

JOURNAL OF COMMISSION WORK SESSION
May 17, 2016

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CALL TO ORDER: 5:30 p.m.

CITY COMMISSION MEMBERS PRESENT: Bob Kelly, Bill Bronson, Bob Jones, Fred Burow and Tracy Houck.

STAFF PRESENT: City Manager and Deputy City Manager; City Attorney and Assistant City Attorney; Fiscal Services Director; City Engineer; Police Captain; and, the City Clerk.

**** *Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail.* ****

1. PUBLIC COMMENT

There were no comments from the public.

2. INTRODUCTION AND UPDATE FROM NEIGHBORHOOD COUNCIL # 7

Mayor Kelly reported that the northern and western boundaries of Neighborhood Council 7 are the Missouri River, the southern boundary is 10th Avenue South, the eastern boundary is 10th Street South north from 10th Avenue South to 7th Avenue South, then east to 12th Street South and north to 7th Avenue North, then east to 15th Street North and north to the Missouri River.

Chairperson Lisa Meyers requested a status update on residential parking permits.

Commissioner Burow explained that the permit fees were to pay for enforcement. A recommendation of the Parking Advisory Committee was to try a test period without enforcement. After the test period it will be determined if people want permits to go away, or if they want enforcement. If it is determined to be the latter, the City will need a revenue stream for enforcement.

Commissioner Houck expressed appreciation to Chairperson Meyers for her many hours of volunteer service at the Great Falls Police Department.

Chairperson Meyers explained that DDACTS stands for Data Driven Approach to Crime and Traffic Safety. It's a response to an area of higher crime based on statistics and reports. The Great Falls Police Department's approach is to saturate more patrols and tougher enforcement to lower crimes in the downtown area.

Commissioner Houck reported that approximately seven months ago Neighborhood Council 7 formally requested that the \$25 residential parking fee be removed before the first of the year. If the Parking Advisory Committee is going to look at recommending a trial period, she suggested

a follow-up evaluation period so that there is time for resident input prior to permit renewals on July 1st.

3. COMMUNITY HEALTH IMPROVEMENT PLAN

Kristy Pontet-Stroop reported that CHIP stands for Community Health Improvement Plan that is a long term, systematic approach at addressing the health concerns in the community. Those health concerns have been identified by the community members to include substance abuse and prevention, access to healthcare, and healthy weight. Ms. Pontet-Stroop, Erin Merchant of Get Fit Great Falls and the Health Department, and Laura Merchant of Benefis Health Systems provided and discussed the attached PowerPoint presentation.

4. THIRD QUARTER BUDGET MEETING

Fiscal Services Director Melissa Kinzler also provided and discussed the attached PowerPoint presentation for fiscal year 2016, third quarter budget review for January 1 to March 31st.

She discussed three year comparisons for the general fund unreserved fund balance, revenue comparison, expense comparison, and the golf courses, swimming pools and parking funds.

Director Kinzler reported that the inflationary factor is .49, or about \$69,000. The three year average for newly taxable property, excluding last year due to the re-evaluation process, is about \$140,000. The maximum amount for new taxes this year will be \$200,000. Manager Doyon commented that he is in the middle of the budget process and has gone through all of the departments. The City did a pivot for some capital purchases for the fire equipment. It will be a challenge for the Commission this year because a lot of this increment will be going towards those purchases.

Director Kinzler reported that next year health insurance will increase 12.8%. City Manager Greg Doyon commented that the City will not be able to continue to absorb such rate increases. He has been visiting with a consultant that works with the School District and other public entities on health insurance rate structure. He will be bringing a proposal to the Commission to retain the services of this consultant to help the City migrate the health insurance plan into more of a cafeteria style under MMIA.

Director Kinzler reported that the last debt payment for the golf course retired in September. Manager Doyon commented that something that he is looking at is structuring a Park and Recreation general fund repayment schedule.

Mayor Kelly inquired if the tax base has increased, and was responded to affirmatively. A discussion followed about the tax protest process.

5. DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon reported that a neighborhood council and Defense Alliance update will be on the next work session agenda. After a user meeting and review of the dispatch center contract, another joint city county work session will be scheduled.

