CARR SHERYL	MTLEIRA Conf Chinook	100-0000-129.10-00		9/2010	731.60
							Total	731.60
09/29/2010	209103	1302	CARR SHERYL	SEPT 10 INTERNET REIMBURS	100-2111-522.31-31		9/2010	57.72
							Total	57.72
09/29/2010	209106	1652	WILBUR-ELLIS COMPANY	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	99.00
							Total	99.00
09/29/2010	209107	1671	SCHALIN ARTHUR	Background Inv TrBillings	100-2124-522.37-19		9/2010	4.45
							Total	4.45
09/29/2010	209114	1905	HOUGE CLINTON	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	395.36
							Total	395.36
09/29/2010	209115	1922	WARDEN PAPER CO	PRINTING & PUBLISHING	100-2111-522.32-11		9/2010	432.30
							Total	432.30
09/29/2010	209117	2179	REARDEN PATTY	MRPA CONF WESTYELLOWSTONE	100-0000-129.10-00		9/2010	77.00
							Total	77.00
09/29/2010	209121	2523	AUDET KELLY	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	236.16
							Total	236.16
09/29/2010	209129	3378	WESTSIDE ANIMAL CLINIC	RABIES CERT # 81957/81956	100-0000-268.90-01		9/2010	30.00
							Total	30.00
09/29/2010	209130	3396	WANDKE JOHN	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	648.28
							Total	648.28
09/29/2010	209131	3588	SALYER GILES	MRPA CONF WESTYELLOWSTONE	100-0000-129.10-00		9/2010	274.00
							Total	274.00
09/29/2010	209132	3593	BIDWELL ROGER	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	645.56
							Total	645.56
09/29/2010	209133	3702	PAWN-MANIA	Restitution TK20090011899	100-0000-268.90-00		9/2010	100.00
							Total	100.00
09/29/2010	209135	3949	EQUIFAX CREDIT INFORMAT	SEPT 10 CREDIT SERVICES F	100-2126-522.33-51		9/2010	20.00
							Total	20.00
09/29/2010	209136	4493	RODGER SCOTT	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	585.60
							Total	585.60

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209137	4813	DAVIDSON TRAVEL INC	AIRFARE/101310-101610 TRA	100-2124-522.37-19		9/2010	432.80
							Total	432.80
09/29/2010	209141	5399	PUBLIC AGENCY TRAINING	LEGAL LIABILITY COURSE FE	100-2124-522.37-19		9/2010	295.00
							Total	295.00
09/29/2010	209144	5872	BRONSON WILLIAM	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	173.00
							Total	173.00
09/29/2010	209146	5988	STEIN CINDY	119.40 MILES X .50 12/8/0	100-6411-561.37-15		9/2010	59.70
							Total	59.70
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	OFFICE SUPPLIES	100-1493-511.21-99		9/2010	12.99
				OPERATING SUPPLIES	100-6433-562.22-99		9/2010	6.00
							Total	18.99
09/29/2010	209151	6589	LAWSON PRODUCTS INC	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	157.54
							Total	157.54
09/29/2010	209155	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	100-1493-511.35-99		9/2010	24.00
							Total	24.00
09/29/2010	209159	8197	POWER PRO	REPAIR & MAINT SUPPLIES	100-6433-562.23-17		9/2010	31.60
				REPAIR & MAINT SUPPLIES	100-6433-562.23-17		9/2010	36.50
							Total	68.10
09/29/2010	209160	8270	MASTERCARD PROCESSING C	FIRST AID SUPPLIES	100-1411-511.21-99		9/2010	5.20
				FIRST AID SUPPLIES	100-1414-511.21-99		9/2010	5.20
				FIRST AID SUPPLIES	100-1471-511.21-99		9/2010	5.20
				PALACE STATION/1 NIGHT HO	100-2124-522.37-19		9/2010	39.20
				TRAVEL, CONFERENCES&SCHOOL	100-1411-511.37-53		9/2010	40.65
							Total	95.45
09/29/2010	209161	8355	THARES JOYCE	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	373.76
							Total	373.76
09/29/2010	209162	8479	CASCADE COUNTY PRINT SH	PRINTING & PUBLISHING	100-1493-511.32-99		9/2010	60.00
							Total	60.00
09/29/2010	209165	8697	BUDESKI BILL	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	395.36
							Total	395.36
09/29/2010	209167	9248	SELSTAD'S SOD FARM	OPERATING SUPPLIES	100-6433-562.22-99		9/2010	18.00
				OPERATING SUPPLIES	100-6433-562.22-99		9/2010	22.50
							Total	40.50
09/29/2010	209168	9283	MUNICIPAL SERVICES BURE	COLLECTION AGENCY FEES FO	100-1361-511.35-93		9/2010	181.15
							Total	181.15
09/29/2010	209169	9468	IDENTITY SCREENPRINTING	OPERATING SUPPLIES	100-2126-522.22-95		9/2010	76.00
							Total	76.00
09/29/2010	209170	9793	PERMANN MARIAN	MRPA CONF WESTYELLOWSTONE	100-0000-129.10-00		9/2010	77.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
							Total	77.00
09/29/2010	209171	9874	GUMENBERG DENNIS	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	645.56
							Total	645.56
09/29/2010	209173	10435	BUG DOCTOR	PROFESSIONAL SERVICES	100-6433-562.35-99		9/2010	36.00
				PROFESSIONAL SERVICES	100-6411-561.35-99		9/2010	42.00
							Total	78.00
09/29/2010	209181	11045	K-HEART VETERINARY SERV	RABIES CERT # 82057	100-0000-268.90-01		9/2010	15.00
							Total	15.00
09/29/2010	209184	11330	HAGEN BRUCE	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	455.36
							Total	455.36
09/29/2010	209185	11331	SORENSEN CHRIS	WATER SCHOOL BOZEMAN MT	100-0000-129.10-00		9/2010	583.16
							Total	583.16
09/29/2010	209186	11346	BOGDEN REBECCA	MRPA CONF WESTYELLOWSTONE	100-0000-129.10-00		9/2010	253.00
							Total	253.00
09/29/2010	209188	11698	BEST INTERPRETING SERVI	1 HR ON 8/6/2010 FOR LIND	100-1361-512.35-11		9/2010	40.00
							Total	40.00
09/29/2010	209197	12646	ARMY NATIONAL GUARD	ODDFELLOWS PARK SEPT 18,	100-0000-268.64-00		9/2010	35.00
							Total	35.00
09/29/2010	209199	12647	ST VINCENT OCCUPATIONAL	NEW HIRE MRO SERVICES/289	100-2126-522.35-18		9/2010	100.00
							Total	100.00
09/29/2010	209201	12707	THOMAS HAUGEBERG	SPAY CERT # 09 1244	100-0000-268.90-03		9/2010	100.00
							Total	100.00
09/29/2010	209202	12707	JOEY EHNES	RABIES CERT # 81851/81856	100-0000-268.90-01		9/2010	30.00
				SPAY CERT # 09 1156/09 11	100-0000-268.90-03		9/2010	400.00
							Total	430.00
09/29/2010	209203	12707	AMANDA AAKER	RABIES CERT # 81867	100-0000-268.90-01		9/2010	15.00
				SPAY CERT # 09 1164	100-0000-268.90-03		9/2010	200.00
							Total	215.00
09/29/2010	209204	12707	WILLIAM GARCIA	SPAY CERT # 09 1262	100-0000-268.90-03		9/2010	200.00
							Total	200.00
09/29/2010	209205	12707	ANTHONY KEYS	SPAY CERT # 09 1274	100-0000-268.90-03		9/2010	200.00
							Total	200.00
09/29/2010	209207	12741	KUNZ LISA	MLCT Conf Butte MT	100-0000-129.10-00		9/2010	201.00
							Total	201.00
09/29/2010	209211	12915	BIG SKY ANIMAL MEDICAL	RABIES CERT # 82030/81914	100-0000-268.90-01		9/2010	210.00
							Total	210.00

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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09/29/2010	209212	12958	DOYON GREGORY T	MLCT Conf Butte MT	100-0000-129.10-00		9/2010 Total	373.76 373.76
09/29/2010	209213	13064	KOJETIN KELSEY	TRAVEL, CONFERENCES & SCHOOL	100-6433-562.37-15		9/2010 Total	52.50 52.50
09/29/2010	209214	13091	CAPITAL COMMUNICATIONS	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	100-2114-522.36-59 100-2114-522.36-59		9/2010 9/2010 Total	112.00 66.25 178.25
09/29/2010	209217	13273	GREAT FALLS TRIBUNE -SU	REF, PUBLICITY, TAXES, DUES	100-6411-561.33-11		9/2010 Total	220.82 220.82
09/29/2010	209218	13369	WINTERS MICHAEL J	MLCT Conf Butte MT	100-0000-129.10-00		9/2010 Total	166.00 166.00
09/29/2010	209219	13443	REICHELT JENNIFER	MLCT Conf Butte MT	100-0000-129.10-00		9/2010 Total	373.76 373.76
09/29/2010	209226	13461	JOLLEY MARY	MLCT Conf Butte MT	100-0000-129.10-00		9/2010 Total	173.00 173.00
09/29/2010	209227	13462	BUROW FRED	MLCT Conf Butte MT	100-0000-129.10-00		9/2010 Total	173.00 173.00
				146 Checks	** Fund Total			57,825.46

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Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

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09/22/2010	209009	11995	ROCKY MOUNTAIN TREE CAR	PRINTING & PUBLISHING	211-1511-515.35-99	641008	9/2010	24,600.00
							Total	24,600.00
				1 Checks	** Fund Total			24,600.00



Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

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09/22/2010	208919	2059	NAT'L TRUST FOR HISTORI	MEMBERSHIP RENEWAL 1/2011	213-1811-512.33-11		9/2010	65.00
				MEMBERSHIP RENEWAL 1/2011	213-1817-512.33-51		9/2010	50.00
							Total	115.00
				1 Checks	** Fund Total			115.00

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

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09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180503	9/2010	1,587.73
							Total	1,587.73
09/29/2010	209097	663	LACY & EBELING ENGINEER	IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180903	9/2010	1,064.57
				IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180903	9/2010	3,285.43
							Total	4,350.00
09/29/2010	209122	2836	JAMES TALCOTT CONSTRUCT	IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180503	9/2010	157,184.82
							Total	157,184.82
3 Checks ** Fund Total								163,122.55

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

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09/22/2010	209053	13456	UPTIME BUSINESS PRODUCT	MAFB OFFICE CHAIRS PURCHA	221-2113-522.24-99	221003	9/2010	1,972.00
							Total	1,972.00
09/29/2010	209071	81	QWEST	COMMUNICATION SERVICES	221-2113-522.31-31	221003	9/2010	631.86
							Total	631.86
2 Checks ** Fund Total								2,603.86

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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09/22/2010	209038	12728	MT SHERIFFS & PEACE OFF	PMT OF CHIEFS ASSOC CONFE	222-2124-522.35-99	211013	9/2010	2,450.00
							Total	2,450.00
09/29/2010	209101	1101	BEECROFT JEFFERY D	Project Safe Nei Billings	222-2191-522.37-99	210904	9/2010	28.00
							Total	28.00
09/29/2010	209160	8270	MASTERCARD PROCESSING C	SHERATON/CREDIT CARD CONV	222-2118-522.37-99	211012	9/2010	3.82
							Total	3.82
09/29/2010	209178	10858	VERIZON WIRELESS	SEPT 10 INVESTIGATIONS CE	222-2118-522.31-32	211012	9/2010	12.93
							Total	12.93
09/29/2010	209179	10864	LOPEZ ROBERT	CLANDESTINE LAB RECERT	222-2118-522.37-99	211012	9/2010	391.88
							Total	391.88
09/29/2010	209200	12647	COMFORT INN & SUITES	CHAPLAIN ACADEMY HOTEL FE	222-2111-522.37-99	211105	9/2010	719.30
							Total	719.30
09/29/2010	209225	13460	CRIMEREPORTS	ANNUAL SUBSCRIPTION/WEED	222-2192-522.24-15	210908	9/2010	1,788.00
							Total	1,788.00
7 Checks    ** Fund Total								5,393.93

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09/29/2010	209105	1358	ROVREIT CHARLES	HAZMAT WORKSHOP	224-2411-522.37-99	241002	9/2010	369.42	
							Total	369.42	
09/29/2010	209113	1828	SUTPHIN DWANE	HAZMAT WORKSHOP	224-2411-522.37-99	241002	9/2010	20.00	
							Total	20.00	
09/29/2010	209175	10679	SHUPE ROBERT	HAZMAT WORKSHOP	224-2411-522.37-99	241002	9/2010	20.00	
							Total	20.00	
09/29/2010	209189	11732	HESTER STEVE	HAZMAT CONT WORKSHOP	224-2411-522.37-99	241002	9/2010	20.00	
							Total	20.00	
09/29/2010	209220	13445	VOGT DAVID	HAZMAT WORKSHOP	224-2411-522.37-99	241002	9/2010	20.00	
							Total	20.00	
5 Checks							** Fund Total		449.42

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208861	9	JOHNSON MADISON LUMBER	OPERATING SUPPLIES	237-3131-532.22-99		9/2010 Total	59.40 59.40
09/22/2010	208864	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	237-3131-532.22-99		9/2010 Total	3.70 3.70
09/22/2010	208868	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	237-3131-532.22-99		9/2010 Total	10.00- 10.00-
09/22/2010	208871	52	CONSOLIDATED ELECTRICAL	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	237-3136-532.36-12 237-3136-532.36-12		9/2010 9/2010 Total	46.19 53.25 99.44
09/22/2010	208880	81	QWEST	COMMUNICATION SERVICES	237-3131-532.31-31		9/2010 Total	56.54 56.54
09/22/2010	208881	82	NORTHWESTERN ENERGY	AUGUST 2010 CHARGES	237-3136-532.34-12		9/2010 Total	27.11 27.11
09/22/2010	208885	121	UNITED MATERIALS OF GRE	MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL MAINT SUPPLIES & MATERIAL	237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99 237-3131-532.27-99		9/2010 9/2010 9/2010 9/2010 9/2010 9/2010 9/2010 9/2010 9/2010 9/2010 Total	286.80 113.93 6,763.70 1,031.58 655.63 203.15 639.89 227.25 2,581.20 638.05 13,141.18
09/22/2010	208887	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	320606	9/2010 Total	343.12 343.12
09/22/2010	208889	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	237-3131-532.22-99		9/2010 Total	9.40 9.40
09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	237-3131-532.21-99 237-3131-532.21-99 237-3136-532.21-99		9/2010 9/2010 9/2010 Total	7.99 37.99 37.99 83.97
09/22/2010	208905	549	GREAT FALLS PAPER & SUP	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	237-3131-532.36-91 237-3136-532.36-91		9/2010 9/2010 Total	12.92 12.92 25.84
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES COMMUNICATION SERVICES	237-3131-532.31-31 237-3136-532.31-31		9/2010 9/2010 Total	3.75 3.75 7.50
09/22/2010	208920	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	237-3131-532.36-91 237-3136-532.36-91		9/2010 9/2010 Total	2.61 2.60 5.21

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	237-3131-532.36-91		9/2010	374.00
				REPAIR & MAINT SERVICES	237-3136-532.36-91		9/2010	68.00
							Total	442.00
09/22/2010	208928	2968	NEWMAN SIGNS INC	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-11		9/2010	7,553.80
				TRAFFIC & ELECTRIC SUPP	237-3136-532.26-11		9/2010	3,969.00
							Total	11,522.80
09/22/2010	208934	4719	MT LTAP LOCAL TECHNICAL	SNOW RODEO WORKSHOP	237-3131-532.37-99		9/2010	440.00
							Total	440.00
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES	237-3131-532.33-99		9/2010	278.40
				REF,PUBLICITY,TAXES,DUES	237-3136-532.33-99		9/2010	116.00
							Total	394.40
09/22/2010	208960	7560	FLINT TRADING INC	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-13		9/2010	9,476.02
							Total	9,476.02
09/22/2010	208961	7664	FASTENAL COMPANY	OPERATING SUPPLIES	237-3136-532.22-99		9/2010	7.28
							Total	7.28
09/22/2010	208967	8270	MASTERCARD PROCESSING C	HOTEL RESERVATIONS FOR KA	237-3136-532.37-99		9/2010	105.58
							Total	105.58
09/22/2010	208968	8317	LAPKE CONSTRUCTION LLC	IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	320606	9/2010	33,968.88
							Total	33,968.88
09/22/2010	208971	8467	MONTANA WASTE SYSTEMS I	WASTE DISPOSAL FROM CHIP	237-3131-532.36-99	321001	9/2010	158.99
							Total	158.99
09/22/2010	208973	8547	KUGLIN DAVID W	REPAIR & MAINT SERVICES	237-3131-532.36-99	321001	9/2010	2,656.10
							Total	2,656.10
09/22/2010	208992	10435	BUG DOCTOR	OTHER PURCHASED SERVICES	237-3131-532.39-99		9/2010	11.25
				PROFESSIONAL SERVICES	237-3136-532.35-99		9/2010	11.25
							Total	22.50
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	237-3131-532.31-31		9/2010	8.72
				COMMUNICATION SERVICES	237-3136-532.31-31		9/2010	11.04
							Total	19.76
09/22/2010	209018	12386	EQUIPMENTWATCH	REF,PUBLICITY,TAXES,DUES	237-3131-532.33-99		9/2010	435.00
							Total	435.00
09/22/2010	209048	13329	INTERMOUNTAIN TRAFFIC L	YELLOW PV LAMP-STATU	237-3136-532.26-12		9/2010	107.96
							Total	107.96
09/29/2010	209058	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	237-3136-532.22-99		9/2010	20.22
							Total	20.22
09/29/2010	209062	50	COLUMBIA PAINT & COATIN	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-13		9/2010	26.02
							Total	26.02

