

JOURNAL OF COMMISSION WORK SESSION
March 5, 2019

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CALL TO ORDER: 5:30 p.m.

CITY COMMISSION MEMBERS PRESENT: Bob Kelly, Bill Bronson, Tracy Houck, Owen Robinson, and Mary Sheehy Moe.

STAFF PRESENT: Deputy City Manager Chuck Anderson; City Attorney Sara Sexe; Planning and Community Development Deputy Director Tom Micuda; and, Deputy City Clerk Darcy Dea.

PUBLIC COMMENT

Shyla Patera, 1013 7th Avenue NW, expressed interest in the results of the CDBG Community Needs Survey, and encouraged the City to highlight the initiatives on homelessness, accessibility and visibility.

1. CDBG COMMUNITY NEEDS SURVEY UPDATE.

Planning and Community Development Deputy Director Tom Micuda reviewed and discussed the attached PowerPoint presentation covering the Annual Action Plan (AAP), current implementation of AAP, Public Input for new AAP, Community Survey Results, Conclusion, and FY19 Annual Action Plan Schedule.

Deputy Director Micuda clarified that the correct public needs hearing date is April 2, 2019 instead of March 19, 2019.

Commissioner Moe inquired if there was a problem with the survey having duplicate voting, and if the respondents are City residents.

Deputy Director Micuda responded that the survey is received via SurveyMonkey, as well as a hard copy. There was not a duplicate voting problem from previous survey results, and was well distributed amongst the categories. The vast majority of the respondents are City residents based on the way the survey was publicized. Referring to the PowerPoint slide, Deputy Director Micuda explained that the Housing Initiative Priorities and Housing Counseling Priorities categories are duplicative on the survey.

Mayor Kelly suggested that the results of the survey could be added to the CDBG page on the website. In response to Mayor Kelly's inquiries, Deputy Director Micuda clarified that not only those having projects with the established priorities attend the Public Needs Hearing, but the community as well; and that remaining Fiscal Year 2018 allocation money could be rolled over with a new set of priorities into the following Fiscal Year.

Deputy Director Micuda commented that the time to be notified of the CDBG FY 2018 is usually at the end of the Annual Action Plan process.

DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

Deputy City Manager Chuck Anderson reported that topics for the March 19th work session will consist of a Neighborhood Council #1 update, and the Emergency Management Assistance Compact. The April 2nd work session will consist of updates from Neighborhood Council #8, as well as a Parking Program discussion. Citizens for Clean Energy will be presenting on the April 16th work session.

ADJOURN

There being no further discussion, Mayor Kelly adjourned the informal work session of March 5, 2019 at 6:02 p.m.

Community Survey Results & Annual Action Plan Calendar 2019/2020

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Annual Action Plan (AAP)

- Outlines Goals and Funding Priorities for spending CDBG funds
- Annual Action Plan is required by the Department of Housing and Urban Development (HUD) as part of the 5-year Consolidated Plan.
- Must be submitted to HUD by end of June
- Must be developed through citizen involvement and local government action.

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Current Implementation of AAP CDBG FY18 Allocation = \$776,621

Projects Awarded Fiscal YTD:

PROJECT	DESCRIPTION	AMOUNT
Electric City Water Park Bathhouse	PUBLIC IMPROVEMENT Construction/ADA Compliance	\$282,233.50
Electric City Water Park Bathhouse	PUBLIC IMPROVEMENT Design/ADA Compliance	\$28,415
Grace Home	PUBLIC IMPROVEMENT Roof Replacement	\$36,845
Revolving Loan Fund	HOUSING REHAB	\$59,000

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Public Input for new AAP

- Community Survey: 318 Results – mid-January to mid-February
- Council of Councils Meeting – Jan. 29
- Public Needs Hearing – March 5

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Community Survey Results

1. Residential Housing Rehabilitation

Provide low-interest rehabilitation loans for very low to moderate income property owners to bring properties up to code and upgrade the City's housing stock to provide safe, affordable housing

2. Economic Development

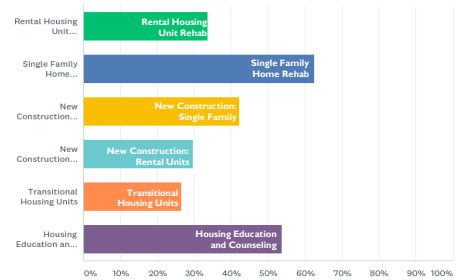
Provide low-interest loans to new and expanding businesses that will create decent paying jobs with benefits for persons from LMI income households

3. Public Improvements

Enhance public infrastructure such as sidewalks, curb ramps, City Park accessibility and playground equipment to enhance ADA access, to further the City's ADA Transition Plan

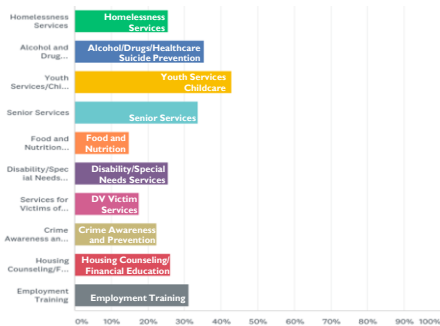
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Community Survey Results Housing Initiative Priorities



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Community Survey Results Public Service Priorities



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Conclusion

1. Survey Priorities

- A. Residential Housing Rehabilitation
- B. Economic Development
- C. Public Improvements

2. Staff will make funding percentage recommendations later in the process, pending input from City Commission and Public Needs Hearing

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FY19 Annual Action Plan Schedule

City of Great Falls CDBG/HOME Annual Action Plan Schedule	
Public Needs Assessment- Neighborhood Councils (1/29/19 Council of Councils), and Community Survey	January 14, 2019- February 18, 2019
City Commission Work Session to review Community Survey Results, City Commission Meeting to set date for Public Needs Hearing	Tuesday March 5, 2019 (Agenda Report Due 2/21/19)
City Commission Meeting to vote on Grant Policies and <i>Citizen Participation Plan</i> , Public Needs Hearing	Tuesday March 19, 2019 (Agenda Report Due 3/7/19)
30-day comment period for proposed 2019/2020 Annual Action Plan	April 1, 2019 – April 30, 2019
City Commission Meeting to review and vote on the Annual Action Plan	Tuesday May 21, 2019 (Agenda Report Due 5/9/19)
ConPlan/Annual Action Plan submitted to HUD	By June 30, 2019