

JOURNAL OF COMMISSION PROCEEDINGS
February 5, 2019

Regular City Commission Meeting

Mayor Kelly presiding

CALL TO ORDER: 7:00 PM

Commission Chambers Room 206

PLEDGE OF ALLEGIANCE

Boy Scout Troop 1

ROLL CALL/STAFF INTRODUCTIONS: City Commission members present: Bob Kelly, Tracy Houck, Owen Robinson, Bill Bronson, and Mary Sheehy Moe. Also present were the City Manager Greg Doyon and Deputy City Manager Chuck Anderson; Deputy City Clerk Darcy Dea; Public Works Director Jim Rearden; Finance Director Melissa Kinzler; Fire Chief Steve Hester; Assistant City Attorney Joe Cik; and, Police Chief Dave Bowen.

AGENDA APPROVAL: Maps for Agenda Items 13, 14, and 15 were provided to the Commission. The agenda was approved as submitted.

CONFLICT DISCLOSURE/EX PARTE COMMUNICATIONS: None

1.

PROCLAMATIONS

Commissioner Robinson read Scouting Anniversary Week; Commissioner Bronson read Career & Technical Education Month for Great Falls Public Schools; and Commissioner Moe read Black History Month.

SWEARING IN

2. **SWEARING IN – NEIGHBORHOOD COUNCIL #1 MEMBER – LAURA DEVER.**

Mayor Kelly performed the swearing in ceremony for Laura Dever, Neighborhood Council 1.

PETITIONS AND COMMUNICATIONS

3. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

None.

NEIGHBORHOOD COUNCILS

4. **MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.**

Deputy City Manager Chuck Anderson reported that the current status of the Police Advisory Board, as well as the Bootlegger Trail Speed Zone Study were discussed at the January 29th Council of Councils Meeting. Deputy City Manager Anderson further reported that a Community Grant Survey is available on the City's website for citizen feedback on how the City should spend

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Community Development Block Grant (CDBG) funds. Deputy Manager Anderson concluded that Neighborhood Councils are encouraged to update the Commission at work sessions.

BOARDS & COMMISSIONS

5. APPOINTMENTS, PARK AND RECREATION BOARD.

Commissioner Moe moved, seconded by Commissioner Bronson, that the City Commission appoint Jen Creed, Dan Manella and Brianne Laurin for three-year terms through December 31, 2021, to the Park and Recreation Board.

Mayor Kelly asked if there were any comments from the public, or any discussion amongst the Commissioners.

Mayor Kelly expressed appreciation to citizens who take an interest in serving on Boards.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

6. APPOINTMENT, PARKING ADVISORY COMMISSION.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission appoint Thaddeus J. Reiste to the Parking Advisory Commission for a partial term through April 30, 2019.

Mayor Kelly asked if there were any comments from the public, or any discussion amongst the Commissioners.

Mayor Kelly expressed appreciation to Mr. Reiste, as well as the others who applied for the Parking Advisory Commission.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

7. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS FROM BOARDS AND COMMISSIONS.

There were no miscellaneous reports and announcements from members of boards and commissions.

CITY MANAGER

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8. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

City Manager Greg Doyon announced:

- The City will be negotiating a Collective Bargaining Agreement with seven Unions.
- Manager Doyon attended a Montana Municipal Interlocal Authority (MMIA) Board meeting, which included how MMIA will rate and assess general liability coverage.
- MMIA's recommendation for health insurance increase was 7.2%. The Human Resource Department is evaluating other options for health insurance.
- The State of Montana awarded a contract to Federal Engineering Inc. to help develop a technology deployment plan for 911 systems.
- Manger Doyon will be attending the 2019 Installation Innovation Forum in March.

Deputy City Manager Chuck Anderson announced the appointment of Lanni Klasner as the City's Communications Specialist, a new position that builds on the Neighborhood Council Coordinator position, as well as oversees all department-related marketing and communications efforts.

