September 5, 2023

Jeni Dodd

General Comments

At the July 18 city commission meeting during general comments, I mentioned that a number of meeting minutes for various committees and boards were missing from the city's website. I believe I specifically mentioned the Historic Preservation Advisory Board. I got an email response from the city clerk on July 20 that the HPAC minutes ARE there and lo and behold, when I checked again, those minutes were posted on the page.

To prove that indeed those minutes were missing and added after I spoke at the commission meeting, I've include the city meeting web page saved by the internet. I will send a several page. Web archive of the page. In addition, to prove that this is an ongoing problem, I've documented the missing items on the city meetings web pages from the beginning of 2023 to just over one Aug 18. week from today. I have attached screen shots of the pages as proof. Please note — these are meetings that weren't cancelled.

To be clear, I'm not putting the blame on the city clerk. She can only post what she receives from these committees and boards. I do blame the city manager and the city commission for not enforcing transparency requirements on these committees and board by demanding that they turn over the minutes to their meetings. There was total of 34 city board/commission meetings with no minutes since January 1, 2023. In addition, the Historic Preservation Advisory Committee agendas are posted after the meeting has past. I have saved web archives on that but didn't bring those pages today.

Do you call this government transparency?

As of August 18, the following items are missing from City of Great Falls meetings web pages:

MISSING MEETING MINUTES—JANUARY 1-AUGUST 10, 2023:

- 01. Tourism Business Improvement District Board Special Meeting, January 31
- 02. Technical Advisory Committee, February 9
- 03. Tourism Business Improvement District Board Meeting, February 16
- 04. Neighborhood Council #1, March 14
- 05. Tourism Business Improvement District Board Meeting, March 16
- 06. Mansfield Center for Performing Arts Advisory Board Meeting, March 17
- 07. Police Commission Meeting, March 30
- 08. Policy Coordinating Committee, April 3

- 09. Technical Advisory Committee, April 13
- 10. Police Commission Meeting, April 18
- 11. Tourism Business Improvement District Board Meeting, April 20
- 12. Neighborhood Council #2, May 10
- 13. Tourism Business Improvement District Board Meeting, May 18
- 14. EMS Advisory Board, May 18
- 15. Policy Coordinating Committee, May 18
- 16. Council of Councils May 23
- 17. Neighborhood Council #3, June 1
- 18. Technical Advisory Committee, June 8
- 19. Neighborhood Council #9, June 8
- 20. Park & Recreation Board Meeting, June 12
- 21. GFHA Board & RLF Loan Committee, June 15
- 22. Tourism Business Improvement District Board Meeting, June 22
- 23. Transit District Board Meeting, June 28, 2023
- 24. Park & Recreation Board Meeting, July 10, 2023
- 25. Planning Advisory Board/Zoning Commission, July 11, 2023
- 26. Historic Preservation Advisory Commission, July 12, 2023
- 27. Business Improvement District Board Meeting, July 13, 2023
- 28. GFHA Board & RLF Loan Committee, July 20, 2023
- 29. Board of Adjustment / Appeals Special Meeting July 20, 2023
- 30. Special Meeting Neighborhood Council #3, July 20, 2023
- 31. Library Board Meeting, July 25, 2023
- 32. Work Session Meeting, August 1, 2023
- 33. Historic Preservation Advisory Commission, August 9, 2023
- 34. Business Improvement District Board Meeting, August 10, 2023

GF Transit District — Missing Agenda/Incorrect Time?

The GF Transit website mentions a Mill Levy Public Hearing on Wednesday, August 23rd, 2023 at 6:30 pm, yet on the city meeting web page, the meeting is listed at 7 pm and with no agenda. Is it listed incorrectly on the city web page to deny opportunity for public comment?

