



City Commission Agenda

for

January 4, 2011

Please Note: The City Commission agenda format allows citizens to speak on each issue prior to Commission action. We encourage your participation. Please keep your remarks concise and to the topic under consideration.

CALL TO ORDER: 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL

NEIGHBORHOOD COUNCILS

1. Miscellaneous reports and announcements.

BOARDS & COMMISSIONS

2. Miscellaneous reports and announcements

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

3. 2011/2012 Community Development Block Grant (CDBG) Policies and Funding Priorities. Action: Reaffirm the CDBG Policies and Citizens Participation Plan and set the 2011/2012 CDBG Funding Priorities as shown in Exhibit E. **(Presented by: Mike Haynes)**
4. Addendums to MaltEurop North America Water and Sewer Agreements. Action: Approve or deny Addendums. **(Presented by: Jim Rearden)**

ORDINANCES/RESOLUTIONS

CONSENT AGENDA *The Consent Agenda is made up of routine day-to-day items that require Commission action. Items may be pulled from the Consent Agenda for separate discussion/vote by any Commissioner.*

5. Minutes, December 21, 2010, Commission meeting.
6. Total Expenditures of \$3,728,348 for the period of December 16-29, 2010, to include claims over \$5000, in the amount of \$3,510,525.
7. Contracts list.
8. Grants list.
9. Postpone bid award for six new 2011 police pursuit vehicles.
10. Approve purchase of traffic signal controllers from Western Systems in the amount of \$51,210.
11. Approve Community Based Policing Agreement with the Great Falls Housing Authority.
12. Approve agreement with Qwest Communications for the purchase and install of an Adtran router and internet DS3 line.

13. Approve final payment to Kuglin Construction and the State Miscellaneous Tax Division in the amount of \$3,174.65 for the Northern Lights Reconstruction.
14. Approve Change Order No. 1 in the amount of \$915 to A.T. Klemens for the Mansfield Theater Air Conditioning Modifications.

Action: Approve Consent Agenda or remove items for further discussion and approve remaining items.

PETITIONS AND COMMUNICATIONS *(Public comment on any matter that is not on the agenda of the meeting and that is within the jurisdiction of the City Commission. Please keep your remarks to a maximum of 5 minutes. When at the podium, state your name and address for the record.)*

15. Miscellaneous reports and announcements.

CITY MANAGER

16. Miscellaneous reports and announcements.

CITY COMMISSION

17. Miscellaneous reports and announcements.

MOTION TO ADJOURN



Item: 2011/2012 Community Development Block Grant (CDBG) Policies and Funding Priorities

From: Planning and Community Development Department

Initiated By: Chris Imhoff, CDBG/HOME Administrator

Presented By: Mike Haynes, AICP, Planning and Community Development Director

Action Requested: The City Commission reaffirm the Community Development Block Grant (CDBG) Policies, reaffirm the Citizen Participation Plan and set the 2011/2012 CDBG Funding Priorities

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission reaffirm the Community Development Block Grant (CDBG) Policies, reaffirm the Citizen Participation Plan and set the 2011/2012 CDBG Funding Priorities as shown in Exhibit E.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

Staff recommends the City Commission reaffirm the Community Development Block Grant Policies, the Citizen Participation Plan and set the 2011/2012 CDBG Funding Priorities.

Background:

The Department of Housing and Urban Development (HUD) allocates Community Development Block Grant (CDBG) funds to entitlement communities, based on a formula that uses population and housing statistics, to help fund local community development programs including affordable housing, anti-poverty programs and community infrastructure projects that assist primarily low and moderate income (LMI) persons.

If the 112th Congress does not significantly change federal CDBG funding levels, staff anticipates that the City of Great Falls will receive approximately \$1,007,000 in (CDBG) funds for the upcoming 2011/2012 funding cycle.

It should be noted however that with the lame duck Congress passing a continuing Resolution to fund government only through March 4, 2011, and with the next federal budget requiring approval by the new Congress there are no guarantees that CDBG funding levels will be maintained.

Given that the Community Development Council (CDC) must meet and make recommendations on funding local projects and programs prior to final federal funding commitments, the only reasonable course of action a local government can take is to assume that funding will be maintained and make later adjustments if necessary. Thus, the remainder of this agenda report is based on the assumption that CDBG funding will be essentially unchanged from 2010/2011 to 2011/2012.

Significant Impacts

CDBG Policies: The City Commission adopted amended CDBG policies in 2005. The policies, attached as Exhibit A, function as both a process and as a guide for the allocation of CDBG funding. The policies validate the City's commitment to how funds will be allocated and what type of funding activities the CDBG funds will be used to support. HUD requires that the adopted policies be reaffirmed to ensure that the City has a committed process and a policy that supports lawful allocation of CDBG funding.

Citizen Participation Plan: The Citizen Participation Plan was adopted by the Commission in January, 2010 as part of the City of Great Falls 2010-2015 Consolidated Plan. The Plan is intended to promote citizen participation and strives to foster strong community partnerships. These alliances help the City to identify the needs of the community and barriers to obtaining needed services. The Citizen Participation Plan, see Exhibit B, places a strong focus on engaging low and moderate income persons and the organizations and agencies that serve them. Engagement activities include public outreach, publicizing meetings, meeting advertisements and conducting two public hearings. HUD requires that the Citizen Participation Plan be reaffirmed to ensure that the City has a committed process and a policy that supports full public participation in the CDBG funding allocation process.

Funding Priority: The Commission approval of funding priorities will be the foundation for the Annual Action Plan required by HUD. Projects will be considered that fall into the guidelines established by these funding priorities and meet national CDBG objectives making them eligible for use of CDBG funds. Proposed projects must meet the National CDBG Program objectives to be eligible and at least 70% of the funds must serve low to moderate income persons. As always, there will be competing interests for the available funds. In recommending funding percentages, staff balances the percentage distribution of the funds based on proposed projects, as a result funding percentages change somewhat from year to year.

HUD has a stringent set of guidelines which require the City to take action within a set time frame. A HUD compliant schedule is attached for your reference, see Exhibit C. The Commission has already taken two definitive steps in this process. On November 16, 2010, the City Commission committed to allocate the final \$332,000 of the total \$1,000,000 prior commitment for infrastructure in the Upper Lower River Road Water and Sewer District. The \$332,000 equates to 33% of expected funding which is the same as the total percentage allocation for public facility/infrastructure projects in 2010/2011. Upholding the infrastructure

commitment would leave the remaining funds to be allocated between housing, public services and economic development applicants.

Last year (2010/2011) the allocation between housing, public services and economic development was 27% for housing, 15% for public services and 5% for economic development.

When considering the percentage allocation for this year's funding, the Commission should rely, in part, on the priorities it established through the adoption on January 5, 2010, of the City of Great Falls 2010-2015 Consolidated Plan. The Consolidated Plan outlined the following priorities (in no specific order):

- Provide public facility and infrastructure assistance including American with Disabilities Act (ADA) handicap accessibility and energy efficiency improvements to provide a suitable living environment
- Provide assistance for transitional housing with supportive services benefiting homeless or special needs persons
- Provide support to public service agencies operating programs that benefit low income persons
- Provide direct first-time homebuyer assistance for low to moderate income families
- Provide construction and rehabilitation assistance for very low to moderate income homeowners and landlords with very low to moderate income renters to upgrade the city housing stock to provide and sustain safe, affordable housing
- Provide decent affordable housing opportunities for very low and low income renters, particularly the elderly and/or disabled
- Provide funding to projects which will create decent paying jobs with benefits for persons from low to moderate income households

Citizen Participation

In the second step in the allocation process, on December 7, 2010, the City Commission held the first of two HUD required public hearings to gather input from the community on the allocation of CDBG funding. The Commission received input from twelve individuals on how funds should be allocated in FY 2011/2012; a summary is attached as Exhibit D. Presenters encourage the Commission to allocate funds for:

- Accessible Housing and Transit,
- Affordable Housing/Universal Design,
- Blight Removal,
- Cultural Center,
- Developmentally Disabled Housing and Service,
- Economic Development,
- Emergency Shelter for Homeless Youth,
- Food Delivery Programs,
- Senior Center, and
- Upper and Lower River Road Water and Sewer District.

Purpose

Based on Commission adopted priorities, testimony given at the Community Needs Public hearing, and knowledge of the range of projects applying for CDBG funding this year, staff recommends the Commission adopt the following priorities:

FY11/12 CDBG Priorities	Percentage of CDBG Funding	FY 2010/2011 Funding Amount
Public Facility Improvement/Handicap Accessibility	33	\$332,000
Affordable Housing	27	\$272,550
Planning & Administration	20	\$201,400
Public Service Activities	15	\$151,050
Economic Development	5	\$50,000
TOTAL	100	\$1,007,000

Public Facility/Handicap Accessibility: Types of activities these funds may be used for: infrastructure, park facilities, public building rehabilitation, and facilities for persons with special needs (group homes).

The City Commission has committed thirty three percent of the CDBG funds for use in 2011/2012 for Phase IV of the Upper Lower River Road Water and Sewer District project to provide newly constructed water and sewer mains and service to an area where 65% of the residents are extremely low, low or moderate income households, according to an income survey completed in 2008 and 2009.

Affordable Housing: Types of activities these funds may be used for: construction of housing, down-payment assistance, rehabilitation to residential buildings that serve LMI households, lead based paint removal and acquisition of land.

Twenty seven percent of the projected CDBG funds are recommended for the Affordable Housing priority. The Affordable Housing allocation historically funds the City Community Development Rehabilitation Specialist's position, and a NeighborWorks Great Falls revolving loan fund used for rehabilitation or new construction of housing for purchase by low to moderate income first-time homebuyers. At times the funding is utilized for other housing related projects or to bolster the City's affordable housing revolving loan funds.

Planning & Administration: Types of activities these funds may be used for: administration of CDBG funds in compliance with HUD's requirements to track funding through financial documentation for all grant and revolving loan funds, subrecipient monitoring, and performance

reporting. The funds may also be used for comprehensive plans, functional plans such as transportation plans or land use and urban environmental design plans, general management, public information, fair housing activities and indirect costs.

Twenty percent of the projected funds are recommended for administration. This is the HUD capped percentage allowed to cover the City's costs for salaries and overhead to administer CDBG. The funds support staff for Neighborhood Stabilization and City Affordable Housing Revolving Loan programs, Fair Housing efforts and required environmental review activities.

Public Service: Types of activities these funds may be used for: meals for elderly and disabled, day care and parenting education for young parents, summer and after school programs for lower income children and youth, legal services for abused or abandoned children, job training and employment services, and fair housing.

Fifteen percent of the projected funds are the maximum HUD allows to be used for public service activities that provide benefit primarily to low to moderate income persons and households. Public Services is a very competitive grant area, therefore staff recommends the full 15% of funds allowed be used for the Public Service priority.

Economic Development: Types of activities these funds may be used for: microenterprise assistance, job training and commercial rehabilitation, including façade improvements.

Five percent of the funds are being recommended for use in the Economic Development priority, which historically has not been competitive. The focus in the past has been to support applicants with projects that create good paying jobs with benefits specifically for persons living in low to moderate income households.

Evaluation and Selection Process

Projects will be considered that fall into the guidelines established by these funding priorities and are eligible for CDBG funding. A ten member board with staggered three year terms is appointed by the City Commission to make funding recommendations for CDBG project applications. This board, known as the Community Development Council (CDC), will read the grant applications and visit project sites when possible to better comprehend the project scope and ability to proceed. Staff will explain the objectives, requirements, and policies of the CDBG program to the CDC, and aid the CDC in any way possible to undertake the ranking of the projects in each priority area and the recommendation of funding amounts for the projects.

Applicants are invited to make 15 minute presentations to the CDC during their scheduled meetings. The meetings also allow the CDC members to question applicants about their proposed projects. Each project is then scored based on a matrix designed to examine need, community benefit, agency sustainability and capacity, and budget and leveraging addressed by the project. The matrix scores are tallied by staff and the projects are prioritized for funding by score. The CDC meets a final evening to determine the funding recommendations. Staff and CDC will meet with the City Commission in a work session to recommend funding for the CDBG and HOME projects.

Conclusion

The amount of CDBG funding for FY 2011-2012 is unknown at this time. Uncertainty creates a difficult environment in which to make a determination regarding allocation of funds. Therefore, Staff recommends the Commission commit to the following priorities, which may be amended in March after congressional action when the Commission accepts the CDC recommendations:

- Allocate twenty percent of the CDBG funds for program administration;
- Allocate funds to complete the Upper Lower River Road Sewer and Water Improvements; and
- Allocate any remaining funds as a proportionate share consistent with the percentage recommendations in Exhibit E.

HUD requires that the City Commission reaffirm the previously adopted CDBG policies and citizen participation plan.

The City Commission approval of 2011/2012 funding priorities will be the foundation for the Annual Action Plan, as required by HUD, as part of the Consolidated Plan. The funding priorities shall guide the CDC in its review and analysis of proposed programs/projects that have been determined to meet national CDBG objectives and are eligible for CDBG funding. Staff will keep the Commission and CDC apprised of congressional action in relation to CDBG funding.

Fiscal Impact: Any decision by the City Commission will have impacts on the respective areas of funding, but the total funding package is limited to that provided to the City of Great Falls by HUD.

Alternatives: The City Commission may direct CDC to make alternative funding priorities.

Attachments/Exhibits:

Exhibit A, CDBG City Commission Policies

Exhibit B, CDBG/HOME Citizen Participation Plan

Exhibit C, CDBG Annual Action Plan Schedule

Exhibit D, CDBG Needs Public Hearing Comments Summary

Exhibit E, CDBG Funding Priorities

EXHIBIT A

City of Great Falls, Montana Community Development Block Grant City Commission Policies January 2011

1. City Commission will determine the allocation of all CDBG projects.
2. The City Commission will conduct a Community Needs public hearing to allow citizens (especially low/moderate income persons) and city staff the opportunity to express their opinion as to the needs of the community that should be addressed with block grant funding.
3. The City Commission will determine priorities and allocate funding percentages to priority categories following the Community Needs public hearing.
4. The Community Development Department will make recommendations to the City Commission for any grant proposal applications not reviewed by the Community Development Council.
5. The Community Development Council will review and make funding recommendations for grant proposal applications, as directed by the City Commission.
6. The Community Development Council will review, prioritize, and make funding recommendations to the City Commission for all public service grant applications based on solicitation for proposals in an amount to be approximately 15% of the grant entitlement amount. The minimum grant request will be for \$5,000.
7. The City Commission will not fund proposals from agencies/departments whose last fiscal year or older CDBG funded projects will not be 75% complete by March 31st of the current year, unless a special public purpose exists for waiving the policy.
8. Private non-profit agencies will not be funded for staff salaries, benefits, office consumables, and rent payments for agency office space or utility costs.
9. City Commission will fund activities to further fair housing as a part of block grant administration.
10. Projects that leverage and/or match the CDBG funds will be given priority consideration for funding.
11. Handicap accessible projects that serve the largest number of the public will be given priority consideration for funding.

EXHIBIT B

City of Great Falls, Montana Citizen Participation Plan for the Annual Action Plan January 2011

PURPOSE OF CITIZEN PARTICIPATION IN DEVELOPING THE CONSOLIDATED PLAN:

A key component in creating the HUD required Consolidated Plan is citizen participation in all steps of the planning development process. To ensure citizens in Great Falls have the opportunity to take part in creating the Consolidated or the Annual Action Plan, the City of Great Falls has developed and commits to follow these elements of the Citizen Participation Plan.

THE CITIZEN PARTICIPATION PLAN:

PARTICIPATION: The City of Great Falls will provide for, and encourage, citizen participation emphasizing the involvement of low, very low, and poverty income residents in areas where housing and community development funds may be spent. The City of Great Falls will also inform and offer opportunities for comment to residents of low, very low and poverty income neighborhoods. The City of Great Falls will encourage the participation of the Great Falls Housing Authority and public and assisted housing residents of the Great Falls Housing Authority, and of Opportunities, Inc., and their assisted housing residents in Great Falls. The City will provide Consolidated Plan or Annual Action Plan development information to the Great Falls Housing Authority that will be available at the public hearing required for the Public Housing Agency Plan.

The City of Great Falls will make reasonable efforts to consult with other public, private, and non-profit agencies that provide housing, health services, and social services (including those focusing on services to children, elderly persons, persons with disabilities - including physical, mental and developmental disabilities as well as other persons in need of services). When preparing the portion of the Consolidated Plan or Annual Action Plan concerning lead-based paint hazards, the City of Great Falls will consult with the City/County Health Department in order to examine data identifying the addresses of housing units with children as containing lead. The City of Great Falls will encourage input and solicit information from each of the nine neighborhood councils, notify of all of the public hearings and the Consolidated Plan or the Annual Action Plan development process, and solicit comments.

The City Commission appoints ten citizens who reside within Great Falls to a voluntary advisory board that reviews public service and public facility projects submitted for CDBG funding. This advisory board, the Community Development Council, recommends project funding to the City Commission under the public service and public facility portions of the CDBG funding. The encouragement of lower income, minority, and disabled citizens or their representatives to apply for Community Development Council positions occurs annually; through advance notice of board openings and application information with have adequate time to apply.

ACCESS TO MEETINGS: The City of Great Falls will afford adequate, timely notification of meetings so all citizens can attend the public hearings. This will include, as appropriate, legal notices, advertisements, press releases, public service announcements, letters or other means of notifying interested parties. The City of Great Falls will also provide reasonable accommodations for persons with disabilities to all public hearings, and local meetings. Reasonable accommodations include but are not limited to holding meetings in handicapped accessible buildings, providing for sign language interpreters, and language interpreters, etc. when requested.

ACCESS TO INFORMATION: The City of Great Falls will provide citizens, public agencies, and other interested parties with reasonable and timely access to information and records relating to the Consolidated Plan or annual Action Plan and all of its components and the City's planned use of financial assistance received under the relevant federal programs during the next year. The public will have the opportunity to receive information, review and submit comments on any proposed submission including the Consolidated Plan adoption by the City of Great Falls City Commissioners and any Plan amendments and its performance reports. The required 30-day comment period on any proposed submission, adoption of the Consolidated Plan or Annual Action Plan submission, and any plan amendments is available as occurring. Information will also be available on the range of programs, the amount of assistance the City expects to receive, the amount of funds available and the estimated amount proposed to benefit low, very low and poverty income residents. These groups will also have access to the City's plans to minimize displacement of residents and businesses and assist those displaced because of these activities. Information and public records will be available during regular business hours in the City Community Development Department. Special arrangements are available to accommodate access to information for persons with disabilities.

TECHNICAL ASSISTANCE: The City of Great Falls will provide appropriate technical assistance to all groups that request assistance in developing proposals for financial assistance under any of the programs covered by the Consolidated Plan.

PUBLIC HEARINGS: To obtain citizens views the City holds at least two public hearings conducted at a minimum of two different stages of the program. The City of Great Falls program year begins July 1 and ends June 30. These public hearings will address and respond to proposals and comments on:

1. Housing and community development needs
2. Development of proposed activities
3. Review of proposed uses for funds
4. Review of program performance

The City of Great Falls attempts to provide public meetings conveniently timed for people who might or will benefit from program funds, accessible to people with disabilities and adequately publicized with sufficient information about the subject of the hearing to permit informed comment. The public hearings occur on a weekday evening in the Civic Center Building, which is centrally located, easily accessible with adequate parking, and handicap accessible.

Throughout the year, citizens may attend the City Commission meetings and public hearings to provide input as to the distribution of federal funds into the City. There will be two public hearings conducted by the City Commission annually. The first public hearing will give citizens the opportunity to comment and provide input on the following:

- Any housing and non-housing community development needs that they have identified and wish addressed
- How funding proposals may meet community development needs in Great Falls
- Performance of the City in administering and distributing federal funds
- Every five years, or anytime the Citizen Participation Plan has substantial revisions or re-written, citizens may comment on the adoption of the Citizens Participation Plan. Prior to adopting the plan, the City distributes the plan for review and comment for a full 15 days.

The second public hearing will offer the opportunity for the citizens to comment on the following:

- Adoption of the Consolidated or Annual Action Plan
- Use of federal funds

- Performance of the administration and implementation of funded projects

TIMELY RESPONSE: The City of Great Falls will consider any comments or views of citizens, agencies, units of general local government, or other interested parties concerning the Consolidated Plan or Annual Action Plan, any amendments to the Plan and all performance reports. The Community Development Department will address any complaints with written responses to written complaints within 15 working days, where practical. Depending on the nature of the complaint, staff may refer the issue to the City Manager or the City Commission if the response from staff is unsatisfactory to the complainant. As appropriate, an attachment of summary of comments and responses to complaints to the final submission of the Consolidated Plan, the Consolidated Plan Amendments, or the Annual Performance Report will take place.

NON-ENGLISH SPEAKING RESIDENTS: In the event that a significant number of non-English speaking residents can reasonably be expected to participate, the City will provide accommodations for non-English speaking residents in the case of public hearings, if such accommodations are available.

SUBSTANTIAL AMENDMENTS: Substantial changes in the City's planned or actual activities will require an amendment to the Consolidated Plan or Annual Action Plan. The following criterion determines substantial change and governs Consolidated Plan or Annual Action Plan amendments:

1. If a new project that has not previously received funding, is being created with unprogrammed funds, or created from financial changes from other funded projects.
2. If there is a change in the project site location, or the project affects an area, an amendment will be required if the project location changes to a different census tract.
3. If there is a change in project purpose or beneficiaries, such as a project eliminates or reduces by over 50% the proposed impact on the original beneficiaries, and/or if less than 51% of the beneficiaries are determined to be low, very low, or poverty income an amendment will be required. The CDBG administrator will determine on a case-by-case basis if an Amendment is required when the beneficiaries change from one targeted group to another.
4. If the project changes in scope the activity from the original proposal.
5. If a project budget increases by twice the total allocation and the increase exceeds 10% of the City's total current Block Grant allocation.

The City will advertise a notice in the *Great Falls Tribune* and make available any amendments to the Consolidated Plan for citizen comment for a 30-day period.

ANNUAL PERFORMANCE EVALUATION REPORT

The Annual Performance Report is available to all citizens at the Public Library and the City Community Development Office through a notice in the daily newspaper notifying the public of the availability of this report for review and comment for a minimum of 15 days. Any comments received regarding the Annual Performance Report are considered and a summary of all comments is attached to the performance report.

