

JOURNAL OF COMMISSION WORK SESSION
December 6, 2016

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CALL TO ORDER: 5:30 p.m.

CITY COMMISSION MEMBERS PRESENT: Bob Kelly, Bill Bronson, Bob Jones, Tracy Houck and Fred Burow.

STAFF PRESENT: City Manager; Assistant City Attorney; Director of Fiscal Services; Police Chief; Fire Chief; Assistant Fire Chief; Fire Emergency Manager; Fire Training Officer; Fire Marshal; and, the Deputy City Clerk.

**** *Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. *****

1. PUBLIC COMMENT

Richard Liebert, 289 Boston Coulee Road, with regard to Calumet's tax abatement request, Mr. Liebert provided and discussed an article from *KRTV News*. Mr. Liebert noted that the abatement would have public safety impacts. He further commented that the abatement would also impact the County, creating a tax shifting burden for the rest of the population.

Ron Gessaman, 1006 36th Avenue NE, noted that the free Lending Libraries were not mentioned at the November 15th Work Session. Mr. Gessaman encouraged that the free Lending Libraries expand to other Neighborhood Council parks.

2. COUNCIL OF COUNCILS REPORT AND UPDATE FROM NEIGHBORHOOD COUNCIL #4

Official Delegate for Council of Councils Sandra Guynn reported that at the last Council of Councils meeting there was a presentation with regard to the updates of the Code Enforcement Ordinance. She further noted that there was an update with regard to the Holman property. Official Delegate Guynn commented that representatives from the Building Active Communities Initiative were introduced. She further mentioned that Meadow Gold's donations were generous with regard to the Council's ice cream socials. She further announced that Mitch Tropila and Jean Price discussed their campaigns at the last Council of Councils meeting.

With regard to Neighborhood Council 4, Chairperson Guynn commented that NC 4 is one of the largest in the City. She reported that traffic near the bypass by Walmart was the only complaint. Chairperson Guynn commented that NC 4 has educational speakers each month. She gave an update with regard to the meetings over the past year.

Commissioner Burow commended Chairperson Guynn on her report.

Chairperson Guynn introduced fellow council members: Harold Wheeler, Curtis Finnicum, Dan

Payne, and Rudolf Tankink.

3. FIRE DEPARTMENT UPDATES AND EMERGENCY RESPONSE NEEDS

Fire Chief Steve Hester, Assistant Fire Chief Ron Scott, Fire Training Officer Shane Klippenes, and Fire Marshal Dirk Johnson reviewed and discussed the attached PowerPoint presentation.

Commissioner Burrow received clarification with regard to paramedics being allowed to administer pain medication.

With regard to the PowerPoint, Manager Doyon received clarification as to the main contributor for calls with response times of over nine minutes.

Manager Doyon inquired as to the Great Falls Emergency Service having paramedics on staff. Training Officer Klippenes responded that when running an ambulance there is one Emergency Medical Technician (EMT) and a Paramedic.

Fire Marshal Dirk Johnson indicated that he would like to see Safety Inspection Certificates (SIC's) become a full time position. He further noted that there would not be an impact to the City.

Fire Marshal Johnson reported that the position now is a rotational position. Commissioner Jones inquired as to the need of having a rotational position if SIC's becomes a full time position. Fire Marshal Johnson responded that would be ideal, however there would be a cost to the City. Commissioner Jones commented that would be an educational resource.

Manager Doyon commended Fire Marshal Johnson with regard to taking an aggressive stance to the Code Enforcement.

4. EMERGENCY MANAGEMENT UPDATE

Emergency Manager Nordel commented that interaction with the County has to be inseparable. He encouraged that the City and County work together with regard to practicing Disaster and Emergency exercises and drills.

Emergency Manager Nordel reported that the Disaster & Emergency Services objective is to train and organize in order to become successful when a disaster happens. He commented that the community needs to understand how to respond to emergency situations.