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209064	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	237-3131-532.22-99		9/2010	.98-
							Total	.98-
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	237-3136-532.34-12		9/2010	11.75
				August 2010 charges	237-3136-532.34-12		9/2010	19.75
				August 2010 charges	237-3136-532.34-12		9/2010	14.50
				August 2010 charges	237-3136-532.34-12		9/2010	12.61
				August 2010 charges	237-3136-532.34-12		9/2010	12.73
				August 2010 charges	237-3136-532.34-12		9/2010	48.22
				August 2010 charges	237-3136-532.34-12		9/2010	12.18
				August 2010 charges	237-3136-532.34-12		9/2010	15.62
				August 2010 charges	237-3136-532.34-12		9/2010	18.89
				August 2010 charges	237-3136-532.34-12		9/2010	20.51
				August 2010 charges	237-3136-532.34-12		9/2010	12.14
				August 2010 charges	237-3136-532.34-12		9/2010	14.68
				August 2010 charges	237-3136-532.34-12		9/2010	12.44
				August 2010 charges	237-3136-532.34-12		9/2010	12.61
				August 2010 charges	237-3136-532.34-12		9/2010	11.49
				August 2010 charges	237-3136-532.34-12		9/2010	12.35
				August 2010 charges	237-3136-532.34-12		9/2010	11.62
				August 2010 charges	237-3136-532.34-12		9/2010	11.83
				August 2010 charges	237-3136-532.34-12		9/2010	11.88
							Total	297.80
09/29/2010	209076	121	UNITED MATERIALS OF GRE	MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	2,939.70
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	12,308.50
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	15,296.00
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	101.00
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	1,147.20
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	7,934.80
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	151.50
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	4,684.40
				MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		9/2010	6,787.60
							Total	51,350.70
09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	371003	9/2010	69.56
							Total	69.56
09/29/2010	209085	250	ROYAL HARPINE CONSTRUCT	IMPROVE OTHER THAN BLDGS	237-3131-535.93-17	311101	9/2010	288.00
							Total	288.00
09/29/2010	209090	388	NATIONAL LAUNDRY	REPAIR & MAINT SERVICES	237-3131-532.36-91		9/2010	15.75
							Total	15.75
09/29/2010	209116	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	237-3131-532.22-99		9/2010	31.85
							Total	31.85
09/29/2010	209123	2862	PREFERRED OFFICE EQUIPM	OFFICE SUPPLIES	237-3131-532.21-99		9/2010	235.17
				OFFICE SUPPLIES	237-3136-532.21-99		9/2010	235.16
							Total	470.33
09/29/2010	209126	2968	NEWMAN SIGNS INC	WHITE & RED SIGN SHEETING	237-3136-532.26-11		9/2010	1,650.75
							Total	1,650.75



Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209139	4917	GREGOIRE CONSTRUCTION	IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	371003	9/2010	6,886.40
							Total	6,886.40
09/29/2010	209140	5178	DOUBLE G ENGRAVING & AW	PLAQUE ENGRAVING-SNOW ROD	237-3131-532.39-79	131102	9/2010	32.50
							Total	32.50
09/29/2010	209174	10508	CONCRETE DOCTOR INC	3900 15TH AVE SOUTH	237-3131-532.36-99	321101	9/2010	589.65
				341 5TH ST NW CORNER	237-3131-532.36-99	321101	9/2010	1,320.00
							Total	1,909.65
09/29/2010	209209	12769	RIVER CITY CONCRETE	IMPROVE OTHER THAN BLDGS	237-3131-535.93-17	311101	9/2010	2,646.20
							Total	2,646.20
09/29/2010	209221	13446	BROSSEAU PHIL	Snow Rodeo Helena	237-3131-532.37-99		9/2010	40.00
							Total	40.00
43 Checks ** Fund Total								139,344.43

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208880	81	QWEST	TELEPHONE & LONG DISTANCE	251-6111-561.31-31		9/2010	361.39
							Total	361.39
09/22/2010	208882	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	31.36
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	17.14
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	34.40
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	80.19
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	148.71
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	17.69
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	60.18
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	48.39
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	161.38
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	17.15
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	17.15
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	27.76
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	29.86
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	46.13
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	19.03
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	68.73
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	17.72
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	16.34
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	25.36
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	18.26
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	12.62
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	18.89
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	14.69
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	22.59
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	12.59
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	17.72
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	26.26
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	124.97
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11	261001	9/2010	78.35
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	19.96
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	18.27
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	82.22
							Total	1,352.06
09/22/2010	208884	116	US POSTAL SERVICE	POSTA REFILL POSTAGE METER	251-6111-561.31-11		9/2010	2,000.00
							Total	2,000.00
09/22/2010	208902	403	LIBRARY VIDEO COMPANY	ASSORTED AV	251-6111-561.33-11		9/2010	76.75
							Total	76.75
09/22/2010	208906	621	PROPERTY & SUPPLY BUREA	OFFICE SUPPLIES	251-6111-561.21-59		9/2010	211.56
				OFFICE SUPPLIES	251-6111-561.21-99		9/2010	12.86
							Total	224.42
09/22/2010	208912	1416	PROQUEST LLC	SUBSCRIPTION RENEWAL	251-6111-561.35-16		9/2010	2,300.00
				SUBSCRIPTION RENEWAL	251-6111-561.33-11		9/2010	1,691.29
							Total	3,991.29
09/22/2010	208922	2250	GALE GROUP	REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	19.47
				REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	14.99

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT	
							Total	34.46	
09/22/2010	208931	3805	CENTRAL LOCK & KEY PLUS REPAIR & MAINT SUPPLIES		251-6111-561.23-99		9/2010	175.00	
							Total	175.00	
09/22/2010	208938	5124	SOFTWORX INC	INTERNET, EMAIL AND SPAM	251-6111-561.31-99		9/2010	188.00	
							Total	188.00	
09/22/2010	208943	5643	BARNES & NOBLE BOOKSELL	REF,PUBLICITY,TAXES,DUES	251-6111-561.33-11		9/2010	35.92-	
								630.06	
								35.92	
								18.40	
							Total	648.46	
09/22/2010	208945	5795	AUDIOGO (FORMERLY BBC ASSORTED BOOKS		251-6111-561.33-11		9/2010	112.26	
							Total	112.26	
09/22/2010	208967	8270	MASTERCARD PROCESSING C	OFFICE SUPPLIES	251-6111-561.21-96		9/2010	149.00	
								115.20	
								109.98	
								166.71	
							Total	540.89	
09/22/2010	208976	8657	STAPLES CREDIT PLAN-241	COPIER PAPER & STAMPS	251-6111-561.21-99		9/2010	69.75	
							Total	69.75	
09/22/2010	208983	9755	CHOTEAU ACANTHA PUBLISH	SUBSCRIPTION RENEWAL	251-6111-561.33-11		9/2010	37.00	
							Total	37.00	
09/22/2010	209039	12978	LIFE PRESERVERS PUBLISH	ASSORTED AV	251-6111-561.33-11		9/2010	46.24	
							Total	46.24	
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	251-6111-561.34-12		9/2010	42.05	
							Total	42.05	
16 Checks							** Fund Total		9,900.02

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208882	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	26.26
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	42.50
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	261004	9/2010	16.01
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	25.36
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	44.48
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	33.37
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	13.56
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	261004	9/2010	86.32
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	18.06
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	15.77
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	261004	9/2010	12.59
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	27.16
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	18.28
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	76.27
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	18.29
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	26.55
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	30.70
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	19.76
							Total	551.29
09/22/2010	208922	2250	GALE GROUP	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	44.99
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	68.24
							Total	113.23
09/22/2010	208933	4335	BAKER & TAYLOR	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	94.02
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	143.08
							Total	237.10
09/22/2010	208943	5643	BARNES & NOBLE BOOKSELL	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	217.94
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	261004	9/2010	104.71
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	49.54
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	47.92
							Total	420.11
09/22/2010	208967	8270	MASTERCARD PROCESSING C	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260604	9/2010	945.90
							Total	945.90
09/22/2010	208969	8335	CENTER POINT PUBLISHING	ASSORTED BOOKS	252-6113-561.33-11	260604	9/2010	38.98
							Total	38.98
09/22/2010	208981	9624	POWDERHORN INDUSTRIES I	LIBRARY BOOK BAGS	252-6113-561.39-15	260200	9/2010	264.34
							Total	264.34
09/22/2010	208987	10204	RECORDED BOOKS LLC	BOMBER DVD FOR FILM FESTI	252-6113-561.39-15	260200	9/2010	33.00
							Total	33.00
09/22/2010	209039	12978	LIFE PRESERVERS PUBLISH	ASSORTED BOOKS	252-6113-561.33-11	260604	9/2010	41.53
							Total	41.53
9 Checks ** Fund Total								2,645.48

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209142	5637	CITY OF GREAT FALLS	BUILDING PERMIT FOR WARDE	261-6418-561.35-99		9/2010	262.25
							Total	262.25
				1 Checks	** Fund Total			262.25

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208873	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	267-6434-562.22-62		9/2010	30.70
							Total	30.70
09/22/2010	208904	517	MT DEPT OF AGRICULTURE	TRAVEL ,CONFERENCES&SCHOOL	267-6434-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6436-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6434-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6436-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6434-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6436-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6434-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6436-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6434-562.37-71		9/2010	2.50
				TRAVEL ,CONFERENCES&SCHOOL	267-6436-562.37-71		9/2010	2.50
							Total	25.00
09/22/2010	208951	6589	LAWSON PRODUCTS INC	OPERATING SUPPLIES	267-6434-562.22-99		9/2010	115.78
				OPERATING SUPPLIES	267-6436-562.22-99		9/2010	115.78
				OPERATING SUPPLIES	267-6434-562.22-99		9/2010	170.74
				OPERATING SUPPLIES	267-6436-562.22-99		9/2010	170.74
							Total	573.04
09/22/2010	208971	8467	MONTANA WASTE SYSTEMS I	Sanitation BoulevardAug10	267-6436-562.34-17		9/2010	35.75
							Total	35.75
09/29/2010	209064	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	267-6434-562.23-99		9/2010	1.99
							Total	1.99
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	267-6434-562.34-12		9/2010	6.77
							Total	6.77
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	OPERATING SUPPLIES	267-6434-562.22-11		9/2010	62.93
							Total	62.93
09/29/2010	209198	12646	ARBOR DAY FOUNDATION	FLOWER BULBS	267-6434-562.22-61		9/2010	15.00
							Total	15.00
				8 Checks	** Fund Total			751.18

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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09/22/2010	208889	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	268-6435-562.22-99		9/2010	389.66
							Total	389.66
				1 Checks	** Fund Total			389.66

Prepared: 09/30/2010, 8:22:55  
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Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OPERATING SUPPLIES	272-7141-571.22-99		9/2010	450.19
							Total	450.19
09/29/2010	209190	11963	BOYS AND GIRLS CLUBS OF	INSTITUTION GRANTS/SUBS	272-7142-571.57-59	721116	9/2010	19,125.00
							Total	19,125.00
09/29/2010	209223	13454	BUILT TO LAST CONSTRUCT	PROFESSIONAL SERVICES	272-7142-571.35-99	731103	9/2010	9,000.00
							Total	9,000.00
				3 Checks	** Fund Total			28,575.19



Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209095	530	NEIGHBORWORKS GREAT FAL	INSTITUTION GRANTS/SUBS	274-7152-571.57-59	771001	9/2010	23,710.49
							Total	23,710.49
				1 Checks	** Fund Total			23,710.49

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208974	8610	CTA ARCHITECTS	ENGINEER PROFESSIONAL SERVICES	294-1495-515.35-99	460901	9/2010	16,000.00
							Total	16,000.00
				1 Checks	** Fund Total			16,000.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208887	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	857.83
							Total	857.83
09/22/2010	209051	13451	METALWORKS OF MONTANA I	IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	84,924.77
							Total	84,924.77
09/29/2010	209074	99	GREAT FALLS SAND & GRAV	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	11,974.05
							Total	11,974.05
09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	206.25
				IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	152.95
				IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	785.50
				IMPROVE OTHER THAN BLDGS	411-3111-535.93-99	271006	9/2010	586.97
				IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	54.00
							Total	1,785.67
09/29/2010	209080	149	SLETTEN CONSTRUCTION CO	IMPROVE OTHER THAN BLDGS	411-3111-535.93-99	271006	9/2010	58,110.23
							Total	58,110.23
09/29/2010	209098	731	FAGENSTROM CO (THE)	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	1,820.00
							Total	1,820.00
09/29/2010	209128	3355	TILLERAAS LANDSCAPE NUR	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	5,346.00
							Total	5,346.00
09/29/2010	209134	3710	WADSWORTH BUILDERS COMP	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	20,418.75
							Total	20,418.75
09/29/2010	209158	7872	STELLING ENGINEERS INC	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	10,546.00
							Total	10,546.00
09/29/2010	209163	8610	CTA ARCHITECTS ENGINEER	IMPROVE OTHER THAN BLDGS	411-3111-535.93-99	271006	9/2010	3,561.97
				IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	500.72
				IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	12,149.30
							Total	16,211.99
09/29/2010	209191	11995	ROCKY MOUNTAIN TREE CAR	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	9/2010	3,168.00
							Total	3,168.00
09/29/2010	209222	13451	METALWORKS OF MONTANA I	IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	8,134.43
				IMPROVE OTHER THAN BLDGS	411-2111-525.93-99	140902	9/2010	69,629.47
							Total	77,763.90
09/29/2010	209224	13459	FAURE HOLDEN ATTORNEYS	IMPROVE OTHER THAN BLDGS	411-6481-565.93-99	670503	9/2010	30,500.00
							Total	30,500.00

13 Checks \*\* Fund Total

323,427.19

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208864	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	8.60
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	28.99
							Total	37.59
09/22/2010	208866	35	THERMAL SUPPLY INC	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		9/2010	31.20
							Total	31.20
09/22/2010	208867	37	BEARING SALES INC	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	16.61
							Total	16.61
09/22/2010	208871	52	CONSOLIDATED ELECTRICAL	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	75.56
							Total	75.56
09/22/2010	208873	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	511-3156-532.22-99		9/2010	6.95
							Total	6.95
09/22/2010	208874	65	GENERAL DISTRIBUTING CO	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	121.56
				OPERATING SUPPLIES	511-3156-532.22-99		9/2010	43.40
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	43.40
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	37.25
							Total	245.61
09/22/2010	208876	67	GLACIER STATE ELECTRIC	EQUIP, FURN, FIXTURES	511-3156-532.24-11		9/2010	8.50
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	5.55
				EQUIP, FURN, FIXTURES	511-3156-532.24-11		9/2010	55.35
				REPAIR & MAINT SUPPLIES	511-3155-532.23-17		9/2010	9.59
				REPAIR & MAINT SUPPLIES	511-3155-532.23-17		9/2010	45.54
							Total	124.53
09/22/2010	208880	81	QWEST	TELEPHONE BILL FOR THE WT	511-3155-532.31-31		9/2010	349.01
							Total	349.01
09/22/2010	208881	82	NORTHWESTERN ENERGY	AUGUST 2010 CHARGES	511-3155-532.34-12		9/2010	11.36
				AUGUST 2010 CHARGES	511-3155-532.34-12		9/2010	9.00
				AUGUST 2010 CHARGES	511-3155-532.34-12		9/2010	7.70
				AUGUST 2010 CHARGES	511-3155-532.34-12		9/2010	7.70
				AUGUST 2010 CHARGES	511-3155-532.34-12		9/2010	7.70
							Total	43.46
09/22/2010	208887	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	511-3156-535.93-19	371007	9/2010	57.15
							Total	57.15
09/22/2010	208889	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	180.60-
				REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	78.96-
				REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	62.76
				REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	62.76
				REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	32.71
				REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010	15.46
							Total	85.87-
09/22/2010	208894	250	ROYAL HARPINE CONSTRUCT	IMPROVE OTHER THAN BLDGS	511-3156-535.93-19	371007	9/2010	5,658.10
							Total	5,658.10