06/15/2023 - 6:00pm	Neighborhood Council #8, June 15, 2023	Agenda		Minutes		View Details
06/15/2023 - 12:00pm	GFHA Board & RLF Loan Committee, June 15, 2023	Agenda				View Details
06/14/2023 - 4:00pm	Special Meeting Neighborhood Council #3, June 14, 2023	Agenda		Minutes		View Details
06/14/2023 - 12:00pm	Historic Preservation Advisory Commission	Agenda	Agenda Packet	Minutes		View Details
06/13/2023 - 3:00pm	Planning Advisory Board/Zoning Commission - June 13, 2023 - Canceled					View Details
06/12/2023 - 7:00pm	Neighborhood Council #7, June 12, 2023	Agenda		Minutes		View Details
06/12/2023 - 4:00pm	Park & Recreation Board Meeting, June 12, 2023	Agenda				View Details
06/08/2023 - 7:00pm	Neighborhood Council #9, June 8, 2023	Agenda				View Details
06/08/2023 - 9:30am	Technical Advisory Committee	Agenda	Agenda Packet			View Details
06/08/2023 - 9:00am	Business Improvement District Board Meeting, June 8, 2023	Agenda		Minutes		View Details
06/06/2023 - 7:00pm	City Commission Meeting, June 6, 2023	Agenda	Agenda Packet	Minutes	Video	View Details
06/06/2023 - 5:30pm	Work Session Meeting, June 6, 2023	Agenda	Agenda Packet	Minutes	Video	View Details
06/01/2023 - 6:30pm	Neighborhood Council #3, June 1, 2023	Agenda				View Details
06/01/2023 - 3:00pm	Board of Adjustment / Appeals - June 1, 2023 - Canceled					View Details
05/30/2023 - 1:00pm	Airport Authority Board Meeting, May 30, 2023	Agenda		Minutes		View Details
05/25/2023 - 6:30pm	Neighborhood Council #4, May 25, 2023	Agenda		Minutes		View Details
05/24/2023 - 7:00pm	Transit District Board Meeting, May 24, 2023	Agenda		Minutes		View Details
05/23/2023 - 7:00pm	Council of Councils - May 23, 2023	Agenda				View Details
05/23/2023 - 4:30pm	Library Board Meeting, May 23, 2023 - CANCELED					View Details
05/23/2023 - 3:00pm	Planning Advisory Board/Zoning Commission - May 23, 2023 - Canceled					View Details
05/18/2023 - 6:00pm	Neighborhood Council #8, May 18, 2023	Agenda		Minutes		View Details
05/18/2023 - 1:30pm	EMS Advisory Board, May 18, 2023	Agenda				View Details
05/18/2023 - 1:00pm	Policy Coordinating Committee	Agenda	Agenda Packet			View Details
05/18/2023 - 12:00pm	GFHA Board & RLF Loan Committee, May 18, 2023	Agenda		Minutes		View Details
05/18/2023 - 9:00am	Tourism Business Improvement District Board Meeting, May 18, 2023	Agenda				View Details
05/17/2023 -	Consid Manatine Mainchead Coursil 42 Mar. 17 2022	۸ ۸		N A		View

09/05/2023 - 7:00pm	City Commission Meeting, September 5, 2023				View Details
09/05/2023 - 5:30pm	Work Session Meeting, September 5, 2023				View Details
08/29/2023 - 1:00pm	Airport Authority Board Meeting, August 29, 2023				View Details
08/24/2023 - 6:30pm	Neighborhood Council #4, August 24, 2023				View Details
08/23/2023 - 7:00pm	Transit District Board Meeting, August 23, 2023				View Details
08/22/2023 - 4:30pm	Library Board Meeting, August 22, 2023 - CANCELED				View Details
08/22/2023 - 3:00pm	Planning Advisory Board/Zoning Commission - August 22, 2023				View Details
08/21/2023 - 7:00pm	Neighborhood Council #5, August 21, 2023				View Details
08/17/2023 - 6:00pm	Neighborhood Council #8, August 17, 2023	Agenda			View Details
08/17/2023 - 12:00pm	GFHA Board & RLF Loan Committee, August 17, 2023	Agenda			View Details
08/17/2023 - 9:00am	Tourism Business Improvement District Board Meeting, August 17, 2023	Agenda			View Details
08/15/2023 - 7:00pm	City Commission Meeting, August 15, 2023	Agenda	Agenda Packet		View Details
08/15/2023 - 5:30pm	Work Session Meeting, August 15, 2023	Agenda	Agenda Packet		View Details
08/14/2023 - 7:00pm	Neighborhood Council #7, August 14, 2023	Agenda			View Details
08/14/2023 - 4:00pm	Park & Recreation Board Meeting, August 14, 2023	Agenda			View Details
08/10/2023 - 9:00am	Business Improvement District Board Meeting, August 10, 2023	Agenda			View Details
08/09/2023 - 12:00pm	Historic Preservation Advisory Commission	Agenda	Agenda Packet		View Details
08/08/2023 - 3:00pm	Planning Advisory Board/Zoning Commission - August 8, 2023 - Canceled				View Details
08/03/2023 - 3:00pm	Board of Adjustment / Appeals - August 3, 2023 - Canceled				View Details
08/01/2023 - 7:00pm	City Commission Meeting, August 1, 2023	Agenda	Agenda Packet	Video	View Details
08/01/2023 - 5:30pm	Work Session Meeting, August 1, 2023	Agenda	Agenda Packet	Video	View Details
07/27/2023 - 6:30pm	Neighborhood Council #4, July 27, 2023	Agenda			View Details
07/26/2023 - 7:00pm	Transit District Board Meeting, July 26, 2023 - CANCELED				View Details
07/25/2023 - 4:30pm	Library Board Meeting, July 25, 2023	Agenda			View Details
07/25/2023 - 3:00pm	Planning Advisory Board/Zoning Commission -July 25, 2023 - Canceled				View Details
07/20/2023 -	Constal Martine Matcheseless of Constal #2, 1919-20, 2022	A avairada			View



