

JOURNAL OF COMMISSION PROCEEDINGS

February 6, 2018

Regular City Commission Meeting
Commission Chambers Room 206

CALL TO ORDER 7:00 P.M.

PLEDGE OF ALLEGIANCE

Boy Scout Troop 1

ROLL CALL/STAFF INTRODUCTIONS

City Commission members present: Bob Kelly, Mary Moe, Tracy Houck, Bill Bronson and Owen Robinson. Also present were City Manager Greg Doyon and Deputy City Manager Chuck Anderson; Deputy City Clerk Darcy Dea; Public Works Director Jim Rearden; Finance Director Melissa Kinzler; Park and Recreation Director Steve Herrig; Assistant City Attorney Joe Cik; City Attorney Sara Sexe and; and Police Chief Dave Bowen.

AGENDA APPROVAL

No changes were proposed by the City Manager or City Commission. The agenda was approved as submitted.

CONFLICT DISCLOSURE/ EX PARTE COMMUNICATIONS

None

PROCLAMATIONS

Mayor Kelly announced that the Lewis and Clark Interpretive Center Proclamation would be presented at a future City Commission meeting.

Career & Technical Education Month for Great Falls Public Schools

Sheila Rice Day of Community Service

Scouting Anniversary Week

Lewis and Clark Interpretive Center

*** Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of the meeting for additional details ***

PETITIONS AND COMMUNICATIONS

1. Miscellaneous reports and announcements.

Justin Talley, Immediate Past Board Chair, United Way of Cascade County, 417 Central Avenue, commented that United Way works within the community to address the root causes that trouble the community through collective impact. Mr. Talley discussed accomplishments of

United Way which included: education, income, health, and volunteerism.

Brett Doney, Great Falls Development Authority (GFDA), 300 Central Avenue, commented that economic development is a fundamental requirement for a City, and encouraged the new Commission to reconsider the economic development partnership.

Pastor Marcus Collins, 1213 46th Avenue NE, extended an invitation to the play, "Love Don't Know No Color" at the Mansfield Theater on February 25th at 6:00 P.M. A portion of the proceeds will go to the YWCA and the Great Falls Food Bank.

Betty Jo Angermeier, 2322 3rd Avenue South, commented that she would like to see a ban on the use of fireworks within the City limits, with the exception of the public display. She expressed appreciation to City Clerk Lisa Kunz and Police Chief Dave Bowen for their efforts with gathering data. She further inquired and was informed that the concealed weapon permits in parks issue would be addressed sometime in March.

NEIGHBORHOOD COUNCILS

2. Miscellaneous reports and announcements from Neighborhood Councils.

Zach Angstead, NC 1, announced that the Grande Vista Park won a grant from a Bozeman Architectural firm which provides pro bono work to redesign the park, and that the first draft was completed and presented at the last Neighborhood Council meeting.

BOARDS AND COMMISSIONS

3. Appointment, Park and Recreation Board

Commissioner Moe moved, seconded by Commissioner Bronson, that the City Commission appoint Kathryn "Katie" Kotynski to the Park and Recreation Board for a three year term through December 31, 2020.

Mayor Kelly asked if there was any discussion amongst the Commissioners or comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

4. Appointment, Great Falls Planning Advisory Board.

Commissioner Bronson moved, seconded by Commissioner Moe, that the City Commission appoint Amanda Thompson to the remainder of a three-year term ending on December 31, 2018, to the Great Falls Planning Advisory Board.

Mayor Kelly asked if there was any discussion amongst the Commissioners or comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

5. **Miscellaneous reports and announcements from Boards and Commissions.**

There were no miscellaneous reports and announcements from members of boards and commissions.

Mayor Kelly commented that the Library Foundation plays an important role to the library.

CITY MANAGER

6. **Miscellaneous reports and announcements from the City Manager.**

City Manager Greg Doyon reported that a course of action would be determined once Engineers look at the extent of damage to the Natatorium. He explained that there are many other structural issues, and that there are not a lot of reserves in the pool fund to take care of the problem. Manager Doyon further reported that the City needs to make sure the Natatorium is safe, until options can be explored with regard to fixing the façade. He commended Park and Recreation staff for their efforts with cleaning up the fallen bricks, as well as the aquatics staff for doing a good job communicating with patrons.

