

Regular City Commission Meeting

Mayor Winters presiding

CALL TO ORDER: 7:00 PM

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

ROLL CALL: City Commissioners present: Michael Winters, Bob Jones, Bill Bronson, Fred Burow and Bob Kelly. Also present were the City Manager; City Attorney; Directors of Fiscal Services, Park and Recreation, Planning and Community Development, and Public Works; Police Chief, and the City Clerk.

AGENDA APPROVAL: City Manager Greg Doyon noted the removal of Item 4D from the contracts list and revised Item 7 agenda report since original posting. No additional changes were suggested by the City Manager or City Commission. The agenda, as amended, was approved.

PRESENTATION: Mayor Winters read a Resolution of Recognition and Appreciation to the Great Falls Police Department.

*** Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. ***

NEIGHBORHOOD COUNCILS

1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

There were no miscellaneous reports and announcements from Neighborhood Council representatives.

CONSENT AGENDA.

2. Minutes, December 16, 2014, Commission meeting.
3. Total Expenditures of \$3,012,757 for the period of November 29 through December 24, 2014, to include claims over \$5,000, in the amount of \$2,670,596.
4. Amended Contracts list.
5. Lien release list.
6. Award construction contract to Central Excavation in the amount of \$913,255 for the Lift Stations #2, #20 and #24 Can Replacement and Miscellaneous Improvements. **OF 1457.8**

Commissioner Burow moved, seconded by Commissioner Jones, that the City Commission approve the Consent Agenda, with the exception of Items 4A and 4B for additional discussion.

Mayor Winters asked if there was any discussion amongst the Commissioners.

Commissioner Burow requested additional information on Items 4A and 4B.

With regard to Item 4A, Public Works Director Jim Rearden responded that approval of the change order will add more pump station controls that will add more capacity to the north area of the City as part of the Pump Station Instrumentation and Control upgrades project.

With regard to Item 4B, Director Rearden noted that restrooms are expensive due to the detailed nature of the plumbing and electrical work that is involved. The amount is in line with similar past projects.

After discussion, Commissioner Burow included Items 4A and 4B for approval with the Consent Agenda.

Mayor Winters asked if there were any comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

BOARDS & COMMISSIONS

7. APPOINTMENTS, COMMUNITY DEVELOPMENT COUNCIL.

Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission appoint Harmony Wolfe, William Raaen and Neil Fortier to three-year terms through October 31, 2017, to the Community Development Council.

Mayor Winters asked if there was any discussion amongst the Commission.

Commissioner Burow inquired if advertising was ongoing or extended for this council, noting Mr. Fortier's application came in later than the others. Manager Doyon indicated it was advertised as has been done traditionally.

There being no further comments, Mayor Winters called for the vote.

Motion carried 5-0.

8. APPOINTMENTS, ADVISORY COMMISSION ON INTERNATIONAL RELATIONSHIPS.

Commissioner Jones moved, seconded by Commissioner Bronson, that the City Commission appoint Elizabeth Guidara, and continue to advertise, to the Advisory Commission on International Relationships for a three-year term through March 31, 2018.

Mayor Winters asked if there was any discussion amongst the Commission.

Commissioner Kelly noted Ms. Guidara's impressive resume. He would love for her to visit with

the Commission to discuss her background and expected contribution to the Advisory Commission on International Relationships. Commissioner Bronson added that Ms. Guidara is a full-time member of the United States Military serving as a missile officer at Malmstrom Air Force Base.

Mayor Winters asked if there were any comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

9. **APPOINTMENTS, MANSFIELD CENTER FOR THE PERFORMING ARTS ADVISORY BOARD.**

Commissioner Bronson moved, seconded by Commissioner Kelly, that the City Commission reappoint Edward (Larry) Gomoll to a three-year term through December 31, 2017, and appoint Allen Lanning to fill the remainder of a three-year term ending December 31, 2016, to the Mansfield Center for the Performing Arts Advisory Board.

Mayor Winters asked if there was any discussion amongst the Commission or any comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

10. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements from representatives of Boards and Commissions.

Manager Doyon welcomed and introduced Mr. Joseph Petrella, the newly hired Park and Recreation Director for the City of Great Falls.

PUBLIC HEARINGS

11. **USE AGREEMENT FOR CITY PARK LAND WITH WESTSIDE LITTLE LEAGUE.**

Park and Recreation Director Joseph Petrella reported that this item is a request to conduct a public hearing and approve an agreement with the Westside Little League Association. The Association has conducted a youth baseball program in Grande Vista Park since the early 1980's. The term is for five years at \$200 per year. The Association would be responsible for improvements, repairs and maintenance. The City would be responsible for water costs for irrigation, up to a maximum of \$1,500 per year. The Association facility occupies 30% of Grande Vista Park and will be responsible for 30% of the water costs less the initial \$1,500.

The Association has provided improvements to the City park land including fencing, backstops, irrigation, turf, parking lots, buildings and restrooms. Loss of playing fields would be detrimental to the Westside Little League Association program.