Mayor Kelly commented that Great Falls Development Authority has requested time to update the Commission on its progress with an economic mill levy, and the City's involvement with GFDA, its mission and accomplishments the past couple of years.

ADJOURN

There being no further discussion, Mayor Kelly adjourned the informal work session of May 17, 2016 at 6:32 p.m.

CHIP

Community Health Improvement
Plan

Community Presentation

Agenda

- The What, Who and Why of CHIP
- The Priority Areas
 - What
 - Goals
 - Successes
 - Challenges
- Questions

CHIP

What, Who, & Why

What is a Community Health Improvement Plan?

- A long term, systematic effort to address health problems on the basis of the results of assessment activities

Great Falls College MSU
Cascade Co. Extension
Great Falls Police Dept
Planned Parenthood
Senator Tester
Indian Family Health
Montana State Parks
Benefis Health System
Great Falls Public Schools
River's Edge Trail Foundation
KRTV
PEAK
Action for Health Kids
MAFB
Voyagers Center
Gateway Community Services
City County Health Department
Opportunities, Inc
Alliance for Youth
Great Falls Emergency Services
Community Health Care
Center for Mental Health
Walker Design Group
Rural Dynamics
United Way
Montana Wilderness Association
University of Great Falls
City Parks & Recreation

347 Medical Group
Great Falls Bicycle Club

PRIORITY 1

Substance Abuse & Prevention

SUBSTANCE ABUSE & PREVENTION

GOALS

1. Engage Great People/ Agencies in Substance Abuse Prevention Efforts
2. Work Collaboratively to Prevent and Reduce Substance Use in Cascade County:
 - Underage Drinking
 - Youth and Adult Binge Drinking
 - Youth and Adult Drinking and Driving
 - Youth and Adult Tobacco Use
 - Prescription Drugs Abuse
 - Prevent Illicit Marijuana Use
3. Support Each Other
4. Celebrate Successes
5. Encourage/Support Through Challenges

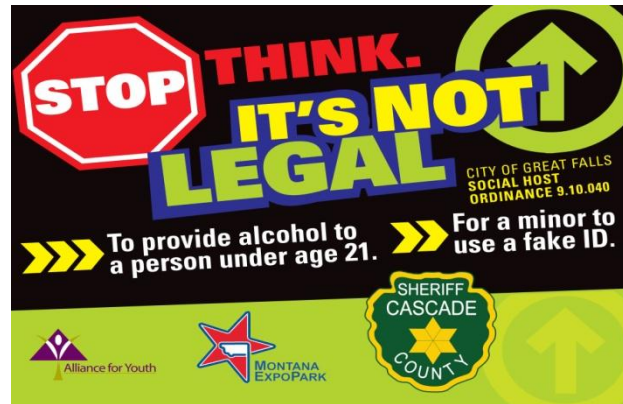
Living ATI Accomplishments in 2015

(Living Above the Influence)



Completed 2 Additional Alcohol Consumer Reminder “Sticker Shock” Events

- Added Locations including the MAFB
- Stickered over 16,000 Cases of Beer



In addition, this messaging had a strong presence at the MT State Fair with signage and buttons on all personnel serving alcohol

- local law enforcement reported 11 fewer MIP- Alcohol citations than in 2014

State of Montana Recognized YAB-SAPA with the “Outstanding Community Alcohol Education Program Award” in May of 2015

PREVENT PRESCRIPTION DRUG ABUSE IT STARTS WITH YOU.

LivingATI.com 

Living ATI campaign has released a comprehensive and impacting Prescription Drug Prevention campaign throughout the community.

Challenges

Alcohol-

- Favorable Perception towards Drinking in Montana
 1. Most Hung-over Population- Great Falls making the charts at #5 in the U.S. (Business Insider)
 2. Rated 1 Star (Poorest Rating) State for DUI's (MADD)
- Alcohol Retail Compliance- 76% Compliance Rate (GFPD)
- Binge Drinking significantly higher than the National Average
(**Montana 39.3%; National Average 27.5%**) – (CDC-BRFSS Data)

Marijuana-

- Low Perception of harm
- Feeling trapped and flanked by Washington State and Colorado

Parent Engagement

- Identify Effective Communication Channels Amongst Parents to raise parental awareness and appreciation of the harmful effects of “today’s” marijuana and alcohol use.

