

JOURNAL OF COMMISSION PROCEEDINGS

August 7, 2018

Regular City Commission Meeting
Commission Chambers Room 206

CALL TO ORDER 7:00 P.M.

PLEDGE OF ALLEGIANCE

Mayor Pro Tempore Bill Bronson requested members of the Boy Scout Troop in attendance lead the Commission in the Pledge of Allegiance.

ROLL CALL

City Commission members present: Mayor Pro Tempore Bill Bronson, Mary Sheehy Moe, Owen Robinson and Tracy Houck. Mayor Kelly was excused. Also present were City Manager Greg Doyon and Deputy City Manager Chuck Anderson; Deputy City Clerk Darcy Dea; Public Works Director Jim Rearden; Planning and Community Development Director Craig Raymond; Finance Director Melissa Kinzler; Park and Recreation Director Steve Herring; Fire Chief Steve Hester; City Attorney Sara Sexe; and Police Chief Dave Bowen.

AGENDA APPROVAL

City Manager Greg Doyon noted that items 17 & 19 were updated with minor changes after original posting. No changes were proposed by the City Commission. The agenda was approved.

CONFLICT DISCLOSURE/ EX PARTE COMMUNICATIONS

Commissioner Robinson announced that he would be abstaining from the vote and participation in discussion with regard to Item 6 of the Consent Agenda. Mayor Pro Tempore Bronson announced that he would be abstaining from the vote and participation in discussion with regard to Agenda Item 23.

PETITIONS AND COMMUNICATIONS

1. Miscellaneous reports and announcements.

Katie Hanning, 3217 4th Avenue North, representing the Parking Advisory Commission, commented that coins could still be used in the parking meters downtown, as well as utilizing the parking app. The handicap spaces can be utilized for up to eight hours.

Brett Doney, Great Falls Development Authority (GFDA), 300 Central Avenue, commented that according to the US Census, the City is becoming a younger Metropolitan area.

John Hubbard, 615 7th Avenue South, referred to an article from the *Great Falls Tribune*, and commented that the City's poverty level is on the rise. Mr. Hubbard expressed opposition to the Great Falls Park District Number 1 assessments being adjusted annually.

NEIGHBORHOOD COUNCILS

2. **Miscellaneous reports and announcements from Neighborhood Councils.**

None

BOARDS AND COMMISSIONS

3. **Miscellaneous reports and announcements from Boards and Commissions.**

None

CITY MANAGER

4. **Miscellaneous reports and announcements from the City Manager.**

City Manager Greg Doyon thanked Great Falls Development Authority (GFDA) for its acknowledgement of the City's investment in Economic Development. Manager Doyon reported that:

- The first session of the City 101 program was a success, and that there was good feedback.
- Fire conditions are high due to the change of weather and encouraged citizens to be cautious of outdoor activities.
- Mansfield Supervisor Dona Hughes retired from the City on August 1, 2018 with more than 20 years of service. Owen Grubenhoff has been appointed as the new Events Manager.
- The Police Department's "Lip Sync Challenge" is posted on their Facebook page.

CONSENT AGENDA

5. Minutes, July 17, 2018, Commission Meeting.

6. Total Expenditures of \$6,509,562 for the period of June 30, 2018 through July 25, 2018, to include claims over \$5,000, in the amount of \$6,097,250.

7. Contracts List.

8. Approve cancellation of outstanding and unpaid checks over one (1) year old.

9. Award a contract in the amount of \$199,911.96 to Geranios Enterprises, Inc., **OF** for the 43rd Street North / 8th Avenue North Street Reconstruction, and **1679.9** authorize the City Manager to execute the construction contract documents.