Manager Doyon announced that Jeremy Jones is the new Great Falls Fire Resue Assistant Chief. Human Resource Specialist Liz Lee passed a standardized exam to receive a SHRM-CP certification.

MSU Local Government Center Director, Dan Clark, conducted an Ethics, Board and Commission, conflicts of interest training for City Staff on January 22nd and 23rd.

The Great Falls Area Long Range Transportation Plan Update is on February 7th in the Gibson room from 4:00 to 8:00 P.M.

The State of the City Work Session is on February 9th starting at 8:30 A.M. This is an opportunity for Departments to share with each other, the Commission, and the community to help determine priorities with policy and the budget.

Referring to Mr. Doney's comments about economic development, Manager Doyon responded that the City works with the Great Falls Development Authority (GFDA), as well as others to make sure that the community is moving forward in a positive way, and helping with economic development.

Manager Doyon reported that he participated in a program sponsored by United Way to read to second grade students at West Elementary School.

CONSENT AGENDA

7. Minutes, January 16, 2018.

8. Total Expenditures of \$4,901,630 for the period of December 29, 2017 through January 24, 2018, to include claims over \$5,000, in the amount of \$4,552,301.

9. Contracts List.

10. Approve Final Payment for the West Bank Park Landscape & Irrigation (Base Bid), in the amount of \$20,547.47 to Boland Well Systems, Inc. and \$207.55 to the State Miscellaneous Tax Fund and authorize the City Manager to make the payments. **OF**
1585.3

11. Award a contract in the amount of \$1,437,010.00 to Planned and Engineered Construction, Inc. for the NE Interceptor Rehabilitation, and authorize the City Manager to execute the construction contract documents. **OF**
1674.3

12. Approve Change Order No. 1 in the amount of \$207,437.00 to Sletten Construction Company for the Water Treatment Plant Improvements Phase 1 UV and Chemical Building, Surge Tank, and Electrical Building project and authorize the City Manager to execute the necessary documents. **OF**
1519.6

Commissioner Robinson moved, seconded by Commissioner Houck, that the City Commission approve the Consent Agenda as presented.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Referring to Item 8, Commissioner Houck reported that using I Pads and Surface Pros is part of the Fire Department's reporting in the electronic system, and that it is cheaper than having laptops on the apparatus.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 4-0-1 (Commissioner Bronson stepped out at 7:50 p.m. and returned at 7:55 p.m.)

PUBLIC HEARINGS

13. **Ordinance 3170, Repealing and Replacing Title 12, Of The Official Code Of The City Of Great Falls (OCCGF), Pertaining To Streets And Sidewalks.**

Assistant City Attorney Joe Cik reported that some substantive changes include: replacing all references to "the governing body" with "Commission or "City Commission"; designating property owners as primarily responsible for violations of the Title including boulevard

encroachments; eliminating Public Works approved transit shelters from the codified list of specifically recognized boulevard encroachments and eliminating off street parking in the boulevard; the encroachment permit issuance process; setting fees and insurance requirements; establishing formalized appeal processes for denial or revocation of excavation permits, sidewalk and curb permits; consolidating language regarding street processions; establishing a clear penalty provision for Title 12 violations; reassigning sidewalk code enforcement duties from the Great Falls Police Department to the Public Works Department. Exhibits A and B have been updated from first reading.

Assistant City Attorney Cik further reported that the proposed provisions have been amended to allow children under 13 years of age to ride bicycles on sidewalks. An additional amendment was made to allow bicycles to be ridden on sidewalks, if conditions render a street unsafe for bicycle travel. Language regarding street processions would be consolidated, and street closure permits would be dictated by the Official Code of the City of Great Falls (OCCGF) Title 9 regarding processes for fun runs, motorcade, parades, and other processions. The timeline for a citizen to file an application to have a procession was expanded from 30 days to 45 days to allow enough time for an appeal process.

Mayor Kelly declared the public hearing open.

No one spoke in support of Ordinance 3170.

