

## JOURNAL OF COMMISSION/STAFF AGENDA MEETING

2013.1

January 9, 2013  
3:30 p.m.

PRESENT: Commissioners Michael Winters, Bob Jones, Bill Bronson and Bob Kelly.  
Commissioner Burow was absent.

STAFF PRESENT: City Manager; Deputy City Manager; City Manager's Executive Assistant; Directors of Fiscal Services, Planning and Community Development, and Public Works; and the City Clerk.

### Work Session Review

Deputy City Manager Jennifer Reichelt noted that City Manager Greg Doyon would be out of the office next week attending a conference. She reported that Director Kinzler would be updating the Commission at the work session regarding the utility billing system changes.

### Agenda Review

Copies of the draft \$5,000 report, contracts list, and City Manager's Memorandum regarding the City Attorney recruitment were available to the Commissioners.

Deputy Manager Reichelt reviewed the proposed agenda topics for the January 15, 2013, Commission meeting, and Directors Haynes and Rearden provided additional agenda report information on their respective agenda items. City Clerk Kunz noted that a Neighborhood Council swearing in will be added to the agenda, and she provided clarification regarding the GFPD/GFHA agreement on the contracts list. City Manager Doyon reviewed his memo and noted an agreement on the contracts list for recruiting services for a City Attorney.

The Commission requested that an update be provided in the agenda report for Item 5 to include information regarding the protests submitted to Director Haynes; and that staff prepare motion language for consideration should separate motions for Calumet Montana Refining/General Distributing Company be entertained during the meeting.

The Commission also requested that the order of public hearing items on the agenda be changed from 4, 5, 6, and 7 to 4 (Resolution 9976), 6 (Resolution 10003/Ordinance 3099), 7 (AgriTech Park Addition Amended Plat and Ordinance 3097), and 5 (Calument Montana Refining Amended Plat and Ordinance 3100).

There were no other changes to the agenda requested by the Commissioners.

In response to Mayor Winters' miscellaneous inquiries, Manager Doyon reported that staff is preparing a list of under-utilized properties for Park and Recreation Board input, and that an update from first responders is scheduled for an upcoming work session.

There being no further discussion, the informal agenda meeting of January 9, 2013, was adjourned at 4:22 p.m.

(1/9/2013)