PRIORITY 2

Achieving and Maintaining
Healthy Weight

ACHIEVING AND MAINTAINING HEALTHY WEIGHT

Who is Get Fit Great Falls?

Promotes the benefits of healthy lifestyles to Great Falls and Cascade County through a unified community effort that encourages cultural and system change.

Get Fit Great Falls strives to accomplish its mission through:

- Evidence-based policy
- Systems and Environmental Change



ACHIEVING AND MAINTAINING HEALTHY WEIGHT

GOALS



GOAL ONE: Promote, support and increase active lifestyles for Cascade County residents.

GOAL TWO: Promote, support and increase the number of people eating nutritious food

ACHIEVING and MAINTAINING HEALTHY WEIGHT SUCCESSSES



THREE FREE Events in Cascade County

- National Winter Trails Day – 250+ **snowshoeing** on the National Forest
- National Summer Trails Day – 205 **hikers**
16 different hikes on public and private lands
- Come Out and Play – 260 children learning easy **family activities** with Abby Wambach and Kelley Jakle



ACHIEVING and MAINTAINING HEALTHY WEIGHT SUCCESSSES



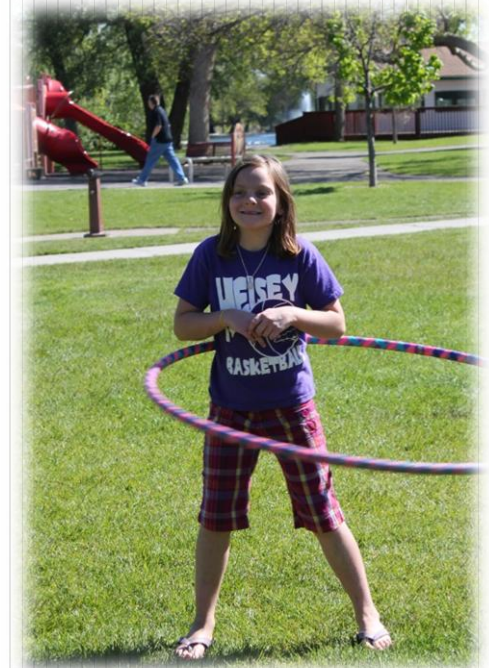
- Selected as a Building Active Communities (**BACI**) City
- BACI Team participating in the **BACI Institute** in March:
 - Bill Bronson, City Commission
 - Casey Shreiner, State Representative
 - Jody Murray, Prevention Specialist for GFPS
 - Kim Skornogoski, United Way of Cascade County
 - Erin Merchant, City-County Health Department
 - Brad Livingston, Great Falls Chamber of Commerce
 - Abigail Lichliter, SNAP-Ed Cascade County Extension Service
- Presenter at the 2016 **Bike/Walk Montana Summit**
- Member of **Let's Move Cities, Towns, and Counties**



ACHIEVING and MAINTAINING HEALTHY WEIGHT CHALLENGES / NEXT STEPS



- Finding ways to measure success (more than participant numbers)
- Support nutrition education and programs that provide access to healthy food
- Focusing on more sustainable cultural changes instead of events:
 - Exploring community design opportunities
 - Re-instating the *More Kids in the Woods* Program
 - Re-establishing City Park Attendants



PRIORITY 3

Access to Health

Access to Health Care

GOALS

Improve access in the following areas for Cascade County Residents

Medical Services

Urgent Care
Services



Mental Health
Services

Dental Services

Access to Health Care

SUCCESSSES

The coordinated approach and activities accomplished to ensure that uninsured and underinsured residents are insured and get access to medical services

