

JOURNAL OF COMMISSION WORK SESSION
March 7, 2017

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CITY COMMISSION MEMBERS PRESENT: Bob Kelly, Bill Bronson, Bob Jones, Tracy Houck and Fred Burow.

STAFF PRESENT: City Manager Greg Doyon, Assistant City Attorney Joe Cik, Planning and Community Development Deputy Director Tom Micuda, and Deputy City Clerk Darcy Dea.

**** *Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. *****

1. **CALL TO ORDER:** 5:30 p.m.

2. **PUBLIC COMMENT**

Ron Gessaman, 1006 36th Avenue NE, opined that Agenda item 9 on the City Commission Agenda does not meet the requirement for transparency.

3. **UPDATES FROM NEIGHBORHOOD COUNCIL 8**

Council Member William Boland reported that the CM Russell Museum Facility Operations Manager provided an interesting presentation with regard to their approach to fixing up Charlie and Nancy Russell's house and studio. With regard to the Pre Release Center, Mr. Boland commented that the Federal Department of Correction is playing a role in the funding.

Mr. Boland commented that the Grace Home Veterans Center was discussed at a NC 8 meeting. He further reported that the Community Policing Officer Matt Flemming provided a quarterly update with regard to the police statistics in the City. Mr. Boland reported that NC 8 was rated number 3 with regard to the amount of incidences in the City and that most of the problems were with rental property. Mr. Boland noted that the amount of parks was a topic of discussion at a NC 8 meeting. He summarized that there are a lot of things that go on in the City that are in the NC 8 District and that a concern is getting some of the run down properties fixed up, and proper enforcement of

Mr. Boland reported that citizens are tearing up their vehicles on 6th Avenue North. Mr. Boland expressed concern that the citizen complaint form is not user friendly.

Manager Doyon responded that the form was revamped because it had some aspects that may not have fully allowed citizens to articulate particular code enforcements and that the issue would be looked into.

Mayor Kelly reported that NC 8's boundaries are: the northern boundary is the Missouri River, the southern boundary is Central Avenue, the eastern boundary is 36th Street from Central north to 9th Avenue North then East to 38th Street and north to the Missouri River, the western

boundary is 12th Street north from Central Avenue to 7th Avenue North, then east to 15th Street North, and then north to the Missouri River. The meetings are held on the third Thursday of each month at 6:00 p.m. in the Women's Annex of the Great Falls Transition Center.

4. MONTANA SCHOOL FOR THE DEAF & BLIND – INTRODUCTIONS AND OVERVIEW OF THE SCHOOL

Montana School for the Deaf & Blind Superintendent Donna Sorensen reported that the school is a State agency that has approximately 100 employees, serves approximately 50 students on campus, and that 20 – 25 students live on the campus. She further reported that the school offers weekend programs, summer camps, and provides services to approximately 650 students across the state. There are consultants that live in communities all over the state that work with their school districts and families to provide services. She commended the staff at the Montana School for the Deaf & Blind with regard to their efforts working with the students. She further reported that the school provides sign language classes for the community.

Mayor Kelly received clarification with regard to the ages of the students at the school range from birth to 21.

Superintendent Sorensen further reported that students must have some level of independence according to their age.

Commissioner Houck received clarification with regard to teaching older citizens sign language.

Commissioner Bronson received clarification with regard to the success stories of students after graduation.

Mayor Kelly inquired what the Commission could do to be more available to the students and staff.

Superintendent Sorensen responded that being aware of disabled students' contributions and of the potential they have to offer. She concluded that there is a magazine available and that anyone can be put on the mailing list to receive it.

Commissioner Burow received clarification with regard to lip reading services being offered at the school.

5. CDBG – CDC ALLOCATION RECOMMENDATIONS

Planning and Community Development Deputy Director Tom Micuda reviewed and discussed the attached PowerPoint presentation regarding funding recommendations and the revolving loan fund.

Community Development Council (CDC) Chairperson Harmony Wolfe reported that there were 23 grant applications from nonprofit and City organizations totaling \$1,265,996 with a projected budget of \$700,000. She commented that the applications had to meet many criteria and that the CDC had concerns with regard to the Code Enforcement and the revolving loan fund.

