

**JOURNAL OF INFORMAL CITY COMMISSION MEETING
DISCUSSION ON PROCESS TO FILL VACANT COMMISSION SEAT
December 3, 2012
Gibson Room**

CALL TO ORDER: 9:30 a.m.

City Commissioners present: Mayor Michael J. Winters, Commissioners Bill Bronson, Bob Jones and Fred Burow

Staff present: City Clerk Lisa Kunz

Mayor Winters made a brief intro that, due to Commissioner Jolley's resignation, the deadline to submit citizen interest forms (applications) to fill the Commission vacancy closed on Friday, November 30, 2012, at 5:00 p.m. The Commissioners reviewed 32 applications. He read Article IV, Section 2 of the City Charter – Elections and Vacancies. The Charter does not set forth a process to fill a vacancy on the City Commission. The remaining Commissioners, at their sound discretion, shall set forth a process.

The Commissioners agreed all applicants had qualifications that could benefit the Commission. Two applicants, however, were not registered voters and, therefore, would be ineligible to serve pursuant to the City Charter.

After a brief discussion regarding process, the Commission determined the number of applicants to interview to be five to eight. The Mayor and Commissioners each identified applicants they wished to be interviewed.

The following applicants were selected to be interviewed after being named more than once:

Gretchen Swift
Karen Heisler
Rolland Leitheiser
Bob McNamee
Kenny Volk
Karen Grove
Bob Kelly
Mac Smith

The Commissioners informed the City Clerk they would check their calendars to determine a mutually convenient date for her to schedule interviews.

ADJOURN

There being no further discussion, the informal meeting of December 3, 2012, adjourned at 10:11 a.m.