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09/22/2010	208895	289	S & C AUTO INC	REPAIR & MAINT SERVICES	511-3156-532.36-99		9/2010 Total	100.00 100.00
09/22/2010	208898	301	DPC INDUSTRIES INC	UTILITIES SUPPLIES & MAT	511-3155-532.28-11		9/2010 Total	3,526.80 3,526.80
09/22/2010	208901	388	NATIONAL LAUNDRY	OPERATING SUPPLIES	511-3155-532.22-99		9/2010 Total	119.97 119.97
09/22/2010	208903	405	CRESCENT ELECTRIC SUPPL	EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES REPAIR & MAINT SUPPLIES	511-3155-532.24-19 511-3155-532.24-19 511-3155-532.23-17	430810 430810	9/2010 9/2010 9/2010 Total	52.92 25.11 24.80 102.83
09/22/2010	208907	731	FAGENSTROM CO (THE)	75# BAGS TOPPING FOR PUMP	511-3155-532.23-17		9/2010 Total	28.50 28.50
09/22/2010	208909	813	ENERGY LABORATORIES INC	PROFESSIONAL SERVICES	511-3153-532.35-99		9/2010 Total	1,210.00 1,210.00
09/22/2010	208910	972	MOUNTAIN VIEW CO-OP	OPERATING SUPPLIES	511-3155-532.22-99		9/2010 Total	15.95 15.95
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	511-3156-532.31-31		9/2010 Total	7.50 7.50
09/22/2010	208918	2003	THATCHER COMPANY OF MON	UTILITIES SUPPLIES & MAT UTILITIES SUPPLIES & MAT UTILITIES SUPPLIES & MAT	511-3155-532.28-11 511-3155-532.28-11 511-3155-532.28-11		9/2010 9/2010 9/2010 Total	4,651.94 4,628.57 4,622.32 13,902.83
09/22/2010	208920	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	511-3155-532.22-99		9/2010 Total	59.85 59.85
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	511-3156-532.36-91		9/2010 Total	362.25 362.25
09/22/2010	208927	2886	TOOL BOX INC	OPERATING SUPPLIES OPERATING SUPPLIES	511-3155-532.22-99 511-3155-532.22-99		9/2010 9/2010 Total	11.00 19.90 30.90
09/22/2010	208929	3118	NORTHWEST FENCE PRODUCT	OTHER PURCHASED SERVICES	511-3155-532.39-99		9/2010 Total	47.60 47.60
09/22/2010	208936	4982	DANA KEPNER COMPANY INC	UTIL MACH&EQUIP CAP OTLAY	511-3156-532.96-94		9/2010 Total	1,264.00 1,264.00
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES	511-3155-532.33-51 511-3156-532.33-51		9/2010 9/2010 Total	58.00 232.00 290.00
09/22/2010	208950	6567	CRUX SUBSERVICE	REFUND HYDRANT	511-0000-111.00-00		9/2010 Total	1,500.00 1,500.00

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09/22/2010	208954	6715	HAWKINS INC	UTILITIES SUPPLIES & MAT	511-3155-532.28-11		9/2010 Total	1,803.20 1,803.20
09/22/2010	208955	6776	AVAYA INC	PHONE MAINTENANCE FOR 06/	511-3155-532.36-99		9/2010 Total	173.31 173.31
09/22/2010	208956	6940	SNAP ON TOOLS	FS301 SOCKET	511-3155-532.22-99		9/2010 Total	59.45 59.45
09/22/2010	208967	8270	MASTERCARD PROCESSING C	TRAVEL, CONFERENCES & SCHOOL TRAVEL, CONFERENCES & SCHOOL	511-3155-532.37-99 511-3155-532.37-99		9/2010 9/2010 Total	109.00 374.40 483.40
09/22/2010	208971	8467	MONTANA WASTE SYSTEMS I	Water Purification Aug10	511-3155-532.34-37		9/2010 Total	1,425.90 1,425.90
09/22/2010	208975	8656	MOODIE IMPLEMENT (FARM	FILTER FOR GRASSHOPPER MO	511-3155-532.22-99		9/2010 Total	24.75 24.75
09/22/2010	208992	10435	BUG DOCTOR	REPAIR & MAINT SERVICES	511-3155-532.36-99		9/2010 Total	50.00 50.00
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	511-3156-532.31-31		9/2010 Total	7.92 7.92
09/22/2010	209008	11592	BENTLEY SYSTEMS INC	REPAIR & MAINT SERVICES	511-3155-532.36-99		9/2010 Total	240.00 240.00
09/22/2010	209015	12225	UPPER LOWER RVR RD WATE	IMPROVE OTHER THAN BLDGS	511-3156-535.93-21	330911	9/2010 Total	8,577.00 8,577.00
09/22/2010	209049	13370	MIDWAY RENTAL AND POWER	OPERATING SUPPLIES OTHER PURCHASED SERVICES	511-3155-532.22-99 511-3155-532.39-99		9/2010 9/2010 Total	27.60 833.00 860.60
09/29/2010	209064	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	511-3155-532.23-72		9/2010 Total	9.50 9.50
09/29/2010	209065	65	GENERAL DISTRIBUTING CO	OPERATING SUPPLIES	511-3155-532.22-99		9/2010 Total	114.50 114.50
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges August 2010 charges	511-3155-532.34-12 511-3155-532.34-12		9/2010 9/2010 Total	8.05 10.33 18.38
09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	511-3155-535.93-19	321103	9/2010 Total	245.46 245.46
09/29/2010	209079	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES REPAIR & MAINT SUPPLIES OPERATING SUPPLIES	511-3155-532.22-99 511-3155-532.23-72 511-3156-532.22-99		9/2010 9/2010 9/2010 Total	4.28 15.13 4.68 24.09

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09/29/2010	209082	191	RYANS CASH & CARRY	OPERATING SUPPLIES	511-3156-532.22-99		9/2010	3.85
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	85.68
							Total	89.53
09/29/2010	209096	549	GREAT FALLS PAPER & SUP	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	45.41
							Total	45.41
09/29/2010	209108	1679	LESLIE TRUST, JANICE	MANUAL CREDIT REFUND	511-0000-268.70-00		9/2010	5.62
							Total	5.62
09/29/2010	209109	1679	AMATO, JOSEPH P	MANUAL CREDIT REFUND	511-0000-268.70-00		9/2010	9.69
							Total	9.69
09/29/2010	209110	1679	SKOGEN, PAM & NEIL	MANUAL CREDIT REFUND	511-0000-268.70-00		9/2010	44.43
							Total	44.43
09/29/2010	209111	1679	DECK, ALAN CLARK & JODI	FINAL BILLING CR REFUND	511-0000-268.70-00		9/2010	26.55
							Total	26.55
09/29/2010	209116	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	511-3156-532.22-99		9/2010	31.80
							Total	31.80
09/29/2010	209119	2317	SMITH EQUIPMENT CO	IMPROVE OTHER THAN BLDGS	511-3155-535.93-19	321103	9/2010	190.60
							Total	190.60
09/29/2010	209120	2511	BRENNAN HEATING & COOLI	MATERIAL FOR STAINLESS ST	511-3155-532.23-17		9/2010	32.00
				LABOR TO BUILD STAINLESS	511-3155-532.39-99		9/2010	50.00
							Total	82.00
09/29/2010	209145	5940	PETTY CASH/AUSTIN PATTY	COMMUNICATION SERVICES	511-3155-532.31-11		9/2010	11.69
							Total	11.69
09/29/2010	209149	6520	PROSPECTOR RESTAURANT	TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	5.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	8.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	6.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	7.85
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	7.85
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	9.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	9.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	10.94
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	10.94
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	9.95
				TRAVEL, CONFERENCES&SCHOOL	511-3156-532.37-52		9/2010	8.95
							Total	98.23
09/29/2010	209152	6874	MT DEPT OF PUBLIC HEALT	MISC. WATER LAB TESTS	511-3153-532.35-99		9/2010	21.00
							Total	21.00
09/29/2010	209153	6940	SNAP ON TOOLS	NUTSERT KIT-M METRIC NUT	511-3155-532.22-99		9/2010	180.00
							Total	180.00
09/29/2010	209156	7664	FASTENAL COMPANY	OPERATING SUPPLIES	511-3156-532.22-99		9/2010	12.58
							Total	12.58

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
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CITY OF GREAT FALLS  
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09/29/2010	209159	8197	POWER PRO	OPERATING SUPPLIES	511-3155-532.22-99		9/2010	65.90
				OPERATING SUPPLIES	511-3155-532.22-99		9/2010	4.75
							Total	70.65
09/29/2010	209166	9122	PHILLIPS CONSTRUCTION	IMPROVE OTHER THAN BLDGS	511-3155-535.93-19	321103	9/2010	24,300.00
							Total	24,300.00
09/29/2010	209209	12769	RIVER CITY CONCRETE	OTHER PURCHASED SERVICES	511-3156-532.39-99		9/2010	2,001.69
							Total	2,001.69
				61 Checks	** Fund Total			70,467.81



CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208887	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	513-3164-535.93-16	371002	9/2010 Total	410.62 410.62
09/22/2010	208888	137	SHIP-IT	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	513-3165-532.36-99 513-3165-532.36-99		9/2010 9/2010 Total	28.14 31.65 59.79
09/22/2010	208889	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	513-3165-532.23-99		9/2010 Total	9.54 9.54
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	513-3165-532.31-31		9/2010 Total	7.50 7.50
09/22/2010	208921	2191	DICK ANDERSON CONSTRUCT	IMPROVE OTHER THAN BLDGS	513-3164-535.93-16	371002	9/2010 Total	40,650.94 40,650.94
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	513-3165-532.36-91		9/2010 Total	212.75 212.75
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES REF,PUBLICITY,TAXES,DUES	513-3164-531.33-51 513-3165-532.33-51		9/2010 9/2010 Total	58.00 116.00 174.00
09/22/2010	208967	8270	MASTERCARD PROCESSING C	TRAVEL,CONFERENCES&SCHOOL	513-3164-531.37-99		9/2010 Total	374.40 374.40
09/22/2010	208992	10435	BUG DOCTOR	OTHER PURCHASED SERVICES	513-3165-532.39-99		9/2010 Total	90.00 90.00
09/22/2010	209001	11147	VEOLIA WATER NORTH AMER	PROFESSIONAL SERVICES MACH & EQUIP CAP OUTLAY	513-3164-531.35-99 513-3164-535.94-99	339609	9/2010 9/2010 Total	237,651.09 12,500.00 250,151.09
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	513-3165-532.31-31		9/2010 Total	7.52 7.52
09/22/2010	209010	11998	CHEMNET CONSORTIUM INC	PROFESSIONAL SERVICES	513-3165-532.35-18		9/2010 Total	49.50 49.50
09/22/2010	209015	12225	UPPER LOWER RVR RD WATE	IMPROVE OTHER THAN BLDGS	513-3165-535.93-21	330911	9/2010 Total	5,512.50 5,512.50
09/22/2010	209020	12508	NCI ENGINEERING COMPANY	IMPROVE OTHER THAN BLDGS IMPROVE OTHER THAN BLDGS IMPROVE OTHER THAN BLDGS	513-3195-535.93-16 513-3195-535.93-16 513-3195-535.93-16	370707 370707 370707	9/2010 9/2010 9/2010 Total	1,001.58 14,749.60 4,113.99 19,865.17
09/22/2010	209022	12579	RAILROAD MANAGEMENT CO	OTHER PURCHASED SERVICES OTHER PURCHASED SERVICES OTHER PURCHASED SERVICES OTHER PURCHASED SERVICES	513-3165-532.39-92 513-3165-532.39-92 513-3165-532.39-92 513-3165-532.39-92		9/2010 9/2010 9/2010 9/2010 Total	99.83 99.83 99.83 99.83 399.32

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	513-3194-535.93-19	370905	9/2010	815.58
							Total	815.58
09/29/2010	209079	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	513-3165-532.22-99		9/2010	10.29-
							Total	10.29-
09/29/2010	209118	2191	DICK ANDERSON CONSTRUCT	IMPROVE OTHER THAN BLDGS	513-3194-535.93-19	370905	9/2010	80,741.92
							Total	80,741.92
09/29/2010	209150	6565	MT DEPT OF ENVIRONMENTA	IMPROVE OTHER THAN BLDGS	513-3165-535.93-19	370913	9/2010	533.50
							Total	533.50
19 Checks ** Fund Total								400,055.35

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	209052	13455	ANDERSON PRECAST & SUPP UTILITIES	SUPPLIES & MAT	515-3175-532.28-99		9/2010	665.00
							Total	665.00
				1 Checks	** Fund Total			665.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208865	34	TC GLASS DISTRIBUTOR	IN REPLACE GLASS & LABOR AT	517-3188-532.35-99		9/2010 Total	104.11 104.11
09/22/2010	208880	81	QWEST	COMMUNICATION SERVICES	517-3188-532.31-31		9/2010 Total	43.04 43.04
09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	517-3184-532.21-99		9/2010	20.25-
				OFFICE SUPPLIES	517-3185-532.21-99		9/2010	20.24-
				OFFICE SUPPLIES	517-3184-532.21-99		9/2010	57.23
				OFFICE SUPPLIES	517-3185-532.21-99		9/2010	57.23
				OFFICE SUPPLIES	517-3184-532.21-99		9/2010	7.91
				OFFICE SUPPLIES	517-3185-532.21-99		9/2010	7.91
				OFFICE SUPPLIES	517-3184-532.21-99		9/2010	37.99
				OFFICE SUPPLIES	517-3185-532.21-99		9/2010	37.99
							Total	165.77
09/22/2010	208905	549	GREAT FALLS PAPER & SUP	REPAIR & MAINT SERVICES	517-3184-532.36-91		9/2010	12.92
				REPAIR & MAINT SERVICES	517-3185-532.36-91		9/2010	12.92
							Total	25.84
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	517-3184-532.31-31		9/2010	3.75
				COMMUNICATION SERVICES	517-3185-532.31-31		9/2010	3.75
							Total	7.50
09/22/2010	208916	1922	WARDEN PAPER CO	PRINTING & PUBLISHING	517-3184-532.32-99		9/2010 Total	96.50 96.50
09/22/2010	208920	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	517-3184-532.36-91		9/2010	2.60
				REPAIR & MAINT SERVICES	517-3185-532.36-91		9/2010	2.61
							Total	5.21
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	517-3184-532.36-91		9/2010	187.00
				REPAIR & MAINT SERVICES	517-3185-532.36-91		9/2010	187.00
							Total	374.00
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES	517-3184-532.33-51		9/2010	136.30
				REF,PUBLICITY,TAXES,DUES	517-3185-532.33-51		9/2010	136.30
							Total	272.60
09/22/2010	208971	8467	MONTANA WASTE SYSTEMS I	Commercial Sanitat Aug10	517-3184-532.34-18		9/2010	26,243.36
				Residential Sanitat Aug10	517-3185-532.34-18		9/2010	49,172.56
				Sanitation (CCC) Aug10	517-3188-532.34-18		9/2010	10,082.73
							Total	85,498.65
09/22/2010	208972	8479	CASCADE COUNTY PRINT SH	PRINTING & PUBLISHING	517-3184-532.32-99		9/2010 Total	90.00 90.00
09/22/2010	208992	10435	BUG DOCTOR	PROFESSIONAL SERVICES	517-3184-532.35-99		9/2010	11.25
				PROFESSIONAL SERVICES	517-3185-532.35-99		9/2010	11.25
							Total	22.50
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	517-3184-532.31-31		9/2010	3.71
				COMMUNICATION SERVICES	517-3185-532.31-31		9/2010	3.71

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	517-3188-532.31-31		9/2010 Total	.82 8.24
09/22/2010	209007	11442	DEX MEDIA WEST LLC	ADVERTISING	517-3184-532.31-99		9/2010	80.25
				ADVERTISING	517-3185-532.31-99		9/2010	80.26
				ACVERTISING	517-3188-532.31-99		9/2010	17.84
							Total	178.35
09/29/2010	209061	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	517-3184-532.22-99		9/2010 Total	73.87 73.87
09/29/2010	209064	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	517-3188-532.22-99		9/2010 Total	13.79 13.79
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	517-3188-532.34-12		9/2010 Total	14.38 14.38
09/29/2010	209079	142	NORTHWEST PIPE FITTINGS	OPERATING SUPPLIES	517-3185-532.22-99		9/2010 Total	22.80 22.80
09/29/2010	209090	388	NATIONAL LAUNDRY	REPAIR & MAINT SERVICES	517-3184-532.36-91		9/2010	7.88
				REPAIR & MAINT SERVICES	517-3185-532.36-91		9/2010	7.88
							Total	15.76
09/29/2010	209116	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	517-3184-532.22-99		9/2010	15.92
				OPERATING SUPPLIES	517-3185-532.22-99		9/2010	15.93
							Total	31.85
09/29/2010	209123	2862	PREFERRED OFFICE EQUIPM	REPAIR & MAINT SERVICES	517-3184-532.36-91		9/2010	211.65
				REPAIR & MAINT SERVICES	517-3185-532.36-91		9/2010	211.65
				REPAIR & MAINT SERVICES	517-3188-532.36-91		9/2010	47.03
							Total	470.33
09/29/2010	209154	7259	WASTEQUIP MAY MFG	POWER SUPPLY KEY PAD FOR	517-3184-532.23-99		9/2010 Total	324.13 324.13
22 Checks ** Fund Total								87,859.22

