

# JOURNAL OF COMMISSION PROCEEDINGS

July 7, 2020

Regular City Commission Meeting

Mayor Kelly presiding

**CALL TO ORDER:** 7:00 PM

Commission Chambers Room 206

## **PLEDGE OF ALLEGIANCE**

**ROLL CALL/STAFF INTRODUCTIONS:** City Commission members present: Bob Kelly, Tracy Houck, Mary Sheehy Moe, Owen Robinson and Rick Tryon. City staff present were the City Manager Greg Doyon; City Clerk Lisa Kunz; Finance Director Melissa Kinzler; Planning and Community Development Director Craig Raymond; Public Works Environmental Manager Paul Skubinna; Interim Fire Chief Jeremy Jones; Park and Recreation Director Steve Herring; City Attorney Sara Sexe; and, Police Chief Dave Bowen.

Due to the COVID-19 health concerns, public participation is welcomed and encouraged as follows:

- Attend in person. Refrain from attending in person if you are not feeling well. The City will require social distancing at the meeting, and may limit the number of persons in the Commission Chambers according to applicable health guidelines.
- Provide public comments via email. Comments may be sent via email before 5:00 PM on Tuesday, July 7, 2020, to: [commission@greatfallsmt.net](mailto:commission@greatfallsmt.net). Include the agenda item or agenda item number in the subject line, and include the name and address of the commenter. Written communication received by that time will be shared with the City Commission and appropriate City staff for consideration during the agenda item and before final vote on the matter; and will be so noted in the official record of the meeting.
- Call-in. The public may call in during specific public comment periods at 406-761-4786. All callers will be in a queued system and are asked to remain on hold and be patient. Calls will be taken in the order in which they are received. Callers will be restricted to customary time limits. We ask for your patience in the event there are technical difficulties.

**AGENDA APPROVAL:** City Manager Greg Doyon noted that a date was corrected on page 1 of the Draft June 16, 2020 Meeting Minutes. There were no proposed changes to the agenda by the City Manager or City Commission. The agenda was approved as presented.

**CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS:** None.

## **PETITIONS AND COMMUNICATIONS/NEIGHBORHOOD COUNCILS/BOARDS AND COMMISSIONS**

### **1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Clerk Lisa Kunz reported that written correspondence pertaining to fireworks was received from City residents **Michael and Lorna Emineth**, **Dennis Franz** (Citizen Ticket ID 21001a834), and **Doug and Rachel Clanin**, and summarized their comments were to limit fireworks to the 4<sup>th</sup> of July, allow only professional pyrotechnic display of fireworks, or abolish fireworks altogether

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and only have a parade.

**Jasmine Taylor**, 1440 8<sup>th</sup> Avenue NW, President of the LGBTQ+ Center (provided a handout titled Great Falls Nondiscrimination Ordinance DRAFT); **Melissa Smith**, 2736 Clover Drive, **Hannah Pate**, 1620 17<sup>th</sup> Avenue South, representing Forward Montana, **Tyson Habein**, 1104 5<sup>th</sup> Avenue South, **Garret Lankford**, 2028 5<sup>th</sup> Avenue SW, representing the Montana Human Rights Network, **Christian McClelland**, 1122 4<sup>th</sup> Avenue NW, **Laura Wight**, 1800 3<sup>rd</sup> Avenue North, and **Jacob Bachmeier**, 736 1<sup>st</sup> Avenue, Havre, MT, Political Director for Big Sky 55+, spoke in support of the City Commission considering the proposed Nondiscrimination Ordinance (NDO).

Speaking in opposition to the proposed NDO were: **Jeni Dodd**, 3245 8<sup>th</sup> Avenue North, **Rose Waldenberg**, 2120 6<sup>th</sup> Avenue North, **David Saenz**, 216 37<sup>th</sup> Avenue NE, Pastor of Calvary Chapel of Cascade County, **Joel Phillips**, 2120 6<sup>th</sup> Avenue North, **Sharon Thompson**, 301 39<sup>th</sup> Avenue NE, **Terry Poupa**, 1920 20<sup>th</sup> Avenue South, **Christopher McVeda**, 11 Lock Lane, **Melissa McVeda**, 11 Lock Lane, **Barbara Going**, 3001 6<sup>th</sup> Avenue North, **Harrison Gibson**, 314 1<sup>st</sup> Avenue SW #2, **Ron Staley**, 801 3<sup>rd</sup> Avenue SW, **Xavier Mercado**, 1507 5<sup>th</sup> Avenue North, and **Rene Phillips**, 3404 5<sup>th</sup> Avenue North.