10. Award a contract in the amount of \$217,980.00 to Central Excavation for the Lift Station #8 Removal, and authorize the City Manager to execute the construction contract documents. **OF**
1722.2
11. Award a contract for the 16th Avenue South / Prospect Heights Storm Drain Improvements, in the amount of \$166,756.10 to Horn Construction and authorize the City Manager to execute the construction contract documents. **OF**
1666.7
12. Award a contract in the amount of \$134,863.80 to Geranios Enterprises, Inc., for the Miscellaneous Drainage Improvements NW Side Alleys Phase 2 and authorize the City Manager to execute the construction contract documents. **OF**
1666.8
13. Award a contract in the amount of \$260,520.00 to Ed Boland Construction Inc. for the Lift Station 9 Rehabilitation Project, and authorize the City Manager to execute the construction contract documents. **OF**
1722.1
14. Award a contract in the amount of \$378,950.00 to Planned and Engineered Construction Inc. (PEC) for the Sanitary Sewer Trenchless Rehabilitation, Phase 21, and authorize the City Manager to execute the construction contract documents. **OF**
1674.8
15. Award a contract in the amount of \$123,806.00 to Thomas Dean & Hoskins, Inc., for the CMATP Storm Drain Improvements Design, Phase 3, and authorize the City Manager to execute the construction contract documents. **OF**
1658.1
16. Approve the purchases of water meter equipment for the 2019 Fiscal Year from Ferguson Enterprises, Inc. in an amount not to exceed \$240,000.

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission approve the Consent Agenda as presented, excluding Item 6.

Mayor Pro Tempore Bronson asked if there were any comments from the public or discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

Commissioner Moe moved, seconded by Commissioner Houck, that the City Commission approve Agenda Item 6.

Mayor Pro Tempore Bronson asked if there were any comments from the public or discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 3-0-1 (Commissioner Robinson abstaining.)

PUBLIC HEARINGS

17. Resolution 10243, to Levy and Assess Street Maintenance District.

Finance Director Melissa Kinzler reported the Street Division maintains approximately 383 miles of streets and alleys within the City limits. Maintenance consists of pavement rehabilitation and restoration, street cleaning, snow and ice removal, alley maintenance, and the nuisance weed program. In addition, traffic operations are responsible for the maintenance of all roadway signs, signals and pavement markings.

For Fiscal Year 2019, the Street Maintenance Assessment will remain the same as Fiscal Year 2018. The total assessment is \$4,583,265, and will result in an annual assessment of \$110.27 for an average size lot of 7,500 square feet.

Mayor Pro Tempore Bronson asked if the Commission had any questions of staff. Hearing none, Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of Resolution 10243.

Speaking in opposition to Resolution 10243 was:

John Hubbard, 615 7th Avenue South, opposed having additional taxes.

Mayor Pro Tempore Bronson closed the public hearing and asked if there was any discussion amongst the Commissioners and Staff.

Commissioner Houck clarified that levy and assess does not increase taxes.

Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10243.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

18. Resolution 10244, to Levy and Assess Properties within Special Improvement Lighting Districts.

Finance Director Melissa Kinzler reported there are currently 27 Special Improvement Lighting Districts (SLD's) with approximately 9,429 roadway lights. The majority (97%) of the roadway

lights are owned by NorthWestern Energy. The City pays a maintenance fee to NorthWestern Energy for these lights in addition to a fee which covers the electrical transmission and distribution. The remaining 3% of roadway lights are City-owned.

The assessment amount is \$1,164,252. The total assessment amount reflects a 0% increase from the prior fiscal year.

Mayor Pro Tempore Bronson asked if the Commission had any questions of staff.

Commissioner Houck clarified again that levy and assess does not increase taxes.

Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of Resolution 10244.

Speaking in opposition to Resolution 10244 was:

John Hubbard, 615 7th Avenue South, inquired about how levy and assess does not increase taxes. Mr. Hubbard further inquired about his friend's property not having street lights, but is being taxed for them.

Finance Director Kinzler responded that State Statute requires the City to levy and assess even if there is no increase. Director Kinzler further responded that citizens could be taxed even though street lights are not directly on their property and suggested that Mr. Hubbard's friend contact her.

Mayor Pro Tempore Bronson closed the public hearing and asked if there was any discussion amongst the Commissioners and Staff. Hearing none, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10244.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

19. **Resolution 10245, to Levy and Assess Special Improvement General Boulevard Maintenance District No. 3570.**

Finance Director Melissa Kinzler reported the Park and Recreation Department – Boulevard Division is responsible for the care and maintenance of over 13,331 street trees located within the General Boulevard District. Services provided within the District are tree pruning, tree removal, tree planting, leaf pickup and streetscape design.

