

FY2023 Departmental Above & Beyond Requests

Fund	Department	Division	Description	Department Ranking (1 = Highest Priority)	Department Requested (\$)	Manager Recommended (\$)
General	Administration	Neighborhood Councils/ Communications	City-Wide Strategic Communications and Engagement Plan Development. The price range of the project varies because it is based on the depth and scope of the review process and the deliverables. Deliverables in addition to the plan may include a rebranding of City's logo, crisis communication plan, development of electronic/print materials. SUBMITTED AS A COVID STIMULUS REQUEST	1	\$30,000	\$0, Prior ARPA request
General	Administration	Neighborhood Councils/ Communications	AV equipment - digital camera, software, and laptop maintenance fees. SUBMITTED AS A COVID STIMULUS REQUEST	2	\$2,500	\$0, Prior ARPA request
Total Neighborhood Councils/Communications					\$32,500	\$0
General	Administration	City Clerk	Scanning Office Files (1st time also includes the cost of shredding service) Ongoing: \$3,000/annually	1	\$150,000	\$0
Total City Clerk					\$150,000	\$0
General	Administration	Animal Shelter	Personnel: FT Kennel Tech to minimize expenses, alleviate overtime, and prevent our employees from being in a use or lose status with their earned time that they are unable to utilize without leaving us shorthanded and having to pay overtime. This is a highly intensive labor position which promotes exhaustion if overworked; there is the additional compassion fatigue that comes with working in a shelter. Animal intake has increased 30% in the last year which directly correlates to more labor hours and dollars to care for them. Guidelines for care for animals in a shelter environment formulas show that for the number of animals we house we should have 6 kennel techs providing care each day, we currently have 4. Overtime for FY22 is currently at \$32,625. The min. salary for a FT Kennel Tech is \$29,725. It is estimated the money saved by having the staff and time utilized properly will provide savings in other areas that would justify and cover the cost of an additional FT Kennel Tech.	1	\$43,351	\$0
General	Administration	Animal Shelter	Overtime - Regular - due to the level of budgeted staff if we have a staff member utilizing their earned sick or vacation we incur overtime in their absence as we do not have enough staff to cover. When we have vacancy in a kennel tech position, which has shown a high turnover rate, we have to cover that gap.	1	\$12,355	\$12,355
General	Administration	Animal Shelter	Other Operating Supplies - adjust for inflation 10% - *has not been adjusted since 2018 - the majority of our operating supplies come out of this line item	1	\$3,120	\$3,120
General	Administration	Animal Shelter	Gas, Oil, Diesel - adjust for inflation, new vehicle, and increased mileage (in previous years the shelter van was not driven on all shelter business due to safety issues; staff were using their personal vehicles) - *has not been adjusted since 2017	1	\$1,000	\$1,000

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General	Administration	Animal Shelter	Building Repair & Maint - \$0 budgeted currently - include budget - using the standard budget guideline (3%) for yearly repair and maint based on revenue	2	\$4,000	\$4,000
General	Administration	Animal Shelter	Add budget line item for Training: Basic and Continuing Education in Animal Handling, Basic Care, Medical Care and Evaluations, Enrichment, and Behavior Evaluations. Well managed resident care results in a shortened length of stay as the animals available for adoption are more adoptable because they are more stable in regards to health, wellness, and a basic skill set.	2	\$1,500	\$1,500
General	Administration	Animal Shelter	Additional Dog Housing Area/Addition to accommodate the 100% increase we have seen in dogs versus the last year. Animal ownership increases every year and this year both animal shelters in the community have been operating at critical to full capacity. We need to provide a separate area to house the new dogs we intake in order to ensure the health of our adoptable animals. If an animal with a contagious illness is brought into and housed with our general adoptable population it increases the chances of illness which will increase length of stay for all animals exposed by a minimum of 14 days directly increasing the cost/expenses per animal while they are not available for adoption. Also, according to guidelines provided by the Association of Shelter Veterinarians animals housed in a shelter should be provided a living area separate from where they eliminate their bodily waste. ARPA Request, Phase 2	1	\$125,000	\$0, Prior ARPA request
				Total Animal Shelter	\$190,326	\$21,975
General	Court	Court	Printing, Forms, etc.	1	\$1,000	\$1,000
General	Court	Court	Office Supply Inflation	1	\$500	\$500
General	Court	Court	Other Professional Services Inflation	1	\$1,000	\$1,000
General	Court	Court	Memberships & Dues	1	\$600	\$600
				Total Court	\$3,100	\$3,100
General	Legal	Legal	Office Supply Increases - inflation costs and increased quantity/usage with workload	1	\$2,000	\$2,000
General	Legal	Legal	Process Service for Code Enforcement Cases - increased activity due to position filled and prioritizing CE cases	2	\$2,500	\$2,500
General	Legal	Legal	1.0 FTE - Prosecutor's Office Support Staff (Legal Secretary) - workload demands additional support prior to grant funding timeline allows	3	\$80,000	\$0
General	Legal	Legal	Staff Attorney Hours through December 2022 - 3 hours a week for 26 weeks	5	\$5,500	\$0
General	Legal	Legal	Lexis Nexis License for Additional Attorney - Staff Attorney	6	\$570	\$570
				Total Legal	\$90,570	\$5,070