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208880	81	QWEST	COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	292.47
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	91.30
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	94.95
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	28.42
				COMMUNICATION SERVICES	522-2113-522.31-34		9/2010	155.65
							Total	1,277.05
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON REPAIR & MAINT SERVICES		522-2113-522.36-59		9/2010	85.00
							Total	85.00
09/22/2010	208948	6100	MT DEPT OF ADMINISTRATI	JUL 10 SUMMITNET CHARGES	522-2113-522.35-99		9/2010	177.00
							Total	177.00
09/22/2010	209028	12647	BEST WESTERN	TAC CONFERENCE HOTEL X 2	522-2113-522.37-71		9/2010	513.54
							Total	513.54
09/22/2010	209041	13091	CAPITAL COMMUNICATIONS	REPAIR & MAINT SERVICES	522-2113-522.36-59		9/2010	420.00
							Total	420.00
09/29/2010	209071	81	QWEST	UTILITIES	522-2113-522.31-34		9/2010	5,814.99
							Total	5,814.99
09/29/2010	209180	11039	WATSON FURNITURE GROUP	DISPATCH DESK PANEL ACCES	522-2113-522.36-59		9/2010	52.00
							Total	52.00
7 Checks ** Fund Total								8,339.58

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208864	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	551-7125-571.22-99		9/2010	30.87
				OPERATING SUPPLIES	551-7125-571.22-99		9/2010	16.47
				OPERATING SUPPLIES	551-7125-571.22-99		9/2010	49.89
							Total	97.23
09/22/2010	208870	47	AMSAN	OPERATING SUPPLIES	551-7125-571.22-99		9/2010	42.80
							Total	42.80
09/22/2010	208880	81	QWEST	PARKING RAMP PHONE, 454-2	551-7125-571.31-31		9/2010	47.35
							Total	47.35
09/22/2010	208887	136	MT DEPT OF REVENUE	1% REPAIR & MAINT SERVICES	551-7125-571.36-12		9/2010	723.79
							Total	723.79
09/22/2010	208900	374	APCOA/STANDARD PARKING	PROFESSIONAL SERVICES	551-7125-571.35-99		9/2010	23,962.58
							Total	23,962.58
09/22/2010	208905	549	GREAT FALLS PAPER & SUP	OPERATING SUPPLIES	551-7125-571.22-99		9/2010	116.76
							Total	116.76
09/22/2010	208914	1849	A TO Z LOCK & KEY	REPAIR & MAINT SERVICES	551-7125-571.36-99		9/2010	95.00
							Total	95.00
09/22/2010	208924	2370	ENTERPRISE ELECTRIC INC	REPLACE BURNED OUT BULBS	551-7125-571.36-12		9/2010	1,995.36
							Total	1,995.36
09/22/2010	208925	2499	OFFICE CENTER INC (THE)	OPERATING SUPPLIES	551-7125-571.22-99		9/2010	42.25
							Total	42.25
09/22/2010	208963	7796	INNOVATIVE POSTAL SERVI	PRINTING & PUBLISHING	551-7125-571.32-99		9/2010	233.84
							Total	233.84
09/22/2010	208964	7847	DICK OLSON CONSTRUCTION	REPAIR & MAINT SERVICES	551-7125-571.36-12		9/2010	54,015.21
							Total	54,015.21
09/22/2010	208974	8610	CTA ARCHITECTS ENGINEER	PROFESSIONAL SERVICES	551-7125-571.35-99		9/2010	765.34
							Total	765.34
09/22/2010	208978	8920	KONE INC	PER AGREEMENT, SEP 1 TO S	551-7125-571.35-99		9/2010	638.85
							Total	638.85
09/29/2010	209071	81	QWEST	PARKING RAMP PHONE, 761-0	551-7125-571.31-31		9/2010	47.35
							Total	47.35
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	551-7125-571.34-12		9/2010	7.70
				August 2010 charges	551-7125-571.34-12		9/2010	7.70
				August 2010 charges	551-7125-571.34-12		9/2010	33.57
				August 2010 charges	551-7125-571.34-12		9/2010	51.35
							Total	100.32
09/29/2010	209176	10742	SKYLINE SERVICES INC	REPAIR & MAINT SERVICES	551-7125-571.36-12		9/2010	980.00
				REPAIR & MAINT SERVICES	551-7125-571.36-12		9/2010	370.00
							Total	1,350.00

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
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				16 Checks	** Fund Total			84,274.03



CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208873	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	561-6452-563.23-17		9/2010	18.95
							Total	18.95
09/22/2010	208883	99	GREAT FALLS SAND & GRAV	OPERATING SUPPLIES	561-6451-563.22-65		9/2010	951.00
				OPERATING SUPPLIES	561-6451-563.22-65		9/2010	634.00
							Total	1,585.00
09/22/2010	208892	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	561-6452-562.22-94		9/2010	46.00
				OPERATING SUPPLIES	561-6451-562.22-94		9/2010	46.00
				OPERATING SUPPLIES	561-6452-562.22-94		9/2010	42.95
				OPERATING SUPPLIES	561-6451-562.22-94		9/2010	41.95
							Total	176.90
09/22/2010	208901	388	NATIONAL LAUNDRY	OPERATING SUPPLIES	561-6452-562.22-99		9/2010	89.14
							Total	89.14
09/22/2010	208903	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SUPPLIES	561-6451-562.23-72		9/2010	6.30
							Total	6.30
09/22/2010	208910	972	MOUNTAIN VIEW CO-OP	OPERATING SUPPLIES	561-6452-563.22-11		9/2010	1,313.50
				OPERATING SUPPLIES	561-6451-563.22-11		9/2010	1,286.45
							Total	2,599.95
09/22/2010	208913	1652	WILBUR-ELLIS COMPANY	OPERATING SUPPLIES	561-6452-563.22-63		9/2010	2,007.30
							Total	2,007.30
09/22/2010	208967	8270	MASTERCARD PROCESSING C	RE: FPO 14492; ADDITIONAL	561-6451-562.39-99		9/2010	15.00
							Total	15.00
09/22/2010	209016	12294	VERMONT SYSTEMS INC	OFFICE SUPPLIES	561-6451-562.21-99		9/2010	219.50
				OFFICE SUPPLIES	561-6452-562.21-99		9/2010	219.52
							Total	439.02
09/29/2010	209058	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	561-6451-563.22-99		9/2010	26.88
							Total	26.88
09/29/2010	209061	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	561-6452-563.22-64		9/2010	16.97
				OPERATING SUPPLIES	561-6452-563.22-64		9/2010	17.48
							Total	34.45
09/29/2010	209064	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	561-6451-562.23-17		9/2010	25.71
							Total	25.71
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	561-6452-563.34-12		9/2010	10.37
							Total	10.37
09/29/2010	209075	118	MOSCH ELECTRIC MOTORS I	REPAIR & MAINT SUPPLIES	561-6452-563.23-17		9/2010	102.20
							Total	102.20
09/29/2010	209081	177	ALARM SERVICE INC	COMMUNICATION SERVICES	561-6452-562.31-33		9/2010	50.00
				COMMUNICATION SERVICES	561-6451-562.31-33		9/2010	50.00
							Total	100.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209096	549	GREAT FALLS PAPER & SUP	OPERATING SUPPLIES	561-6452-562.22-99		9/2010	70.88
							Total	70.88
09/29/2010	209099	732	R & R PRODUCTS INC	OPERATING SUPPLIES	561-6452-563.22-64		9/2010	78.65
				REPAIR & MAINT SUPPLIES	561-6452-563.23-17		9/2010	125.86
							Total	204.51
09/29/2010	209106	1652	WILBUR-ELLIS COMPANY	OPERATING SUPPLIES	561-6452-563.22-63		9/2010	284.10
							Total	284.10
09/29/2010	209138	4876	ACE HARDWARE	OPERATING SUPPLIES	561-6452-563.22-64		9/2010	51.70
				OPERATING SUPPLIES	561-6452-563.22-99		9/2010	34.52
							Total	86.22
09/29/2010	209143	5731	GCSAA	REF,PUBLICITY,TAXES,DUES	561-6451-563.33-51		9/2010	320.00
							Total	320.00
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	OPERATING SUPPLIES	561-6451-562.22-99		9/2010	10.00
				OTHER PURCHASED SERVICES	561-6451-562.39-99		9/2010	16.94
							Total	26.94
09/29/2010	209160	8270	MASTERCARD PROCESSING C 2 3/4	TEES BAMBOO BLANK 1	561-0000-152.90-99		9/2010	284.74
							Total	284.74
09/29/2010	209173	10435	BUG DOCTOR	REPAIR & MAINT SERVICES	561-6451-562.36-12		9/2010	35.00
				REPAIR & MAINT SERVICES	561-6452-562.36-12		9/2010	50.00
							Total	85.00
23 Checks ** Fund Total								8,599.56

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208873	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	563-6471-562.23-72		9/2010	82.50
							Total	82.50
09/22/2010	208880	81	QWEST	ECWP PHONE BILL SEPT 10	563-6471-562.31-31		9/2010	48.23
				JAYCEE POOL PHONE BILL SE	563-6475-562.31-31		9/2010	48.23
							Total	96.46
09/22/2010	208881	82	NORTHWESTERN ENERGY	AUGUST 2010 CHARGES	563-6475-562.34-12		9/2010	254.48
							Total	254.48
09/22/2010	208892	198	MASCO JANITORIAL SUPPLY	REPAIR & MAINT SUPPLIES	563-6473-562.23-72		9/2010	128.97
							Total	128.97
09/22/2010	208935	4876	ACE HARDWARE	UTILITIES SUPPLIES & MAT	563-6471-562.28-11		9/2010	44.85
				UTILITIES SUPPLIES & MAT	563-6475-562.28-11		9/2010	44.85
							Total	89.70
09/22/2010	208959	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	563-6471-562.35-99		9/2010	189.00
							Total	189.00
09/22/2010	208961	7664	FASTENAL COMPANY	REPAIR & MAINT SUPPLIES	563-6471-562.23-72		9/2010	10.00
				REPAIR & MAINT SUPPLIES	563-6473-562.23-72		9/2010	10.00
				REPAIR & MAINT SUPPLIES	563-6475-562.23-72		9/2010	6.35
							Total	26.35
09/22/2010	208977	8915	FERGUSON ENTERPRISES IN	REPAIR & MAINT SERVICES	563-6471-562.36-59		9/2010	14.13
							Total	14.13
09/22/2010	209016	12294	VERMONT SYSTEMS INC	OFFICE SUPPLIES	563-6473-562.21-99		9/2010	43.89
							Total	43.89
09/22/2010	209017	12339	CENTRAL MONTANA RADIO N	REF,PUBLICITY,TAXES,DUES	563-6471-562.33-39		9/2010	216.00
				REF,PUBLICITY,TAXES,DUES	563-6471-562.33-39		9/2010	240.00
				REF,PUBLICITY,TAXES,DUES	563-6471-562.33-39		9/2010	240.00
				REF,PUBLICITY,TAXES,DUES	563-6471-562.33-39		9/2010	500.00
							Total	1,196.00
09/29/2010	209058	25	PROBUILD (FORMERLY POUL	REPAIR & MAINT SUPPLIES	563-6471-562.23-72		9/2010	103.96
							Total	103.96
09/29/2010	209071	81	QWEST	SEPT 10 PHONE BILL	563-6473-562.31-31		9/2010	44.26
							Total	44.26
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	563-6471-562.34-12		9/2010	309.63
				August 2010 charges	563-6471-562.34-12		9/2010	501.42
							Total	811.05
09/29/2010	209079	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	563-6471-562.23-17		9/2010	105.75
							Total	105.75
09/29/2010	209084	198	MASCO JANITORIAL SUPPLY	REPAIR & MAINT SUPPLIES	563-6473-562.23-72		9/2010	48.40
							Total	48.40

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209138	4876	ACE HARDWARE	REPAIR & MAINT SUPPLIES	563-6471-562.23-72		9/2010	11.34
							Total	11.34
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	OPERATING SUPPLIES	563-6473-562.22-99		9/2010	21.99
				OPERATING SUPPLIES	563-6475-562.22-99		9/2010	3.98
							Total	25.97
09/29/2010	209155	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	563-6471-562.35-99		9/2010	24.00
							Total	24.00
09/29/2010	209173	10435	BUG DOCTOR	REPAIR & MAINT SERVICES	563-6473-562.36-11		9/2010	42.00
							Total	42.00
				19 Checks	** Fund Total			3,338.21

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208876	67	GLACIER STATE ELECTRIC	REPAIR & MAINT SUPPLIES	564-6462-562.23-19		9/2010 Total	7.00 7.00
09/22/2010	208880	81	QWEST	REC CENTER SEPT 2010 PHON	564-6462-562.31-31		9/2010 Total	129.00 129.00
09/22/2010	208892	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	564-6462-562.22-94		9/2010 Total	132.18 132.18
09/22/2010	208903	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	564-6462-562.36-12 564-6462-562.36-12		9/2010 9/2010 Total	21.41 42.21 63.62
09/22/2010	208967	8270	MASTERCARD PROCESSING C	EXERCISE EQUIPMENT FINANCE CHARGE	564-6462-562.24-99 564-6462-562.24-99		9/2010 9/2010 Total	487.15 22.11 509.26
09/22/2010	209016	12294	VERMONT SYSTEMS INC	OFFICE SUPPLIES	564-6462-562.21-99		9/2010 Total	43.89 43.89
09/22/2010	209021	12575	LIFE FITNESS	EQUIP, FURN, FIXTURES	564-6462-562.24-99		9/2010 Total	2,581.39 2,581.39
09/27/2010	209056	11288	BIG SKY BUS LINES INC	PROFESSIONAL SERVICES	564-6462-562.35-99		9/2010 Total	2,190.00 2,190.00
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	564-6461-562.34-12		9/2010 Total	1.95 1.95
09/29/2010	209081	177	ALARM SERVICE INC	PROFESSIONAL SERVICES	564-6462-562.35-99		9/2010 Total	50.00 50.00
09/29/2010	209084	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	564-6462-562.22-94		9/2010 Total	21.48 21.48
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	OTHER SUPPLIES & MATERIAL PROFESSIONAL SERVICES OPERATING SUPPLIES PROFESSIONAL SERVICES	564-6442-562.29-19 564-6461-562.35-99 564-6462-562.22-99 564-6462-562.35-99		9/2010 9/2010 9/2010 9/2010 Total	11.98 27.65 23.94 12.00 75.57
09/29/2010	209173	10435	BUG DOCTOR	PROFESSIONAL SERVICES	564-6462-562.35-99		9/2010 Total	30.00 30.00
13 Checks ** Fund Total								5,835.34

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209068	70	UNIVERSAL ATHLETIC SERV	OPERATING SUPPLIES	566-6446-562.22-99		9/2010	69.93
							Total	69.93
09/29/2010	209148	6172	PETTY CASH/STEIN CINDY	SUPPLIES FOR RESALE	566-6446-562.25-59		9/2010	5.78
							Total	5.78
				2 Checks	** Fund Total			75.71

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208864	25	PROBUILD (FORMERLY POUL	OPERATING SUPPLIES	571-6271-562.22-99		9/2010	27.96
							Total	27.96
09/22/2010	208901	388	NATIONAL LAUNDRY	OTHER PURCHASED SERVICES	571-6273-562.39-71		9/2010	37.71
							Total	37.71
09/22/2010	208940	5189	TRIANGLE PIANO SERVICE	"MISSION TO HAPPINESS" PI	571-6273-562.35-99		9/2010	90.00
							Total	90.00
09/22/2010	208942	5462	RECREATIONAL TRAILS INC	BLUES & BREWS 2010	571-0000-268.90-00		9/2010	15,317.61
							Total	15,317.61
09/22/2010	208946	6037	GEMBERLING JOHN	SOUND SYSTEM RENTAL/MISSI	571-6273-562.53-59		9/2010	100.00
							Total	100.00
09/22/2010	208999	10921	BARBIZON LIGHT OF THE R	LIGHTING EQUIPMENT SUPPLI	571-6271-562.24-39		9/2010	561.43
							Total	561.43
09/22/2010	209005	11426	VISIONONE INC	AUG TICKET SERVICE	571-6271-562.35-99		9/2010	1,192.00
				SEPT VERISIGN	571-6271-562.55-17		9/2010	59.95
							Total	1,251.95
09/29/2010	209090	388	NATIONAL LAUNDRY	OTHER PURCHASED SERVICES	571-6273-562.39-71		9/2010	115.21
							Total	115.21
09/29/2010	209147	6037	GEMBERLING JOHN	DGFA "DANCING W/STARS GF"	571-6273-562.53-59		9/2010	200.00
							Total	200.00
09/29/2010	209182	11125	DOWNTOWN GREAT FALLS AS	11-61 DANCING W/STARS GF	571-0000-268.90-00		9/2010	3,356.35
							Total	3,356.35
09/29/2010	209206	12731	FARM IN THE DELL-GREAT	11-07 FARM IN THE DELL/RE	571-0000-261.40-00		9/2010	540.75
							Total	540.75
09/29/2010	209216	13227	STAPLES ADVANTAGE	OFFICE SUPPLIES	571-6271-562.21-99		9/2010	139.19
							Total	139.19
12 Checks ** Fund Total								21,738.16

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

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09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	611-1481-511.21-99		9/2010	66.99
							Total	66.99
09/22/2010	208908	774	CASCADE COUNTY	TRAVEL, CONFERENCES & SCHOOL	611-1481-511.37-99		9/2010	212.04
							Total	212.04
09/29/2010	209087	293	DAVIS BUSINESS MACHINES	RENTALS	611-1481-511.53-32		9/2010	21.58
							Total	21.58
09/29/2010	209160	8270	MASTERCARD PROCESSING C	PROFESSIONAL SERVICES	611-1481-511.35-99		9/2010	60.00
				FIRST AID SUPPLIES	611-1481-511.21-99		9/2010	5.19
							Total	65.19
4 Checks    ** Fund Total								365.80



Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

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09/22/2010	208880	81	QWEST	COMMUNICATION SERVICES	612-2151-512.31-31		9/2010	676.55
							Total	676.55
09/29/2010	209071	81	QWEST	SEPT 10 PHONE BILL DATE 0	612-2151-512.31-31		9/2010	254.06
							Total	254.06
09/29/2010	209172	9903	QWEST	SEPT 10 ISP BILL	612-2151-512.31-31		9/2010	430.69
							Total	430.69
				3 Checks	** Fund Total			1,361.30

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

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09/22/2010	208897	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	614-1566-511.36-91		9/2010	13.43
							Total	13.43
09/22/2010	209014	12129	BUILDING CODES BUREAU/E	BOILER OPERATING CERTIFIC	614-1566-511.51-52		9/2010	372.00
							Total	372.00
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	614-1566-511.21-99		9/2010	4.60
							Total	4.60
09/29/2010	209125	2909	HAAS & WILKERSON HOLDIN	TULIP POLICIES FOR THE CO	614-1566-511.51-11		9/2010	775.00
							Total	775.00
09/29/2010	209160	8270	MASTERCARD PROCESSING C	FIRST AID SUPPLIES	614-1566-511.21-99		9/2010	3.57
							Total	3.57
09/29/2010	209195	12129	BUILDING CODES BUREAU/E	BOILER OPERATING CERTIFIC	614-1566-511.51-52		9/2010	62.00
							Total	62.00
							6 Checks ** Fund Total	1,230.60

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208897	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	615-1511-511.36-91		9/2010	33.57
				REPAIR & MAINT SERVICES	615-1561-511.36-91		9/2010	33.57
				REPAIR & MAINT SERVICES	615-1562-511.36-91		9/2010	13.43
				REPAIR & MAINT SERVICES	615-1563-511.36-91		9/2010	13.43
				REPAIR & MAINT SERVICES	615-1564-511.36-91		9/2010	26.84
							Total	120.84
09/22/2010	208963	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	115.60
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	229.36
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	116.91
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	132.97
				POSTAGE FOR STATMENTS MAI	615-1564-511.31-11		9/2010	2,269.15
				STATEMENT PROCESSING 9/8/	615-1564-511.32-11		9/2010	757.87
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	293.69
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	37.56
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	28.65
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	8.37
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	6.88
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	2.00
				POSTAGE FOR MAILING STATE	615-1564-511.31-11		9/2010	1,752.28
				PRINT AND SORTING STATEME	615-1564-511.32-11		9/2010	587.05
							Total	6,338.34
09/22/2010	208967	8270	MASTERCARD PROCESSING C	FISCAL IMPACT ANALYSIS BO	615-1511-511.33-11		9/2010	48.00
							Total	48.00
09/22/2010	208998	10879	BROOKS ALLAN	HANDLING/SHIPPING COST AC	615-1561-511.21-11		9/2010	164.82
				HANDLING/SHIPPING COST PA	615-1562-511.21-11		9/2010	215.01
							Total	379.83
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	615-1511-511.21-99		9/2010	13.70
				OFFICE SUPPLIES	615-1561-511.21-99		9/2010	22.81
				OFFICE SUPPLIES	615-1562-511.21-99		9/2010	4.60
				OFFICE SUPPLIES	615-1563-511.21-99		9/2010	9.10
				OFFICE SUPPLIES	615-1564-511.21-99		9/2010	41.02
							Total	91.23
09/29/2010	209093	486	BALZARINI COLEEN	TIF MT 2011 Leg Missoula	615-1511-511.37-99		9/2010	175.00
							Total	175.00
09/29/2010	209157	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	162.61
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	109.47
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	161.20
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	56.90
				COMMUNICATION SERVICES	615-1568-511.31-11		9/2010	79.33
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	271.33
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	34.70
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	10.70
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	3.12
				COMMUNICATION SERVICES	615-1564-511.31-11		9/2010	16.43
				PRINTING & PUBLISHING	615-1564-511.32-11		9/2010	4.77
							Total	910.56

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209160	8270	MASTERCARD PROCESSING C	FIRST AID SUPPLIES	615-1511-511.21-99		9/2010	10.64
				FIRST AID SUPPLIES	615-1561-511.21-99		9/2010	17.72
				FIRST AID SUPPLIES	615-1562-511.21-99		9/2010	3.57
				FIRST AID SUPPLIES	615-1563-511.21-99		9/2010	7.07
				FIRST AID SUPPLIES	615-1564-511.21-99		9/2010	31.86
				GFOA REGIS FOR COLEEN GAA	615-1511-511.37-99		9/2010	135.00
							Total	205.86
09/29/2010	209196	12645	ONLINE RESOURCES CORP	PMT ERROR KOLCZAK, ERIN	615-0000-268.90-00		9/2010	50.00
							Total	50.00
9 Checks ** Fund Total								8,319.66

Prepared: 09/30/2010, 8:22:55  
 Program: GM179L  
 Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

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09/22/2010	208880	81	QWEST	T-1	617-1512-512.31-99		9/2010	1,589.16
				DS3	617-1512-512.31-99		9/2010	1,154.25
							Total	2,743.41
09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	617-1512-512.21-99		9/2010	538.00
							Total	538.00
09/22/2010	208944	5771	HEWLETT PACKARD	EQUIP, FURN, FIXTURES	617-1582-514.24-18		9/2010	561.75
							Total	561.75
09/22/2010	208962	7744	PRODATA COMPUTER SERVIC	REPAIR & MAINT SERVICES	617-1512-512.36-91		9/2010	510.00
							Total	510.00
09/22/2010	208967	8270	MASTERCARD PROCESSING C	REPAIR & MAINT SERVICES	617-1512-512.36-91		9/2010	2,799.00
							Total	2,799.00
09/22/2010	208980	9502	BLOSSOM SOFTWARE	REF,PUBLICITY,TAXES,DUES	617-1512-512.33-51		9/2010	780.00
							Total	780.00
09/22/2010	208985	9903	QWEST	ISP	617-1512-512.31-99		9/2010	1,099.58
							Total	1,099.58
09/29/2010	209073	84	A T KLEMENS INC	REPAIR & MAINT SERVICES	617-1512-512.36-99		9/2010	150.00
							Total	150.00
09/29/2010	209087	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	617-1512-512.36-91		9/2010	1,069.34
							Total	1,069.34
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	617-1513-512.21-99		9/2010	36.38
				OFFICE SUPPLIES	617-1513-512.21-99		9/2010	130.47
							Total	166.85
10 Checks ** Fund Total								10,417.93

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208863	22	PACIFIC STEEL	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	81.92
							Total	81.92
09/22/2010	208867	37	BEARING SALES INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	13.08
							Total	13.08
09/22/2010	208869	42	BISON MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	332.22
							Total	332.22
09/22/2010	208872	63	FIRESTONE COMPLETE AUTO	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	615.92
							Total	615.92
09/22/2010	208873	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	631-3113-532.22-99		9/2010	4.79
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	6.84
							Total	11.63
09/22/2010	208875	66	GERBERS OF MONTANA INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	6.92
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	217.91
							Total	224.83
09/22/2010	208876	67	GLACIER STATE ELECTRIC	REPAIR & MAINT SERVICES	631-3113-532.36-59		9/2010	122.47
				REPAIR & MAINT SERVICES	631-3113-532.36-59		9/2010	5.89
							Total	128.36
09/22/2010	208877	68	NAPA AUTO PARTS OF GREA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	13.71
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	54.87
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	58.04
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	10.69
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	9.69
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	19.30
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	11.81-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	5.12
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	17.84
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	5.99
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	33.47
							Total	216.91
09/22/2010	208878	75	TITAN MACHINERY INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	627.27
							Total	627.27
09/22/2010	208879	77	GREAT FALLS TRIBUNE	PRINTING & PUBLISHING	631-3113-532.32-99		9/2010	24.90
							Total	24.90
09/22/2010	208880	81	QWEST	COMMUNICATION SERVICES	631-3113-532.31-31		9/2010	43.04
							Total	43.04
09/22/2010	208886	134	ELECTRIC CITY BRAKE	FOUR WHEEL ALIGNMENT FOR	631-3113-532.36-51		9/2010	89.95
				4 WHEEL ALIGNMENT FOR UNI	631-3113-532.23-11		9/2010	89.95
							Total	179.90
09/22/2010	208899	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	631-3113-532.21-99		9/2010	75.98
							Total	75.98

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208901	388	NATIONAL LAUNDRY	RENTALS	631-3113-532.53-99		9/2010	73.78
				RENTALS	631-3113-532.53-99		9/2010	70.89
							Total	144.67
09/22/2010	208903	405	CRESCENT ELECTRIC SUPPL	REPAIR & MAINT SERVICES	631-3113-532.36-12		9/2010	31.35
							Total	31.35
09/22/2010	208905	549	GREAT FALLS PAPER & SUP	REPAIR & MAINT SERVICES	631-3113-532.36-91		9/2010	25.83
							Total	25.83
09/22/2010	208910	972	MOUNTAIN VIEW CO-OP	AUTO &TRUCK MAINT.INVENT	631-0000-152.90-02		9/2010	20,245.56
				AUTO &TRUCK MAINT.INVENT	631-0000-152.90-02		9/2010	25,074.70
							Total	45,320.26
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	631-3113-532.31-31		9/2010	7.50
							Total	7.50
09/22/2010	208920	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	631-3113-532.36-91		9/2010	5.21
							Total	5.21
09/22/2010	208923	2317	SMITH EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	100.00
				REPAIR & MAINT SERVICES	631-3113-532.36-59		9/2010	18.00
							Total	118.00
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	631-3113-532.36-91		9/2010	306.00
							Total	306.00
09/22/2010	208935	4876	ACE HARDWARE	OPERATING SUPPLIES	631-3113-532.22-99		9/2010	28.67
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	.26
				OPERATING SUPPLIES	631-3113-532.22-99		9/2010	59.95
							Total	88.88
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES	631-3113-532.33-51		9/2010	145.00
							Total	145.00
09/22/2010	208953	6714	HUGHES FIRE EQUIPMENT I	SIREN FOOT CONTROL SWITHC	631-3113-532.23-11		9/2010	80.44
							Total	80.44
09/22/2010	208982	9731	MOTOR POWER GREAT FALLS	FULE PRESSURE SOLENOID FO	631-3113-532.36-51		9/2010	296.60
							Total	296.60
09/22/2010	208984	9864	TIRE FACTORY	REPAIR & MAINT SERVICES	631-3113-532.36-51		9/2010	15.00
							Total	15.00
09/22/2010	208990	10408	BREEN OIL & TIRE CO	OPERATING SUPPLIES	631-3113-532.22-99		9/2010	22.80
							Total	22.80
09/22/2010	208991	10418	TURFCARE AND SPECIALTY	FAN ASSM FOR UNIT SC5	631-3113-532.23-11		9/2010	406.13
							Total	406.13
09/22/2010	208992	10435	BUG DOCTOR	REPAIR & MAINT SERVICES	631-3113-532.36-99		9/2010	22.50
							Total	22.50

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208995	10829	SUPERIOR TIRE INC	REPAIR & MAINT SERVICES	631-3113-532.36-51		9/2010	232.00
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	30.00
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	30.00
							Total	292.00
09/22/2010	209000	11090	RELIABLE DISTRIBUTING I	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	33.75
							Total	33.75
09/22/2010	209002	11168	BIG SKY HYDRAULICS & MA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	3.52
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	547.23
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	66.44
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	8.44
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	22.01
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	172.05
							Total	819.69
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	631-3113-532.31-31		9/2010	7.59
							Total	7.59
09/22/2010	209004	11353	I STATE TRUCK CENTER IN	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	49.57
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	355.51
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	81.74
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	80.50-
							Total	406.32
09/22/2010	209012	12052	OREILLY AUTO PARTS	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	99.78
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	417.25
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	60.92
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	12.00-
							Total	565.95
09/22/2010	209013	12089	TNT SPRINGS INC / TNT T	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	123.79
							Total	123.79
09/22/2010	209029	12649	FALLS TIRE SERVICE	USED TIRES FOR UNIT AC20	631-3113-532.23-11		9/2010	35.00
							Total	35.00
09/22/2010	209041	13091	CAPITAL COMMUNICATIONS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	163.50
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	16.00
							Total	179.50
09/22/2010	209042	13156	DIRECT AUTOMOTIVE DISTR	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	198.84-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	616.98-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	198.84
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	258.54
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	333.99
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	99.97
							Total	75.52
09/22/2010	209046	13318	AUTOMATIC TRANSMISSION	REBUILT TRANSMISSION FOR	631-3113-532.23-11		9/2010	1,550.00
							Total	1,550.00
09/29/2010	209057	11	MILLER AUTO INTERIOR IN	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	155.00



CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
							Total	155.00
09/29/2010	209060	37	BEARING SALES INC	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	58.14
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	20.77
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	26.50
							Total	105.41
09/29/2010	209064	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	3.80
							Total	3.80
09/29/2010	209066	67	GLACIER STATE ELECTRIC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	66.12
							Total	66.12
09/29/2010	209067	68	NAPA AUTO PARTS OF GREA	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	564.50
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	5.85
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	6.60
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	3.05
				OPERATING SUPPLIES	631-3113-532.22-99		9/2010	4.38
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	9.87
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	2.09
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	10.35
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	15.06
							Total	621.75
09/29/2010	209069	71	VALLEY MOTOR SUPPLY CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	7.63
							Total	7.63
09/29/2010	209085	250	ROYAL HARPINE CONSTRUCT	CONCRETE ON EAST SIDE OF	631-3113-532.36-59		9/2010	1,386.00
							Total	1,386.00
09/29/2010	209086	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	97.97
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	11.62
							Total	109.59
09/29/2010	209090	388	NATIONAL LAUNDRY	RENTALS	631-3113-532.53-99		9/2010	73.78
				RENTALS	631-3113-532.53-99		9/2010	41.79
							Total	115.57
09/29/2010	209104	1334	AG WEST DISTRIBUTING CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	3.05
							Total	3.05
09/29/2010	209119	2317	SMITH EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	35.00
							Total	35.00
09/29/2010	209123	2862	PREFERRED OFFICE EQUIPM	REPAIR & MAINT SERVICES	631-3113-532.36-91		9/2010	470.34
							Total	470.34
09/29/2010	209124	2886	TOOL BOX INC	EQUIP, FURN, FIXTURES	631-3113-532.24-11		9/2010	114.95
							Total	114.95
09/29/2010	209127	3263	CARNAHAN TOWING & REPAI	TOWING CHARGE FOR UNIT 64	631-3113-532.36-51		9/2010	75.00
							Total	75.00

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209138	4876	ACE HARDWARE	OPERATING SUPPLIES	631-3113-532.22-99		9/2010	30.95
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	3.49
							Total	34.44
09/29/2010	209159	8197	POWER PRO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	24.70
							Total	24.70
09/29/2010	209164	8656	MOODIE IMPLEMENT (FARM	ENGINE PARTS	631-3113-532.23-11		9/2010	249.18
							Total	249.18
09/29/2010	209177	10829	SUPERIOR TIRE INC	REPAIR & MAINT SERVICES	631-3113-532.36-51		9/2010	128.50
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	1.00-
							Total	127.50
09/29/2010	209183	11168	BIG SKY HYDRAULICS & MA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	33.21
							Total	33.21
09/29/2010	209187	11353	I STATE TRUCK CENTER IN	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	18.18
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	14.58
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	178.07
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	28.75-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	47.17
							Total	229.25
09/29/2010	209192	12052	OREILLY AUTO PARTS	OPERATING SUPPLIES	631-3113-532.22-99		9/2010	3.96
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	11.97
							Total	15.93
09/29/2010	209193	12089	TNT SPRINGS INC / TNT T	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		9/2010	40.96
							Total	40.96
09/29/2010	209194	12095	SNAP ON TOOLS	STEERING WHEEL PULLER	631-3113-532.24-11		9/2010	78.19
							Total	78.19
09/29/2010	209208	12753	CASCADE MACHINE & SUPPL	CHAIN & PADDLE ATTACHMENT	631-3113-532.23-11		9/2010	89.75
				CHAIN & LINKS FOR UNIT 65	631-3113-532.23-11		9/2010	113.20
							Total	202.95
09/29/2010	209215	13156	DIRECT AUTOMOTIVE DISTR	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	74.49
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		9/2010	180.63
							Total	255.12
65 Checks ** Fund Total								58,261.88

