

## JOURNAL OF COMMISSION/STAFF AGENDA MEETING

2012.9

March 14, 2012  
3:30 p.m.

PRESENT: Mayor Michael Winters, Commissioners Bob Jones, Bill Bronson, Fred Burow and Mary Jolley.

STAFF PRESENT: City Manager, City Attorney, Directors of Fiscal Services, Park and Recreation, Planning and Community Development, and Public Works, Deputy Director of Fiscal Services, and the City Clerk

OTHERS PRESENT: Citizens Ron Gessaman and Mike Witsoe.

### **Work Session Review**

City Manager Greg Doyon reported that the Community Development Council (CDC) will present its CDBG funding recommendations. As an advisory board, the CDC is not recommending 3% for economic development, but instead the monies be used for playground equipment at Pinski Park. Should the Commission decide to fund economic development, the CDC recommends any remaining funds be designated for the Natatorium boiler.

The second topic is a discussion about proposals for legislative redistricting the Great Falls/Cascade County area that is being facilitated by the Chamber of Commerce.

Manager Doyon also noted that future topics include an Animal Shelter update on April 3<sup>rd</sup> and draft Cell Phone Ordinance and DUI Task Force update on April 17<sup>th</sup>.

### **Agenda Review**

Manager Doyon reviewed the proposed agenda topics and department heads discussed agenda items and reported information for the March 20, 2012, meeting.

Copies of the draft \$5,000 report and Agenda Report 3 were provided to the Commissioners.

Item 2 – Repeal Airport Authority Appointment Procedure – Commissioner Bronson reported that the Commission adopted an appointment procedure in 2007. The recently adopted Resolution 9962 makes the Airport Authority appointment procedure redundant.

Item 5 – CDBG and HOME Program proposed use of funds – Director Haynes reported that this item will be discussed more fully during the work session; the requested action is to accept the proposed use of funds and set a public hearing for the annual action plan for April 17<sup>th</sup>.

Item 6 – Resolution 9953– Director Haynes reported that Eagle Beverage has made application for a remodel tax benefit for an office expansion at its facility. He pointed out that the prior Commission passed a resolution in support of remodel tax benefits.

Item 7 – Resolution 9963 – Director Kinzler reported that approval of the resolution will allow the City to recover costs for the removal and disposal of nuisance weeds on one property prior to a scheduled trustee's sale.

Item 12 – Utilities Agreement for Smelter Avenue – Director Rearden reported that this agreement outlines the responsibilities of the State and City with regard to utility work during reconstruction of Smelter Avenue from 3<sup>rd</sup> Street NW to Division Road.

(3/14/2012)

Item 13 – City Commission confirm that it wishes to accept the Montana DEQ contract for ARRA funding – Director Rearden explained that, as the result of an ARRA program energy audit at the Wastewater Treatment Plant, acceptance of ARRA funds for energy upgrades would replace the sludge pumps and controls.

Item 14 – Contract Award for 20<sup>th</sup> Street Sidewalks – Director Rearden reported that approval of the contract by the City and MDT will allow sidewalks to be installed in the UGF vicinity as part of the CTEP grant program.

Item 15- Contract Award for 2012 Mill and Overlays – Director Rearden reported that one bid was received to mill and overlay approximately 20 blocks and streets throughout the City.

Item 16 – Professional Services Contract Amendment with HDR Engineering for the Wastewater Treatment Plant Permit Required Upgrades – Director Rearden reported that, as a result of DEQ permit requirements, HDR will prepare and complete design upgrades, and oversee bidding, construction inspection, and administrative services. Due to the amount of this agreement, the Commission requested this item be moved to New Business. Manager Doyon also suggested that an HDR representative attend the Commission meeting.

No additional changes to the agenda were requested by the Commissioners.

Miscellaneous Items:

- Mayor Winters suggested that a joint meeting be arranged with the County Commission for a general discussion about oil development and BRAC recommendations. The Commissioners concurred.
- Mayor Winters also inquired the status of a program to recognize employees, as well as the fire hydrant agreement. Manager Doyon noted that a letter was drafted regarding use of the hydrants.
- Mayor Winters encouraged attendance at a meeting in Shelby on Monday, March 19<sup>th</sup>, regarding the various impacts of the oil industry around Toole County.

There being no further discussion, Mayor Winters adjourned the informal agenda meeting of March 14, 2012, at 4:08 p.m.