Urgent Care
Hours
Increased

Reducing
Uninsured Rate

Enrollment
Education

Access to Health Care

SUCCESSSES

#2 MENTAL HEALTH CRISIS ACCESS

Open Access
@ Center for
Mental Health

Children's Crisis
Stabilization
Group Home
opening

Awareness
with media
events

Access to Health Care

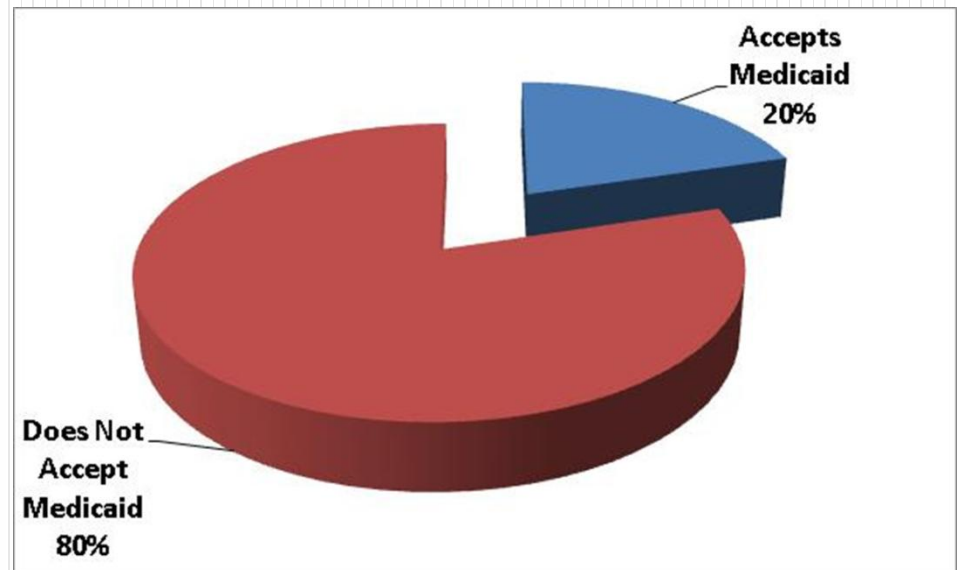
SUCCESSSES

#3 Identified Gaps in Services Available to better understand
Community Needs

Medical

- By provider type
 - Recruitment successes.
 - Mental and urgent care hours of service most needed

Dental



Access to Health Care

Challenges and Next Steps

The size and scope of access to health care

Focused Team Structure

- In 2016 starting 3 sub groups
 - Medical
 - Dental
 - Mental

Encompassing Representation

- Need to have all the right people involved
- Recruiting

PRIORITY 4

New in 2016:
Child Neglect and Abuse

THANK YOU!

For more information visit www.cchdmt.org and click on the “Community Health Improvement” tab

Fiscal Year 2016
Quarterly Budget
Review
3rd Quarter
May 17, 2016



Income Statement

Through 3/31/16
Summary Listing

Classification	FY 2016	MARCH 2016	FY 2016	7/1 -	FY 2015		
	Annual	MTD	7/1 -	3/31	Prior Year		
	Budget Amount	Actual Amount	Actual Amount	YTD	Budget Less	% of	
				Actual Amount	YTD Actual	Budget	YTD Total
Fund Category Governmental Funds							
Fund Type General Fund							
Fund 1000 - GENERAL							
REVENUE							
Department 00 - NON-DEPARTMENTAL							
Division 000 - NON-DIVISIONAL							
Taxes	15,988,970.00	168,110.04	8,865,452.92	7,123,517.08	55%	8,986,893.18	
Licenses & permits	839,000.00	192,356.69	644,699.45	194,300.55	77%	651,567.57	
Intergovernmental	7,768,724.00	1,898,680.93	5,836,113.08	1,932,610.92	75%	5,693,185.17	
Charges for services	261,433.00	20,719.08	190,647.83	70,785.17	73%	173,318.97	
Fines & forfeitures	866,000.00	88,491.00	580,578.15	285,421.85	67%	625,687.40	
Internal service	576,433.00	48,036.08	432,324.72	144,108.28	75%	423,028.53	
Investment income	.00	1,517.08	11,810.72	(11,810.72)	+	2,939.32	
Other	1,000.00	5,460.60	8,640.79	(7,640.79)	864%	9,810.03	
Issuance of debt	801,098.00	.00	796,859.00	4,239.00	99%	.00	
Division 000 - NON-DIVISIONAL Totals	\$27,102,658.00	\$2,423,371.50	\$17,367,126.66	\$9,735,531.34	64%	\$16,566,430.17	