The assessment amount for the General Boulevard Maintenance District for the next fiscal year is \$386,564 and will result in an assessment of \$81.69 for an average size lot of 7,500 square feet.

Mayor Pro Tempore Bronson asked if the Commission had any questions of staff. Hearing none, Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of or in opposition to Resolution 10245.

Mayor Pro Tempore Bronson closed the public hearing and asked if there was any discussion amongst the Commissioners or Staff. Hearing none, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10245.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners.

Commissioner Houck commented that Resolution 10245 does involve an increase, however, the community recognized the priority in the Park District Master Plan.

There being no further discussion, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

20. **Resolution 10246, to Levy and Assess Special Improvement Portage Meadows Maintenance District No. 1195.**

Finance Director Melissa Kinzler reported that Special Improvement Maintenance District 1195 is for the purpose of maintaining the Green Belt of the Portage Meadows Addition. The assessment covers the costs of materials, snow removal labor, water, mowing labor, fertilizer costs, and aerification.

An increase of 7% has been proposed for Fiscal Year 2019 to help with increased operations and capital improvements to the irrigation system. The last Portage Meadows Maintenance District increase of 24% was approved in Fiscal Year 2015.

Mayor Pro Tempore Bronson asked if the Commission had any questions of staff.

Commissioner Houck received clarification that the process for advertising Resolution 10246 was through the *Great Falls Tribune*, and not at a Neighborhood Council meeting.

Mayor Pro Tempore Bronson received clarification that there is no formal organization at the Portage Meadows subdivision which tracks the increases and rates.

Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of or opposition to Resolution 10246.

Mayor Pro Tempore Bronson closed the public hearing and asked if there was any discussion amongst the Commissioners or Staff. Hearing none, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission adopt Resolution 10246.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

21. **Resolution 10252, to amend building permit fees per Exhibit A- Permit Fee Schedule.**

Planning and Community Development Director Craig Raymond reported this agenda item is a request to amend the building permit fee schedule by reducing all building related permit fees by 5% across the board. These fees only pertain to those fees charged by the Building Safety Division for the permitting and inspection of buildings in accordance with adopted building safety codes. Fees that are charged in processing land use applications and other Public Works and Engineering permits such as annexations, subdivisions, water and sewer connections, and right of way permits remain unchanged at this time.

The Commission adopted Resolution 9933 in July, 2011, increasing permit fees for building, electrical, mechanical, plumbing and other permit fees related to the Building Safety Division operations. In April, 2014, the Commission adopted Resolution 10064 further increasing related fees, as well as plan review fees. Administrative Rule of Montana (ARM) 24.301.203(5) limits the Building Safety Reserve Fund to a maximum that which is necessary to support department operations for a period of 12 months. Currently, the fund balance for the Building Safety Division is approaching this maximum limit which necessitates the Commission take action in order to keep the City in compliance with this rule.

Mayor Pro Tempore Bronson asked if the Commission had any questions of staff. Hearing none, Mayor Pro Tempore Bronson declared the public hearing open.

Speaking in support of Resolution 10252 were:

Katie Hanning, 3217 4th Avenue North, expressed support on behalf of the Home Builders Association.

Brett Doney, Great Falls Development Authority (GFDA), 300 Central Avenue, expressed support, but cautioned that there needs to be a balance with time sensitive projects.

No one spoke in opposition to Resolution 10252.

Mayor Pro Tempore Bronson closed the public hearing and asked if there was any discussion amongst the Commissioners and staff.

Director Raymond pointed out that the ARM limits the Building Safety Reserve Fund to a maximum which is necessary to support department operations for a period of 12 months.

There being no further discussion, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission adopt Resolution 10252 to amend building permit fees per Exhibit A - Permit Fee Schedule.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners.

Commissioner Moe expressed appreciation for the efforts made by staff.