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General	Police	Police Admin	Cell phones for Patrol(prior covered by grant)	1	\$27,600	\$27,600
General	Police	Police Admin	Shredding services	17	\$720	\$720
General	Police	Police Admin	Cable for PD	33	\$144	\$144
General	Police	Police Admin	FBI Nat'l Assoc membership	34	\$400	\$400
General	Police	Patrol	Field Ops (pd by grant prior)	2	\$8,400	\$8,400
General	Police	Patrol	HRU Ammo; various kinds	4B	\$5,033	\$5,033
General	Police	Patrol	Medical testing (DUI, rape, etc.)	8	\$6,000	\$6,000
General	Police	Patrol	PBT Certification / Support increase	12	\$750	\$750
General	Police	Patrol	HRU training munitions, etc.	16	\$1,425	\$1,425
General	Police	Patrol	Explosive Breaching / Impact Recertification	18	\$2,000	\$2,000
General	Police	Patrol	Explosive Breaching Supplies	19	\$1,500	\$1,500
General	Police	Patrol	UAS Drone Program (batteries, misc. upkeep of new drone)	20	\$5,000	\$5,000
General	Police	Patrol	Repair & Maint (Drones & Robots, etc.)	21	\$2,500	\$2,500
General	Police	Patrol	SWAT Basic Training increase	30	\$1,800	\$1,800
General	Police	Police Support Services	Medical Assessments	3	\$11,528	\$11,528
General	Police	Police Support Services	Patrol UTM	4A	\$12,760	\$12,760
General	Police	Police Support Services	Ammo cost increase (9mm,.223,shotgun)	4C	\$8,931	\$8,931
General	Police	Police Support Services	Misc. Training (see separate list)	5	\$28,385	\$18,385
General	Police	Police Support Services	Bulletproof vests increase	6	\$3,400	\$3,400
General	Police	Police Support Services	Alert Security POM camera service NEW	7	\$2,100	\$2,100
General	Police	Police Support Services	Impound vehicle storage/towing increase	9	\$2,500	\$2,500
General	Police	Police Support Services	WatchGuard software/maint	10	\$1,800	\$1,800
General	Police	Police Support Services	WatchGuard software cloud based back up; Yrly NEW	11	\$2,496	\$2,496
General	Police	Police Support Services	COGF Shops; Striping applications on vehicles; NEW	22	\$1,500	\$1,500
General	Police	Police Support Services	Janitorial cost increase	25	\$350	\$350
General	Police	Police Support Services	Adore Personnel Eval Software increase	26	\$275	\$275
General	Police	Police Support Services	Ecolab pest control increase	27	\$299	\$299
General	Police	Police Support Services	Damaged uniforms on duty replaced	28	\$200	\$200
General	Police	Police Support Services	Civilian uniforms (additional FTE)	29	\$100	\$100
General	Police	Investigative Services	ZETX annual renewal	13	\$3,800	\$3,800
General	Police	Investigative Services	Leads on Line increase	14	\$114	\$114
General	Police	Investigative Services	Clear Service increase	15	\$741	\$741
General	Police	Investigative Services	Cellbrite membership/certification	24	\$400	\$400
General	Police	Investigative Services	Cell extracting services increase	31	\$125	\$125

