

JOURNAL OF COMMISSION/STAFF AGENDA MEETING

2012.21

June 27, 2012
3:30 p.m.

PRESENT: Mayor Michael Winters, Commissioners Bill Bronson, Bob Jones, and Mary Jolley

STAFF PRESENT: City Manager, Deputy City Manager and City Manager's Executive Assistant; Directors of Fiscal Services, Planning and Community Development, and Public Works; and the City Clerk

OTHERS PRESENT: *Tribune* reporter Richard Ecke and citizens Ron Gessaman and Mike Witsoe

Work Session Review

City Manager Greg Doyon reported that the topic for the work session would be a continuation of the budget discussion. He also reviewed the pending list of upcoming work session topics, and inquired if the Commission had any topics to add.

Agenda Review

Manager Doyon reviewed the proposed agenda topics for the July 3, 2012, Commission Meeting.

Copies of the draft \$5,000 report, contracts list, and the agenda reports for board appointments were available to the Commissioners.

Department heads discussed agenda report information on the following items:

Deputy City Manager Jenn Reichelt provided information on Item 3 (Appointment to the Business Improvement District Board of Trustees), and was informed to advance the agenda report as submitted without first re-advertising.

Planning and Community Development Director Mike Haynes provided information on Items 6 (Resolution 9967 and Ordinance 3089) and 8 (Ordinance 3092).

Manager Greg Doyon provided information on Item 7 (Ordinance 3090). He noted that Chief Prosecutor Neil Anthon would be attending the City Commission meeting. He requested that legal, technical questions be asked in advance so that he could provide answers.

Manager Doyon also reported that Item 12 (Set public hearing on Resolution 9969, Intent to Increase Property Tax) was an agenda placeholder as the Commission works through the budget.

Fiscal Services Director Melissa Kinzler reported that no increases were being requested for Items 14, 15 and 16 (Set public hearings for Resolution 9972 to levy and assess Special Improvement General Boulevard Maintenance District No. 3570, Resolution 9973 to levy and assess Special Improvement Portage Meadows Maintenance District No. 1995, and

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Resolution 9974 to levy and assess Street Maintenance District).

Public Works Director Jim Rearden displayed maps and discussed Items 17 (approve Professional Services Agreement in the amount of \$288,300 to DOWL HKM for the South Great Falls Storm Drainage Improvements), 18 (Award a contract in the amount of \$297,432.50 to United Materials of Great Falls, Inc. for the Grande Vista Park Storm Drain Extension, 19 (Award construction contract in the amount of \$561, 900 to Wadsworth Builders Company, Inc. for the Public Works Sanitation and Street Building Addition), and 20 (Approve final payment in the amount of \$35,800.77 to United Materials of Great Falls, Inc. and the State Miscellaneous Tax Division for the Northeast Regional Stormwater Pond Pumping Station and Drain).

After discussion, Items 17, 18 and 19 were moved to “New Business” on the agenda.

Director Haynes requested an addition to the consent agenda - a professional services agreement for downtown access, circulation and streetscape study. The Commission inquired about the funding source and requested a copy of the RFP.

There being no further discussion, the informal agenda meeting of June 27, 2012, was adjourned at 4:11 p.m.