There being no further discussion, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

22. **Sky-line Addition Lots 1A, 2A, 3-5. and 6A; Tract 2 of Certificate of Survey #5150; and the adjoining right-of-way of Skyline Drive NW.**

1. **Resolution 10253, to annex subject properties and Improvement Agreements and accompanying Findings of Fact.**
2. **Ordinance 3191, to establish R-2 Single-family Medium Density zoning for the subject properties.**

Planning and Community Development Director Craig Raymond reported that this agenda item is a request to conduct a public hearing and adopt Resolution 10253 and accompanying findings of fact to annex the subject property, approve the Improvement Agreements, and to adopt Ordinance 3191 with accompanying findings of fact assigning R-2 Single family Medium Density zoning to the subject property upon annexation.

There are currently six residential properties located on the south side of Skyline Drive NW that are legally described as Sky-line Addition Lots 1A, 2A, 3-5, and 6A. The six lots have been connected to a 2" water line that provided City water even though the properties are located in the County. This service line had multiple failures in the past and was made of a material that is no longer used by the City. The line was allowed to be repaired one last time in 2013. At that time, the property owners were informed that the City would not repair the noncomplying line in the future.

At the beginning of 2017, the Public Works Department noticed that the water line was leaking significantly, and the City met with the owners to explain the process and the costs involved with the improvements. Staff informed the property owners that it would be more feasible financially for all the property owners to petition to annex at the same time. At that time, a seventh property

owner to the north of Skyline Drive NW was informed of the annexation and decided to petition to annex a vacant parcel of land in order to build a new single-family home.

The Improvement Agreements, which are specific to each lot being annexed, stipulate which parties are responsible for certain fees to be paid for recording fees, and development costs associated with storm drain, water and sewer lines as well as street improvements along the frontage of Skyline Drive. The Improvement Agreements also provide for a modification of timing for connection to the existing sewer main south of the subject properties after their respective septic systems fail. Additionally, in the case of the Jeulf's property, there are requirements to extend a sewer main within the Skyline Drive rights-of-way at this time since there is no adequate sewer main to serve property north of Skyline Drive.

Mayor Pro Tempore Bronson asked if the Commissioners had any questions of staff or the applicants.

Commissioner Robinson received clarification that the seventh property would be zoned R-2.

Commissioner Moe received clarification that the public hearing would entail both Resolution 10253, as well as Ordinance 3191. Commissioner Moe received clarification that the vote from the Zoning Commission to approve the proposed annexation was unanimous. She received clarification that Neighborhood Council #3 was informed, however, did not vote on the issue due to being on summer break.

There being no further discussion, Mayor Pro Tempore Bronson asked if there were any comments from the applicants. Hearing none, Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of or in opposition to Resolution 10243 or Ordinance 3191.

Mayor Pro Tempore Bronson closed the public hearing and asked if the Commissioners had any further questions of staff or the applicants. Hearing none, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10253 to annex Sky-line Addition Lots 1A, 2A, 3-5 and 6A; Tract 2 of Certificate of Survey # 5150; and the adjoining right-of-way of Skyline Drive NW, approve the Improvement Agreements pertaining to the subject properties and the accompanying Findings of Fact.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

Commissioner Moe moved, seconded by Commissioner Robinson, that the City Commission adopt Ordinance 3191 and the accompanying Findings of Fact.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

23. **Ordinance 3190 to rezone the property located in The Great Falls Water Power and Townsite Company's First Addition, Block 405, Lots 8-14 from PUD Planned Unit Development to R-3 Single-family high density.**

Planning and Community Development Director Craig Raymond reported that this agenda item is a request to conduct a public hearing and adopt Ordinance 3190 providing for a rezone of certain property located within the Great Falls Water Power and Townsite Company's First Addition, Block 405, Lots 8-14 which is located at the northwest corner of 3rd Avenue South and 14th Street South.

Previously, the applicant had proposed to develop a unique style of pocket neighborhood in Great Falls on a 1.21 acre parcel. The Commission approved a rezone of the property from R-3 Single Family to PUD to accommodate the project on December 5, 2017, and also approved a Preliminary Plat approval for a subdivision for the development, however, the developer never proceeded to Final Plat.