SOLICITATION OF CITIZEN COMMENTS ON THE CITIZEN PARTICIPATION PLAN:

Prior to its adoption and approval by the Great Falls City Commission, the City of Great Falls will publish a legal notice in the *Great Falls Tribune* and *Consumer's Press*. The notices of the plan and/or any amendments to this plan are available for a 15-day comment listing the sites that a citizen may obtain a copy of the plan. The plan and any amendments to this plan are available to citizens at the Great Falls Public Library, the Great Falls city web page (www.greatfallsmt.net) and the City Community Development Office in the Civic Center.

SOLICITATION OF CITIZEN COMMENTS IN PREPARING THE
CONSOLIDATED OR THE ANNUAL ACTION PLAN:

1. The City of Great Falls will contact local agencies, the housing authority, the local neighborhood revitalization agency, and the neighborhood councils to obtain information and comments to make citizens aware of the Consolidated or Annual Action Plan process.
2. The proposed Consolidated Plan or Annual Action Plan is available to all citizens at the Public Library, the City Community Development Office, the City's web page (www.greatfallsmt.net). To inform the citizens of the proposed Consolidated Plan or Annual Action Plan, a notice published in the daily newspaper, the free weekly publication, and distributed to various agencies describes the availability of this plan and the 30-day period to receive public comment.
3. City Commission will conduct two public hearings requesting input from the citizens and representatives of low, very low and poverty level people as to the needs of the community, including but not limited to housing, community development, infrastructure, economic development and homeless assistance. A second public hearing conducted to receive citizen comments on the proposed Consolidated Plan or Annual Action Plan occurs after completion of the Plan.

The City will provide a reasonable number of free copies of the Consolidated Plan or Annual action Plan to citizens and groups upon request.

EXHIBIT C

2011— 2012 CDBG/HOME Allocation and Annual Action Plan Schedule

City Commission appoints Community Development Council (CDC) members	Wednesday, November 3, 2010
Commission Meeting - Status report on HOME & CDBG	Tuesday, November 16, 2010
Application available on City web site	Wednesday, December 1, 2010
CDBG/HOME Application Workshop	Wednesday, December 1, 2010
Commission conducts "Needs" Public Hearing	Tuesday, December 7, 2010
City Commission sets CDBG funding priorities	Tuesday, January 4, 2011
Pre-deadline review of applications	Friday, January 21, 2011
Funding application deadline (3 pm)	Friday, January 28, 2011
Community Development Council (CDC) Orientation Meeting	Wednesday, February 9, 2011
CDC reviews applications & develops funding recommendations for CDBG public service, housing, economic development and public facility project applications	Thursday, February 17 – Friday, March 11, 2011
CDC presents funding recommendations for CDBG project applications at Commission work session/meeting	Tuesday, March 15, 2011
Staff makes funding recommendations for all other project applications	Tuesday, March 15, 2011
City Commission accepts project application funding recommendations for inclusion in Annual Action Plan & sets date for Public Hearing	Tuesday, March 15, 2011
Proposed Annual Action Plan completed & available for review	Wednesday, March 30, 2011
30 day comment period for Proposed Annual Action Plan	Wednesday, March 30 – Thursday, April 28, 2011
Public Hearing on Proposed Annual Action Plan	Tuesday, April 19, 2011
Commission approves Annual Action Plan	Tuesday, May 3, 2011
Annual Action Plan submitted to HUD (due May 15, 2011)	Wednesday, May 4, 2011

EXHIBIT D

Community Needs Public Meeting Summary City Commission Meeting December 7, 2010

A public meeting was held as part of the regular City Commission meeting on December 7, 2010, at 7 p.m. in the Commission Chambers at the Civic Center. The meeting was held to provide an opportunity for citizens to describe to the City Commission what they see as needs of low income people in the community and how Community Development Block Grant (CDBG) and HOME Investment Partnership Program (HOME) funds could be used to address those needs.

Michael Haynes, director of Planning and Community Development, advised the City Commission that at their last meeting the City Commission voted to commit the final \$332,000 of the \$1,000,000 CDBG funds committed to the Upper & Lower River Road Water & Sewer District in a memorandum of understanding dated August 19, 2003, leaving no funding available for other public facility or infrastructure projects in 2012. Staff conducted a workshop for potential applications on December 1, 2010, and invited potential applicants to submit eligible applications by January 28, 2011. The City hopes to receive approximately \$1,000,000 in CDBG funding and \$440,000 in HOME funding; however, there are no guarantees that level of funding will be maintained because of recent changes in Congress.

On January 4, 2011, the City Commission will be asked to set percentage funding allocations to provide the Community Development Council (CDC) with parameters for funding before they (the CDC) hear requests to fund specific projects in February 2011. The reason for setting percentage funding allocations to needs categories such as housing, public service and economic development is that the actual dollar amounts can then be adjusted depending on the amount of funds ultimately received. The City Commission will hear recommendations from the CDC in March and April of 2011.

Sally Mathers, Great Falls Public Schools, emailed the following written comments on December 7, 2010

From: Sally Mathers [\[mailto:sally_mathers@gfps.k12.mt.us\]](mailto:sally_mathers@gfps.k12.mt.us)

Sent: Tuesday, December 07, 2010 4:30 PM

To: Wendy Thomas

Subject: Homeless

There is no place for unaccompanied youth to spend the night in Great Falls. Unaccompanied youth are part of the students considered homeless educationally. Great Falls Public Schools has seen an increase in homeless children and youth. In 2005-2006 we identified 36. 2006-2007 we had 37. 2007-2008 we had 91. 2008-2009 we had 211. 2009-2010 we had 212. So far this school year 131 students have been identified. Educationally these students are lacking a fixed, regular, and adequate

nighttime residence. This means they may be in a hotel, doubled up with another family, living in a car, living at the Mission, or be truly on the streets.

Sally Mathers
Federal Programs and Accountability Director
Great Falls Public Schools
Great Falls, Montana
406 268-6777

The following listing is a summary of the comments involving current community needs which were expressed in the meeting.

Roland Leitheiser, Upper & Lower River Road Water & Sewer District (ULRRWSD). The District will be getting the final \$332,000 payment toward the ULRRWSD project. The funding is vital to the system and the project has added infrastructure that the City owns. Additionally, people are now living in the city limits who were not doing so before.

John Stephenson-Love, board president of ULRRWSD. The District appreciates the City's recommendation to apply the final installment of the commitment to the ULRRWSD project which will be Phase IV. The area in Phase IV has a number of substandard wells that have high levels of nitrates and the majority of people who live in this area are low moderate income so the project fits the guidelines of the CDBG program.

Dana Darko, chairman of board of Great Falls Farm in the Dell. The Farm in the Dell is a specialized farm being built for development disabled adults at 535 McIver Road. It is modeled after sister farms that have already been developed in other places in Montana and will serve developmentally disabled adults from the Great Falls community. In February 2010 the Montana Developmentally Disabled program provided the statistic of there being 1,055 developmentally disabled adults in Montana who need living and/or work day programs. This number reflects an increase of 169 people within the last year. 104 of the 1,055 adults are currently in Great Falls and the immediately surrounding area. This number of people needing living and/or work day programs is a significant concern.

Once the farm is operational, the organization has State approval to provide housing for up to 12 developmentally disabled adults from Great Falls and the surrounding area and a group home will be constructed this spring. Residents living at the farm will be provided with jobs and other support services. The Farm will also provide employment for 12 to 18 additional individuals. Currently no farms in the area offer this type of employment for the City's disabled adults. The Farm will directly benefit developmentally disabled adults by providing paid jobs and housing. It will also benefit the entire population as residents will have another source for agricultural products. It is hoped funding will be allocated to support this endeavor.

Cleve Loney, representative elect. The grant funds would be an excellent thing for Meals on Wheels and the Senior Citizens Center. The groups receive \$32,000 a year from government organizations; however, they expend \$250,000 a year for meals for the elderly. Another excellent use of grant funds would be for assisted living because people want to stay in their homes and be viable workers.

Carrie Koppy, NeighborWorks Great Falls (NWGF). NWGF participates in several different assessments and they recently helped with the comprehensive housing assessment program which is the underpinning of the housing section of the comprehensive plan. NWGF hired a person to assess housing needs statewide and collaborated with groups such as Montana Board of Housing to develop a comprehensive statewide plan. The housing needs are described in the comprehensive plan and the need for housing in Great Falls is still very stark. Housing stock continues to decline in Great Falls because of the economic situation which results in people investing less money into the homes now. The plan developed in conjunction with the Board of Housing noted that by 2025 more than 7,000 homes will be lost in Great Falls as they will no longer be livable. Great Falls needs to make a commitment to continue to build several levels of housing every year to stem the tide of lost stock. Housing affordability is a key issue in Great Falls. There is a lack of affordable housing, which is now considered to be a home selling for less than \$130,000. The senior population is aging and they need housing that is handicap accessible. There is the need to develop visitable homes (provide access for people who are not ambulatory without aids). NWGF counselors report many renters are in stable jobs and have repaired—or are willing to repair—their credit, however, when they are ready to buy no houses are available. This adds continued pressure to the rental shortage. There is the need to improve and enhance housing stock. According to the most recent Weed & Seed assessment, the downtown area indicates if it could establish residencies they would be much better able to jumpstart the viability of downtown.

NWGF studies reveal the measured growth in Great Falls and Cascade County is beginning to outstrip the housing stock available. Rising home prices and lack of affordable housing are putting stress on the community. A lot of new homeowners do not know how to maintain their homes and need some level of education to teach them how to care for their assets so they will continue to appreciate. An increasing demand for green features in new houses and rehabilitation is also being seen.

When the City partners with organizations on any housing projects it results in synergistic relations. The City gets leveraging; for example, for every \$1 of CDBG/HOME funding, \$12 of funding comes into the city from sources such as the Department of Housing & Urban Development, NeighborWorks America and mortgages. Additional funding comes to the City based on its reputation. For example, recently the Neighborhood Stabilization Program quickly funded the City's application based on its reputation for fine work, efficiency and affordability. Housing projects result in increased taxes. The tax-based addition from NWGF new construction and rehabilitation over the last 30 years is now approaching \$28,000,000.

The last element of needs is blight removal and community revitalization as it relates to housing needs and Linda Daggett will speak about this.

Linda Daggett, member of board of directors of NWGF, southside neighborhood resident, works at HeadStart. Blight removal is important in the southside neighborhood. NWGF started working in her neighborhood and it made a huge difference to the neighborhood. The neighborhood became more attractive for homeowners to move into and the current residents were more motivated to start repairing their own homes.

Shyla Patera, resident of Meadowlark Apartments, works at Northcentral Independent Living Services (NCILS). NCILS needs rental options for consumers that have gotten into accidents and

cannot quickly rehabilitate their houses or purchase visitable houses. NCIL sees the need for an accessible and livable community. The City Commission is asked to support visitability and to increase more low income housing options. It is important to continue to take accessibility features into account so citizens with disabilities can participate in all aspects of the community. Public transportation for people with disabilities is also a problem.

Brett Doney, Great Falls Development Authority (GFDA). The greatest need of low and moderate income people in Great Falls is jobs—jobs for the 2,263 people in the metro area that were unemployed. There are probably a couple 1,000 more people who are discouraged and not looking for work. Another problem is a lot of people who work hourly have had their hours cut back and are having difficulty making ends meet. The GFDA did a survey last year that showed 24% of employed people in the region were looking for better jobs to increase their wages, to get benefits or to improve their working conditions. Moody's came out with a report on the Great Falls metro area in August 2010 which showed that of the 392 metro areas they reported on in the United States, they ranked Great Falls 389th in employment growth projected over the next three years. Not only does that affect people who need jobs, need more hours or need better job, it also affects the entire investment climate when businesses are looking if this is a place to start or expand a business.

There are tremendous needs in this community and the City Commission will need to make a decision whether to serve immediate needs or to get people jobs or better jobs so they do not have so many demands on public services in the future. Regardless of where the CDBG money is put, the City Commission is encouraged to look at doing fewer big things. The ULRRWSD project is a great example of that: big chunk of money but huge long term impact on a large number of residents. It is commendable what the City has done with CDBG funds over the years by distributing a little money in a lot of different places. It is very expensive to do these types of projects. Out of the \$1,000,000 in CDBG funds the City will get, if it follows past practices we will spend \$200,000 administering the remaining \$800,000. When needs in the community are as great as they are, we cannot afford to spend \$200,000 on administration. One of the reasons administration is so high is that each grant requires the same level of paperwork whether it is a \$5,000 grant or a \$300,000 grant. The City Commission is encouraged to take a different tact of doing fewer, more significant projects regardless of whether the project involves economic development. For example, large projects involving infrastructure or improvements at mobile home parks could be undertaken to fix major problems. Doing substantial activities could bring the administration down to the 10% level rather than the 20% level.

The GFDA has solutions in how to help private sector employers create jobs through helping existing business to expand and new businesses to start. One solution would be the way other communities have used CDBG funds to create an economic development infrastructure program to help businesses get the public infrastructure they need to start up or expand. Another solution is small business technical assistance. The GFDA has one small business administrator counselor who covers a seven county area. They could have one counselor working just in Great Falls. Many cities use CDBG funds to help people who have low moderate incomes with their own businesses or help businesses who hire low moderate income workers to start up or expand. Loan capital has been a very helpful solution and the GFDA has used it in a lot of areas. It is the lowest priority here as the GFDA has sources of other loan capital but CDBG funds have proven helpful with this. Lastly, a solution would be economic development planning. This would require administration costs to drop because HUD limits 20% of funding to planning and

administration. Many of the plans—whether to create a tax increment financing district, whether to explore revitalization of downtown or revitalization of West Bank—can be funded with CDBG funds.

Joe Schaefer, dean of Montana State University-Great Falls. On behalf of the 3,000 students on the campus, greater investment in economic development activities is urged. Most of the students are from Montana and many are from low moderate income households. One thing all the students have in common is they all aspire to leave with educational goals that will lead them to a better life, both economically and socially. We need to broaden their placement opportunities. For the students and the community, the number one priority is to increase the number of high wage jobs in Great Falls. We have to do this by diversifying the economy as health care and military cannot do it all.

The City Commission can decide to do two things with the \$1,000,000 it will get in CDBG funds. They can continue to divvy up the money and touch a lot of different places which is a laudable goal which he supports. Or they can also make a very focused investment in a few key areas that will probably have a bigger bang for their buck. If we want to make meaningful changes we must make meaningful investments. The City Commission is encouraged to look at increasing the percentage of CDBG monies which will be invested in economic development. If they do so, we will see a greater return in investment and a greater return on the folks in the community.

Richard Paranteau, Little Shell Council. CDBG funds could be used greatly for a cultural center in Great Falls. A cultural center would greatly impact attendance in public schools, reduce truancy and improve graduation rates for students. It would also reduce recidivism at the county jail. The mayor's idea of putting a military museum in the Yaw Kinney building is a good one. Native Americans have the highest rate in the military than any other race per capita. The City of Helena donated a National Guard armory to the Indian community and it was a good thing. The military services in our community and the City could come together to bring a cultural center to the Native American community, especially for youth after 5 pm.

Robert Butcher, board member of GFDA. Although the Great Falls economy has fared much better than other communities, there are still a significant amount of unemployed, underemployed and low income individuals in the community. The best way to help these individuals is to have good paying jobs for them. In order to have good jobs, money and resources need to be spent on economic development to assist the expansion of existing businesses and to attract new employers to the city. The City Commission is requested to allocate a percentage of CDBG funds for economic development.

EXHIBIT E

City of Great Falls, Montana Community Development Block Grant Funding Priorities FY2011-2012

<u>FY11/12 CDBG Priorities</u>	<u>FY 2011-2012 Funding Percentage</u>	<u>FY2011/2012 Funding Amount*</u>
Public Facility Improvements/ Handicap Accessibility	Unknown	\$332,000
Affordable Housing	27%	Unknown
Administration (maximum)	20%	Unknown
Public Service Activities (maximum)	15%	Unknown
Economic Development	5%	Unknown
Total Allocation	100%	Unknown

** We anticipate funding to be on par with the 2010/2011 allocation of \$1,007,00; however, HUD funding is operating under a Continuing Resolution through March 4, 2011. The final funding amount will be determined by the incoming Congress.*



Item: Addendum to Malt Plant Agreements
From: Jim Rearden, Public Works Department
Initiated By: Public Works Department
Presented By: Jim Rearden, Director of Public Works
Action Requested: Approve Addendum to Malt Plant Agreements

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission (approve/deny) Addendum #1 to MaltEurop North America’s Water Service Agreement and Addendum #1 to MaltEurop North America’s Sewer Service Agreement.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Staff recommends the City Commission approve Addendum #1 to the Water Service Agreement and Addendum #1 to the Sewer Service Agreement with MaltEurop North America.

Background: On July 20, 2004, the City entered into separate Water and Sewer service agreements with International Malting Company for service to the Malt Plant at 415 US Highway 87. The Malt Plant is now owned by MaltEurop North America. Those agreements expired on June 30, 2010. City staff has been working with MaltEurop to draft a new agreement but, although both parties are interested in a continued relationship, have been unable to agree on terms. The parties have agreed to work under the terms of the expired agreement, however, feel that enough time has passed and enough issues remain to be resolved that a written understanding is required.

The proposed Addendums do three things: 1) Extend the terms of the expired agreement; 2) Make any rate changes in the new agreement retroactive to July 1, 2010, unless agreed otherwise, and; 3) Provide for termination if a new agreement cannot be negotiated.

Concurrences: N/A.

Fiscal Impact: The proposed Addendum makes any rates set forth in the new contract retroactive to the expiration of the old contract unless otherwise agreed.

Alternatives: Staff believes approval of an agreement regarding the terms of service to MaltEurop is necessary until a new contract can be completed. Staff believes approval of both addendums needs to occur.

Attachments/Exhibits: (Not available online; on file in City Clerk's Office.)

Agreement, Addendum #1 to the Water Service Agreement

Agreement, Addendum #1 to the Sewer Service Agreement

Regular City Commission Meeting

Mayor Winters presiding

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL: City Commissioners present: Michael J. Winters, Robert Jones, Bill Bronson, Mary Jolley and Fred Burow. Also present were the City Manager, Chief Prosecutor, Directors of Fiscal Services, Library, Park and Recreation, Planning and Community Development, Public Works, the Executive Director of the Housing Authority, Fire Chief, Police Chief and the City Clerk.

PRESENTATION: Mayor Winters presented the CAFR Award for Fiscal Year 2009 to Fiscal Services Director Coleen Balzarini. This was the City's 16th consecutive year to receive this prestigious award.

NEIGHBORHOOD COUNCILS

NC 4.

1. SWEARING IN CEREMONY.

Mayor Winters swore in George Littlefield as a representative of Neighborhood Council 4.

2. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

There were no miscellaneous reports or announcements from neighborhood council representatives.

BOARDS & COMMISSIONS

David Buckingham and Ryan Carroll reappointed to the Tourism Business Improvement District.

3. REAPPOINTMENTS, TOURISM BUSINESS IMPROVEMENT DISTRICT.

Commissioner Jolley moved, seconded by Commissioner Jones, that the City Commission reappoint David Buckingham and Ryan Carroll to the Tourism Business Improvement District Board of Trustees for four-year terms through December 31, 2014.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

James Morin and Owen Robinson reappointment to the Regional Airport Authority Board.

4. REAPPOINTMENTS, REGIONAL AIRPORT AUTHORITY BOARD.

Commissioner Jolley moved, seconded by Commissioner Bronson, that the City Commission reappoint James Morin and Owen Robinson to the Regional Airport Authority Board for three-year terms through December 31, 2013.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Mayor Winters, Commissioners Bronson, Burow, Jolley and Jones reappointed to the Electric City Power Board of Directors.

5. REAPPOINTMENTS, ELECTRIC CITY POWER BOARD OF DIRECTORS.

Commissioner Jolley moved, seconded by Commissioner Jones, that the City Commission reappoint Mayor Winters, Commissioners Jolley, Bronson, Burow, and Jones to the Electric City Power Board of Directors for one-year terms through December 31, 2011.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

John Chase reappointed to the Cascade County Conservation District Board of Supervisors.

6. REAPPOINTMENT, CASCADE COUNTY CONSERVATION DISTRICT BOARD OF SUPERVISORS.

Commissioner Jolley moved, seconded by Commissioner Jones, that the City Commission reappoint John Chase to the Cascade County Conservation District Board for a three-year term through December 31, 2013.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Terry Hilgendorf reappointed, and Martin Byrnes and Cheryl Patton appointed the Great Falls Planning Advisory Board.

7. APPOINTMENTS, GREAT FALLS PLANNING ADVISORY BOARD.

Commissioner Bronson moved, seconded by Commissioner Burow, that the City Commission reappoint Terry Hilgendorf for a three-year term through December 31, 2013, and appoint Martin Byrnes and Cheryl

Patton for three-year terms beginning January 1, 2011, and ending December 31, 2013, to the Great Falls Planning Advisory Board.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Joe Fontana reappointed, and Sue Ferrin and Mary Sheehy Moe appointed to the Mansfield Center for the Performing Arts Advisory Board.

8. APPOINTMENTS, MANSFIELD CENTER FOR THE PERFORMING ARTS ADVISORY BOARD.

Commissioner Burow moved, seconded by Commissioner Bronson, that the City Commission reappoint Joe Fontana to a three-year term through December 31, 2013, and appoint Sue Ferrin and Mary Sheehy Moe to three-year terms beginning January 1, 2011, through December 31, 2013, to the Mansfield Center for the Performing Arts Advisory Board.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Joseph Allen Leggett appointed to the Native American Local Government Commission.

9. APPOINTMENT, NATIVE AMERICAN LOCAL GOVERNMENT COMMISSION.

Commissioner Jones moved, seconded by Commissioners Bronson and Burow, that the City Commission appoint Joseph Allen Leggett to the Native American Local Government Commission for a four-year term through December 31, 2014.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Advisory Commission on International Relationships.

10. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Robin Baker, Secretary for the Advisory Commission on International Relationships, reported on the successful recent hosting of five supreme court justices from Kyrgyzstan. She thanked everyone that was involved. Ms. Baker also reported that she recently had dinner with Harold Pereverseff, President of the Lethbridge Twinning Society, and his family in Great Falls. She provided Mayor Winters and City Manager Greg Doyon with items from Mr. Pereverseff that were left during their recent trip to

Lethbridge.

PUBLIC HEARINGS

Multi Sports Complex Lease Agreement. Adopted.