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208905	549	GREAT FALLS PAPER & SUP	REPAIR & MAINT SERVICES	638-3121-532.36-91		9/2010	25.84
							Total	25.84
09/22/2010	208911	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	638-3121-532.31-31		9/2010	7.50
							Total	7.50
09/22/2010	208920	2129	BIG SKY FIRE/AFFIRMED M	REPAIR & MAINT SERVICES	638-3121-532.36-91		9/2010	5.22
							Total	5.22
09/22/2010	208926	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	638-3121-532.36-91		9/2010	578.00
							Total	578.00
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		9/2010	580.00
							Total	580.00
09/22/2010	208974	8610	CTA ARCHITECTS ENGINEER	IMPROVE OTHER THAN BLDGS	638-3121-532.93-16	320903	9/2010	2,470.48
							Total	2,470.48
09/22/2010	208992	10435	BUG DOCTOR	PROFESSIONAL SERVICES	638-3121-532.35-99		9/2010	22.50
							Total	22.50
09/22/2010	208994	10591	NORTHERN SAFETY CO INC	EQUIP, FURN, FIXTURES	638-3121-532.24-99		9/2010	97.55
							Total	97.55
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	638-3121-532.31-31		9/2010	15.52
							Total	15.52
09/22/2010	209018	12386	EQUIPMENTWATCH	REF,PUBLICITY,TAXES,DUES	638-3121-532.33-99		9/2010	435.00
							Total	435.00
09/29/2010	209077	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	638-3121-532.93-19	320903	9/2010	561.58
							Total	561.58
09/29/2010	209080	149	SLETTEN CONSTRUCTION CO	IMPROVE OTHER THAN BLDGS	638-3121-532.93-19	320903	9/2010	55,595.79
							Total	55,595.79
09/29/2010	209087	293	DAVIS BUSINESS MACHINES	REPAIR & MAINT SERVICES	638-3121-532.36-91		9/2010	60.36
							Total	60.36
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	638-3121-532.21-59		9/2010	44.97
				OFFICE SUPPLIES	638-3121-532.21-99		9/2010	51.98
				OFFICE SUPPLIES	638-3121-532.21-99		9/2010	16.37
							Total	113.32
14 Checks ** Fund Total								60,568.66

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208937	5092	APWA - AMERICAN PUBLIC	REF,PUBLICITY,TAXES,DUES	639-3111-531.33-51		9/2010	116.00
							Total	116.00
09/22/2010	209003	11222	WCS TELECOM	COMMUNICATION SERVICES	639-3111-531.31-31		9/2010	23.87
							Total	23.87
09/29/2010	209088	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	639-3111-531.21-99		9/2010	75.97
							Total	75.97
09/29/2010	209112	1732	MT LEAGUE OF CITIES AND	TRAVEL,CONFERENCES&SCHOOL	639-3111-531.37-99		9/2010	50.00
							Total	50.00
09/29/2010	209116	2129	BIG SKY FIRE/AFFIRMED M	OFFICE SUPPLIES	639-3111-531.21-93		9/2010	19.40
							Total	19.40
09/29/2010	209155	7497	KENCO ENTERPRISES INC	PROFESSIONAL SERVICES	639-3111-531.35-99		9/2010	140.00
							Total	140.00
09/29/2010	209160	8270	MASTERCARD PROCESSING C	TRAVEL,CONFERENCES&SCHOOL	639-3111-531.37-99		9/2010	275.00
							Total	275.00
7 Checks    ** Fund Total								700.24

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/22/2010	208871	52	CONSOLIDATED ELECTRICAL	OPERATING SUPPLIES	671-7161-572.22-99		9/2010 Total	20.28 20.28
09/22/2010	208881	82	NORTHWESTERN ENERGY	AUGUST 2010 CHARGES AUGUST 2010 CHARGES	671-7161-572.34-12 671-7161-572.34-12		9/2010 9/2010 Total	43.47 54.39 97.86
09/22/2010	208893	216	DAVIDSON KUHR ARCHITECT	IMPROVE OTHER THAN BLDGS	671-7161-575.93-99	140903	9/2010 Total	650.00 650.00
09/22/2010	208903	405	CRESCENT ELECTRIC SUPPL	OPERATING SUPPLIES OPERATING SUPPLIES	671-7161-572.22-99 671-7161-572.22-99		9/2010 9/2010 Total	29.05 30.40 59.45
09/29/2010	209072	82	NORTHWESTERN ENERGY	August 2010 charges	671-7161-572.34-12		9/2010 Total	10.39 10.39
09/29/2010	209073	84	A T KLEMENS INC	IMPROVE OTHER THAN BLDGS	671-7161-575.93-99	140903	9/2010 Total	4,950.00 4,950.00
09/29/2010	209079	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	671-7161-572.23-72 671-7161-572.23-72 671-7161-572.23-72 671-7161-572.23-72		9/2010 9/2010 9/2010 9/2010 Total	11.34 20.52 28.82 13.08 73.76
09/29/2010	209091	405	CRESCENT ELECTRIC SUPPL	OPERATING SUPPLIES	671-7161-572.22-99		9/2010 Total	13.35 13.35
09/29/2010	209120	2511	BRENNAN HEATING & COOLI	IMPROVE OTHER THAN BLDGS	671-7161-575.93-99	140904	9/2010 Total	4,940.00 4,940.00
9 Checks ** Fund Total								10,815.09

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/16/2010	208842	4242	LIUNA LOCAL 1686	PAYROLL SUMMARY	771-0000-214.10-02		9/2010 Total	3,454.50 3,454.50
09/16/2010	208843	4244	MT STATE TREASURER	PAYROLL SUMMARY	771-0000-212.50-00		9/2010 Total	38,263.00 38,263.00
09/16/2010	208844	4245	ICMA RETIREMENT TRUST-4	PAYROLL SUMMARY	771-0000-213.20-00		9/2010 Total	11,175.98 11,175.98
09/16/2010	208845	4250	OPERATING ENGINEERS LOC	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-214.10-05 771-0000-214.10-05		9/2010 9/2010 Total	1,202.96 1,172.66 2,375.62
09/16/2010	208846	4252	MONTANA STATE FIREMAN'S	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.40-00 771-0000-212.40-00		9/2010 9/2010 Total	1,478.96 1,512.94 2,991.90
09/16/2010	208847	4261	MONTANA PUBLIC EMPLOYEE	PAYROLL SUMMARY	771-0000-214.10-08		9/2010 Total	1,629.00 1,629.00
09/16/2010	208848	4263	PACIFIC NORTHWEST REGIO	PAYROLL SUMMARY	771-0000-214.10-09		9/2010 Total	45.80 45.80
09/16/2010	208849	4264	UNITED FUND	PAYROLL SUMMARY	771-0000-212.90-00		9/2010 Total	429.20 429.20
09/16/2010	208850	4265	MONTANA SHARES	PAYROLL SUMMARY	771-0000-212.90-00		9/2010 Total	61.50 61.50
09/16/2010	208851	4271	FIREFIGHTER RETIREMENT	PAYROLL SUMMARY	771-0000-212.40-00		9/2010 Total	44,290.98 44,290.98
09/16/2010	208852	4272	STATEWIDE POLICE RESERV	PAYROLL SUMMARY	771-0000-212.80-00		9/2010 Total	54,258.83 54,258.83
09/16/2010	208853	4273	PUBLIC EMPLOYEE RETIREM	PAYROLL SUMMARY	771-0000-212.60-00		9/2010 Total	96,108.87 96,108.87
09/16/2010	208854	4299	IAFF LOCAL #8 INT'L AS	PAYROLL SUMMARY	771-0000-214.10-10		9/2010 Total	1,860.50 1,860.50
09/16/2010	208855	4300	POLICE SAVINGS & LOAN	PAYROLL SUMMARY	771-0000-214.10-11		9/2010 Total	10,787.00 10,787.00
09/16/2010	208856	4301	BENEVOLENT FUND	PAYROLL SUMMARY	771-0000-214.10-12		9/2010 Total	930.00 930.00
09/16/2010	208857	5320	1ST INTERSTATE BANK	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.20-00 771-0000-212.30-00		9/2010 9/2010 Total	77,465.95 97,810.08 175,276.03
09/16/2010	208858	6735	AFLAC	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-214.50-01 771-0000-214.50-02		9/2010 9/2010	5,179.73 5,803.61

Prepared: 09/30/2010, 8:22:55  
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CITY OF GREAT FALLS  
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/16/2010	208858	6735	AFLAC	PAYROLL SUMMARY	771-0000-214.50-05		9/2010	375.34
				PAYROLL SUMMARY	771-0000-214.50-06		9/2010	1,199.36
							Total	12,558.04
09/16/2010	208859	13276	NATIONWIDE RETIREMENT S	PAYROLL SUMMARY	771-0000-213.20-01		9/2010	3,265.26
							Total	3,265.26
09/17/2010	208860	4259	INT'L BROTHERHOOD TEAMS	PAYROLL SUMMARY	771-0000-214.10-07		9/2010	1,282.00
							Total	1,282.00
				19 Checks	** Fund Total			461,044.01

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209210	12906	UNITED ELECTRIC LLC	REPAIR & MAINT SERVICES	972-3136-532.36-99		9/2010	1,875.00
							Total	1,875.00
				1 Checks	** Fund Total			1,875.00



Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209210	12906	UNITED ELECTRIC LLC	REPAIR & MAINT SERVICES	973-3136-532.36-99		9/2010	1,875.00
							Total	1,875.00
				1 Checks	** Fund Total			1,875.00

Prepared: 09/30/2010, 8:22:55  
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CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209210	12906	UNITED ELECTRIC LLC	REPAIR & MAINT SERVICES	974-3136-532.36-99		9/2010	3,675.00
							Total	3,675.00
				1 Checks	** Fund Total			3,675.00

Prepared: 09/30/2010, 8:22:55  
Program: GM179L  
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS  
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
09/29/2010	209210	12906	UNITED ELECTRIC LLC	REPAIR & MAINT SERVICES	975-3136-532.36-99		9/2010	1,875.00
							Total	1,875.00
				1 Checks	** Fund Total			1,875.00
				606 Checks	** Bank Total			2,112,749.25
				606 Checks	*** Grand Total			2,112,749.25

BANK	NAME	FUND	AMOUNT
01	HTE SUB-SYS AND MASTER	100 GENERAL FUND	57,825.46
		211 TAX INCREMENT FUND	24,600.00
		213 PLANNING FUND	115.00
		214 CTEP PROJECTS FUND	163,122.55
		221 911 SPECIAL REVENUE FUND	2,603.86
		222 POLICE SPECIAL REVENUE	5,393.93
		224 FIRE SPECIAL REVENUE	449.42
		237 STREET DISTRICT FUND	139,344.43
		251 LIBRARY FUND	9,900.02
		252 LIBRARY FOUNDATION FUND	2,645.48
		261 P&R SPECIAL REVENUE	262.25
		267 NATURAL RESOURCES FUND	751.18
		268 PORTAGE MEADOWS FUND	389.66
		272 FEDERAL BLOCK GRANTS FUND	28,575.19
		274 "HOME" GRANT FUND	23,710.49
		294 WEST BANK URBAN RENEWAL	16,000.00
		411 GEN'RL CAPITAL PROJS FUND	323,427.19
		511 WATER FUND	70,467.81
		513 SEWER FUND	400,055.35
		515 STORM DRAIN FUND	665.00
		517 SANITATION FUND	87,859.22
		522 SAFETY SERVICES FUND	8,339.58
		551 PARKING FUND	84,274.03
		561 GOLF COURSES FUND	8,599.56
		563 SWIM POOLS FUND	3,338.21
		564 RECREATION	5,835.34
		566 MULTI-SPORTS	75.71
		571 CIVIC CENTER EVENTS FUND	21,738.16

BANK	NAME	FUND	AMOUNT
01		611 HUMAN RESOURCES	365.80
		612 CENTRAL COMMUNICATIONS	1,361.30
		614 INSURANCE & SAFETY FUND	1,230.60
		615 FISCAL SERVICES FUND	8,319.66
		617 INFORMATION TECH FUND	10,417.93
		631 CENTRAL GARAGE FUND	58,261.88
		638 ENGINEERING FUND	60,568.66
		639 PUBLIC WORKS ADMIN FUND	700.24
		671 CC FACILITY SERVICES FUND	10,815.09
		771 PAYROLL FUND	461,044.01
		972 SMLD 1304 EAGLES CROSS 1	1,875.00
		973 SMLD 1306 MEADOWLARK 4	1,875.00
		974 SMLD 1308 EAGLE CROSS 2,3	3,675.00
		975 SMLD 1310 MEADOWLARK #5	1,875.00
		Total	2,112,749.25 *

CITY OF GREAT FALLS, MONTANA

AGENDA: 13

COMMUNICATION TO THE CITY COMMISSION

DATE: October 5, 2010

**ITEM:** CONTRACTS LIST  
Itemizing contracts not otherwise approved or ratified by City Commission Action  
(Listed contracts are available for inspection in the City Clerk's Office.)

**PRESENTED BY:** Lucy Hallett, Acting City Clerk

**ACTION REQUESTED:** Ratification of Contracts through the Consent Agenda

**MAYOR'S SIGNATURE:** \_\_\_\_\_

**CONTRACT LIST**

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	FUND	AMOUNT	PURPOSE
<b>A</b>	Public Works	Phillips Construction, LLC	Fall 2010	Street Repair & Maintenance	\$23,998	Contract for 4 <sup>th</sup> Street NE partial reconstruction. <b>OF 1573.9</b>
<b>B</b>	Public Works	United Materials of Great Falls, Inc.	Fall 2010	Street Repair & Maintenance	\$36,575	Contract for 15 <sup>th</sup> Alley South & 2300 Block reconstruction. <b>OF 1611</b>

C	Park & Recreation	Tilleraas Landscape Nursery	2010	411-6411-565-9399	\$1,000	Addendum to Contractor Agreement – plant five additional trees, including mulch and staking for the Broadwater Bay Park – Parking Lot project. <b>OF 1609</b> (Original agreement ratified by City Commission September 7, 2010-Agenda Item 13B)
D	Great Falls Police Department	Hill's Pet Nutrition, Inc. & Subsidiaries	10/01/2010 – 10/01/2011	100-2141-522-2299	\$3,235.75 (Shipping Cost/Year)	Agreement to participate in the Hill's Shelter Partners program. Hill's Science Diet pet food products are provided free of charge for dogs and cats at the Animal Shelter.



**Item:** Consultant Services Agreement – Civic Center Restoration

**From:** Andrew Finch, Senior Planner, Planning & Community Development

**Initiated By:** Planning & Community Development Department

**Presented By:** Mike Haynes, Planning & Community Development Director

**Action Requested:** Approve Consultant Services Agreement with Hessler Architects

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission approve the Consultant Services Agreement with Hessler Architects in the amount of \$21,260 for the Civic Center Restoration Project, and authorize the City Manager to execute the necessary documents.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

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**Staff Recommendation:** Approve Consultant Services Agreement.

**Background:** Approved by the City Commission in 2006, the purpose of this Community Transportation Enhancement Program (CTEP) project is to assess the work needed to fully restore the exterior of the Civic Center and begin repairs. Consultant services will include a full exterior condition assessment of the Civic Center building, including prioritized recommendations for restoration/rehabilitation and a cost estimate. All work will be prepared in full compliance with the Secretary of Interior’s Guidelines for Rehabilitating Historic Buildings and/or as directed by the Montana State Historic Preservation Office (SHPO) and the Great Falls/Cascade County Historic Preservation Officer. Subsequent consultant services will be negotiated upon completion of assessment report and will be dependent upon prioritized recommended restoration work.

Consultant selection was conducted in accordance with local, State and Federal guidelines and requirements. A total of five consulting firms responded to the advertised Request for Statements of Qualification and Proposals, as advertised in the Great Falls Tribune. Of these, Hessler Architects was ranked highest by the Consultant Selection Committee as having the best qualifications and experience for this project. Hessler Architects is a local architectural firm that has experience in structural assessment, restoration, and preservation of historic structures. Past



experience includes similar work completed on the historic Main Post Office in downtown Great Falls, as well as many other Post Offices throughout Montana.

Significant Impacts

The Civic Center building is in need of repairs ranging from significant structural repairs to minor cosmetic issues. This assessment will provide the City with information needed to best prioritize and conduct work items according to severity of the problem and available funds. The assessment may also identify unseen conditions that, if not addressed, could result in additional damage and repair costs.

Workload Impacts

City Planning and Community Development personnel would be involved with the administration of CTEP funds for this project.

**Concurrences:** Representatives from the Montana Department of Transportation, the Federal Highway Administration and Great Falls/Cascade County Preservation Officer.

**Fiscal Impact:** The total contract amount is \$21,260. Of this amount, the CTEP portion is \$18,407 and the City will be responsible for \$2,853.

**Alternatives:** The City Commission could vote to not approve the Consultant Services Agreement with Hessler Architects.

**Attachments/Exhibits:** Hessler Architects Consultant Services Agreement

Cc: Ellen Sievert, Great Falls/Cascade County Preservation Officer

## CONSULTANT SERVICES AGREEMENT

THIS AGREEMENT is made and entered into this \_\_\_ day of \_\_\_\_\_, 2010, by and between the City of Great Falls, Cascade County, Montana, from now on referred to as the “City”, and Hessler Architects, from now on referred to as the “Consultant”, whose principal office is located at 12 Sixth Street South, Great Falls, Montana, 59401.

The Montana Department of Transportation, herein referred to as the “MDT”, has approved the City’s enhancement project funded under Montana’s Federal-aid Community Transportation Enhancement Program (CTEP) and the City desires to employ the Consultant to furnish certain specific services of an architectural nature; and,

The Consultant agrees to provide such services in accordance with the conditions provided and to carry out all the duties and obligations imposed by the Agreement; and,

The Consultant agrees to provide the City with certain project development and design services for the Federal-aid project *STPE 7(47), CIVIC CENTER RESTORATION – GTF, CONTROL NO. 6338, O.F. 1525, located at 2 Park Drive South, Great Falls, Montana.*

This project will involve assessment of the condition of and recommendations for rehabilitation and repair to the historic Great Falls Civic Center building.

