



Special City Commission Meeting
City Commission Special Minutes
Gibson Room, Civic Center
May 1, 2018

1. Call to Order - 4:00 P.M.

2. Roll Call

City Commission members present: Bob Kelly, Bill Bronson, Tracy Houck, Owen Robinson, and Mary Sheehy Moe.

Staff Present: City Manager Greg Doyon, Deputy City Manager Chuck Anderson, City Attorney Sara Sexe, Public Works Director Jim Rearden and City Engineer Dave Dobbs; and City Clerk Lisa Kunz.

3. Public Comment

None

4. Introductions & Updates from Neighborhood Council #9

Neighborhood Council 9 Chairperson Barney Danishefsky reported that the council is aware that officials from the Park and Recreation Department and Great Falls Public Schools are working towards a resolution with regard to Kranz park. He commented that Council 9's boundaries are: the northern boundary is Central Avenue, the southern boundary is 10th Avenue South, the eastern is 36th Street South, and the western is 10th Street South from 10th Avenue South to 7th Avenue South, then east to 12th Street South, and then north to Central Avenue.

Council 9 holds its regular meetings on the second Thursday of each month at 7:00 p.m. at the First Church of the Nazarene, 1727 2nd Avenue South.

5. Alliance for Youth - Nicole Zimmerman

Alliance for Youth Program Coordinator Nicole Zimmerman and two high school seniors discussed the programs, services and support offered through Alliance for Youth. They discussed the new #LetsTalk app and its purpose to provide youth with useful and relatable information about mental health and suicide prevention all at their fingertips. The app also provides additional resources such as safe spaces for those who might be in a vulnerable state. A short 2 minute and 45 second #LetsTalk video was played. The goal is to decrease the stigma about mental health and make people aware there are options and opportunities to get help.

6. Update of City Wide Projects - Engineering Department - Jim Rearden and Dave Dobbs

Public Works Director Jim Rearden and City Engineer Dave Dobbs provided an overview of approximately 100 capital improvement projects for calendar years 2018 and 2019, as well as the Engineering Division work load in recent years for in-house construction projects and private development activity, as measured by inspection billing to developers as set forth in the attachments.

7. Discussion of Potential Upcoming Work Session Topics

City Manager Greg Doyon reported that the May 15th work session will include an update from Neighborhood Council 1, Parking Advisory Commission's strategic planning report and needs, and the City Attorney's review of Title 8. There were no requests to add topics to the work session topic list.

8. City Manager's Annual Performance Evaluation

Mayor Kelly stated that this portion of the meeting is to discuss the City Manager's annual performance evaluation. He read the provisions of Mont. Code Ann. § 2-3-203. Manager Doyon asserted his right to privacy. Therefore, it was determined that the City Manager's individual privacy exceeds the merits of public disclosure.

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission move into executive session to discuss the City Manager's performance evaluation.

Mayor Kelly asked if there was any discussion amongst the Commission or comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

9. Commission Action on Performance Review

At 5:17 p.m. the Commission, Manager Doyon and the City Clerk met in executive session in the City Manager's Office for the purpose of conducting the City Manager's annual performance evaluation.

- - EXECUTIVE SESSION - -

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

[REDACTED]

The executive session concluded at 6:40 p.m.

The meeting reconvened into an open meeting in the Gibson Room. Mayor Kelly called the meeting back to order at 6:42 p.m.

Mayor Kelly reported that the Commission conducted Manager Doyon's annual performance evaluation in closed session. Manager Doyon's contract was renewed in 2017 for a three-year term. Mayor Kelly summarized the Commission's favorable review of Manager Doyon, noting the Commission is happy with his performance, including communication, approachability, and ethics. The Commission wants him to be more proactive in recruiting for key positions to make the transition easier, and wants him to be mindful of the cost of requiring certain staff at meetings, and determine if it's the best use of resources, if another staff member could attend.

Mayor Kelly asked if the Commission would entertain a motion to discuss compensation. He reviewed salaries of similarly situated positions. He suggested increasing Manager Doyon's salary by 3 percent for the second year of his contract, in addition to the proposed 3 percent cost of living adjustment. After a brief discussion, the Commission concurred, adding that it was important for the salary to be competitively appropriate and fair, and that the proposed increase be contingent on budget approval.

Commissioner Bronson moved, seconded by Commissioner Robinson, that the City Commission approve a compensation increase in Manager Doyon's salary by 3 percent for the second year of his contract, in addition to any cost of living adjustment, contingent on budget approval.

Mayor Kelly asked if there was any further discussion amongst the Commissioners or comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

10. Adjourn

There being no further business to come before the Commission, Mayor Kelly adjourned the special meeting of May 1, 2018, at 7:00 p.m.

Motion carried 5-0

Mayor Bob Kelly

City Clerk Lisa Kunz

**Minutes Approved:
May 15, 2018**