

**JOURNAL OF COMMISSION WORK SESSION**  
**November 19, 2013**

City Commission Work Session  
Civic Center, Gibson Room 212

Mayor Winters presiding

**CALL TO ORDER:** 5:30 p.m.

**ROLL CALL:** City Commissioners present: Michael J. Winters, Bill Bronson, Fred Burow, Bob Jones, and Bob Kelly.

**STAFF PRESENT:** City Manager; Deputy City Manager; City Attorney; Directors of Fiscal Services, Library, Park and Recreation, and Public Works; Deputy Director of Planning and Community Development; Police Chief; and the Deputy City Clerk.

**1. QUARTERLY BUDGET UPDATE**

Director of Fiscal Services Melissa Kinzler reviewed a handout of the 1<sup>st</sup> Quarter Review Fiscal Year 2014 budget. She noted that tax collections are not received during the first quarter, and there is nothing unusual during the first three months of expenses.

Commissioner Kelly requested a quarter-to-quarter comparison from the previous year to the current year for the next quarterly review.

Director Kinzler reported that some of the current funding for the Code Enforcement Technician position will be lost.

City Manager Greg Doyon discussed a handout of a draft Fee Review report for Commission review, to be used for a later fee discussion to determine comfortable levels of general fund support for services provided as determined by the Commission and the community.

Manager Doyon also reported there is a need to have a discussion on how internal service charges are assessed, as they are a reflection of personnel expenses.

**2. COMMUNITY FOOD BANK UPDATE**

Great Falls Community Food Bank (GFCFB) Executive Director Dave Abbott noted the GFCFB dispenses food to approximately 58 agencies throughout the City, and one million pounds of food have been provided so far this year. He also noted the number of school pantries is increasing, which he believes is a reflection of the number of people in the community who are food insecure (they do not know where they will get their next meal). In Cascade County, there are over 10,000 people who are food insecure.

Director Abbott reported distribution of food is about 20% over last year. Currently, the reserve is depleted; food is going out as fast as it comes in.

Director Abbott thanked the Commission for the opportunity to provide awareness of this community situation.

**ADJOURN**

There being no further discussion, Mayor Winters adjourned the informal work session of November 19, 2013, at 6:21 p.m.