Mayor Kelly commented that it's reassuring to have the level of professionalism that is involved with the public safety. Mayor Kelly expressed appreciation with regard to the effort being made to interact with the County for the betterment of the community.

Commissioner Burow concurred with Mayor Kelly with regard to interacting with the County.

Chief Hester expressed appreciation to the Commission for its support with regard to Emergency Services improving its preparation for disasters.

Commissioner Houck received clarification with regard to charging a fee for emergency response calls. She further received clarification with regard to ownership of the Fire Training Center. In Response to Commissioner Houck's inquiry with regard to Local 8, Chief Hester commented that it's the 8th Union in the Nation.

Commissioner Jones commended Chief Hester with regard to its use of grants. With regard to the skid unit that was identified as a need in the Stuckey fire, Commissioner Jones inquired as to a backup plan if the grant doesn't come through. Chief Hester responded that he is working on a Cooperative Agreement with Department of Natural Resources and Conservation (DNRC). Commissioner Jones expressed support with regard to obtaining the skid unit.

5. DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon announced that the next work session will include the Annual Audit Review. With regard to the Great Falls Fire Rescue equipment needs, a planning session in preparation for next year's budget will be scheduled in January. Manager Doyon further commented that at some point the Fire Department may have to ask the public to support its other needs.

ADJOURN

There being no further discussion, Mayor Kelly adjourned the informal work session of December 6, 2016 at 6:49 p.m.



