

**JOURNAL OF COMMISSION WORK SESSIONS**  
**August 7, 2007**

City Commission Work Session

Mayor Dona Stebbins presiding

**CALL TO ORDER:** 5:30 P.M.

**ROLL CALL:** City Commissioners present: Mayor Stebbins, Bill Beecher, Sandy Hinz, Diane Jovick-Kuntz and John Rosenbaum. Also present were the City Manager, Assistant City Manager, Directors of Public Works, Fiscal Services, Community Development, Planning and Park and Recreation, Fire Chief, Acting Police Chief, Assistant City Attorney, City Clerk and Acting City Clerk.

**1. MALMSTROM AIR FORCE BASE LAND USE COMPATABILITY STUDY**

On behalf of HB&A, Aaron Briggs - Project Manager/Planner, and Charles Moran - Support Planner/GIS Specialist, presented the Malmstrom AFB Clear and Accident Potential Zones Land Use Compatibility Study.

Mr. Briggs stated that he has been employed by HB&A for four years and specializes in local government land use installations. He stated he had completed 60-65 installations on Air Force bases.

Mr. Briggs and Mr. Moran discussed the project description, airfied criteria, imaginary surfaces, safety zones, and land use near runways. They also discussed the size and shape of the imaginary surface and the defining surface criteria depends on who the runways are operated by, the Department of Defense (DoD) or the Federal Aviation Administration (FAA).

Their objectives were to define the boundaries of the study and to lay the foundation for the community to make a decision.

Mayor Stebbins inquired if the snapshots shown were all military fields. Mr. Moran answered yes, operated under the DoD criteria.

Commissioner Hinz asked if Malmstrom is considered an "A" or "B" runway classification. Mr. Moran stated it is classified "B."

Kathy Gessaman asked what class Venture Star is considered. Mr. Briggs stated that was a commercial venture with different standards.

2. **REQUEST TO REVOKE HOME OCCUPATION CERTIFICATE AT 4700 12<sup>th</sup> STREET NE (CHINOOK WINDS COUNSELING)**

Community Development Director Mike Rattray explained that this was a request to revoke home occupation certificate. Two neighbors had requested that the City revoke the license due to increased traffic. The Board of Appeal/Adjustment heard the request for revocation on July 12, 2007. The Board found that the business did not create an extraordinary safety issue, and voted unanimously to uphold the home occupation certificate issued to Chinook Winds Counseling.

Mr. Rattray stated that neither party appeared and had accepted the Board of Appeals decision.

Commissioner Hinz inquired if a traffic study was completed. Mr. Rattray stated no study was completed. He added that the appointments are scheduled so that one appointment has time to leave before the next appointment is scheduled.

Commissioner Rosenbaum stated that other home occupation permits generate more traffic and they are okay. Mr. Rattray stated that this is the first request to revoke in 20 years.

Commissioner Jovick-Kuntz inquired what the renewal process was. Mr. Rattray stated the certificate is renewed yearly, but if more complaints are received then this would be revisited.

This matter will be placed on the next Consent Agenda.

**ADJOURN**

There being no further discussion, Mayor Stebbins adjourned the work session of August 7, 2007, at 6:15 pm.