All work will be in accordance with current design standards and ADA requirements.

The Consultant may obtain copies of all manuals, guidelines, and other MDT documents from MDT’s CTEP Section. The Consultant may be charged for copies of documents.

### **ARTICLE I SCOPE OF WORK**

#### SECTION 1 - STANDARD OF CARE

The Consultant's performance of all services, obligations, and responsibilities under this Agreement will be in a manner that is consistent with that degree of care and skill ordinarily exercised by members of the architecture profession currently practicing under similar circumstances.

#### SECTION 2 - GENERAL

The Consultant, in performance of all work called for under this Agreement, will furnish all services for a full condition assessment, including recommendations for rehabilitation methods and materials, and as more fully outlined in Section 4 of this Article.

#### SECTION 3 - PROJECT DEVELOPMENT AND DESIGN

The Consultant will conduct all necessary surveys, evaluations and analyses, and prepare reports for this project.

Development of the project will be in accordance with the MDT CTEP Manual. The Consultant's work will be performed in accordance with the most current version of the following documents as applicable. MDT specific CADD (microstation) and other software requirements do not apply to work performed under this Agreement.

- MDT CTEP Manual
- Appendix CTEP Manual of CSA
- MDT Road Design Manual
- MDT Structure Manual

MDT Hydraulics Manual  
MDT Survey Manual  
MDT Right-of-Way Operations Manual  
MDT Traffic Engineering Manual  
MDT Construction Administration Manual  
AASHTO Standard Specifications for Highway Bridges  
MDT Detailed Drawings  
MDT Project Development Procedures  
MDT Standard Specifications for Road and Bridge Construction  
MDT Consultant Services Manual  
Manual on Uniform Traffic Control Devices (MUTCD)  
American Society for Testing and Materials (ASTM)  
Montana Materials Manual of Test Procedures  
MDT CADD Standards Manual  
Approach Standards for Montana Highways  
MDT Public Involvement Handbook  
AASHTO Guide for the Development of Bicycle Facilities  
AASHTO Guide Specification for Design of Pedestrian Bridges  
Montana Public Works Standard Specifications

#### SECTION 4 – SPECIFIC PROJECT SCOPE

The Consultant will perform the services itemized in Exhibit “D”, as attached and by this reference made a part of this Agreement.

#### SECTION 5 - REPORTS

- A. The Consultant will prepare the minutes for all meetings involved with the Project and will provide a copy of each to the City.
- B. The Consultant will identify and justify all exceptions to design standards (see Art. I, Sec. 3) that are found to be necessary during the design of the Project. The justification must include economic analysis. The Consultant will submit a Design Exception Request to the City for approval by the MDT.

#### SECTION 6 - OBLIGATIONS OF THE CITY TO THE CONSULTANT

In addition to the obligations of the City to the Consultant listed elsewhere in this agreement, the City will:

- A. Cooperate with the Consultant in making necessary arrangements with public officials and with such individuals as the Consultant may need to contact for advice, counsel, and information.
- B. Provide timely approvals of the Consultant's formal submittals in writing in all instances. If verbal approvals are first given in the interest of progressing the work, the City shall confirm such verbal approvals in writing at the earliest possible time.
- C. The Consultant must provide to the City a list of the information needed by the Consultant for rendering the services required under this Agreement. The City will provide the Consultant such information as is available to the City and the City's consultants and contractors. If materials prepared by the City or its consultants or contractors are incomplete or erroneous, the City will compensate the Consultant for any work required to correct them. Information generated by sources other than the City, MDT or their consultants or contractors may be utilized by the Consultant, but the City and MDT assumes no liability for its accuracy or completeness.
- D. Furnish copies of the City's existing as-built construction and right-and-way plans (as available).
- E. The City will not reuse or make or permit to be made any modifications to the Consultant's final design and drawings without the prior written authorization of the Consultant. The City shall make no claim against the Consultant arising from any unauthorized reuse or modification of the design and drawings.
- F. Give prompt written notice to the Consultant of any development that affects the scope or time of performance of the Consultant's services, or any defect or nonconformance in the Consultant's services or in the work of any subconsultant.

#### SECTION 7 - CONFERENCES, PROGRESS REPORTS, AND LIAISON

- A. Conferences will be held as necessary between representatives of the City and the Consultant to review and discuss progress and any matters pertinent to any phase of work. Additional compensation will not be made for those conferences.
- B. The Consultant will be responsible to and will report to *Andrew Finch*, the City's liaison, for payment, submission of information, etc. All submittals will be made through *Marvin Hessler, AIA*, who will be the Consultant's liaison.
- C. Requests for visits to the site or at the office of the Consultant may be made by the City, representatives of the MDT, Federal Highway Administration, or the Consultant in conjunction with any other party or parties for the purpose of review or inspection of the work.
- D. The Consultant will furnish to the City a brief narrative progress report on the first day of each month showing the status of the work on the Project. The report will cover all phases of work accomplished during the period of the report and show the percentage of work completed for each phase of the Project. Mention should be made of any matters that may have adversely affected the progress of the work.
- E. The Consultant, upon City's direction, will confer with public agencies, including planning authorities, giving consideration to suggestions and plans of such agencies.
- F. The Consultant will submit to the City the professional history, classification, and salary of each person to be assigned to the Project. The City will reserve the right to approve all such personnel and will so inform the Consultant of such approval in writing.

#### SECTION 8 - PERSONNEL

The Consultant must have in its employ a registered Professional Engineer or Architect in the State of Montana.

#### SECTION 9 - ENDORSEMENTS

The Consultant will furnish professional stamps, statements, or other suitable means to signify responsible endorsement of work.

### **ARTICLE II TIME OF BEGINNING AND COMPLETION**

#### SECTION 1 - PROJECT COMPLETION TIME

- A. The Consultant agrees to start work on the professional services outlined in Article I of this Consultant Services Agreement within *ten (10)* days after receipt of written notice to proceed from the City.
- B. Design phase services will be completed no later than 6 months after notice to proceed is given. Construction phase services will be completed within 30 days of issuing the Certification of Substantial Completion to the contractor.
- C. Except as provided below, all work as specified in Article I of this Agreement will be completed by January 30, 2011.
- D. If during the Project development, the Consultant becomes aware of circumstances that have or may have an adverse affect on the scheduled completion of any or all phases of the Project, or that the Consultant will be unable to meet any schedule deadlines or submittal dates, the consultant will immediately notify the City in writing. The City and the Consultant will together take the steps necessary to maintain the Project on schedule. The Project completion schedule will be adjusted only if necessary.
- E. The Consultant is not responsible for delays caused by factors beyond the Consultant's control, including delays because of strikes, lockouts, work slowdowns, or stoppages, accidents, adverse weather, acts of God, failure of any governmental or other regulatory authority to act in a timely manner, failure of the City to furnish timely information or approve or disapprove of the Consultant's services or work product promptly, or delays caused by faulty performance by the City.
- F. The Consultant submits the final contract plans package to the City and MDT for review. The Consultant will make any revisions to the plans that are required as a result of this review.
- G. Any alteration in the time schedule under Article II, Section 1C, shall be subject to the provisions of Article II, Section 2B.

## SECTION 2 - CHANGES

- A. If the City determines it to be necessary in the execution of the work to make any alteration that will increase the scope of work outlined in this Agreement, the time limits specified herein will be adjusted as provided in Article II, Section 2B.
- B. If additional work is requested by the City or delays beyond the control of the Consultant prevent completion of the services to be performed under this Agreement in the time specified, the City will grant an equitable adjustment of the Agreement amount and/or time for performance for all affected phases of the work. The Consultant shall provide a written request for an adjustment within *ten (10)* days from the date the Consultant receives notice of the reasons for the requested adjustment.

## **ARTICLE III PAYMENT**

### SECTION 1 - PAYMENT FOR SERVICES

This Agreement will be administered on a lump sum basis.

### SECTION 2 - DEFINITIONS

#### A. Payment of Services

Payment will be made on the basis of and in accordance with the following schedules:

1. The Consultant will be reimbursed on a lump sum basis, with progress payments based upon percentage of work completed to the billing date.
2. The Consultant will be paid **a lump sum fixed fee not to exceed twenty-one thousand, two-hundred sixty dollars and no cents (\$21,260)**.
3. All costs related to this project are to be in conformance with 48 CFR 31.2 of the Code of Federal Regulations.

#### B. Partial and Final Payments

Partial payments of the foregoing will be made at monthly intervals as the work progresses, based upon certified invoices received, compatible with current practices and acceptable to the City. Payments will be based upon the estimated percentage of completion of work. *Every request for payment must include one original of the certified invoice, along with one original of the progress report.*

Whenever the Consultant completes the work in accordance with the terms of the Agreement, the City's Liaison will certify to the completion and recommend to the City that final acceptance be made. The City will notify the Consultant that acceptance has been made.

The City reserves the right to withhold payment of the Consultant's final payment until any and all just claims filed with the City against the Agreement have been settled. Accomplishment of an affidavit on the final claim by the Consultant shall constitute full acceptance by the Consultant of the total amount shown as the entire amount due the Consultant under the agreement.

### SECTION 3 - INSPECTION AND AUDIT

All books, papers, records, payrolls, vouchers, and invoices relating to costs and expenditures incurred as to the performance of the services specified in Article I by the Consultant or any of its subcontractors shall be made available to the City, MDT, the Legislative Auditor and Legislative Fiscal Analyst, the Federal Highway Administration or their authorized representatives, for audit and review, at the Consultant's respective offices, at all reasonable times during the Agreement period and for three years from the date of final MDT payment.

### SECTION 4 - TYPE OF CONTRACT

The Consultant agrees that this is a Consultant Services Agreement and that the Consultant is an independent contractor and not an employee of the City or MDT. It is further understood by the Consultant that no deductions from the payments under this Agreement for federal or state income tax, FICA (social security), retirement, or other reasons will be withheld by the City or MDT.

**ARTICLE IV  
MISCELLANEOUS PROVISIONS**

**SECTION 1 - TERMINATION OR ABANDONMENT**

The City may terminate this Agreement at any time upon *fifteen (15)* days written notice to the Consultant, for any of the following:

- A. Due to unforeseen circumstances it is possible that it could be in the best public interest to abandon, reduce, or change the Project covered by this Agreement. If the City believes that is appropriate, this Consultant Agreement will be terminated.
- B. Due to adverse weather, flood, earthquake, etc., or any other condition or conditions beyond the control of the City and/or Consultant, which may adversely affect the work to be performed, this Agreement may be terminated by the City.
- C. Due to a change in the scope, character, or complexity of all or any part of the work under this Agreement, the City may decide that it is in the best public interest to terminate this Agreement.
- D. Should the services of the Consultant prove unsatisfactory or because of the failure of the Consultant to perform its work with due diligence or to complete the required services or any part of it within the time limits specified, this Agreement may be terminated. In any such case, however, the Consultant shall be paid the reasonable value of such services rendered up to the time of termination. The reasonable value of such services shall be based on the method of payment as defined in the Agreement. The approved percentage of completion will be determined by mutual agreement between the City and the Consultant.

**SECTION 2 - GENERAL COMPLIANCE WITH LAWS**

- A. The Consultant will observe and comply with existing laws, ordinances, and regulations.
- B. The Consultant agrees to indemnify and hold harmless the City, state and MDT, their officials, agents, and employees, while acting within the scope of their duties as such, from and against all claims, demands, and causes of action of any kind or character (including reasonable attorneys fees and costs of defense), to the extent caused by the Consultant's negligent acts, errors, or omissions arising out of services performed, or in any way resulting from a negligent act, error, or omission of the Consultant and/or its agents, employees, subcontractors, or its representatives under this Agreement.
- C. The Consultant agrees to indemnify and hold harmless the City, state and MDT, their officials, agents, and employees, while acting within the scope of their duties as such, from and against all claims, demands, and causes of action of any kind or character (including reasonable attorneys fees and costs of defense), to the extent caused by the Consultant's non-negligent but wrongful acts, errors, or omissions arising out of services performed, or in any way resulting from a non-negligent but wrongful act, error, or omission of the Consultant and/or its agents, employees, subcontractors, or its representatives under this Agreement.
- D. The City agrees to indemnify and hold harmless the Consultant from and against all claims, demands, and causes of action of any kind or character (including reasonable attorneys fees and costs of defense), to the extent caused by the City's negligent acts, errors, or omissions arising out of services performed, or in any way resulting from a negligent act, error, or omission of the City and/or its agents or employees under this Agreement.
- E. The City agrees to indemnify and hold harmless the Consultant from and against all claims, demands, and causes of action of any kind or character (including reasonable attorneys fees and costs of defense), to the extent caused by the City's non-negligent but wrongful acts, errors, or omissions arising out of services performed, or in any way resulting from a non-negligent but wrongful act, error, or omission of the City and/or its agents or employees under this Agreement.

**SECTION 3 - OWNERSHIP OF DOCUMENTS**

Upon completion of services or termination of this Agreement, all drawings, map originals, survey notes, field books, calculations, reports, and all data used will become the property of the City.

Following the City's acceptance of such documents, the Consultant will be indemnified, defended, and held harmless only for any changes or revisions to the plans and related documents that the Consultant prepares under this Agreement that are made without Consultant's knowledge and written consent.

#### SECTION 4 - SUBCONTRACTING, ASSIGNMENT OR TRANSFER

The subcontracting, assignment, or transfer of any part of this Agreement, except as shown in the Consultant's proposal, is prohibited unless prior written approval is obtained from the City.

Subcontracts that exceed \$10,000 in cost will contain all required provisions of the prime agreement.

#### SECTION 5 - CHANGES OF WORK

If, during the term of the Agreement, additional services are required, other than those services specified above, or major changes in the work become necessary or desirable, the City may make written request to the Consultant to perform such services or make such changes. If the Consultant is of the opinion that any work it has been requested to perform is beyond the scope of this Agreement and constitutes extra work, the Consultant will promptly notify the City in writing prior to performing such work. If the City agrees that such work does constitute extra work, the Consultant shall be reimbursed on a mutually agreed basis, and additional time for completion of the Agreement shall be given. Before such work is undertaken, the Consultant and the City will, by mutual written agreement, determine the scope of the work and the cost thereof.

Compensation will be determined before the operations begin and as soon as circumstances permit. If a mutual agreement is not reached in negotiations for an increase in such work, the City will use other methods to accomplish the work.

#### SECTION 6 - MEETINGS AND PRESENTATIONS

The Consultant and its subcontractors, when directed by the City, will attend and make appropriate presentations at meetings conducted for the purpose of discussing with the public or local, state, and federal officials the effect and objectives of the proposed Project or other matters pertaining to the Project.

The Consultant will prepare exhibits and visual aids necessary to clarify the proposed Project to the participants of the meetings.

#### SECTION 7 - ACCURACY OF WORK

The Consultant will make necessary revisions or corrections resulting from errors and omissions on the part of the Consultant without additional compensation (see Article I, Sec.1).

If any errors are made by the Consultant in any phase of its work under this Agreement that may require additional field or office work, the Consultant will be promptly notified in writing and will be required to perform such additional work as may be necessary to correct these errors without undue delay and without additional cost to the City. Acceptance of its work will not relieve the Consultant of the responsibility for subsequent correction of any such errors and the clarification of any known ambiguities.

Construction problems or conflicts arising as a result of design or plan errors or omissions will be considered the Consultant's responsibility. The City will be responsible for any unreasonable interpretation it makes of the Consultant's design, drawings, and plans. The Consultant will be notified of all such errors and omissions and will meet with City representatives to assist in determining corrective action at no cost to the City. If design errors are found to be a cause of the construction problem or conflict, the Consultant will have the opportunity to be involved in discussions to determine the desired corrective action. Following discussions between the City and the Consultant, the City will provide the Consultant with its written demand letter for the total costs of the corrective action.

The Consultant agrees to provide proof of errors and omissions insurance coverage not less than ***Two Hundred Fifty Thousand Dollars (\$250,000)*** for the entire period of the Project for which consultant services are required under this Agreement.

#### SECTION 8 - VENUE

In the event of litigation, venue shall be the 8<sup>th</sup> Judicial District in and for the County of Cascade, State of Montana, and the Agreement shall be interpreted according to the laws of Montana.

#### SECTION 9 - NONDISCRIMINATION

Reference is made to Exhibit "C", which by this reference is hereby made a part of this Agreement.

#### SECTION 10 - CERTIFICATION

The parties to this Agreement have each executed a certification. The certification of the Consultant, labeled Exhibit "A", is attached and by this reference made a part of this Agreement. The certification of the City, labeled Exhibit "B", is attached and by this reference made a part of this Agreement.

#### SECTION 11 - DBE GOAL

The Consultant will make all reasonable efforts to utilize the MDT's currently certified DBE firms for applicable subcontracting services that are necessary. The Appendix CTEP Guidelines of Consultant Services Agreement contains instructions for accessing the current Internet listing of MDT's certified DBE firms. Leslie Wootan, Compliance Specialist will be contacted at (406) 444-6337, should subcontracting opportunities arise.