Great Falls Fire Rescue

Assistant Chief Scott – Operations

Fire Marshal Johnson - Fire Prevention

Emergency Manager Nordel – Disaster Planning

Fire Chief Steve Hester

Fire in the United States - 2015

1,345,500 total fires reported in the US

+ 3.7% from 2014



RESULTING IN

3,280 civilian fire deaths, and 15,700 civilian fire injuries

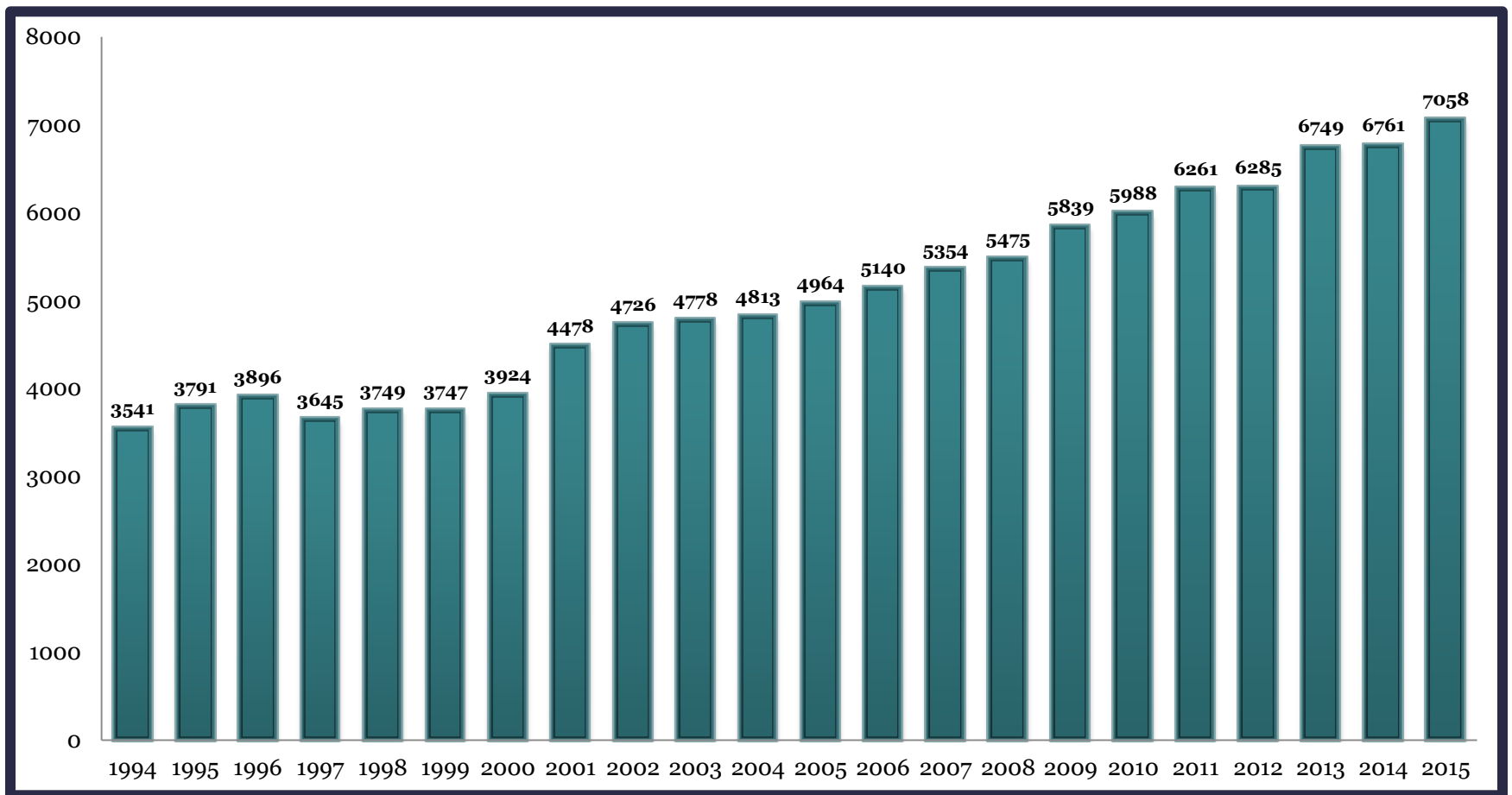
\$14.3 billion In Property Damage

A fire dept responding every 23 seconds

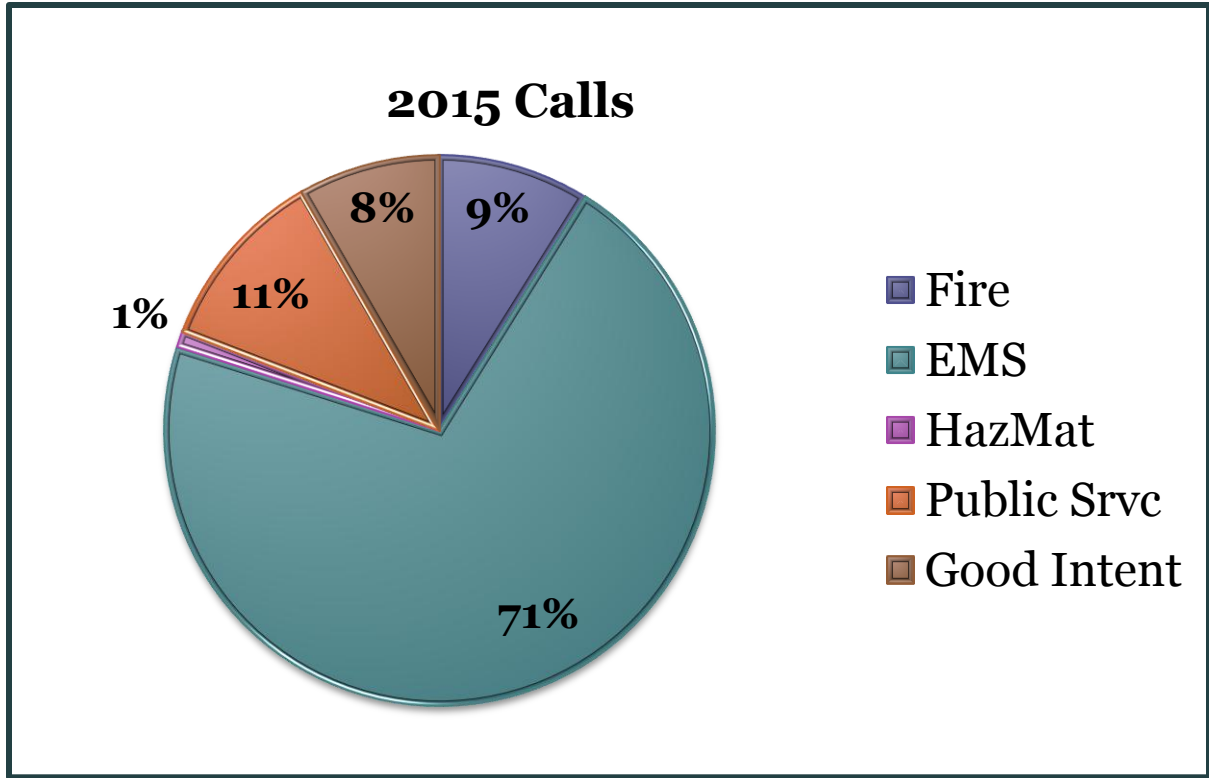


City of Great Falls

The Record



Call Break Down



All Calls Response for time of Dispatch to Arrival

| time | 2013 percentile | 2014 percentile | 2015 percentile |
|------|-----------------|-----------------|-----------------|
| < 5 | 63.4% | 61.0% | 59.5% |
| < 6 | 77.3% | 77.5% | 76.3% |

2016 EMS CALLS OVER 9 MINUTES

| | TOTAL CALLS | CALLS OVER 9 MINUTES | % OVER 9 MINUTES |