11. MULTI SPORTS COMPLEX LEASE AGREEMENT.

Park and Recreation Director Marty Basta reported that the Multi Sports Complex has historically required a General Fund subsidy to balance the operating budget. The \$21,669 subsidy requested for the 2011 budget was cut due to budget constraints. Park and Recreation staff was approached by Gary Ehnes, d/b/a New Age Complex, LLC, in July of 2010, expressing an interest in leasing the Multi Sports Complex. The negotiated (3) three year lease agreement with a discretionary (3) year extension with New Age Complex, LLC, would commence on January 1, 2011. It is the intent of this agreement to provide a positive experience for softball players in Great Falls and the region through the successful operation of the City owned Multi Sports Complex. The rental would be \$1.00 for the term of the lease. The Lessee would set fees, retain all revenues and be responsible for all expenses related to the operations of the Multi Sports Complex, softball programs, and all additional programs conducted at the sports complex. The Lessee would be responsible for all maintenance and repairs of buildings, equipment and grounds. Additionally, the Lessee would be responsible for payment of all utility costs. The Lessee will provide statistical and financial reports to the Park and Recreation Department for review annually.

At its November 8, 2010, meeting, the Park and Recreation Advisory Board voted unanimously to recommend that the City Commission approve the proposed lease agreement for the Multi Sports Complex with New Age Complex, LLC.

Mayor Winters declared the public hearing open.

Ron Gessaman, 1006 36th Avenue NE, with regard to the \$21,669 subsidy, commented that the 2010 CAFR sets forth that there was a net operating surplus of \$5,515, and that \$21,669 was added to the end of year total of \$58,910. He opined that the City just wants to get out of the business of operating the Multi Sports Complex.

There being no one else to address the Commission, Mayor Winters declared the public hearing closed.

Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission adopt the Multi Sports Complex Lease Agreement.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Res. 9908. Adopted.

12A. RESOLUTION 9908, ANNEXATION AGREEMENT, PROPERTY LOCATED AT MARKS 6A, 7&8, LOCATED IN NW¼ SECTION 3, TOWNSHIP 20 NORTH, RANGE 3 EAST, AND ABUTTING RIGHTS-OF-WAY SEGMENTS OF THE NORTHWEST BYPASS AND STUCKEY ROAD (MONTANA EGGS).

Ord. 3060. Adopted.

12B. ORDINANCE 3060, REZONES PROPERTY FROM THE CURRENT B-2 GENERAL BUSINESS DISTRICT TO THE CITY I-1 LIGHT INDUSTRIAL DISTRICT.

Planning and Community Development Director Mike Haynes reported that Resolution 9908 pertains to annexation of the ±4 acre Montana Eggs property at 1401 Stuckey Road plus the right-of-way along Stuckey Road and the Northwest Bypass needed to achieve contiguity with the existing municipal boundary. Annexation is subject to the annexation agreement.

Ordinance 3060 pertains to assignment of the I-1 (Light Industrial) zoning to the subject property. The City's I-1 zoning is generally consistent with the County's I-1 and B-2 zoning districts in the immediate area and is consistent with the existing and proposed use of the property by Montana Eggs.

Montana Eggs is requesting annexation in order to receive water and sewer services that will allow the existing facility to be expanded into a USDA certified egg washing, grading, processing and packaging facility for an estimated 60 million eggs annually.

The previously approved Memorandum of Understanding (MOU), set forth that approximately 2,830 linear feet of water main and 3,040 linear feet of sewer main will need to be constructed to bring services to the Montana Eggs site. The up-front costs for extension of utilities along the NW Bypass and Stuckey Road will be shared by the City and Montana Eggs with the understanding that property owners in that corridor that annex into the City in the future will be required to pay their fair share of the water and sewer main costs.

There are three previous actions on this item - City Commission approved the MOU with Montana Eggs on September 21, 2010, the Planning Board/Zoning Commission recommended approval of the annexation and initial zoning of I-1 on November 9, 2010 and City Commission set this public hearing on November 16, 2010.

Mayor Winters declared the public hearing open.

No one spoke in opposition to Resolution 9908 and Ordinance 3060.

Speaking in support of Resolution 9908 and Ordinance 3060 were:

Brett Doney, Great Falls Development Authority, residing at 3048 Delmar Drive, thanked the Commission for its support of the expansion of Montana Eggs. He reported that Great Falls Development Authority, along with High Plains Financial, approved a bridge loan and SBA 504 loan to help the project. Mr. Doney noted that the City has little I-2 Heavy Industrial zoning, particularly with water and sewer. He encouraged the City to be open to heavy industrial zoning to spur additional development on Stuckey Road.

John Wipf, co-owner of Montana Eggs, thanked the City Commission and City staff for work on this project. He emphasized it was all about food safety. Montana Eggs puts out a good ~~project~~ **product** now, but will be even better with a USDA station.

There being no one else to address the Commission, Mayor Winters declared the public hearing closed.

Commissioner Bronson moved, seconded by Commissioners Burow and Jones, that the City Commission adopt Resolution 9908 and Annexation Agreement both pertaining to Marks 6A, 7&8, located in NW¼ Section 3, Township 20 North, Range 3 East, Cascade County, Montana, and abutting rights-of-way and segments of the Northwest Bypass and Stuckey Road.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Commissioner Bronson moved, seconded by Commissioner Burow, that the City Commission adopt Ordinance 3060.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Ord. 3062. Postponed indefinitely.

13. ORDINANCE 3062, AMENDING TITLE 9, FIREWORKS.

City Manager Greg Doyon reported that Ordinance 3062 modifies the Official Code of the City of Great Falls to permit the sale of fireworks within the City limits prior to the New Year's holiday, and clarifies when

fireworks may be discharged. He reported that the Police and Fire Departments concerns regarding amending the Ordinance were that the original guidelines established in the Ordinance were adopted after a lengthy discussion; there may be confusion by the public when they can discharge for the New Year's holiday; typically, firework stand owners do not educate the public about the appropriate times allowed to discharge fireworks, so there may be enforcement issues if the Ordinance is adopted. Mr. Doyon also reported that permits and inspections would be performed for each holiday.

Mayor Winters declared the public hearing open.

No one spoke in opposition to Ordinance 3062.

Speaking in favor of Ordinance 3062 was:

Mike Maeder, 2407 Central Avenue West, expressed appreciation for the proposed Ordinance coming in line with the sales of fireworks allowed by the State for the New Year's holiday.

There being no one else to address the Commission, Mayor Winters declared the public hearing closed.

Commissioner Jolley moved, seconded by Commissioner Burow, that the City Commission adopt Ordinance 3062.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Bronson expressed concern that fees may not adequately cover the cost of personnel inspecting the stands. He summarized a response to his questions from Mr. Doyon that it may not be enough based on the process by which Planning and Community Development and the Fire Department permit and inspect the fireworks stands. The fee is based on square footage. The administrative fee in Planning and Community Development covers 50% of the fee, the remainder is transferred to the Fire Department in a specific line called "Fire Inspection Services," which is a non-recurring internal service charge. The Fire Department sends out either the Fire Marshal or the Fire Inspector. The inspection typically lasts one hour. Mr. Doyon did not have an exact percentage on cost per inspection for the GFFR portion. If there is enforcement action or re-inspection, the City does not charge again. Mr. Doyon preferred that the Commission make a policy statement tonight in support of this change, and then address the fee issue during the budget process. Commissioner Bronson pointed out that, even if the Commission adopted Ordinance 3062 tonight, there is a 30 day waiting period before it goes into effect. Therefore, its provisions would not apply to this year's fireworks sales. The Commission needs to decide if it would prefer to wait to address this during the budget process or

wait until questions are resolved before considering passing an Ordinance like this.

Commissioner Jones concurred with Commissioner Bronson. As there is no urgency, he believes this Ordinance should be put on hold until all the questions are answered and then be readdressed at a later time.

Commissioner Jolley expressed she was not in favor of putting this on hold. She attended the hearing and heard the pros and cons when the fireworks ordinance was passed. She pointed out that the City allows the shooting off of fireworks on the New Year's holiday and should allow the purchase of fireworks. The Commission can address the costs in detail during the budget process.

Commissioner Burow concurred with Commissioner Jolley.

Mayor Winters called for the vote.

Motion failed 3-2 (Mayor Winters and Commissioners Bronson and Jones dissenting).

Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission postpone indefinitely any further consideration of Ordinance 3062.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Jolley inquired if the Commission was postponing Ordinance 3062.

Commissioner Bronson responded that he indicated, if it was the desire of the Commission, that it could come back and revisit this at another time as an alternative motion.

Mayor Winters called for the vote regarding the alternative motion of postponing Ordinance 3062 indefinitely.

Alternative Motion carried 5-0.

OLD BUSINESS

NEW BUSINESS

**FY 2009-2010 CAFR.
Accepted.**

14. AUDIT REPORT, FISCAL YEAR 2009-2010.

Fiscal Services Director Coleen Balzarini commented that the *Tribune* article misrepresented the City's financial condition. It states that the City

sported a deficit as of June 30th in the amount of \$3.6 million. Ms. Balzarini clarified that is actually a deficit in the Electric City Power fund that is an accumulative deficit from 2005 through June 30, 2010. In reality, the City increased its net asset value by \$4,780,000. The City is now worth \$200,189,440. The General Fund increased its net asset value by \$1.2 million dollars and now has a fund balance of \$4.7 million dollars, which is in excess of 20% of the budgeted expenditures for the year. This meets and exceeds the City Commission's goal of 17%. In 2010, the City put over \$12 million dollars into infrastructure and equipment. The City is better off financially in 2010 than in 2009.

Ms. Balzarini recognized Melissa Kinzler as the Interim Finance Officer. She noted that Ms. Kinzler and the accounting staff, in conjunction with all the departments, make this a successful report.

Because the CAFR was reviewed more extensively during the Work Session, Loran Stensland, representing Junkermier, Clark, Campanella and Stevens (JCCS), briefly summarized the auditors' results found on page 192 of the CAFR. Seventeen federal funding programs were tested this year as opposed to a typical year of five. He reported that JCCS's opinion was a clean audit opinion for the year ending June 30, 2010. There were no findings, questioned costs, or issues of non-compliance. The City of Great Falls qualified as a low-risk auditee.

Mr. Stensland explained that, in the letter issued by JCCS, it notes that the City was not technically in compliance with the covenants of the West Bank Renewal Tax Increment bonds as of June 30, 2010. He reminded the Commission that those bonds had just been issued. He would expect that to turn around during a full fiscal year of activity.

Regarding Electric City Power, the City is not in compliance with Ordinance 2925.

Regarding the Golf Course revenue bonds, the City is in compliance with the rate covenant this fiscal year.

Mr. Stensland thanked the City Commission, Audit Committee, City staff, and the Fiscal Services division. He thanked Coleen Balzarini for her professional approach and work with individuals from his firm over the years.

Commissioner Jones moved, seconded by Commissioners Bronson and Burow, that the City Commission accept the FY 2009-2010 Comprehensive Annual Financial Report (CAFR), responses to the Audit Management letter recommendations as presented, and authorize staff to submit the related reports to other government agencies and financial institutions as necessary.

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters asked if there were any inquiries from the public.

Kathy Gessaman, 1006 36th Avenue NE, commented that she hopes this is the last year to see the comment regarding non-compliance of Ordinance 2925. She pointed out that the electric fund's operating loss for this year is \$1,145,670.

Ron Gessaman, 1006 36th Avenue NE, referred to page 54 of the CAFR regarding the electric fund and commented he was baffled how to repay a debt when there are no positive operating funds.

Mr. Gessaman also commented that the unfunded actuary liability for post retirement benefits in the amount of \$3,011,242 was almost as bad as Social Security.

Commissioner Jolley explained that would only be if everyone retired tomorrow. She commented that it does look bad and that it didn't have to be shown in the past.

Mr. Gessaman read item 18, page 74 of the CAFR. He requested an explanation of what the majority portion of that action was concerning the Seibel Soccer Park.

Mr. Gessaman also noted that on page 154, Benefis wasn't listed as a principal taxpayer, but was receiving a substantial portion of the taxpayers' money associated with Electric City Power.

Ms. Balzarini responded that, as a principal taxpayer, Benefis is a non-profit corporation. They do pay property taxes, but not necessarily on all of their holdings. On the other hand, Benefis is a major employer within the City of Great Falls. It depends on the tax category they are in pursuant to State statute.

Regarding Seibel Soccer Park, Ms. Balzarini responded that she believes the majority portion is in excess of \$100,000 that is still in dispute. The Public Works Department and City Attorney are working through that issue.

Motion carried 5-0.

Interlocal Agreement for Montana Pollution Discharge Elimination System Storm Water Permit and Storm Water Management Program. Approved.

15. INTERLOCAL AGREEMENT FOR MONTANA POLLUTION DISCHARGE ELIMINATION SYSTEM STORM WATER PERMIT AND STORM WATER MANAGEMENT PROGRAM.

Public Works Director Jim Rearden reported that this item is an Interlocal Agreement between Cascade County, Montana Department of Transportation and the City of Great Falls. The Agreement outlines

OF 1361.1

responsibilities of each of the parties for development and implementation of the Montana Pollutant Discharge Elimination System permit related to Storm Drainage issued by the State Department of Environmental Quality (DEQ). This agreement is the second five-year iteration and is in effect for the new storm water permit cycle, which is in place through December 31, 2015. The entities work together to implement and enforce a storm water program for the Great Falls urbanized area. Goals for six minimum control measures are established, and an annual report of progress in each of those areas is submitted to the State.

This agreement is required by the Federal Phase II Storm Water Program and by the State DEQ.

Commissioner Bronson moved, seconded by Commissioner Burow, that the City Commission approve the Interlocal Agreement between the City of Great Falls and Cascade County and the Montana Department of Transportation for Montana Pollution Discharge Elimination System Storm Water Permit and Storm Water Management Program, and authorize the City Manager to execute the Agreement.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

Agreement between City of Great Falls and Benefis Healthcare for reimbursement of public improvements costs incurred in conjunction with the Great Falls Orthopedics Institute Development. Approved. OF 1545.

16. AGREEMENT BETWEEN THE CITY OF GREAT FALLS AND BENEFIS HEALTHCARE FOR REIMBURSEMENT OF PUBLIC IMPROVEMENTS COSTS INCURRED IN CONJUNCTION WITH THE GREAT FALLS ORTHOPEDICS INSTITUTE DEVELOPMENT.

Public Works Director Jim Rearden reported that this item is an Agreement between Benefis Healthcare and the City of Great Falls. The Agreement outlines responsibilities of each of the parties for the cost share of infrastructure installed as part of the Great Falls Orthopedics Institute development. This agreement addresses two items: (1) City reimbursement to Benefis for costs to complete infrastructure improvements on the west half of 25th Street South between 13th and 14th Avenue South and adjacent to the Soroptimist Village. Per the Soroptimist Village annexation, which was done in the 1960's, they were not required to pay for any abutting improvements after a 10 year sunset clause expired. Funds for this reimbursement are from Street and Water funds designated for Unscheduled Development; and (2) for the City to endeavor to collect reimbursement for Benefis from the future developers of currently undeveloped and un-annexed property which abuts 25th Street South and 15th Avenue South.

Commissioner Burow moved, seconded by Commissioner Jones, that

the City Commission approve the Agreement between the City of Great Falls and Benefis Healthcare for reimbursement of public improvements costs incurred in conjunction with the Great Falls Orthopedics Institute Development, and authorize the City Manager to execute the Agreement.

Mayor Winters asked if there was any discussion amongst the Commissioners or inquiries from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

ORDINANCES/RESOLUTIONS

**Consent Agenda.
Approved.**

CONSENT AGENDA

- 17.** Minutes, December 7, 2010, Commission meeting.
- 18.** Total Expenditures of \$2,743,745 for the period of December 1-15, 2010, to include claims over \$5,000, in the amount of \$2,540,072.
- 19.** Contracts list.
- 20.** Approve Professional Services Agreement in the amount of \$38,476.50 with Thomas, Dean & Hoskins, Inc. for engineering services for the Northwest Great Falls Storm Drainage Study. **OF 1617**
- 21.** Approve Final Payment to Planned and Engineered Construction, Inc. (PEC) and the State Miscellaneous Tax Division in the amount of \$180,379 for the West Interceptor Trenchless Rehabilitation. **OF 1566.6**

Commissioner Jolley moved, seconded by Commissioner Bronson, that the City Commission approve the Consent Agenda as presented.

Mayor Winters asked if there was any discussion amongst the Commissioners.

With regard to Item 18, payment to Dave Schmidt of Water Right Solutions, Inc., Commissioner Jolley inquired if the Commission would receive a copy of Mr. Schmidt's report. Mr. Doyon responded that it was received today, and he would distribute it in the Weekly Review.

Mayor Winters asked if there were any inquiries from the public.

Ron Gessaman, 1006 36th Avenue NE, pointed out a typographical error of the contract dates for Item 19C. Mr. Doyon responded that the contract term is December 21, 2010 thru December 31, 2015. Mr. Gessaman inquired if there was a trial period. Mr. Doyon advised that the City can terminate the agreement with due notice for no cause, with the exception of canceling just prior to the term expiration.

There being no one else to address the Commission, Mayor Winters called

for the vote.

Motion carried 5-0.

PETITIONS AND COMMUNICATIONS

22. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Mayor Winters opened the meeting to Petitions and Communications. He shared correspondence he received regarding support of a City flag, selecting a name for the west side, and a Christmas card from President Obama.

Public service appreciation.

22A. Cyndi Baker, 500 Montana Avenue NW, thanked the City Commissioners and City staff for their service to the citizens of Great Falls. She wished everyone a Merry Christmas.

Attendance when appointments are made to Boards and Commissions.

22B. Ron Gessaman, 1006 36th Avenue NE, expressed that the people appointed to Boards and Commissions this evening should have been in attendance.

Mayor Winters responded that the Commission has discussed this, and he shares his concern.

Commissioner Jolley pointed out that the people who are appointed at this meeting don't know that they will, in fact, be appointed.

Mr. Gessaman spoke fondly of John Gilbert and Larry Stimac who recently passed away.

Dutch Elm trees, judicial system, and country in distress.

22C. John Hubbard, 615 7th Avenue South, requested information regarding Dutch Elm disease. Mr. Basta responded that he would follow up regarding treatment with Mr. Hubbard and let the Commission know as well. Mr. Hubbard discussed why he believes that the Disciplinary Council, government, and the judicial system don't work. Mayor Winters informed Mr. Hubbard that was outside the jurisdiction of the City Commission. Mr. Hubbard concluded that the U.S. Flag does need to be flown upside down because this country is in distress.

Citizens for Montana's Military concerned about the F15's being replaced with the C-24 aircraft.

22D. Ed Buttrey, 27 Granite Hill Lane, representing Citizens for Montana's Military (CMM), expressed concern regarding the F15's leaving for Fresno to be replaced with the C-24 aircraft. That would be a death sentence for our Air Guard. He reported that would be a 60% reduction in the work force. It was also recently reported that the leadership and pilots in Fresno are in trouble for "double dipping." His purpose was to keep this in front of the media to get people excited to fight for these aircrafts and jobs. We have an incredible asset in Great Falls with the fine people that represent the Guard and what they mean to this town. He encouraged the

City Commission and public to make sure this stays front and center in the media and with our federal congressional delegation to retain the F15 jets.

**City government, City 7,
and Ordinance 3062.**

22E. Mike Witsoe, 510 11th Street South, also discussed the recent losses of Larry Stimac and John Davis. He wished everyone a Merry Christmas and Happy New Year. He asked the Commission to contemplate what has changed in City government this past year. He further asked the Commission to reconsider changing the public access channel to a government channel. Mr. Witsoe inquired why the Mayor voted against Ordinance 3062.

Mayor Winters explained the Commission didn't vote against Mr. Maeder. It voted to postpone action on Ordinance 3062 until it has complete information.

CITY MANAGER

23. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

City Manager Greg Doyon cautioned the public to stay away from the minor flooding areas. He commented that the City 7 channel service will be enhanced and not reduced. The equipment has been ordered and, hopefully, next month citizens will see some of those changes. Mr. Doyon briefed the Commission about his and Commissioner Jones' attendance at the Southern Board meeting. In a non-public session, which they did not attend, the Board approved a 4½% rate increase to its members effective the December billing cycle. During discussion, the Chairman requested a joint discussion about a proposal to formulate a new cooperative for ECP's customer base. He prepared a memorandum and would explain further at the ECP Board meeting.

Mr. Doyon will be out of the office next week. Planning and Community Development Director Mike Haynes will be Acting City Manager on Monday, December 27th, and the Deputy City Manager will be back on Tuesday to fill in for him.

He thanked Ms. Balzarini for her years of service, and wished her well in her new job.

He also thanked staff for their work on the CAFR.

Mr. Doyon concluded by wishing everyone a Merry Christmas.

CITY COMMISSION

24. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

The Commissioners wished everyone a Merry Christmas.

Mayor Winters commented that this concludes a full year of this Commission working together. The Commission has worked well together, has been proactive and pro-City of Great Falls. He expressed that it has been a pleasure working with City staff, and he wished Ms. Balzarini well in her new adventures.

ADJOURNMENT

Adjourn.

There being no further business to come before the regular Commission meeting, **Commissioner Bronson moved, seconded by Commissioner Jones, that the regular meeting of December 21, 2010, be adjourned at 8:30 p.m.**

Motion carried 5-0.