Commissioner Moe commented that she was pleased with the amount of applicants that applied for the Communications Specialist position.

CONSENT AGENDA.

9. Minutes, January 15, 2019, Commission meeting.
10. Total expenditures of \$3,431,984 for the period of December 29, 2018 through January 23, 2019, to include claims over \$5,000 in the amount of \$3,065,704.
11. Contracts list.
12. Declare Equipment as Surplus and authorize sale thereof.
13. Award a Construction Contract for the Encino Drive/Grande Vista 2 Street Repairs Phase 1 project in the amount of \$557,289 to United Materials of Great Falls, Inc. and authorize the City Manager to execute the construction contract documents. **OF 1679.7**
14. Approve a final payment for Miscellaneous Drainage Improvements NW Side Alleys Phase 2 Project in the amount of \$6,257.96 to Geranios Enterprises, Inc. and \$63.21 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments. **OF 1666.8**
15. Approve a final payment for the North East Interceptor Rehabilitation project in the amount of \$67,694.71 to Planned and Engineered Construction (PEC) and \$683.79 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments. **OF 1674.3**

Commissioner Bronson moved, seconded by Commissioner Houck, that the City Commission approve the Consent Agenda as presented.

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Mayor Kelly asked if there were any comments from the public, or any discussion amongst the Commissioners.

Referring to Item 13, Commissioner Bronson commented that in the 1990's the City was not performing inspections of construction work. Commissioner Bronson noted that if the City would have been involved in performing inspections in the 1990's, it is possible the cost wouldn't be over \$500,000 to fix repairs today.

Referring to Item 12, Mayor Kelly received clarification that each item is sold separately.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

PUBLIC HEARINGS

16. RESOLUTION 10282, ESTABLISHING SANITATION SERVICE COLLECTION RATES EFFECTIVE MARCH 1, 2019.

Public Works Director Jim Rearden reviewed and discussed the Power Point slides consisting of the City Sanitation Landfill Rates; Personnel Costs; vehicle replacement and maintenance; previous residential rate increases; current statewide residential rates, as well as current statewide landfill rates.

Mayor Kelly declared the public hearing open.

No one spoke in support of or in opposition to Resolution 10282.

Mayor Kelly closed the public hearing and asked the will of the Commission.

Commissioner Robinson moved, seconded by Commissioner Moe, that the City Commission adopt Resolution 10282 establishing Sanitation Service Collection Rates effective March 1, 2019.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Houck commended staff for their efforts with regard to the proposed service rates.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

OLD BUSINESS

NEW BUSINESS

17.

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MEMORANDUM OF UNDERSTANDING BETWEEN IAFF LOCAL # 8 AND THE CITY OF GREAT FALLS, PERTAINING TO EMPLOYMENT COMMITMENT – PARAMEDIC TRAINING PROGRAM.

Fire Chief Steve Hester reported that eight members have enrolled in the Paramedic Training Program established through the MSU-College of Great Falls. The City paid the tuition for the eight members that were selected for enrollment.

The course was developed to address the shortage of Paramedics in the Great Falls Fire Department (GFFD). The City is requesting the Paramedic commit to five years of employment after successful completion of the course. If the Paramedic does not fulfill the required five years of employment, the Paramedic must reimburse a portion of the tuition back to the City based on the number of years served.

Chief Hester expressed appreciation to the MSU-College of Great Falls for its efforts with regard to the Paramedic Training Program, as well as to the Commission for its support. Chief Hester reported that the program has added to the quality of life to the community, and has saved lives.

Commissioner Bronson moved, seconded by Commissioner Houck, that the City Commission approve the MOU “Employee Commitments-Paramedic Training Program” between the City of Great Falls and the IAFF Local #8, and authorize the City Manager to execute the agreement.

Mayor Kelly asked if there were any comments from the public, or any discussion amongst the Commissioners.

Commissioner Moe received clarification that the Paramedics have already signed a commitment letter since the program started in January. Referring to the Agenda Report, Commissioner Moe pointed out that the correct name of the college is Great Falls College–MSU.