|-----------------|-------------|-------------------------|---------------------|
| January | 485 | 35 | 7.20% |
| February | 423 | 23 | 5.44% |
| March | 464 | 18 | 3.88% |
| April | 485 | 35 | 7.22% |
| May | 431 | 27 | 6.26% |
| June | 471 | 24 | 5.10% |
| July | 473 | 9 | 1.90% |
| August | 452 | 36 | 7.96% |
| September | 439 | 22 | 5.01% |
| October | 432 | 19 | 4.40% |
| AVERAGES | 455.5 | 24.8 | 5.44% |

Capital Improvements

- **Critical Infrastructure**
 - Generators (2) stations new (2) in design/planning
 - Sewer-lines at Station 4 and 2 project design
- **Quality of Life**
 - Fire Station 3 Latrine Project Review
 - Fire Station 1 Kitchen Project Review

Apparatus



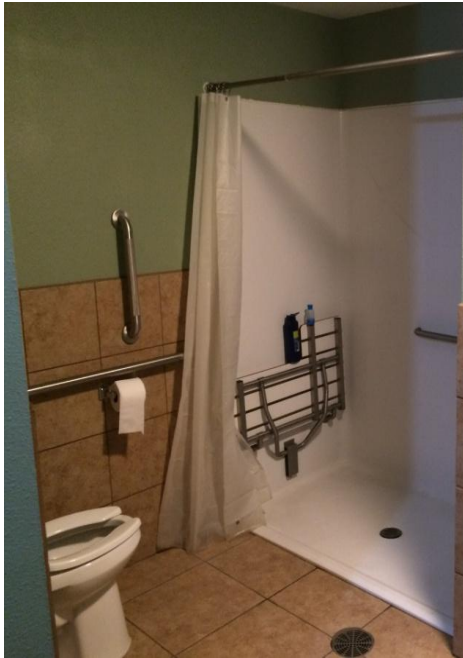
- 2 new fire engines
- 1 new ambulance
- 1 new utility P/U
- 1 new EM vehicle
- 1 new WUI engine

Awaiting delivery
Draft Specification
Awaiting Purchase
In service
Draft FEMA grant