Mayor Winters

City Clerk

Minutes Approved: January 4, 2011



Agenda # 6
Commission Meeting Date: January 4, 2011

**CITY OF GREAT FALLS
COMMISSION AGENDA REPORT**

ITEM: \$5,000 Report
Invoices and Claims in Excess of \$5,000

PRESENTED BY: Fiscal Services Director

ACTION REQUESTED: Approval with Consent Agenda

LISTING OF ALL ACCOUNTS PAYABLE CHECKS ISSUED AVAILABLE ONLINE AT
www.greatfallsmt.net/people_offices/fiscal/checkregister.php

**TOTAL CHECKS ISSUED AND WIRE TRANSFERS MADE ARE NOTED BELOW WITH AN
ITEMIZED LISTING OF ALL TRANSACTIONS GREATER THAN \$5000:**

ACCOUNTS PAYABLE CHECK RUNS FROM DECEMBER 16 - DECEMBER 29, 2010	1,954,224.60
MUNICIPAL COURT ACCOUNT CHECK RUN FOR DECEMBER 16 - 23, 2010	5,427.00
WIRE TRANSFERS FROM DECEMBER 16 - 22, 2010	387,169.36
WIRE TRANSFERS FROM DECEMBER 23 - 29, 2010	1,381,526.69
TOTAL: \$	<u>3,728,347.65</u>

GENERAL FUND

POLICE

PROFORCE LAW ENFORCEMENT	TASERS, CARTRIDGES, & HOLSTERS	6,492.90
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SPECIAL REVENUE FUND

CTEP PROJECT

JAMES TALCOTT CONSTRUCTION INC	PMT 6 BAY DRIVE TRAIL PHASE II	74,889.26
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POLICE SPECIAL REVENUE

NEW WORLD SYSTEMS CORP	POLICE/SHERIFF MOBILE SOFTWARE	29,296.00
NEW WORLD SYSTEMS CORP	TRAINING AND SUPPORT SERVICES	5,600.00

STREET DISTRICT

KNIFE RIVER	WINTER ASPHALT PATCH MATERIAL	8,743.32
UNITED MATERIALS	MODIFICATION TO THE EXISTING MEDIAN ON FOX FARM RD OFF OF 10TH AVE S	6,905.25
DAVID KUGLIN CONSTRUCTION	PMT #5 NORTHERN LIGHTS RECONSTRUCTION (SPLIT AMONG FUNDS)	11,930.87

FEDERAL BLOCK GRANTS

PRAIRIE MOUNTAIN CONSTRUCTION	CHILDREN'S MUSEUM HANDICAP ACCESS	13,285.80
NCI ENGINEERING CO	10AA PLEASANT PARK MOBILE HOME COURT, CONST. INSPECTION	6,189.95
QUALITY URETHANE INC	ASBESTOS REMOVAL & AIR CLEARANCES	9,058.50

AT MORONY BOILER ROOM

SPECIAL REVENUE FUND (CONTINUED)

HOME GRANTS

NEIGHBORWORKS GREAT FALLS	DRAWDOWN #13 DOWN PMT ASSISTANCE	15,185.80
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DEBT SERVICE

SOCCER PARK BONDS

US BANK NA	GENERAL OBLIGATION BOND SERIES 2004	40,818.75
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SWIMMING POOL REHAB GO BOND

US BANK NA	GENERAL OBLIGATION BOND SERIES 2007	34,000.00
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WEST BANK TI DISTRICT

US BANK NA	URBAN RENEWAL REV BOND SERIES 2009A	51,731.25
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CAPITAL PROJECTS

GENERAL CAPITAL

GREAT FALLS SAND & GRAVEL	PMT #1 BROADWATER BAY PARKING LOT EXPANSION	110,842.38
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ENTERPRISE FUNDS

WATER

DAVID KUGLIN CONSTRUCTION	PMT #5 NORTHERN LIGHTS RECONSTRUCTION (SPLIT AMONG FUNDS)	1,317.94
US BANK NA	DEBT SERV PMT WRF-1024 SERIES 2000	109,260.00
US BANK NA	DEBT SERV PMT WRF-09125 SERIES 2008	138,506.88
US BANK NA	DEBT SERV PMT WRF-10152 SERIES 2009	9,800.00

SEWER

VEOLIA WATER NORTH AMERICA	OCT 2010 WWTP OPERATION CONTRACT	237,651.09
VEOLIA WATER NORTH AMERICA	OCT 2010 CONTRACTED CAPITAL IMPROVEMENTS	12,500.00
VEOLIA WATER NORTH AMERICA	DEC 2010 WWTP OPERATION CONTRACT	246,806.34
VEOLIA WATER NORTH AMERICA	DEC 2010 CONTRACTED CAPITAL IMPROVEMENTS	12,500.00
DICK ANDERSON CONSTRUCTION	FINAL PMT COATING IMPROVEMENTS WWTP AND LIFT STATION #15	29,224.80
PLANNED & ENGINEERED CONSTRUCTION	FINAL PMT SANITARY SEWER TRENCHLESS REHAB	116,314.11
NCI ENGINEERING	PMT 22 LIFT STATION & WTP REHAB PROJ	14,765.59
US BANK NA	DEBT SERV PMT SRF-02089 SERIES 2002B	409,640.00
US BANK NA	DEBT SERV PMT SRF-10198 SERIES 2009	9,023.33

STORM DRAIN

US BANK NA	DEBT SERV PMT SRF-04121 SERIES 2004	156,912.50
US BANK NA	STORM DRAIN SYSTEM BOND SERIES 2003	202,952.50

ENTERPRISE FUNDS (CONTINUED)

SANITATION

SOLID WASTE SYSTEMS INC	500-96 GALLON REFUSE CONTAINERS	25,234.00
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ELECTRIC

SOUTHERN	PMT OF ENERGY SUPPLY EXPENSE NOV 10	274,224.72
FIRST INTERSTATE BANK	GENERAL OBLIGATION DEBT	72,835.12

PARKING

MOODIE IMPLEMENT CO	JOHN DEERE X540 W/PLOW FOR PARKING	7,321.51
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GOLF COURSES

A T KLEMENS INC	PMT 1 EAGLE FALLS CENTRAL AIR SYSTEM	8,042.76
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INTERNAL SERVICES FUND

HEALTH & BENEFITS

BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS DECEMBER 14-20, 2010	116,343.83
BLUE CROSS/BLUE SHIELD	HEALTH INS CLAIMS DECEMBER 21-27, 2010	107,002.94

CENTRAL GARAGE

MOUNTAIN VIEW CO-OP	FUEL	47,404.13
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TRUST AND AGENCY

PAYROLL CLEARING

STATE TREASURER	MONTANA TAXES	39,905.00
ICMA RETIREMENT TRUST	EMPLOYEE CONTRIBUTIONS	11,504.30
FIREFIGHTER RETIREMENT	FIREFIGHTER RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	43,738.16
STATEWIDE POLICE RESERVE FUND	POLICE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	54,004.62
PUBLIC EMPLOYEE RETIREMENT	PUBLIC EMPLOYEE RETIREMENT EMPLOYEE & EMPLOYER CONTRIBUTIONS	98,540.51
POLICE SAVINGS & LOAN	EMPLOYEE CONTRIBUTIONS	11,169.00
1ST INTERSTATE BANK	FEDERAL TAXES, FICA & MEDICARE	187,255.84
AFLAC	EMPLOYEE CONTRIBUTIONS	12,280.94
NATIONWIDE RETIREMENT SOLUTIONS	EMPLOYEE CONTRIBUTIONS	6,980.48
MT MUNICIPAL INTERLOCAL AUTHORITY	WORKERS COMP EMPLOYER CONTRIBUTIONS	212,528.54
UNEMPLOYMENT INSURANCE DIVISION	UNEMPLOYMENT	23,820.97

ULRRWSD AGENCY FUND

US BANK NA	DEBT SERV PMT WRF-06088 LOAN PROGRAM 2005	12,242.50
US BANK NA	DEBT SERV PMT SRF-08169 LOAN PROGRAM 2008	6,000.00

CLAIMS OVER \$5000 TOTAL:

\$	<u>3,510,524.98</u>
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Selection Criteria:

From Date : 12/16/2010

To Date : 12/29/2010

or

From Period . . . :

To Period :

Bank Code : 01

Page Break by Fund: Y

Include Vendor No.: Y

Print Recap Only .: N

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Program: GM179L
Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/21/2010	211071	12726	CATHY STEPHENS	Parking ticket 395273	100-0000-351.20-01		12/2010 Total	20.00 20.00
12/22/2010	211073	9	JOHNSON MADISON LUMBER	OPERATING SUPPLIES EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES	100-2411-522.22-12 100-6411-561.24-99 100-6411-561.24-99		12/2010 12/2010 12/2010 Total	80.40 24.90 34.92 140.22
12/22/2010	211074	10	K-MART	REPAIR & MAINT SERVICES OPERATING SUPPLIES	100-2115-522.36-39 100-2411-522.22-94		12/2010 12/2010 Total	18.97 21.95 40.92
12/22/2010	211077	25	PROBUILD	OPERATING SUPPLIES	100-2115-522.22-93		12/2010 Total	207.95 207.95
12/22/2010	211079	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES OPERATING SUPPLIES	100-6433-562.22-99 100-6433-562.22-99		12/2010 12/2010 Total	50.89 21.96 72.85
12/22/2010	211082	52	CONSOLIDATED ELECTRICAL	OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES OPERATING SUPPLIES	100-6433-562.22-99 100-6433-562.22-99 100-6433-562.22-99 100-6433-562.22-99		12/2010 12/2010 12/2010 12/2010 Total	75.00 239.60 40.80 17.95 373.35
12/22/2010	211083	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES OPERATING SUPPLIES	100-6433-562.22-99 100-6433-562.22-99		12/2010 12/2010 Total	6.09 7.20 13.29
12/22/2010	211084	65	GENERAL DISTRIBUTING CO	REPAIR & MAINT SERVICES	100-2411-522.36-59		12/2010 Total	33.60 33.60
12/22/2010	211086	68	NAPA AUTO PARTS OF GRE	REPAIR & MAINT SUPPLIES	100-2411-522.23-99		12/2010 Total	5.85 5.85
12/22/2010	211090	77	GREAT FALLS TRIBUNE	PRINTING & PUBLISHING	100-2141-522.32-99		12/2010 Total	382.52 382.52
12/22/2010	211091	81	QWEST	COMMUNICATION SERVICES COMMUNICATION SERVICES COMMUNICATION SERVICES COMMUNICATION SERVICES COMMUNICATION SERVICES COMMUNICATION SERVICES	100-2141-522.31-99 100-2411-522.31-31 100-2411-522.31-31 100-2411-522.31-31 100-2411-522.31-31 100-2411-522.31-31		12/2010 12/2010 12/2010 12/2010 12/2010 12/2010 Total	296.21 54.28 273.35 54.28 54.28 61.58 793.98
12/22/2010	211092	82	NORTHWESTERN ENERGY	November 2010 charges November 2010 charges November 2010 charges November 2010 charges November 2010 charges November 2010 charges November 2010 charges	100-6433-562.34-12 100-6433-562.34-12 100-6433-562.34-12 100-6433-562.34-12 100-6433-562.34-12 100-6433-562.34-12 100-6433-562.34-12		12/2010 12/2010 12/2010 12/2010 12/2010 12/2010 12/2010	7.70 7.92 7.70 7.70 7.70 7.82 7.70

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CITY OF GREAT FALLS
 CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211110	547	EKLUNDS APPLIANCE & TV	WASHER REPAIR	100-2411-522.36-59		12/2010 Total	145.40 145.40
12/22/2010	211114	1593	SIRCHIE FINGER PRINT LA	LAB FINGER PRINTING SUPPL	100-2115-522.22-93		12/2010 Total	196.58 196.58
12/22/2010	211118	1849	A TO Z LOCK & KEY	OPERATING SUPPLIES	100-6433-562.22-99		12/2010 Total	5.00 5.00
12/22/2010	211119	1922	WARDEN PAPER CO	OFFICE SUPPLIES	100-6411-561.21-99		12/2010 Total	49.50 49.50
12/22/2010	211120	1972	MONTANA LAW ENFORCEMENT	POLICY & PROCEDURE TUITIO	100-2124-522.37-19		12/2010 Total	100.00 100.00
12/22/2010	211125	2499	OFFICE CENTER INC (THE)	OFFICE SUPPLIES	100-6411-561.21-99		12/2010 Total	105.99 105.99
12/22/2010	211132	4142	LYNN PEAVEY COMPANY	OPERATING SUPPLIES EQUIP, FURN, FIXTURES OPERATING SUPPLIES	100-2115-522.22-93 100-2112-522.24-99 100-2115-522.22-93		12/2010 12/2010 12/2010 Total	126.75- 107.00 439.55 419.80
12/22/2010	211133	4334	ECOLAB PEST ELIMINATION	DEC 10 PEST CONTROL	100-2114-522.36-91		12/2010 Total	96.00 96.00
12/22/2010	211135	4876	ACE HARDWARE	OPERATING SUPPLIES EQUIP, FURN, FIXTURES OPERATING SUPPLIES	100-2411-522.22-72 100-2411-522.24-11 100-2115-522.22-93		12/2010 12/2010 12/2010 Total	12.99 47.95 18.15 79.09
12/22/2010	211139	5462	RECREATIONAL TRAILS INC	J&L'S MAINTENANCE INVOICE	100-1495-511.35-99		12/2010 Total	1,656.90 1,656.90
12/22/2010	211144	5988	STEIN CINDY	PERSONAL CAR MILEAGE REIM	100-6411-561.37-15		12/2010 Total	44.00 44.00
12/22/2010	211145	6093	L N CURTIS & SONS	EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES EQUIP, FURN, FIXTURES	100-2411-522.24-19 100-2411-522.24-17 100-2411-522.24-19 100-2411-522.24-19 100-2411-522.36-59 100-2411-522.36-59 100-2411-522.24-19		10/2010 10/2010 11/2010 11/2010 12/2010 12/2010 11/2010 Total	1,031.00- 673.07 48.00 203.35 75.38 268.68 200.00- 37.48
12/22/2010	211147	6109	J & V RESTAURANT & FIRE	ANNUAL FIRE EXTINGUISHER	100-2114-522.36-91		12/2010 Total	642.00 642.00
12/22/2010	211155	7796	INNOVATIVE POSTAL SERVI	COMMUNICATION SERVICES	100-2412-522.31-11		12/2010 Total	128.02 128.02
12/22/2010	211156	7828	MONTANA BROOM & BRUSH	C MOP HANDLES, SQUEEGIE	100-2411-522.22-94		12/2010	29.00

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
							Total	29.00
12/22/2010	211157	7938	PLAZA UNITED PHARMACY	TEST STRIPS	100-2411-522.22-71		12/2010	26.00
							Total	26.00
12/22/2010	211160	8270	MASTERCARD PROCESSING C	SAMS/CAT LITTER	100-2141-522.22-99		12/2010	256.53
				STAPLES/INK RECYCLING REW	100-2111-522.24-99		12/2010	29.99
				STROBELS/DOLLY RENTAL	100-2115-522.24-99		12/2010	15.00
				RYANS/BAGS FOR EVIDENCE R	100-2115-522.22-93		12/2010	145.15
				FINANCE CHARGES	100-2111-522.21-99		12/2010	25.78
				TOWN PUMP/FUEL FOR FUNERA	100-2111-522.37-99		12/2010	33.50
				DENNYS/EXTRADITION MEALS/	100-2125-522.37-19		12/2010	39.42
				VISITOR CENTER VOLUNTEER	100-1493-511.35-99	641010	12/2010	459.90
				EQUIP, FURN, FIXTURES	100-2411-522.24-17		12/2010	21.98
				TRAVEL, CONFERENCES&SCHOOL	100-2411-522.37-39		12/2010	450.00
				TRAVEL, CONFERENCES&SCHOOL	100-2411-522.37-59		12/2010	58.50
							Total	1,535.75
12/22/2010	211164	8467	MONTANA WASTE SYSTEMS I	November 2010 charges	100-6433-562.34-17		12/2010	68.00
							Total	68.00
12/22/2010	211165	8467	MONTANA WASTE SYSTEMS I	DEC 10 RANGE WASTE DISPOS	100-2123-522.22-96		12/2010	53.00
							Total	53.00
12/22/2010	211168	9441	JONES & BARTLETT LEARNI	EMTB REFRESHER TEST BANKS	100-2411-522.37-39		12/2010	133.93
							Total	133.93
12/22/2010	211175	10314	ZOLL MEDICAL CORP	CPR ELECTRODES	100-2411-522.22-72		12/2010	448.00
							Total	448.00
12/22/2010	211179	10455	BOUND TREE MEDICAL LLC	ALS MEDS	100-2411-522.22-71		12/2010	377.81
							Total	377.81
12/22/2010	211181	10762	SLAUGHTER JESSE	BILLINGS MT	100-2124-522.37-19		12/2010	4.70
							Total	4.70
12/22/2010	211184	10894	SALT LAKE WHOLESALE SPO	5 AUTO 45/5 S&W 40/ 1 9MM	100-2123-522.22-96		12/2010	2,921.40
							Total	2,921.40
12/22/2010	211186	11134	CALVERTS OVERHEAD DOOR	STA 1 DOOR MOTOR REPAIR	100-2411-522.36-12		12/2010	159.00
							Total	159.00
12/22/2010	211189	11222	WCS TELECOM	COMMUNICATION SERVICES	100-6411-561.31-31		12/2010	37.08
				LONG DISTANCE	100-2411-522.31-31		12/2010	32.71
							Total	69.79
12/22/2010	211193	11644	BEALL ROBERT	REIMBURSEMENT/UNIFORM PAN	100-2112-522.22-95		12/2010	69.99
							Total	69.99
12/22/2010	211195	12052	OREILLY AUTO PARTS	REPAIR & MAINT SUPPLIES	100-2411-522.23-99		12/2010	6.30
							Total	6.30
12/22/2010	211202	12647	US TREASURY	24 CALIBER 45 PISTOLS	100-2123-522.22-96		12/2010	414.16

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
							Total	414.16
12/22/2010	211203	12707	KATHY POITRA	RABIES CERT # 82464	100-0000-268.90-01		12/2010 Total	15.00 15.00
12/22/2010	211204	12707	VERONICA DOMINICI	RABIES CERT # 82460	100-0000-268.90-01		12/2010 Total	15.00 15.00
12/22/2010	211205	12707	KRISTIN HOWELL	REIMBURSEMENT/UNIFORM PAN	100-2141-522.22-95		12/2010 Total	49.99 49.99
12/22/2010	211206	12707	CASSY FUHRMAN	SPAY CERT # 09 1230	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211207	12707	KIM BROOKS	RABIES CERT # 82146 SPAY CERT # 09 1302	100-0000-268.90-01 100-0000-268.90-03		12/2010 12/2010 Total	15.00 200.00 215.00
12/22/2010	211208	12707	JOSEPH BAKER	SPAY CERT # 09 1430/09 14	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211209	12707	CASEY HUFFMAN	SPAY CERT # 09 1298	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211210	12707	RAQUEL CHAMBERS	SPAY CERT # 09 1332	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211211	12707	DOREEN BROWN	SPAY CERT # 09 1443	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211212	12707	STEVE DOHERTY	SPAY CERT # 09 1336	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/22/2010	211213	12992	BALCO UNIFORM CO INC	OPERATING SUPPLIES OPERATING SUPPLIES	100-2126-522.22-95 100-2126-522.22-95		12/2010 12/2010 Total	102.00- 174.00 72.00
12/22/2010	211214	13060	PROFORCE LAW ENFORCEMEN	OPERATING SUPPLIES OPERATING SUPPLIES	100-2112-522.22-96 100-2114-522.22-99	211002	12/2010 12/2010 Total	6,332.90 160.00 6,492.90
12/22/2010	211215	13091	CAPITAL COMMUNICATIONS	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	100-2114-522.36-59 100-2114-522.36-59 100-2411-522.36-59 100-2114-522.36-59		12/2010 12/2010 12/2010 12/2010 Total	81.25 76.00 94.00 84.50 335.75
12/22/2010	211220	13177	BIG TEE	ISI CAMERA BATTERY	100-2411-522.36-59		12/2010 Total	357.15 357.15
12/22/2010	211223	13323	DE LAGE LANDEN FINANCIA	DEC 10 COPIER LEASE FEES/	100-2111-522.53-32		12/2010 Total	589.00 589.00

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12/29/2010	211261	549	GREAT FALLS PAPER & SUP	OPERATING SUPPLIES	100-2114-522.22-94		12/2010 Total	153.94 153.94
12/29/2010	211264	712	TABBAND	(FRMLY PRO BLUE & PINK TAB BANDS FOR	100-2141-522.22-99		12/2010 Total	401.88 401.88
12/29/2010	211269	1593	SIRCHIE FINGER PRINT LA MARKING	FLAGS/EVIDENCE CO	100-2115-522.22-93		12/2010 Total	276.94 276.94
12/29/2010	211272	1972	MONTANA LAW ENFORCEMENT MT EXECUTIVE	LEADERSHIP T	100-2124-522.37-19		12/2010 Total	2,000.00 2,000.00
12/29/2010	211276	2926	WILLIAMS LINDA	BCBS mtg Helena	100-0000-129.10-00		12/2010 Total	97.00 97.00
12/29/2010	211279	3702	LANA MARIE NORRIS	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211280	3702	ELIZABETH A CAYER	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211281	3702	STEVEN SEM	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211282	3702	AMY C DANE	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211283	3702	AMBERNICHOLE OELEIS GUN	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211284	3702	CARROLL A WEIR	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211285	3702	SHIRLEY HAYES FORD	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211286	3702	GERALD E GIRRES	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211287	3702	LAURIE ANN BRIESE	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211288	3702	RACHEL STARNES TRONSON	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211289	3702	THERESA LORRAINE BUSHAW	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211290	3702	JAMES F ADAMS	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	6.00 6.00
12/29/2010	211291	3702	JANIE LEE WARD	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00