At its December 8, 2014 meeting, the Park and Recreation Advisory Board unanimously approved the Use Agreement.

Mayor Winters declared the public hearing open.

No one spoke in support of or in opposition to the Use Agreement for City Park Land with the Westside Little League Association.

Mayor Winters closed the public hearing and asked the will of the Commission.

Commissioner Jones moved, seconded by Commissioner Burow, that the City Commission approve the Use Agreement for City park land with the Westside Little League Association.

Mayor Winters asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

OLD BUSINESS

NEW BUSINESS

12. AIR FORCE COMMUNITY PARTNERSHIP INITIATIVE – CHARTER APPROVAL.

City Manager Greg Doyon reported that the item before the Commission is a culmination of a couple of years' effort. The Commission had authorized the City Manager to explore Public-Public, Public-Private Partnership opportunities with Malmstrom Air Force Base (MAFB) under the Air Force's community partnership program for a model that allows communities to partner with the base for mutually beneficial-type service relationships.

On August 26, 2014, the six-month partnership process concluded with a tabletop exercise detailing several partnership opportunities for MAFB and the community. One outcome from the tabletop exercise was formalizing the way and manner by which the members consider, review, and implement partnership opportunities. An example is joint training opportunities. The process is defined in the Charter. It also demonstrates a clear relationship with the community and a clear level of support from the community.

The Charter does not obligate the City financially in any way; it simply outlines a process for reviewing mutually beneficial partnerships.

Commissioner Bronson moved, seconded by Commissioner Jones, that the City Commission approve the Charter designating the Malmstrom Community Partnership Executive Leadership Council and the Air Force Community Partnership Initiative and authorize Mayor Winters to execute the Charter Agreement.

Mayor Winters asked if there was any discussion amongst the Commissioners or comments from the public.

Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

ORDINANCES/RESOLUTIONS

13. **ORDINANCE 3129, REZONE PROPERTY ADDRESSED AS 400 AND 408 2ND AVENUE SOUTH AND 206 5TH STREET SOUTH.**

Planning and Community Development Director Craig Raymond reported that this item is a request to set a public hearing for February 3, 2015, to consider Ordinance 3129 which would rezone the subject properties from C-5 Central Business Periphery to C-4 Central Business Core. The Planning and Community Development Department is pursuing a zoning map amendment on 2nd Avenue South in order to encourage investment in the area and facilitate future development of the vacant property. After an analysis of the C-5 zoning district in the vicinity, it became apparent that the majority of the existing structures are nonconforming based on dimensional standards. After a more thorough analysis, City staff determined it would be best to narrow the scope of the zoning map amendment to the south facing half block on 2nd Avenue South, between 4th Street South and 5th Street South. The two existing structures in this proposed rezoned area are classified as nonconforming because they do not meet current setback requirements. The proposed amendment will make the existing structures conforming, making it easier for its owners to undertake improvements. Additionally, the amendment would allow for a proposed development on the vacant lot to construct a building that is compatible with the two existing buildings, creating the opportunity for a uniform streetscape. Ultimately, the amendment would help facilitate investment in the area, as it is an asset to downtown.

After a public hearing held on December 9, 2014, the Zoning Commission recommended that the City Commission rezone the subject property to C-4 Central Business Core.

Commissioner Kelly moved, seconded by Commissioner Jones, that the City Commission accept Ordinance 3129 on first reading and set a public hearing for February 3, 2015.

Mayor Winters asked if there was any discussion amongst the Commissioners or comments from the public. Hearing none, Mayor Winters called for the vote.

Motion carried 5-0.

PETITIONS AND COMMUNICATIONS

14. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

There were no miscellaneous reports and announcements.

CITY MANAGER

15. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Manager Greg Doyon reported that he is in the process of refining the job description for the Fire Chief recruitment process.

With regard to the work session discussion, Manager Doyon noted that a challenge for the City is going to be the new infrastructure and maintenance versus addressing the deferred infrastructure and maintenance items the City has been trying to tackle. He further pointed out that there will need to be some policy guidance from the Commission regarding what the general expectation from the community is going to be with the addition of hundreds of homes. An example is fire response times and the effect it has on the ISO rating.

CITY COMMISSION

16. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Commissioner Kelly expressed appreciation to several members of the audience that regularly attend the Commission meetings. Mayor Winters commended this prayer group for attending meetings to pray for the Commission and for the health and welfare of the community.

Mayor Winters noted the addition of the flag of The Blackfeet Nation in the chambers. Commissioner Bronson added the flag of the Little Shell Tribe is forthcoming.

17. COMMISSION INITIATIVES.

There were no Commission initiatives.

ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Bronson moved, seconded by Commissioner Kelly, to adjourn the regular meeting of January 6, 2015, at 7:44 p.m.**

Motion carried 5-0.

Mayor Michael J. Winters

City Clerk Lisa Kunz

Minutes Approved: January 20, 2015