Mayor Kelly clarified that the Commission is not being asked to vote on the proposed NDO tonight. During Agenda Item 25 the Commission will discuss whether or not to take up this topic. The NDO provided by Jasmine Taylor this evening is only a draft. There are other examples of NDO's to be considered if the Commission does decide to pursue this topic further.

Appearing telephonically in support of the City Commission considering a NDO were: **Katherine McFadden**, 1310 3<sup>rd</sup> Avenue North, **Miranda McFadden**, 1310 3<sup>rd</sup> Avenue North, **Helena Lovick**, 1200 8<sup>th</sup> Avenue North, **Meghan Wakeley**, 612 13<sup>th</sup> Street South #3, Member of the LGBTQ+ Board, **Sean McGuire**, 612 13<sup>th</sup> Street South #3, and **Rep. Sue Dickenson**, House District 25, 620 Riverview Drive East.

Appearing telephonically in opposition to the City Commission considering a NDO was: **John Hubbard**, 615 7<sup>th</sup> Avenue South.

Written correspondence in support of the City Commission considering a NDO was received from: **Donna Williams**, 2916 2<sup>nd</sup> Avenue North, **Eamon Ormseth**, no address provided, **Allan Tooley**, no address provided, **Meghan Wakeley**, 612 13<sup>th</sup> Street South #3, **Shawna Applegate**, Family Nurse Practitioner with Alluvion Health, **Sean McGuire**, 612 13<sup>th</sup> Street South #3, **Carol Zimny**, no address provided, **Laurie Glover**, 1318 16<sup>th</sup> Street South, **Melissa Smith**, 2736 Clover Drive, **Rep. Barbara Bessette**, House District 24, P.O. Box 1263, **Justin Wright**, 3314 2<sup>nd</sup> Avenue North, **Reverend Jessica Crist**, no address provided, **Katie Adams**, no address provided, **Rev. Marcia Lauzon**, Episcopal Church of the Incarnation, **Maxwell Mauch**, 732 34<sup>th</sup> Avenue NE, **Hannah Pate**, 1620 17<sup>th</sup> Avenue South, and **Alex Rosenleaf**, no address provided.

Written correspondence in opposition to the City Commission considering a NDO was received from: **Beth Cooper**, 3430 Upper River Road, and **Brian Shepherd**, 1404 3<sup>rd</sup> Avenue South.

Commissioner Robinson reported that the Montana Census is in the process of hiring enumerators

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to go out house to house to reach people that have not returned a completed Census form.

**2. REAPPOINTMENT TO THE TOURISM BUSINESS IMPROVEMENT DISTRICT BOARD OF TRUSTEES.**

Commissioner Moe moved, seconded by Commissioner Houck, that the City Commission reappoint Laurie Price and Becky Amaral-Miller to the Tourism Business Improvement District Board of Trustees for four-year terms through June 30, 2024.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Moe commented that there seems to be a continuing problem with having to reappoint people beyond the term limit and suggested that maybe the board is just too big.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

**3. APPOINTMENT TO THE BUSINESS IMPROVEMENT DISTRICT BOARD OF TRUSTEES.**

Mayor Kelly moved, seconded by Commissioners Robinson and Tryon, that the City Commission appoint Sherrie Arey to the Business Improvement District Board of Trustees for a four-year term through June 30, 2024.

Mayor Kelly asked if there were any comments from the public or any discussion amongst the Commissioners.

Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0.

**4. APPOINTMENT TO THE LIBRARY BOARD.**

Commissioner Moe moved, seconded by Commissioner Robinson, that the City Commission appoint Jill Baker to the Library Board for a five-year term through June 30, 2025.

Mayor Kelly asked if there were any comments from the public, in person or telephonically. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Robinson noted he was impressed with the quality of the applicants.

Mayor Kelly expressed appreciation to Mitch Tropila for serving 10 years on this Board. He is an incredible asset to this community.

There being no further discussion, Mayor Kelly called for the vote.