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General	Police	Records Bureau	Misc. operational supplies increase; Homicide evidence project	23	\$1,000	\$1,000
General	Police	Records Bureau	IAPE membership cost increase	32	\$150	\$150
				Total Police	\$146,226	\$136,226
General	Fire	Operations	Overtime	1	\$157,843	\$148,053
General	Fire	Operations	Overtime for Training	1	\$55,944	\$0
General	Fire	Operations	Computers	1	\$5,000	\$5,000
General	Fire	Operations	Janitorial - Cost Increases	7	\$1,000	\$1,000
General	Fire	Operations	Postage - Cost Increases	9	\$400	\$400
General	Fire	Operations	Printing - Cost Increases	9	\$100	\$100
General	Fire	Operations	Books, Subscriptions	4	\$1,600	\$1,600
General	Fire	Operations	Advertising	6	\$200	\$200
General	Fire	Operations	Cell Phones - Actual Cost AT&T	5	\$1,000	\$1,000
General	Fire	Operations	Medical Services Occupational Physicals	1	\$15,000	\$15,000
General	Fire	Operations	Professional Services, Medical Director	3	\$8,000	\$8,000
General	Fire	Operations	Building Repairs	2	\$24,000	\$0
General	Fire	Operations	Equipment Repairs - Cost Increases	2	\$4,300	\$4,300
General	Fire	Operations	Bunkers/Protective gear for 6 new hires	1	\$30,000	ARPA
General	Fire	Operations	MSA SCBA bottles to replace those that failed testing	2	\$25,650	ARPA
General	Fire	Operations	Equipment needed to put reserve truck in service	3	\$19,500	\$0
General	Fire	Operations	Hose Washer/ Replaces home made unit	4	\$14,000	ARPA
General	Fire	Operations	Hose Tester/ Replaces home made unit/unsafe	5	\$3,000	ARPA
General	Fire	Operations	Sensit Multi Gas Monitor /Replaces one that is failing	6	\$2,200	ARPA
General	Fire	Operations	3 Sheds, for outside stations/Store gas, propane equip	7	\$12,000	\$0
General	Fire	Fire Prevention	Computers	1	\$1,400	\$1,400
General	Fire	Fire Prevention	Instructional Supplies	2	\$1,000	\$1,000
General	Fire	Fire Prevention	Office Supplies	5	\$100	\$100
General	Fire	Fire Prevention	Safety Equipment	4	\$600	\$600
General	Fire	Fire Prevention	SIC Collections - New Account	3	\$800	\$800
General	Fire	Fire Prevention	Knox Boxes KeySecure - 5	1	\$5,000	\$5,000
General	Fire	Fire Prevention	Training	2	\$1,613	\$1,613
General	Fire	DES	Paper - New Funding	8	\$100	\$100
General	Fire	DES	Computers - New Funding	4	\$200	\$200
General	Fire	DES	Instructional Supplies - New Funding	1	\$1,000	\$500

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General	Fire	DES	Office Supplies - New Funding	5	\$200	\$200
General	Fire	DES	Postage - New Funding	7	\$500	\$500
General	Fire	DES	Printing - New Funding	2	\$1,000	\$1,000
General	Fire	DES	Books, Subscriptions - New Funding	6	\$200	\$200
General	Fire	DES	Memberships - New Funding	9	\$100	\$100
General	Fire	DES	Cell Phones - Actual Cost AT&T	3	\$552	\$552
General	Fire	Training	Recruit Academy	1	\$5,300	\$5,300
General	Fire	Training	Certifications/Blue card, NIMS, ICS, IFSTA Manuals	2	\$5,000	\$5,000
General	Fire	Training	City/Rural Fire Academy x 2	3	\$2,900	\$2,900
General	Fire	Training	Citizen's academy x 2	4	\$1,500	\$1,500
General	Fire	Training	Instructional Supplies, Training Manikin (Sim Baby)	5	\$5,560	ARPA
General	Fire	Training	Forcible Entry Door	6	\$8,000	ARPA
				Total Fire	\$423,362	\$213,218
General	Park and Rec	PARKS	Costs and usage are increasing (Electricians ETC.)-Other Prof Services	7	\$4,000	\$4,000
General	Park and Rec	PARKS	Increase in travel expenses & training (MTRPA \$200.00/ Plumber CEU CLASS \$100.0)	8	\$300	\$300
General	Park and Rec	PARKS	Full time Custodian for nights and weekends	2	\$80,000	\$0
General	Park and Rec	PARKS	Full time Irrigation Maint Specialist	3	\$80,000	\$0
General	Park and Rec	PARKS	License cost for Plumber (Plumber & Boiler License)	9	\$300	\$300
General	Park and Rec	TRAILS	Conversion of seasonal employee to FTE. Rivers Edge Trail Foundation would still contribute \$22,600 annually. This would increase trails staff to 2 FTE.	1	\$56,752	\$0
General	Park and Rec	TRAILS	Increase in travel expenses - MTRPA	10	\$500	\$500
General	Park and Rec	TRAILS	International Trails Symposium	11	\$1,500	\$1,500
General	Park and Rec	ADMIN	Purchase of office printer	16	\$12,800	\$0
General	Park and Rec	ADMIN	Conversion of admin building restroom to ADA compliant restroom	17	\$75,000	ARPA
				Total Park and Rec	\$311,152	\$6,600
Park and Rec	Recreation	Community Rec Center	General subsidy (Transfer in) Increase	5	\$108,000	\$0
Planning	P and CD	Planning Operations	Additional General Fund Support - Licensing Revenue Adjustment	1	\$100,050	\$0
Planning	P and CD	Planning Operations	Additional General Fund Support - Operations	1	\$105,000	\$105,000
Library	Library	Library	Increases in personnel services--health insurance, salaries and benefits; increases in internal service charges; increases in utility costs	1	\$60,000	\$0
				Total General Fund Subsidy	\$373,050	\$105,000