Due to the costs of the project related to the types of soils, groundwater and the required foundations, the applicant has decided to not move forward with the pocket neighborhood concept and is proposing to build seven, single family homes on the existing lots which were never divided. Because the PUD was designed and approved for the unique nature of the project, the PUD zoning does not permit the new proposal for the property. The applicant is requesting a zoning map amendment to rezone the property back to R-3 Single-family high density.

Mayor Pro Tempore Bronson asked if the Commissioners had any questions of staff. Hearing none, Mayor Pro Tempore Bronson declared the public hearing open.

No one spoke in support of or in opposition to Ordinance 3190.

Mayor Pro Tempore Bronson closed the public hearing and asked if the Commissioners had any further questions of staff. Hearing none, Mayor Pro Tempore Bronson asked the will of the Commission.

Commissioner Moe moved, seconded by Commissioner Houck, that the City Commission adopt Ordinance 3190 and the Findings of Fact.

Mayor Pro Tempore Bronson asked if there was any discussion amongst the Commissioners.

Commissioner Houck commended everyone involved in the project for providing infill for the community.

There being no further discussion, Mayor Pro Tempore Bronson called for the vote.

Motion carried 3-0-1 (Mayor Pro Tempore Bronson abstaining.)

OLD BUSINESS

NEW BUSINESS

ORDINANCES/RESOLUTIONS

24. **Resolution 10247, to Levy and Assess the Great Falls Park District Number 1.**

Finance Director Melissa Kinzler reported that on June 5, 2018, the City Commission adopted Resolution 10238 creating the Great Falls Park District Number 1. The estimated annual assessment for a \$100,000 market value property would be \$22.92. On July 17, 2018, the Commission adopted the budget for the district which reflected \$1,500,000.

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission set public hearing date on Resolution 10247 for September 4, 2018 to levy and assess the Great Falls Park District Number 1.

Mayor Pro Tempore Bronson asked if there were any comments from the public or discussion amongst the Commissioners. Hearing none, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

25. **Ordinance 3180, to establish PUD Planned Unit Development zoning upon annexation for the property legally described in Certificate of Survey #5162, for a project known as Wheat Ridge Estates, Phase I.**

Planning and Community Development Director Craig Raymond reported that this agenda item is a request to accept Ordinance 3180 on first reading and set a public hearing for September 18, 2018 to consider the assignment of PUD zoning to the subject property upon annexation into the City.

The applicant, KYSO Corporation, is requesting annexation, zoning, and subdivision of a 21.10 acre parcel located south of the East Great Falls Retail Center anchored by the Walmart Superstore. The 21.10 acre parcel is one of three parcels that comprise 227.63 acres owned by the applicant. The 227.63 acres are bordered by the Walmart store and vacant, commercially zoned property to the north, the KOA Campground and vacant property to the west, vacant property to the south, and vacant property to the east. The northeast portion of the 227.63 acres adjoining US Highway 89 and the Malmstrom Air Force Base contains a 10.21 acre Airfield Restrictive Easement not being disturbed for development. Currently, these tracts are zoned Agricultural, which restricts development to single family detached units or two-unit dwellings on parcels that must be at least 20 acres in size. Because the 21.10 acre parcel is contiguous to the City limits as a result of the East Great Falls Retail Center annexation, it is eligible to be considered for annexation.

The applicant's request for PUD zoning is due to the mix of residential densities and a few mixed use commercial lots on the north end of the master planned project. There are some considerable issues and concerns with this particular project which are primarily related to methods of handling storm water in the basin, emergency services response times and access,

transportation connectivity as well as Malmstrom Air Force Base encroachment concerns.

Despite staff's recommendation and findings of fact supporting a denial of the project as it is proposed, the Planning Advisory Board ultimately voted in split decisions to recommend that the Commission approve of the annexation, PUD zoning as well as the preliminary plat. Regardless of the Planning Advisory Board/Zoning Commission recommendation, staff continues to disagree and still recommends denial based on the reasons listed in the agenda report and findings of fact that staff originally presented to the Planning Board.