**Each invoice submitted in accordance with Article III, Section 2C, must state the established DBE goal for the project and the current and cumulative amounts expended to date towards that goal.**

#### SECTION 12 – WORKERS' COMPENSATION COVERAGE

The Consultant agrees to provide proof that it has a policy for Workers' Compensation Insurance or proof that it has elected to be exempt from such coverage and its election has been approved by the Department of Labor and Industry. The Consultant agrees to maintain Workers' Compensation Coverage for the entire period of this Agreement.

#### SECTION 13 - ENTIRE AGREEMENT & MODIFICATIONS

This Agreement, including the documents referenced or attached here, is the entire agreement of the parties. Any modification requires a written amendment signed by authorized representatives of both parties.

#### SECTION 14 – THIRD PARTY BENEFICIARIES

This Agreement is not intended to create anyone as a third party beneficiary or to authorize anyone not a party to the Agreement to maintain an action for damages pursuant to the terms or provisions of this Agreement.

#### SECTION 15 - CONFIDENTIALITY OF INFORMATION

The Consultant understands that the information contained in and created by this Agreement will be part of the public bidding process, and that it must remain confidential between the Consultant and the City until the Project has been awarded. Failure by the Consultant or its employees to keep that information confidential will be considered a breach of this Agreement, and may require the City to have another consultant rework the work product of this Agreement, potentially delaying the Project and costing the City additional funds. Such an act by the Consultant will be a violation of Article IV, Sec. 2, and subject all persons or parties involved to possible debarment under ARM Sec. 18.d.101 *et seq.*



IN WITNESS, the parties involved have sealed this Agreement by their signatures.

APPROVED FOR  
Hessler Architects

APPROVED FOR  
THE CITY OF GREAT FALLS

By: \_\_\_\_\_  
Marvin Hessler, AIA, President

By: \_\_\_\_\_  
Gregory T. Doyon, City Manager

Date: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

ATTEST:

By: \_\_\_\_\_

By \_\_\_\_\_  
Lisa Kunz, City Clerk

Date: \_\_\_\_\_

Date: \_\_\_\_\_

FEDERAL EMPLOYER'S I.D. NO.

APPROVED FOR LEGAL CONTENT

\_\_\_\_\_

By: \_\_\_\_\_  
James W. Santoro, City Attorney

Date: \_\_\_\_\_

**EXHIBIT "A"**  
**CERTIFICATE OF CONSULTANT**

I am a duly authorized representative of the firm of Hessler Architects, whose address is 12 Sixth Street South, Great Falls, MT 59401-3629, and I hereby certify as follows:

1. That neither the firm nor any person associated therewith in a management capacity:
  - (a) has employed or retained for commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above consultant) to solicit or secure this contract;
  - (b) has agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
  - (c) has paid or agreed to pay to any firm, organization, or person (other than a bona fide employee working solely for me or the above consultant), any fee, contribution, donation, or consideration of any kind for, or in connection with, procuring or carrying out the contract; with no exceptions.
2. That neither the firm, nor any person who has critical influence on or substantial control in the firm, nor any person associated therewith in a management or supervisory capacity:
  - (a) is currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
  - (b) has, within a three-year period preceding this contract, been convicted or had a civil judgment rendered against them for commission of fraud; a criminal offense in connection with obtaining, attempting to obtain, or performing a public transaction or contract under a public transaction; violation of antitrust statutes; commission of embezzlement, theft, forgery, bribery, falsification, or destruction of records, making false statements, or receiving stolen property.
  - (c) is currently indicted for or otherwise criminally or civilly charged by a governmental entity with commission of any of the offenses listed in paragraph 2(b) of this certification.
  - (d) has had one or more public transactions terminated for cause or default within a three-year period preceding this contract.
3. That to the best of my knowledge and belief:
  - (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
  - (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall

complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

I acknowledge that this certificate is to be furnished to the City of Great Falls and the Federal Highway Administration, in connection with this contract involving participation of Federal-Aid CTEP funds, and is subject to applicable state and federal laws, both criminal and civil.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Marvin Hessler, AIA

**EXHIBIT "B"**  
**CERTIFICATE OF THE CITY OF GREAT FALLS**

I hereby certify that I am the City Manager of the City of Great Falls, Montana, and that the above consulting firm, or his representatives has not been required, directly or indirectly, as an express or implied condition in connection with obtaining or carrying out this contract, to:

- (a) employ or retain, or agree to employ or retain, any firm or person, or
- (b) pay, or agree to pay to any firm, person or organization, any fee, contribution, donation, or consideration of any kind; with no exceptions.

I acknowledge that this certificate is to be furnished to the Montana Department of Transportation in connection with this contract involving participation of Federal-Aid CTEP funds, and is subject to applicable state and federal laws, both criminal and civil.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Gregory T. Doyon, City Manager

**EXHIBIT "C"**  
**NOTICE TO CONSULTANTS**

During the performance of this Agreement, the Consultant, for itself, its assignees and successors in interest (hereinafter referred to as the "Consultant"), agrees as follows:

**A) COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 FOR FEDERAL-AID CONTRACTS.**

1. Compliance with Regulations: The Consultant shall comply with all Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, 49 Code of Federal Regulations, Part 21, as they may be amended (hereafter referred to as the Regulations), which are incorporated by reference and made a part of this Agreement, even though only State funding is here involved.
2. Nondiscrimination: The Consultant, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of sex, race, color, or national origin in the selection and retention of subconsultants, including procurement of materials and leases of equipment. The Consultant shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR 21.5.
3. Solicitations for Subcontracts, Including Procurements of Materials and Equipment: In all solicitations, whether by competitive bidding or negotiation by the Consultant for work to be performed under a subcontract, including procurements of materials or leases of equipment, any potential subconsultant or supplier shall be notified by the Consultant of the Consultant's obligations under this Agreement and the Regulations relative to nondiscrimination.
4. Information and Reports: Consultant will provide all reports and information required by the Regulations, or directives issued pursuant thereto, and permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the Local Entity, MDT or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with Regulations or directives. Where any information required of a Consultant is in the exclusive possession of another who fails or refuses to furnish this information, the Consultant shall so certify to the Local Entity, MDT or the FHWA as requested, setting forth what efforts it has made to obtain the information.
5. Sanctions for Noncompliance: In the event of the Consultant's noncompliance with the nondiscrimination provisions of this Agreement, Local Entity or MDT may impose sanctions as it or the FHWA determines appropriate, including, but not limited to,
  - a. withholding payments to the Consultant under the Agreement until the Consultant complies, and/or
  - b. cancellation, termination or suspension of the Agreement, in whole or in part.
6. Incorporation of Provisions: Consultant will include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. Consultant will take such action with respect to any subcontract or procurement as the Local Entity, MDT or the FHWA may direct to enforce such provisions including sanctions for noncompliance: Provided, however, that in the event Consultant is sued or is threatened with litigation by a subconsultant or supplier as a result of such direction, the

Consultant may request the Local Entity to enter into the litigation to protect the interests of the Local Entity or State, and, in addition, the Consultant or the Local Entity may request the United States to enter into such litigation to protect the interests of the United States.

**B) COMPLIANCE WITH MONTANA GOVERNMENTAL CODE OF FAIR PRACTICES, 49-3-207, MCA.**

In accordance with Section 49-3-207, MCA, Consultant agrees that for this Agreement all hiring will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Agreement.

**C) COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA).**

1. Consultant will comply with all regulations relative to implementation of the AMERICANS WITH DISABILITIES ACT.
2. Consultant will incorporate or communicate the intent of the following statement in all publications, announcements, video recordings, course offerings or other program outputs: “The Consultant will provide reasonable accommodations for any known disability that may interfere with a person in participating in any service, program or activity offered by the Consultant. In the case of documents, recordings or verbal presentations, alternative accessible formats will be provided. For further information call the Consultant.”
3. All video recordings produced and created under the Agreement will be closed-captioned.

**D) COMPLIANCE WITH PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN DEPARTMENT OF TRANSPORTATION FINANCIAL ASSISTANCE PROGRAMS, 49 CFR 26.**

Each Agreement the City signs with a Consultant (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance: “The Consultant, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Consultant shall carry out applicable requirements of 49 CFR part 26 in the award and administration of DOT-assisted contracts. Failure by the Consultant to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.”

**EXHIBIT “D”  
DESCRIPTION OF WORK**

**Project Title:** *STPE 7(47), CIVIC CENTER RESTORATION – GTF, CONTROL NO. 6338, O.F. 1525*

**General Location:** 2 Park Drive South, Great Falls, Montana

**General Project Description:** Full exterior condition assessment of the Civic Center Building, including prioritized recommendations for restoration/rehabilitation, prepared in full compliance with the Secretary of Interior's Guidelines for Rehabilitating Historic Buildings (found here: <http://www.nps.gov/history/hps/tps/standguide/index.htm>) and/or as directed by the Montana State Historic Preservation Office (SHPO) and the Great Falls/Cascade County Historic Preservation Officer.

**Specific Work Elements:**

**1. Assessment Phase**

**A. *Pre-design Meeting***

An initial, on-site field review meeting will be held with the Consultant and any sub-consultants City representatives to familiarize the Consultant and any sub-consultants with the project and concerns of all agencies and partners

**B. *Research, Collect and Assemble Design Data***

- Conduct exterior inspection, assessment, and identification of repair work, interview Civic Center building managers to help identify known and priority condition issues
- Review existing drawings and photos of the exterior wall construction, research original construction techniques and historic photographs that may be available
- Identify appropriate materials and methods of construction
- Research, collect and assemble restoration information that will maintain appropriate period design.

**C. *Surveys***

None required, except as may needed for preparation of elevation drawings

**D. *Environmental Data***

- Consult with the City/County Preservation Officer and SHPO for approved materials, techniques and mitigation of negative effects relating to restoration efforts
- Prepare a mitigation plan if required by the City/County Preservation Officer or SHPO

**E. *Coordination***

- The Consultant will coordinate all design aspects of the project with the City
- The City Planning & Community Development Department will coordinate reviews and approvals by MDT and the Federal Highway Administration, as necessary

**F. *Assessment Report***

The main product of this contract will be an Assessment Report. The report shall include at a minimum, but shall not be limited exclusively, to the following:

- Prepare preliminary existing exterior elevation drawings as necessary for the report and assessment work
- Submit to the City written findings to include results of assessment with

recommended prioritized repair/work items, alternative materials and restoration methods. Recommendations would be broad in scope and would not entail final design or details, and will include a presentation to interested City officials

- Prepare preliminary itemized cost estimates

## **2. Design/Construction Phases**

Subsequent consultant work to be negotiated upon completion of assessment report and will be dependent upon prioritized recommended restoration work.





**Item:** Gasoline and Diesel Fuel Contract  
**From:** Tom Hugg, Vehicle Maintenance Supervisor  
**Initiated By:** Public Works Department  
**Presented By:** Jim Rearden, Public Works Director  
**Action Requested:** Extend Contract

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission (approve/reject) extending the contract for gasoline and diesel fuel to Mountain View Co-Op for three years at an annual cost of approximately \$680,000.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

---

**Staff Recommendation:** Staff recommends that the City Commission extend the gasoline and diesel fuel contract to Mountain View Co-Op for three years at an annual cost of approximately \$680,000.”

**Background:**

Significant Impacts

In 2004, bids were requested and received for the supply of fuel for City of Great Falls operations. A contract with Mountain View Co-Op was subsequently executed. Per the existing contract, the parties involved by mutual agreement can extend the contract every three years. Staff was able to negotiate an extension of the current fuel contract with Mountain View Co-Op. The gross margin of \$.05 per gallon and \$.15 for golf courses, which includes all of their overhead including delivery, did not increase from the margin established in the 2004 fuel contract.

Staff estimates our annual fuel use to be 125,000 gallons of unleaded gasoline, 20,000 gallons of number one diesel and 105,000 gallons of number two diesel.

Fuel prices will, of course, fluctuate and the specifications ask for the particular index the supplier proposes to use to determine our cost changes. Mountain View Co-Op will use the Cenex wholesale price, and as the price paid by Mountain View Co-Op changes, our price will change by the same amount per gallon.

**Fiscal Impact:** Funds for the purchase of gasoline and diesel fuels are provided in individual department budgets. Central Garage tracks fuel usage and departments are billed for their actual use.

**Alternatives:** The City Commission could vote to reject this contract.

**Attachments:** Contract Copy (Not available online; on file in City Clerk's Office.)



**Item:** Cancellation of Outstanding and Unpaid Checks over a year old

**From:** Fiscal Services Department

**Initiated By:** Generally Accepted Accounting Principles

**Presented By:** Coleen Balzarini, Fiscal Services Director

**Action Requested:** Approve cancellation of outstanding and unpaid checks over a year old issued by City of Great Falls Municipal Court.

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**Suggested Motion:**

1. Commissioner moves:

“I move that the City Commission approve the cancellation of City of Great Falls checks that remain outstanding and unpaid for a period of one (1) year or longer as authorized by section 7-6-4303 MCA and authorize redistribution to the General Fund and the Municipal Court Unclaimed Restitution Fund.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

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**Staff Recommendation:** Staff recommends that the City Commission approve the cancellation of checks that remain outstanding and unpaid for the period of one (1) year or longer.

**Background:** Section 7-6-4303, MCA, authorizes the City Commission to cancel municipal checks that have remained outstanding and unpaid for a period of one (1) year or longer. MCA requires that the list must be entered into the minutes of the City Commission proceedings. Attached is the required list of the instruments to be canceled including the check number, date, amount, and payee. A minimum of two (2) letters and affidavit forms for replacement checks have been mailed to the address on record and no response has been received to date. All affidavits for replacement checks that have been returned to the City have had checks re-issued.

**Concurrences:** Not Applicable

**Fiscal Impact:** Of the total amount of the checks that are written off (\$742.99) is to be remitted to the General Fund and (\$5,382.80) is to be placed in the Municipal Court Unclaimed Restitution Fund pursuant to 46-18-250 MCA.

**Attachments/Exhibits:** List of Checks to be cancelled is available in the City Clerk’s Office.

**Special Note:** Of the \$3,557.80 that was approved by the City Commission on October 6, 2009 \$95.00 was placed in the General Fund and \$3,462.80 to the Municipal Court Unclaimed Restitution Fund.



**Item:** Final Payment: Great Falls Police Department Shooting Range Improvements, O. F. 1365.1

**From:** Police Department & Engineering Division

**Initiated By:** Police Department

**Presented By:** Corky Grove, Police Chief

**Action Requested:** Approve Final Pay Request

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**Suggested Motion:**

1. Commissioner moves:

“I move the City Commission approve Final Payment for the Great Falls Police Department Shooting Range Improvements, O.F. 1365.1 in the amount of \$41,221.08 to Central Plumbing and Heating, Inc., and \$416.37 to the State Miscellaneous Tax Fund, and authorize the City Manager to execute the agreements.

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

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**Staff Recommendation:** Approve final payment request.

**Background:**

Significant Impacts

The Great Falls Police Department applied for and was awarded a grant to install a number of improvements to the Department’s shooting range, which is located approximately 5 miles northeast of Black Eagle. The improvements are part of a series of upgrades planned for the facility in the coming years.

Workload Impacts

Stelling Engineers completed the project design and performed contract administration duties. City Engineering and Police staff reviewed the plans and specifications. Stelling staff and City Engineering handled project inspection duties.

Purpose / Project Work Scope

The first phase of site construction for the shooting range occurred in 2004 and 2005, when the site was graded to its current configuration. This work provided a very basic but useable shooting range for the Police Department. Additional improvements have since been installed as funds have become available.

The current project performed site grading and installed asphalt millings to allow proper drainage and minimize mud, which had been a severe problem during wet weather conditions. A new storm drain system was installed, along with erosion control and revegetation. Concrete slabs were added to the firing line and the lean-to structure. An eight-foot tall chain link fence with gates now surround the area, and site lighting is installed. A new access road and walking path with stair steps to the main parking lot has been built. Finally, a control building with electric service, and a pre-cast concrete latrine were installed.

Change Order Number One was approved by the City Commission on July 20, 2010, for \$9,121.00, which brought the total awarded amount to \$195,757.00. This added funding was for a compressed air line, electric and control cables, and electrical outlets for the targeting system, which was paid for by the same grant but handled outside of this contract.

#### Evaluation and Selection Process

Five bids were received and opened for this project on April 7, 2010. One bid was rejected due to nonconformance with bidding instructions. The four remaining bids ranged from \$186,636.00 to \$230,665.39. Central Plumbing and Heating, Inc. (Central) submitted the low bid. The City Commission awarded the contract to Central on April 20, 2010.

#### Conclusion

City staff, along with our consultant Stelling Engineers, has verified that Central has completed all work and punch list items in accordance with the plans and contract. The City can accept the project and execute the Final Payment. The project was completed within the contract time. Substantial completion was achieved on July 26, 2010. The two year warranty will expire on July 26, 2010.

#### **Fiscal Impact:**

The final cost of the project is \$195,505.95, which is \$251.05 less than the original contract plus the change order. This project is funded with an Office of Community Oriented Policing Services - Cops Technology Grant, which is a U.S. Department of Justice program. Representative Denny Rehberg was instrumental in procuring this grant, which paid for all costs of the construction and consultant services. The grant also paid for consultant services, and site improvements outside of this specific contract.

#### **Alternatives:**

The City Commission could vote to deny the Final Payment.

#### **Attachments/Exhibits:**

Application for Final Payment is attached. (Not available online; on file in City Clerk's Office.)