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Planning & Development

City Meetings: Council, Boards, Commissions, and Neighborhoods

ORDINANCES: Click here to view city ordinances. RESOLUTIONS: Click here to view city resolutions.





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Reset

Departments

- Any -

Boards and Commissions

Tourism Business Improvement

Neighborhood Councils

- Any - O Apply

Agenda and Minutes for Meetings

Date	Meeting	Agendas	Agenda Packets	Minutes	Video	View
08/17/2023 - 9:00am	Tourism Business Improvement District Board Meeting, August 17, 2023	Agenda				View Details
07/20/2023 - 9:00am	Tourism Business Improvement District Board Meeting, July 20, 2023 CANCELED					View Details
06/22/2023 - 9:00am	Tourism Business Improvement District Board Meeting, June 22, 2023	Agenda				View Details
05/18/2023 - 9:00am	Tourism Business Improvement District Board Meeting, May 18, 2023	Agenda				View
04/20/2023 - 9:00am	Tourism Business Improvement District Board Meeting, April 20, 2023	Agenda				View
03/16/2023 - 9:00am	Tourism Business Improvement District Board Meeting, March 16, 2023	Agenda				Details View Details
02/16/2023 - 9:00am	Tourism Business Improvement District Board Meeting, February 16, 2023	Agenda				View
01/31/2023 - 9:00am	Tourism Business Improvement District Board Special Meeting, January 31, 2023	Agenda				Details View
01/19/2023 - 9:00am	Tourism Business Improvement District Board Meeting, January 19, 2023	Agenda		Minutes		Details View Details

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09/14/2023 - 7:00pm	Neighborhood Council #9, September 14, 2023	annad deriver is _b ios			View Details
09/14/2023 - 9:00am	Business Improvement District Board Meeting, September 14 2023	4,			View Details
09/13/2023 - 5:30pm	Neighborhood Council #2, September 13, 2023				View Details
09/12/2023 - 7:00pm	Neighborhood Council #1, September 12, 2023				View Details
09/11/2023 - 7:00pm	Neighborhood Council #7, September 11, 2023				View Details
09/11/2023 - 4:00pm	Park & Recreation Board Meeting, September 11, 2023				View Details
09/07/2023 - 6:30pm	Neighborhood Council #3, September 7, 2023				View Details
09/07/2023 - 3:00pm	Board of Adjustment / Appeals - September 7, 2023 - Canceled				View Details
09/06/2023 - 6:30pm	Neighborhood Council #6, September 6, 2023				View Details
09/06/2023 - 2:00pm	City Commission Special Meeting, September 6, 2023				View Details
09/05/2023 - 7:00pm	City Commission Meeting, September 5, 2023				View Details
09/05/2023 - 5:30pm	Work Session Meeting, September 5, 2023				View Details
08/29/2023 - 1:00pm	Airport Authority Board Meeting, August 29, 2023				View Details
08/28/2023 - 3:00pm	Policy Coordinating Committee	Agenda	Agenda Packet		View Details
08/24/2023 - 6:30pm	Neighborhood Council #4, August 24, 2023	Agenda			View Details
08/24/2023 - 10:00am	Tourism Business Improvement District Board Special Meeting, August 24, 2023	Agenda			View Details
08/23/2023 - 7:00pm	Transit District Board Meeting, August 23, 2023	Agenda Agenda Agenda			View Details
08/22/2023 - 4:30pm	Library Board Meeting, August 22, 2023 - CANCELED				View Details
08/22/2023 - 3:00pm	Planning Advisory Board/Zoning Commission - August 22, 2023	Agenda	Agenda Packet	Video	View Details
08/21/2023 - 7:00pm	Neighborhood Council #5 Candidate Forum, August 21, 2023	Agenda			View Details
08/17/2023 - 6:00pm	Neighborhood Council #8, August 17, 2023	Agenda			View Details
08/17/2023 - 12:00pm	GFHA Board & RLF Loan Committee, August 17, 2023	Agenda			View Details
08/17/2023 - 9:30am	Technical Advisory Committee	Agenda	Agenda Packet		View Details
08/17/2023 - 9:00am	Tourism Business Improvement District Board Meeting, August 17, 2023	Agenda			View Details
08/17/2023 - 9:00am	Police Commission Meeting, August 17, 2023	Agenda			View Details