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Motion carried 5-0.

## 5. APPOINTMENT TO THE POLICE COMMISSION.

After a brief procedural discussion, Mayor Kelly moved, seconded by Commissioner Robinson, that the City Commission delay the appointment to the Police Commission for the two terms that are available, extend the application deadline for another 45-days with the idea of making citizens more aware of the opportunity to serve on this Board, and to discuss the selection process that is involved with more participation by elected officials.

Mayor Kelly asked if there were any comments from the public.

**Jasmine Taylor**, 1440 8<sup>th</sup> Avenue NW, supports the motion and suggested the City have a discussion about diversity and inclusion efforts for this Police Commission and specific measures to make sure that black and indigenous community members and other people of color are aware of this process and are able to apply.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Tryon expressed concern that the action requested seems highly irregular. The Commission has always followed the process in place to appoint members to various boards in the City. He requested an explanation why this particular commission deserves a different process.

Mayor Kelly responded that the Police Commission reviews appeals by police officers who have been disciplined. In the past six weeks police departments around the country have been looked at differently. He thinks this is an opportunity to seek transparency and to continue with the broad support that this community has for the police.

Commissioner Tryon suggested proceeding with these appointments and if the Commission wants to change or do something different about the process to do so prior to the next appointments. Acting outside of the regular procedures or changing the procedures in place now may add to the negative perception.

Commissioner Moe would prefer to put these appointments off. She thinks it is time that the Commission make a change in this instance. This is the only public board that weighs in on the discipline of police officers. If their decision is appealed it goes to District Court, not the City Commission. She was struck by the lack of remove of the applicants from the profession itself and concerned about the lack of impartiality or conflict of interest. She thinks the City Commission should interview the applicants for this board.

Commissioner Houck commented that this board went through the process, vetted the applications, interviewed the applicants, and made its recommendations. She doesn't want it to appear that the Commission is hand picking who is on this board by changing the process now. She would like the Commission to vote on the board appointments this evening so that if anything comes forward to the City there is a functioning Police Commission in place and a swift way to handle it. She is

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open to charging the Police Commission with the task of looking at its policies and procedures and bringing any changes or recommendations back to the City Commission.

Mayor Kelly noted that he doesn't know any of these applicants. His suggested motion was not based on their qualifications or lack thereof.

Commissioner Robinson commented that this is a good opportunity to discuss the process and, at some point, further discussion about changing the process to having the City Commission pick the members of the Police Commission.

Mayor Kelly inquired how often the Police Commission meets.

Police Chief Dave Bowen responded on average four times per year. Not only are they the appeals board for disciplinary hearings, they also screen applicants. If the decision is made to wait 45-days, he will need to make some allowance to put an applicant in front of them because the Department is trying to hire a police officer now. By statute, they are set up to be the approving body for that applicant. If the decision is made to wait and they have two openings and only one sitting commissioner, he will need a majority of the board and will need to make some allowance for consideration. Chief Bowen further noted that he extended the application deadline two times due to multiple openings. His desire was to obtain diversity on this board.

There being no further discussion, Mayor Kelly called for the vote.

Motion failed 2-3 (Commissioners Houck, Robinson and Tryon dissenting).

Commissioner Tryon moved, seconded by Commissioner Robinson, that the City Commission appoint John Hackwith to the Police Commission for a three-year term through June 30, 2023, and appoint Morgan Kasuske to the remainder of a three-year term through June 30, 2021.

Mayor Kelly asked if there were any comments from the public or any further discussion amongst the Commissioners.

Commissioner Moe commented for reasons she previously stated she cannot support the motion.

Motion carried 3-2 (Mayor Kelly and Commissioner Moe dissenting).

## **CITY MANAGER**

### **6. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

City Manager Greg Doyon reported on the following:

- The Great Falls Public Library is now requiring all persons over the age of 12 to wear a mask or other facial covering while inside the library.

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- He displayed the piece of the Civic Center roof that fell off and is the reason for the safety fencing, and discussed the significant cracking that is at a critical point that something has to be done. At the August 4<sup>th</sup> work session the Commission will be discussing how to utilize tax increment financing to repair the building.
- Planning and Community Development Director Craig Raymond provided a parking update. There is no feasible way to replace all of the existing downtown meters. Two-hour parking is being enforced. The Parking Advisory Commission voted to recommend pay stations and license plate recognition technology. He is looking at the National Cooperative Purchasing and bid processes and will be bringing a recommendation to the Commission.