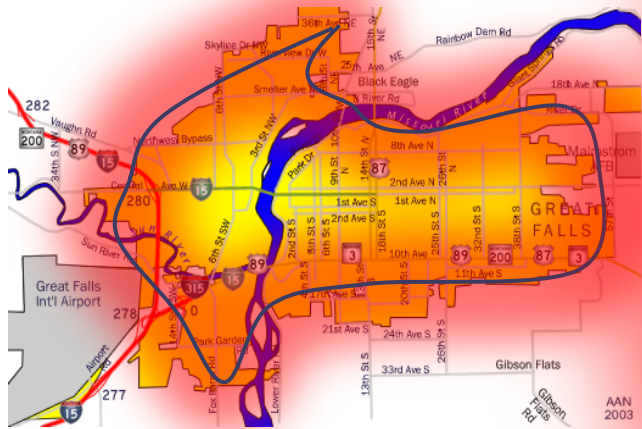
Safety Improvement

- F/F Turnout Program Completed
- Replacement of SCBA Approved DHS grant paid 90% bid through HGAC waiting PO
- Hazard Zone Command 80% completed
100% funded DHS grant

Been a Busy/Productive Year



Geography has changed



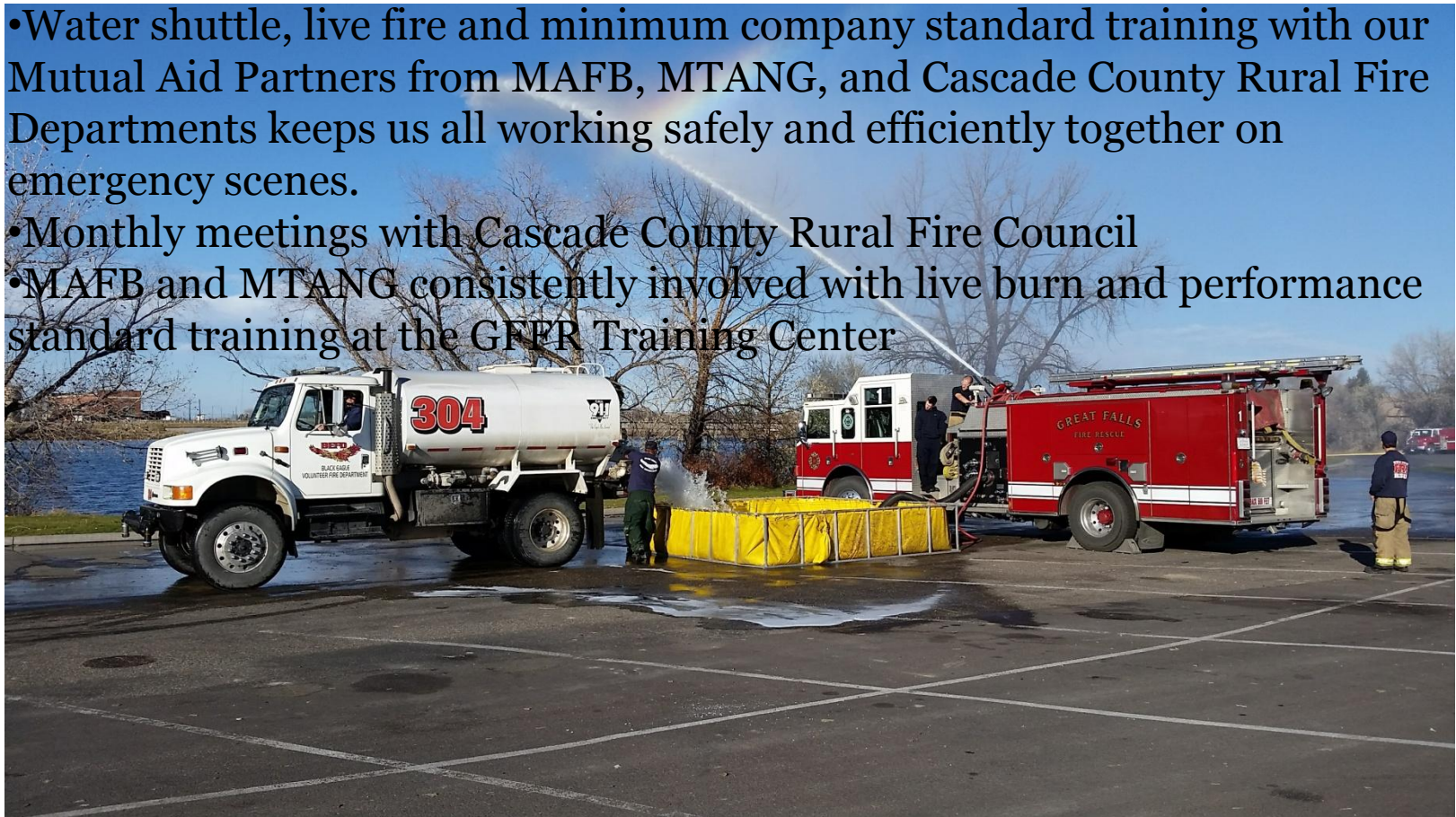
Goals

- Change Service delivery model to meet current needs and decrease response times



GFFR Mutual Aid Training

- Water shuttle, live fire and minimum company standard training with our Mutual Aid Partners from MAFB, MTANG, and Cascade County Rural Fire Departments keeps us all working safely and efficiently together on emergency scenes.
- Monthly meetings with Cascade County Rural Fire Council
- MAFB and MTANG consistently involved with live burn and performance standard training at the GFFR Training Center



High Risk, Low Frequency Event Training

- What are HR/LF Events?
 - Structure fires, pediatric codes, water rescues, auto extrications, etc.
- How do we train for them?
 - Consistent, in-context, tracked training that improves our responders confidence and outcomes for our customers.
 - Mega codes, performance standards, quarterly drills, after action reviews.



Recruit Training Academies 2016

- Four Recruit Academies conducted for 11 new Probationary Firefighters in 2016
- 5 weeks long, conducted by T.O., RTA Instructor and SME's
- Provide baseline training and conditioning to the work that Probationary Firefighters will be expected to perform and master on Emergency Scenes after they go on shift.