Income Statement

Through 3/31/16
Summary Listing

Classification	FY 2016	MARCH 2015	FY 2016 7/1 - 3/31	Budget Less YTD Actual	% of Budget	FY 2015 7/1 - 3/31
	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount			Prior Year YTD Total
Fund Category Governmental Funds						
Fund Type General Fund						
Fund 1000 - GENERAL						
EXPENSE						
Department 64 - PARK & RECREATION						
Division 633 - PARK AREAS						
Supplies	19,150.00	7,811.65	98,060.34	93,439.66	51	77,438.30
Purchased services	284,450.00	7,125.67	246,421.96	38,028.04	87	213,820.44
Internal service charges	209,900.00	13,138.75	165,972.63	43,927.37	79	164,924.28
Division 633 - PARK AREAS Totals	\$1,792,788.00	\$102,788.83	\$1,269,846.12	\$522,941.88	71%	\$1,208,857.89
Division 638 - TRAILS MAINTENANCE						
Personal services	5,183.00	5,945.87	20,007.82	31,822.18	39	.00
Supplies	.00	85.39	852.54	(852.54)	+++	.00
Internal Service charges	.00	.00	281.28	(281.28)	+++	.00
Division 638 - TRAILS MAINTENANCE Totals	\$5,183.00	\$6,031.26	\$21,141.64	\$30,688.36	4%	\$0.00
Department 64 - PARK & RECREATION Totals	\$2,404,822.00	\$107,348.61	\$1,704,917.87	\$699,904.13	71%	\$1,535,490.09
EXPENSE TOTALS	\$28,138,336.00	\$2,118,817.51	\$21,020,895.25	\$7,117,440.75	75%	\$18,808,775.65
Fund 1000 - GENERAL Totals						
REVENUE TOTALS	28,345,001.00	2,537,596.22	18,183,700.98	10,161,300.02	64%	17,550,127.81
EXPENSE TOTALS	28,138,336.00	2,118,817.51	21,020,895.25	7,117,440.75	75%	18,808,775.65
Fund 1000 - GENERAL Net Gain (Loss)	\$206,665.00	\$418,778.71	(\$2,837,194.27)	\$3,043,859.27	(1,373%)	(\$1,258,647.84)
Fund Type General Fund Totals						
REVENUE TOTALS	28,345,001.00	2,537,596.22	18,183,700.98	10,161,300.02	64%	17,550,127.81
EXPENSE TOTALS	28,138,336.00	2,118,817.51	21,020,895.25	7,117,440.75	75%	18,808,775.65
Fund Type General Fund Net Gain (Loss)	\$206,665.00	\$418,778.71	(\$2,837,194.27)	\$3,043,859.27	-1373%	(\$1,258,647.84)