Commissioner Houck inquired and informed the system is similar to what Missoula uses, and that about 12-15% were using the Passport App to pay for parking versus coins.

Manager Doyon added that there has been a lot of requests from downtown businesses to use the general fund to subsidize parking. He has been and is adamantly opposed to doing that. A lesson learned was that the downtown needs parking enforcement. We just need to figure out the right model for this community.

- Fire Station #4 is still out of service. The initial sewer line work has been completed, but kitchen renovation for mold remediation and bathroom updates to ADA standards remain. An engineer was retained to help the City with that process. It continues to be a difficult and challenging project for the Fire Department. The sewer line problems at Fire Station #1 has been fixed. The stations were all built around the same time and all are suffering from the same level of deterioration and will need to be monitored. It was hoped that the initial budget would cover all of the fire stations, but will only cover one of them because of all of the complications.
- He is in the process of narrowing down applicants for the Public Works Director and Fire Chief positions. He is hoping to do some virtual interviews in the coming weeks to further narrow it down for in person interviews.
- The deadline to submit an application for the Audit Committee is 5 PM on July 23, 2020.

### **CONSENT AGENDA.**

7. Minutes, June 16, 2020, City Commission Meeting.
8. Total Expenditures of \$3,933,607 for the period of June 2, 2020 through June 24, 2020, to include claims over \$5,000, in the amount of \$3,512,017.
9. Contracts List.
10. Approve the 2020-2021 School Resource Officer (SRO) Agreement between the City of Great Falls and the Great Falls Public Schools District.

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11. Approve Change Order No. 1 in the amount of \$20,400 and approve a final payment for the 2019 CDBG ADA Handicap Ramps and Sidewalk in the amount of \$5,634.88 to David Kuglin Construction and \$56.92 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments. **OF 1715.4**
12. Approve Change Order No. 1 in the amount of \$58,605 to Missouri River Trucking and Excavation, Inc. (MRTE) for the Gibson Park and Elks Park Trail Restoration project and authorize the City Manager to execute the document. **OF 1737.2**
13. Approve the agreement with OpWorks for reporting software to enhance the recent Ignition upgrade of the Water Plant's Supervisory Control and Data Acquisition (SCADA) program.
14. Approve a Professional Services Agreement in the amount of \$125,326 to Morrison-Maierle, Inc. for the America's Water Infrastructure Act Risk and Resilience Assessment and Emergency Response Plan, and authorize the City Manager to execute the agreement. **OF 1759**
15. Approve a final payment for the Gore Hill Water Tower Replacement, to Landmark Structures I, L.P. in the amount of \$50,559.32 and \$510.70 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments. **OF 1625.2**
16. Set the Annual Budget Hearing on Resolution 10350, Annual Budget Resolution for July 21, 2020.
17. Set a public hearing for Resolution 10354 to levy and assess the Street Maintenance District for August 4, 2020.
18. Set a public hearing for Resolution 10355 to levy and assess the General Boulevard Maintenance District No. 3570 for August 4, 2020.
19. Set a public hearing for Resolution 10356 to levy and assess the Portage Meadows Maintenance District No. 1195 for August 4, 2020.
20. Set a public hearing for Resolution 10357 to levy and assess properties within Special Improvement Lighting Districts for August 4, 2020.
21. Set a public hearing for Resolution 10358 to levy and assess Great Falls Park District No. 1 for August 4, 2020.
22. Set a public hearing for Tourism Business Improvement District (TBID) 2020/2021 Budget and Work Plan for July 21, 2020.

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**Commissioner Robinson moved, seconded by Commissioner Tryon, that the City Commission approve the Consent Agenda as presented.**

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Moe referred to Item 10 and expressed concerns about information she read in an SRO report last year. She talked with the Police Chief and School District about the SRO reports and both are enthusiastic about the SRO program and feel that it is very important. She would like to see more race and gender data in the reporting and would like to see a female SRO.

Mayor Kelly noted that written communication in support of Agenda Item 10 was received from **Cory Reeves**.