Excerpt from Jenny Dodd handout 9/5/23 with Staff Responses

At the July 18 city commission meeting during general comments, I mentioned that a number of meeting minutes for various committees and boards were missing from the city's website. I believe I specifically mentioned the Historic Preservation Advisory Board. I got an email response from the city clerk on July 20 that the HPAC minutes ARE there and lo and behold, when I checked again, those minutes were posted on the page.

Below is a report from the City's Website. The Updated date column on the far right shows the dates that the HPAC Meetings were last updated. This would be when the Approved minutes were posted. Minutes are approved at the Board/Commission's next meeting and are generally posted within the week of that meeting.

Manage Content

Search	Published	From Jan 💙 1	✔ 202	3 •	To Sep V 6 V 2023 V	Department/Board Historic Preservation Advisory Commission.	Page Type	Event Typ - Any -	De la construcción de la	~	Apply	Reset	$ \land $
litle			Author	Туре	Tags				Published status	Edit	View	Last Update	Updated date
Historic Prese	rvation Adviso	ory Commission	sdoermann	Page	General Event, Maps, Meeting with Preservation Advisory Commission, G	Agenda and Minutes, Menu Settings, \ Calendar Event	Veb Page, Historic		Yes	Edit	View	1 week 6 days	08/23/2023 - 3:37pm
Historic Prese	rvation Adviso	ory Commission	sdoermann	Page	Maps, Meeting with Agenda and Mi Calendar Event	inutes, Web Page, Historic Preservation	Advisory Commission	1,	Yes	Edit	View	1 month 2 hours	08/07/2023 - 11:17am
Historic Prese	rvation Adviso	ory Commission	sdoermann	Page	General Event, Maps, Meeting with Preservation Advisory Commission, G	Agenda and Minutes, Menu Settings, \ Calendar Event	Veb Page, Historic		Yes	Edit	View	1 month 2 week:	07/20/2023 - 3:07pm
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Historic Prese	rvation Adviso	ory Commission	Ihill	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	ory	Yes	Edit	View	4 months 3 weeks	04/14/2023 - 8:02am
Historic Prese	rvation Adviso	ory Commission	Ihill	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	sory	Yes	Edit	View	5 months 1 week	03/27/2023 - 3:42pm
Historic Prese CANCELED	rvation Adviso	ory Commission	Ihill	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	sory	Yes	Edit	View	6 months 2 days	03/07/2023 - 2:40pm
Historic Prese	rvation Adviso	ory Commission	Ihill	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	iory	Yes	Edit	View	6 months 2 days	03/07/2023 - 2:38pm
Historic Prese	rvation Adviso	ory Commission	sdoermann	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	sory	Yes	Edit	View	6 months 6 days	03/03/2023 - 1:20pm
Historic Prese	ervation Adviso	ory Commission	sdoermann	Page	Maps, Meeting with Agenda and Mi Commission, Calendar Event	inutes, Menu Settings, Web Page, Histo	ric Preservation Advis	iory	Yes	Edit	View	7 months 2 weeks	01/18/2023 - 4:02pm

As of August 18, the following items are missing from City of Great Falls meetings web pages:

Staff Response: Meeting Minutes are posted once they are approved by the corresponding Board or Commission. This is usually done at their following meeting. Several Boards, Commissions and Councils do not meet during the summer months or meetings have been cancelled. For those meetings below I have identified as: "Board hasn't approved minutes yet"

It also appears that some of the minutes for the various Boards were recently updated. The last updated date is listed next to those meetings. I have requested the remaining Minutes and will have them posted to the website as soon as I receive them.