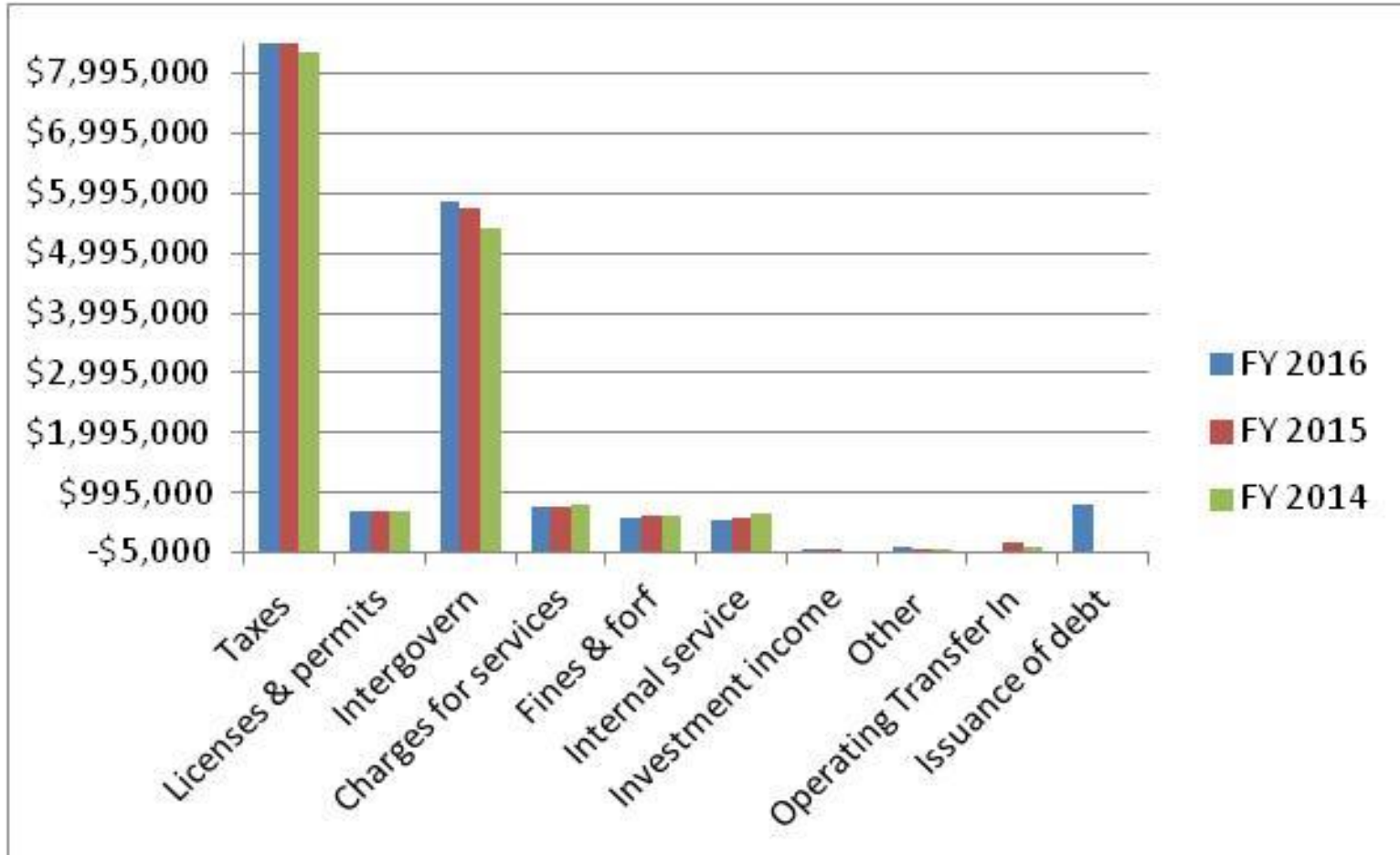
General Fund

Unreserved Fund Balance

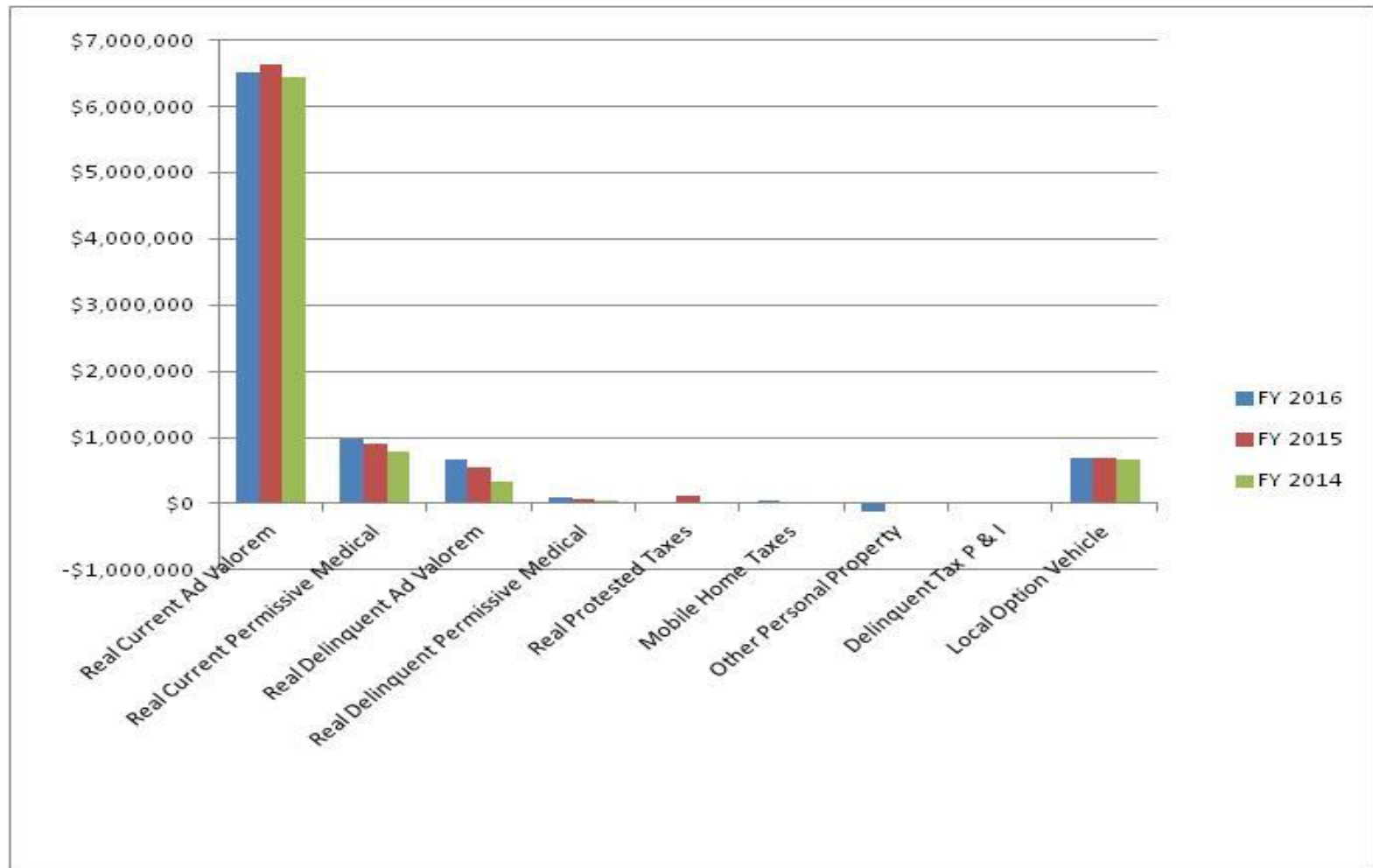
Three Year Comparison

	Fiscal Year 2016	Fiscal Year 2015	Fiscal Year 2014
Beginning Fund balance, 7/1	\$5,892,518	\$3,068,392	\$1,520,000
Plus: Total YTD Revenues	\$18,183,700	\$17,550,128	\$16,573,965
Minus: Total YTD Expenses	\$21,020,895	\$18,808,775	\$19,342,853
Ending Fund balance, 3/31	\$3,055,323	\$1,809,745	(\$1,248,888)