She thanked Planning and Community Development Deputy Director Tom Micuda and Planning and Communing Development CDBG Administrator Maria Porter with regard to their professionalism.

Mayor Kelly thanked CDC Chairperson Harmony Wolfe for her presentation and her efforts over the last couple of years. Mayor Kelly further commented that he would like her to share her recommendations with the Planning and Community Development staff.

Commissioner Burow commented that he was impressed with regard to the knowledge that the CDC had for each application.

With regard to the concerns of the Code Enforcement and the revolving loan fund, Commissioner Bronson requested that a detailed report be submitted to the Commission for further review.

With regard to any changes made to the CDC, Mayor Kelly requested that Planning and Community development present those changes at another meeting.

6. CITY CODE REVISIONS FOR TITLE 9

Assistant City Attorney Joe Cik reviewed and discussed the attached PowerPoint presentation pertaining to City Code revisions for Title 9.

Mayor Kelly commended City Attorney Sara Sexe and Assistant City Attorney Joe Cik for their efforts with regard to the revisions.

City Attorney Sexe commented that the changes would be posted on the City's web page.

Mayor Kelly discussed issuing a letter of support with regard to firefighters' efforts to have adequate resources for health related consequences to the Montana Legislature.

7. DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon announced that the next work session will include a Montana Air National Guard update, updates from Neighborhood Council 3, and a Utility Rate Review. He requested a proposed park maintenance district be added to the topic list. No one objected.

ADJOURN

There being no further discussion, Mayor Kelly adjourned the informal work session of March 7, 2017, at 6:48 p.m.



Community Development Council

CDBG

Funding Recommendations

2017/2018

Federal Funds

- HUD
- \$710,110 in 2016/2017 federal allocation, estimated amount for 2017/2018
- Annual Action Plan
 - Goals and Funding Priorities
 - Affordable Housing
 - Public Services
 - Public Facilities
 - Economic Development

City Priorities

- Public Facility
30%
- Affordable Housing
30%
- Public Service
12.5%
- Economic
Development
7.5%
- Administration
20%

CDC Recommendation

- Public Facility
33.3%
- Affordable Housing
30%
- Public Service
11.1%
- Economic
Development
5.6%
- Administration
20%

Public Facilities

Public Facilities	33.3%	\$236,250
Opportunities Inc.		\$88,000
Paris Gibson Square		\$0
YWCA		\$19,153
Family Promise		\$0
Quality Life Concepts		\$0
Public Works		\$65,297
Park & Rec: Community Rec. Center		\$28,000
Park & Rec: Gibson Park		\$0
Park & Rec: Sidewalk		\$15,800
Center for Mental Health		\$20,000

Community Development Council recommends taking \$10,000 from Public Service and \$13,250 from Economic Development to provide additional funds for Public Facilities projects due to high demand. (\$577,125 requested, \$213,000 originally available)

Housing, Admin, & ED

Affordable Housing 30%	\$213,000
NeighborWorks	\$82,903
Habitat for Humanity	\$65,000
PCD: Code Enforcement	\$25,097
PCD: Revolving Loan Fund	\$40,000
Administration 20%	\$142,110
Economic Development 5.6%	\$40,000
Great Falls Development Authority	\$40,000

Public Service

Public Services 11.1%	\$78, 750
Family Connections	\$0
Ingenium	\$0
Rural Dynamics	\$11,250
Senior Citizens Center	\$0
Park & Rec: Rec Center & Nat. Scholarships	\$10,000
Meals on Wheels	\$25,000
Young Parents Education Center	\$10,000
Boys and Girls Club	\$22,500

2017 – 2018 CDBG/HOME Allocation and Annual Action Plan Schedule

CDC/Staff presents funding recommendations for CDBG applications to the City Commission (Work Session)	Tuesday March 7, 2017
City Commission votes on project application funding recommendations for inclusion in 2017/2018 Annual Action Plan, sets the public hearing date.	Tuesday March 21, 2017
Proposed 2017/2018 Annual Action Plan completed and available for review.	Friday March 31, 2017
30 day comment period for proposed 2017/2018 Annual Action Plan	Friday March 31, 2017 to Sunday April 30, 2017
Public Hearing on Proposed Annual Action Plan	Tuesday April 4, 2017
Commission votes on Annual Action Plan	Tuesday April 18, 2017
ConPlan/Annual Action Plan submitted to HUD	Monday May 1, 2017

- **Commission Action on 3/21/2017**
 - Accept the Community Development Council's Funding recommendation

Or

- Modify the recommendations as the Commission sees fit.