Speaking in opposition to Ordinance 3170 were:

Jeni Dodd, 3245 8th Avenue North, referring to Chapter 5, expressed concern with regard to the possible infringement of freedom of speech and to assemble, as well as the 45 day timeline for filing an application for a procession.

Chris Ward, 3621 7th Avenue South, referring to exhibit A on page 33, Section 12.11.020, expressed concern with regard to the necessity of the restrictions.

Responding to the previous speakers comments, Assistant City Attorney Cik reported that assembling for a cause would not infringe on right to speech, and that it refers to the City having an event that requires street closures. Referring to the 45 days for the application, there are circumstances that allow the 45 day requirement to be waived.

Referring to riding bicycles on sidewalks, Assistant City Attorney Cik responded that there are provisions that allow riding bicycles on sidewalks that are designated for that purpose. He concluded that the conflict between the language and the Central Business District language in Title 12 would be cleared up once City staff gets to that title.

Commissioner Moe commented that including the new language makes it more clear that citizens have the right to assemble for a cause, and that it balances out the need for the City to plan for street closures.

Mayor Kelly closed the public hearing and asked the will of the Commission.

Commissioner Bronson moved, seconded by Commissioner Robinson, that the City Commission adopt Ordinance 3170.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Houck expressed appreciation to staff for their efforts with regard to the new language.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0

14. **Resolution 10222, Re-Create Tourism Business Improvement District (TBID) No. 1307.**

Finance Director Melissa Kinzler reported that the Tourism Business Improvement District (TBID) was originally created on December 2, 2008. Mont. Code Ann. § 7-12-1141 specifies that the TBID shall not be for a period longer than 10 years.

The City was presented with petitions by 83% of the property owners within the district asking for the re-creation of the TBID. The percentage exceeded the statutorily required more than 60% for re-creation. December 5, 2017, the City Commission adopted Resolution 10221, Intention of the City Commission to re-create the TBID.

Director Kinzler further reported that the property owners were given a 15 day protest period following the first publication of the Legal Notice to Re-Create the district, and that one protest was received which resulted in the 3% protest against the district, which was well below percentage required to stop the re-creation of the District. The assessments would be 1 dollar per occupied room night for the establishments with less than 30 rooms, and 2 dollars per occupied room night for the establishments with 31 or more rooms.

Mayor Kelly declared the public hearing open.

Written correspondence in opposition was received from **Fairfield Inn General Manager Larry Gooldy II**, 1000 9th Avenue South.

Speaking in support of Resolution 10222 were:

Rebecca Engum, Great Falls Tourism Business Improvement District (TBID), 100 1st Avenue North, commented that there is a wide variety of places that receive impact from non-resident spending.

Brett Doney, Great Falls Development Authority (GFDA), 300 Central Avenue, commented that tourism is recognized as a key primary sector industry. Mr. Doney further commented that the Convention and Visitors Bureau is in a strong partnership with the TBID.

Sheila Rice, 913 3rd Avenue North, commented that the historic downtown is a huge tourist attraction, and that it needs to be made a bigger and better part of the base camp for art and adventure.

Scott Shull, TBID Chairperson, 101 14th Avenue North West, concurred with previous speakers, and expressed appreciation to the Commission and staff for their support.

There being no one further to address the Commission, Mayor Kelly closed the public hearing and asked the will of the Commission.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10222 to Re-Create the Tourism Business Improvement district (TBID) No. 1307.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Houck commented that the TBID is constantly helping the Community grow and thrive.

Mayor Kelly reported that the increase in fees would be paid by the occupants staying at the establishments.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0

15. **Resolution 10223, Submit the Question of Whether the City of Great Falls Should Establish Park District Number 1 on the May 8, 2018 Ballot.**

Park and Recreation Director Steve Herrig reported that pursuant to Mont. Code Ann. § 13-1-504, the referendum must be held on the same day as the regular school election day, which is May 8, 2018. All registered electors of the state who are a resident of, or owner of taxable property located in the proposed special district are eligible to vote.