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12/29/2010	211292	3702	BARBARA J FONTANA	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00
12/29/2010	211293	3702	PENNY STINSON	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00
12/29/2010	211294	3702	JOHN K TREAT	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00
12/29/2010	211295	3702	ROGER T REPPE	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00
12/29/2010	211296	3702	PETER THORNBURG	Jury Duty Dec 2010	100-1361-512.35-91		12/2010 Total	12.00 12.00
12/29/2010	211299	3949	EQUIFAX INFORMATION SER	DEC 10 CREDIT SERVICES FE	100-2126-522.33-51		12/2010 Total	20.00 20.00
12/29/2010	211300	4142	LYNN PEAVEY COMPANY	SWAB BOXES/COVERALLS	100-2115-522.22-93		12/2010 Total	305.20 305.20
12/29/2010	211301	4334	ECOLAB PEST ELIMINATION	DEC 10 PEST CONTROL	100-2141-522.35-99		12/2010 Total	47.00 47.00
12/29/2010	211303	6109	J & V RESTAURANT & FIRE	ANNUAL FIRE EXTINGUISHER ANNUAL FIRE EXTINGUISHER	100-2114-522.36-91 100-2114-522.36-91		12/2010 12/2010 Total	117.00 54.50 171.50
12/29/2010	211305	6751	BENEFIS HEALTH SYSTEM (EVIDENCE COLLECTION FEES	100-2112-522.35-18		12/2010 Total	300.00 300.00
12/29/2010	211306	6928	O'LEARY, PAUL W & VICKI	TAX REFUNDS	100-0000-268.10-01		12/2010 Total	100.00 100.00
12/29/2010	211310	8270	MASTERCARD PROCESSING C	TRAVEL, CONFERENCES & SCHOOL TRAVEL, CONFERENCES & SCHOOL	100-1411-511.37-53 100-1411-511.37-99		12/2010 12/2010 Total	39.35 166.40 205.75
12/29/2010	211319	8915	FERGUSON ENTERPRISES IN	PROFESSIONAL SERVICES	100-2141-522.35-99		12/2010 Total	13.02 13.02
12/29/2010	211320	9413	WICKLANDER-ZULAWSKI & A	INTERVIEW & INTERROGATION	100-2124-522.37-19		12/2010 Total	1,912.50 1,912.50
12/29/2010	211334	12002	EVERSON VICKI	VOLUNTEER APPRECIATION PR	100-1493-511.35-99	641010	12/2010 Total	100.00 100.00
12/29/2010	211337	12112	WINDSOR PLYWOOD	CABINET TRIM - ADMIN COPY TRIM FOR CUPBOARDS IN COP	100-6411-561.24-99 100-6411-561.24-99		12/2010 12/2010 Total	24.46 3.60 28.06
12/29/2010	211341	12707	VERONICA DOMINICI	SPAY CERT # 09 1444	100-0000-268.90-03		12/2010 Total	200.00 200.00

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12/29/2010	211342	12707	KIM SCHWARTZ	RABIES CERT # 82214	100-0000-268.90-01		12/2010 Total	15.00 15.00
12/29/2010	211343	12707	STACIA HUBER	SPAY CERT # 09 1439	100-0000-268.90-03		12/2010 Total	200.00 200.00
12/29/2010	211344	12707	KELLERS MOBILE VET CLIN	SPAY CERT # 09 1452	100-0000-268.90-03		12/2010 Total	100.00 100.00
12/29/2010	211354	13466	CAREER QUEST	SHELTER TEMP HIRE FEES/ 3	100-2141-522.35-99		12/2010 Total	548.42 548.42
				110 Checks	** Fund Total			35,625.33

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211148	6590	GOOD EATS CAFE & CATERI	COWBOY'S MUSEUM HPO XMAS	213-1811-512.35-99	180902	12/2010	120.00
							Total	120.00
12/22/2010	211218	13148	CORDSEN DESIGN STUDIO	250 OF500 (#2) GREAT NORT	213-1811-512.35-99	180902	12/2010	1,602.45
							Total	1,602.45
12/29/2010	211263	648	FIRST AMERICAN TITLE CO	SURVEY & DEED RECORDING V	213-1811-512.33-12		12/2010	35.00
							Total	35.00
12/29/2010	211310	8270	MASTERCARD PROCESSING C	STICKY NOTES/CORRECTION T	213-1811-512.21-99		12/2010	9.99
							Total	9.99
12/29/2010	211323	9531	SOFTWARE HOUSE INTERNAT	OFFICE SUPPLIES	213-1811-512.21-99		12/2010	576.80
				OFFICE SUPPLIES	213-1811-512.21-99		12/2010	82.40
							Total	659.20
12/29/2010	211339	12222	DELL MARKETING LP	OFFICE SUPPLIES	213-1811-512.21-99		12/2010	1,290.88
							Total	1,290.88
				6 Checks	** Fund Total			3,717.52

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12/22/2010	211097	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180503	12/2010	756.46
							Total	756.46
12/22/2010	211128	2836	JAMES TALCOTT CONSTRUCT	IMPROVE OTHER THAN BLDGS	214-1812-515.93-99	180503	12/2010	74,889.26
							Total	74,889.26
				2 Checks	** Fund Total			75,645.72

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211154	7183	NEW WORLD SYSTEMS CORPO	EQUIP, FURN, FIXTURES	222-2192-522.24-15	210908	12/2010	29,296.00
				EQUIP, FURN, FIXTURES	222-2192-522.24-15	210908	12/2010	5,600.00
				EQUIP, FURN, FIXTURES	222-2192-522.24-15	210908	12/2010	560.00
				EQUIP, FURN, FIXTURES	222-2192-522.24-15	210908	12/2010	1,544.79
							Total	37,000.79
12/29/2010	211328	10858	VERIZON WIRELESS	DEC 10 INVESTIGATIONS CEL	222-2118-522.31-32	211012	12/2010	12.93
							Total	12.93
				2 Checks	** Fund Total			37,013.72

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211176	10384	GASES PLUS NORCO LLC	CHARGER CRADLE	224-2411-522.24-17	241102	12/2010	93.75
							Total	93.75
				1 Checks	** Fund Total			93.75

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211081	50	COLUMBIA PAINT & COATIN	OPERATING SUPPLIES	237-3136-532.22-99		12/2010 Total	9.38 9.38
12/22/2010	211082	52	CONSOLIDATED ELECTRICAL	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-12		12/2010 Total	17.52 17.52
12/22/2010	211083	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	237-3131-532.22-99		12/2010 Total	36.88 36.88
12/22/2010	211092	82	NORTHWESTERN ENERGY	November 2010 charges	237-3136-532.34-12		12/2010 Total	30.94 30.94
12/22/2010	211107	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES OFFICE SUPPLIES OFFICE SUPPLIES	237-3131-532.21-99 237-3136-532.21-99 237-3131-532.21-99		12/2010 12/2010 12/2010 Total	2.89 2.89 1.76 7.54
12/22/2010	211121	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	237-3131-532.22-99		12/2010 Total	34.07 34.07
12/22/2010	211127	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES REPAIR & MAINT SERVICES	237-3131-532.36-91 237-3136-532.36-91		12/2010 12/2010 Total	374.00 68.00 442.00
12/22/2010	211131	3118	NORTHWEST FENCE PRODUCT	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-11		12/2010 Total	3,600.00 3,600.00
12/22/2010	211174	10060	CASCADE SIGNAL CORP	TRAFFIC & ELECTRIC SUPP	237-3136-532.26-12		12/2010 Total	1,108.24 1,108.24
12/22/2010	211177	10435	BUG DOCTOR	OTHER PURCHASED SERVICES PROFESSIONAL SERVICES	237-3131-532.39-99 237-3136-532.35-99		12/2010 12/2010 Total	11.25 11.25 22.50
12/22/2010	211194	11998	CHEMNET CONSORTIUM INC	PROFESSIONAL SERVICES	237-3131-532.35-18		12/2010 Total	49.50 49.50
12/22/2010	211216	13116	KNIFE RIVER	MAINT SUPPLIES & MATERIAL	237-3131-532.27-99		12/2010 Total	8,743.32 8,743.32
12/29/2010	211236	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	237-3136-532.22-99		12/2010 Total	26.38 26.38
12/29/2010	211237	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	237-3131-532.22-99		12/2010 Total	9.95 9.95
12/29/2010	211242	81	QWEST	COMMUNICATION SERVICES	237-3131-532.31-31		12/2010 Total	56.48 56.48
12/29/2010	211243	82	NORTHWESTERN ENERGY	November 2010 Charges November 2010 Charges November 2010 Charges November 2010 Charges	237-3136-532.34-12 237-3136-532.34-12 237-3136-532.34-12 237-3136-532.34-12		12/2010 12/2010 12/2010 12/2010	15.84 18.41 14.63 14.76

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12/29/2010	211243	82	NORTHWESTERN ENERGY	November 2010 Charges	237-3136-532.34-12		12/2010	15.31
				November 2010 Charges	237-3136-532.34-12		12/2010	48.22
				November 2010 Charges	237-3136-532.34-12		12/2010	15.01
				November 2010 Charges	237-3136-532.34-12		12/2010	19.84
				November 2010 Charges	237-3136-532.34-12		12/2010	21.82
				November 2010 Charges	237-3136-532.34-12		12/2010	20.51
				November 2010 Charges	237-3136-532.34-12		12/2010	14.33
				November 2010 Charges	237-3136-532.34-12		12/2010	18.37
				November 2010 Charges	237-3136-532.34-12		12/2010	16.66
				November 2010 Charges	237-3136-532.34-12		12/2010	16.44
				November 2010 Charges	237-3136-532.34-12		12/2010	19.97
				November 2010 Charges	237-3136-532.34-12		12/2010	16.44
				November 2010 Charges	237-3136-532.34-12		12/2010	20.83
				November 2010 Charges	237-3136-532.34-12		12/2010	14.63
				November 2010 Charges	237-3136-532.34-12		12/2010	15.50
							Total	357.52
12/29/2010	211249	121	UNITED MATERIALS OF GRE	IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	320606	12/2010	6,905.25
							Total	6,905.25
12/29/2010	211250	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	320606	12/2010	69.75
				IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	350906	12/2010	120.51
							Total	190.26
12/29/2010	211258	388	NATIONAL LAUNDRY	REPAIR & MAINT SERVICES	237-3131-532.36-91		12/2010	18.42
							Total	18.42
12/29/2010	211275	2886	TOOL BOX INC	EQUIP, FURN, FIXTURES	237-3136-532.24-11		12/2010	5.51
							Total	5.51
12/29/2010	211277	2968	NEWMAN SIGNS INC	SIGN BLANKS-HORIZONTAL RE	237-3136-532.26-11		12/2010	452.20
							Total	452.20
12/29/2010	211314	8547	KUGLIN DAVID W	IMPROVE OTHER THAN BLDGS	237-3131-535.93-19	350906	12/2010	11,930.87
							Total	11,930.87
12/29/2010	211321	9440	IMSA INT'L MUNICIPAL SI	IMSA RENEWAL FOR AUSTIN S	237-3136-532.33-99		12/2010	40.00
							Total	40.00
12/29/2010	211326	10408	BREEN OIL COMPANY	OPERATING SUPPLIES	237-3131-532.22-99		12/2010	12.00
							Total	12.00
				24 Checks	** Fund Total			34,106.73

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12/22/2010	211094	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	24.46
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	12/2010	32.52
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	12/2010	33.65
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	17.14
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	211.14
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	39.00
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	21.30
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	32.06
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	32.92
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	31.18
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	261004	12/2010	55.34
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	12/2010	32.74
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	28.34
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	141.08
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	17.20
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	40.62
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	18.19
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	23.36
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	16.20
							Total	848.46
12/22/2010	211134	4335	BAKER & TAYLOR INC	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	12/2010	147.94
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	80.47
							Total	228.41
12/22/2010	211162	8335	CENTER POINT PUBLISHING	ASSORTED BOOKS	252-6113-561.33-11	260603	12/2010	84.62
							Total	84.62
12/22/2010	211171	9594	PDR DISTRIBUTION LLC	STANDING ORDER	252-6113-561.33-11	260601	12/2010	59.95
							Total	59.95
12/29/2010	211245	92	BRODART COMPANY	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	120.40
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	29.86
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	49.46
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	114.58
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	111.62
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260603	12/2010	27.91
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	13.46
				REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	35.09
							Total	502.38
12/29/2010	211327	10702	AMAZON.COM	REF,PUBLICITY,TAXES,DUES	252-6113-561.33-11	260601	12/2010	90.79
							Total	90.79
12/29/2010	211347	12978	WOODALL'S	STANDING ORDER	252-6113-561.33-11	260601	12/2010	16.95
							Total	16.95
				7 Checks	** Fund Total			1,831.56

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211138	5462	RECREATIONAL TRAILS INC	REMAINING BALANCE PK TRUS	261-6418-561.35-99		12/2010	162.75
							Total	162.75
				1 Checks	** Fund Total			162.75

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211083	64	FLEET SUPPLY COMPANY	OPERATING SUPPLIES	267-6434-562.22-99		12/2010	.79
				OPERATING SUPPLIES	267-6436-562.22-99		12/2010	.80
							Total	1.59
12/29/2010	211236	40	BIG R STORES (CSWW INC)	OPERATING SUPPLIES	267-6434-562.22-99		12/2010	52.93
				OPERATING SUPPLIES	267-6436-562.22-99		12/2010	52.92
							Total	105.85
12/29/2010	211243	82	NORTHWESTERN ENERGY	November 2010 Charges	267-6434-562.34-12		12/2010	6.39
							Total	6.39
				3 Checks	** Fund Total			113.83

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/17/2010	211070	10726	ELECTRIC CITY KITCHENS	PROFESSIONAL SERVICES	272-7142-571.35-99	731101	12/2010 Total	4,442.50 4,442.50
12/22/2010	211097	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	272-7142-571.93-99	721105	12/2010 Total	134.20 134.20
12/22/2010	211118	1849	A TO Z LOCK & KEY	KEYS FOR LOCKING CABINETS	272-7141-571.22-99		12/2010 Total	16.40 16.40
12/22/2010	211130	2986	L'HEUREUX PAGE WERNER P	IMPROVE OTHER THAN BLDGS	272-7142-571.93-99	721103	12/2010 Total	275.59 275.59
12/22/2010	211224	13447	PRAIRIE MOUNTAIN CONSTR	IMPROVE OTHER THAN BLDGS	272-7142-571.93-99	721105	12/2010 Total	13,285.80 13,285.80
12/29/2010	211250	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	272-7142-571.93-99	721107	12/2010 Total	91.50 91.50
12/29/2010	211273	2201	QUALITY URETHANE INC	IMPROVE OTHER THAN BLDGS	272-7142-571.93-99	721107	12/2010 Total	9,058.50 9,058.50
12/29/2010	211310	8270	MASTERCARD PROCESSING C	MAGENTA TONER	272-7141-571.21-99		12/2010 Total	234.99 234.99
12/29/2010	211329	11103	FAMILY CONNECTIONS	INSTITUTION GRANTS/SUBS	272-7142-571.57-59	721118	12/2010 Total	1,281.50 1,281.50
12/29/2010	211340	12508	NCI ENGINEERING COMPANY	PROFESSIONAL SERVICES	272-7142-571.35-99	751101	12/2010 Total	6,189.95 6,189.95
10 Checks ** Fund Total								35,010.93

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211109	530	NEIGHBORWORKS GREAT FAL	INSTITUTION GRANTS/SUBS	274-7152-571.57-59	771001	12/2010	15,185.80
							Total	15,185.80
				1 Checks	** Fund Total			15,185.80

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211085	67	GLACIER STATE ELECTRIC	OPERATING SUPPLIES	281-7128-571.22-99		12/2010	16.20
							Total	16.20
12/22/2010	211197	12485	MONTANA INTERACTIVE LLC	13 VEHICLE SEARCHES BY HE	281-7128-571.33-99		12/2010	24.75
							Total	24.75
12/29/2010	211259	405	CRESCENT ELECTRIC SUPPL	OPERATING SUPPLIES	281-7128-571.22-99		12/2010	108.00
							Total	108.00
				3 Checks	** Fund Total			148.95

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2010	211310	8270	MASTERCARD PROCESSING C	STICKY NOTES/CORRECTION T	282-7127-571.22-99		12/2010	9.99
							Total	9.99
				1 Checks	** Fund Total			9.99

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211166	8610	CTA ARCHITECTS	ENGINEER PROFESSIONAL SERVICES	294-1495-515.35-99	460901	12/2010	1,269.41
							Total	1,269.41
				1 Checks	** Fund Total			1,269.41

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2010	211246	99	GREAT FALLS SAND & GRAV	IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	12/2010	110,842.38
							Total	110,842.38
12/29/2010	211250	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	411-6411-565.93-99	140905	12/2010	1,119.62
							Total	1,119.62
12/29/2010	211315	8610	CTA ARCHITECTS ENGINEER	IMPROVE OTHER THAN BLDGS	411-3111-535.93-99	271006	12/2010	2,632.83
							Total	2,632.83
				3 Checks	** Fund Total			114,594.83

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211074	10	K-MART	OPERATING SUPPLIES	511-3155-532.22-99		12/2010 Total	15.98 15.98
12/22/2010	211077	25	PROBUILD	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		12/2010 Total	9.90 9.90
12/22/2010	211078	39	SULLIVANS COMPUTERS & E	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	511-3155-532.23-17 511-3155-532.23-17 511-3155-532.23-17		12/2010 12/2010 12/2010 Total	10.90 2.85 1.90 15.65
12/22/2010	211084	65	GENERAL DISTRIBUTING CO	OPERATING SUPPLIES	511-3155-532.22-99		12/2010 Total	42.00 42.00
12/22/2010	211090	77	GREAT FALLS TRIBUNE	PRINTING & PUBLISHING	511-3156-532.32-99		12/2010 Total	389.00 389.00
12/22/2010	211092	82	NORTHWESTERN ENERGY	November 2010 charges November 2010 charges November 2010 charges November 2010 charges November 2010 charges	511-3155-532.34-12 511-3155-532.34-12 511-3155-532.34-12 511-3155-532.34-12 511-3155-532.34-12		12/2010 12/2010 12/2010 12/2010 12/2010 Total	11.32 9.00 7.70 7.70 8.43 44.15
12/22/2010	211095	121	UNITED MATERIALS OF GRE	IMPROVE OTHER THAN BLDGS MAINT SUPPLIES & MATERIAL	511-3156-535.93-19 511-3156-532.27-32	330913	12/2010 12/2010 Total	4,433.44 625.10 5,058.54
12/22/2010	211097	136	MT DEPT OF REVENUE	1% IMPROVE OTHER THAN BLDGS	511-3156-535.93-19	330913	12/2010 Total	44.78 44.78
12/22/2010	211099	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	511-3155-532.23-17		12/2010 Total	130.59 130.59
12/22/2010	211101	191	RYANS CASH & CARRY	OPERATING SUPPLIES	511-3155-532.22-99		10/2010 Total	32.93 32.93
12/22/2010	211107	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES REPAIR & MAINT SUPPLIES	511-3155-532.21-99 511-3155-532.23-17		12/2010 12/2010 Total	94.99 22.50 117.49
12/22/2010	211112	731	FAGENSTROM CO (THE)	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	511-3155-532.23-17 511-3155-532.23-17		12/2010 12/2010 Total	19.00 15.00- 4.00
12/22/2010	211116	1679	KORST, KELLY	FINAL BILLING CR REFUND	511-0000-268.70-00		12/2010 Total	98.46 98.46
12/22/2010	211117	1679	SWEET, FREDRICK & MICHI	FINAL BILLING CR REFUND	511-0000-268.70-00		12/2010 Total	19.03 19.03
12/22/2010	211121	2129	BIG SKY FIRE/AFFIRMED M	OPERATING SUPPLIES	511-3155-532.22-99		12/2010 Total	49.70 49.70

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2010	211310	8270	MASTERCARD PROCESSING C	FAMEOUS DAVES FOR BOB AND	519-1495-511.37-99		12/2010	244.68
							Total	244.68
12/29/2010	211346	12958	DOYON GREGORY T	SME G&T Board Billings	519-1495-511.37-99		12/2010	220.00
							Total	220.00
				2 Checks	** Fund Total			464.68

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211091	81	QWEST	COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	292.47
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	91.30
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	94.95
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	119.32
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	45.66
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	28.36
				COMMUNICATION SERVICES	522-2113-522.31-34		12/2010	155.65
							Total	1,276.99
12/22/2010	211120	1972	MONTANA LAW ENFORCEMENT	1ST LINE SUPERVISOR TUITI	522-2113-522.37-99		12/2010	444.00
							Total	444.00
12/22/2010	211146	6100	MT DEPT OF ADMINISTRATI	NOV 10 SUMMITNET CHARGES	522-2113-522.35-99		12/2010	177.00
							Total	177.00
12/29/2010	211333	11726	CALL ONE INC	5 DISPATCH HEADSETS	522-2113-522.24-99		12/2010	290.00
							Total	290.00
				4 Checks	** Fund Total			2,187.99

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12/22/2010	211077	25	PROBUILD	REPAIR & MAINT SERVICES	551-7125-571.36-12		12/2010 Total	33.05 33.05
12/22/2010	211091	81	QWEST	PARKING GARAGE PHONE 406-	551-7125-571.31-31		12/2010 Total	47.29 47.29
12/22/2010	211107	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	551-7125-571.21-99		12/2010 Total	4.19 4.19
12/22/2010	211155	7796	INNOVATIVE POSTAL SERVI	PRINTING & PUBLISHING	551-7125-571.32-99		12/2010 Total	238.00 238.00
12/22/2010	211167	8920	KONE INC	N PARK RAMP ELEVATOR MAIN	551-7125-571.35-99		12/2010 Total	638.85 638.85
12/29/2010	211243	82	NORTHWESTERN ENERGY	November 2010 Charges	551-7125-571.34-12		12/2010	7.70
				November 2010 Charges	551-7125-571.34-12		12/2010	7.70
				November 2010 Charges	551-7125-571.34-12		12/2010	33.57
				November 2010 Charges	551-7125-571.34-12		12/2010 Total	68.39 117.36
12/29/2010	211297	3764	LIGGETT CONSTRUCTION	PROFESSIONAL SERVICES	551-7125-571.35-99		12/2010 Total	2,000.00 2,000.00
12/29/2010	211310	8270	MASTERCARD PROCESSING C	STICKY NOTES/CORRECTION T	551-7125-571.21-99		12/2010 Total	9.99 9.99
12/29/2010	211316	8656	MOODIE IMPLEMENT (FARM	MACH & EQUIP CAP OUTLAY	551-1613-532.94-13		12/2010 Total	7,321.51 7,321.51
				9 Checks	** Fund Total			
								10,410.24

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211101	191	RYANS CASH & CARRY	SUPPLIES FOR RESALE	566-6446-562.25-59		10/2010	84.66-
							Total	84.66-
				1 Checks	** Fund Total			84.66-

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2010	211254	293	DAVIS	BUSINESS MACHINES RENTALS	611-1481-511.53-32		12/2010	40.81
							Total	40.81
				1 Checks	** Fund Total			40.81

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211091	81	QWEST	COMMUNICATION SERVICES	612-2151-512.31-31		12/2010	676.25
				DEC 10 SWITCHBOARD BILL	612-2151-512.31-31		12/2010	252.23
							Total	928.48
12/29/2010	211267	1065	MOUNTAIN CHIME TELEPHON	COMMUNICATION SERVICES	612-2151-512.31-99		12/2010	112.00
							Total	112.00
				2 Checks	** Fund Total			1,040.48