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Fund	Department	Division	Description	Department Ranking (1 = Highest Priority)	Department Requested (\$)	Manager Recommended (\$)
				General Fund Total	\$1,720,286	\$491,189
					General Fund - ARPA Funding Recommended	\$163,410
Swimming Pools	Park and Rec	Electric City Water Park	Increase in chemicals (Price & Usage Increase)	6	\$3,800	\$3,800
					Total Swimming Pools	\$3,800
Natural Resources	Park and Rec	Natural Resources	Increase in membership dues	12	\$1,000	\$1,000
Natural Resources	Park and Rec	Natural Resources	Increase in travel expenses	13	\$1,000	\$1,000
Natural Resources	Park and Rec	Boulevard District	Increase in membership dues	14	\$500	\$500
Natural Resources	Park and Rec	Boulevard District	Increase in travel expenses	15	\$500	\$500
Natural Resources	Park and Rec	NR/Boulevard District	9 month seasonal employee with benefits	4	\$67,000	\$0
					Total Natural Resources	\$70,000
Planning	P and CD	Planning Operations	Consultant services Long Range Transportation Plan	1	\$250,000	\$250,000
Planning	P and CD	Planning Operations	Long Range Comprehensive Growth Plan	2	\$200,000	\$0
					Total Planning	\$450,000
Permits	P and CD	Building Permits	Misc. Travel Expenses due to higher fuel costs & increased airfare. Due to Covid-19, more employees CEU's are due at the same time.	1	\$6,050	\$6,050
Permits	P and CD	Building Permits	Gas, Oil, Diesel Fuel, Grease, ETC.	1	\$1,000	\$1,000
Permits	P and CD	Building Permits	Bank Fees from Bank deposit books ordered by Finance	1	\$150	\$150
Permits	P and CD	Building Permits	Virtual Plans Examiner Training	1	\$3,500	\$3,500
					Total Permits	\$10,700
Parking	P and CD	Parking	SP Plus Annual Contract Increase	1	\$11,862	\$11,862
					Total Parking	\$11,862
Dispatch	Police	Dispatch	Janitorial cost increase	3	\$300	\$300
Dispatch	Police	Dispatch	Dish Network increase	4	\$100	\$100
Dispatch	Police	Dispatch	Misc. supplies of operating items	5	\$177	\$177
Dispatch	Police	Dispatch	Alert Security POM program	1	\$1,800	\$1,800
Dispatch	Police	Dispatch	DataMark VEP GIS software (Nextgen 911)	2	\$12,000	\$12,000

