

**JOURNAL OF CITY COMMISSION WORK SESSION**  
**August 20, 2019**

City Commission Work Session  
Civic Center, Gibson Room 212

Mayor Kelly presiding

**CALL TO ORDER:** 5:30 p.m.

**CITY COMMISSION MEMBERS PRESENT:** Bob Kelly, Bill Bronson, Tracy Houck, and Owen Robinson. Commissioner Mary Sheehy Moe was excused.

**STAFF PRESENT:** City Manager Greg Doyon and Deputy City Manager Chuck Anderson; Assistant City Attorney Joe Cik; Planning and Community Development Director Craig Raymond; Communications Specialist Lanni Klasner; and, Deputy City Clerk Darcy Dea.

**PUBLIC COMMENT**

None.

**1. CODE REVISIONS – TITLE 17, CHAPTER 12, ADMINISTRATIVE AND ENFORCEMENT BODIES.**

Assistant City Attorney Joe Cik reviewed and discussed the attached PowerPoint slides covering the purpose, substantive changes, ultimate goal of the proposed revisions, future revisions, and additional revisions.

Commissioner Robinson received clarification that it is legal for the elected Municipal Court Judge to appoint a part-time Assistant Judge; however, if the Commission were to approve another full-time Municipal Court Judge, that Judge would also have to be elected.

City Manager Greg Doyon received clarification that there has not been any feedback from the community or developers with regard to the second suspension of the Design Review Board.

Referring to the Development and Review Process, Planning and Community Development Director Craig Raymond commented that recommendations for landscaping and parking changes will be provided to the community and Commission.

**2. CITY 101 FORMAT DISCUSSION.**

Deputy City Manager Chuck Anderson provided a handout and discussed the attached 2019-2020 City 101 Options. Highlights included:

- Option 1 – stay with the current format.
- Option 2 – shorter sessions.
- Option 3 – blended version of Option's 1 and 2.

Communications Specialist Lanni Klasner commented that City 101 educates the community, and shows a connection of the City departments.

Mayor Kelly and Commissioners Robinson and Bronson concurred with using Option 1, or a variation of Option 1.

Commissioner Houck expressed support with regard to offering classes during the daytime.

**DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS**

City Manager Greg Doyon commented that there were no updates on the Animal Shelter. He reported that the September 3<sup>rd</sup> work session will consist of a Utility Rate Review. The Development Review Process and Library Strategic Planning will be discussed at the September 17<sup>th</sup> work session. Manager Doyon announced that he will not be in attendance at the September 17<sup>th</sup> meetings.

**ADJOURN**

There being no further discussion, Mayor Kelly adjourned the informal work session of August 20, 2019 at 6:10 p.m.

# TITLE 17 CODE REVISIONS – CHAPTER 12, LAND DEVELOPMENT CODE ADMINISTRATIVE AND ENFORCEMENT BODIES

City Commission Work Session  
August 20, 2019  
Joseph Cik, Assistant City Attorney

## PURPOSE

- Numerous proposed changes
  - Repeal and replace
- Work session presentation
  - Commission input and
  - Public comment

## TITLE 17, CHAPTER 12 REVISIONS GENERALLY

- Clean up typographical and grammatical errors, and
- Establishing and reserving Chapters 9 through 11.

## SUBSTANTIVE CHANGES

- Allowing the City to appoint legal representation for the various boards when necessary. §§ 17.12.1.140, and 2.110.
- Amending Articles 1 and 2, placing zoning decisions in the Zoning Commission provisions.

## SUBSTANTIVE CHANGES, CONT.

- Eliminating repetitive language from Article 2. The PAB and the ZC are comprised of the same membership and officers.
- Referencing Board of Appeals duties for BOA.
- Repealing §§ 17.12.2.120 and 5.100
  - Joint Airport Zoning and Hazard Adjustment Board designations.

## ULTIMATE GOAL OF THE PROPOSED REVISIONS

- Create consistency within the rest of the Code, and where applicable, the MCA, and the ARM.
- Create clarification in process and application.

## FUTURE REVISIONS

- Future proposed changes will include:
  - Title 3 pertaining to revenue and finance
  - Title 13 pertaining to Water Service, Sewer Service, and Storm Drainage
  - Title 17 (continued) Land Development Code
- Staff is requesting direction on future changes.

## ADDITIONAL REVISIONS

- OCCGF § 2.3.030 pertaining to the Municipal Court Judge.
- Mont. Code Ann. § 3-6-201 requires the number of Municipal Court Judges to be set by governing body ordinance.



QUESTIONS?

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