

JOURNAL OF COMMISSION PROCEEDINGS
July 2, 2019

Regular City Commission Meeting

Mayor Kelly presiding

CALL TO ORDER: 7:00 PM

Commission Chambers Room 206

PLEDGE OF ALLEGIANCE

ROLL CALL/STAFF INTRODUCTIONS: City Commission members present: Bob Kelly, Owen Robinson, Bill Bronson, and Mary Sheehy Moe. Commissioner Tracy Houck was excused. Also present were the City Manager Greg Doyon; Deputy City Clerk Darcy Dea; Public Works Director Jim Rearden; Planning and Community Development Director Craig Raymond; Finance Director Melissa Kinzler; City Attorney Sara Sexe; and, Police Chief Dave Bowen.

AGENDA APPROVAL: There were no changes proposed by the City Manager or City Commission. The agenda was approved as submitted.

CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS: None.

PROCLAMATIONS

PETITIONS AND COMMUNICATIONS

1. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

None.

NEIGHBORHOOD COUNCILS

2. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

None.

BOARDS & COMMISSIONS

3. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS FROM BOARDS AND COMMISSIONS.

Joan Redeen, Community Director of the Great Falls Business Improvement District (BID), 318 Central Avenue, reported that the BID was renewed for a 10 year period, and will continue its efforts with regard to supporting downtown property owners. The unofficial renewal rate was 86.16 %, and out of 195 parcels, 11 parcels had casts negative votes.

BID Board members include: Travis Neil, Max Grebe, Sheri Dolan, Alison Fried, Jason Madill, Jason Kunz, and Matthias Schalper.

Ms. Redeen reported on the following accomplishments of the BID:

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- There are four pedlets downtown, and a suspndlet is under construction.
- Members from the BID recently attended the National Main Street Conference in March, 2019.
- Proposed Mural Festival for downtown.
- Hosting an artist workshop, as well as launching the installation of new murals during Downtown Great Falls Association's market on August 23rd and 24th.

Ms. Redeen explained that she is unable to attend the July 16th public hearing for the 2019/2020 BID Budget and Work Plan, and encouraged the Commission to contact her if there were any questions.

Ms. Redeen expressed appreciation to the Commission for its continued support, and to staff for their efforts on BID projects. Ms. Redeen further expressed appreciation to Police Chief Dave Bowen and Sergeant Anthony Munkres for the Directed Enforcement Team.

CITY MANAGER

4 MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

City Manager Greg Doyon reported on the following:

- The filing deadline for write-in candidates for Neighborhood Council is August 1st.
- Balancing Act is a budget simulator tool available on the Finance page of the City's website that allows citizens to engage in the proposed budget development.
- Planning and Community Development has hired two new Planners; however, that Department will have positions available for a Building Inspector and CDBG Administrator.
- The Federal Energy Regulatory Commission (FERC) has allowed NorthWestern Energy to implement a full transmission rate increase, which will subject the City to an additional \$5,000 per month in transmission charges.
- There are current Board and Commission openings for the Ethics Committee, Housing Authority, Parking Advisory Commission, Audit Committee, Golf Advisory Board, and the Advisory Commission on International Relationships.
- City offices will be closed on July 4th, and he encouraged citizens to be safe with the use of fireworks.

CONSENT AGENDA.

5. Minutes, June 18, 2019, Commission meeting.
6. Total expenditures of \$3,292,640 for the period of May 31, 2019 through June 19, 2019, to include claims over \$5,000, in the amount of \$2,985,496.

