

JOURNAL OF COMMISSION WORK SESSION
September 19, 2017

City Commission Work Session
Civic Center, Gibson Room 212

Mayor Kelly presiding

CITY COMMISSION MEMBERS PRESENT: Bill Bronson, Bob Jones, Tracy Houck and Fred Burow. Mayor Kelly arrived at 5:35 pm.

STAFF PRESENT: City Manager Greg Doyon and Deputy City Manager Chuck Anderson; City Attorney Sara Sexe; Fiscal Services Director Melissa Kinzler; Park and Recreation Interim Director Patty Rearden; Park and Recreation Golf Pro Connie Cramer-Caouette; Public Works Director Jim Rearden; and, City Clerk Lisa Kunz.

*** Action Minutes of the Great Falls City Commission. Please refer to the audio/video recording of this meeting for additional detail. ***

1. **CALL TO ORDER:** 5:30 p.m.

2. **PUBLIC COMMENT**

There were no public comments.

3. **FISCAL YEAR 2017 UNAUDITED FINANCIALS**

Fiscal Services Director Melissa Kinzler reviewed and discussed the attached PowerPoint presentation that included: the General Fund, Golf Fund, Parking Fund, Civic Center Events, and the Swimming Pool Fund. Director Kinzler reported that the Fund Balances as of June 30, 2017 were unaudited and do not include Governmental Accounting Standards Board (GASB) 68. The Annual Adopted Budget will be available on the City's Website on September 20th.

City Manager Greg Doyon commented that there needs to be more discussion before writing off the Golf Fund deficit.

Park and Recreation Golf Pro Connie Cramer-Caouette reported that some of the recommendations for the 2018 golf season would include: golf learning programs, promoting group programming that would target families, young children, parents, beginners, and young professionals at the Anaconda Hills Golf Course. She further recommended hiring a seasonal, part-time golf professional to work in the golf shops and special events. The golf professional would have the chance to network with golfers to let them know about the services that are being offered. She further commented that there is a need to create a well strategized fee structure for frequent golfers, casual golfers, and tourists or visitors. Another proposal would allow children ages 5 to 12 to play golf for free at Anaconda Hills if accompanied by a paying adult or season pass holder. She noted that this would be a great opportunity to get families out golfing.

She further discussed increasing fees for tournaments, and group outings. She did not recommend that the City operate the golf course concessions.

Commissioner Burow commented that a golfer told him that fees need to be raised in order to be in line with other golf courses around the State.

Park and Recreation Golf Pro Cramer-Caouette responded that the City has reached its perceived value on green fees. Season Pass Holders are getting a good deal.

With regard to the swimming pools, Mayor Kelly requested revenue information without the subsidies.

City Manager Doyon reported that the Natatorium will be added to a future work session topic.

Mayor Kelly requested fund information from the past three years with and without subsidizing.

4. 2018 BUDGET DOCUMENT OVERVIEW

Fiscal Services Director Melissa Kinzler provided and discussed the Annual Budget in Brief handout, as well as the Annual Adopted Budget.

Mayor Kelly requested copies of the Annual Budget in Brief for City Commission meetings. The Annual Budget in Brief is available on the City's Website.

5. DISCUSSION OF POTENTIAL UPCOMING WORK SESSION TOPICS

City Manager Greg Doyon reported that the next work session will consist of a Code Review, as well as a McKinstry update. The Rivers Edge Trail, and a Natatorium update will be added to a future work session. Fiscal Services Director Kinzler requested a sanitation rate increase be added to a future work session.

ADJOURN

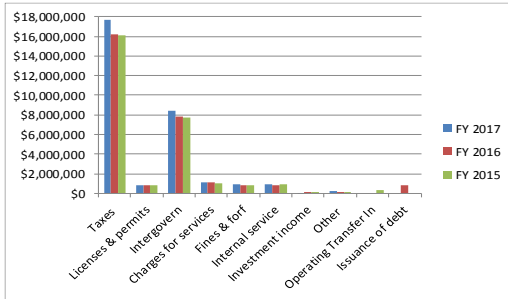
There being no further discussion, Mayor Kelly adjourned the informal work session of September 19, 2017, at 6:32 p.m.