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211200	12645	PHYLLIS KARAFFA	WELLNESS ASSESSMENT REIMB	613-1567-511.39-99		12/2010	55.00
							Total	55.00
12/22/2010	211201	12645	RHONDA RANGEL	REIMB.FOR WELLNESS ASSESS	613-1567-511.39-99		12/2010	55.00
							Total	55.00
				2 Checks	** Fund Total			110.00

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211106	293	DAVIS	BUSINESS MACHINES REPAIR & MAINT SERVICES	614-1566-511.36-91		12/2010	15.77
							Total	15.77
12/22/2010	211129	2909	HAAS & WILKERSON HOLDIN	TULIP APPLICATION FOR BRI	614-1566-511.51-11		12/2010	232.00
							Total	232.00
12/22/2010	211178	10437	ZAREMSKI THOMAS	REIMB. FOR PRESC. SAFETY	614-1566-511.24-17		12/2010	75.00
							Total	75.00
12/29/2010	211338	12173	SESAC	MUSIC LICENSE FEE FOR 201	614-1566-511.51-11		12/2010	963.00
							Total	963.00
				4 Checks	** Fund Total			1,285.77

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT

				10 Checks	** Fund Total			9,577.43

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/22/2010	211091	81	QWEST	T-1 DS3	617-1512-512.31-99 617-1512-512.31-99		12/2010 12/2010 Total	1,589.16 1,154.25 2,743.41
12/22/2010	211107	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	617-1512-512.21-99		12/2010 Total	22.98 22.98
12/22/2010	211141	5771	HEWLETT-PACKARD COMPANY	EQUIP, FURN, FIXTURES	617-1582-514.24-18		12/2010 Total	434.25 434.25
12/22/2010	211161	8296	CDW GOVERNMENT INC	EQUIP, FURN, FIXTURES EQUIP, FURN, FIXTURES	617-1582-514.24-18 617-1582-514.24-18	151001 151001	12/2010 12/2010 Total	4,290.00 4,290.00 8,580.00
12/22/2010	211170	9531	SOFTWARE HOUSE INTERNAT	REPAIR & MAINT SERVICES	617-1512-512.36-91		12/2010 Total	4,530.00 4,530.00
12/29/2010	211310	8270	MASTERCARD PROCESSING C	EQUIP, FURN, FIXTURES	617-1582-514.24-18		12/2010 Total	59.49 59.49
12/29/2010	211311	8296	CDW GOVERNMENT INC	EQUIP, FURN, FIXTURES	617-1582-514.24-18	151001	12/2010 Total	4,290.00 4,290.00
12/29/2010	211339	12222	DELL MARKETING LP	EQUIP, FURN, FIXTURES	617-1582-514.24-18		12/2010 Total	800.00 800.00
				8 Checks	** Fund Total			21,460.13

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12/22/2010	211072	7	JERRYS RADIATOR SERVICE	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	70.00 70.00
12/22/2010	211075	15	NORMONT EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	1,737.00-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	1,737.00
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	1,732.20
							Total	1,732.20
12/22/2010	211076	22	PACIFIC STEEL	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	62.67 62.67
12/22/2010	211079	40	BIG R STORES (CSWW INC)	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010 Total	53.70 53.70
12/22/2010	211080	42	BISON MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	31.30 31.30
12/22/2010	211083	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	89.95
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	3.36
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	5.29
							Total	98.60
12/22/2010	211086	68	NAPA AUTO PARTS OF GREA	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	23.43
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	19.80
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	47.58
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	10.05
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	13.93
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	12.65
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	14.43
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	25.54
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	599.87
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	8.75-
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	9.99
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	27.53
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	19.44
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	53.56
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	28.86
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	2.84
							Total	900.75
12/22/2010	211087	69	TRACTOR & EQUIPMENT CO	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	2,616.72
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	59.40
							Total	2,676.12
12/22/2010	211088	71	VALLEY MOTOR SUPPLY CO	OPERATING SUPPLIES	631-3113-532.22-99		12/2010 Total	15.46 15.46
12/22/2010	211089	75	TITAN MACHINERY INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	83.74
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	279.08-
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	1,981.52
							Total	1,786.18
12/22/2010	211096	134	ELECTRIC CITY BRAKE	ALIGN ALL 4 WHEELS PD 17	631-3113-532.23-11		12/2010	89.95

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12/22/2010	211096	134	ELECTRIC CITY BRAKE	ALIGN FRONT END FOR UNIT	631-3113-532.36-51		12/2010 Total	59.95 149.90
12/22/2010	211099	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	8.79 8.79
12/22/2010	211100	180	TAYLOR BROTHERS INC	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES CUTTING EDGE,BOLTS&NUTS/U	631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11		12/2010 12/2010 12/2010 Total	180.89 215.04- 215.29 181.14
12/22/2010	211103	266	TRI STATE TRUCK & EQUIP	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	56.91 56.91
12/22/2010	211104	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SERVICES	631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11 631-3113-532.36-51		12/2010 12/2010 12/2010 12/2010 12/2010 12/2010 Total	98.83- 98.83 431.28 58.88 153.77 84.00 727.93
12/22/2010	211107	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	631-3113-532.21-99		12/2010 Total	5.78 5.78
12/22/2010	211108	388	NATIONAL LAUNDRY	RENTALS RENTALS RENTALS RENTALS	631-3113-532.53-99 631-3113-532.53-99 631-3113-532.53-99 631-3113-532.53-99		12/2010 12/2010 12/2010 12/2010 Total	73.78 37.42 73.78 27.03 212.01
12/22/2010	211111	643	KOIS BROTHERS EQUIPMENT	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	479.42 479.42
12/22/2010	211113	972	MOUNTAIN VIEW CO-OP	AUTO &TRUCK MAINT.INVENT AUTO &TRUCK MAINT.INVENT	631-0000-152.90-02 631-0000-152.90-02		12/2010 12/2010 Total	23,596.19 23,807.94 47,404.13
12/22/2010	211115	1618	MODERN MACHINERY CO INC	IGNITION SWITCH	631-3113-532.23-11		12/2010 Total	23.65 23.65
12/22/2010	211127	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	631-3113-532.36-91		12/2010 Total	306.00 306.00
12/22/2010	211135	4876	ACE HARDWARE	OPERATING SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	631-3113-532.22-99 631-3113-532.23-11 631-3113-532.23-11		12/2010 12/2010 12/2010 Total	29.98 7.03 19.96 56.97
12/22/2010	211140	5606	KUSSMAUL ELECTRONICS CO	REPAIR CHARGER FOR UNIT 1	631-3113-532.23-11		12/2010 Total	173.95 173.95
12/22/2010	211149	6714	HUGHES FIRE EQUIPMENT I	ABS SENSOR FOR UNIT 121	631-3113-532.23-11		12/2010	292.67

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12/22/2010	211195	12052	OREILLY AUTO PARTS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	3.49
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	87.92
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	123.23
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	83.54
							Total	298.18
12/22/2010	211196	12089	TNT SPRINGS INC / TNT T	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	13.65
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	457.08
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	302.00
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	183.86
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	183.20
							Total	1,139.79
12/22/2010	211219	13156	DIRECT AUTOMOTIVE DISTR	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	68.76
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	69.87
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	79.87
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	43.99
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	37.68
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	198.84
				AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010	103.92
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	65.28
							Total	528.47
12/22/2010	211221	13223	MONTANA RADIATOR WORKS	RADIATOR & UPS CHGS. #450	631-3113-532.23-11		12/2010	192.48
				RADIATOR FOR UNIT #803	631-3113-532.23-11		12/2010	171.48
							Total	363.96
12/22/2010	211222	13264	NATIONAL COATINGS & SUP	PAINT FOR UNIT 912	631-3113-532.23-11		12/2010	49.98
							Total	49.98
12/22/2010	211226	13484	WESTATE MACHINERY CO	CONTROL PANEL FOR UNIT 81	631-3113-532.23-11		12/2010	2,057.06
							Total	2,057.06
12/29/2010	211233	21	SIX ROBBLEES INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	40.00
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	993.77
							Total	1,033.77
12/29/2010	211234	22	PACIFIC STEEL	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	309.54
							Total	309.54
12/29/2010	211237	64	FLEET SUPPLY COMPANY	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	34.85
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	14.85
							Total	49.70
12/29/2010	211238	68	NAPA AUTO PARTS OF GREA	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	61.48
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	7.44
				REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	6.03
							Total	74.95
12/29/2010	211239	69	TRACTOR & EQUIPMENT CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	33.97
							Total	33.97
12/29/2010	211240	71	VALLEY MOTOR SUPPLY CO	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010	10.99

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							Total	10.99
12/29/2010	211241	72	AMERICAN WELDING & GAS	EQUIP, FURN, FIXTURES	631-3113-532.24-11		12/2010 Total	39.45 39.45
12/29/2010	211242	81	QWEST	COMMUNICATION SERVICES	631-3113-532.31-31		12/2010 Total	42.98 42.98
12/29/2010	211247	106	MIDLAND IMPLEMENT COMPA	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11		12/2010 12/2010 12/2010 Total	27.39 280.26 17.70 325.35
12/29/2010	211248	118	MOSCH ELECTRIC MOTORS I	REPAIR & MAINT SERVICES	631-3113-532.36-59		12/2010 Total	155.44 155.44
12/29/2010	211251	142	NORTHWEST PIPE FITTINGS	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	24.34 24.34
12/29/2010	211253	267	CITY MOTOR CO INC	REPAIR & MAINT SUPPLIES	631-3113-532.23-11		12/2010 Total	119.74 119.74
12/29/2010	211262	643	KOIS BROTHERS EQUIPMENT	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010 Total	1,495.76 1,495.76
12/29/2010	211265	845	PAT'S AUTO BODY	REPAIR & MAINT SERVICES	631-3113-532.36-51		12/2010 Total	585.99 585.99
12/29/2010	211268	1334	AG WEST DISTRIBUTING CO	REPAIR & MAINT SUPPLIES REPAIR & MAINT SUPPLIES	631-3113-532.23-11 631-3113-532.23-11		12/2010 12/2010 Total	54.24 411.00 465.24
12/29/2010	211278	3263	CARNAHAN TOWING & REPAI	TOWING CHARGE FOR UNIT 92	631-3113-532.36-51		12/2010 Total	350.00 350.00
12/29/2010	211298	3858	WHELEN ENGINEERING COMP	AUTO &TRUCK MAINT.INVENT	631-0000-151.90-00		12/2010 Total	250.80 250.80
12/29/2010	211302	4876	ACE HARDWARE	REPAIR & MAINT SUPPLIES OPERATING SUPPLIES	631-3113-532.23-11 631-3113-532.22-99		12/2010 12/2010 Total	29.99 20.74 50.73
12/29/2010	211304	6714	HUGHES FIRE EQUIPMENT I	CABLES,DOOR ARMS,BRACKETS	631-3113-532.23-11		12/2010 Total	160.05 160.05
12/29/2010	211313	8371	SAFELITE FULFILLMENT IN	WINDSHIELD FOR UNIT PD12	631-3113-532.23-11		12/2010 Total	180.00 180.00
12/29/2010	211316	8656	MOODIE IMPLEMENT (FARM	V/C GASKET FOR UNIT AC7 PART RETURNS FOR UNIT AC7 COVER FOR UNIT AC7	631-3113-532.23-11 631-3113-532.23-11 631-3113-532.23-11		10/2010 10/2010 10/2010 Total	13.27 28.60- 28.25- 43.58

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12/22/2010	211123	2193	CULLIGAN WATER CONDITIO	EQUIP, FURN, FIXTURES	638-3121-532.24-99		12/2010	72.00
							Total	72.00
12/22/2010	211124	2287	ASCE AMERICAN SOC OF CI	REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		12/2010	225.00
				REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		12/2010	225.00
				REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		12/2010	225.00
				REF,PUBLICITY,TAXES,DUES	638-3121-532.33-51		12/2010	225.00
							Total	900.00
12/22/2010	211127	2730	SERVICEMASTER ALL PURPO	REPAIR & MAINT SERVICES	638-3121-532.36-91		12/2010	578.00
							Total	578.00
12/22/2010	211177	10435	BUG DOCTOR	PROFESSIONAL SERVICES	638-3121-532.35-99		12/2010	22.50
							Total	22.50
12/29/2010	211257	367	PICKWICK'S OFFICE WORKS	OFFICE SUPPLIES	638-3121-532.21-99		12/2010	7.99
							Total	7.99
12/29/2010	211315	8610	CTA ARCHITECTS ENGINEER	IMPROVE OTHER THAN BLDGS	638-3121-532.93-16	320903	12/2010	1,764.55
							Total	1,764.55
				6 Checks	** Fund Total			3,345.04

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12/22/2010	211101	191	RYANS CASH & CARRY	OFFICE SUPPLIES	639-3111-531.21-99		12/2010	17.85
							Total	17.85
				1 Checks	** Fund Total			17.85

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12/22/2010	211092	82	NORTHWESTERN ENERGY	November 2010 charges	671-7161-572.34-12		12/2010	62.07
				November 2010 charges	671-7161-572.34-12		12/2010	62.31
							Total	124.38
12/22/2010	211101	191	RYANS CASH & CARRY	REPAIR & MAINT SUPPLIES	671-7161-572.23-72		10/2010	5.43
							Total	5.43
12/22/2010	211102	198	MASCO JANITORIAL SUPPLY	OPERATING SUPPLIES	671-7161-572.22-94		12/2010	69.60
							Total	69.60
12/22/2010	211126	2511	BRENNAN HEATING & COOLI	CC EXHAUST FAN HOLES & DA	671-7161-572.36-12		12/2010	322.00
							Total	322.00
12/22/2010	211135	4876	ACE HARDWARE	REPAIR & MAINT SUPPLIES	671-7161-572.23-72		12/2010	23.31
							Total	23.31
12/22/2010	211151	6731	DOORS & HARDWARE UNLIMI	REPAIR & MAINT SUPPLIES	671-7161-572.23-72		12/2010	32.00
							Total	32.00
12/22/2010	211156	7828	MONTANA BROOM & BRUSH C 2 (4/1GAL)	HAND CLEANSER	671-7161-572.22-94		12/2010	62.08
							Total	62.08
12/29/2010	211243	82	NORTHWESTERN ENERGY	November 2010 Charges	671-7161-572.34-12		12/2010	10.39
							Total	10.39
12/29/2010	211259	405	CRESCENT ELECTRIC SUPPL	OPERATING SUPPLIES	671-7161-572.22-99		12/2010	190.08
							Total	190.08
12/29/2010	211297	3764	LIGGETT CONSTRUCTION	REPAIR & MAINT SERVICES	671-7161-572.36-91		12/2010	4,600.00
							Total	4,600.00
				10 Checks	** Fund Total			5,439.27

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12/16/2010	211052	4242	LIUNA LOCAL 1686	PAYROLL SUMMARY	771-0000-214.10-02		12/2010 Total	2,392.00 2,392.00
12/16/2010	211053	4244	MT STATE TREASURER	PAYROLL SUMMARY	771-0000-212.50-00		12/2010 Total	39,905.00 39,905.00
12/16/2010	211054	4245	ICMA RETIREMENT TRUST-4	PAYROLL SUMMARY	771-0000-213.20-00		12/2010 Total	11,504.30 11,504.30
12/16/2010	211055	4250	OPERATING ENGINEERS LOC	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-214.10-05 771-0000-214.10-05		12/2010 12/2010 Total	1,134.79 1,210.16 2,344.95
12/16/2010	211056	4252	MONTANA STATE FIREMAN'S	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.40-00 771-0000-212.40-00		12/2010 12/2010 Total	1,490.19 1,490.91 2,981.10
12/16/2010	211057	4261	MONTANA PUBLIC EMPLOYEE	PAYROLL SUMMARY	771-0000-214.10-08		12/2010 Total	1,581.00 1,581.00
12/16/2010	211058	4263	PACIFIC NORTHWEST REGIO	PAYROLL SUMMARY	771-0000-214.10-09		12/2010 Total	45.80 45.80
12/16/2010	211059	4264	UNITED FUND	PAYROLL SUMMARY	771-0000-212.90-00		12/2010 Total	424.20 424.20
12/16/2010	211060	4265	MONTANA SHARES	PAYROLL SUMMARY	771-0000-212.90-00		12/2010 Total	61.50 61.50
12/16/2010	211061	4271	FIREFIGHTER RETIREMENT	PAYROLL SUMMARY	771-0000-212.40-00		12/2010 Total	43,738.16 43,738.16
12/16/2010	211062	4272	STATEWIDE POLICE RESERV	PAYROLL SUMMARY	771-0000-212.80-00		12/2010 Total	54,004.62 54,004.62
12/16/2010	211063	4273	PUBLIC EMPLOYEE RETIREM	PAYROLL SUMMARY	771-0000-212.60-00		12/2010 Total	98,540.51 98,540.51
12/16/2010	211064	4299	IAFF LOCAL #8 INT'L AS	PAYROLL SUMMARY	771-0000-214.10-10		12/2010 Total	1,860.50 1,860.50
12/16/2010	211065	4300	POLICE SAVINGS & LOAN	PAYROLL SUMMARY	771-0000-214.10-11		12/2010 Total	11,169.00 11,169.00
12/16/2010	211066	4301	BENEVOLENT FUND	PAYROLL SUMMARY	771-0000-214.10-12		12/2010 Total	930.00 930.00
12/16/2010	211067	5320	1ST INTERSTATE BANK	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-212.20-00 771-0000-212.30-00		12/2010 12/2010 Total	86,646.18 100,609.66 187,255.84
12/16/2010	211068	6735	AFLAC	PAYROLL SUMMARY PAYROLL SUMMARY	771-0000-214.50-01 771-0000-214.50-02		12/2010 12/2010	4,883.68 5,877.75

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12/16/2010	211068	6735	AFLAC	PAYROLL SUMMARY	771-0000-214.50-05		12/2010	375.34
				PAYROLL SUMMARY	771-0000-214.50-06		12/2010	1,144.17
							Total	12,280.94
12/16/2010	211069	13276	NATIONWIDE RETIREMENT S	PAYROLL SUMMARY	771-0000-213.20-01		12/2010	6,980.48
							Total	6,980.48
12/27/2010	211229	4238	MT MUNICIPAL INTERLOCAL	PAYROLL SUMMARY	771-0000-213.30-02		10/2010	35,825.20
				PAYROLL SUMMARY	771-0000-213.30-02		10/2010	35,711.08
				PAYROLL SUMMARY	771-0000-213.30-02		11/2010	33,922.77
				PAYROLL SUMMARY	771-0000-213.30-02		11/2010	35,219.72
				PAYROLL SUMMARY	771-0000-213.30-02		12/2010	35,696.98
				PAYROLL SUMMARY	771-0000-213.30-02		12/2010	36,152.79
							Total	212,528.54
12/27/2010	211230	4246	MT DEPT OF LABOR & INDU	PAYROLL SUMMARY	771-0000-213.50-00		10/2010	3,979.98
				PAYROLL SUMMARY	771-0000-213.50-00		10/2010	3,947.09
				PAYROLL SUMMARY	771-0000-213.50-00		11/2010	3,825.27
				PAYROLL SUMMARY	771-0000-213.50-00		11/2010	3,970.00
				PAYROLL SUMMARY	771-0000-213.50-00		12/2010	4,032.62
				PAYROLL SUMMARY	771-0000-213.50-00		12/2010	4,066.01
							Total	23,820.97
12/27/2010	211231	4259	INT'L BROTHERHOOD TEAMS	PAYROLL SUMMARY	771-0000-214.10-07		12/2010	1,283.00
							Total	1,283.00
12/27/2010	211232	5320	1ST INTERSTATE BANK	PAYROLL SUMMARY	771-0000-212.30-00		12/2010	16.84
							Total	16.84
				22 Checks	** Fund Total			715,649.25

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12/22/2010	211082	52	CONSOLIDATED ELECTRICAL REPAIR & MAINT SUPPLIES		938-3136-532.23-99		12/2010	88.00
							Total	88.00
12/29/2010	211274	2370	ENTERPRISE ELECTRIC INC REPAIR BALLAST 2ND ST & C		938-3136-532.36-99		12/2010	535.80
							Total	535.80
				2 Checks	** Fund Total			623.80

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Bank: 01 HTE SUB-SYS AND MASTER

CITY OF GREAT FALLS
CHECK REGISTER BY FUND

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CHECK DATE	CHECK NUMBER	VENDOR#	NAME	INVOICE# / DESCRIPTION	G/L NUMBER	PROJECT	PERIOD/ YEAR	AMOUNT
12/29/2010	211345	12906	UNITED ELECTRIC LLC	REPAIR CONDUIT ON 41ST ST	976-3136-532.36-99		12/2010	379.60
							Total	379.60
				1 Checks	** Fund Total			379.60
				428 Checks	** Bank Total			1,954,224.60
				428 Checks	*** Grand Total			1,954,224.60

BANK	NAME	FUND	AMOUNT
01	HTE SUB-SYS AND MASTER	100 GENERAL FUND	35,625.33
		213 PLANNING FUND	3,717.52
		214 CTEP PROJECTS FUND	75,645.72
		222 POLICE SPECIAL REVENUE	37,013.72
		224 FIRE SPECIAL REVENUE	93.75
		237 STREET DISTRICT FUND	34,106.73
		251 LIBRARY FUND	1,641.93
		252 LIBRARY FOUNDATION FUND	1,831.56
		261 P&R SPECIAL REVENUE	162.75
		267 NATURAL RESOURCES FUND	113.83
		272 FEDERAL BLOCK GRANTS FUND	35,010.93
		274 "HOME" GRANT FUND	15,185.80
		281 PERMITS FUND	148.95
		282 LICENSES FUND	9.99
		294 WEST BANK URBAN RENEWAL	1,269.41
		411 GEN'RL CAPITAL PROJS FUND	114,594.83
		511 WATER FUND	12,209.16
		513 SEWER FUND	678,557.29
		517 SANITATION FUND	25,876.67
		519 ELECTRIC FUND	464.68
		522 SAFETY SERVICES FUND	2,187.99
		551 PARKING FUND	10,410.24
		561 GOLF COURSES FUND	8,973.05
		563 SWIM POOLS FUND	1,476.96
		564 RECREATION	1,726.40
		566 MULTI-SPORTS	84.66-
		571 CIVIC CENTER EVENTS FUND	7,969.54
		611 HUMAN RESOURCES	40.81

Prepared: 12/29/2010, 7:56:47
Program: GM179L

CITY OF GREAT FALLS
CHECK REGISTER BY FUND - RECAP

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BANK	NAME	FUND	AMOUNT
01		612 CENTRAL COMMUNICATIONS	1,040.48
		613 HEALTH & BENEFITS FUND	110.00
		614 INSURANCE & SAFETY FUND	1,285.77
		615 FISCAL SERVICES FUND	9,577.43
		617 INFORMATION TECH FUND	21,460.13
		631 CENTRAL GARAGE FUND	89,315.10
		638 ENGINEERING FUND	3,345.04
		639 PUBLIC WORKS ADMIN FUND	17.85
		671 CC FACILITY SERVICES FUND	5,439.27
		771 PAYROLL FUND	715,649.25
		938 SLD 1269	623.80
		976 SMLD 1303 BOOTLEGGER ADD	379.60
		Total	1,954,224.60 *

CITY OF GREAT FALLS, MONTANA

AGENDA: 7

COMMUNICATION TO THE CITY COMMISSION

DATE: January 4, 2011

ITEM: CONTRACTS LIST
Itemizing contracts not otherwise approved or ratified by City Commission Action
(Listed contracts are available for inspection in the City Clerk's Office.)