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Fund	Department	Division	Description	Department Ranking (1 = Highest Priority)	Department Requested (\$)	Manager Recommended (\$)
Dispatch	Police	Dispatch	CPR Certification	7	\$118	\$118
Dispatch	Police	Dispatch	POST Certification	6	\$2,100	\$2,100
Dispatch	Police	Dispatch	Zuercher Annual Mtg 2 attendees increase	8	\$10,000	\$10,000
				Total Dispatch	\$26,595	\$26,595
Street	Public Works	Traffic	Traffic Signal Supplies - There are (8) City owned signal control boxes downtown on Central Avenue. These have been deferred for many years and are well past the expected service life. Would like to budget for (2) per year until these have all been upgraded.		\$50,000	\$50,000
				Total Street	\$50,000	\$50,000
Water	Public Works	Water Distribution	Gas, Oil, Diesel Fuel - 60% increase over last year	1	\$72,000	\$72,000
Water	Public Works	Water Lab & Testing	Hach Field Service SC5500, Solitax Sensors (4), TU5200	1	\$5,500	\$5,500
Water	Public Works	Water Purification	Safety improvements, 2021-22 \$2,000	2	\$8,000	\$8,000
Water	Public Works	Water Purification	Chlorine \$710/ton to \$ 1300/ton, anticipate 20% increase in all other chemicals 2021-22 \$554,374	Essential	\$184,150	\$184,150
Water	Public Works	Water Purification	Chlorine Analyzer \$6,500, LS Flow Meter \$30,000, 2021-22 \$18,000	Essential	\$36,500	\$36,500
Water	Public Works	Water Purification	Tank inspection/repairs scheduled every 3-5 yrs, 2021-22 \$47,965	1	\$12,585	\$12,585
				Total Water	\$318,735	\$318,735
Sewer	Public Works	Sewer Collection	Gas, Oil, Diesel Fuel - 79% increase over last year	1	\$52,000	\$52,000
Sewer	Public Works	Sewer Treatment	Veolia Contract incremental cost increase in accordance with contract for Wastewater Plant Operations & Maintenance	1	\$307,148	\$307,148
Sewer	Public Works	Environmental	Funding for HazWaste collection event with Veolia	1	\$17,655	\$17,655
				Total Sewer	\$376,803	\$376,803
Storm Drain	Public Works	Environmental	Funding for HazWaste collection event with Veolia	1	\$17,655	\$17,655
				Total Strom Drain	\$17,655	\$17,655
Sanitation	Public Works	Commercial	Utility Supplies (Commercial Refuse Containers)	1	\$54,365	\$54,365
Sanitation	Public Works	Residential	Utility Supplies (Residential Refuse Containers)	1	\$24,470	\$24,470
Sanitation	Public Works	Commercial	Solid Waste Study	2	\$25,000	\$25,000
Sanitation	Public Works	Residential	Solid Waste Study	2	\$25,000	\$25,000
Sanitation	Public Works	Commercial	Landfill Increase	3	\$20,528	\$20,528

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Sanitation	Public Works	Residential	Landfill Increase	3	\$63,764	\$63,764
Sanitation	Public Works	Commercial	HV Compactor Lease (3), offsetting revenue	4	\$13,500	\$13,500
Sanitation	Public Works	Commercial	Fuel, Oil, Grease Etc.	5	\$31,135	\$31,135
Sanitation	Public Works	Residential	Fuel, Oil, Grease Etc.	5	\$64,944	\$64,944
				Total Sanitation	\$322,706	\$322,706
Civic Center Events	Administration	Events	New projector for the Theater - The current projector is 11 years old and is approximately 1080p technology. We would like to upgrade to a 4k system. The last 2 movies shown in the theater could not be shown with our current projector and both customers had to rent a modern projector from an outside vendor.	1	\$12,000	\$0
				Total Civic Center Events	\$12,000	\$0
Central Garage	Public Works	Central Garage	Motor Vehicle Parts	1	\$50,000	\$50,000
				Total Central Garage	\$50,000	\$50,000
IT	Administration	IT	Upgrade 20+ virtual servers to Windows 2022 Server Standard. This includes 20+ server licenses and Qty 500 2022 Client Access licenses. This will take these servers to at least 2027. Request to use I.T. reserves for purchase if budget is exceeded (will not affect ISCs).	1	\$50,000	\$50,000
IT	Administration	IT	In FY2022, I.T. requested \$25,000 for a new UPS (Uninterruptible Power Supply). A UPS is used to carry the electrical load between power failure and generator power. Request to carry over the \$25,000 and add \$5,000 to cover the cost in FY2023. Request to use I.T. reserves if budget is exceeded (will not affect ISCs).	2	\$30,000	\$30,000
				Total IT	\$80,000	\$80,000
Human Resources	Human Resources	Human Resources	Travel budget with 2 more certified employees and adjusted for inflation	1	\$6,000	\$6,000
Human Resources	Human Resources	Human Resources	Union competitive wage study for Spring 2023 negotiations	2	\$50,000	\$50,000
Human Resources	Human Resources	Human Resources	Higher copier maintenance with payroll & risk management office expenses	3	\$5,300	\$5,300
Human Resources	Human Resources	Human Resources	Overtime	4	\$5,000	\$5,000
Human Resources	Human Resources	Human Resources	NEOGOV price increase	5	\$1,500	\$1,500
Human Resources	Human Resources	Human Resources	BIZLibrary price increase & adjusted for inflation	6	\$3,500	\$3,500
Human Resources	Human Resources	Human Resources	Office supplies adjusted for inflation and consolidate payroll & risk management office expenses	7	\$500	\$500
Human Resources	Human Resources	Human Resources	Other supplies adjust for inflation and consolidate payroll & risk management office expenses	8	\$300	\$300