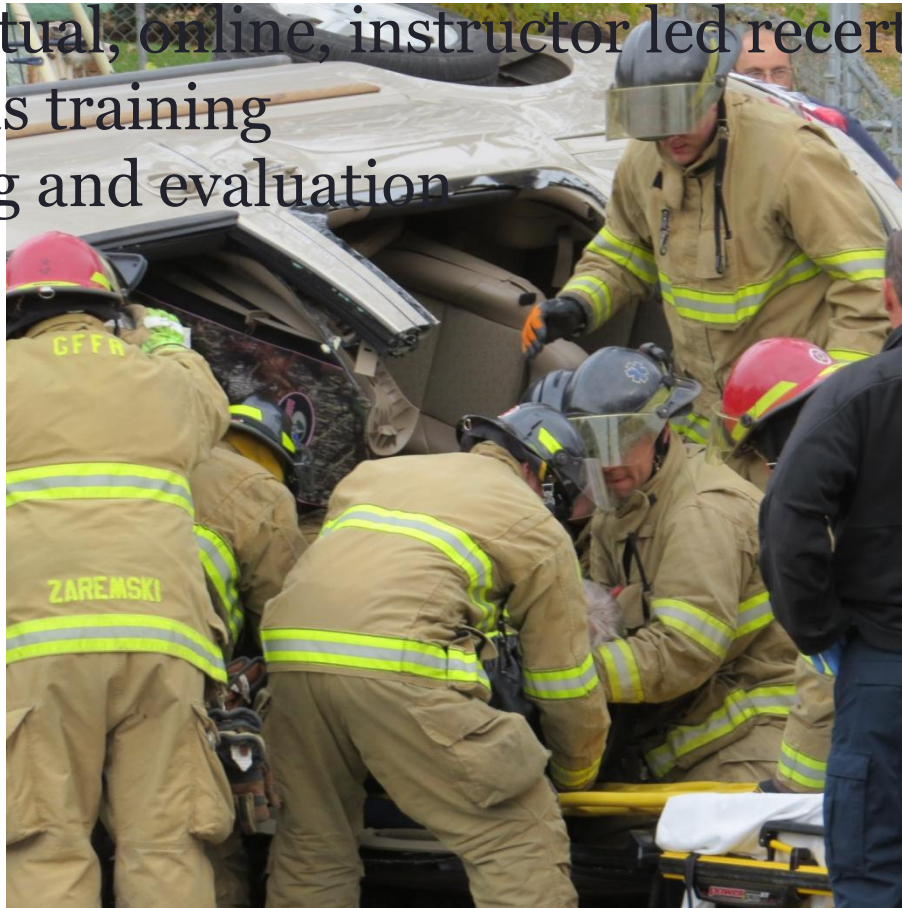
Incident Command Training

- Blue Card Incident Command Training
 - 48 Hour online, interactive training followed by instructor led Incident Commander Certification
 - IC training helps bring emergency incident's to quicker, safer, more cost effective outcomes for our customers and employees.
 - Initially grant funded, this program is now largely run in-house



Emergency Medical Training

- 71 % of over 7,000 calls annually are EMS calls
- Paramedic and EMT CE and recertification hours
- Code3CME virtual, online, instructor led recertification training
- In context skills training
- OTJ precepting and evaluation



FIRE PREVENTION BUREAU



Fire Marshal-Dirk Johnson
Deputy Fire Marshal-Ron Martin
Fire Inspector-Mike McIntosh

Working “Parts” of the Bureau

- Code Enforcement
- Safety Inspection Certificates (SIC’s)
- Public Information/School Fire Prevention
- Fire Investigations

Code Enforcement

- Roughly 3300 business inspections annually
 - Completed by Engine Companies and the Bureau
- New Business's
 - Work with Planning/Community Development and Public Works from the pre app meeting to final permit sign off
- Existing Business's
 - Annual inspections



SAFETY INSPECTION CERTIFICATE APPLICATION
 CITY OF GREAT FALLS – COMMUNITY DEVELOPMENT
 P.O. BOX 5021
 GREAT FALLS, MONTANA 59403-5021
 OFFICE (406) 455-8414 FAX (406) 454-3181

BUSINESS NAME _____ STREET ADDRESS _____