PRESENTED BY: Lisa Kunz, City Clerk

ACTION REQUESTED: Ratification of Contracts through the Consent Agenda

MAYOR'S SIGNATURE: _____

CONTRACT LIST

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	FUND	AMOUNT	PURPOSE
A	Great Falls Police Department	Montana Department of Transportation State Highway Traffic Safety Bureau 2701 Prospect Ave. Helena, MT 59620	10/2010 – 9/2011	Grant monies from State (Alcohol Traffic Safety and Drunk Driving Prevention Incentive	Total amount shall not exceed \$30,000	State Highway Traffic Safety Bureau Contract #2011-02-06-19; Great Falls STEP

B	Public Works Administration and Engineering	A.T. Klemens, Inc.	11/2010 – 8/2011	Energy Efficiency and Conservation Block Grant	\$44,100	Installation of split system air conditioners complete in the Public Works Administration Building OF 1455.4
C	Public Works Administration and Engineering	Brennan Heating and Cooling, Inc.	11/2010 – 8/2011	Energy Efficiency and Conservation Block Grant	\$20,000	Replacement of a boiler plant complete in the Public Works Administration Building OF 1455.4
D	Public Works Engineering	Montana Department of Transportation (MDT)	11/2010 – 2/2010	No funding required	None	Smelter Avenue, Division Road to 3 rd Street NW, Landscaping Agreement for the roundabout and boulevard areas OF 1337

**CITY OF GREAT FALLS, MONTANA
COMMUNICATION TO THE CITY COMMISSION**

**AGENDA: 8
DATE: January 4, 2011**

ITEM: GRANT LIST
Itemizing grants not otherwise approved or ratified by City Commission Action
(Listed grants are available for inspection in the City Clerk's Office.)

PRESENTED BY: Lisa Kunz, City Clerk

ACTION REQUESTED: Ratification of Grants through the Consent Agenda

MAYOR'S SIGNATURE: _____

GRANTS

	DEPARTMENT	OTHER PARTY (PERSON OR ENTITY)	PERIOD	GRANT AMOUNT REQUESTED	CITY MATCH (INCLUDE FUND MATCH TO BE PAID OUT OF)	PURPOSE
A	Planning and Community Development	Montana State Historic Preservation Office	02/01/2011 – 05/31/2012	\$21,500	No matching funds are requested or required; only in-kind staff time for Jennifer Reichelt and Brant Birkeland.	To develop a Technical Assistance Program that will provide feasibility studies for downtown revitalization projects.



Item: Six New 2010 Police Pursuit Vehicles
From: Tom Hugg, Vehicle Maintenance Supervisor
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Postpone Bid Award

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission postpone the bid award for six new 2011 police pursuit vehicles.

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Staff recommends that the City Commission postpone the bid award for six new 2011 police pursuit vehicles.

Background:

Workload Impacts

The purchase of six new police pursuit vehicles is made each year. These vehicles are kept in police pursuit for four years, which places the odometer at 90,000 – 100,000 at the end of the four years.

Purpose

These units will be used by the Police Department.

Evaluation and Selection Process

The specifications were advertised two times in the Great Falls Tribune, placed on the City of Great Falls website, and mailed to five prospective bidders. The bids were opened on December 22, 2010 with three bidders responding. The six police pursuit vehicles being replaced will be sold at a later date.

Staff is requesting additional time to further review the bids.

Fiscal Impact: The purchase price for six new police pursuit vehicles during FY 10-11 was \$130,385. Funds for this scheduled purchase from the ERS (Equipment Revolving Schedule) were provided in the FY 2011 Central Garage Budget.

Alternatives: Reject the bids for the purchase of six new 2011 police pursuit vehicles.

Attachments/Exhibits: Bid List, Bid Tab



Item: Traffic Signal Controllers and Associated Equipment
From: Jerry McKinley, Traffic Supervisor
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Approve the Purchase

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission (approve/reject) the purchase of 18 traffic signal controllers and associated equipment from Western Systems for \$51,210.00.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Staff recommends that the City Commission approve the purchase of 18 traffic signal controllers and associated equipment from Western Systems for \$51,210.00.

Background:

Purpose

The traffic signal controllers will be placed at 18 city signals along Central Avenue, 1st Avenue South and 2nd Avenue South. This is part of our Capital Improvement Plan, but it is also part of a cooperative effort with the Montana Department of Transportation (MDT), who is conducting a timing and coordination plan for the downtown area. The plan includes 1st & 2nd Avenue North, Central Avenue and 1st & 2nd Avenue South. MDT has also purchased new controllers to upgrade their signals on 1st & 2nd Avenue North. The downtown signal system is a mix of City owned and State owned signals. The new traffic signal controllers will allow changes, that may result from the timing and coordination plan, to be implemented system wide. The new controllers were targeted in the Capital Improvement Plan back in 2008 because the current controllers were being phased out and repair parts would become unavailable within the next 5 years.

Evaluation and Selection Process

There is only one vendor listed on the purchase requisition, Western Systems. The City of Great Falls maintains State owned traffic signals, this allows the City to use the same equipment for City signals and State signals. MDT did a request for proposal in 2009 requesting pricing from several vendors for various traffic signal equipment including controllers. Western Systems was selected as a result of this process and the City is able to purchase from this contract with the same pricing as MDT.

Concurrences: Montana Department of Transportation (MDT).

Fiscal Impact: Funds for this purchase are provided for in the FY 2011 Street District Fund - Traffic Division Budget.

Alternatives: Reject the purchase of the 18 traffic signal controllers and associated equipment.

Attachments/Exhibits: Montana Department of Transportation (MDT) Contract with Western Systems, Purchase Requisition.

CONTRACT #308953

1.0. PARTIES

THIS CONTRACT, is entered into by and between the State of Montana, Department of Transportation (hereinafter referred to as "the State"), whose address and phone number are 2701 Prospect Avenue, Helena, MT 59620, (406) 444-6218 and Western Systems, (hereinafter referred to as the "Contractor"), whose nine digit Federal ID Number, address and phone number are 91-2099547, 909 SE Everett Mall Way #A120, Everett, WA and (425) 438-1133.

THE PARTIES AGREE AS FOLLOWS:

2.0. EFFECTIVE DATE, DURATION, AND RENEWAL

2.1 CONTRACT TERM. This contract shall take effect upon contract execution, and terminate on December 31, 2009, unless terminated earlier in accordance with the terms of this contract. (Mont. Code Ann. § 18-4-313.)

2.2 CONTRACT RENEWAL. This contract may, upon mutual agreement between the parties and according to the terms of the existing contract, be renewed in one (1)-year intervals, or any interval that is advantageous to the State. This contract, including any renewals, may not exceed a total of seven (7) years. This renewal is dependent upon legislative appropriations.

3.0. SERVICES AND/OR SUPPLIES

Contractor agrees to provide to the State traffic signal controllers/components/cabinets on an "as needed" basis. Contractor will also be required to provide on site technical assistance at the official signal "turn on" date.

3.1 SUPPLIES, EQUIPMENT & INSTRUMENTATION. Purchases of supplies or non-major items of apparatus, and equipment listed as a lump sum in the Proposal and for which reimbursement is sought will not exceed such lump sum unless approved in advance by the State.

Major items of apparatus and equipment for which reimbursement is sought and which are not identified specifically in the Proposal and approved as part of this Agreement must be approved by the State prior to purchase. A major item of apparatus or equipment is one not used up in the work on the project and costing \$5,000.00 or more.

All major equipment, and non-major equipment and supplies as indicated below, with value or utility at the end of the study purchased under this or previous contracts shall be released to the State at the close of this contract. At the sole option of the State, said apparatus and equipment may be kept by the State, sold at its depreciated value to the Contractor, or may otherwise be disposed of in accordance with the State of Montana and FHWA rules and regulations.

4.0. CONSIDERATION/PAYMENT

4.1 PAYMENT SCHEDULE. In consideration for the signal controllers/components/cabinets and technical assistance to be provided, the State shall pay according to the following schedule:

- Contractor payments will be Net 30 days.

The pricing listed below shall remain firm throughout the term of the contract. All charges related to delivery, testing and shipping must be included in the cost quote.

ITEM DESCRIPTION	COST PER EACH
Controller Cabinets	
"H" Cabinet	\$ 9,302.68
"M" Cabinet	\$ 10,159.15
"SM" Cabinet	\$ 12,712.65
"P" Cabinet	\$ 12,416.15
Master "P" Cabinet	\$ 12,416.15
Master "SM" Cabinet	\$ 12,712.65
Signal Controllers	\$ 2,450.00
System Master Controllers	\$ 3,250.00
Conflict Monitors	\$ 521.25
Six (6) channel monitor	\$ 587.50
Twelve (12) channel monitor	
Controller Software	(SEE ATTACHED OPTIONAL COST SHEET)
The cost of the software and training will be a one-time charge. Software must be available to any agent of the State directly involved in the maintenance of traffic signals or traffic signal systems within the State.	
Cost of software	\$ 10,000.00
Software training	\$ 8,000.00

4.2 WITHHOLDING OF PAYMENT. The State may withhold payments to the Contractor if the Contractor has not performed in accordance with this contract. Such withholding cannot be greater than the additional costs to the State caused by the lack of performance.

5.0. ACCESS AND RETENTION OF RECORDS

5.1 ACCESS TO RECORDS. The Contractor agrees to provide the State, Legislative Auditor or their authorized agents access to any records necessary to determine contract compliance. (Mont. Code Ann. § 18-1-118.)

5.2 RETENTION PERIOD. The Contractor agrees to create and retain records supporting the services as detailed herein for a period of three years after either the completion date of this contract or the conclusion of any claim, litigation or exception relating to this contract taken by the State of Montana or a third party.

6.0. ASSIGNMENT, TRANSFER AND SUBCONTRACTING

The Contractor shall not assign, transfer or subcontract any portion of this contract without the express written consent of the State. (Mont. Code Ann. § 18-4-141.) The Contractor shall be responsible to the State for the acts and omissions of all subcontractors or agents and of persons directly or indirectly employed by such subcontractors, and for the acts and omissions of persons employed directly by the Contractor. No contractual relationships exist between any subcontractor and the State.

7.0. HOLD HARMLESS/INDEMNIFICATION

Contractor agrees to defend, protect, indemnify and save harmless the State of Montana and the Department of Transportation against and from all claims, liabilities, demands, causes of action, judgments (including costs and reasonable attorney fees), and losses to them from any cause whatever (including patent, trademark and copyright infringements) arising from the Agreement and its execution.

This agreement to indemnify includes any suits, claims, actions, losses, costs or damages of any kind, including the State's and Department's legal expenses, arising out of, in connection with, or incidental to the Agreement, but does not include any such suits, claims, actions, costs, or damages which are solely the result of the negligent acts, omissions or misconduct of Department's employees. If a claim arises out of, depends upon or relates to, a negligent act, omission, or misconduct of Contractor's employees, it will not be considered the sole negligence of the State and the Contractor agrees to defend, protect, indemnify, and save harmless the State of Montana and the Department.

The Contractor assumes all responsibility for ensuing and enforcing safe working conditions and compliance with all safety-related rules and regulations for the benefit of its own employees, the employees of any subcontractor, and the public. That responsibility includes all duties related to safety, regardless of whether any such duties are, or are alleged to be, "nondelegable" (e.g., the Montana Safe Place to Work Statute, etc.). This indemnification is expressly intended by the parties to include any claims, liabilities, demands, causes of action, judgments (including costs and reasonable attorney fees), and losses that are, or are alleged or held to be, based upon a breach by the Department of a nondelegable duty related to workplace safety for the Contractor's employees, the employees of any subcontractor, and the public.

8.0. COMPLIANCE WITH WORKERS' COMPENSATION ACT

Contractors are required to comply with the provisions of the Montana Workers' Compensation Act while performing work for the State of Montana in accordance with sections 39-71-401, 39-71-405, and 39-71-417, MCA. Proof of compliance must be in the form of workers' compensation insurance, an independent contractor's exemption, or documentation of corporate officer status. Neither the contractor nor its employees are employees of the State. This insurance/exemption must be valid for the entire term of the contract. A renewal document must be sent to the Purchasing Services Section, Attn: Richele Parkhurst, PO Box 20437, Billings, MT 59104-0437 upon expiration.

9.0. INDEPENDENT CONTRACTOR

Due to requirements of Federal labor laws, individuals who are presently a Montana State employee will not be considered for potential award of the Agreement. A successful bidder, who, during the post-bid period or during the term of the Agreement, becomes a Montana State employee, must immediately notify in writing the Department's Field Maintenance Chief. Contractor agrees that, if it becomes a Montana State employee during those periods, or if it hires anyone to perform more than 50% of the work under the Agreement who is a Montana State employee, the Agreement is subject to immediate termination.

It is expressly agreed that the Contractor in fulfilling the terms of this Agreement is not an employee of the DEPARTMENT, but is solely an INDEPENDENT CONTRACTOR and not an employee of the DEPARTMENT.

10.0. COMPLIANCE WITH LAWS

The Contractor must, in performance of work under this contract, fully comply with all applicable federal, state, or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the Contractor subjects subcontractors to the same provision. In accordance with section 49-3-207, MCA, the Contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.

11.0. NON-DISCRIMINATION NOTICE

During the performance of this Agreement, Western Systems (hereafter in this Section "the Party"), for itself, its assignees and successors in interest, agrees as follows:

A) COMPLIANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 FOR FEDERAL-AID CONTRACTS

- (1) Compliance with Regulations: The Party shall comply with all Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation, 49 Code of Federal Regulations (CFR), Part 21, as they may be amended (hereafter referred to as the Regulations), which are incorporated by reference and made a part of this Agreement, even if only state funding is here involved.
- (2) Nondiscrimination: The Party, with regard to the work performed by it during the Agreement, shall not discriminate on the grounds of sex, race, color, or national origin in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Party shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR Sec. 21.5.
- (3) Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations, whether by competitive bidding or negotiation by the Party for work to be performed under a subcontract, including procurement of materials or leases of equipment, any potential subcontractor or supplier shall be notified by the Party of the Party's obligations under this Agreement and the Regulations relative to nondiscrimination.
- (4) Information and Reports: The Party will provide all reports and information required by the Regulations, or directives issued pursuant thereto, and permit access to its books, records, accounts, other sources of information and its facilities as may be determined by State or the Federal Highway Administration (FHWA) to be pertinent to ascertain compliance with Regulations or directives.

Where any information required of the Party is in the exclusive possession of another who fails or refuses to furnish this information, the Party shall so certify to the Department or the FHWA as requested, setting forth what efforts it has made to obtain the information.

- (5) Sanctions for Noncompliance: In the event of the Party's noncompliance with the nondiscrimination provisions of this Agreement, State may impose sanctions as it or the FHWA determines appropriate, including, but not limited to,
 - (a) Withholding payments to the Party under the Agreement until the Party complies, and/or
 - (b) Cancellation, termination or suspension of the Agreement, in whole or in part.
- (6) Incorporation of Provisions: The Party will include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The Party will take such action with respect to any subcontract or procurement as the State or the FHWA may direct to enforce such provisions including sanctions for noncompliance: Provided, however, that in the event the Party is sued or is threatened with litigation by a subcontractor or supplier as a result of such direction, the Party may request the State to enter into the litigation to protect the interests of the State, and, in addition, the Party or the State may request the United States to enter into such litigation to protect the interests of the United States.

B) COMPLIANCE WITH THE MONTANA GOVERNMENTAL CODE OF FAIR PRACTICES, SEC. 49-3-207, MCA

In accordance with Section 49-3-207, MCA, the Party agrees that for this Agreement all hiring will be made on the basis of merit and qualifications and that there will be no discrimination on the basis of race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the Agreement.

C) COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT (ADA)

- (1) The Party will comply with all regulations relative to implementation of the AMERICANS WITH DISABILITIES ACT.
- (2) The Party will incorporate or communicate the intent of the following statement in all publications, announcements, video recordings, course offerings or other program outputs: **"The Party will provide reasonable accommodations for any known disability that may interfere with a person in participating in any service, program or activity offered by the Party. In the case of documents, recordings or verbal presentations, alternative accessible formats will be provided. For further information call the Party."**
- (3) All video recordings produced and created under contract and/or agreement will be closed-captioned.

D) COMPLIANCE WITH PARTICIPATION BY DISADVANTAGED BUSINESS ENTERPRISES IN DEPARTMENT OF TRANSPORTATION FINANCIAL ASSISTANCE PROGRAMS, 49 CFR PART 26

Each Agreement the Department signs with a Party (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:

The Party, subrecipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The Party shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the Party to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

12.0. FEDERAL AID REQUIREMENTS

Some of the product purchased from the resulting contract of this Request for Proposal may be purchased with Federal Aid Funds. Therefore, the following provisions will apply to the Invitation for Bid and to the resulting contract.

A. MONTANA PREFERENCES

Since Federal Aid Funds will be utilized to pay for this project, the Montana bid preferences will not apply.

B. FALSE STATEMENTS CONCERNING HIGHWAY PROJECTS

In order to assure high quality and durable construction in conformity with approved plans and specifications and a high degree of reliability on statements and representations made by engineers, contractors, suppliers, and workers on Federal-aid highway projects, it is essential that all persons concerned with the project perform their functions as carefully, thoroughly, and honestly as possible. Willful falsification, distortion, or misrepresentation with respect to any facts related to the project is a violation of Federal law.

To prevent any misunderstanding regarding the seriousness of these and similar acts, the following notice shall be posted on each Federal-aid highway project (23 CFR 635) in one or more places where it is readily available to all persons concerned with the project:

C. NOTICE TO ALL PERSONNEL ENGAGED ON FEDERAL-AID HIGHWAY PROJECTS

18 U.S.C. 1020 reads as follows:

"Whoever, being an officer, agent, or employee of the United States, or of any State or Territory, or whoever, whether a person, association, firm, or corporation, knowingly makes any false statement, false representation, or false report as to the character, quality, quantity, or cost of the material used or to be used, or the quantity or quality of the work performed or to be performed, or the cost thereof in connection with the submission of plans, maps, specifications, contracts, or costs of construction on any highway or related project submitted for approval to the Secretary of Transportation; or

Whoever knowingly makes any false statement, false representation, false report or false claim with respect to the character, quality, quantity, or cost of any work performed or to be performed, or materials furnished or to be furnished, in connection with the construction of any highway or related project approved by the Secretary of Transportation; or

Whoever knowingly makes any false statement or false representation as to material fact in any statement, certificate, or report submitted pursuant to provisions of the Federal-aid Roads Act approved July 1, 1916, (39 Stat. 355), as amended and supplemented;

Shall be fined not more than \$10,000 or imprisoned not more than 5 years or both."

D. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

1. Instructions for Certification - Primary Covered Transactions:

(Applicable to all Federal-aid contracts - 49 CFR 29)

- a. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.
- b. The inability of a person to provide the certification set out below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such a person from participation in this transaction.
- c. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
- d. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

- e. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- f. The prospective primary participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
- g. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- h. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals.

Each participant may, but is not required to, check the nonprocurement portion of the "Lists of Parties Excluded From Federal Procurement or Nonprocurement Programs" (Nonprocurement List) which is compiled by the General Services Administration.

- i. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- j. Except for transactions authorized under paragraph f of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

E. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION--PRIMARY COVERED TRANSACTIONS

- 1. The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - b. Have not within a 3-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

- c. Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 1b of this certification; and
 - d. Have not within a 3-year period preceding this application/ proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
2. Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

F. INSTRUCTIONS FOR CERTIFICATION - LOWER TIER COVERED TRANSACTIONS

(Applicable to all subcontracts, purchase orders and other lower tier transactions of \$25,000 or more - 49 CFR 29)

- a. By signing and submitting this proposal, the prospective lower tier is providing the certification set out below.
- b. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department, or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
- c. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous by reason of changed circumstances.
- d. The terms "covered transaction," "debarred," "suspended," "ineligible," "primary covered transaction," "participant," "person," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.
- e. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
- f. The prospective lower tier participant further agrees by submitting this proposal that it will include this clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
- g. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

- h. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
- i. Except for transactions authorized under paragraph e of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

G. CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION--LOWER TIER COVERED TRANSACTIONS

- 1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

H. CERTIFICATION REGARDING USE OF CONTRACT FUNDS FOR LOBBYING

(Applicable to all Federal-aid construction contracts and to all related subcontracts which exceed \$100,000 - 49 CFR 20)

- 1. The prospective participant certifies, by signing and submitting this bid or proposal, to the best of his or her knowledge and belief, that:
 - a. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
 - b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 2. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by 31 U.S.C. 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.
- 3. The prospective participant also agrees by submitting his or her bid or proposal that he or she shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such recipients shall certify and disclose accordingly.

13.0. INTELLECTUAL PROPERTY

All patent and other legal rights in or to inventions created in whole or in part under this contract must be available to the State for royalty-free and nonexclusive licensing. Both parties shall have a royalty-free, nonexclusive, and irrevocable right to reproduce, publish or otherwise use and authorize others to use, copyrightable property created under this contract.

14.0. PATENT AND COPYRIGHT PROTECTION

14.1 THIRD PARTY CLAIM. In the event of any claim by any third party against the State that the products furnished under this contract infringe upon or violate any patent or copyright, the State shall promptly notify Contractor. Contractor shall defend such claim, in the State's name or its own name, as appropriate, but at Contractor's expense. Contractor will indemnify the State against all costs, damages and attorney's fees that accrue as a result of such claim. If the State reasonably concludes that its interests are not being properly protected, or if principles of governmental or public law are involved, it may enter any action.