The purpose of creating the district is to provide certain maintenance, purchasing, and improvement services for City-owned facilities, land, and equipment under the responsibility and care of the Parks and Recreation Department, as well as providing for other matters properly relating thereto. Current funding does not allow for adequate maintenance of facilities and parks. There has been no funding for capital improvements or major repairs. Creation of the Park District would help fund the deferred maintenance, and it may prevent removal or closure of amenities.

The cost of the proposed improvements for the district is \$1,500,000 annually for the first three years; the assessment method will be based on each lot or parcel of land, including the improvements on the lot or parcel, for that part of the cost of the district that its taxable valuation bears to the total taxable valuation of the property of the district; the estimated 2018 assessment for a property with a 2017 Market Value of \$100,000 would be \$22.92 per year. The assessment can be adjusted annually and must be set by resolution and adopted by the City Commission.

Mayor Kelly declared the public hearing open.

No one spoke in opposition to Resolution 10223.

Electronic mail in support was received from **Shlya Patera**, 1013 7th Avenue NorthWest.

Speaking in support of Resolution 10223 were:

Bruce Pollington, Rivers Edge Trail Foundation President, 3217 8th Avenue South,

commented that Resolution 10223 would help establish an ongoing source of funding that would keep the Park and Recreation facilities in good condition.

Roger Curtis, Golf Advisory Board member, 1600 2nd Avenue South, commented that it would be beneficial, critical, and helpful to place Resolution 10223 on the May 8, 2018 Ballot for the voters to decide. Mr. Curtis further commented that the voters need to have all of the facts, and there needs to be an efficient job of educating voters.

Talan Harrington, 13 15th Street South, commented that when looking to move or stay in the City, the park and trail system is a big determining factor. Mr. Harrington opined that the flat rate tax would affect housing prices for those that are located by parks.

Anders Blewett, 225 3rd Avenue North, Rivers Edge Trail Foundation Vice President, commented that establishing the Park District would be a fairly modest investment for such a critical infrastructure project, and could determine the future of the City.

Tianta Stevens, 1804 2nd Avenue North, expressed support of Resolution 10223, however, indicated that she would rather see a flat rate tax.

Gerry Jennings, 317 Fox Drive, commented that the City's parks and trails system are the envy of everyone in the state.

Sheila Rice, 913 3rd Avenue North, commented that parks are important to neighborhoods.

Jeni Dodd, 3245 8th Avenue North, expressed support with regard to allowing voters to decide whether or not to establish the Park District. She commented that there is a need to reprioritize parks, and further expressed opposition to increasing property taxes.

Chuck Jennings, 317 Fox Drive, expressed support with regard to maintaining the park system.

Shannon Wilson, 1201 6th Avenue South, commented that there are general maintenance issues that need be addressed at almost every park. She concurred with the positive comments from previous speakers.

Commissioner Robinson stepped out at 8:28 and returned at 8:29 p.m.

There being no one further to address the Commission, Mayor Kelly closed the public hearing and asked the will of the Commission.

Commissioner Bronson moved, seconded by Commissioner Houck, that the City Commission adopt Resolution 10223 to submit the question of whether the City of Great Falls should establish Park District Number 1 on the May 8, 2018 Ballot.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Referring to the flat rate tax, Mayor Kelly commented that the City has followed state law throughout the process, and further received clarification that the flat tax rate was considered, however it was way out of balance with the commercial side.

Commissioner Bronson explained that staff had looked into selling parks in the past; however, that was not a workable option. He reiterated that the City is following state law with regard to the referendum being held on the same day as the regular school election day.

Commissioner Moe commented that the parks are in disrepair, and that if nothing is done they would not accrue value by getting in worse disrepair. She further commented that there needs to be ADA accessibility, and that parks are a big recruitment tool for businesses and professionals.

Commissioner Houck commented that all of the parks are important, and making the repairs would be a community investment. She further urged citizens to visit the parks before voting.

Commissioner Robinson concurred with the previous comments from the Commission.

Mayor Kelly commented that living here is one of the least expensive City's in the state, and that the City would be educating the community so that citizens could decide whether parks are important enough to the community.

There being no further discussion, Mayor Kelly called for the vote.

Motion carried 5-0

Commission Break from 9:00 - 9:08 p.m.