MAILING ADDRESS _____ CITY / STATE _____ ZIP CODE _____

BUSINESS PHONE _____ ESTIMATED SQUARE FOOTAGE OF BUSINESS/TIER _____

E-MAIL ADDRESS _____

BRIEF DESCRIPTION OF NATURE OF BUSINESS _____

BUSINESS OWNER'S NAME _____ HOME PHONE _____
First Name Initial Last Name

OWNER'S ADDRESS _____ CITY / STATE _____ ZIP CODE _____

Please circle if this a PARTNERSHIP, CORPORATION, LLC or SOLE PROPRIETOR, list the names, address, and phone number of each partner or officer on a separate piece of paper.

If this is a NON PROFIT ORGANIZATION, please list the names addresses, and phone number of the officers and managers on a separate piece of paper.

FEEs

| NEW ISSUANCE | | | | RENEWAL | | |
|--------------|------------------------|----------|-----------------------|----------|------------------------|----------|
| | TOTAL | SIC | ZONING | | | |
| Tier 1 | 0 to 2,000 sq ft | \$215.00 | (\$115.00 / \$100.00) | Tier 1 | 0 to 2,000 sq ft | \$55.00 |
| Tier 2 | 2,001 to 10,000 sq ft | \$250.00 | (\$150.00 / \$100.00) | Tier 2 | 2,001 to 10,000 sq ft | \$85.00 |
| Tier 3 | 10,001 to 25,000 sq ft | \$300.00 | (\$200.00 / \$100.00) | Tier 3 | 10,001 to 25,000 sq ft | \$125.00 |
| Tier 4 | 25,001 to 50,000 sq ft | \$360.00 | (\$260.00 / \$100.00) | Tier 4 | 25,001 to 50,000 sq ft | \$180.00 |
| Tier 5 | Over 50,000 sq ft | \$485.00 | (\$385.00 / \$100.00) | Tier 5 | Over 50,000 sq ft | \$300.00 |
| Churches | | \$215.00 | (\$115.00 / \$100.00) | Churches | | \$55.00 |