14.2 PRODUCT SUBJECT OF CLAIM. If any product furnished is likely to or does become the subject of a claim of infringement of a patent or copyright, then Contractor may, at its option, procure for the State the right to continue using the alleged infringing product, or modify the product so that it becomes non-infringing. If none of the above options can be accomplished, or if the use of such product by the State shall be prevented by injunction, the State will determine if the Contract has been breached.

15.0. CONTRACT PERFORMANCE SECURITY – SURETY BONDS ONLY

The Contractor must provide contract performance security based upon 100% of the contract total. This security must be in the form of a surety bond licensed in Montana with a Best's rating of no less than A-. The surety bond must be supplied on the form designated by the State of Montana. The required form may be found at <http://www.discoveringmontana.com/doa/gsd/css/Resources/Forms.asp> and entitled "Contract Performance Bond." THE ORIGINAL FORM MUST BE PROVIDED. FACSIMILE, ELECTRONIC, OR PHOTOCOPIES ARE NOT ACCEPTABLE.

The contract performance security must be provided to the State of Montana within 10 working days from the Request for Documents Notice. This security must remain in effect for the entire term of the contract. A new surety bond must be issued to the State of Montana if this contract is renewed.

The original surety bond form has been provided to the following address: Purchasing Services Bureau, Department of Transportation, Attn: Richele Parkhurst, P.O. Box 20437, Billings, MT 59104-0437.

16.0. CONTRACT TERMINATION

16.1 TERMINATION FOR CAUSE. The State may, by written notice to the Contractor, terminate this contract in whole or in part at any time the Contractor fails to perform this contract.

16.2 TERMINATION FOR CAUSE WITH NOTICE TO CURE REQUIREMENT. The State may terminate this contract for failure of the Contractor to perform any of the services, duties, or conditions contained in this contract after giving the Contractor written notice of the stated failure.

The written notice must demand performance of the stated failure within a specified period of time of not less than # OF DAYS. If the demanded performance is not completed within the specified period, the termination is effective at the end of the specified period.

16.3 TERMINATION FOR CONVENIENCE. The State may, by written notice to the Contractor, terminate this contract without cause. The State must give notice of termination to the Contractor at least 30 days prior to the effective date of termination.

16.4 REDUCTION OF FUNDING. The State, at its sole discretion, may terminate or reduce the scope of this contract if available funding is reduced for any reason. (See Mont. Code Ann. § 18-4-313(4).)

16.5 FEDERAL LABOR LAWS. A contractor who becomes a State of Montana employee during the term of the contract must immediately notify in writing the Montana Department of Transportation, Purchasing Services Bureau. The Contractor agrees that if it becomes a State of Montana employee during those periods, or if it hires a State of Montana employee to perform more than 50 percent of the work under the contract, the contract is subject to immediate termination.

17.0. LIAISON AND SERVICE OF NOTICES

All project management and coordination on behalf of the State shall be through a single point of contact designated as the State's liaison. Contractor shall designate a liaison that will provide the single point of contact for management and coordination of Contractor's work. All work performed pursuant to this contract shall be coordinated between the State's liaison and the Contractor's liaison.

Phill Balsley will be the liaison for the State.
2701 Prospect Avenue
Helena, MT 59620
(406) 444-6218 (Telephone #)

Robert Nims will be the liaison for the Contractor.
909 SE Everett Mall Way #A120
Everett, WA 98208
(425) 438-1133 (Telephone #)

The State's liaison and Contractor's liaison may be changed by written notice to the other party. Written notices, requests, or complaints will first be directed to the liaison.

18.0. MEETINGS

The Contractor is required to meet with the State's personnel, or designated representatives, to resolve technical or contractual problems that may occur during the term of the contract or to discuss the progress made by Contractor and the State in the performance of their respective obligations, at no additional cost to the State. Meetings will occur as problems arise and will be coordinated by the State. The Contractor will be given a minimum of three full working days notice of meeting date, time, and location. Face-to-face meetings are desired. However, at the Contractor's option and expense, a conference call meeting may be substituted. Consistent failure to participate in problem resolution meetings two consecutive missed or rescheduled meetings, or to make a good faith effort to resolve problems, may result in termination of the contract.

19.0. CONTRACTOR PERFORMANCE ASSESSMENTS

The State may do assessments of the Contractor's performance. This contract may be terminated for one or more poor performance assessments. Contractors will have the opportunity to respond to poor performance assessments. The State will make any final decision to terminate this contract based on the assessment and any related information, the Contractor's response and the severity of any negative performance assessment. The Contractor will be notified with a justification of contract termination. Performance assessments may be considered in future solicitations.

20.0. TRANSITION ASSISTANCE

If this contract is not renewed at the end of this term, or is terminated prior to the completion of a project, or if the work on a project is terminated, for any reason, the Contractor must provide for a reasonable period of time after the expiration or termination of this project or contract, all reasonable transition assistance requested by the State, to allow for the expired or terminated portion of the services to continue without interruption or

adverse effect, and to facilitate the orderly transfer of such services to the State or its designees. Such transition assistance will be deemed by the parties to be governed by the terms and conditions of this contract, except for those terms or conditions that do not reasonably apply to such transition assistance. The State shall pay the Contractor for any resources utilized in performing such transition assistance at the most current rates provided by the contract. If there are no established contract rates, then the rate shall be mutually agreed upon. If the State terminates a project or this contract for cause, then the State will be entitled to offset the cost of paying the Contractor for the additional resources the Contractor utilized in providing transition assistance with any damages the State may have otherwise accrued as a result of said termination.

21.0. CHOICE OF LAW AND VENUE

This contract is governed by the laws of Montana. The parties agree that any litigation concerning this bid, proposal or subsequent contract must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana and each party shall pay its own costs and attorney fees. (See Mont. Code Ann. § 18-1-401.)

22.0. SCOPE, AMENDMENT AND INTERPRETATION

22.1 CONTRACT. This contract consists of 13 numbered pages, any Attachments as required, RFP #HWY – 308953-RP, as amended and the Contractor's RFP response as amended. In the case of dispute or ambiguity about the minimum levels of performance by the Contractor the order of precedence of document interpretation is in the same order.

22.2 ENTIRE AGREEMENT. These documents contain the entire agreement of the parties. Any enlargement, alteration or modification requires a written amendment signed by both parties.

23.0. EXECUTION

The parties through their authorized agents have executed this contract on the dates set out below.

DEPARTMENT OF TRANSPORTATION

BY: D. John Blacker
(Name/Title)

BY: [Redacted]
(Signature)

DATE: 5/22/09

Approved as to Legal Content:

[Redacted]
Legal Counsel

Approved as to Civil Rights Language

[Redacted]
Civil Rights Bureau

WESTERN SYSTEMS

909 SE EVERETT MALL WAY #A120

EVERETT, WA 98208

FEDERAL ID # 91-2099547

BY: Robert W. Nims, President
(Name/Title)

BY: [Redacted]
(Signature)

DATE: 5/19/09

Approved as to Form:

[Redacted]
Procurement Officer

The Montana Department of Transportation attempts to provide reasonable accommodations for any known disability that may interfere with a person participating in any service, program or activity of the Department. Alternative accessible formats of this document will be provided upon request. For more information or to arrange special accommodations for disabilities, please call Richele Parkhurst at (406) 657-0274 Voice or 1-800-335-7592 TTY or (406) 444-7696 TTY.

DEPARTMENT OF
TRANSPORTATION

09 MAY 12 AM 9:42

RECEIVED



Traffic Division

1025 25th Ave. N.E.

Great Falls, MT 59404

Tele: (406)-771-1401 Fax: (406)-771-0700

Date: **December 15, 2010**

Name Western Systems
Address 909 SE Everett Mall Way #A120
City Everett State WA Zip Code 98208
Phone 425-438-1133 Fax 425-438-1585

Date Needed: ASAP
Ship by: Best Way
FOB Great Falls: Yes

Qty.	Units	Description	Unit Price	Total
18	ea	Siemens M-50 Traffic Controller	\$2,450.00	\$44,100.00
18	ea	Data Key Module	\$ 250.00	\$4,500.00
18	ea	Data Key	\$ 70.00	\$1,260.00
18	ea	D Connector cable 390 to M50 controller	\$ 75.00	\$1,350.00
all prices are from MDOT contract with Western Systems				

Goods or Services listed are proper charges to department budget as indicated

SubTotal	\$51,210.00
Shipping & Handling	\$ -
Total	\$51,210.00

Account Number				Unencumb. Balance	Amount
237	3136	532	9499	\$81,812.00	\$51,210.00

Vendor Name	Quote Amount
Western Systems	\$51,210.00

I hereby certify that the above is a true & accurate requisition:

Prepared by: Karl Ryder/Jerry McKinley

Dept. Approval by: _____

Approved: _____
Finance Director

Approved: _____
City Manager

Prices Indicated are:

☒ Firm ☐ Estimated

Quotations by:

☐ Phone ☒ Written

Purchase Order to be:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Mailed | <input type="checkbox"/> Include Enclosure |
| <input type="checkbox"/> Expedited | <input type="checkbox"/> Include Warrant |
| <input type="checkbox"/> Returned to Dept. Head | <input type="checkbox"/> Confirmation (No Duplicates) |



Item: Great Falls Police Department / Great Falls Housing Authority Agreement.

From: Great Falls Police Department

Initiated By: Captain Tim Shanks, Support Services Bureau.

Presented By: Chief Cloyd Grove

Action Requested: City Commission authorizes the City Manager to sign the agreement with the Great Falls Housing Authority.

Suggested Motion:

1. Commissioner moves:

“I move that the City Commission allow the City Manager to (approve / disapprove) the Community Based Policing Agreement and (authorize / not authorize) the City Manager to execute this agreement.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation:

It is recommended the City Commission authorizes the City Manager to approve and sign the agreement.

Background:

The Great Falls Police Department and the Great Falls Housing Authority have had an annual Community Based Policing Agreement in place since the late 1980's. The Great Falls Housing Authority funds one dedicated officer for the purpose of enforcement and investigations in the Great Falls Housing Authority projects. This officer also facilitates the Parkdale Youth Activity Center (PYAC) at the main housing complex.

This officer handles calls during his designated shift. Before or after shift calls are still answered by the Patrol Officers. With the Housing Authority officer on site(s), it does alleviate a substantial number of calls that patrol would have to respond to and resolve. Historically, call loads were high until the Housing Authority officer was established.

The Great Falls Housing Authority provides office space at the main complex for the officer.

Concurrences:

The Community Based Policing Agreement has to be approved by the Housing Authority Board as well as the City Commission authorization to sign the agreement.

Fiscal Impact:

The GFHA pays the salary and benefits for the housing officer. The police department provides a marked patrol vehicle for the officer. The police department compensates the officer for over time when necessary.

Alternatives:

Discontinue the officer's presence in the Housing Authority projects and reassign.

Attachments/Exhibits:

1. Copy of the Community Based Contract.

**GREAT FALLS POLICE DEPARTMENT
AND
GREAT FALLS HOUSING AUTHORITY
COMMUNITY BASED POLICING AGREEMENT**

This contract is entered into this _____ day of _____, 2011, by and between the City of Great Falls, State of Montana, herein after referred to as "City" and the Great Falls Housing Authority.

In receipt of the mutual covenants and agreements herein contained, the parties agree as follows:

1. The City shall provide personnel and other resources in a Community Policing role at the Great Falls Housing Authority projects. One dedicated officer, excluding contractual time/training time off, shall be provided for the purpose of enforcement and investigations in the Great Falls Housing Authority projects. If the assigned officer or a temporary replacement is not available to the GFHA for longer than two weeks the GFHA payment will be waived for the period of time that an officer was not available. Payment will resume when an officer becomes available to the GFHA.
2. The Great Falls Housing Authority shall pay the City \$72,199.00 which would include the Officers salary and insurance. Payment shall be made on a monthly basis in the amount of \$ 6,016.58.
3. The City shall keep detailed records regarding the date and time of contacts exclusive of investigating records. The Great Falls Housing Authority may inspect these records at all reasonable times and these records shall be available for photocopying at no additional fee.
4. Indemnification – The City assumes full responsibility for the officer's performance. The City shall indemnify the Great Falls Housing Authority against, and hold the Housing Authority harmless from, any liability costs, damages, claims or causes of action which may arise as a result of performance by the City of its responsibilities under the terms of this agreement; provided, however, that the City, its Officers and employees shall not assume any liability for acts of the Great Falls Housing Authority, or any of its Officers or agents.
5. **This Agreement shall commence January 1, 2011 and end June 30, 2011 with an automatic six month renewal based on the GFPPA negotiated contract wage with the City of Great Falls.**


In Witness Whereof, the parties hereto have caused this agreement to be executed the day and year first herein above written.

City of Great Falls, Montana -- "City"

Great Falls Housing Authority

Greg Doyon, City Manager

Lisa Kunz, City Clerk


Clóyd Grové, Chief of Police

Prepared by:
Captain Tim Shanks, Support Services Bureau
December 21, 2010



Item: Network upgrade- Qwest Communications

From: Fiscal Services Department, Information Technology Division

Initiated By: Information Technology Division

Presented By: Melissa Kinzler, Interim Fiscal Services Director

Action Requested: City Commission Approve Agreement

Suggested Motion:

1. Commissioner moves:

"I move the City Commission (approve/reject) the Agreement between the City of Great Falls and Qwest Communications for the purchase and install of an Adtran router (up-front cost of \$9,142.00) and an internet DS3 line (monthly recurring cost of \$4,000) and authorize the City Manager to execute the agreement."

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: It is recommended that the City Commission approve the Agreement between the City and Qwest Communications for the Adtran Router and DS3 service and authorize the City Manager to execute the agreement.

Background:

Significant Impacts

Currently, the City has an agreement with Qwest Communications in place to provide 3mbps (bundled T-1 lines) to the internet. Due to the increased need and use of internet services, the Information Technology Division is seeking to upgrade the City's internet bandwidth. Qwest has complied by offering an upgrade to a DS3 line (45mbps).

The Information Technology Division is seeing bandwidth performance issues. These issues will only increase unless capacity is added. The needs for internet dependant services are always expanding. Thus far in 2010, the Information Technology has placed a dozen police or fire mobile computers on the network (all relying on internet bandwidth for accessing the Virtual private Network-VPN). There are 29 more mobiles waiting for install and access to the City network.

This agreement is for a 3 year term.

Workload Impacts

Increasing bandwidth would benefit City employees greatly by allowing uninterrupted network performance, including those using mobile computers.

Concurrences:

Staff has reviewed the terms of the new Agreement and concurs that the product and services offered are needed and acceptable.

Fiscal Impact:

Currently, the City pays approximately \$1,200.00 for 3mbps of bandwidth. Under this agreement, non-recurring costs for equipment and service will be approximately \$9,142.00. Total recurring monthly costs will be \$4,000. \$48,000 was budgeted in this fiscal year for the upgrade.

Alternatives:

The City Commission could disapprove the Agreement between the City and Qwest Communications. However, the Information Technology Division will not be able to guarantee enough bandwidth for additional mobile computers, including those used for Public Safety.

Attachments: Qwest Loyal Advantage Agreement and Data CPE Quote

(Not available online; on file in the City Clerk's Office.)



Item: Final Payment – Northern Lights Reconstruction, O. F. 1573
From: Engineering Division
Initiated By: Public Works Department
Presented By: Jim Rearden, Public Works Director
Action Requested: Approve Final Pay Request

Suggested Motion:

1. Commissioner moves:

"I move the City Commission approve Final Payment for the Northern Lights Reconstruction, O. F. 1573, in the amount of \$3,142.90 to Kuglin Construction, and \$31.75 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments."

2. Mayor calls for a second, discussion, inquiries from the public, and calls for the vote.

Staff Recommendation: Approve final payment request.

Background:

Original Bid Opening Date: Five bids were received and opened for this project on March 3, 2010.

Bid Amount: Kuglin Construction submitted the low bid of \$273,710.00.

Commission Award Date: The City Commission awarded the contract to Kuglin Construction on March 16, 2010.

Change Order: A change in the project scope requested by the City Street Division added work and required a change order in the amount of \$63,000.00, bringing the total project amount to \$336,710.00. The Commission approved the change order on June 1, 2010.

Final Payment: The final project cost is \$317,465.49 which is \$19,244.51 under the total original contract amount plus the change order. The difference is due to less subexcavation quantities and minimal miscellaneous work being required to complete the project.

Project Work Scope: This project replaced approximately 3,092 lineal feet of curb and gutter; 3,190 square feet of sidewalk; 80 square feet of truncated domes for handicap ramps; 5,340 square yards of asphalt pavement removal and replacement; 5,017 square yards of gravel removal and replacement; and replacement of one valley gutter.

Conclusion: City staff has verified that Kuglin Construction has completed all work and punch list items in accordance with the plans and contract. The City can accept the project and execute the Final Payment. The project was completed within the contract time. The two year warranty period started at the time of substantial completion which was July 30, 2010.

Fiscal Impact:

This project is paid for by using Street and Utility Division funds.

Alternatives:

The City Commission could vote to deny Final Pay.

Attachments/Exhibits:

1. Application for Final Payment is attached. (Not available online; on file in City Clerk's Office.)



Item: Change Order No. 1: Civic Center Mansfield Theatre Air Conditioning, O. F. 1587

From: Planning and Community Development Department

Initiated By: Mansfield Theatre

Presented By: Michael Haynes, Planning and Community Development Director

Action Requested: Approve Change Order No. 1

Suggested Motion:

1. Commissioner moves:

“I move the City Commission (approve/deny) Change Order No. 1 in the amount of \$915 to A T Klemens, Inc. for Mansfield Theatre Air Conditioning, O. F. 1587, and authorize the City Manager to execute the agreements.”

2. Mayor calls for a second, discussion, inquiries from the public, and calls the vote.

Staff Recommendation: Approve Change Order No.1.

Background:

Significant Impacts

This change order will authorize the purchase of labor and materials to provide and install a breaker enclosure for a 600 amp breaker that will not install in the main switch gear as originally planned. The amount of the change order is \$915.

Workload Impacts

CTA Architects Engineers (CTA) designed the project and is performing construction inspection. Planning and Community Development is performing contract administration duties.

Purpose

The Mansfield Theatre at times becomes uncomfortably warm, particularly in the balcony area. The situation has previously presented a health and safety issue to patrons. The project will provide air conditioning to cool the theatre as needed.

Project Work Scope

CTA completed the design and developed plans and specifications for construction. CTA will perform construction inspection, which was included in the original agreement.

Evaluation and Selection Process

Two bids were received for this project on July 16, 2010. The bids ranged from \$278,400 to \$308,700. A T Klemens, Inc. submitted the low bid and has executed all the necessary documents. A T Klemens, Inc. is an established and responsible contractor.

Conclusion

City staff, along with our consultant CTA, recommends approval of Change Order No. 1 to A T Klemens, Inc. in the amount of \$915.

Fiscal Impact:

Change Order No. 1 will increase the contract amount by \$915 (or .3%) and would result in a final project cost of \$279,315. Funding was originally to come directly from the grant provided by HB 645, which is a State of Montana program that distributes and administers American Recovery and Reinvestment Act (ARRA) funds. On September 30, 2010, the City Commission authorized the change in use of the funding to free up general purpose funds to complete the projects that were originally authorized by HB 645.

Alternatives:

The City Commission could vote to deny Change Order No. 1.

Attachments/Exhibits:

Change Order No. 1

AIA® Document G701™ – 2001

Change Order

PROJECT (Name and address):

Mansfield Theater Air Conditioning
Modifications

CHANGE ORDER NUMBER: 001

DATE: December 27, 2010

OWNER: ☐

ARCHITECT: ☐

CONTRACTOR: ☐

FIELD: ☐

OTHER: ☐

TO CONTRACTOR (Name and address):

A. T. Klemens
814 12th Street North
Great Falls, MT 595401

ARCHITECT'S PROJECT NUMBER:

CITYGFCC_MTAC

CONTRACT DATE: July 23, 2010

CONTRACT FOR: Mechanical Modifications

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Labor and materials to provide and install breaker enclosure for 600 amp breaker that will not install in main switch gear. \$915.00
And increase contract time.

The original Contract Sum was	\$ 278,400.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 278,400.00
The Contract Sum will be (increased) by this Change Order in the amount of	\$ 915.00
The new Contract Sum including this Change Order will be	\$ 279,315.00

The Contract Time will be increased by ninety three (93) days.

The date of Substantial Completion as of the date of this Change Order therefore is January 28, 2011

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

CTA Architects Engineers

ARCHITECT (Firm name)

219 2nd Avenue South
Great Falls, MT 59405

ADDRESS

BY (Signature)

Calenn Heppner

(Typed name)

12-28-2010

DATE

A. T. Klemens

CONTRACTOR (Firm name)

814 12th Street North
Great Falls, MT 59401

ADDRESS

BY (Signature)

Darrell Anderson

(Typed name)

12/28/2010

DATE

City of Great Falls

OWNER (Firm name)

PO Box 5021
Great Falls, MT 59403

ADDRESS

BY (Signature)

Grcg Doyon, City Manager

(Typed name)

DATE

A•T•KLEMENS

PLUMBING, HEATING, AIR CONDITIONING, REFRIGERATION, ROOFING, SHEET METAL AND ELECTRICAL CONTRACTORS

814 - 12th Street North, Great Falls, MT 59401 • (406) 452-9541 • FAX (406) 761-0935

TO: CTA Architects & Engineers

DATE: Friday, November 19, 2010

701 2nd S

FOR: _____

Great Falls, MT. 59404

Attn: Allen

Re: Mansfield Theater

We propose to furnish to the above referred Buyer the following:

- Labor and materials to provide and install breaker enclosure for 600 amp breaker that will not install in main switch gear.

Quote: \$ 915.00

*Breaker won't
fit where shown.
am*

For the above we quote the sum of: (\$ _____)

_____ DOLLARS

Payment to be made in full as follows: Net due thirty days from completion of work

and further subject to the terms and conditions contained on the reverse side hereof.

BUYER:

A.T. KLEMENS

ACCEPTED:

By: _____

By: Dennis "Zeke" Zaremski

_____ Date _____

This Quotation Is Void If Not Accepted In 30 Days.

AN EQUAL OPPORTUNITY EMPLOYER