Commissioner Tryon referred to Items 11 and 12 and inquired why the additional work as set forth in the Change Orders was missed in the original scope for bids.

Public Works Environmental Division Manager Paul Skubinna responded that with these types of projects at times it is difficult to characterize all of the site conditions without excessive investment. Pertaining to item 11, he does not know all of the details and will follow up. With regard to item 12, the primary issue associated with the change order was variable soils in Gibson Park and the basketball court. It is a characterization situation. It was expected that they would have some sand to work with in that location and there was some expansive clays and some difficult situations that were encountered.

Commissioner Tryon inquired and was informed core samples or soil samples were not taken before bidding the project.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

Mayor Kelly called a recess at 8:49 pm and called the meeting back to order at 8:55 pm.

## **PUBLIC HEARINGS**

### **23. PROPOSED AMENDMENTS TO THE 2019/2020 ANNUAL ACTION PLAN AND CITIZEN PARTICIPATION PLAN.**

Planning and Community Development Director Craig Raymond reported that on March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was signed into law and released an additional \$5 billion of Community Development Block Grant (CDBG) funds for entitlement communities nationwide to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic. The City has since received a letter from the US Department of Housing and Urban Development (HUD) indicating that the program will receive a future allocation of CDBG funds in the amount of \$475,515.



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Prior to the new CDBG funds being made available for applicants to submit grant proposals addressing the impacts of COVID-19 on low to moderate income citizens, the City Commission must amend the current 2019/2020 Annual Action Plan to create priorities for potential funding allocation. Revisions to the program's Citizen Participation Plan must be approved by the Commission to allow for a shorter period of public input on revisions to the Action Plan. HUD has allowed entitlement communities to incorporate revisions to their normal public input process for amending Annual Action Plans.

In summary, the additional allocation of COVID-19 grant funds is proposed to address the following funding priorities:

- Assistance to Public Service Agencies – \$190,206 (40%) – Under this funding priority, local public service agencies may submit grant requests that target Low to Moderate Income individuals and act to prevent, prepare for, or respond to COVID-19 impacts.
- Economic Development Assistance - \$190,206 (40%) – In this funding category, businesses, microenterprises, or the Great Falls Development Authority as a representative agency would be able to apply for grants to address job retention or other economic impacts related to the COVID-19 pandemic.
- Grant Administration - \$95,103 (20%) – Entitlement communities like Great Falls budget up to 20% of their CDBG funding allocations for program administration. The Department's entire CDBG and HOME Program budget, including staff salaries and benefits, is funded through an apportionment of federal grant funds.

The key provisions outlined in the Citizen Participation Plan amendments include: 1) the option of using virtual hearings for citizen participation, and 2) allowing a 5-day public comment period (rather than the typical 30 days). The reduced public comment period and virtual hearing option will only be utilized for amending the Action Plan to address the new COVID-19 funding allocation.

Mayor Kelly asked if the Commissioners had any questions.

Commissioner Moe referred to Carol Juneau's written communication and inquired if the funding priorities Director Raymond identified would allow for her proposals about poverty and access to technology.

Director Raymond responded that staff has to be able to identify and document that proposals specifically meet HUD criteria, are specific to the low-to-moderate income (LMI) individuals and are specific to the COVID pandemic.

Commissioner Moe inquired if there are requirements already in place that would monitor racial inequity in the distribution of funds.

CDBG Administrator Tonya Shumaker responded that the funding is specific and there are regulations and guidelines in place already to deter from any type of discrimination that may happen with the funding. The funds are targeted for LMI individuals and LMI criteria has to be met for any type of activity.

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Mayor Kelly declared the public hearing open.

No one spoke in person or telephonically, or submitted any additional written communication not already included in the agenda packet for item 23.

Mayor Kelly closed the public hearing and asked the will of the Commission.