Director Raymond introduced Attorney Abigail St. Lawrence, a representative of the applicant.

Abigail St. Lawrence, 432 North Last Chance Gulch, Helena, MT, encouraged the Commission to consider the memo submitted on behalf of KYSO Corporation and CNW Development which specifically addresses all of City staff's concerns with regard to storm water issues, emergency services response times and access, and the Malmstrom Air Force Base (MAFB) encroachment.

Ms. St. Lawrence explained that the storm water issues are due to run-off, which also relates to a current City litigation.

Referring to emergency services response times and access concerns, she commented that Wheat Ridge Estates' response times are already better than other response times in the City.

Ms. St. Lawrence commented that the encroachment concerns at MAFB are hinging on the idea of a future new fixed wing mission. She urged the Commission to consider the future of the City with regard to development, as well as encouraging new growth.

Manager Doyon pointed out that MAFB is not the only issue, and that the concern is public safety. Creating an impact fee would not be sufficient to maintain operations since current operations are already stretched. MAFB, as well as the Montana Air National Guard (MANG) have an impact to the local and state economy.

Referring to the litigation against the City, Manager Doyon cautioned the Commission about entertaining this proposal since there is active litigation on another adjacent property.

Manager Doyon urged the Commission to take into consideration the capacity of current staff to handle the initial subdivision and annexation request, as well as whether it could be fully served at a level Wheat Ridge Estates residents would expect.

In response to Commissioner Houck, Director Raymond suggested that in the interest of due process, a public hearing should be set or occur.

Commissioner Robinson moved, seconded by Commissioner Moe, that the City Commission accept Ordinance 3180 on first reading and set a public hearing for September 18, 2018.

Mayor Pro Tempore Bronson asked if there were any comments from the public.

Brett Doney, Great Falls Development Authority (GFDA), 300 Central Avenue, commented that the GFDA is neutral on the issue. However, he believes that City staff could work together with the applicants to work out the issues associated with the project. Mr. Doney commented that the response time issue for the Wheat Ridge Estates is the same concern as the property referenced in Ordinance 3191, and suggested the City be consistent.

Mayor Pro Tempore Bronson asked if there was any further discussion amongst the Commissioners.

Commissioner Houck inquired if either of the applicants were investors at GFDA.

Mr. Doney responded that KYSO Corporation has invested in GFDA. He further responded that GFDA is neutral on the Wheat Ridge Estates project, and that GFDA is a founding member of the Defense Alliance.

Commissioner Robinson pointed out that it is important to not delay the decision, and that the September 18, 2018 public hearing date gives the Commission enough time to make a decision.

Commissioner Houck received clarification that the best course of action would be to have the public hearing on September 18, 2018.

Commissioner Moe commented that there is an obligation to have the public hearing on September 18, 2018.

Mayor Pro Tempore Bronson commented that the appropriate course of action for land use matters is to have a public hearing. He further commented that all five members of the Commission will be present when making any final decision.

There being no further discussion amongst the Commissioners, Mayor Pro Tempore Bronson called for the vote.

Motion carried 4-0

CITY COMMISSION

26. Miscellaneous reports and announcements from the City Commission.

Commissioner Robinson announced that there is an opening of a new exhibit and a reception with guest speakers from the Police and Fire Departments on August 22, 2018 from 5:30 - 7:00 p.m. at the History Museum.

Mayor Pro Tempore Bronson announced that he will be attending Neighborhood Council 8's Fifteenth annual Ice Cream Social on August 9, 2018 from 6:00 - 8:00 p.m. at Memorial Park, and extended an invitation to the Commission, as well as the public.

Mayor Pro Tempore Bronson commented that having an accurate 2020 Census is an important consideration for the community for regaining a second congressional seat.

27. Commission Initiatives.

None

ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Moe moved, seconded by Commissioner Houck, to adjourn the regular meeting of August 7, 2018, at 8:35 p.m.**

Motion carried 4-0

Mayor Bob Kelly

City Clerk Lisa Kunz

**Minutes Approved:
August 21, 2018**