Mayor Kelly commended the IAFF Local #8 and Chief Hester for working together with regard to negotiating the agreement.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0.

ORDINANCES/RESOLUTIONS

18. ORDINANCE 3185, AN ORDINANCE AMENDING TITLE 2, CHAPTER 9, ESTABLISHING SECTIONS 010-040 OF THE OFFICIAL CODE OF THE CITY OF GREAT FALLS (OCCGF), PERTAINING TO THE BOARD OF APPEALS.

Assistant City Attorney Joe Cik reported that the proposed changes would reestablish the Great Falls Board of Appeals. The Board of Adjustment has been also identified as the Board of Appeals. Resolution 10283, which will later be presented for Commission consideration, if adopted will

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designate the Board of Appeals as the deciding body for CDBG allocations. This update will be consistent with the Commission's CDBG policies and would help eliminate any potential conflicts of interest in the future.

Commissioner Moe moved, seconded by Commissioner Houck, that the City Commission accept Ordinance 3185 on first reading and set second reading for February 19, 2019.

Written correspondence in opposition to Ordinance 3185 was received from **Jeni Dodd**, 3245 8th Avenue North, commenting that the combined Board of Adjustment/Appeals should not be the deciding body for CDBG allocations.

Mayor Kelly asked if there were any comments from the public or any discussion amongst the Commissioners. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0.

19. ORDINANCE 3199, AN ORDINANCE AMENDING TITLE 6, CHAPTER 1, SECTION 090 OF THE OFFICIAL CODE OF THE CITY OF GREAT FALLS (OCCGF), PERTAINING TO MULTI-ANIMAL PERMIT/MULTIPLE ANIMAL HOBBY BREEDER PERMIT.

Assistant City Attorney Joe Cik reported that staff realized an error exists with the language of the Official Code of the City of Great Falls (OCCGF). Ordinance 3199 would correct this error to be consistent with policy and the intent of the subject code provision. Ordinance 3199 would amend the code provisions to read, "All dogs and cats must be registered and collared or Microchipped."

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission accept Ordinance 3199 on first reading and set second reading for February 19, 2019.

Written correspondence was received from **Jeni Dodd**, 3245 8th Avenue North, requesting that the Commission consider mandatory euthanasia of an animal with a history of two attacks resulting in bodily injury or death of persons or domestic animals within a 24 month period.

Mayor Kelly asked if there were any comments from the public or any discussion amongst the Commissioners. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0.

CITY COMMISSION

20. MISCELLANEOUS REPORTS AND ANNOUNCEMENTS.

Commissioner Bronson reported that ADF International supplied steel for the construction of the new Mercedes-Benz Stadium in Atlanta, GA, and an order has been placed to provide steel for the new Raiders Stadium in Las Vegas.

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Mayor Kelly announced that he attended an Economic Outlook Seminar that focused on affordable housing. Mayor Kelly reported that out of all the major cities in Montana, Great Falls had one of the lowest costs for building homes. Mayor Kelly thanked City staff for being sensitive to regulatory burdens on builders.

Commissioner Robinson congratulated Tom Moore, the new Great Falls Public School Superintendent, and extended appreciation to Tammy Lacey for her work over the past years.

21. COMMISSION INITIATIVES.

Commissioner Robinson commented that the City should explore opportunities for increased cooperation, or combine the Animal Shelter and the Maclean-Cameron Animal Adoption Center. Commissioner Robinson noted that is his fiduciary responsibility to the City. Commissioners' Robinson and Moe would be willing to meet with Maclean-Cameron Animal Adoption Center board members.

22. LEGISLATIVE INITIATIVES.

None.

ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Moe moved, seconded by Commissioner Robinson, to adjourn the regular meeting of February 5, 2019, at 8:00 p.m.**

Motion carried 5-0.

Mayor Bob Kelly

Deputy City Clerk Darcy Dea

Minutes Approved: February 19, 2019