OLD BUSINESS

NEW BUSINESS

16. **Consideration of retaining Simon, Greenstone, Panatier, Bartlett, P.C. and Montana litigation counsel, to represent the City of Great Falls in claims or litigation against various pharmaceutical manufacturers or other entities regarding marketing and selling opiate-derived painkillers and authorize the execution of a retainer agreement and/or other related documentation.**

City Attorney Sara Sexe reported that the United States and the local governments within are faced with an overwhelming opioid based drug addiction epidemic. States and local governments have incurred significant costs as a result of this epidemic. Simon Greenstone Panatier Bartlett, P.C. (SGPB), and associated local Montana counsel would investigate, and if appropriate, file any potential claims against opioid based drug manufacturers and distributors on behalf of the City.

Since the 1990's, the orchestrated effort changed the standard practice, and began prescribing these for pain management which is believed to have lead to the epidemic the country is experiencing today.

SGPB and associated local Montana counsel has represented that it specializes in litigation against opioid based drug manufacturers and distributors and that its research has led it to conclude that certain drug companies misled the medical community and regulatory agencies in ways that resulted in overprescribing, oversupply, and overuse of opioid medications. The theory of the potential claim for the City is based on damages incurred as a result of this conduct. The damages consist, in part, of City resources having been spent on dealing with the ramifications of the opioid epidemic. Law enforcement, emergency services, court, prosecutorial and other resources have been spent dealing with the ramifications of opioid addiction. The total scope of the damages would be subject to investigation by retained forensic experts.

Ben Snipes, attorney with Kovachich Snipes, PC, 1204 25th Avenue South West, reported that Drug Manufacturers put together marketing packages that were directed at Primary Care Physicians, Dentists, and Obstetricians and Gynecologist, who would be less inclined to be familiar with opioid based drugs. Mr. Snipes further reported that he represents Cascade and Gallatin Counties, and that they have active cases with regard to the litigation. He commented that he would bring resources to local governments to address the opioid epidemic as a community issue.

Commissioner Bronson moved, seconded by Commissioner Houck, that the City of Great Falls retain Simon, Greenstone, Panatier, Bartlett, P.C. (SGPB), and associated Montana Litigation Counsel to represent the City of Great Falls in claims and/or litigation against appropriate opioid-based drug manufacturers and distributors, and authorize the City Manager to execute the attorney retainer agreement, and/or other necessary documents.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Moe received clarifications that other cities in Montana have not been approached with regard to joining the litigation, and that the law firms are focusing on the communities that they can make the biggest difference for. There wouldn't be any class action litigation filed, and every City and County would have their own attorneys assigned to the case. Commissioner Moe further received clarification that Physicians who are known as over prescribers, were duped as apart of the claim.

Mr. Snipes responded that he does not foresee any anticipation of cross-claims against the City. However, if there were any, it would be addressed by Kovacich Snipes, PC law firm.

Commissioner Robinson received clarification that the Retention Agreement would allow clients to have some input with regard to whether or not to include suing local physicians, and that the Commission would have the final decision. Commissioner Robinson commented that suing local physicians is not something the City should do.

Commissioner Bronson requested that Mr. Snipes explain the definition of Multidistrict Litigation (MDL). Mr. Snipes responded that MDL refers to a special federal legal procedure designed to speed the process of handling complex cases.

Commissioner Houck received clarification that any funds received would come back to the City, not the State, and the City could allocate those funds. Commissioner Houck further received clarification that indirect expenses may be incurred through staff time.

Mayor Kelly received clarification that the City would be a good client since it is one of the more prominently proscribed communities in the State.

Mayor Kelly received clarification that participating independent of the Attorney General's litigation would not cause a fissure in the relationship.

Referring to the City's expenses, Mayor Kelly further received clarification that the ability to share in some of the costs would be a benefit to having the Montana litigation counsel and SGPB. Mayor Kelly suggested that any funds received from a settlement should be allocated towards the issues directly.

Commissioner Bronson commented that this litigation has been presented up front as a team effort with skilled litigation counsel from a national law firm, as well as a Montana law firm that

has experience in mass torts.