**Commissioner Moe moved, seconded by Commissioner Houck, that the City Commission approve the amendments to the 2019/2020 Annual Action Plan and Citizen Participation Plan.**

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Mayor Kelly commented that the Governor has reached far and wide to make sure that the effects of Covid, which is everywhere, can be mitigated by the funds that he has been given. Mayor Kelly commented that he hopes that the City can use the same intellect and pursuit as the Governor has done to use these funds for the people who have been affected by Covid.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

## OLD BUSINESS

## NEW BUSINESS

## ORDINANCES/RESOLUTIONS

24. **RESOLUTION 10359, AMENDING RESOLUTION 10322, RULE 10.1 OF THE CITY OF GREAT FALLS COMMISSION RULES OF CONDUCT AND PROCEDURE OF COMMISSION MEETINGS.**

City Attorney Sara Sexe reported that, if adopted, Resolution 10359 will change the Commission's Rules of Conduct and Procedure of Commission Meetings adopted on November 19, 2019. The creation of the rules and procedures was based, in part, on the City Clerk's research and compilation of rules through the years that the Commission has come forward with and the *Montana Municipal Officer's Handbook*. The issue addressed in this resolution is the requirement that individuals that provide public comment provide their name and address for the record. That language came out of the recommended language from the *Municipal Officer's Handbook*.

Montana's Constitution and laws require that the local government decision making process be conducted openly and with reasonable opportunities for citizens to participate. Proper decorum for City Commission meetings requires management of time, place, and manner of public participation.

Mont. Code Ann. § 7-3-4323 authorizes the Commission to determine its own rules and order of business. Concerns have been raised with regard to the

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Concerns were raised with regard to the identification of privacy or other reasons of the person's address for the record in a public meeting. Staff reviewed the issue and researched other cities' policies. Staff recommends that Rule 10.1 of the City of Great Falls Rules of Conduct and Procedure of Commission Meetings be amended to provide speakers the option to either provide their address or state whether they are a City resident for the record, when addressing the City Commission at public meetings.

**Commissioner Moe moved, seconded by Commissioner Tryon, that the City Commission adopt Resolution 10359.**

Mayor Kelly asked if there were any comments from the public.

**Jeni Dodd**, 3245 8<sup>th</sup> Avenue North, commented that she asked for this change and she urged the Commission to adopt this Resolution.

Written correspondence in support of Resolution 10359 was received from **Pam Hendrickson** and **Linda Metzger**.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Houck noted her support, but inquired how people with the same name in the community would be differentiated for the minutes and if there still would be sign in sheets.

City Attorney Sexe responded that could happen, but it wouldn't affect the person's ability to speak at the meeting and the other person's ability to clarify or comment at a subsequent meeting. If this Resolution is adopted the sign in sheets would be updated for people to provide their name and either their address or whether they are a city resident.

Commissioner Robinson commented this is a good idea and he thanked Ms. Dodd for bringing this forward.

Commissioner Moe noted that the School Board, Legislative Committees, Board of Public Education, Board of Regents, and other boards she has served on do not require a street address.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

## **CITY COMMISSION**

### **25. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

After brief discussion about whether or not the City Commission should take up the proposed Non-Discrimination Ordinance (NDO) for consideration, it was the consensus of the Commission for staff to provide a legal review and interpretation of each section of the proposed ordinance and to research what other communities have done and report back to the Commission.

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With regard to future appointments to the Police Commission, it was also the consensus of the Commission to review the process with City Manager Doyon and Police Chief Bowen.

With regard to the change to Rule 10.1 of the Commission Rules of Conduct and Procedure of Commission Meetings, Mayor Kelly apologized that he didn't bring it up at the last meeting.

Commission members also discussed fireworks complaints they received this year.

Police Chief Bowen reported that statistics from the last three years for the period of July 1 through July 5 for calls for service were: 2018 – 60; 2019 – 79; and 2020 – 96. The complaints are taken seriously, but the Police Department has not issued a citation in three years. He explained that it is a lower priority call. By the time the call is taken and dispatched, oftentimes by the time the officer gets there it is done and results in an unable to locate incident, or the people scatter when officers arrive. He worked out a compromise with a prior Fire Chief to get to the current ordinance that, short of banning everything, has been the most workable ordinance to date.

Commissioner Houck noted that the Local Emergency Planning Committee (LEPC) meets monthly and will be training in the upcoming months. She encouraged people to be cautious when they see law enforcement in action. They shouldn't try to judge whether it is a training or not.

## ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Moe moved, seconded by Mayor Kelly, to adjourn the regular meeting of July 7, 2020, at 9:26 p.m.**

Motion carried 5-0.

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Mayor Bob Kelly

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City Clerk Lisa Kunz

**Minutes Approved: July 21, 2020**