Fiscal Year 2017 Quarterly Budget Review Year end Unaudited

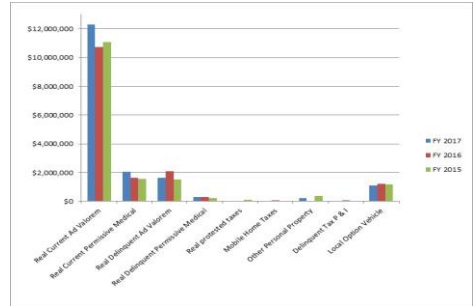
General Fund Unreserved Fund Balance Three Year Comparison

	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Beginning Fund balance, 7/1	\$7,026,833	\$5,892,518	\$3,068,392
Plus: Total YTD Revenues	\$30,191,364	\$28,621,449	\$27,960,181
Minus: Total YTD Expenses	\$28,475,540	\$27,487,134	\$25,136,055
Ending Fund balance, 6/30	\$8,742,657	\$7,026,833	\$5,892,518
FB % of Expenditures	30.7%	25.6%	23.4%

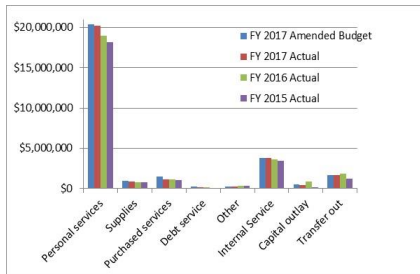
General Fund Three Year Revenue Comparison as of 6/30/xx



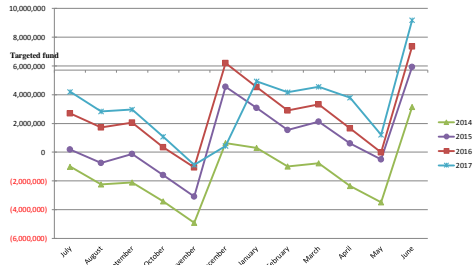
General Fund Three Year Tax Revenue Comparison as of 6/30/xx

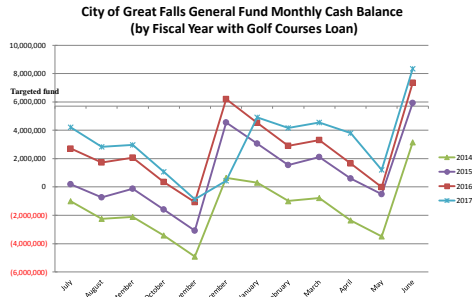


General Fund Three Year Expense Comparison as of 6/30/xx



City of Great Falls General Fund Monthly Cash Balance (by Fiscal Year without Golf Courses Loan)



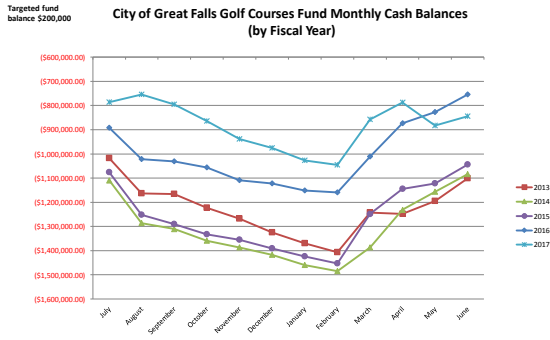


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Highlighted Funds – Golf Courses Three Year Comparison as of 6/30/XX

	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Beginning Fund balance, 7/1	(\$848,200)	(\$925,713)	(\$981,862)
Plus: Total YTD Revenues	\$1,218,814	\$1,341,854	\$1,488,234
Minus: Total YTD Expenses	\$1,318,704	\$1,264,341	\$1,432,085
Ending Fund balance, 6/30	(\$948,090)	(\$848,200)	(\$925,713)

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Highlighted Funds – Swimming Pools Three Year Comparison as of 6/30/XX

	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Beginning Fund balance, 7/1	\$117,523	\$44,906	\$76,129
Plus: Total YTD Revenues	\$788,599	\$836,604	\$766,903
Minus: Total YTD Expenses	\$772,740	\$763,987	\$798,126
Ending Fund balance, 6/30	\$133,382	\$117,523	\$44,906

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Highlighted Funds – Parking Three Year Comparison as of 6/30/XX

	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Beginning Fund balance, 7/1	\$365,339	\$560,503	\$602,768
Plus: Total YTD Revenues	\$418,269	\$563,047	\$676,232
Minus: Total YTD Expenses	\$343,939	\$758,211	\$718,497
Ending Fund balance, 6/30	\$439,669	\$365,339	\$560,503

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Highlighted Funds – CC Events Three Year Comparison as of 6/30/XX

	Fiscal Year 2017	Fiscal Year 2016	Fiscal Year 2015
Beginning Fund balance, 7/1	\$114,646	\$118,325	\$109,348
Plus: Total YTD Revenues	\$550,534	\$539,950	\$547,818
Minus: Total YTD Expenses	\$554,433	\$543,629	\$538,841
Ending Fund balance, 6/30	\$110,747	\$114,646	\$118,325

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