MISSING MEETING MINUTES-JANUARY 1-AUGUST 10, 2023:

- 01. Tourism Business Improvement District Board Special Meeting, January 31 Requested from TBID – Will be posted
- 02. Technical Advisory Committee, February 9**see note below
- 03. Tourism Business Improvement District Board Meeting, February 16
 - Requested from TBID Will be posted
- 04. Neighborhood Council #1, March 14
 - Meeting was canceled
- 05. Tourism Business Improvement District Board Meeting, March 16
 - Requested from TBID Will be posted
- 06. Mansfield Center for Performing Arts Advisory Board Meeting, March 17
 - *Board hasn't approved minutes vet*
- 07. Police Commission Meeting, March 30 *see note below
- 08. Policy Coordinating Committee, April 3**see note below
- 09. Technical Advisory Committee, April 13**see note below
- 10. Police Commission Meeting, April 18 *see note below
- 11. Tourism Business Improvement District Board Meeting, April 20 •
 - Requested from TBID Will be posted
- 12. Neighborhood Council #2, May 10
 - Posted 8/31/23
- 13. Tourism Business Improvement District Board Meeting, May 18
 - Requested from TBID Will be posted
- 14. EMS Advisory Board, May 18
 - Board hasn't approved minutes yet
- 15. Policy Coordinating Committee, May 18**see note below
- 16. Council of Councils May 23
 - Board hasn't approved minutes yet •
- 17. Neighborhood Council #3, June 1
 - Board hasn't approved minutes yet
- 18. Technical Advisory Committee, June 8**see note below
- 19. Neighborhood Council #9, June 8
 - Board hasn't approved minutes yet
- 20. Park & Recreation Board Meeting, June 12
 - Requested from P&R Will be posted
- 21. GFHA Board & RLF Loan Committee, June 15
 - There wasn't a quorum so no official meeting or minutes
- 22. Tourism Business Improvement District Board Meeting, June 22
 - Requested from TBID Will be posted
- 23. Transit District Board Meeting, June 28, 2023
 - Requested from Transit Will be posted
- 24. Park & Recreation Board Meeting, July 10, 2023

- Requested from P&R Will be posted
- 25. Planning Advisory Board/Zoning Commission, July 11, 2023 *Posted 8/22/23*
- 26. Historic Preservation Advisory Commission, July 12, 2023 *Posted 8/23/23*
- 27. Business Improvement District Board Meeting, July 13, 2023
 Requested from BID Will be posted
- 28. GFHA Board & RLF Loan Committee, July 20, 2023
 - Posted 8/18/23
- 29. Board of Adjustment I Appeals Special Meeting July 20, 2023
 - Board hasn't approved minutes yet
- 30. Special Meeting Neighborhood Council #3, July 20, 2023
 - Board hasn't approved minutes yet
- 31. Library Board Meeting, July 25, 2023
- Board hasn't approved minutes yet
- 32. Work Session Meeting, August 1, 2023
 - Posted 8/22/23
- 33. Historic Preservation Advisory Commission, August 9, 2023
 - Board hasn't approved minutes yet
- 34. Business Improvement District Board Meeting, August 10, 2023
 - Board hasn't approved minutes yet

GF Transit District - Missing Agenda/Incorrect Time?

The GF Transit website mentions a Mill Levy Public Hearing on Wednesday, August 23rd, 2023 at 6:30 pm, yet on the city meeting web page, the meeting is listed at 7 pm and with no agenda. Is it listed incorrectly on the city web page to deny opportunity for public comment?

- Agendas were posted on 8/21/2023 with the information provided from Transit District.
- Followed up with Transit 9/6/23 and they forgot to update the time on the agenda that was provided to the City. It was posted correctly on their site.

*Police Commission Minutes haven't been posted as the meetings are moved into Executive Session in accordance to Montana Code

Pursuant to MCA § 2-3-203 (3) The presiding officer of any meeting may close the meeting during the time the discussion relates to a matter of individual privacy and then if and only if the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right to individual privacy may be waived by the individual about whom the discussion pertains and, in that event, the meeting must be open.

Staff will begin posting these minutes but they will be redacted and will contain limited information. Past Meeting Minutes will be added to Website.

** Technical Advisory Committee and Policy Coordinating Committee are meetings for a separate entity "The Metropolitan Planning Organization" and we have not been posting minutes for this meetings. We are checking to see if these meetings need to be posted on the City's Website and if so, we will post both the Agendas and the Minutes.