

**GREAT FALLS INTERNATIONAL AIRPORT AUTHORITY  
BOARD MEETING MINUTES**

**January 26, 2016**

**CALL TO ORDER**

The regular meeting of the Great Falls International Airport Authority Board convened Tuesday, January 26, 2016, at 1:00 PM in the Airport Board Room. Brad Talcott called the meeting to order. Roll call was taken.

Board Members Present:                      Debra Evans                      Debbie Goetze                      Sean Hoven  
   Brad Talcott

Staff Present:                                      John Faulkner                      Rod Hall  
   Maria Kerley                      Lara Tait

**CONSENT AGENDA:**

**A motion was made by Commissioner Evans and seconded by Commissioner Goetze to approve the Consent Agenda A as follows:**

- a. Approval of Board Meeting Minutes from November 24, 2015
- b. Payroll checks totaling (November) \$71,789.19 & (December) \$74,709.82
- c. Maintenance & Operations checks (November) #21917-21941 & 21943-21985 totaling \$135,686.81 and (December) #21986-22064 totaling \$1,499,838.13
- d. Approve Passenger Facility Charge totaling (November) \$59,000 & (December) \$56,000
- e. Financial Reports for November & December

**The motion passed unanimously.**

**A motion was made by Commissioner Hoven and seconded by Commissioner Goetze to approve the Consent Agenda B as follows:**

- a. Maintenance & Operations check - Talcott Construction #21942 totaling \$32,023.18

**The motion passed unanimously with Commissioner Talcott abstaining from the discussion and vote.**

**DIRECTOR'S REPORT:**

Director Faulkner reported on the following:

- Enplanements are up. We've had 2000 additional boardings over the past 4 months. We will continue to market to the Canadian market.
- Board training opportunities were presented.
- We are still working on Chicago service. The next couple of weeks will be critical. The board will be notified if anything breaks.
- The FAA will allow an extension of the current engineering contract until the master plan is completed then a bid process will be completed.
- The marketing plan was reviewed.

**GENERAL BUSINESS:**

**1:25 Election of Board Officers-no action due to absent commissioners/moved to February Board Meeting**

**1:28 Assignment of Private Hangar** -Staff recommends a motion to approve Assignment of the Private Hangar as presented.

**A motion was made by Commissioner Goetze and seconded by Commissioner Evans to approve Assignment of the Private Hangar as presented. The motion passed unanimously.**

**1:31 Grazing Lease Award** -Staff recommends a motion to approve the Grazing Lease as presented.

**A motion was made by Commissioner Hoven and seconded by Commissioner Evans to approve the Grazing Lease as presented. The motion passed unanimously.**

**1:35 Design of General Aviation Lift Station** -Staff recommends a motion to approve the Design of a General Aviation Lift Station as presented.

**A motion was made by Commissioner Evans and seconded by Commissioner Goetze to approve Design and Construction of a General Aviation Lift Station as presented. The motion passed unanimously.**

**1:41 General Aviation Taxilanes** -Staff recommends a motion to approve the General Aviation Taxilanes as presented.

**A motion was made by Commissioner Goetze and seconded by Commissioner Hoven to approve the General Aviation Taxilanes construction up to \$350,000 as presented. The motion passed unanimously.**

**1:52 Runway 16/34 Construction/Construction Management** -Staff recommends a motion to approve the Runway 16/34 Construction/Construction Management as presented.

**A motion was made by Commissioner Evans and seconded by Commissioner Hoven to approve the Runway 16/34 Construction/Construction Management as presented. The motion passed unanimously.**

**2:02 RS&H Contract** -Staff recommends a motion to approve the RS&H Contract as presented.

**A motion was made by Commissioner Hoven and seconded by Commissioner Evans to approve the RS&H Contract as presented. The motion passed unanimously.**

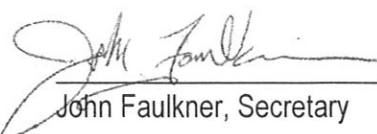
**AIRPORT AUTHORITY BOARD COMMENTS:**

- Commissioner Evans inquired about TSA being able to scan driver's licenses for information and if that was a change coming to Great Falls.

**PUBLIC COMMENTS:**

- None

  
Brad Talcott, Chair

  
John Faulkner, Secretary

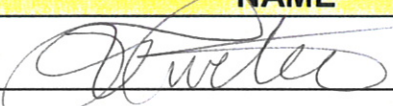
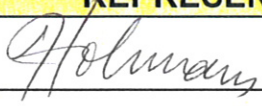
# Great Falls International Airport Authority

Board Meeting ~ 01/26/16

NAME	REPRESENTING
<i>[Signature]</i>	<i>[Signature]</i>
MIKE CUNNINGHAM	FRONT RANGE AVIATION
FRED LELACHEUR	MMI
Mark Haakenson	Loebro
Jeff Wallis	KLJ
Brad Livingston	Chamber

# Great Falls International Airport Authority

Work Session ~ 01/26/16

NAME	REPRESENTING
	
FRED LELACHEUR	MMJ
Jeff Wella	KLT