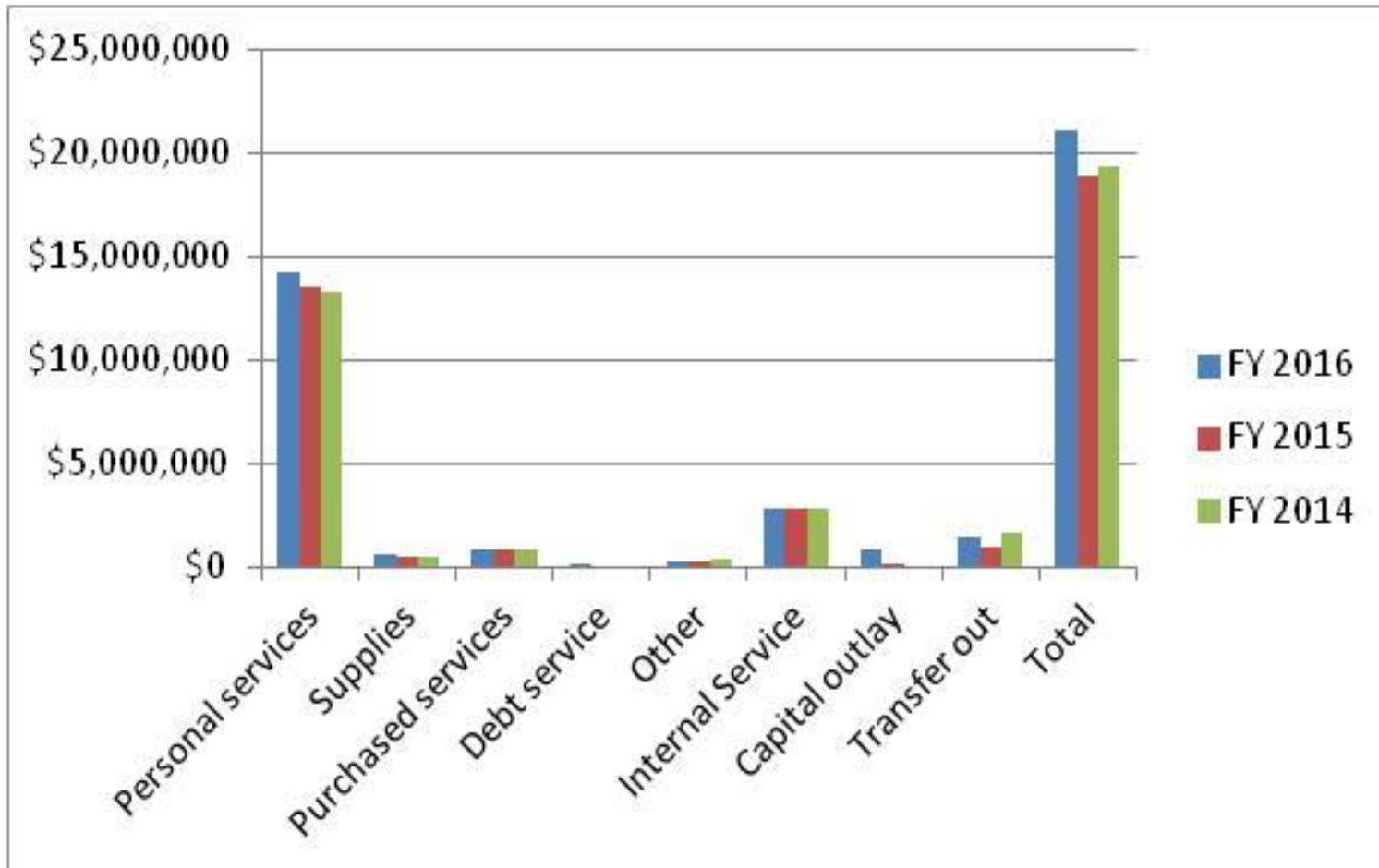
General Fund Three Year Revenue Comparison as of 3/31/xx



General Fund Three Year Tax Revenue Comparison as of 3/31/xx



General Fund Three Year Expense Comparison as of 3/31/xx



Highlighted Funds – Golf Courses

Three Year Comparison as of 3/31/XX

Fiscal Year 2016	Fiscal Year 2015	Fiscal Year 2014
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Beginning Fund balance, 7/1	(\$952,987)	(\$1,131,643)	(\$1,180,072)
Plus: Total YTD Revenues	\$802,588	\$832,345	\$720,053
Minus: Total YTD Expenses	\$969,897	\$938,109	\$941,430
Ending Fund balance, 3/31	(\$1,120,296)	(\$1,237,407)	(\$1,401,449)

Highlighted Funds – Swimming Pools

Three Year Comparison as of 3/31/XX

	Fiscal Year 2016	Fiscal Year 2015	Fiscal Year 2014
Beginning Fund balance, 7/1	\$133,158	\$180,326	\$341,398
Plus: Total YTD Revenues	\$620,180	\$568,124	\$565,848
Minus: Total YTD Expenses	\$656,681	\$645,323	\$693,831
Ending Fund balance, 3/31	\$96,657	\$103,127	\$213,415

Highlighted Funds – Parking

Three Year Comparison as of 3/31/XX

	Fiscal Year 2016	Fiscal Year 2015	Fiscal Year 2014
Beginning Fund balance, 7/1	\$360,143	\$402,408	\$432,235
Plus: Total YTD Revenues	\$418,269	\$517,049	\$548,761
Minus: Total YTD Expenses	\$343,939	\$536,880	\$387,204
Ending Fund balance, 3/31	\$434,473	\$382,577	\$593,792

Highlighted Funds – CC Events

Three Year Comparison as of 3/31/XX

	Fiscal Year 2016	Fiscal Year 2015	Fiscal Year 2014
Beginning Fund balance, 7/1	\$96,267	\$81,258	\$169,180
Plus: Total YTD Revenues	\$320,172	\$290,949	\$320,208
Minus: Total YTD Expenses	\$365,796	\$405,520	\$404,413
Ending Fund balance, 3/31	\$50,643	(\$33,313)	\$84,975