TRANSFER OF OWNERSHIP FEE \$30.00

Please include payment with application. Fees are paid through December of the application year. Payments of renewals are due by end of the calendar year. Any licenses not renewed by March 1st of the current renewal year will become inactive and will require a new issuance of the Safety Inspection Certificate reflecting new issuance fees to your business.

Federal, State and Local Government Agencies are exempt.

CERTIFICATION

I HEREBY CERTIFY THAT I HAVE FILLED OUT THIS APPLICATION TO THE BEST OF MY KNOWLEDGE.

DATE _____

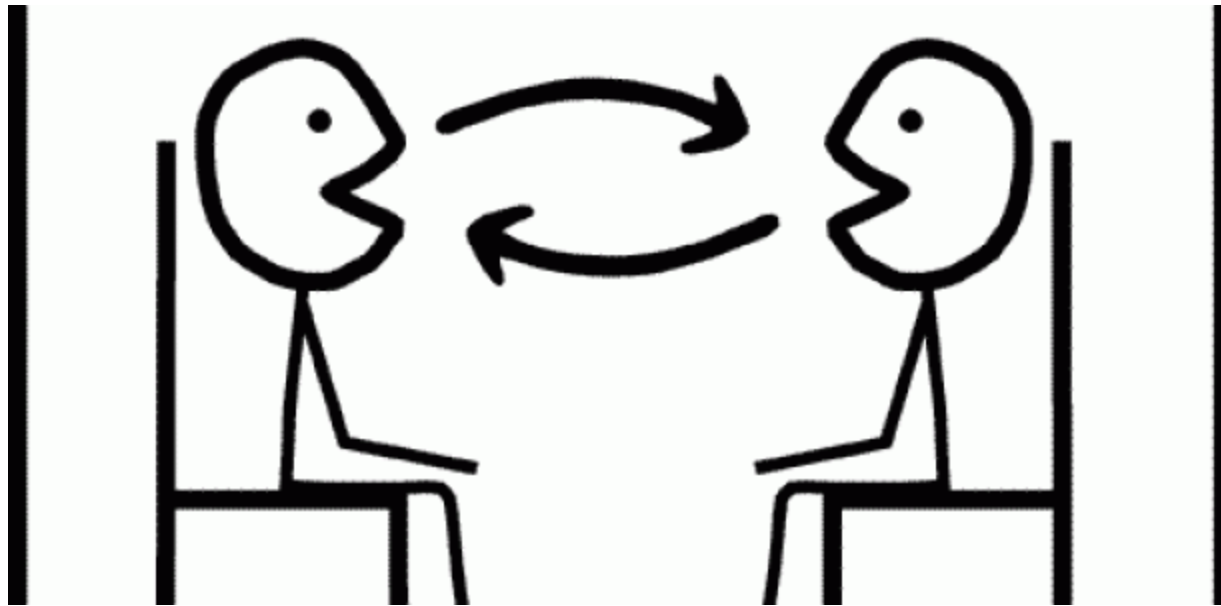
SIGNATURE OF OWNER _____

Safety Inspection Certificates Fire Inspector

SIC's

Public Information Officer

- Radio and print news



School Fire Prevention



Fire Investigations



Emergency Management

- Assign position either in ICS or ESF
- Tabletop (Calumet)
- Delegation of Authority
- Pre-authorized delegated authority
- Recovery exercise
- COG
- PW wildland training
- Pre-build messages
- Get a media center
- Establish chain of command
- Use ICS for everyday events
- Schedule of critical events that need some planning

Thank You

- Questions ??