

January 11, 2012
3:30 p.m.

PRESENT: Commissioners Michael Winters, Bob Jones, Bill Bronson, Fred Burow and Mary Jolley. Also present were the Deputy City Manager, City Attorney, Directors of Planning and Community Development, and Public Works, Fire Chief, Interim Police Chief, City Manager's Executive Assistant, City Clerk, and *Tribune* reporter Richard Ecke.

Prior to beginning the agenda setting meeting, the City Clerk provided the Commissioners the Montana Municipal Officials Handbook – First Edition.

Mayor Winters contacted Sam Pappas with American Legion to present the colors and lead the Commission in the Pledge of Allegiance on January 17th.

Work Session Review

Work Session topics include:

- Fire Rescue Exchange (FRX). Fire Chief McCamley explained that this Citizens Fire Academy will be an eight week course to learn the programs and services the Fire Department provides. Expenses were not budgeted for. He anticipates class expenses totaling \$4,000 twice per year.
- Safer Grant Application. Fire Chief McCamley will be discussing the Safer Grant process that would fund eight firefighter positions.
- City-County Health Department Overview. Health Officer Alisha Thompson will provide an overview of the services the City-County Health Department provides.
- Industrial Wastewater Rates. Director Rearden explained the City's agreement with the International Malting Plant expired July 1, 2010. The parties agreed to update rates upon successful negotiation of the contract and to apply these rates retroactively. The consultant has completed the wastewater rate study and recommends an 18% rate increase.

Agenda Review

Deputy City Manager Jennifer Reichelt reviewed the proposed agenda topics and department heads discussed agenda items and reported information for the January 17, 2012, meeting.

Copies of the draft \$5,000 report were provided for Commissioners to review.

Deputy Reichelt reported that a Proclamation would be added to the agenda recognizing Kelly Audet for her years of service with the City.

Item 7 – Solid Waste Disposal Agreement – Director Rearden reported that High Plains Landfill is operated by Montana Waste Systems. Staff proposes Commission approval of a second, five-year extension with Montana Waste Systems. The City is charged \$23.82 per ton. The only other city with a lower rate is Billings, and it owns its landfill.

Item 8 – Award bid for three new pickups – Director Rearden reported that the low bidder was Bennett Motors of Great Falls. The vehicles being replaced have in excess of 100,000 miles and will be sold outright.

Items 9 & 10 – West Interceptor and Sanitary Sewer Trenchless Rehabilitation – Director Rearden reported that both projects were completed \$11,000+ under contract amount.

No changes to the agenda were requested by the Commissioners.

Miscellaneous Items:

- Deputy Reichelt provided the Commissioners with several city ordinances pertaining to cell phone usage/communication devices while driving for review and comparison. City Attorney Santoro discussed enforcement, exceptions, primary versus secondary offense, and penalties – civil violation versus criminal violation. The Commission requested this topic be discussed at a future work session.
- Mayor Winters noted that a student from Great Falls High School will job shadow City Manager Doyon and will attend the work session and Commission meeting on February 7th.
- Deputy Reichelt inquired how the Commission wanted staff to proceed with the applications received for the Airport Authority Board. After discussion, the Commission asked Ms. Reichelt to coordinate schedules for the Commission to interview the six applicants recommended by the Airport.
- All of the Commissioners are planning on attending the Chamber Annual Dinner on January 19th.
- The Commission/Department Head retreat is rescheduled for February 9, 2012, at the University of Great Falls.
- Emergency Planner Krystal Kuhn reported that the second phase of the Continuity of Government Operations is a tabletop exercise. After discussion, the Commission requested a joint exercise with the County Commissioners in the Rainbow Room of the Civic Center. The Commission suggested a pre-meeting also be scheduled with the County Commission.

There being no further discussion, Mayor Winters adjourned the informal agenda meeting of January 11, 2012, at 4:05 p.m.