

JOURNAL OF COMMISSION WORK SESSION
September 5, 2017

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CITY COMMISSION MEMBERS PRESENT: Bob Kelly, Bob Jones, Bill Bronson, and Fred Burow. Commissioner Tracy Houck arrived at 5:40 p.m.

STAFF PRESENT: City Manager Greg Doyon and Deputy City Manager Chuck Anderson; City Attorney Sara Sexe and Assistant City Attorney Joe Cik; Fiscal Services Director Melissa Kinzler; Planning and Community Development Director Craig Raymond; Public Works Director Jim Rearden; Fire Chief Steve Hester; Police Chief Dave Bowen; and, City Clerk Lisa Kunz.

***** Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. *****

1. CALL TO ORDER: 5:30 p.m.

2. PUBLIC COMMENT

There were no public comments.

3. CITY CODE REVISIONS FOR TITLE 2

Assistant City Attorney Joe Cik reviewed and discussed the attached PowerPoint presentation that included, in part, general clean-up of several typographical and grammatical errors, and chapter renumbering. Substantive changes included repealing the Youth Council, establishing an Ethics Committee, requiring members of boards and commissions to be qualified electors, matching provisions regarding neighborhood councils to proposed Charter changes, and requiring all City officers to disclose any potential conflicts of interest.

Discussion continued about repealing the inactive Loan Advisory Board. The board is unnecessary due to Community Development Block Grant funds going through the Community Development Council, Revolving Loan Fund going through the Planning and Community Development Department and the Audit Committee. Mayor Kelly noted that revamping the CDBG allocation process is forthcoming.

The revisions to Title 2 also change the name of the Fiscal Services Department to the Finance Department.

4. CITY CODE REVISIONS FOR TITLE 5

Assistant City Attorney Joe Cik reviewed and discussed the attached PowerPoint presentation that included, in part, general reformatting and numbering, clarification of language regarding businesses requiring Safety Inspection Certificates (SIC's), moving contractor license provisions to Title 5, establishing clear penalty provisions for businesses operation without proper SIC's,

permits or licenses, and removing CATV and telecommunication facility provisions to a separate Title 4.

The purpose of the proposed changes is to provide consistency within the rest of the OCCGF and, where applicable, state statutes. These updates will also make clear the penalty provisions.

Assistant City Attorney Cik concluded that future proposed changes will include Title 3, 12 and 4.

Mayor Kelly inquired about input from people with vested interests. Assistant Attorney Cik responded that he has been to neighborhood councils, and has reached out to a lot of people for input.

Provisions in Title 4 are outdated and will take a lot of work. Initially, the CATV provisions will be moved from Title 5 to Title 4, and then amended at some later point in time.

5. DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon commented that the September 19th work session will include a presentation on Fiscal Year 2017 Unaudited Financials and 2018 Budget Document Overview, and proposed OCCGF revisions to Title 12. No one suggested adding any topics.

ADJOURN

There being no further discussion, Mayor Kelly adjourned the informal work session of September 5, 2017, at 6:00 p.m.

Title 2 and 5 Code Revisions

City Commission Work Session
Sept. 5, 2017
Joseph Cik, Assistant City Attorney

Purpose

- Numerous changes to titles proposed.
- Work session presentation to allow for Commission input and public comment.

Title 2 Revisions Generally

- Clean up several typographical and grammatical errors, and
- Substantive changes including the repealing Youth Council and establishing an Ethics Committee.

Vast Majority of the Proposed Revisions

- Comprehensive format change was needed to improve readability.
- Chapter re-numbering for numeric order.

Substantive Policy Changes

- Requiring members of boards and commissions to be qualified electors.
- Matching provisions regarding neighborhood councils to proposed charter changes.
- Requiring all City officers to disclose any potential conflicts of interest.
- Creation of ethics committee.

Title 5 Generally

- Reformatting and numbering.
- Clarification of language regarding businesses requiring SIC's.

Title 5 Continued

- Moving contractor license provisions to Title 5.
- Establishing clear penalty provisions for businesses operating without proper SIC's, permits, or licenses.
- Removing CATV and telecommunication facility provisions to a separate Title 4.

Ultimate Goal of the Proposed Revisions

- Create consistency within the rest of the Code, and where applicable, the MCA.
- Future proposed changes will include substantive policy changes.
 - Title 3 pertaining to revenue and finance
 - Title 12 pertaining to public processions
 - Title 4 created for CATV and telecommunication facilities regulation

Questions?