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7. Contracts list.
8. Award a contract in the amount of \$153,190.00 to David W. Kuglin Construction for the 2019 CDBG ADA Handicap Ramps and Sidewalk, and authorize the City Manager to execute the construction contract documents. **OF 1715.4**
9. Award a contract in the amount of \$588,900.00 to United Materials of Great Falls, Inc., for the Skyline Drive NW Improvements, and authorize the City Manager to execute the construction contract documents. **OF 1708.0**
10. Award a contract in the amount of \$71,795.00 to Capcon, LLC of Great Falls, MT for the 22nd Street SW Sanitary Sewer Replacement from Central Avenue West to 1st Avenue SW, and authorize the City Manager to execute the construction contract agreements. **OF 1743.1**
11. Postpone the award of a contract for the Water Main Crossings the Upper Missouri River and Sun River Project to July 16, 2019. **OF 1494.6**
12. Approve the application for the release of TIF funds to complete the additional final design elements, permit acquisition and provide assistance with the State Revolving Funds (SRF) loan application for the storm drainage system across the Central Montana Agri-Tech Park and approve Amendment No.1 in the amount of \$43,500 to Thomas Dean & Hoskins, Inc. **OF 1658.1**
13. Set the public hearing on Resolution 10300, Intent to Increase Property Tax for July 16, 2019.
14. Set the annual budget hearing on Resolution 10301, Annual Budget Resolution for July 16, 2019.
15. Set the public hearing for the 2019/2020 Business Improvement District (BID) Budget and Work Plan for July 16, 2019.
16. Set the public hearing for the 2019/2020 Tourism Business Improvement District Budget and Work Plan for July 16, 2019.
17. Set the public hearing for Resolution 10305 to levy and assess the Street Maintenance District for August 6, 2019.
18. Set the public hearing for Resolution 10306 to levy and assess the General Boulevard Maintenance District for August 6, 2019.
19. Set the public hearing for Resolution 10307 to levy and assess the Portage Meadows Maintenance District for August 6, 2019.
20. Set the public hearing for Resolution 10308 to levy and assess Great Falls Park District No. 1 for August 6, 2019.
21. Set the public hearing for Resolution 10309 to levy and assess properties within Special Improvement Lighting Districts for August 6, 2019.

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Commissioner Bronson moved, seconded by Commissioner Moe, that the City Commission approve the Consent Agenda as submitted.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 4-0.

PUBLIC HEARINGS

OLD BUSINESS

NEW BUSINESS

ORDINANCES/RESOLUTIONS

22. RESOLUTION 10299, AMENDING RESOLUTION 10274, EXTENDING THE EFFECTIVE PERIOD IN WHICH TO COMPLETE THE NUISANCE ABATEMENT OF PROPERTY LOCATED AT 520 8TH AVENUE SOUTH.

Planning and Community Development Director Craig Raymond reported that this item is a request to approve Resolution 10299 which will extend the effective period of Resolution 10274 so that the City or the current owner of the property may complete the abatement of the declared nuisance. The subject property is located at 520 8th Ave South.

On January 2, 2019, the Commission adopted Resolution 10274, declaring the property located at 520 8th Ave South to be a Nuisance, pursuant to the Official Code of the City of Great Falls (OCCGF) Title 8, Chapter 49. Resolution 10274 ordered the nuisance to be abated and authorized staff to force abatement if necessary.

Multiple issues require the request for an extension at this time. Inclement weather has impacted the owners or the City's ability to perform the abatement. Additionally, the owners have at times, made some effort to complete the abatement. While some minor progress has been made, it has not been satisfactory to City staff. Staff has secured bids and has signed contracts from a contractor to complete the abatement; however, the contractor has not been able complete the abatement due to scheduling conflicts.

Director Raymond noted that for future abatements there will be a one-year period of time, due to the frequency of requests for extensions.

Commissioner Robinson moved, seconded by Commissioner Moe, that the City Commission adopt Resolution 10299.

Mayor Kelly asked if there were any comments from the public or any discussion amongst the Commissioners.

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Commissioner Moe expressed concern with regard to the one-year extension period affecting citizens in the neighborhood that have to live with the nuisance and abatement process for a year.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 4-0.

CITY COMMISSION

23. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Referring to fireworks, Mayor Kelly encouraged citizen to be compassionate about Veterans and animals, and to clean up afterwards.

Mayor Kelly announced that he has a prior commitment on July 16th, and Mayor Pro Tempore Bronson will fill in for him at the Commission meetings.

24. COMMISSION INITIATIVES.

None.

ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Robinson moved, seconded by Mayor Kelly, to adjourn the regular meeting of July 2, 2019, at 7:20 p.m.**

Motion carried 4-0.

Mayor Bob Kelly

Deputy City Clerk Darcy Dea

Minutes Approved: July 16, 2019