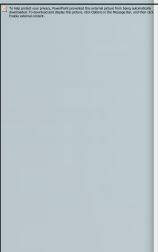


Timeliness Report

CDBG

Funding Recommendations

2017



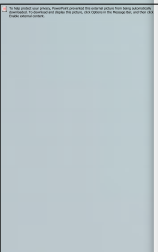
Timeliness

■ New Timeliness Policy

- Recipient community's line-of-credit must not exceed 1.5 times its annual grant amount by May 2 of each year.
- Because this includes our Program Income and Revolving Loan balances, Great Falls is at 2.4 times annual grant amount. Program year was also delayed by HUD.
- Based on current balance as of March 6, City must expend \$660,000 by May 2.
- If not, all money in excess of 1.5 times the grant amount will be lost back to HUD.

Timeliness Discussion- Project Process

- CDBG Eligible & Quick Turnaround
- Consolidated Plan Goals
- HUD Conference Call
- Agency Meeting's
 - Affordable Housing
 - Economic Development
 - Public Facilities
- CDC Comments during FY17 Grant Cycle



Affordable Housing	\$330,000	
NeighborWorks/Habitat	\$116,000	Lot Purchase
Grace Home	\$40,000	Lot Purchase: Transitional Housing
GF Housing Authority	\$80,000	Austin Hall Rehab.
<i>Habitat for Humanity</i>	<i>\$94,000</i>	<i>New Construction</i>

Public Facilities	\$200,000	
Park & Recreation	\$80,000	Gibson Park Play Structure
Park & Recreation	\$20,000	Pavilion at West Bank Park
Park & Recreation	\$100,000	Outdoor Fitness Stations at Gibson Park

Economic Development	\$130,000	
GF Development Authority	\$30,000	Employment Study
GF Development Authority	\$100,000	Montana Egg Expansion- Job Creation

Schedule

Project Schedule	
2/21/2017- 3/17/2017	30 Day Public Comment
3/7/2017	Present Project List at City Commission Work Session
3/13/2017	Call with HUD, Present proposed list of projects and timeline
3/13/2017-3/17/2017	Prepare Contracts, Complete Environmentals
3/21/2017	City Commission Votes on Project List
3/21/2017	Submit Substantial Amendment to HUD in IDIS
3/21/2017	Send Contracts to Agencies with contingency of pending HUD approval
4/4/2017	Contracts Signed by City Commission
4/5/2017	Send Final Contracts to Agencies, Open Projects in Fiscal

Title 9 Code Revisions

City Commission Work Session

March 7, 2017

Joseph Cik, Assistant City Attorney

Purpose

- Numerous changes to titles proposed.
- Work session presentation to allow for Commission input and public comment.

Title 9 Revisions Generally

- Clean up several typographical and grammatical errors, and
- Substantive changes including the age minimum for unsupervised fireworks discharge, for example.

The Vast Majority of the Proposed Revisions

- Several Chapters of Title 9 had unnecessary Article designations, particularly Chapters 7-9.
- Several sections of the title needed to be re-formatted to include sub-sections for reference purposes.
- Several definitions conflicted with MCA, particularly when addressing intoxicating beverages.
- Comprehensive format change was needed to improve readability.

Substantive Policy Changes

- Eliminating the authority for law enforcement to arrest minors in violation of curfew.
- Raising the minimum age that minors may discharge or possess fireworks without supervision. The original age was seven (7). The proposal raises the age to ten (10). MCA Title 87.

Park Rules and Regulations

- Centene Stadium is considered a City park where fireworks discharge is prohibited.
- The proposed revisions will apply the exceptions listed in 9.9.010(C) to allow for fireworks displays at the stadium.

Ultimate Goal of the Proposed Revisions

- Create consistency with the MCA and the rest of the Code itself.
- Future proposed changes will include substantive policy changes.
 - Title 6 pertaining to animals
 - Title 17 pertaining to parking surfacing
 - Title 12 pertaining to public processions
 - Title 2 requiring Board members to be qualified

Questions?