Commissioner Moe expressed concern with regard to the lack of documentation showing any damages to the City, and collecting data would utilize too much staff time. Commissioner Moe further expressed concern with regard to a sliding scale for the percentage of the contingency fee if other Cities join the litigation.

Commissioner Moe commented that if the City enters into the litigation, the law firms representing the City should stipulate that they wouldn't enter into any other legal actions against the City during the term of the contract. Commissioner Moe further expressed concern that local physicians could get pulled into the litigation as being equally responsible for the opioid problem.

City Attorney Sexe explained that there is no statute of limitations with regard to entering into the litigation. If the City agrees to engage the law firms to proceed with the investigation, some of the concerns would be analyzed to determine if entering into the litigation would have an impact to the community, however, it would involve staff time.

Referring to Commissioner Moe's concerns, Mayor Kelly requested the City proceed with caution.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 4-1 (Commissioner Moe dissenting)

ORDINANCES/RESOLUTIONS

17. **Resolution 10228, Requesting distribution of Bridge and Road Safety and Accountability Act (BaRSAA) Funds.**

Public Works Director Jim Rearden reported that House Bill 473, passed by the 65th Legislature and signed by Governor Bullock on May 3, 2017, provides for a graduated increase in gas tax funds by fiscal year 2023. Beginning March 1, 2018, local governments may request distribution of their allocation from MDT. Local governments must match all distributions from the BaRSAA account with a minimum 5% funding match.

Commissioner Houck moved, seconded by Commissioner Robinson, that the City Commission adopt Resolution 10288 (corrected to read: 10228) and authorize the Public Works Director or Senior Civil Engineer Russell Brewer to request distribution of Bridge and Road Safety and Accountability Act (BaRSSA) program funds.

City Attorney Sexe pointed out that the Motion to adopt the Resolution on the Agenda Report was incorrect, and that it should read Resolution 10228, not 10288.

Mayor Kelly asked if there was any discussion amongst the Commissioners or comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

18. **Resolution No. 10229, Amend Resolution 10167, Establishing Training Requirements for All Members of City Boards, Committees, Commissions, and Councils.**

City Attorney Sara Sexe reported that the City Commission adopted Resolution No. 10167, requiring all members of City boards, councils and commissions to participate in City sponsored training, during their term or at least every two years. A question was raised as to whether the Resolution applied to Neighborhood Council or other elected City officials. Resolution 10229 updates Resolution 10167 to specifically reference the requirement's application to all appointed and elected members of City boards, Councils and Commissions.

Commissioner Bronson moved, seconded by Commissioner Houck, that the City Commission adopt Resolution 10229.

Commissioner Robinson stepped out at 10:15 and returned at 10:17 p.m.

Mayor Kelly asked if there was any discussion amongst the Commissioners.

Commissioner Moe received clarification that there is an Ordinance that requires boards, councils and commissions to undergo certain criteria, and that the Clerk, Attorney, and Manager's office would be responsible for monitoring them.

Mayor Kelly asked if there were any comments from the public. Hearing none, Mayor Kelly called for the vote.

Motion carried 5-0

CITY COMMISSION

19. **Miscellaneous reports and announcements from the City Commission.**

Commissioner Robinson discussed an email from Gerry Jennings with regard to a January 28th *Tribune* article, "Youths in Crisis".

Mayor Kelly responded that it would be a worthwhile discussion to have, and that the City needs to consider the youth of the community, as well as helping them with their issues.

20. **Commission Initiatives.**

Commissioner Houck announced that the Mansfield Performing Arts Foundation looks at ways to promote the Mansfield Performing Arts by looking at funding sources that help with projects. She further announced that auditions would be held on April 10th for a Talent Show on May 8th.

Commissioner Moe commended staff responsible for posting web site updates, and commented

that it is very user friendly and efficient.

ADJOURNMENT

There being no further business to come before the Commission, **Commissioner Moe moved, seconded by Commissioner Robinson, to adjourn the regular meeting of February 6, 2018, at 10:23 p.m.**

Motion carried 5-0

Mayor Bob Kelly

City Clerk Lisa Kunz

**Minutes Approved:
February 20, 2018**