

JOURNAL OF COMMISSION/STAFF AGENDA MEETING

2014.3

January 15, 2014 - - 3:30 p.m.
Civic Center - Gibson Room 212

CITY COMMISSIONERS PRESENT: Michael Winters, Bob Jones, Fred Burow and Bob Kelly. Commissioner Bronson appeared telephonically.

STAFF PRESENT: Deputy City Manager; City Attorney; Directors of Fiscal Services, Park and Recreation, Planning and Community Development, and Public Works; Animal Shelter Operations Manager; Training and Development Coordinator; and the City Clerk.

Work Session Review

Deputy City Manager Jennifer Reichelt reported that the work session topics are a quarterly budget update and continued fee discussions on pools and events. Director Kinzler will provide the quarterly budget to the Commission in their Friday packets. Clarification and direction from the Commission with regard to pool fees is needed prior to publication of the Park & Recreation Summer Guide.

Agenda Review

Copies of the draft \$5,000 report and contracts list were available.

Deputy Manager Reichelt reviewed the draft agenda items for the January 21, 2014, Commission meeting, and Directors Raymond and Rearden provided additional agenda report information regarding their respective agenda items.

No changes to the draft agenda were proposed by the Commission.

Miscellaneous

Director Rearden reported that the appraisal report for the City Convenience Center property has been delayed to February 7th.

The Commission approved Deputy Manager Reichelt's draft letter to the Department of Commerce regarding Emteq's Big Sky Grant. The letter clarifies Emteq's wage range and benefits and requests that the grant award be recalculated.

Training and Development Coordinator Mark Willmarth reminded the Commission that a retreat is scheduled for January 30th at the Great Falls Public Library. He is putting together an agenda based on input from Commission members. The Commission and department heads will meet from 8 – 11 a.m., and the Commission from 11 a.m. to 2 p.m.

There being no further discussion, the informal agenda meeting of January 21, 2014, was adjourned at 3:50 p.m.